

1. Agenda

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2. Packet

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INKSTER CITY COUNCIL

November 18, 2013
26215 Trowbridge, Inkster, MI 48141
(313) 563-4232 www.cityofinkster.com

Mayor – Hilliard L. Hampton, II
Mayor Pro Tem – Marcus L. Hendricks, District II

Council Members:

Timothy Williams, District I
Lorenzo A. Moner, Jr., District III
Michael A. Canty, District IV
Kim Howard, District V
Dennard Shaw, District VI

FELICIA RUTLEDGE
CITY CLERK

RICHARD MARSH
CITY MANAGER

DAVID JONES
CITY ATTORNEY

Council may be addressed during the Regular Meeting by filling out the Public Participation Form. Address Council as a whole through the Mayor. Please state your name and your address for the record prior to providing your comments. Comments are limited to three (3) minutes.

Council Orientation Agenda – 6:00 PM

1. Call to Order
2. Discussion
 - A. Agenda
3. Presentations
4. Public Hearing
5. Public Participation (limit to 3 minutes)
6. CLOSED SESSION – Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).
7. Adjournment

November 18, 2013
Regular City Council Agenda – 7:30 PM

1. Call Meeting to Order

- A. Pledge of Allegiance
- B. Roll Call

2. Approval of Agenda

3. Presentations/Discussion

- A. Neighborhood Revitalization-Jerome Bivins
- B. Police Partnerships- Chief Hilton Napoleon

4. Public Hearing

5. Consent Agenda

- A. November 4, 2013 Regular Council Meeting Minutes.

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6. Boards and Commissions

- A. Update of current list of appointments to Boards & Commissions.

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7. Previous Business

8. Ordinance(s)

- A. First Reading(s)
- B. Second Reading(s)

9. New Business

- A. Discussion/Action: (Hilton Napoleon) Consider purchasing a new Personnel ID Card Machine for the Police Department. Funds to be paid out of the Police JAG Grant, Account # 101-301-977-100.

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- B. Discussion/Action: (Richard Marsh) Consider approval of a Memorandum of Understanding between the City of Inkster and the Teamsters Local 214 and between the City of Inkster and the Command Officers Association of Michigan.

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- C. Discussion/Action (LaZonja Smith) Consider a Resolution for citywide employee Harassment Training.

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- D. Discussion/Action: (Felicia Rutledge) Consider approval of proposed City Council meeting dates for the 2014 calendar year.

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10. Public Participation (limit to 3 minutes)

11. Mayor and Council Communication

12. City Clerk

13. City Manager

14. Closed Session

Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).

15. Adjournment

Felicia Rutledge
City Clerk

November 4, 2013

Regular City Council Meeting – 7:30 PM

The regular meeting of the Council of the City of Inkster, Wayne County, Michigan convened in the Council Chambers, 26215 Trowbridge, on Monday, November 4, 2013

Prior to the Regular Council Meeting: The City Council agenda was discussed and the City Clerk evaluation was performed.

Call Meeting to Order

Mayor Hampton called the meeting to order at 7:40 p.m.

Pledge of Allegiance

City Council and the public in attendance pledged allegiance to the flag of the United States of America.

Roll Call

Mayor Hampton	Present	Councilwoman Howard	Present
Councilman Moner	Present	Councilman Williams	Present
Mayor Pro Tem Hendricks	Present	Councilman Canty	Present
Councilman Shaw	Present		

***A Quorum was present**

Approval of Agenda

**Moved by Mayor Pro-Tem Hendricks, Seconded by Councilmember Williams
to approve the agenda.
Resolution 1-13-157R - Motion carried.**

Presentations/Discussion

Public Hearings (N/A)

Consent Agenda

- A. October 21, 2013 Regular City Council Meeting Minutes.
- B. Allen Brother's and Attorney's, PLLC. Invoice \$11,324.25.

**Moved by Councilmember Canty, Seconded by Mayor Pro-Tem Hendricks
to approve the consent agenda.
Resolution 11-13-158R-Motion carried unanimously.
NAY: (Shaw)**

Boards and Commission

- A. Update of current list of appointments to Boards & Commissions.

**Moved by Councilmember Cauty, Seconded by Councilmember Moner
to appoint Gloria Brown to the Board of Review.
Resolution 11-13-159R-Motion carried unanimously.**

Previous Business

Ordinance(s)

New Business

- A. Discussion/Action (Mark Lloyd): Consider adopting a resolution for the City of Inkster to authorize a SAW Grant Agreement based on MDEQ requirements provided in the revised SAW Grant application dated October 8, 2013. All work to acquire grant will be done in accordance to the previously adopted City Council Resolution 08-13-126R at no cost to the City.

**Moved by Councilmember Moner, Seconded by Councilmember Cauty
to accept the revised SAW Grant application.**

Resolution 11-13-160R- Motion carried unanimously.

- B. Discussion/Action (Mark Lloyd) Consider approval of the First Amendment to the Wayne County NSP 3 (Neighborhood Stabilization Program) Sub-recipient Agreement between the Charter County of Wayne and Wayne Metropolitan Community Action Agency to reduce funding from \$515,00.00 to \$370,00.00

**Moved by Councilmember Moner, Seconded by Councilmember Howard
to approve the first amendment to the Wayne County NSP 3 Program.**

Resolution 11-13-161R-Motion carried unanimously.

- C. Discussion/Action: (Mark Stuhldreher) Consider approval of an inter-local agreement between the cities of Inkster, Wayne and Westland for the sharing of Fire Chief Services.

**Moved by Councilmember Moner, Seconded by Councilmember Cauty
to approve an inter-local agreement for sharing of Fire Chief Services.**

Resolution 11-13-162R-Motion carried.

NAY: (Williams, Howard)

- D. Discussion/Action: (Mark Stuhldreher) Consider approval of a Resolution to approve the Member Subscriber Agreement between the city and the Michigan Public Safety Communication System into the MPSCS; and to approve the dissolution of the Western Wayne Joint 800 MHZ Association.

**Moved by Mayor Pro-Tem Hendricks, Seconded by Councilmember Moner
to approve the Member Subscriber Agreement.**

Resolution 11-13-163R-Motion carried unanimously

- E. Discussion/Action: (Mark Stuhldreher) Consider the FY2014 budget amendments for the General fund and the Garbage/Rubbish Fund.

