

1. Agenda

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2. Packet

Documents: [01-07 13 PACKET.PDF](#)



INKSTER CITY COUNCIL AGENDA

January 7, 2012

26215 Trowbridge, Inkster, MI 48141
(313) 563-4232 www.cityofinkster.com

- 1 -

Mayor – Hilliard L. Hampton, II
Mayor Pro Tem – Marcus L. Hendricks, District II

Council Members:

Timothy Williams, District I
Lorenzo A. Moner, Jr., District III
Michael A. Canty, District IV
Kim Howard, District V
Dennard Shaw, District VI

FELICIA RUTLEDGE
CITY CLERK

RON WOLKOWICZ
CITY MANAGER

DAVID JONES
CITY ATTORNEY

Council may be addressed during the Regular Meeting by filling out the Public Participation Form. Address Council as a whole through the Mayor. Please state your name and your address for the record prior to providing your comments. Comments are limited to three (3) minutes.

Council Orientation Agenda – 6:00 PM

1. Call to Order
2. Discussion
3. Presentations
4. Public Hearing
5. Review of Council Agenda
6. CLOSED SESSION – Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).
7. Adjournment

January 7, 2013
Regular City Council Agenda – 7:30 PM

1. Call Meeting to Order
 - A. Pledge of Allegiance
 - B. Roll Call
2. Approval of Agenda
3. Presentations/Discussion
4. Public Hearing
5. Consent Agenda
 - A. December 17, 2012 Regular Council Meeting Minutes **Pg. 1**
 - B. Police and Fire Pension Payment December 2012. **Pg. 6**
 - C. Allen Brothers Attorneys & Counselors, PLLC, Invoice \$ 26,681.05 **Pg. 8**
6. Boards and Commissions
 - A. Update of current list of appointments to Boards & Commissions. **Pg. 9**
7. Previous Business
8. Ordinance(s)
 - A. First Reading(s)
 - B. Second Reading(s)
9. New Business
 - A. Discussion/Action: (Mark Lloyd) Consider approval of offer to purchase (Case # LD12-39) vacant land east of 26640 New York Avenue being legally described as Lot 572 also 1/2 adj. vac. Alley also W. 1/2 adj. vac alley, Westwood Sub of Van Alstine Farm, T2S, R10E, L40, P29, 30, WCR (Property ID #022-01-0572-000) in an amount of \$300 to Financial Freedom (sub of) One West Bank, FSB. **Pg. 16**

- B. Discussion/Action:(Mark Lloyd) Consider approval to hold public hearing on January 22, 2013 at 7:30 pm in City Council Chambers located at 26215 Trowbridge for the Wayne County 2013-2014 Community Development Block Grant (CDBG) application.

Pg. 18

10. Public Participation
11. Mayor and Council Communication
12. City Clerk
13. City Manager
14. Closed Session - Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).
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Felicia Rutledge
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Felicia Rutledge
City Clerk

December 17, 2012

Regular City Council Meeting – 7:30 PM

The regular meeting of the Council of the City of Inkster, Wayne County, Michigan convened in the Council Chambers, 26215 Trowbridge, on Monday, December 3, 2012

Prior to the Regular Council Meeting:

There was a presentation by Alan C. Young and Associates for the 2012 audit.

Call Meeting to Order

Mayor Hampton called the meeting to order at 7:40 p.m.

Pledge of Allegiance

City Council and the public in attendance pledged allegiance to the flag of the United States of America.

Roll Call

Mayor Hampton	Present	Councilwoman Howard	Present
Councilman Moner	Absent	Councilman Williams	Present
Mayor Pro-Tem Hendricks	Present	Councilman Canty	Present
Councilman Shaw	Present		

***A Quorum was present**

Approval of Agenda

Moved by Councilmember Shaw, Seconded by Williams

Resolution 12-12-279R - Motion carried unanimously as amended.

*** Added item D –Ivy League Program**

Presentations/Discussion

None

Public Hearings (N/A)

None

Consent Agenda

A. December 3, 2012 Regular Council Meeting Minutes.

Moved by Mayor Pro-Tem Hendricks, Seconded by Councilmember Shaw

Resolution 2012-12-280R – Motion carried unanimously.

Boards and Commission

- A. Update of current list of appointments to Boards & Commissions

Previous Business

None

Ordinance(s)

None

New Business

- A. Discussion/Action: (Mark Lloyd) Consider approval of offer to purchase (Case# LD 12-38) a single-family structure, commonly identified as 3334 Inkster Road and legally described as Lot 29 Exc. The E 27.0 Ft. thereof, Wolverine Tractor Sub, T2S,R9E,L38,P34WCR (Property Id# 010-06-0029-001) in an amount of \$1,700 to Paul and Brandon Cabe.

Moved by Councilmember Shaw, Seconded by Councilmember Canty
Resolution 12-12-281R – Motion carried unanimously.

- B. Discussion/Action:(Mark Lloyd) Consider approval of the NSP 3 Development Agreement in the amount of \$515,000 between the Charter County of Wayne and Wayne Metro Community Action Agency and the city of Inkster as a Third Party Beneficiary for rehabilitation and sale of up to ten (10) homes.

Moved by Councilmember Canty, Seconded by Councilmember Williams
Resolution 12-12-282R – Motion carried unanimously.

- C. Discussion/Action: (Jerome Bivins) Consider authorizing Administration to accept the quote in the amount of \$11,685.18 from H &D Waterworks Supply to purchase conversion hydrants for the DPS Water Department. Funds from Account# 592-564-785-000.

Moved by Councilmember Williams, Seconded by Councilmember Canty
Resolution 12-12-283R – Motion carried unanimously.

- D. Discussion/Action (City Council Added Item) Consider authorizing the City of Inkster Ivy League Program to solicit funds for Inkster high students that are enrolled duly in high school and community college to obtain a high school diploma and an associate's degree upon completion of high school, subject to administration review.

Moved by Councilmember Canty, Seconded by Mayor Pro-Tem Hendricks
Resolution 12-12-284R - Motion carried unanimously.

Public Participation

- **Tanya Lundy-Waller**-The Ivy League Program at Inkster high school allows for students to attending a community college while also attending high school. In this process, the student will graduate from high school with a diploma and community college with an Associates Degree. This program will be cut from Inkster High School's budget. Seniors that are eligible for this program will not be able to go back to community college for the January term. The Ivy League is seeking to solicit funds door to door in the City of Inkster that for \$65,000.00 for this program to continue.
- **Ruth Williams**-Inkster Goodfellows had a goal of \$10,000 and they exceeded their goal and raised \$11,000.
- **George Williams**-Concerned that he received a threatening letter to his home about his water being cut off. He does not like threats and thinks that threats are unprofessional.
- **Ms.Gardner**- Thanked City Council for attending their Christmas Party and she looks forward to next years party.
- **Arthur Hudgens**- His church received a 19,000.00 water bill and he is concerned about the function of the meters.
- **Martha Weber**- Asked City Council to disclose how much they are paying for water, CSO Basins and who is responsible for water breaks.
- **Judge Sylvia James**- Addressed the residents in the audience and thanked them for their efforts supporting her. In addition she said that the community must work together to get thru these tough times.
- **Ann Townsend** on behalf of Octavia Lawrence- Her neighbor Octavia Lawrence has a \$1,500 water bill. She is concerned that she is 70 years of age and does not use a lot of water.
- **Willie Johnson**-Complaint about the high water bills.
- **Sandra Watley**- Concerned about the high water bills. The City has violated its own ordinance. Does not believe that 100% increases in water rates are just or reasonable. Will be filing a class action lawsuit.
- **Larry Bonerack**- Asked if the city can check on vacant homes and make sure the water is shut off.
- **Karen Lee**- Wished Council Happy Holidays. Thanked Council for the 2013 calendars being disbursed early. Asked about water rates and the vehicles that were sold from DPS yard.
- **Courtney Owens**- Called Badger Meter Company. The badger meters are not obsolete. The Dial was obsolete and could be replaced by a one screw switch out. City Council was misled to believe that Badger meters were out of business.
- **Robert Williams**- Having problems reading his meter. Complaint about his high water bill and his mother-in-laws high water bill.

