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2. Packet

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INKSTER CITY COUNCIL SPECIAL AGENDA

April 19, 2013

26215 Trowbridge, Inkster, MI 48141

(313) 563-4232 www.cityofinkster.com

Mayor – Hilliard L. Hampton, II
Mayor Pro Tem – Marcus L. Hendricks, District II

Council Members:

Timothy Williams, District I
Lorenzo A. Moner, Jr., District III
Michael A. Canty, District IV
Kim Howard, District V
Dennard Shaw, District VI

FELICIA RUTLEDGE
CITY CLERK

MARK STULDREHER
INTERIM CITY MANAGER

DAVID JONES
CITY ATTORNEY

Council may be addressed during the Regular Meeting by filling out the Public Participation Form. Address Council as a whole through the Mayor. Please state your name and your address for the record prior to providing your comments. Comments are limited to three (3) minutes.

April 19, 2013

Special City Council Agenda – 6:00 PM

1. Call Meeting to Order

- A. Pledge of Allegiance
- B. Roll Call

2. Public Participation

3. New Business

A. Discussions/Actions: FY2013-2014 Budgets (Budget Book)

- 1. Brownfield Budget
- 2. TIFFA Budget
- 3. DDA Budget
- 4. Drug Forfeiture
- 5. Justice Center Debt Fund Budget
- 6. Justice Center Construction Fund Budget
- 7. Court Building Fund Budget

B. Discussion/Actions: Permanent City Manager Position

C. Discussions/Actions: Public Safety Grant

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4. Mayor and Council Communication
5. City Manager
6. Adjournment

Felicia Rutledge
City Clerk



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City Clerk



CITY OF INKSTER

26900 Princeton Street
Inkster, MI 48141
www.cityofinkster.com
313.563-9773

Ron Wolkowicz
City Manager

November 26, 2012

Honorable Andrew Dillon, Treasurer
Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing, Michigan 48909

Dear Treasurer Dillon:

The City of Inkster has submitted a Competitive Grant Assistance Program ("CGAP") application. The City of Inkster seeks to obtain grant funding to cross-train police officers to perform fire-fighting duties and to train existing fire fighters to perform police duties. The City of Inkster supports this request, which will assist it in creating a Public Safety department that will be capable of providing critical public safety services at an affordable cost. By training our existing forces, and uniting them in under a true public safety model, the City of Inkster believes it will be able to provide the services to properly protect the citizens of the City of Inkster. This will also assist the City of Inkster by not having to hire additional police officers and fire fighters, yet increasing our force patrol force within existing resource levels.

If you have any questions, please do not hesitate to contact me.

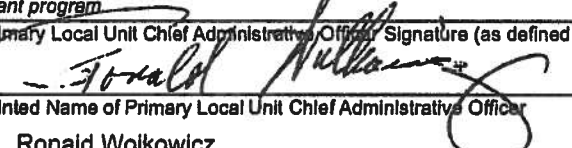
Very Truly Yours,

Ronald Wolkowicz
City Manager

Application Due Date:
December 3, 2012

Competitive Grant Assistance Program Application (FY 2013 - Round 1)

Issued under authority of 2012 Public Act 200.

PART 1: PRIMARY INFORMATION			
1. Primary Local Unit Name City of Inkster		2. Primary Local Unit Code 82217	
3. Primary Local Unit FEIN 38-6007226		4. Primary Local Unit County Wayne	
5. Mailing Address 26215 Trowbridge	6. City Inkster	7. State MI	8. ZIP Code 48141
PART 2: PROJECT OVERVIEW			
9. Project Title Inkster Public Safety Initiative			
10. Project Type ☐ Merger ☒ Consolidation ☐ Cooperative Effort/Collaboration			
11. Estimated Start Date 01/01/2013		12. Estimated Completion Date 12/31/2014	
13. Estimated Total Project Cost \$1,273,752.00		14. Grant Amount Requested \$1,273,752.00	
15. Local Units Participating in Project (include county and local unit code). Attach letters of support from each of the participating local units. City of Inkster (Wayne County/ LUC #82217)			
16. Are the local unit(s) involved willing to devote appropriate resources and time to this project? ☒ Yes ☐ No			
17. Is there potential for expansion of the project to include additional local units at a later date? ☐ Yes ☒ No			
PART 3: PROJECT CONTACT INFORMATION			
Note: The project contact individual should be a vital part of the grant project and will be Treasury's contact.			
18. Contact Name Kurt M. Brauer		19. Contact Title Attorney at Law	
20. Contact Telephone Number (248) 784-5182		21. Contact Fax Number (248) 603-9782	
22. Contact E-mail Address kbrauer@wnj.com			
23. Contact Local Unit Name Ronald Wolkowicz			
PART 4: CERTIFICATION			
24. I certify that all statements in this application, including all requested supplemental information, are true, complete and accurate to the best of my knowledge. If awarded, I agree to allow the Department of Treasury and the State Auditor General's Office (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination, to any books, documents, papers, and records of the grantee which are related to this project. I agree to allow the Department of Treasury to conduct periodic program reviews of the project. The purpose of these reviews will be to determine adherence to stated project goals and to review progress of the project in meeting its objectives. I agree to submit quarterly and final narrative and financial status reports to the Department of Treasury. I understand that failure to submit any required reports may result in the termination of the grant. I understand that this grant may be terminated if the Department of Treasury concludes that I am not in compliance with the conditions and provisions of this grant, or have falsified any information. By way of signature, I agree with all conditions of this grant program.			
Primary Local Unit Chief Administrative Officer Signature (as defined in MCL141.422b) 		Date 11/26/12	
Printed Name of Primary Local Unit Chief Administrative Officer Ronald Wolkowicz		Title City Manager	