**Moved by Councilmember Moner, Seconded by Councilmember Canty
to approve the FY2014 budget amendments.**

Resolution 11-13-164R-Motion carried.

NAY: (Shaw)

- F. Discussion/Action: (Jerome Bivins) Consider authorizing DPS to purchase a Power Washer from NAPA Auto Parts for \$2,759.00. Funds to be budgeted from 101-441-933-000 (Equipment Maintenance).

**Moved by Councilmember Moner, Seconded by Councilmember Williams
to authorize the purchase of a Power Washer from NAPA Auto.**

Resolution 11-13-165R-Motion carried unanimously.

- G. Discussion/Action: (Denise Champagne) Consider approval of transferring the City of Inkster's Municipal (\$24,933.00) and Community Credits (\$34,139.00) from SMART to Nankin Transit Commission to continue operation of the senior and disabled transportation services currently provided under the Inter-Local agreement for FY2014 (July 1, 2013-June 30, 2014).

**Moved by Councilmember Shaw, Seconded by Councilmember Canty
to approve the transfer of Municipal and Community Credit to Nankin Transit.**

Resolution 11-13-166R-Motion carried unanimously.

- H. Discussion/Action (Richard Marsh) Consider awarding the Johnston Lithograph, Inc., for the printing of 8,000 City of Inkster calendars for the year 2014, in the amount of \$4,440.00 based upon quotes received for this project. This request is also to authorize a contingency amount of no more than \$500.00 if any necessary related composition or design work may be needed. Funding from calendar account #101-172-9000-000 (Printing and Advertising)

**Moved by Councilmember Williams, Seconded by Councilmember Canty
to approve the Johnston Lithograph to print the City of Inkster 2014 calendars.**

Resolution 11-13-167R-Motion carried unanimously.

Public Participation

- **Juan Bradford**-Welcomed the new City Manager. Congratulated Crystal Bradford his niece for winning a Gold Medal in Women's Basketball at the Olympics. He suggested to City Council that something be done to honor this victory.

- **Zara Nasir/Jean Overman**-Inkster Literacy will be hosting an event at the Inkster Recreation Complex on 11/16/13 from 11-2pm.
- **Ben Ferguson**-Thanked the citizens of Inkster for sticking behind the firefighters. He said he has been employed with the city for 12 years and admires the passion and pride within the community. Furthermore he stated that he supports the inter-local firefighter agreement and said the citizens of Inkster will receive better service and equipment by participating in this shared service.
- **Wallace Gardner**-Stated his water was disconnected in error. He said he received a letter from the City Manager's office with the wrong address. He said he wanted a letter with the correct address, reason why his water was cut off, the city to admit they made a mistake and a resolve on how the city plans to correct the mistake and make him whole.
- **Deatris Richardson**-Represented the Top Ladies of Distinction. She stated the Top Ladies of Distinction will be hosting a Project Warm. They are looking for gently used adult and children coats, hats, gloves, scarves, and socks. The distribution date for the coats will be December 21, 2013 from 12-2pm at the Inkster Recreation Complex.
- **Byron Nolan**-Represented Mr. Trayhey in a lawsuit regarding water rates and an unjust water bill for Mr. Trayhey. He explained the verdict.
- **Shirley Hankerman**-Had concerns about the graffiti that is being put on vacant homes within the city. She said citizens should be on watch to get rid of graffiti as soon as they see it. Additionally she said the Central City Inkster Block Club would like to participate in the clean up of graffiti city wide.
- **Dorothy Gardner**-Informed residents that the Inkster Seniors will be having their Senior Christmas Party on December 9, 2013. They are seeking donations for door prizes. Furthermore she said this is a great event every year.
- **Willie Johnson**-Stated that the new City Manager is a good honest man. He said he does not know the city manager well but he is doing a great job and is asking all citizens to follow him.
- **Larry Bonereck**-Acknowledged the Gold Medal that Crystal Bradford won at the Olympics. He had water concerns. Additionally he stated that when children get in trouble they should be taken to jail. Furthermore, he said he had an incident on his street where a person rode down the street and busted out car windows.
- **Mary McClendon**-Represented Wayne County Commissioner Richard LeBlanc. She invited residents to attend the Coffee hour that Commissioner LeBlanc and State Representative Knesek host every 1st Monday of the month from 12:30-1:30pm at the Inkster Library. Additionally she stated there would be a Health on Wheels health screening in December for Wayne County residents from 12-4pm at the Garden City Hall.
- **George Williams**-Asked about the millage that was passed for seniors and Youth of Inkster. He would like to know a break down of where the funds went. He said he received a commitment by the City Manager to put money back into youth programs.
- **James Carleton**-Stated that there are problems with the new water meters. He said he worked for many years in aviation and has knowledge of the water meters needing calibration. Additionally he stated that either there is a problem with the meters or the programming.
- **Karen Lee**-Asked if the City Manager full powers were restored by the state. Needs information about the Home Improvement Grant.
- **Brenda Green**-29879 Hazelwood is the rental property address that she owns. She said she had a \$500.00 water bill and no one lives there. Additionally she said she had new plumbing, new toilets and a new roof so she has no water leaks at the home. She would like to meet with someone to discuss her bill.

Mayor and Council Communications

- **Councilman Williams**-Requested that a letter be sent to the State of Michigan Treasury Department for the transfer of power from the City Treasurer to the City Manager. Additionally he stated he wanted held a town hall meeting to discuss lowering the water rates and now with the

lawsuit that was brought forth, water rates were lowered. He said he would like to sit down and talk with Attorney Byron Nolan because he does not support the appeal process. He said he would like to make the situation a win, win for both parties.