Mayor and Council Communications

- **Councilmember Williams**- Asked is water being cut off, since council gave a moratorium. Concerned that residents are making water appointments and being told they can't get an appointment until March or April 2013. What is being done about the late charges?
- **Councilmember Canty**-Informs residents that City Council is making every effort to be transparent and make sure that residents are served fairly. Asked the Treasurer what negative current assets are. He thanked the Fire Department for helping assist his 90 year old mother. Asked for prayers about his current health situation.
- **Councilwoman Howard**- Commented about the outstanding balances from 2009 to the Detroit water department and said that a forensic audit should be obtained. Someone needs to be held accountable.
- **Mayor Pro-Tem Hendricks**- Commented he is looking out for the citizens of Inkster. He pays high water bill just like everyone else. If you sue the city you are in essence suing yourself. A shut-off policy had to be implemented because people were not paying their water bills. Would like to allow citizens to be on the Water Committee.

- Councilmember Shaw-** Asked if the company had been fined that illegally dumped on Michigan Ave and Henry Ruff. Discussed OPRA to attract new businesses and MEDC programs to make the city business ready. Said the audit was not submitted in a fashion that City Council could digest the contents. Recommends that next year Council receives the audit early so that they can assess it and have questions prepared. Thanked officer Livingston for assisting a little girl that was on Michigan Ave. Asked about the stripping on Michigan Ave. and John Daly.
- Mayor Hampton-**Appreciated the citizens that came to the Water Rate meeting. It is important that City Council get all facts concerning the water. PA4 was passed in the Lame Duck session at the State level and some options for cities were; bankruptcy, consent agreements, or emergency managers. He asked that the state be solicited to see if negative current assets can be extended past the five year agreement and thinks this would offer some relief for residents with the water rates. Selected as one of the 13 electorates for the State of Michigan and he cast his vote for President Barak Obama. Thanked the citizens for all they have endured as it has been a tough year. Commented his door is always open. A grant has been applied for with Starfish.

Moved by Councilmember Williams, Seconded by Councilmember Howard that the City of Inkster Attorney be directed to draft a resolution by the next meeting in January to solicit the State Attorney General to investigate the past City Manager and Treasurer for improper activity.

Resolution 12-12-285R- Motion carried unanimously.

Moved by Mayor Pro-Tem Hendricks, Seconded by Councilmember Williams that City Council supports the position and solicits the State of Michigan that the negative current assets debt be extended for an additional five years.

Resolution 12-12-286R- Motion carried unanimously.

Moved by Mayor Pro-Tem Hendricks moved, Seconded by Councilmember Shaw to expand the Water Committee to two citizens and two members of council and set meeting dates at the first meeting in January.

Resolution 12-12-287R-Motion carried unanimously.

City Clerk

November 6, 2012 Election Report Submitted.

City Manager

Closed Session

None

Adjournment

There being no further business to come before Council, on motion duly made by Council Member Shaw, Seconded by Councilmember Williams and carried, The Regular Council meeting of December 17, 2012 was adjourned at 9:45p.m.



Felicia Rutledge, City Clerk
City of Inkster

MEMO

DATE: December 10, 2012
TO: Mayor and Council
FROM: Lynn Ellyn, Deputy Controller
CC: Police and Fire Pension Board

As provided for in the City Charter of October 6, 1965; and Chapter 18 – Police and Fire Retirement System, the following pay-out amounts will be made to the active members on January 1, 2012 for the month of January, 2012.

Abraham, Francis (starting Jan 2009)	\$812.88	
Baker, Alma	\$1,089.31	
Blanton, Ronald	\$2,565.85	
Bosak, Gary	\$3,797.12	
Bosshard, Susan	\$4,317.42	
Bradford, Juan	\$1,940.98	#
Brown, Kennith	\$3,815.75	
Brown, Sherlonne	\$656.15	
Cabanaw, Lucille	\$806.18	
Colwell, Linda	\$1,188.70	
Colwell, Terry	\$3,635.79	
Crump, Jr., Henry L	\$3,508.20	
Curry, Cleveland	\$1,812.48	
Curtis, Terry	\$2,296.41	
Davis, Lewis	\$4,075.12	
Diaz, Thomas	\$3,958.89	
Drysdale, John	\$3,625.23	
Dubiel, Laura	\$1,269.53	
Edwards, Terry	\$2,321.03	
Elkins, Charles	\$2,718.53	
Ferensic, Robert	\$1,714.30	
Frazier, Edgar	\$2,218.27	
Frazier-Mitchell, Rhonda	\$1,538.77	
Gaskin, Gregory	\$744.62	
Givens, Charles	\$2,720.49	
Hill, Gregory	\$4,681.60	
Hill, Stanley	\$719.01	
Hines, Charles	\$4,015.44	***
Horne, James	\$5,019.74	****
Jachym, Jeffrey	\$4,640.00	
Jackson, Warrine	\$1,742.87	

Johnson, Stacey	\$2,343.30	
Kadoura, Michael	\$2,867.64	
Kane, Timothy	\$4,225.23	
Knight, John Jr.	\$3,736.10	*
Latarski, Elaine	\$1,570.69	
Leskun, James	\$2,508.86	
Lewis, Billie	\$892.33	
Lewis, Edwin	\$1,030.85	
Martin, Paul	\$4,744.67	
McArthur, Robert	\$3,537.15	
McKinney, Dale	\$1,930.81	
Moore, Douglas	\$2,808.76	
Moore, Michael	\$4,111.05	*****
Neu, Ronald	\$4,491.53	
Nichols, John, Jr.	\$5,078.34	
Paisley, Byron	\$3,389.60	
Palmer, Glenn	\$2,636.10	
Pendergrass, Lazarus	\$3,157.63	
Pilch, Patricia (wife of Charles)	\$942.19	
Pluta, Gloria	\$840.39	
Quashnie, David	\$5,003.35	
Rashad, Richard	\$4,537.57	**
Reid, Florida	\$3,617.31	
Shea, John	\$2,387.58	
Simmons, Michael	\$697.03	
Slezak, Donna	\$1,449.81	
Smith, Raymond	\$706.21	
Stroman, Jimmie	\$2,292.60	
Tubbs, Darryl	\$1,449.81	
Tye, Steven	\$2,095.12	
Vergona, James	\$4,880.44	*****
Wertz, Barbara	\$881.58	
Williams, Dorothy	\$363.99	
Williams, Jerry	\$4,112.97	
Wolfgram, Robert	\$1,120.52	
Young, Anderson	\$1,451.86	
Total pension payroll is	\$173,857.63	

*Amount reduced from \$4,005.35 due to annuity withdrawal

**Amount reduced from \$4,767.97 due to annuity withdrawal.

***Amount reduced from \$4,270.36 due to annuity withdrawal.

****Amount reduced from \$5,326.36 due to annuity withdrawal.

*****Amount reduced from \$5,146.65 due to annuity withdrawal.

***** Amount reduced from \$4,283.20 due to annuity withdrawal.

Amount reduced due to annuity withdrawal

Allen Brothers
Attorneys & Counselors, PLLC
400 Monroe Street, Suite 220
Detroit, MI 48226-2963

Inkster, City of
26215 Trowbridge Street
Inkster, MI 48141

Attn: City Manager

Page: 1
12/28/2012
Account No: 1897M

Payments received after 12/28/2012 are not included on this statement.