PART 5: PROJECT DETAILS

25. Project Description:

The City of Inkster proposes to reconfigure its police and fire into a single public safety organization. Inkster currently employs a total of 43 full time and part-time police officers (29, including the chief) and fire fighters (14, including the chief and fire marshall) in its separate departments. Under the new public safety officer model, it will make more efficient use of full and part-time employees, including: a) cross-training current police personnel and fire fighter personnel; b) reducing the overall number of police and fire personnel; and c) retaining sufficient full-time police and fire fighters to ensure proper operation of the fire station and equipment and public safety.

26. Describe the status of any shared service analysis undertaken to date related to this project. If a shared service analysis has been completed, attach a copy of the shared service analysis or feasibility study.

A shared service analysis or feasibility study has not been completed at this time.

27. How are the services currently being provided?

Currently, the City of Inkster maintains a separate police and fire departments.

28. Goals and Business Objectives of this Project: What are the outcomes you hope to achieve? How will you measure the outcomes?

The primary goal and business objective of the project is to: a) implement high-quality public safety programs in Inkster by cross-training police officers and fire fighters to both perform fire fighter functions and police duties; b) reduce the overall cost to the City of providing essential fire services and police services; and c) avoid the need to hire an additional 13 new police officers and fire fighters. The outcomes will be the creation of a fully cross-trained public safety office that provides both police and fire services to the City of Inkster. The outcomes will be measured by the final implementation and training of the public safety office.

29. Will the project save money? ☒ Yes ☐ No

A. SHORT - TERM (1 year or less) ☒ Yes ☐ No

Estimated Short-Term Savings
\$1,040,000.00

B. LONG - TERM (Greater than 1 year) ☒ Yes ☐ No

Estimated Annual Long-Term Savings
\$1,040,000.00
Estimated 5 Year Total Savings
\$5,200,000.00

C. Attach a demonstration and provide a brief explanation of how the cost savings were calculated.

PART 5: PROJECT DETAILS, CONTINUED

30. Work Plan and Project Timeline: What are the implementation steps to ensure this project's success?

The project plan includes cross-training 26 police officers to provide fire-fighter service and 13 fire fighters to provide police services under a public safety model, in order to most effectively handle the city's public safety needs. The city currently has 26 police officers and 14 firefighters, including the chiefs for both departments. It expects that, due to retirements and attrition, at the end of 2014 (once the cross-training is fully implemented), the department will have full-time 39 public safety officers (including one public safety director). In addition to a more efficient model of offering these vital services, with the addition of two additional patrol vehicles (including outfitting), the city will be able to place additional officers on the streets.

31. Total Grant Budget Worksheet. For each budget category, attach a detailed list of proposed expenditures. Explain how they support and are essential to the merger, consolidation, or cooperative effort.

Budget Category	Estimated Total Project Cost	Grant Budget Amount Requested
Legal Fees	\$50,000.00	\$50,000.00
Consulting Fees	\$25,000.00	\$25,000.00
Training(training, books, uniforms, fill in)	\$465,400.00	\$465,400.00
Equip. (fire fighter turnout gear for 26)	\$156,702.00	\$156,702.00
Training(training, books, uniforms, fill in)	\$473,900.00	\$473,900.00
Equip. (for 13 new police officers)	\$22,750.00	\$22,750.00
Patrol vehicles (2)	\$80,000.00	\$80,000.00
	TOTAL ESTIMATED PROJECT COST \$1,273,752.00	TOTAL BUDGETED AMOUNTS \$1,273,752.00

32. Additional Information and Comments

See attached Exhibit 1.

Applications are due December 3, 2012. Completed applications submitted via mail or e-mail must be received by Treasury no later than 11:59 p.m. on Monday, December 3, 2012. Incomplete applications may not be considered.

A signed and completed application (including attachments) can be submitted by e-mail to TreasRevenueSharing@michigan.gov or by mail to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing, MI 48909

CITY OF INKSTER

29. The City of Inkster has experienced as number of layoffs recently, so the cross training will not save money on salary, but it will allow 2 additional police patrol vehicles per shift. In addition, savings will be realized as the City will not need to hire additional police or fire fighters (13 total to bring the respective forces up to full strength, @ \$80,000 per employee including fringe benefits). The City will be able to avoid a cost of \$1,040,000 per year from 2013 to 2017, with a total savings over that period of \$5,200,000.

32. Additional Information and Comments

Summary of costs for training.

Training	Training Number	Training Cost	Training Subtotal	Backfill Number	Backfill Cost	Gear	Total Cost
Police to fire.	26	\$2,150 X 26	\$55,900.00	26 (9 weeks)	\$409,500.00	\$156,702.00	\$622,102.00
Fire to police.	13	\$4,800 X 13	\$62,400.00	13 (18 weeks)	\$409,500.00	\$22,750.00	\$494,650.00
Total Training Cost							\$1,116,752.00