**Moved by Councilman Williams, Seconded by Councilman Shaw
to have all members of City Council sign and send the drafted transfer
of power letter to the State of Michigan Treasury Department
(Removal of Andrew Dillon's name)
Resolution 11-13-168R-Motion carried unanimously.**

- **Councilman Shaw-** Announced Shake a Real Man's Hand organization's Thanksgiving Dinner that will be held on November 16, 2013 at 4pm at the Inkster Recreation Complex. Free food will be provided. Additionally he announced the Inkster Central Block Club meets every Thursday at 6:30 pm.
- **Councilman Moner-** Stated there were six abandoned homes on his block and all have now been occupied except for one. He said people are moving into the city.
- **Mayor Pro-Tem Hendricks-** Asked that staff notify City Council about water concerns.
- **Mayor Hampton-** Thanked all organizations who donated and volunteers who participated. There were 605 children and 34 adults he came out to participate on Halloween. He stated that the City of Inkster 50th Anniversary is coming up and he said this is a very important milestone and should be celebrated accordingly. He asked the City Manager to start planning for this event. Furthermore he said that cities across the state of Michigan and in other places have seen a paradigm shift. He said more and more cities are sharing services. He stated a Greenway Path dedication was held in the past week and he thanked Mark Lloyd for his department's participation and Commissioner LeBlanc for their financial commitment. Furthermore he said that the layoffs that were part of this budget amendment was very near and dear to him and that the city of Inkster is going thru some tough times but we will get thru the consent agreement and be in a better position. He does not think the residents will want to see an Emergency Manager. That is not the route he wants to see the city take. He said residents and City Council alike should focus on the good in the City of Inkster. He said words do have power and the city residents should not beat up on themselves or the city.

City Clerk

- No comments.

City Manager

- Thanked City Council for the opportunity to serve.
- Thanked the great citizens of Inkster.
- Thanked the City Department heads for what they do everyday.
- Thanked Dorothy Gardner for volunteering in the City Manager's office.
- Thanked Ms. Shelby for the \$2,800.00 that she raised for the Halloween Party.
- Thanked Denise Champagne for coordinating the Halloween Party.
- Thanked all volunteers that participated in the Halloween Party.
- Thanked all that provided a donation to the Halloween Party.
- Stated the next Chat with the City Manager will be on November 19, 2013.
- Stated the city will be having mandatory customer service training in the next couple of weeks.
- Stated that Mr. Gardner's water was turned back on.
- Thanked Mr. Johnson for his kind remarks.
-

Closed Session

Council convenes into a Closed Executive Session to discuss pending litigation in accordance with MCL 15.286 (e).

Moved by Councilmember Moner, Seconded by Councilmember Williams that Council convenes into a Closed Executive Session at 9:50 p.m. to discuss pending litigation in accordance with MCL 15.286 (e).

Roll Call Vote:

YEAS: 7
NAYS: 0
ABSENT: 0

Moved by Councilmember Moner, Seconded by Canty
to adjourn the Closed Executive Session at 10:15 p.m. – Motion carried unanimously

Adjournment

There being no further business to come before Council, on motion duly made by Councilmember Moner, Seconded by Councilmember Canty and carried, the Regular Council meeting of November 4, 2013 was adjourned at 10:16 p.m.



Felicia Rutledge, City Clerk
City of Inkster

CITY OF INKSTER

Boards & Commissions

[MADE OPERATIVE BY STATE LAW, CITY OF INKSTER CHARTER PROVISION OR CITY OF INKSTER ORDINANCE]

AGING COMMISSION

[MEETINGS: Third Friday of each month at 1:00 p.m., Twin Towers Activity Room]

2 Year Term	9 Members	Ordinances: 414,457 & 508
Richard Marsh, Jr., Director		Tenure
Denise Champagne, Project Dir.		Tenure
- (Ex-Officio Member)		
Rochelle Wells		Exp. 08/20/14
April Walton		Exp. 01/18/15
Audrey Jean Searcy		Exp. 06/02/14
Doris Horne		Exp. 09/07/14
Theola Jones		Exp. 11/15/14
Henry Wade		Exp. 03/07/15
Dorothy M. Moore		Exp. 11/15/15
Nellene Moore		Exp. 08/16/14
Dorothy Gardner		Exp. 06/16/14
Chuck Coleman		Exp. 04/04/15
Gabe Henderson		Exp. 04/04/15

BOARD OF REVIEW

[MEETINGS: March, July and December]

Annual Appointment	3 Members	Charter Provision and State Law
Alfreda Robinson		Clerk of the Board – Non Voting
Gloria Brown		Exp. 12/31/14
Ned Sanders (Alternate)		Exp. 05/02/14
Dante Williams		Exp. 03/19/14
Celeste McDuffie		Exp. 03/19/14

BEAUTIFICATION COMMITTEE

[MEETINGS: Second Monday of each month @ 6:00 p.m., Recreation Center]

2 Year Term	
Toni Bailey	Exp. 04/26/14
Enoch Jackson	Exp. 04/26/14
Joe Burton	Exp. 04/26/14
Rev. George Williams (T)	Exp. 04/26/14
Eunice Williams (C)	Exp. 04/26/14
Wyanetta Motley (S)	Exp. 04/16/14
Horace Jordan	Exp. 04/26/14
Larry Motley (C)	Exp. 04/26/14
Dorothy McClendon	Exp. 05/14*
Dr. Evelyn Clark	Exp. 05/14*
Tommie Jones	Exp. 05/14*
Cephus Thomas	Exp. 04/26/14
Clareese Jordan	Exp. 11/13
LaShawn Westbrook	Exp. 05/14*
Blinda Jones	Exp. 05/14*
Robert Broadnax	Exp. 05/07/14
Minnie Johnson	Exp. 05/14*
Alana Glover	Exp. 05/07/14
Gabe Henderson	Exp. 05/7/14
Shera Johnson	Exp. 05/14*
Demetrius Dalton	Exp. 05/21/14
Henry Wade	Exp. 05/14*

BEAUTIFICATION COMMITTEE (continued)

John W. Gee, Jr.	Exp. 05/14*
Tania James	Exp. 05/14*
Khalisha Nathan	Exp. 05/21/14
Toya Ellis	Exp. 05/14*
Princella Ellis	Exp. 05/21/14
Theresa Lindsey	Exp. 05/21/14
Norma Taylor	Exp. 05/21/14
Alto Baker	Exp. 05/14*
Kent Hudson	Exp. 05/14*
Donna Towns	Exp. 06/04/14
Elcfernick M. Lotman	Exp. 06/14*
Epson Johnson	Exp. 06/14*
Patricia Morgan	Exp. 06/14*
LeVania Henderson	Exp. 06/18/14
DeShandra Motley	Exp. 6/17/15
Denise Motley	Exp. 06/17/15