	Previous Balance	Fees	Expenses	Payments	Balance
1897-001 Flat Fee/City Attorney	\$6,007.60	\$6,000.00	\$ 2.00	\$ 6,007.60	\$ 6,002.00
Municipal Legal Services	\$1,862.50	\$1,012.50	0.00	\$ 1,862.50	\$ 1,012.50
Labor	\$2,364.05	\$2,050.00	0.00	\$ 2,364.05	\$ 2,050.00
Litigation	\$10,355.22	\$17,268.75	\$347.80	\$10,355.22	\$17,616.55
	\$20,589.37	\$26,331.25	\$349.80	\$20,589.37	\$26,681.05

A finance charge will be assessed on all accounts past due 30 days.
Payments are due 10 days from 12/28/2012.

Please make checks payable to: Allen Brothers, PLLC
Kindly include statement number with payment.

Please contact our Billing Department at (313) 962-7777
with any questions regarding this statement.
Thank you!

CITY OF INKSTER

Boards & Commissions

[MADE OPERATIVE BY STATE LAW, CITY OF INKSTER CHARTER PROVISION OR CITY OF INKSTER ORDINANCE]

AGING COMMISSION

[MEETINGS: Third Friday of each month at 1:00 p.m., Twin Towers Activity Room]

2 Year Term	9 Members	Ordinances: 414,457 & 508
Ronald Wolkowicz, Director		Tenure
Denise Champagne, Project Dir.		Tenure
- (Ex-Officio Member)		
Rochelle Wells		Exp. 08/20/14
April Walton		Exp. 01/18/13
Audrey Jean Searcy		Exp. 06/02/14
Doris Horne		Exp. 09/07/14
Theola Jones		Exp. 11/15/14
Henry Wade		Exp. 03/07/13
Dorothy M. Moore		Exp. 11/15/12
Nellene Moore		Exp. 08/16/14
Dorothy Gardner		Exp. 06/16/14
Chuck Coleman		Exp. 04/04/13
Gabe Henderson		Exp. 04/04/13

BOARD OF REVIEW

[MEETINGS: March, July and December]

Annual Appointment	3 Members	Charter Provision and State Law
Alfreda Robinson		Clerk of the Board – Non Voting
Gloria Brown		Exp. 12/31/12
Ned Sanders (Alternate)		Exp. 05/02/12
Dante Williams		Exp. 03/19/13
Celeste McDuffie		Exp. 03/19/13

BEAUTIFICATION COMMITTEE

[MEETINGS: Second Monday of each month @ 6:00 p.m., Recreation Center]

2 Year Term	
Toni Bailey	Exp. 04/26/14
Enoch Jackson	Exp. 04/26/14
Joe Burton	Exp. 04/26/14
Rev. George Williams (T)	Exp. 04/26/14
Eunice Williams (C)	Exp. 04/26/14
Wyanetta Motley (S)	Exp. 04/16/14
Horace Jordan	Exp. 04/26/14
Larry Motley (C)	Exp. 04/26/14
Dorothy McClendon	Exp. 05/14*
Dr. Evelyn Clark	Exp. 05/14*
Tommie Jones	Exp. 05/14*
Cephus Thomas	Exp. 04/26/14
Clareese Jordan	Exp. 11/13
LaShawn Westbrook	Exp. 05/14*
Blinda Jones	Exp. 05/14*
Robert Broadnax	Exp. 05/07/14
Minnie Johnson	Exp. 05/14*
Alana Glover	Exp. 05/07/14
Gabe Henderson	Exp. 05/7/14
Shera Johnson	Exp. 05/14*
Demetrius Dalton	Exp. 05/21/14
Henry Wade	Exp. 05/14*

BEAUTIFICATION COMMITTEE (continued)

John W. Gee, Jr.	Exp. 05/14*
Tania James	Exp. 05/14*
Khalisha Nathan	Exp. 05/21/14
Toya Ellis	Exp. 05/14*
Princella Ellis	Exp. 05/21/14
Theresa Lindsey	Exp. 05/21/14
Norma Taylor	Exp. 05/21/14
Alto Baker	Exp. 05/14*
Kent Hudson	Exp. 05/14*
Donna Towns	Exp. 06/04/14
Elcfernack M. Lotman	Exp. 06/14*
Epson Johnson	Exp. 06/14*
Patricia Morgan	Exp. 06/14*
LeVania Henderson	Exp. 06/18/14

BUILDING AUTHORITY COMMISSION - Inactive

[MEETINGS: Second Monday in January]

3 Year Term	5 Members	State Law and Resolution 74-1-39
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Nathaniel Elcock	Exp. 12/31/05
Hersey Bryant, (C)	Exp. 12/31/00
Horace Wells	Exp. 12/31/01

CABLE TELEVISION COMMISSION

[MEETINGS: Second Tuesday of each month at 6:00 p.m., Recreation Center]

3 Year Term	9 Members	Ordinances 593 and 609
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Timothy Williams Ex-Official		Exp. 11/16/12
Danny Van Schoiack	Dist. 1	Exp. 12/01/11
Vacant	Dist. 2	
Vacant	Dist. 3	
Alfreda Flowers	Dist. 4	Exp. 06/04/15
Vacant	Dist. 5	
Lewis Gregory (C)	Dist. 6	Exp. 01/04/13
George Celler	Mayoral	Exp. 03/16/12
Carmen Mitchell	At-Large	Exp. 02/18/11

CANVASSERS BOARD

[MEETINGS: As Required]

4 Year Term	4 Members	State Law
Deborah Owens (Dem)		Exp. 12/31/15
Gloria Brown (Dem)		Exp. 06/04/16
Courtney Owens (Dem)		Exp. 06/04/16
Eugene Brazeal (Rep)		Exp. 08/06/16

CIVIL SERVICE COMMISSION AND BOARD OF ETHICS

[MEETINGS: Monthly]

3 Year Term	3 Members	Ordinances 237 & 559
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Clarence Oden	Exp. 6/18/15
Vacant - (Employee Representative)	
James White	Exp. 12/04/11
- (Commission Appointment)	

CONSTRUCTION BOARD OF APPEALS/DANGEROUS BUILDING BOARD

[MEETINGS: As required]

3 Year Term	3 Members	Ordinance
Theola Jones		Exp. 04/14
Henry Wade		Exp. 05/11
- (Licensed Plumber)		
Kenyatta Mason		Exp. 11/12
- (Licensed Electrician)		
Marcus Hendricks – Temporary Alternative		
- (Licensed Electrician)		
Muzaffar Lakhani – Building Inspector		
- (Licensed Engineer/Inspector)		
Yuri Mayorchak		Exp. 11/13
George A. Chatman		
David Stevens		

DOWNTOWN DEVELOPMENT AUTHORITY

[MEETINGS: Third Tuesday of each month, 6:00 p.m. City Hall Council Chambers]

4 Year Term 12 Members State Law and Ordinances 687 and 741

Hilliard L. Hampton, II	Tenure
Patrick Wimberly (Treasurer)	Exp. 01/18/14
Lewis Gregory	Exp. 09/20/14
Eugene Brazeal	Exp. 07/20/13
Tom Costello (VC)	Exp. 10/06/12
Stephanie Taylor (C)	Exp. 11/03/12
Cheryl Brown	Exp. 07/19/14
Andrea Parson	Exp. 08/01/15
Winston Wade	Exp. 12/17/16
Vacant	

ECONOMIC DEVELOPMENT CORPORATION (BOARD OF DIRECTORS)

[MEETINGS: Second Thursday each month, held in the Conference Room, City Hall]

6 Year Term 11 Members State Law and Ordinances 517 and 570

Hilliard L. Hampton, II	
Bishop Walter Starghill, Jr.	Exp. 06/07/16
Patrick Wimberly	Exp. 06/07/16
Cheryl Stinson	Exp. 06/07/16
Deborah Walker	Exp. 06/07/16
Mary Weislo	Exp. 03/07/17
Cassandra Leonard	Exp. 06/07/16
Herbert Johnson	Exp. 06/07/16
Vacant	
Vacant	

ELECTRICAL EXAMINING BOARD

Indefinite Terms 4 Members State Law and Ordinance 616

Walter Bays (Elec. Cont.)
 Andrew Hughes (Adm. Official)
 Carlton Trouteaud (Rep. of Detroit Edison)

HOUSING AND REDEVELOPMENT

[MEETINGS: Third Tuesday of each month at 6:30 p.m., 4500 Inkster Road]

5 Year Term

6 Members

State Law and Ordinance 99

Tony Love, Director & Secretary

Tenure

William Acklin

Exp. 03/17

Ernest Hendricks

Exp. 03/13

James Orr

Exp. 11/13

Ernestine Williams

Exp. 03/13

Delphine Oden

Exp. 08/14

INKSTER HISTORICAL COMMISSION

[MEETINGS: Third Saturday of each month at 10:30a.m. Library Study Room]

2 Year Term

7 Members

State Law and Ordinance 196

Vacant Dist. 1

Vacant Dist. 2

Vacant Dist. 3

Vacant Dist. 4

Vacant Dist. 5

Michael Wells Dist. 6

Exp. 12/20/12

Vacant

LIBRARY BOARD

4 year term

Michael Wells

Exp. 2015

Sandra Markwart

Exp. 2015

Dorothy Gardner

Exp. 2015

Dosys Thompson

Exp. 2015

LaDon Gibbs

Exp. 2015

Paulette Dye

Exp. 2015

LOCAL BUSINESS ENTERPRISE ADVISORY COMMITTEE

[MEETINGS: Third Tuesday of every month at 6:30 P.M., Inkster City Hall]

2 Year Term

7 Members

Ordinance: 603

Vacant Dist. 1

Curtistine Barge Dist. 2

Exp. 12/05/13

Vacant Dist. 3

Vacant Dist. 4

Vacant Dist. 5

Vacant Dist. 6

Vacant Mayoral

LOCAL OFFICERS COMPENSATION COMMISSION

[MEETINGS: Minimum of One Meeting Each Odd-Numbered Year.]

7 Year Term

7 Members

State Law and Ordinance 409

Theodore Mimms

Exp. 11/19/14

Eugene Thompson (VC)

Exp. 11/19/14

Dorothy Gardner

Exp. 11/19/14

Darwin Howard

Exp. 12/15/14

William Howard

Exp. 11/03/15

Cheryl Stinson

Exp. 02/02/16

Vacant

PARKS AND RECREATION COMMISSION

[MEETINGS: First Tuesday of each month at 7:30 P.M., Recreation Complex]

2 Year Term

9 Members

Ordinances: 493 & 551

Sandra French	Dist. 1	Exp. 04/30/14
Shirley Miller	Dist. 2	Exp. 03/25/14
Shelby Johnson	Dist. 3	Exp. 01/03/14
Vernell Massey	Dist. 4	Exp. 11/04/14
Gloria Mitchell	Dist. 5	Exp. 07/18/13
James Richardson IV	Dist. 6	Exp. 01/03/14
Tonia Williams	Mayoral	Exp. 04/04/13
Sheila Garland	Mayoral	Exp. 05/21/14
Norma McDaniel	Council	Exp. 12/20/12

PARKS AND RECREATION YOUTH COMMISSION

2 Year Term

6 Members

Vacant	Dist. 1	
Vacant	Dist. 2	
Cory Wells	Dist. 3	Exp. 12/05/13
Vacant	Dist. 4	
Vacant	Dist. 5	
Vacant	Dist. 6	
Vacant	Mayoral	

PLANNING COMMISSION

[MEETINGS: Fourth Monday of each month at 7:30 p.m., City Council Chambers]

3 Year Term

9 Members

State Law and Ordinance 33

Marcus Hendricks	Tenure
Hilliard L. Hampton, II	Tenure
Darryl Davis (City appointee)	Exp. 10/15
Robert Thomas	Exp. 10/15
Emmereal Wells (C)	Exp. 01/15
James Garrett (S)	Exp. 02/14
Edward Manier	Exp. 06/13
Sam Brown (VC)	Exp. 10/14
Vacant	

POLICE AND FIREMAN RETIREMENT SYSTEM BOARD OF TRUSTEES

[MEETINGS: First Thursday of each month at 6:00 p.m., Fire Station]

2 Year Term

5 Members

Charter

Jean Overman	Mayoral	Exp. 10/14
Barry O'Bryan		Exp. 12/13
Christopher Crawley		Exp. 12/13
Hilliard L. Hampton II	Council	Exp. 12/14
Charles Hines (Pension Board Appt)		Exp. 12/12

WATER REVIEW COMMITTEE

[MEETINGS: Scheduled by Chairman Marcus Hendricks, City Hall TIFA Room]

Octavia Smith	Exp.
Jessie Shelby	Exp.

ZONING BOARD OF APPEALS (ZBA)

[MEETINGS: First Thursday of each month at 7:30 P.M., City Council Chambers]

3 Year Term

7 Members

State Law and Ordinance 277

Vacant	Dist. 1	
Vacant	Dist. 2	
James Cross (VC)	Dist. 3	Exp. 11/02/12
Roosevelt Stubbs	Dist. 4	Exp. 05/16/14
Vanola Williams	Dist. 5	Exp. 08/20/11
Norma McDaniel (S)	Dist. 6	Exp. 10/19/12
Lawrence Chastang PC Rep. (C)		Exp. 08/15/12

Exp. 06/07/16

Exp. 10/05/15

Chris Yatooma

REQUEST FOR COUNCIL ACTION

To: Ron Wolkowicz, City Manager

Date: 12/21/12

**From: Mark D. Lloyd, Director
Community Development**

Date for Council Consideration: 1/7/13

ACTION REQUESTED: Consider approval of offer to purchase (Case # LD12-39) vacant land east of 26640 New York Avenue being legally described as Lot 572 also ½ adj. vac. Alley also W. ½ adj. vac alley, Westwood Sub of Van Alstine Farm, T2S, R10E, L40, P29, 30, WCR (Property ID #022-01-0572-000) in an amount of \$300 to Financial Freedom (sub of) One West Bank, FSB.

Current Action X Emergency Future

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A X

Treasurer's Approval _____

BACKGROUND INFORMATION

One West Bank, FSB, applicant, made application to purchase vacant land adjacent to the residence commonly identified as 26640 New York Avenue. The property location is near the northwest corner of New York Avenue and John Daly Road (see attached map). The proposed use is additional yard space for 26640 New York Avenue.

City Reviews

- Code Enforcement – The applicant has no violations listed in the name of One West Bank, FSB or Financial Freedom.
- The Planning Division has reviewed and approved the proposed use and sale of the property subject to the applicant entering into a purchase agreement with the City of Inkster.
- The Collection Department has verified that the applicant has no current debt owed to the City for other property owned (1520 Meadowlane) and that no other listings are in the name of the applicant.
- The grass height is fine.

SCOPE OF SERVICES

Preparation and execution of purchase agreement, quit claim deed, and property transfer affidavit, and submit deed for recording. It is highly recommended by the Planning Division that the applicant complete a title search of the property.

JUSTIFICATION

- Subject property is located in the R-1B zoning district. The applicant is offering to purchase the property for \$300.
- This district requires 60 feet of frontage for a "buildable" lot. The lot is 50 feet wide and is "non-buildable". Therefore, the reduced value of the offer is justified.

RECOMMENDATION

The Market Value of the property, as provided by the City Assessor Office is \$2,500. The

Request For Council Action

Land Sale, New ork Avenue Vacant Land to Financial Freedom (sub of) One West Bank, FSB
January 7, 2013

applicant has deposited \$100 and is offering the total purchase price of \$300. Staff is recommending the property be sold for \$300 since City Council has established a precedent to sell non-buildable lots at less than the market value.

PROJECT OR IMPROVEMENT TASK

Which of the Five (5) Council Goals does this request meet?