BUILDING AUTHORITY COMMISSION - Inactive

[MEETINGS: Second Monday in January]

3 Year Term

5 Members

State Law and Resolution 74-1-39

Nathaniel Elcock
Hersey Bryant, (C)
Horace Wells

Exp. 12/31/05
Exp. 12/31/00
Exp. 12/31/01

CABLE TELEVISION COMMISSION

[MEETINGS: Second Tuesday of each month at 6:00 p.m. Recreation Center]

3 Year Term

9 Members

Ordinances 593 and 609

Timothy Williams Ex-Official

Exp. 11/16/12

~~Danny Van Schoiack~~ Dist. 1

Exp. 12/01/11

Vacant Dist. 2

Vacant Dist. 3

Alfreda Flowers Dist. 4

Exp. 06/04/15

Vacant Dist. 5

Lewis Gregory (C) Dist. 6

Exp. 01/04/13

~~George Collier~~ Mayoral

Exp. 03/16/12

~~Carmen Mitchell~~ At-Large

Exp. 02/18/11

CANVASSERS BOARD

[MEETINGS: As Required]

4 Year Term

4 Members

State Law

Deborah Owens (Dem)

Exp. 12/31/15

Gloria Brown (Dem)

Exp. 06/04/16

Courtney Owens (Dem)

Exp. 06/04/16

Eugene Brazeal (Rep)

Exp. 08/06/16

CIVIL SERVICE COMMISSION AND BOARD OF ETHICS

[MEETINGS: Monthly]

3 Year Term

3 Members

Ordinances 237 & 559

Clarence Oden

Exp. 6/18/15

Vacant - (Employee Representative)

James White

Exp. 12/04/11

- (Commission Appointment)

CONSTRUCTION BOARD OF APPEALS/DANGEROUS BUILDING BOARD

[MEETINGS: As required]

3 Year Term	3 Members	Ordinance
Theola Jones		Exp. 04/14
Henry Wade		Exp. 05/11
- (Licensed Plumber)		
Kenyatta Mason		Exp. 11/12
- (Licensed Electrician)		
Marcus Hendricks – Temporary Alternative		
- (Licensed Electrician)		
- Building Inspector		
- (Licensed Engineer/Inspector)		
Yuri Mayorchak		Exp. 11/13
George A. Chatman		
David Stevens		

DOWNTOWN DEVELOPMENT AUTHORITY

[MEETINGS: Third Tuesday of each month, 6:00 p.m. City Hall Council Chambers]

4 Year Term 12 Members State Law and Ordinances 687 and 741

Hilliard L. Hampton, II	Tenure
Vacant	Exp. 01/18/14
Lewis Gregory (Treasurer)	Exp. 09/20/14
Vacant	Exp. 07/20/13
Tom Costello (VC)	Exp. 10/06/12
Vacant (C)	Exp. 11/03/12
Cheryl Brown	Exp. 07/19/14
Andrea Parson	Exp. 08/01/15
Winston Wade (Secretary)	Exp. 12/17/16
Vacant	

ECONOMIC DEVELOPMENT CORPORATION (BOARD OF DIRECTORS)

[MEETINGS: Second Thursday each month, held in the Conference Room, City Hall]

6 Year Term 11 Members State Law and Ordinances 517 and 570

Hilliard L. Hampton, II	
Bishop Walter Starghill, Jr.	Exp. 06/07/16
Vacant	Exp. 06/07/16
Vacant	Exp. 06/07/16
Deborah Walker	Exp. 06/07/16
Mary Weislo	Exp. 03/07/17
Cassandra Leonard	Exp. 06/07/16
Herbert Johnson	Exp. 06/07/16
Dennis Weislo	EXP. 06/07/19
Vacant	

ELECTRICAL EXAMINING BOARD

Indefinite Terms 4 Members State Law and Ordinance 616

Walter Bays (Elec. Cont.)
 Andrew Hughes (Adm. Official)
 Carlton Trouteaud (Rep. of Detroit Edison)

PARKS AND RECREATION COMMISSION

[MEETINGS: First Tuesday of each month at 7:30 P.M., Recreation Complex]

2 Year Term

9 Members

Ordinances: 493 & 551

Sandra French	Dist. 1	Exp. 04/30/14
Shirley Miller	Dist. 2	Exp. 03/25/14
Shelby Johnson	Dist. 3	Exp. 01/03/14
Vernell Massey	Dist. 4	Exp. 11/04/14
Gloria Mitchell	Dist. 5	Exp. 07/18/13
James Richardson IV	Dist. 6	Exp. 01/03/14
Tonia Williams	Mayoral	Exp. 04/04/13
Sheila Garland	Mayoral	Exp. 05/21/14
Norma McDaniel	Council	Exp. 12/20/14

PARKS AND RECREATION YOUTH COMMISSION

2 Year Term

6 Members

Vacant	Dist. 1	
Vacant	Dist. 2	
Cory Wells	Dist. 3	Exp. 12/05/13
Vacant	Dist. 4	
Vacant	Dist. 5	
Vacant	Dist. 6	
Vacant	Mayoral	

PLANNING COMMISSION

[MEETINGS: Fourth Monday of each month at 6:00 p.m., City Council Chambers]

3 Year Term

9 Members

State Law and Ordinance 33

Marcus Hendricks	Tenure
Hilliard L. Hampton, II	Tenure
Darryl Davis (City appointee) (Vice Chairman)	Exp. 10/15
Robert Thomas (Secretary)	Exp. 10/15
Emmereal Wells	Exp. 01/15
James Garrett	Exp. 02/14
April Walton	Exp. 09/16
Sam Brown (Chairman)	Exp. 10/14
Richard Wooten	Exp. 08/16

POLICE AND FIREMAN RETIREMENT SYSTEM BOARD OF TRUSTEES

[MEETINGS: First Thursday of each month at 6:00 p.m., Fire Station]