1. Develop a plan to address the City's current debt and legacy costs
2. Improve and promote the image of Inkster

COST

The Market Value of the property, as established by the City Assessor is \$2,500. The applicant has deposited \$100 and offered \$300.

RESOLUTION

Authorization is hereby given for the sale of Allen Avenue vacant land east of 26640 New York Avenue being legally described as Lot 572 also ½ adj. vac. Alley also W. ½ adj. vac alley, Westwood Sub of Van Alstine Farm, T2S, R10E, L40, P29, 30, WCR (Property ID #022-01-0572-000) in an amount of \$300 to Financial Freedom (sub of) One West Bank, FSB, subject to the following conditions:

- If the property is vacant, register the vacant property commonly identified as 26640 New York Avenue with the Building Department or Obtain a Certificate of Occupancy of 26640 New York Avenue.
- Complete closing on the property within 30 days by paying the cost of recording the deed (\$18), entering into a purchase agreement, and executing a property transfer affidavit.

Finally, it is highly recommended that the applicant complete a title search of the property.

Resolved by _____ Seconded by _____

Yes:

No:

Absent:

Date: January 2, 2013

Date for Council Consideration: January 7, 2013

Current Action X Emergency Future

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A _____

Treasurer's Approval _____ N/A

Wayne County has set an application deadline of March 1, 2013 for the 2013 Grant Year CDBG application. The goal of the Public Hearing is to receive comments from the public regarding program activities based on the estimated block grant allocation of \$314,795. County staff has asked that requests reflect 2011 funding levels. Proposed activities will be provided at the Public Hearing.

HUD National Objectives under the Community Development Block Grant (CDBG) include the following: 1) Benefiting low and moderate income persons; 2) Preventing or eliminating slums and blight; and 3) Meeting an urgent need under a state of emergency. Inkster's activities are directed toward HUD Objectives #1 and #2.

JUSTIFICATION
Federal guidelines require a Public Hearing and publication of such prior to receive funds.

This annual request addresses City Council's goal to improve and promote the image of Inkster to improve the safety and quality of life within our neighborhoods.

Costs
None. All costs associated with notification and publication of the public hearing is paid by the grant.

The grant covers the period of July 1, 2013 – December 31, 2014.

Authorization is hereby given to hold a public hearing on January 22, 2013 at 7:30 pm in City Council Chambers located at 26215 Trowbridge for the Wayne County 2013-2014 Community Development Block Grant (CDBG) application.

Resolved by _____ Seconded by _____

Absent:

**Wayne County EDGE
Community Development Block Grant (CDBG) Program
2013 Grant Year Application**

Due Date: March 1, 2013

Please complete the application in full. Use "0" or "N/A" instead of leaving a space blank. For additional assistance, please contact the Wayne County Community Development (CD) office at (313) 224-5048.

Grantee Name: _____

TAX ID No.: _____

FUNDING

a.	Estimated 2013 CDBG Allocation	\$	
c.	Estimated 2013 CDBG Program Income	\$0	
d.	Total Estimated 2013 Funding	\$	(a.+b.+c.)

ACTIVITIES

The Wayne County CDBG Program allows up to three (3) activities in addition to Planning and Administration. Total public service activities may not exceed fifteen percent (15%) of the CDBG Allocation (a).

		Contract Amount	Estimated PI Costs	Total CDBG Costs
1				
2				
3				
4	Administration (not to exceed 6% of a.c.)			
5	Planning (not to exceed 10% of a.c.)			
	Total Estimated 2013 Costs			
		(a.+b.)	(c.)	(d.)

Instructions for Additional Funds if Granted: _____

PROGRAM INCOME

Program Income includes but is not limited to: CDBG loan repayments, proceeds from a CDBG-assisted property or equipment sale, and gross income from the use of property improved or built with CDBG less costs incidental to the generation of the income.

Revolving Funds may be established to carry out specific activities that, in turn, generate payments to carry out the same activities. Revolving funds must be maintained in an interest-bearing account and the earned interest remitted to HUD soon after the end of the CDBG grant year on June 30.

Grantee Name: _____

2013 CDBG Grant Year

How will program income be treated if it is received (anticipated or not – select one)?

☐ Returned to Wayne County

☐ Retained in Revolving Fund(s) - specify the CDBG activity/activities:

☐ Retained in a separate account to pay the next incurred CDBG cost.

PUBLIC PARTICIPATION CHECKLIST

The U.S. Department of Housing and Urban Development (HUD) requires that the public be given opportunities to participate in planning activities to be funded by CDBG. Please include documentation of the following.

☐ Notice of a Public Hearing

Date of Notice:

The Notice must be published 10 days prior to the public hearing. Attach a copy.

☐ Proposed Statement Notice

Date of Notice:

The Proposed Statement must identify all the proposed funding and activity information including dollar amounts. Attach a copy.

☐ Public Hearing

Date of Hearing:

Attach a copy of the public hearing minutes and a summary of the comments received and responses given.

☐ Final Statement Notice

Date of Notice:

The Final Statement Notice must identify all the funding and activity information including dollar amounts reported earlier in this application. Attach a copy of the notice and a summary of the comments received and responses given.

Was the Final Statement Notice published after the activities were given final approval by your council or board? ☐ Yes ☐ No

Authorized Signor Name/Title:

Date

Grantee Name: _____

2013 CDBG Grant Year

ACTIVITY INFORMATION

Activity No. 1

Name: _____ Matrix Code: _____

CDBG Allocation Amount:

Estimated CDBG Program Income (Revolving Funds): _____ 0

Other Funds: \$ 0 _____, Identify _____

Total Activity Budget: _____

ADA activities require a supplemental Wayne County application to be completed. Please contact the Wayne County CD Office at (313) 224-5645

Activity Description:

As a reminder, CDBG is not eligible for maintenance of public facilities. The purchase of equipment, fixtures, motor vehicles, furnishings, or other property that is not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase such items when necessary for use in the administration of activities assisted with CDBG funds or when such items constitute all or part of a public service.

Location and Target Area:

Attach a street map identifying the location and target area.

List the location address or cross streets of the activity. For a public service activity, list the office address:

Is the target area community-wide? _____ Yes _____ No

If the target area is not community-wide, please identify the target area with cross streets: _____

Eligible Activity: Check the one that primarily describes the activity.

- | | |
|---|---|
| ☐ Acquisition | ☐ Disposition |
| ☐ Public Facilities and Improvements | ☐ Clearance Activities |
| ☐ Public Services | ☐ Interim Assistance |
| ☐ Relocation | ☐ Housing Services |
| ☐ Privately Owned Utilities | ☐ Homeownership Assistance |
| ☐ Housing Rehabilitation | ☐ Code Enforcement |
| ☐ Historic Preservation | ☐ Fair Housing |
| ☐ Section 108 Loan Repayments | ☐ Other _____ |

Grantee Name: _____

2013 CDBG Grant Year

Wayne County 2013 Five-Year Consolidated Plan Goals

Please select one primary goal for the activity.

____ **Neighborhoods**...promote neighborhood stability through activities that include housing rehabilitation and development, property redevelopment, infrastructure improvements, code enforcement, environmental clean-up, and elimination of blight.

____ **Affordable Housing**...reduce barriers to affordable housing for persons in need through activities that include home buying and rental assistance, weatherization and energy-efficient home improvements, and affordable housing development.

____ **Economic Health**...promote economic health and financial equity through activities that improve the business environment, facilitate regionalism and collaborations, create and retain jobs, improve job skills, and provide an overall high quality of life.

____ **Homelessness**...reduce homelessness through collaborating and integrating resources that address the special housing and service needs of homeless persons - many of whom have mental illness, substance dependence or abuse, and/or physical disabilities.

____ **Suitable Living Environment**...promote a high quality of life through activities that support the well-being of residents especially the elderly, the disabled, low-income persons and other persons with special needs.

____ **Diversity**...affirmatively further fair housing, facilitate equal contracting and employment opportunities for women and minority populations, and promote activities in general that celebrate diversity and strengthen equality in the community.

____ **Strategic Planning**...encourage long- and short-term planning and implementation strategies that identify and address priority needs as well as incorporate human and financial resources of both public and private entities.

Grantee Name: _____

2013 CDBG Grant Year

Performance Measures

Grantees must consider how HUD's performance measures system may impact their administrative practices and implement any changes needed to collect and report the data. As part of HUD's system, please create an Outcome Statement as follows:

Objectives: Please select the one that most describes the purpose.

- ___ Enhance Suitable Living Environment Through New/Improved Accessibility: Activities designed to benefit communities, families, or individuals by addressing issues in their living environment.
- ___ Create Decent Housing with New/Improved Availability: Housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort (such as would be captured under Suitable Living Environment).
- ___ Promote Economic Opportunity Through New/Improved Sustainability: Activities related to economic development, commercial revitalization, or job creation.

Outcomes: Please select the one that most applies.

- ___ Availability/Accessibility: Activities that make services, infrastructure, housing, or shelter available or accessible to low- and moderate- income people, including persons with disabilities.
- ___ Affordability: Activities that provide affordability in a variety of ways in the lives of low- and moderate- income people. It can include the creations or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
- ___ Sustainability: Activities aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to low- and moderate income persons or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

Outputs: Please select and quantify the one that most applies.

- | | |
|--|---|
| ___ No. of Households Assisted | ___ No. of Persons Stabilized |
| ___ No. of New Businesses Assisted | ___ Acres of Brownfields Remediated |
| ___ No. of Jobs Created/Retained | ___ Amount of Money Leveraged |
| ___ No. of Units made 504-Accessible | ___ No. of Affordable Units |
| ___ No. of Years of Affordability Guaranteed | ___ No. of Housing Units for HIV/AIDS |
| ___ No. of Jobs with Health Care Benefits | ___ No. of Units for Chronically Homeless |
| ___ No. of Units Meeting Energy Star Standards | ___ No. of Units Made Lead Safe |
| ___ Other, please indicate _____ | |

Outcome Statement: Prepare an outcome statement using the above information.

Output (quantified) + Outcome + Activity (description) + Objective

Example: Approximately 52 households will have affordable public sewer for the purpose of creating a suitable living environment.

Grantee Name: _____

2013 CDBG Grant Year

National Objective:

Specify one objective. Be sure to use the same one in the Annual Performance Report.

_____ LMA (Low and Moderate Income Area) Benefit

Examples: Parks, Neighborhood Centers, and General Public Improvements

The target area must consist of block groups that are 51% Low/Mod Income. If the target area is not community-wide, specify each block group in the target area.

Census Tract(s)	Block Group(s)	Low/Mod %
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____ LMC (Low and Moderate Income Limited Clientele) Benefit

Examples: Public Services, Removal of Architectural Barriers for the Disabled

Specify only one primary group of persons to benefit.

- | | |
|--|--------------------------------|
| _____ Severely Disabled Adults | _____ Homeless |
| _____ Illiterate Adults | _____ Battered Spouses |
| _____ Abused Children | _____ Elderly |
| _____ Migrant Farm Workers | _____ Persons Living with AIDS |
| _____ Persons with Documented Low/Mod Income | |

_____ LMH (Low and Moderate Income Housing) Benefit

Examples: Housing Rehabilitation, Homebuyer Assistance

_____ SBA (Slum and Blight Area) Benefit

Attach a board or council resolution approving a slum and blight designation.

Percentage of Deteriorated Buildings in the Area _____%

_____ SBS (Slum and Blight Spot) Benefit

_____ LMJ (Low and Moderate Income Job) Benefit

Activities designed to create or retain permanent jobs of which at least 51% involve employment of low/mod persons

_____ Other _____

Proposed Accomplishments:

Please select and quantify the primary accomplishment for the activity.

- _____ People (public services and infrastructure)
_____ Households (homebuyer assistance)
_____ Businesses (commercial/industrial activity that is not a low/mod jobs benefit)
_____ Organizations (relocation)
_____ Housing Units (clearance and housing activities except homebuyer assistance)
_____ Public Facilities (buildings, parks)
_____ Jobs (job creation/retention)
_____ None (section 108 loan repayments only)

Grantee Name: _____

2013 CDBG Grant Year

Other Information:

Does the activity prevent homelessness? _____ Yes _____ No
Does the activity help those with HIV/AIDS? _____ Yes _____ No
Does the activity primarily help the disabled? _____ Yes _____ No
Is the activity expected to generate program income? _____ Yes _____ No

Is this activity being carried out by the grantee (either directly and/or through contractors)?
Yes _____ No _____

If Yes, Enter "X" in the appropriate category.

Activity is being carried out by the grantee through:

_____ Grantee employees
_____ Contractors
_____ Grantee employees and contractors

If No, Enter "X" by the appropriate category:

Activity is being carried out by:

_____ A subrecipient only
_____ A HUD-designated Community Based Development Organization (CBDO) only
_____ A HUD-designated CDBO acting as a subrecipient
_____ Another public agency _____

Enter "X" by the appropriate subrecipient designation:

_____ Non-profit organization

OR

_____ For-profit authorized under 570.201 (o) for economic development activities

Enter "X" by all that apply:

Subrecipient is:

_____ A faith-based organization
_____ An institution of higher education

Grantee Name: _____

2013 CDBG Grant Year

ACTIVITY INFORMATION

Activity No. 2

Name: _____ Matrix Code: _____

CDBG Allocation Amount: \$ _____

Estimated CDBG Program Income (Revolving Funds): _____ 0 _____

Other Funds: \$ _____, Identify: CDBG funds from future years _____

Total Activity Budget: \$ _____

ADA activities require a supplemental Wayne County application to be completed. Please contact the Wayne County CD Office at (313) 224-5250.

Activity Description:

As a reminder, CDBG is not eligible for maintenance of public facilities. The purchase of equipment, fixtures, motor vehicles, furnishings, or other property that is not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase such items when necessary for use in the administration of activities assisted with CDBG funds or when such items constitute all or part of a public service.

Location and Target Area:

Attach a street map identifying the location and target area.

List the location address or cross streets of the activity. For a public service activity, list the office address: _____

Is the target area community-wide? _____ Yes _____ No

If the target area is not community-wide, please identify the target area with cross streets: _____

Eligible Activity: Check the one that primarily describes the activity.

- | | |
|---|---|
| ☐ Acquisition | ☐ Disposition |
| ☐ Public Facilities and Improvements | ☐ Clearance Activities |
| ☐ Public Services | ☐ Interim Assistance |
| ☐ Relocation | ☐ Housing Services |
| ☐ Privately Owned Utilities | ☐ Homeownership Assistance |
| ☐ Housing Rehabilitation | ☐ Code Enforcement |
| ☐ Historic Preservation | ☐ Fair Housing |
| ☐ Section 108 Loan Repayments | ☐ Other _____ |

Grantee Name: _____

2013 CDBG Grant Year

Wayne County 2013 Five-Year Consolidated Plan Goals

Please select one primary goal for the activity.

_____ **Neighborhoods**...promote neighborhood stability through activities that include housing rehabilitation and development, property redevelopment, infrastructure improvements, code enforcement, environmental clean-up, and elimination of blight.

_____ **Affordable Housing**...reduce barriers to affordable housing for persons in need through activities that include home buying and rental assistance, weatherization and energy-efficient home improvements, and affordable housing development.

_____ **Economic Health**...promote economic health and financial equity through activities that improve the business environment, facilitate regionalism and collaborations, create and retain jobs, improve job skills, and provide an overall high quality of life.

_____ **Homelessness**...reduce homelessness through collaborating and integrating resources that address the special housing and service needs of homeless persons - many of whom have mental illness, substance dependence or abuse, and/or physical disabilities.