2 Year Term

5 Members

Charter

Jean Overman	Mayoral	Exp. 10/14
Barry O'Bryan		Exp. 12/13
Christopher Crawley		Exp. 12/13
Hilliard L. Hampton II	Council	Exp. 12/14
Charles Hines (Pension Board Appt)		Exp. 12/12

WATER REVIEW COMMITTEE

[MEETINGS: Scheduled by Chairman Marcus Hendricks, City Hall TIFA Room]

Sam Brown	App. 01/07/13
Carl Woods	App. 01/07/13
Ann Coleman	App. 01/07/13
Courtney Owens	App. 01/07/13
Councilmember Williams	App. 02/04/13
Mayor Pro-Tem Hendricks	App. 02/18/13
Dennis Welslo	App. 02/18/13

November 18, 2013

ZONING BOARD OF APPEALS (ZBA)

[MEETINGS: First Thursday of each month at 6:00 P.M., City Council Chambers]

3 Year Term

7 Members

State Law and Ordinance 277

Vacant	Dist. 1	
Vacant	Dist. 2	
James Cross (VC)	Dist. 3	Exp. 07/01/16
Roosevelt Stubbs	Dist. 4	Exp. 05/16/14
Vanola Williams	Dist. 5	Exp. 09/03/16
Norma McDaniel (S)	Dist. 6	Exp. 10/19/15
Vacant. (C)		

Nankin Transit

[Meetings: Third Thursday of each month at 5:30 p.m., Westland City Hall]

Michael Canty, Council Appointee
Denise Champagne

Exp. Tenure

COMMITTEES FORMED BY COUNCIL RESOLUTIONS

TAX INCREMENT FINANCE AUTHORITY

[MEETINGS: Second Thursday of each month at 6:30 P.M., City Hall Council]

6 Year Term

13 Members

Resolution 85-8-331

Hilliard L. Hampton, II	Tenure
Richard Marsh	Tenure
Bishop Walter L. Starghill, Jr.	Exp. 06/07/16
Herbert Johnson	Exp. 06/07/16
Deborah Walker	Exp. 06/07/16
Vacant	Exp. 06/07/16
Dennis Weislow	Exp. 06/07/19
Cassandra Leonard	Exp. 06/07/16
Mary Weislow	Exp. 06/07/16

TIFA WORKING COMMITTEE FOR THE JUSTICE CENTER

5 Members

Bishop Walter L. Starghill	Exp. 06/07/16
Herbert Johnson	Exp. 06/07/16
Deborah Walker	Exp. 06/07/16
Vacant	Exp. 06/07/16
Vacant	

BROWNFIELD REDEVELOPMENT AUTHORITY

[MEETINGS: Second Tuesday of each month at 5:00 P.M., City Hall Council Chambers]

Terms 1, 2 and 3 years Up to 9 members

Resolution 02-9-458

Timothy Williams, City Council Representative	Tenure
Richard Marsh, City Manager	Tenure
Mark Stuhldreher, Treasurer	Tenure
Mark Lloyd, Community Development Director (VC)	Tenure
Tonia C. Williams (C)	Exp. 6/27/14
Dorothy Gardner	Exp. 10/05/15

CARVER HOMES DISTRICT CITIZENS COUNCIL- *Inactive*

[MEETINGS: Third Thursday of each month at 6:30 P.M., St. Clements Manor]

Velma Hammons
Daniel Henderson
Willie Johnson
Bessie Jones
Melodie Jones
Clara Gray-Joiner
Geneva Lyles
Norma McDaniel
Ramona Rogers
Antonio Shaw
Jacqueline Treadway
Rita Watson
Barbara Whatley
Julius Williams
Glaynda Wright
Chris Yatooma

NOTES:

 Vacancies and/or Expired terms

*Has not taken the oath

REQUEST FOR COUNCIL ACTION

To: Richard J. Marsh, Jr. - City Manager

Date: 11/01/2013

From: Hilton Napoleon, Chief of Police *HN*

Date for Council Consideration: 11/18/2013

ACTION REQUESTED: Purchase of a new Personnel ID Card Machine for the Police Department to be paid for out of the Police JAG Grant, Account# 101-301-977-100.

Current Action _____ Emergency _____ Future _____
Funds Budgeted: If Yes ☒ X Account # 101-301-977-100 No _____ N/A _____
Treasurer's Approval *H. N. Napoleon*

BACKGROUND INFORMATION

The Police Department's Personnel ID card print machine is over 8 years old and is in a state of disrepair. Currently our department is unable to issued new ID cards, replaced old damaged ID's, or renew expired ID cards. We are requesting a new machine to replace our broken machine.

SCOPE OF SERVICES

Software Solutions Supplies Inc. will supply our department with a new ID card machine and system/software support.

JUSTIFICATION

With the purchase and replacement of our broken ID card machine our department will be able to once again issued new ID cards, replaced old damaged ID's, and renew expired ID cards. With this new machine will we be able to import our entire current employee image database into the new system seamlessly making the transition simple and enabling our department to begin printing much needed employee ID cards.

PROJECT OR IMPROVEMENT TASKS

This new ID card machine will enable the Police Department to provide much needed new ID cards for our regular sworn officers as well as our auxiliary officers.

Which of the Five (5) Council Goals does this request meet?

Note to Department Heads: You may indicate anywhere from one to all five goals, if applicable.

1. Enhance Public Safety & Strengthen the Police Department.

COSTS

The total cost for new machine \$3,745.00.

PROJECT TIME TABLE

Within 30 days after approval by Mayor and Council

RESOLUTION

Authorization is hereby given to the Inkster Police Department to pay Software Solutions Supply, Inc. \$3,745.00 for a Personnel ID Card Machine.