_____ **Suitable Living Environment**...promote a high quality of life through activities that support the well-being of residents especially the elderly, the disabled, low-income persons and other persons with special needs.

_____ **Diversity**...affirmatively further fair housing, facilitate equal contracting and employment opportunities for women and minority populations, and promote activities in general that celebrate diversity and strengthen equality in the community.

_____ **Strategic Planning**...encourage long- and short-term planning and implementation strategies that identify and address priority needs as well as incorporate human and financial resources of both public and private entities.

Grantee Name: _____

2013 CDBG Grant Year

Performance Measures

Grantees must consider how HUD's performance measures system may impact their administrative practices and implement any changes needed to collect and report the data. As part of HUD's system, please create an Outcome Statement as follows:

Objectives: Please select the one that most describes the purpose.

- ___ Enhance Suitable Living Environment Through New/Improved Accessibility: Activities designed to benefit communities, families, or individuals by addressing issues in their living environment.
- ___ Create Decent Housing with New/Improved Availability: Housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort (such as would be captured under Suitable Living Environment).
- ___ Promote Economic Opportunity Through New/Improved Sustainability: Activities related to economic development, commercial revitalization, or job creation.

Outcomes: Please select the one that most applies.

- ___ Availability/Accessibility: Activities that make services, infrastructure, housing, or shelter available or accessible to low- and moderate- income people, including persons with disabilities.
- ___ Affordability: Activities that provide affordability in a variety of ways in the lives of low- and moderate- income people. It can include the creations or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
- ___ Sustainability: Activities aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to low- and moderate income persons or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

Outputs: Please select and quantify the one that most applies.

- | | |
|--|---|
| ___ No. of Households Assisted | ___ No. of Persons Stabilized |
| ___ No. of New Businesses Assisted | ___ Acres of Brownfields Remediated |
| ___ No. of Jobs Created/Retained | ___ Amount of Money Leveraged |
| ___ No. of Units made 504-Accessible | ___ No. of Affordable Units |
| ___ No. of Years of Affordability Guaranteed | ___ No. of Housing Units for HIV/AIDS |
| ___ No. of Jobs with Health Care Benefits | ___ No. of Units for Chronically Homeless |
| ___ No. of Units Meeting Energy Star Standards | ___ No. of Units Made Lead Safe |
| ___ Other, please indicate: _____ | |

Outcome Statement: Prepare an outcome statement using the above information.

Output (quantified) + Outcome + Activity (description) + Objective

Example: Approximately 52 households will have affordable public sewer for the purpose of creating a suitable living environment.

National Objective:

Specify one objective. Be sure to use the same one in the Annual Performance Report.

Grantee Name: _____

2013 CDBG Grant Year

- ___ LMA (Low and Moderate Income Area) Benefit
 Examples: Parks, Neighborhood Centers, and General Public Improvements
 The target area must consist of block groups that are 51% Low/Mod Income. If the target area is not community-wide, specify each block group in the target area.

Census Tract(s)	Block Group(s)	Low/Mod %
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- ___ LMC (Low and Moderate Income Limited Clientele) Benefit
 Examples: Public Services, Removal of Architectural Barriers for the Disabled
 Specify only one primary group of persons to benefit.

___ Severely Disabled Adults	___ Homeless
___ Illiterate Adults	___ Battered Spouses
___ Abused Children	___ Elderly
___ Migrant Farm Workers	___ Persons Living with AIDS
___ Persons with Documented Low/Mod Income	

- ___ LMH (Low and Moderate Income Housing) Benefit
 Examples: Housing Rehabilitation, Homebuyer Assistance

- ___ SBA (Slum and Blight Area) Benefit
Attach a board or council resolution approving a slum and blight designation.

Percentage of Deteriorated Buildings in the Area _____%

- ___ SBS (Slum and Blight Spot) Benefit

- ___ LMJ (Low and Moderate Income Job) Benefit
 Activities designed to create or retain permanent jobs of which at least 51% involve employment of low/mod persons

- ___ Other _____

Proposed Accomplishments:

Please select and quantify the primary accomplishment for the activity.

- ___ People (public services and infrastructure)
 ___ Households (homebuyer assistance)
 ___ Businesses (commercial/industrial activity that is not a low/mod jobs benefit)
 ___ Organizations (relocation)
 ___ Housing Units (clearance and housing activities except homebuyer assistance)
 ___ Public Facilities (buildings, parks)
 ___ Jobs (job creation/retention)
 ___ None (section 108 loan repayments only)

Grantee Name: _____

2013 CDBG Grant Year

Other Information:

Does the activity prevent homelessness? ☐ Yes ☐ No
Does the activity help those with HIV/AIDS? ☐ Yes ☐ No
Does the activity primarily help the disabled? ☐ Yes ☐ No
Is the activity expected to generate program income? ☐ Yes ☐ No

Is this activity being carried out by the grantee (either directly and/or through contractors)?
Yes ☐ No ☐

If Yes, Enter "X" in the appropriate category.

Activity is being carried out by the grantee through:

☐ Grantee employees
☐ Contractors
☐ Grantee employees and contractors

If No, Enter "X" by the appropriate category:

Activity is being carried out by:

☐ A subrecipient only
☐ A HUD-designated Community Based Development Organization (CBDO) only
☐ A HUD-designated CDBO acting as a subrecipient
☐ Another public agency _____

Enter "X" by the appropriate subrecipient designation:

☐ Non-profit organization

OR

☐ For-profit authorized under 570.201 (o) for economic development activities

Enter "X" by all that apply:

Subrecipient is:

☐ A faith-based organization
☐ An institution of higher education

Grantee Name: _____

2013 CDBG Grant Year

ACTIVITY INFORMATION

Activity No. 3

Name: _____ Matrix Code: _____

CDBG Allocation Amount: \$0 _____

Estimated CDBG Program Income (Revolving Funds): _____

Other Funds: \$ _____, Identify _____

Total Activity Budget: \$ _____

ADA activities require a supplemental Wayne County application to be completed. Please contact the Wayne County CD Office at (313) 224-5250.

Activity Description:

As a reminder, CDBG is not eligible for maintenance of public facilities. The purchase of equipment, fixtures, motor vehicles, furnishings, or other property that is not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase such items when necessary for use in the administration of activities assisted with CDBG funds or when such items constitute all or part of a public service.

Location and Target Area:

Attach a street map identifying the location and target area.

List the location address or cross streets of the activity. For a public service activity, list the office address: _____

Is the target area community-wide? _____ Yes _____ No

If the target area is not community-wide, please identify the target area with cross streets: _____

Eligible Activity: Check the one that primarily describes the activity.

- | | |
|---|---|
| ☐ Acquisition | ☐ Disposition |
| ☐ Public Facilities and Improvements | ☐ Clearance Activities |
| ☐ Public Services | ☐ Interim Assistance |
| ☐ Relocation | ☐ Housing Services |
| ☐ Privately Owned Utilities | ☐ Homeownership Assistance |
| ☐ Housing Rehabilitation | ☐ Code Enforcement |
| ☐ Historic Preservation | ☐ Fair Housing |
| ☐ Section 108 Loan Repayments | ☐ Other _____ |

Grantee Name: _____

2013 CDBG Grant Year

Wayne County 2013 Five-Year Consolidated Plan Goals

Please select one primary goal for the activity.

_____ **Neighborhoods**...promote neighborhood stability through activities that include housing rehabilitation and development, property redevelopment, infrastructure improvements, code enforcement, environmental clean-up, and elimination of blight.

_____ **Affordable Housing**...reduce barriers to affordable housing for persons in need through activities that include home buying and rental assistance, weatherization and energy-efficient home improvements, and affordable housing development.

_____ **Economic Health**...promote economic health and financial equity through activities that improve the business environment, facilitate regionalism and collaborations, create and retain jobs, improve job skills, and provide an overall high quality of life.