Resolved by _____

Seconded by _____

Yes: _____

No: _____

Absent: _____



REMIT PAYMENT TO:
Software Solutions Supply, Inc
Simply ID
P.O. Box 520
Daphne, AL 36526

Simply ID Invoice

Date	Invoice #
10/23/2013	20666

Bill To

Inkster PD
Michael Heyward
27301 South River Park Drive
Inkster, MI 48141

Ship To

Inkster PD
Michael Heyward
27301 South River Park Drive
Inkster, MI 48141

P.O. Number		Terms	Rep	Shipping Method	
		PREPAY	ADDRS	Federal Express	
Quantity	Item Number	Description	Unit Cost	Amount	
1	SC20RNK	Simply ID Secure Card System Dual Sided *Simply ID Software *500 PVC Cards *YMCKOK Color Ribbon/Black Back 250 Prints (FN8) *Magicard Rio Pro Card Printer (3 Year Limited Manufacturer Warranty) DUAL SIDED UPGRADE System Support Toll Free: 877-236-0933	3,099.00	3,099.00	
1	FN8	Magicard Enduro/ Rio Pro YMCKOK Ribbon Ribbon Quantity: 250 Prints FN8	120.00	120.00	
1	HDTRIPODCAM...	HD Camera & Full Tripod	289.00	289.00	
1	BACKDROP	Backdrop Kit *Stand, Clamp, Support Rod and Cloth Royal Blue/Reversible White	189.00	189.00	
1	Freight	Shipping	48.00	48.00	
</					

An additional fee may apply for any late payments or NSF checks.

REQUEST FOR COUNCIL ACTION

To: Richard Marsh, City Manager

Date: November 13, 2013

From: City Treasurer

Date for Council's Consideration: November 18, 2013

ACTION REQUESTED: Approval of Memorandum of Understanding between City of Inkster and the Teamsters Local 214 and between City of Inkster and Command Officers Association of Michigan

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: If Yes ☐ Account # No ☐ N/A ☒

Treasurer's Approval *AMS*

BACKGROUND:

The labor agreements with both Teamsters and COAM expired on June 30th, 2013. In anticipation of the expiration, negotiations with both groups began in May of 2013. The attached Memorandum's of Understanding are the results of these negotiations. Both Teamsters and COAM membership groups have approved pending approval by the City of Inkster. Per the Consent Agreement, the Michigan Department of Treasury must also approve these Agreements before they can be effectuated. The main highlights that apply to both Agreements are as follows:

- Bargaining unit employees will be paid based upon an 80 hour bi-weekly work schedule, while remaining on 12-hour shifts. The threshold for the commencement of overtime rates of pay in any pay period shall remain consistent with those thresholds set forth in federal law. Currently, the use of compensation time is utilized for those hours above 80. This will eliminate the additional .5 times pay that compensation time is currently paid.
- An Early Retirement Incentive Program has been agreed to. Employees may elect to retire during the term of this Agreement provided they have completed 18 years of service. The pension multiplier for those employees who elect to retire under the terms of this paragraph will be increased to 2.85%. This program is dependent upon no less than 2/3 of eligible members of COAM and Teamsters exercising their right to take advantage of ERI and retiring by or before 11/30/13.

The Teamsters Agreement also allows for the creation of a Tier II Officer Program. The main highlights of this program are as follows:

- The City agrees that existing Tier I members will maintain Tier I status and to employ no fewer than 8 Tier I officers.
- The City may hire as many Tier II officers as it deems necessary, provided that the hiring does not cause the layoff of a Tier I officer and that offers of Tier II employment are made first to officers currently on the Inkster Police Department layoff list.
- Tier II officers will be paid \$15.00 per hour with no fringe benefits, other than those mandated by state or federal law.
- The four full-time regular bargaining unit members recalled after June 30, 2013 and employed on the effective date of this MOU shall, for the duration of this MOU, receive a stipend totaling \$200 per

month to be used to offset their health-related expenses. They shall be the only Tier II officers eligible for this stipend which shall immediately terminate if and when any of these officers becomes a Tier I officer and receives the benefits package commensurate with that position.

- Tier II officers cannot hold any special assignments or Detective/Supervisory positions.
- The City may, in its sole discretion, assign Tier II officers to cover those vacations by Tier I officers if those vacations would result in a need for overtime.
- The city, in its sole discretion, may staff up to 500 hours of overtime (in addition to the overtime for vacations specified above) with Tier II officers.

SCOPE OF SERVICES:

NA

JUSTIFICATION:

Approval of these Agreements will allow for the creation of a Tier II department consistent with the plan that was part of the FY 2014 adopted budget.

PROJECT IMPROVEMENTS:

Which of the Five (5) Council Goals does this request meet?

Goal No. 4 – Develop a plan to address the City’s current debt and legacy costs.

COSTS:

The implementation of these Agreements will allow for the execution of our adopted FY 2014 budget plan.

NA

PROJECTED TIME TABLE:

The implementation of these Agreements will begin as early as December 1, 2013 or as soon as approved the Michigan Department of Treasury.

RESOLUTION:

Authorization is hereby given to approve the two attached Memorandum of Understandings.

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF INKSTER
AND THE
TEAMSTERS, LOCAL 214

RE: 2013-14 Concessionary Agreement

1. TWELVE-HOUR SHIFT/BI-WEEKLY 80-HOUR PAY PERIOD

Current bargaining unit employees will be paid based upon an 80 hour bi-weekly work schedule, while remaining on 12-hour shifts. The Shift Supervisor may make any necessary shift adjustments during non-peak call hours (0300 hours to 1100 hours) to comply with the 80-hour bi-weekly work schedule. The threshold for the commencement of overtime rates of pay in any pay period shall remain consistent with those thresholds set forth in federal law; provided, however, that bargaining unit members shall also receive overtime pay for time worked in excess of 12 hours in any calendar day in which the member is ordered to stay past the end of their regularly-scheduled shift or ordered to come in prior to the scheduled start of their regularly-assigned shift.

2. ERI/PENSION:

- A. Employees may elect to retire during the term of this Agreement provided they have completed 18 years of service. The pension multiplier for those employees who elect to retire under the terms of this paragraph will be increased to 2.85%. Program dependent upon no fewer than 2/3 of eligible members of COAM and Teamsters exercising their right to take advantage of ERI and retiring by or before 11/30/13. The current combined COAM/Teamster class consists of 9 members of the IPD who are either currently eligible for the ERI or will become eligible for the ERI during the term of this agreement. ERI/MOU will be instituted once 6 of that 9 member class submits binding intent to enter into ERI program.
- B. The following pay codes are the only ones to be used for purposes of calculating "Pensionable Wages" that are part of FAC: SP Afternoon, Regular, SP Midnights, Holiday, Overtime P/CRT, Overtime P/T, Personal Police, SI Police, V Police, Stan, Sup, OJI. These items will also be used to calculate employee contribution toward pension.
- C. Post-employment payouts of accumulated banks of sick-time and compensatory-time that remain unused on the member's date of separation shall be paid in conformity with the status quo. Also consistent with the status quo, no deductions for employees' share of retirement contribution shall be made from these payouts of banked sick and compensatory time.

3. TWO-TIER SYSEM

The City may implement a Tier II Police Officer program under the following provisions:

- Tier I officers shall be those officers on active duty on June 30, 2013.

- Tier I officers shall be eligible to continue health benefits consistent with those set forth in attached Exhibit A so long as they contribute toward the cost of premiums in the manner proscribed by PA 152 of 2011. No other health care or health care-related benefits (including but not limited to “opt out” benefits) shall be paid unless specifically-set forth in Exhibit A.
- Tier I officers shall, for the duration of this contract, receive their same hourly rates of pay in effect for each individual member on June 30, 2013; provided, however that unit members shall be eligible for any step increases to which they may be entitled since July 1, 2013 or increases due to promotions occurring on or after July 1, 2013. Step increases and promotional pay increases shall be to the previously reduced rates that were in effect on June 30, 2013 for the higher ranks/steps to which a member might move during the term of this agreement.
- Unless otherwise in effect or specified herein, the terms and conditions of employment for Tier I unit members shall remain unchanged.
- The City agrees that existing Tier I members will maintain Tier I status and to employ no fewer than 8 Tier I officers should any current Tier I officers separate from employment.
- Tier II officers shall be any officer recalled to duty from layoff or otherwise hired after June 30, 2013.
- The City may hire as many Tier II officers as it deems necessary, provided that the hiring does not cause the layoff of a Tier I officer and that offers of Tier II employment are made first to officers currently on the Inkster Police Department layoff list in order of their position on the Inkster PD seniority list with the most senior members on that list getting the first opportunity to return to work.
- Any laid off officer that declines or fails to timely respond to an offer to return to service shall be removed from the Inkster PD Seniority List in accordance with the procedure currently followed. Once the list of officers on lay off is exhausted, if the City needs additional Tier II officers, it may go outside of the list.
- Tier II officers will be paid \$15.00 per hour with no fringe benefits, other than those mandated by state or federal law. However, the four full-time regular bargaining unit members recalled after June 30, 2013 and employed on the effective date of this MOU (Ben Johnson, Linda Davidson, Clark Drew and Shawn Vargo) shall, for the duration of this MOU, receive a stipend totaling \$200 per month to be used to offset their health-related expenses. They shall be the only Tier II officers eligible for this stipend which shall immediately terminate if and when any of these officers becomes a Tier I officer and receives the benefits package commensurate with that position.
- Tier II officers cannot replace current bargaining unit members except through attrition.
- Tier II officers shall be assigned an 80 hour bi-weekly shift by seniority except that the city may reduce the number of hours assigned for their bi-weekly shift if the federally-required but currently delayed “employer mandate” for the provision of health care benefits set forth in the Affordable Care Act that would require the city to provide health benefits to a Tier II officer working that number of hours.
- Tier II officers cannot hold any special assignments or Detective/Supervisory positions.
- Tier II officers shall be placed on the seniority-based overtime rotation roster and may only be assigned overtime through that roster.
- The City may, in its sole discretion, assign Tier II officers to cover those vacations by Tier I officers if those vacations would result in a need for overtime. Additionally, should a command officer’s vacation require a Tier I officer to temporarily staff a command position in an

“acting role”, the city may, on an emergency basis, staff that Tier I officer’s regular shift with a Tier II officer.

- The city, in its sole discretion, may staff up to 500 hours of overtime (in addition to the overtime for vacations specified above) with Tier II officers.
- Tier II officers shall be members of Teamsters, Local 214.
- Any issues that arise regarding Tier II officers that are not covered by this Agreement shall be handled in a Special Conference.

This memorandum will expire on June 30, 2014 unless extended by mutual agreement and is subject to ratification by the membership of Local 214 and approval by Inkster City Council and the State of Michigan Department of Treasury per the terms of the city’s consent agreement with the state of Michigan.

Entered into this ____ of October 2013

FOR THE UNION:

FOR THE CITY

I.B. Teamsters, Local 214

Al Lewis

Richard Marsh, City Manager

Officer Philip Randazzo

Mark Stuhdreher, City Treasurer

MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF INKSTER
AND THE
COMMAND OFFICERS ASSOCIATION OF MICHIGAN

RE: 2013-14 Concessionary Agreement

1. Twelve-Hour Work Shift/ Bi-Weekly 80-hour Pay Period: Current bargaining unit employees will be paid based upon an 80 hour bi-weekly work schedule, while remaining on 12-hour shifts. Management may make any necessary shift adjustments during non-peak call hours (0300 hours to 1100 hours) to comply with the 80-hour bi-weekly work schedule. The threshold for the commencement of overtime rates of pay in any pay period shall remain consistent with those thresholds set forth in federal law; provided, however, that bargaining unit members shall also receive overtime pay for time worked in excess of 12 hours in any calendar day in which the member is ordered to stay past the end of their regularly-scheduled shift or ordered to come in prior to the scheduled start of their regularly-assigned shift.

2. ERI/Pension:

A. Employees may elect to retire during the term of this Agreement provided they have completed 18 years of service. The pension multiplier for those employees who elect to retire under the terms of this paragraph will be increased to 2.85%. Program dependent upon no fewer than 2/3 of eligible members of COAM and Teamsters exercising their right to take advantage of ERI and retiring by or before 11/30/13. The current combined COAM/Teamster class consists of 9 members of the IPD who are either currently eligible for the ERI or will become eligible for the ERI during the term of this agreement. ERI/MOU will be instituted once 6 of that 9 member class submit binding intent to enter into ERI program.

B. The following pay codes are the only ones to be used for purposes of calculating "Pensionable Wages" that are part of FAC: SP Afternoon, Regular, SP Midnights, Holiday, Overtime P/CRT, Overtime P/T, Personal Police, SI Police, V Police, Stan, Sup, OJI. These items will also be used to calculate employee contribution toward pension.