_____ **Homelessness**...reduce homelessness through collaborating and integrating resources that address the special housing and service needs of homeless persons - many of whom have mental illness, substance dependence or abuse, and/or physical disabilities.

_____ **Suitable Living Environment**...promote a high quality of life through activities that support the well-being of residents especially the elderly, the disabled, low-income persons and other persons with special needs.

_____ **Diversity**...affirmatively further fair housing, facilitate equal contracting and employment opportunities for women and minority populations, and promote activities in general that celebrate diversity and strengthen equality in the community.

_____ **Strategic Planning**...encourage long- and short-term planning and implementation strategies that identify and address priority needs as well as incorporate human and financial resources of both public and private entities.

Grantee Name: _____

2013 CDBG Grant Year

Performance Measures

Grantees must consider how HUD's performance measures system may impact their administrative practices and implement any changes needed to collect and report the data. As part of HUD's system, please create an Outcome Statement as follows:

Objectives: Please select the one that most describes the purpose.

- ___ Enhance Suitable Living Environment Through New/Improved Accessibility: Activities designed to benefit communities, families, or individuals by addressing issues in their living environment.
- ___ Create Decent Housing with New/Improved Availability: Housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort (such as would be captured under Suitable Living Environment).
- ___ Promote Economic Opportunity Through New/Improved Sustainability: Activities related to economic development, commercial revitalization, or job creation.

Outcomes: Please select the one that most applies.

- ___ Availability/Accessibility: Activities that make services, infrastructure, housing, or shelter available or accessible to low- and moderate- income people, including persons with disabilities.
- ___ Affordability: Activities that provide affordability in a variety of ways in the lives of low- and moderate- income people. It can include the creations or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
- ___ Sustainability: Activities aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to low- and moderate income persons or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

Outputs: Please select and quantify the one that most applies.

- | | |
|--|---|
| ___ No. of Households Assisted | ___ No. of Persons Stabilized |
| ___ No. of New Businesses Assisted | ___ Acres of Brownfields Remediated |
| ___ No. of Jobs Created/Retained | ___ Amount of Money Leveraged |
| ___ No. of Units made 504-Accessible | ___ No. of Affordable Units |
| ___ No. of Years of Affordability Guaranteed | ___ No. of Housing Units for HIV/AIDS |
| ___ No. of Jobs with Health Care Benefits | ___ No. of Units for Chronically Homeless |
| ___ No. of Units Meeting Energy Star Standards | ___ No. of Units Made Lead Safe |
| ___ Other, please indicate _____ | |

Outcome Statement: Prepare an outcome statement using the above information.

Output (quantified) + Outcome + Activity (description) + Objective

Example: Approximately 52 households will have affordable public sewer for the purpose of creating a suitable living environment.

Grantee Name: _____

2013 CDBG Grant Year

National Objective:

Specify one objective. Be sure to use the same one in the Annual Performance Report.

_____ LMA (Low and Moderate Income Area) Benefit

Examples: Parks, Neighborhood Centers, and General Public Improvements

The target area must consist of block groups that are 51% Low/Mod Income. If the target area is not community-wide, specify each block group in the target area.

Census Tract(s)	Block Group(s)	Low/Mod %
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____ LMC (Low and Moderate Income Limited Clientele) Benefit

Examples: Public Services, Removal of Architectural Barriers for the Disabled

Specify only one primary group of persons to benefit.

_____ Severely Disabled Adults

_____ Homeless

_____ Illiterate Adults

_____ Battered Spouses

_____ Abused Children

_____ Elderly

_____ Migrant Farm Workers

_____ Persons Living with AIDS

_____ Persons with Documented Low/Mod Income

_____ LMH (Low and Moderate Income Housing) Benefit

Examples: Housing Rehabilitation, Homebuyer Assistance

_____ SBA (Slum and Blight Area) Benefit

Attach a board or council resolution approving a slum and blight designation.

Percentage of Deteriorated Buildings in the Area _____%

_____ SBS (Slum and Blight Spot) Benefit

_____ LMJ (Low and Moderate Income Job) Benefit

Activities designed to create or retain permanent jobs of which at least 51% involve employment of low/mod persons

_____ Other _____

Proposed Accomplishments:

Please select and quantify the primary accomplishment for the activity.

_____ People (public services and infrastructure)

_____ Households (homebuyer assistance)

_____ Businesses (commercial/industrial activity that is not a low/mod jobs benefit)

_____ Organizations (relocation)

_____ Housing Units (clearance and housing activities except homebuyer assistance)

_____ Public Facilities (buildings, parks)

_____ Jobs (job creation/retention)

_____ None (section 108 loan repayments only)

Grantee Name: _____

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Other Information:

Does the activity prevent homelessness? ☐ Yes ☐ No
Does the activity help those with HIV/AIDS? ☐ Yes ☐ No
Does the activity primarily help the disabled? ☐ Yes ☐ No
Is the activity expected to generate program income? ☐ Yes ☐ No

Is this activity being carried out by the grantee (either directly and/or through contractors)?
Yes ☐ No ☐

If Yes, Enter "X" in the appropriate category.

Activity is being carried out by the grantee through:

☐ Grantee employees
☐ Contractors
☐ Grantee employees and contractors

If No, Enter "X" by the appropriate category:

Activity is being carried out by:

☐ A subrecipient only
☐ A HUD-designated Community Based Development Organization (CBDO) only
☐ A HUD-designated CDBO acting as a subrecipient
☐ Another public agency _____

Enter "X" by the appropriate subrecipient designation:

☐ Non-profit organization

OR

☐ For-profit authorized under 570.201 (o) for economic development activities

Enter "X" by all that apply:

Subrecipient is:

☐ A faith-based organization
☐ An institution of higher education

Grantee Name: _____

2013 CDBG Grant Year

ACTIVITY INFORMATION

Activity No. 4

Name: **Administration** Matrix Code: **21A**

CDBG Allocation Amount: \$ _____

Estimated CDBG Program Income (Revolving Funds): _____ 0 _____

Total CDBG Activity Budget: \$ _____

CDBG administration may cover payment of reasonable administrative costs and carrying charges related to the planning and execution of community development activities assisted in whole or in part with CDBG funds.

Please identify the types of costs intended for CDBG administration:

Other Information:

Activity is being carried out by the grantee through:

_____ Grantee employees

_____ Contractors

_____ Grantee employees and contractors

Please identify the names and titles of the employees whose salaries, wages, and related costs will be paid for using CDBG administration funds:

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Grantee Name: _____

2013 CDBG Grant Year

ACTIVITY INFORMATION

Activity No. 5

Name: **Planning** Matrix Code: **20**

CDBG Allocation Amount: \$ N/A_____

Estimated CDBG Program Income (Revolving Funds):_____

Other Funds: \$_____, Identify_____

Total Activity Budget: \$_____

Type of Planning

Please note that planning activities may not include engineering, architectural and design costs related to a specific project (e.g., detailed engineering specifications and working drawings); or Other costs of implementing plans.

Please select one or more of the types of planning to be funded:

- | | |
|--|--|
| ☐ Comprehensive plans | ☐ Community development plans |
| ☐ Capital improvement programs | ☐ Small area and neighborhood plans |
| ☐ Analysis of impediments to fair housing choice | |
| ☐ Environmental and historic preservation studies | |
| ☐ Functional plans (such as housing, land use, or economic development plans) | |
| ☐ Other, please identify:_____ | |

Activity Description:

Please provide a summary on the proposed planning activities and include objectives.

Other Information:

Activity is being carried out by the grantee through:

- ☐ Grantee employees
☐ Contractors
☐ Grantee employees and contractors

Compliance Example:

A study performed by the grantee to determine the market for a type of facility or business is eligible under Planning, but a market study for a particular business is considered a project cost under a different economic development CDBG activity. For further assistance, please call the Wayne County CD office at (313) 224-5048.

Grantee Name:_____

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