C. Post-employment payouts of accumulated banks of sick-time and compensatory-time that remain unused on the member's date of separation shall be paid in conformity with the status quo. Also consistent with the status quo, no deductions for employees' share of retirement contribution shall be made from these payouts of banked sick and compensatory time.

3. Health Benefits: Members of the bargaining unit shall be eligible to continue health benefits consistent with those set forth in attached Exhibit A so long as they contribute toward the cost of premiums in the manner proscribed by PA 152 of 2011. No other health care or health care-related benefits (including but not limited to "opt out" benefits) shall be paid unless specifically-set forth in Exhibit A which also includes health care benefits for retirees.

4. Rates of Pay: Members of the bargaining unit shall, for the duration of this contract, receive their same hourly rates of pay in effect for each individual member on June 30, 2013; provided, however that unit members shall be eligible for any step increases to which they may be entitled since July 1, 2013 or increases due to promotions occurring on or after July 1, 2013.

5. Status Quo: Unless otherwise in effect or specified herein, the terms and conditions of employment for members of the bargaining unit shall remain unchanged.

This memorandum will expire on June 30, 2014 unless extended by mutual agreement of the parties and is subject to ratification by the membership of the Inkster Command Officers Association and approval by Inkster City Council and the State of Michigan Department of Treasury per the terms of the city's consent agreement with the state of Michigan.

Entered into this ____ of October 2013

FOR THE UNION:

Inkster Command Officers Association

Wayne Beerbower, Business Agent

Barry O'Bryan, ICOU Vice President 11/13/13

Jeffery Smith, ICOU President 11/13/13

FOR THE CITY

Richard Marsh, City Manager

Mark Stuhldreher, City Treasurer



REQUEST FOR COUNCIL ACTION

To: Mayor and City Council

Date: November 11, 2013

From: Human Resources

Date for Council Consideration: November 18, 2013

ACTION REQUESTED: Approval by Mayor and Council to conduct citywide training on Sexual Harassment in the Workplace

Current Action _____ Emergency _____ Future X _____

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A X _____

Treasurer's Approval _____

BACKGROUND INFORMATION

Sexual Harassment training is one of the many employee trainings that should be conducted within any organization at least once a year. The City has not conducted such training over the past three years.

SCOPE OF SERVICES

For all employees citywide to receive sexual harassment training, to be administered through the Human Resources department and conducted by the Michigan Department of Civil Rights (MDCR) pursuant to state of Michigan Compensation Laws (37.1212).

JUSTIFICATION

The City has not undergone formal sexual harassment training in the past 3 years. Employees must be kept abreast and aware of the City's lack of tolerance for any type of harassment in the workplace in accordance with the policies and procedures that have been set forth by the City and communicated to all employees as it is written in the employee handbook.

RECOMMENDATION

It is recommended that all City employees and elected officials undergo mandatory citywide training on sexual harassment in the workplace to be hereby supported and approved by the Mayor and City Council

PROJECT OR IMPROVEMENT TASKS

Request that a resolution be passed for the City to conduct mandatory citywide sexual harassment training for all City employees and elected officials.

COSTS

There are no associated costs with the training. The City is reaching out to the state of Michigan Civil Rights department for assistance in conducting and executing the training at no charge to the City.

PROJECT TIMETABLE

We are looking to begin the training December and be completed by January 2014.

RESOLUTION

This is an effort on behalf of the City to promote the equality of all persons within the workplace. The goal is to educate all City employees and elected officials on sexual harassment, its existence, and

the City's lack of tolerance for such conduct in the workplace, thus creating awareness and accountability.

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

RESOLUTION

WHEREAS, the City of Inkster ("City") values the equality of all people and all its employees in the workplace, and

WHEREAS, the City has adopted policies and procedures against sexual harassment in the workplace and requires that all employees be aware of the City's steadfast intolerance of sexual harassment set forth in its Personnel Policy Manual, and

WHEREAS, the City wishes to use its best efforts to promote the equality of all persons in the workplace, and

WHEREAS, the Michigan Department of Civil Rights (MDCR) offers sexual harassment training, pursuant to Mich. Comp. Laws Ann., § 37.1212., now therefore be it

RESOLVED, the City will engage the MDCR to provide sexual harassment training to all of its employees, with the goal of promoting and achieving equality in the workplace.

Hilliard L. Hampton, II
Mayor

Timothy Williams
Councilperson – District I

Marcus L. Hendricks
Councilperson – District II

Lorenzo A. Moner, Jr.
Councilperson – District III

Michael A. Canty
Councilperson – District IV

Kim Howard
Councilperson – District V

Dennard Shaw
Councilperson – District VI

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
Richard Marsh, City Manager

Date: November 12, 2013

From: Felicia Rutledge, City Clerk

Date for Council Consideration: November 18, 2013

ACTION REQUESTED: Consider approval of the proposed Council meeting dates for the 2014 Calendar year in accordance with the City of Inkster Charter, Section 7.1.

Current Action X Emergency _____ Future _____

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A _____

Treasurer's Approval _____

RESOLUTION

RESOLVED that the regular City Council meeting dates for the 2014 calendar year through December 2014 scheduled for 7:30 p.m., on the first and third Monday of each month (As stipulated in the City of Inkster Charter, Section 7.1) in the Council Chambers located at 26215 Trowbridge, Inkster, Michigan, are hereby established in accordance with the Open Meetings Act, being MCL 15.261, et, Seq., whereas these meetings are conducted and open to the public as follows:

January 6, 2014
January 21, 2014 (Tuesday)
February 3, 2014
February 17, 2014
March 3, 2014
March 17, 2014
April 7, 2014
April 21, 2014
May 5, 2014
May 19, 2014
June 2, 2014
June 16, 2014

July 7, 2014
July 21, 2014
August 4, 2014
August 18, 2014
September 2, 2014 (Tuesday)
September 15, 2014
October 6, 2014
October 20, 2014
November 3, 2014
November 20, 2013
December 1, 2014
December 15, 2014

Resolved by _____

Seconded by _____

Yes:

No:

Absent: