

1. Agenda

Documents: [05-19 14 AGENDA.PDF](#)

2. Packet

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INKSTER CITY COUNCIL

May 19, 2014
26215 Trowbridge, Inkster, MI 48141
(313) 563-4232 www.cityofinkster.com

Mayor – Hilliard L. Hampton, II
Mayor Pro Tem – Marcus L. Hendricks, District II

Council Members:

Timothy Williams, District I
Lorenzo A. Moner, Jr., District III
Michael A. Canty, District IV
Kim Howard, District V
Dennard Shaw, District VI

FELICIA RUTLEDGE
CITY CLERK

RICHARD MARSH
CITY MANAGER

DAVID JONES
CITY ATTORNEY

Council may be addressed during the Regular Meeting by filling out the Public Participation Form. Address Council as a whole through the Mayor. Please state your name and your address for the record prior to providing your comments. Comments are limited to three (3) minutes.

Council Orientation Agenda – 6:00 PM

1. Call to Order
2. Discussion
 - A. Agenda Discussion
3. Public Hearing
4. Public Participation (limit to 3 minutes)
5. CLOSED SESSION – Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).
6. Adjournment

May 19, 2014

Regular City Council Agenda – 7:30 PM

1. Call Meeting to Order

- A. Pledge of Allegiance
- B. Roll Call

2. Approval of Agenda

3. Presentations/Discussion

- A. Canterbury Woods Certificate of Appreciation – City Council
- B. Parks and Recreation Update - Jerome Bivins

4. Public Hearing

5. Consent Agenda

- A. May 5, 2014 Regular Council Meeting Minutes.

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6. Boards and Commissions

- A. Update of current list of appointments to Boards & Commissions. **Pg. 5**

7. Previous Business

8. Ordinance(s)

- A. Second Reading(s)

9. New Business

- A. Discussion/Action: (Felicia Rutledge) Consider acceptance of the Polling Place Improvement Grant in the amount of \$13,392.00 thru the State of Michigan's Election Bureau with funds granted thru the Help America Vote Act. **Pg. 13**

- B. Discussion/Action: (Jerome Bivins) Consider allowing Administration to accept Brilar's quote to cut and clean the Michigan Ave. TRUNKLINE from Beech Dally to Henry Ruff during the grass cutting season (May-October2014) in the amount of \$4,950.00. Funds to be budgeted from account 101-441-813-000.

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- C. Discussion/Action: (Jerome Bivins) Consider authorizing the Deputy Director of DPS to become the new Street Administrator and to sign off on documents pertaining to Act 51, street fund. Consider adopting the attached Resolution to be submitted to the Michigan Department of Transportation with the Deputy Director of DPS as the city designee as part of the requirement. **Pg. 29**

- D. Discussion/Action: (Jerome Bivins) Consider authorizing Administration to accept the quote from Johnston Litho to print 11,000 copies of the Consumer Annual Water Quality Report for \$2,164 and to be disbursed to the City of Inkster residents. Funds to be budgeted from account 592-564-801-000. **Pg. 31**

- E. Discussion/Action (Mark Stuhldreher) Consider approval of the FY2014-2015 Budget and Special Appropriations Acts. **Pg. 34**

10. Public Participation (limit to 3 minutes)

11. Mayor and Council Communication

12. City Clerk

13. City Manager

14. Closed Session

Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).

15. Adjournment

Felicia Rutledge
City Clerk

May 5, 2014

Regular City Council Meeting – 7:30 PM

The regular meeting of the Council of the City of Inkster, Wayne County, Michigan convened in the Council Chambers, 26215 Trowbridge, on Monday May 5, 2014.

Prior to the Regular Council Meeting: City Council members discussed the agenda.

Moved by Councilmember Moner, Seconded by Councilmember Canty that Council convenes into a Closed Executive Session at 7:00 p.m. to discuss pending litigation in accordance with MCL 15.286 (e).

Roll Call Vote:

YEAS: 7
NAYS: 0
ABSENT:

Moved by Councilmember Williams, Seconded by Councilmember Moner that Council calls a recess for the closed Executive Session at 7:40 p.m.

Moved by Councilmember Williams, Seconded by Councilmember Moner that Council reconvene into a closed Executive Session at 10:35 p.m.

Moved by Councilmember Moner, Seconded by Councilmember Canty to adjourn the Closed Executive Session at 11:00p.m. – Motion carried unanimously.

Call Meeting to Order

Mayor Hampton called the meeting to order at 7:41 p.m.

Pledge of Allegiance

City Council and the public in attendance pledged allegiance to the flag of the United States of America.

Roll Call

Mayor Hampton	Present	Councilwoman Howard	Present
Councilman Moner	Present	Councilman Williams	Present
Mayor Pro Tem Hendricks	Present	Councilman Canty	Present
Councilman Shaw	Present		

***A Quorum was present**

Approval of Agenda

Moved by Councilmember Moner, Seconded by Councilmember Canty to approve the agenda as amended with removing item "C" from the Consent Agenda and making it item "B" under New Business.

Resolution 05-14-73R - Motion carried unanimously.

Presentations/Discussion

- A. Neighborhood Revitalization Strategy for spring and summer 2014- Jerome Bivins & John Adams
- B. Spring Clean 2014 Update-Jerome Bivins
- C. Southwest Block Club Bazaar- Jessica Russell

Public Hearings

- A. Public Hearing on the FY2014 – 2015 Proposed Budget.

Moved by Councilmember Canty, Seconded by Councilmember Moner
to open the FY2014-2015 proposed budget hearing.

Resolution 05-14-74R-Motion carried unanimously.

- Ruthie Williams- Stated she sees no funds in the Parks and Recreation department for Youth Services. She asked would funds for youth be put in the budget.
- George Williams- Stated the mileage money that was voted on was earmarked for youth and senior programs and he said that is what the money should be used for.
- Willie Johnson- Stated that our schools were taken and the youth need programs.
- Larry Bonereck- Asked City Council to be realistic about the budget when preparing. He further stated that the parks need to be fixed and maybe some basketball courts added.
- Noel Carter- Stated that she lives in Dartmouth and that vacant buildings in her area are not boarded up. She asked where her tax money is going. She said that her grass isn't cut, and there is flooding in the area.
- Simeon Rose- Stated that their needs to be youth programs for the kids.
- Resident- Stated that the Treasurer needs to do something for the kids.

Moved by Councilmember Moner, Seconded by Councilmember Williams
to close the FY2014-2015 proposed budget hearing.

Resolution 05-14-75R-Motion carried unanimously.

Consent Agenda

- A. April 21, 2014 Regular City Council Meeting Minutes.
- B. April 17, 2014 Special City Council Minutes.
- ***C. Allen Brother's & Attorneys, PLLC. Invoice \$21,338.16 (*item "B" under New Business*)

Moved by Mayor Pro-Tem Hendricks, Seconded by Councilmember Moner
to approve the consent agenda.

Resolution 05-14-76R- Motion carried.

Boards and Commission

- A. Update of current list of appointments to Boards & Commissions

Previous Business

Ordinance(s)

New Business

Inkster City Council Meeting
May 5, 2014

- A. Discussion/Action: (Hilton Napoleon) Consider approval of a requested Resolution from the State of Michigan that the City of Inkster provides approved minutes from the City Council meeting exhibiting their intent to accept the CGAP Award of \$486,754.00 for the due diligence associated with the approval of the consolidation of Police services between the City of Inkster and the Wayne County Sheriff's Office.

Moved by Councilmember Moner, Seconded by Councilmember Canty
Resolution 05-14-77R-Motion carried.

- B. Discussion/Action (City Council) Consider approval of the Allen Brother's and Attorney's PLLC invoice in the amount of \$21,338.16.

Moved by Councilmember Moner, Seconded by Councilmember Williams
Resolution 05-14-78R-Motion carried.

Public Participation

- **Jessica Russell**-Gave City Council an update about an upcoming Bazaar to be held June sixth, seventh and eighth.
- **Clinese & Tony Harris**-Questions about the accuracy of the new water meters.
- **Catherine Thomas**-Gave information about a burned house that is next door to her home.
- **Willie Johnson**-Gave statements about city streets, housing and Police patrols.
- **Michael Wells**-Stated he was glad to see people out at the Spring Clean but wished more people would have come. He asked which boards and commissions are meeting regularly according to the City Ordinance.
- **Larry Bonarek**-Asked about grass being cut and vacant homes.
- **Hardy Robb**-Asked about the Parks and Recreation budget for kids. He further asked about clean up on Glenwood.
- **Noel Carter**-Stated she had concerns about scrappers, city-wide clean-up, illegal dumping and getting rid of excess tires.
- **Janet**-Moved to the City of Inkster and asked about getting her home up to code. She also had concerns about abandoned homes.

Mayor and Council Communications

- **Councilman Williams**-Asked residents to continue shopping Inkster.
- **Councilman Shaw**-Thanked Code Enforcement Officer Dawn Wall for her efforts with H & H Metal and for her activism with the arrest of two individuals for scrapping. He additionally thanked Code Enforcement Officer, Gina Triplett for her efforts on Colonial Street. He further thanked Department of Public Services Deputy Director, Jerome Bivins for cold patching and Deputy Fire Chief John Adams, for his assistance with residence in Dartmouth Square. He asked the City Attorney about YWCA. He stated that the building next to the marble company has paint coming off and was wondering what could be done to spruce it up. He thanked Tammi Warren for stepping in at the Spring Clean on his behalf.
- **Mayor Pro-Tem Hendricks**-Stated there is a lot of activity with DTE contractors digging in resident yards. He asked how the process would go to repair the yards and the sidewalks.
- **Councilwoman Howard**-Thanked Chief Adams and Jerome for taking care of the residents in the Dartmouth Square area and for boarding up two houses. She asked about the public auction at the City of Inkster schools and what the profits were being used for.
- **Councilman Moner**-Asked if a Parks and Recreation meeting was going to take place. He mentioned that the City of Detroit was selling land and property for \$1.00 just to get the property

off their hands and to the residents. He gave the Veteran name of SGT. E-5 James Davis, U.S.A and thanked him for his service.

- **Mayor Hampton**-Asked about the website and the cable channel. He said that direction was given to the City Clerk with the task of updating them. He asked the City Manager if he was in charge of those items. He asked about the Recreation Complex and if the check had been received from the insurance company. He stated that it has been two weeks and the city should have received a check by now. He further asked when the Recreation Complex would be open.

City Clerk

- Informed resident's of the August fifth Primary election and the last day to register to vote is July seventh.

City Manager

- Thanked the leadership team, he stated everyone is doing more with less.
- Thanked Mayor and Council for the opportunity to serve.
- Informed residents and Council that the city has one thousand buildable lots that will be placed for sale at a reasonable price.

Closed Session

Moved by Councilmember Williams, Seconded by Councilmember Moner that Council reconvene into a closed session at 10:35 p.m.

Moved by Councilmember Moner, Seconded by Councilmember Canty to adjourn the Closed Executive Session at 11:03p.m. – Motion carried unanimously.

Adjournment

There being no further business to come before Council, on motion duly made by Councilmember Williams, Seconded by Councilmember Moner and carried, the Regular Council meeting of May 5, 2014 was adjourned at 11:05 p.m.



Felicia Rutledge, City Clerk
City of Inkster

Inkster City Council Meeting
May 5, 2014

CITY OF INKSTER

Boards & Commissions

[MADE OPERATIVE BY STATE LAW, CITY OF INKSTER CHARTER PROVISION OR CITY OF INKSTER ORDINANCE]

AGING COMMISSION

[MEETINGS: Third Friday of each month at 1:00 p.m., Twin Towers Activity Room]

2 Year Term	9 Members	Ordinances: 414,457 & 508
Richard Marsh, Jr., Director		Tenure
Denise Champagne, Project Dir.		Tenure
- (Ex-Officio Member)		
Rochelle Wells		Exp. 08/20/14
April Walton		Exp. 01/18/15
Audrey Jean Searcy		Exp. 06/02/14
Doris Horne		Exp. 09/07/14
Theola Jones		Exp. 11/15/14
Henry Wade		Exp. 03/07/15
Dorothy M. Moore		Exp. 11/15/15
Nellene Moore		Exp. 08/16/14
Dorothy Gardner		Exp. 06/16/14
Chuck Coleman		Exp. 04/04/15
Gabe Henderson		Exp. 04/04/15

BOARD OF REVIEW

[MEETINGS: March, July and December]

Annual Appointment	3 Members	Charter Provision and State Law
Alfreda Robinson		Clerk of the Board – Non Voting
Gloria Brown		Exp. 12/31/14
Ned Sanders (Alternate)		Exp. 05/02/14
Dante Williams		Exp. 03/19/14
Celeste McDuffie		Exp. 03/19/14

BEAUTIFICATION COMMITTEE

[MEETINGS: Second Monday of each month @ 6:00 p.m., Recreation Center]

2 Year Term	
Toni Bailey	Exp. 04/26/16
Enoch Jackson	Exp. 04/26/14
Joe Burton	Exp. 04/26/14
Rev. George Williams (T)	Exp. 04/26/16
Eunice Williams (C)	Exp. 04/26/14
Wyanetta Motley (S)	Exp. 04/16/14
Horace Jordan	Exp. 04/26/14
Larry Motley (C)	Exp. 04/26/14
Dorothy McClendon	Exp. 05/14*
Dr. Evelyn Clark	Exp. 05/14*
Tommie Jones	Exp. 05/14*
Cephus Thomas	Exp. 04/26/14
Clareese Jordan	Exp. 11/13
LaShawn Westbrook	Exp. 05/14*
Blinda Jones	Exp. 05/14*
Robert Broadnax	Exp. 05/07/14
Minnie Johnson	Exp. 05/14*
Alana Glover	Exp. 05/07/14
Gabe Henderson	Exp. 05/7/14
Shera Johnson	Exp. 05/14*
Demetrius Dalton	Exp. 05/21/14
Henry Wade	Exp. 05/14*

BEAUTIFICATION COMMITTEE (continued)

John W. Gee, Jr.	Exp. 05/14*
Tania James	Exp. 05/14*
Khalisha Nathan	Exp. 05/21/14
Toya Ellis	Exp. 05/14*
Princella Ellis	Exp. 05/21/14
Theresa Lindsey	Exp. 05/21/14
Norma Taylor	Exp. 05/21/14
Alto Baker	Exp. 05/14*
Kent Hudson	Exp. 05/14*
Donna Towns	Exp. 06/04/14
Elcfernack M. Lotman	Exp. 06/14*
Epson Johnson	Exp. 06/14*
Patricia Morgan	Exp. 06/14*
LeVania Henderson	Exp. 06/18/14
DeShandra Motley	Exp. 6/17/15
Denise Motley	Exp. 06/17/15

BUILDING AUTHORITY COMMISSION - Inactive

[MEETINGS: Second Monday in January]

3 Year Term

5 Members

State Law and Resolution 74-1-39

Nathaniel Elcock	Exp. 12/31/05
Hersey Bryant, (C)	Exp. 12/31/00
Horace Wells	Exp. 12/31/01

CABLE TELEVISION COMMISSION

[MEETINGS: Second Tuesday of each month at 6:00 p.m., Recreation Center]

3 Year Term

9 Members

Ordinances 593 and 609

Timothy Williams Ex-Official	Exp. 11/16/12
Danny Van Schoiaek Dist. 1	Exp. 12/01/11
Vacant Dist. 2	
Vacant Dist. 3	
Alfreda Flowers Dist. 4	Exp. 06/04/15
Vacant Dist. 5	
Lewis Gregory (C) Dist. 6	Exp. 01/04/13
George Celler Mayoral	Exp. 03/16/12
Carmen Mitchell At-Large	Exp. 02/18/11

CANVASSERS BOARD

[MEETINGS: As Required]

4 Year Term

4 Members

State Law

Deborah Owens (Dem)	Exp. 12/31/15
Gloria Brown (Dem)	Exp. 06/04/16
Courtney Owens (Dem)	Exp. 06/04/16
Eugene Brazeal (Rep)	Exp. 08/06/16

CIVIL SERVICE COMMISSION AND BOARD OF ETHICS

[MEETINGS: Monthly]

3 Year Term

3 Members

Ordinances 237 & 559

Clarence Oden	Exp. 6/18/15
Vacant - (Employee Representative)	
James White	Exp. 12/04/11
- (Commission Appointment)	

CONSTRUCTION BOARD OF APPEALS/DANGEROUS BUILDING BOARD

[MEETINGS: As required]

3 Year Term	3 Members	Ordinance
Theola Jones		Exp. 04/14
Henry Wade		Exp. 05/11
- (Licensed Plumber)		
Kenyatta Mason		Exp. 11/12
- (Licensed Electrician)		
Marcus Hendricks – Temporary Alternative		
- (Licensed Electrician)		
- Building Inspector		
- (Licensed Engineer/Inspector)		
Yuri Mayorchak		Exp. 11/13
George A. Chatman		
David Stevens		

DOWNTOWN DEVELOPMENT AUTHORITY

[MEETINGS: Third Tuesday of each month, 6:00 p.m. City Hall Council Chambers]

4 Year Term 12 Members State Law and Ordinances 687 and 741

Hilliard L. Hampton, II	Tenure
Martha Theis	Exp. 01/14/18
Lewis Gregory (Treasurer)	Exp. 09/20/14
Cynthia Adams	Exp. 01/14/18
Tom Costello (VC)	Exp. 10/06/18
Peter Cemot	Exp. 01/21/18
Vacant	Exp. 07/19/14
Andrea Parson	Exp. 08/01/15
Winston Wade (Secretary)	Exp. 12/17/16
Vacant	

ECONOMIC DEVELOPMENT CORPORATION (BOARD OF DIRECTORS)

[MEETINGS: Second Thursday each month, held in the Conference Room, City Hall]

6 Year Term 11 Members State Law and Ordinances 517 and 570

Hilliard L. Hampton, II	
Bishop Walter Starghill, Jr.	Exp. 06/07/16
Vacant	Exp. 06/07/16
Vacant	Exp. 06/07/16
Deborah Walker	Exp. 06/07/16
Mary Weislo	Exp. 03/07/17
Cassandra Leonard	Exp. 06/07/16
Herbert Johnson	Exp. 06/07/16
Dennis Weislo	EXP. 06/07/19
Vacant	

ELECTRICAL EXAMINING BOARD

Indefinite Terms 4 Members State Law and Ordinance 616

Walter Bays (Elec. Cont.)
 Andrew Hughes (Adm. Official)
 Carlton Trouteaud (Rep. of Detroit Edison)

HOUSING AND REDEVELOPMENT

[MEETINGS: Third Tuesday of each month at 6:30 p.m., 4500 Inkster Road]

5 Year Term

6 Members

State Law and Ordinance 99

Tony Love, Director & Secretary
 William Acklin
 Ernest Hendricks
 James Orr
 Ernestine Williams
 Delphine Oden

Tenure
 Exp. 03/17
 Exp. 03/13
 Exp. 11/13
 Exp. 03/13
 Exp. 08/14

INKSTER HISTORICAL COMMISSION

[MEETINGS: Third Saturday of each month at 10:30a.m. Library Study Room]

2 Year Term

7 Members

State Law and Ordinance 196

Vacant Dist. 1
 Vacant Dist. 2
 Vacant Dist. 3
 Vacant Dist. 4
 Vacant Dist. 5
 Michael Wells Dist. 6
 Vacant

Exp. 12/20/12

LIBRARY BOARD

4 year term

Michael Wells
 Sandra Markwart
 Dorothy Gardner
 Dosys Thompson
 LaDon Gibbs
 Paulette Dye

Exp. 2015
 Exp. 2015
 Exp. 2015
 Exp. 2015
 Exp. 2015
 Exp. 2015

LOCAL BUSINESS ENTERPRISE ADVISORY COMMITTEE

[MEETINGS: Third Tuesday of every month at 6:30 P.M., Inkster City Hall]

2 Year Term

7 Members

Ordinance: 603

Vacant Dist. 1
 Curtistine Barge Dist. 2
 Vacant Dist. 3
 Vacant Dist. 4
 Vacant Dist. 5
 Vacant Dist. 6
 Vacant Mayoral

Exp. 12/05/13

LOCAL OFFICERS COMPENSATION COMMISSION

[MEETINGS: Minimum of One Meeting Each Odd-Numbered Year.]

7 Year Term

7 Members

State Law and Ordinance 409

Theodore Mimms
 Eugene Thompson (VC)
 Dorothy Gardner
 Darwin Howard
 William Howard
 Cheryl Stinson
 Vacant

Exp. 11/19/14
 Exp. 11/19/14
 Exp. 11/19/14
 Exp. 12/15/14
 Exp. 11/03/15
 Exp. 02/02/16

PARKS AND RECREATION COMMISSION

[MEETINGS: First Tuesday of each month at 7:30 P.M., Recreation Complex]

2 Year Term

9 Members

Ordinances: 493 & 551

Sandra French	Dist. 1	Exp. 04/30/14
Shirley Miller	Dist. 2	Exp. 03/25/14
Shelby Johnson	Dist. 3	Exp. 01/03/14
Vernell Massey	Dist. 4	Exp. 11/04/14
Gloria Mitchell	Dist. 5	Exp. 07/18/13
James Richardson IV	Dist. 6	Exp. 01/03/14
Tonia Williams	Mayoral	Exp. 04/04/13
Sheila Garland	Mayoral	Exp. 05/21/14
Norma McDaniel	Council	Exp. 12/20/14

PARKS AND RECREATION YOUTH COMMISSION

2 Year Term

6 Members

Vacant	Dist. 1	
Vacant	Dist. 2	
Cory Wells	Dist. 3	Exp. 12/05/13
Vacant	Dist. 4	
Vacant	Dist. 5	
Vacant	Dist. 6	
Vacant	Mayoral	

PLANNING COMMISSION

[MEETINGS: Fourth Monday of each month at 6:00 p.m., City Council Chambers]

3 Year Term

9 Members

State Law and Ordinance 33

Marcus Hendricks	Tenure
Hilliard L. Hampton, II	Tenure
Darryl Davis (City appointee) (Vice Chairman)	Exp. 10/15
Robert Thomas (Secretary)	Exp. 10/15
Emmereal Wells	Exp. 01/15
James Garrett	Exp. 02/14
April Walton	Exp. 09/16
Sam Brown (Chairman)	Exp. 10/14
Richard Wooten	Exp. 08/16

POLICE AND FIREMAN RETIREMENT SYSTEM BOARD OF TRUSTEES

[MEETINGS: First Thursday of each month at 6:00 p.m., Fire Station]

2 Year Term

5 Members

Charter

Jean Overman	Mayoral	Exp. 02/16
Barry O'Bryan		Exp. 12/13
Christopher Crawley		Exp. 12/13
Hilliard L. Hampton II	Council	Exp. 12/14
Charles Hines (Pension Board Appt)		Exp. 12/12

WATER REVIEW COMMITTEE

[MEETINGS: Scheduled by Chairman Marcus Hendricks, City Hall TIFA Room]

Sam Brown	App. 01/07/13
Carl Woods	App. 01/07/13
Ann Coleman	App. 01/07/13
Courtney Owens	App. 01/07/13
Councilmember Williams	App. 02/04/13
Mayor Pro-Term Hendricks	App. 02/18/13
Dennis Welslo	App. 02/18/13

May 19, 2014

ZONING BOARD OF APPEALS (ZBA)

[MEETINGS: First Thursday of each month at 6:00 P.M., City Council Chambers]

3 Year Term

7 Members

State Law and Ordinance 277

Dorothy Gray	Dist. 1	Exp. 01/14/17
Clarence Oden, Jr.	Dist. 2	Exp. 01/14/17
James Cross (VC)	Dist. 3	Exp. 07/01/16
Roosevelt Stubbs	Dist. 4	Exp. 05/16/14
Vanola Williams	Dist. 5	Exp. 09/03/16
Norma McDaniel (S)	Dist. 6	Exp. 10/19/15
Richard Wooten (Planning Comm. Appointee)		Exp. 01/14/17

Nankin Transit

[Meetings: Third Thursday of each month at 5:45 p.m., Nankin Transit 37137 Marquette, Westland, MI. 48185]

Michael Canty, Council Appointee

Exp. Tenure

Denise Champagne, Council Appointee

Exp. (Appointed in 2009)

COMMITTEES FORMED BY COUNCIL RESOLUTIONS

TAX INCREMENT FINANCE AUTHORITY

[MEETINGS: Second Thursday of each month at 6:30 P.M., City Hall Council]

6 Year Term

13 Members

Resolution 85-8-331

Hilliard L. Hampton, II

Tenure

Richard Marsh

Tenure

Bishop Walter L. Starghill, Jr.

Exp. 06/07/16

Herbert Johnson

Exp. 06/07/16

Deborah Walker

Exp. 06/07/16

Vacant

Exp. 06/07/16

Dennis Weislow

Exp. 06/07/19

Cassandra Leonard

Exp. 06/07/16

Mary Weislow

Exp. 06/07/16

TIFA WORKING COMMITTEE FOR THE JUSTICE CENTER

5 Members

Bishop Walter L. Starghill

Exp. 06/07/16

Herbert Johnson

Exp. 06/07/16

Deborah Walker

Exp. 06/07/16

Vacant

Exp. 06/07/16

Vacant

Exp. 06/07/16

BROWNFIELD REDEVELOPMENT AUTHORITY

[MEETINGS: Second Tuesday of each month at 5:00 P.M., City Hall Council Chambers]

Terms 1, 2 and 3 years Up to 9 members

Resolution 02-9-458

Timothy Williams, City Council Representative

Tenure

Richard Marsh, City Manager

Tenure

Mark Stuhldreher, Treasurer

Tenure

Community Development Director (VC)

Tenure

Tonia C. Williams (C)

Exp. 6/27/14

Dorothy Gardner

Exp. 10/05/15

CARVER HOMES DISTRICT CITIZENS COUNCIL- *Inactive*

[MEETINGS: Third Thursday of each month at 6:30 P.M., St. Clements Manor]

Velma Hammons

Daniel Henderson

Willie Johnson

Bessie Jones

Melodie Jones

Clara Gray-Joiner

Geneva Lyles

Norma McDaniel

Ramona Rogers

Antonio Shaw

Jacqueline Treadway

Rita Watson

Barbara Whatley

Julius Williams

Gladynda Wright

Chris Yatooma

NOTES:

Vacancies and/or Expired terms

*Has not taken the oath

REQUEST FOR COUNCIL ACTION

To: City Council
Richard Marsh, City Manager

Date: May 12, 2014

From: Felicia Rutledge, City Clerk  Date for City Council Consideration: May 19, 2014

ACTION REQUESTED: Consider acceptance of the Polling Place Improvement Grant in the amount of \$13,392.00 thru the State of Michigan's Election Bureau with funds granted thru the Help America Vote Act.

Current Action X Emergency Future

Funds Budgeted: If Yes Account # No N/A X

Treasurer's Approval n/a 

BACKGROUND INFORMATION

The Michigan Department of State has been awarded funds from the Department of Health and Human Services to improve accessibility and participation in the elections process for voters with disabilities. This grant program is funded through Title II, Section 261, of the Help America Vote Act (HAVA). CFDA 93.617. The Michigan Department of Elections is responsible for overseeing these grant initiatives.

A portion of these funds have been allocated to assist cities and townships in making polling places accessible to individuals with disabilities according to the requirements of the Americans with Disabilities Act as it pertains to polling locations. Providing accessibility for all voters is a requirement for all polling places.

With the an assessment of Inkster polling locations by a Disability Advocacy Group thru the State of Michigan Elections Bureau, it was determined that the Inkster Recreation Complex meets the requirements for polling location improvements.

Three quotes were submitted to the State of Michigan for approval with requested amounts totaling \$26,784.00. The amount granted is \$13,392.00. This will complete the outside portion of the door, glass and electrical. Next year the Clerk's Office will apply for additional HAVA funds for the inside portion of the door.

The funds of \$13,392.00 are fully reimbursable to the City of Inkster.

SCOPE OF SERVICES

The scope of services would include the furnishing of all materials and performance of the necessary labor to install a new header and electronic sliding doors with safety glass and handicap accessibility.

JUSTIFICATION

To provide an appropriate means of handicap accessibility to the polling location located at the Inkster Recreation Complex.

PROJECT OR IMPROVEMENT TASKS

1. Improve and promote the image of Inkster.

COSTS

The cost for the outside portion of the door will be \$12,931.00

PROJECT TIME TABLE

Upon approval to be completed by July 31, 2014.

RESOLUTION

Acceptance of a grant award for Polling Place Improvement at the Inkster Recreation Complex in the amount of \$13,392.00.

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

Attachment A

Authorized Work Plan Stipulations:

- ## Section I: Eligible Reimbursible Improvements

Section II: Ineligible Improvements (None if Blank)

Section III: Noted Discrepancies from ADA Compliance Survey (None if Blank)

POLLING PLACE ACCESSIBILITY IMPROVEMENT PROGRAM
AUTHORIZED WORK PLAN
INKSTER CITY, WAYNE COUNTY

Attachment A

Jurisdiction Totals

Requested Amount: \$26,784.00
Award Amount: \$13,392.00

I hereby certify that I am in agreement with the terms of the Approved Work Plan outlined above

Printed Name

Title

Signature

Date

Approved By:

Cindy Paradine, Director of the Office of Financial and Budget Services
Michigan Department of State

Date



STATE OF MICHIGAN
RUTH JOHNSON, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

May 6, 2014

STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF STATE
AND
CITY OF INKSTER, WAYNE COUNTY
GRANT AGREEMENT FOR
HELP AMERICA VOTE ACT
SECTION 261 FINANCIAL ASSISTANCE
VOTING ACCESS FOR INDIVIDUALS
WITH DISABILITIES (VOTE) PROGRAM

Definitions:

Authorized Work Plan: Your "Authorized Work Plan" is the detailed listing of the improvements you intend to make for each polling place location that have been authorized by the Department of State and the maximum grant award amount for each improvement, based upon the information provided in your original Application.

Improvements: "Improvements" are the individual repairs/fixes/enhancements at each polling place location for which you seek reimbursement under this grant program in order to bring your polling place locations into compliance with the provisions of the Americans with Disabilities Act as it pertains to polling places.

Sub-Contractor: A "sub-contractor" is an independent person/entity you hire to complete the improvements to your polling place locations.

Project Period: The Project Period is the date the Grant Agreement and Authorized Work Plan are signed by both the city or township and the Department of State through August 30, 2014. (All improvements must be completed by July 31, 2014.)

This Grant Agreement is between the Michigan Department of State ("Department") and **CITY OF INKSTER, WAYNE COUNTY** ("Grantee"). This document shall constitute the Grantee's agreement for the receipt of federal financial assistance provided to the State under the provisions of Title II, Section 261, of the Help America Vote Act (HAVA), CFDA 93.617. The Department also refers to this program as the Polling Place Accessibility Improvement Program.

The purpose of this grant is to set forth the requirements that must be met by each grantee seeking use of HAVA funding in order to make all polling places accessible to

voters with the full range of disabilities as referenced under Section 261 of HAVA. This grant utilizes 100% federal funds and is contingent on the availability of federal funds and any necessary State appropriation. This grant is also contingent on the ability of the Department to obtain all required approvals, including approval by the State Administrative Board for grant awards that exceed \$250,000.

1. General:

The Grantee agrees to comply with all directives, guidelines and policy statements related to the Polling Place Accessibility Improvement Program issued by the Department to the Grantee during the grant period.

This is a State of Michigan Grant and is governed by the laws of the State of Michigan. Any dispute arising as a result of this grant shall be resolved in the State of Michigan.

2. Project Period:

The project period shall commence on the date of execution of this Agreement (once signed by both parties), and shall expire on August 30, 2014 except as provided in section 7(c). To receive reimbursement under this grant program, the Grantee must incur the expenditure by receiving the goods or services prior to the end of the project period.

3. Authorized Amounts:

The Grantee has applied for and has been awarded a grant in the amount of **\$13,392.00**. The purpose of this grant is to provide financial assistance to the Grantee for improvements needed under this program. The specific improvements are outlined on the Authorized Work Plan, Attachment A. The Authorized Work Plan lists each authorized improvement for each polling place, along with the authorized award amount for each improvement. Reimbursement will be issued by polling place for the lesser of 1) the actual expenditures of each *individual* improvement *within* each category or 2) the amount awarded for each *individual* improvement *within* each category.

The Grantee must verify, sign and return the final Authorized Work Plan (Attachment A) and this Grant Agreement to the Department before funding for any improvement will be authorized.

If the Grantee wants to purchase goods or services beyond those authorized in the Authorized Work Plan, it may do so at its sole expense.

4. Payment Process:

This grant program is reimbursement only. Authorized funds will be made payable directly to the Grantee. The Grantee is responsible for contracting and ensuring the completion of each individual improvement. The Grantee shall request reimbursement from the Department on a reimbursement request form prescribed by the Department. The Grantee must submit all reimbursement requests to the Department by August 31, 2014. The Department may extend this date if the Grantee obtained an exception to the project period.

5. Reporting:

The Grantee agrees to submit periodic narrative reports to the Department that will describe how the Grantee used its grant funds in regard to the six eligible funding categories as outlined in Section III of the Polling Place Improvement Plan Worksheet Instructions. The format and due dates for the narrative reports will be determined by the Department.

6. Managing Improvement Projects:

The Grantee is the designated point of contact with regard to this grant award, Grant Agreement, Authorized Work Plan and funding related to this program. The Grantee is required to work with its local government representatives and building owners to coordinate planning and scheduling of work to be completed.

The Grantee has sole responsibility for overseeing contractual agreements with any sub-contractor or other third party ("sub-contractor") involved in completing work on polling place improvements listed in the Authorized Work Plan. The Grantee is responsible for maintaining any and all sub-contractor performance records, and has sole responsibility for verifying sub-contractor compliance with all requirements of individual polling place improvements.

The Grantee is responsible for compliance with all local ordinances. In the case of polling place changes planned for officially designated historic sites, the Grantee is responsible for compliance with any requirement involving structural changes to historic sites.

The Grantee must agree to use the polling places receiving a grant award for improvements for a minimum of three even-year November general election cycles that follow the receipt of payment(s), unless the building is rendered otherwise unusable.

Prior to receiving reimbursement for authorized improvements, the Grantee must certify that each building used as a polling place in the jurisdiction is fully compliant, or will be compliant, with the provisions of the Americans with Disabilities Act as it pertains to polling places by the date of the next election in the jurisdiction or July 31, 2014, whichever is earlier.

7. Changes/Modifications to Authorized Work Plan:

The Grantee must obtain prior written approval from the Department whenever:

- a. A revision is needed which would result in the need for additional funds.
- b. Any changes or modification to the scope or objective of the project (improvements) are needed, regardless of whether there is an associated need for additional funds.
- c. There is a need to extend the period of availability of funds.

8. Procurement Process Requirements:

The Grantee agrees to comply with all applicable Federal, State, and Local procurement laws, regulations, and directives. These directives include, but are not limited to, the following:

- a. To ensure that costs are reasonable, the Grantee must solicit competitive bids whenever possible. At least three competitive bids are required for all purchases over \$25,000. Bids must be obtained from independent third parties and the Grantee must avoid the appearance or occurrence of a conflict of interest.
- b. The Grantee may not procure services from businesses or individuals that are debarred or suspended, or otherwise excluded from or ineligible for participation in federal assistance programs. The System for Award Management (<https://www.sam.gov/portal/public/SAM/#1>) can be accessed to search for businesses and individuals that are suspended or debarred.
- c. The Grantee must take appropriate affirmative action steps to support minority business firms, women's business enterprises, and labor surplus area firms and shall give preference in procurement to the purchase of specific products containing recycled materials (as identified in the guidelines published by the U.S. Environmental Protection Agency).
- d. To the fullest extent possible, all equipment and products purchased with these funds should be American made.
- e. The Grantee must agree to adhere to the Davis-Bacon Act, as amended (40 U.S.C 276a to a-7) which states that all federally funded construction contracts awarded by recipients or subrecipients of more than \$2,000 shall include a provision for compliance with the Davis-Bacon Act. Under this act, contractors or their subcontractors are required to pay wages and fringe benefits to laborers and mechanics at a rate not less than the minimum wages determination made by the Secretary of Labor. In addition, the wage determination and a Davis-Bacon poster (WH-1321) must be posted at all times by the contractor and its subcontractors at the site of work where it can be easily seen. The WH-1321 poster may be obtained at no charge from the Department of Labor, Wage and Hour Division. These requirements must be outlined when seeking competitive bids.
- f. When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects funded in whole or partially by federal money, all grantees shall clearly state:
 - i. The percentage of the total costs of the program or projects that will be financed with federal money.
 - ii. The dollar amount of federal funds for the project or program, and
 - iii. The percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.

9. Other Federal Compliance Requirements:

The Grantee hereby certifies compliance with the following: all regulations, policies, guidelines and requirements imposed by the United States Department of Health and

Human Services; and all legal and administrative requirements as they relate to the agreement; acceptance and use of funds for this federally funded grant.

The signature on this Grant Agreement by the grantee's authorized official attests to the intent of the Grantee to comply with the following certifications:

- (1) Certification Regarding Drug-Free Work Place (45 CFR part 76) (Attachment B-1)
- (2) Debarment Certification (45 CFR 76) (Attachment B-2)
- (3) Environmental Tobacco Smoke (Attachment B-3)
- (4) Certification Regarding Lobbying (Attachment B-4)
- (5) Assurances-Construction Programs (Attachment B-5)

Additional requirements include, but are not limited to:

- a. OMB Circular A-87 "Cost Principles for State and Local Governments." This circular outlines the cost principles to be employed by State and Local Governments.
- b. OMB Circular A-102 "Grants and Cooperative Agreements With State and Local Governments." This circular outlines the administrative requirements for State and Local Governments.
- c. OMB Circular A-133 "Audits of States, Local Governments, and Non-Profit Organizations." This circular outlines the audit requirements for State and Local Governments.

These circulars can be obtained from the United States Office of Management and Budget's website at:

http://www.whitehouse.gov/omb/grants/grants_circulars.html

10. Financial Records:

The Grantee shall retain for inspection and audit all books, accounts, reports, files and other records relating to the bidding and performance of this agreement for a period of not less than six (6) years after completion of all planned polling place improvements.

This documentation shall be available and produced for inspection and audit when required by the Department.

The Grantee shall return to the Department, within thirty (30) days of written request by the Department, all funds received which are not supported by audit or other State or Federal review of documentation maintained by the Grantee.

11. Indemnification:

To the fullest extent permitted by law, the Grantee shall indemnify, defend and hold harmless the Department, the State of Michigan, and their agents, officers and employees, from and against any and all lawsuits, liabilities, damages, and claims or other proceedings brought by any third party (including but not limited to employees of the Department, the State of Michigan, and the Grantee), and any and all related costs and expenses (including reasonable attorneys' fees and disbursements and the costs of

investigation, settlement, judgments, interest, and penalties) arising from or in connection with any of the activities to be carried out by the Grantee in the performance of this Agreement.

The duty to indemnify as set forth in this section will continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any claims based on facts or conditions occurring prior to expiration or termination.

12. Administration of Agreement:

The Grant Administrator on behalf of the Department will be:

David Foster, Elections Specialist
Bureau of Elections
PO Box 20126
Lansing, MI 48901-0726
Telephone: (517) 335-2795
E-mail: FosterD2@Michigan.gov

All questions, comments, and correspondence regarding this grant must be submitted in writing to the Grant Administrator.

13. Special Certification/Signature:

The following signatory certifies that the person signing is authorized to sign and bind the Grantee to this grant agreement. Further, the person signing has reviewed and agrees to the above conditions and has personally examined and is familiar with the information submitted herein. Furthermore, the signatory represents and agrees to the terms and conditions in this grant agreement and the requirements of the Help America Vote Act, under which this grant has been submitted.

For the City/Township:

Name (print) Title (Print)

Signature Date

For the State of Michigan, Department of State:

Cindy Paradine Director, Office of Financial and Budget Services
Name (print) Title

Signature Date

DAN'S
ENTERPRISES L.L.C.
33029 Michigan Ave, Wayne, MI 48184

PROPOSAL NO: 1004

DATE: 05/12/14

SOLD TO: City of Inkster
STREET: 26215 Trow Bridge
CITY: Inkster, MI
PHONE: (313) 563-0836 EXT: _____

JOB LOCATION: _____
STREET: _____
CITY: _____
PHONE: _____ EXT: _____

We hereby submit specifications and estimates for: _____
Recreation center new automatic entrance doors, outside only. Automatic
sliding bronze doors with handicap touch pads all with safety glass.
110" x 85". 4 men to remove two large windows 60" x 80", above existing
doors, exterior door, install new electrical sliding doors, reinstall two large
windows above new doors, caulking and sealer.

We propose hereby to furnish material and labor complete in accordance with above specifications for the sum of:

\$: 12,931.00 (twelve thousand, nine hundred, thirty one dollars and 0/100 cents)

Payment to be made as follows: _____

The estimate is based on our inspection and does not cover additional parts and/or labor which may be required after the work has been started. After the work has started, worn or damaged parts which are not evident on first inspection may be discovered. Naturally this estimate cannot cover such contingencies. Parts prices subject to change without notice. All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. The use of non-safety glazing material in hazardous locations as defined in House Bill #5740 in unlawful. I hereby acknowledge that I know and understand the above-mentioned bill concerning the safety glazing law.

Authorized signature _____ by: _____

Note: This proposal may be withdrawn by us if not accepted within **30** days.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

PRINTED NAME: _____

SIGNATURE: _____ **DATE:** ____/____/____

Business: (734) 595-3232

www.dansglassco.com

24 Hour: (734) 777-3232

Fax: (734) 502-4210

Email: Dansenterprises79@yahoo.com

JOB INVOICE

FOR CITY OF INKSTER

SOLD TO:
ADDRESS
ATTENTION

DATE ORDERED	ORDER TAKEN BY
PHONE NO.	CUSTOMER ORDER #
JOB LOCATION	
JOB PHONE	STARTING DATE
TERMS	

QTY.	MATERIAL	UNIT	AMOUNT	DESCRIPTION OF WORK
	SPRING CLEANUP MICH AVE			
	FROM HENRY RUFF TO BEECHDALE			2,000.00
	TO CUT EDGE WEED WACK			
	+ CLEANUP SAME PROPERTY			
				MISCELLANEOUS CHARGES
				1400.00 PER CUT
	CHELSEA MOORE LAWN CARE			
	313-978-3467			
				TOTAL MISCELLANEOUS
				LABOR
				HRS. RATE AMOUNT
				\$16,800.00
				\$16,800.00
TOTAL MATERIALS			TOTAL LABOR	

WORK ORDERED
DATE ORDERED
DATE COMPLETED

CUSTOMER APPROVAL SIGNATURE _____

AUTHORIZED SIGNATURE _____

TOTAL LABOR	
TOTAL MATERIALS	
TOTAL MISCELLANEOUS	
SUBTOTAL	
TAX	
GRAND TOTAL	

Jerome Bivins

From: Bob Anton [bblandscaping1@yahoo.com]
Sent: Friday, March 21, 2014 12:34 PM
To: Jerome Bivins
Subject: Mowing Henry Ruff to Beech Daily

Mowing from Henry Ruff to Beech
Daily on Michigan
Price is 985

Sent from my iPhone

TOTAL
\$ 11,820.00

Jerome Bivins

From: carol.howe@uslawns.net
Sent: Thursday, March 20, 2014 11:43 AM
To: Jerome Bivins
Cc: Ron Howe
Subject: State Trunkline Maintenance

Mr. Jerome Bivins,

U.S. Lawns of Livonia will supply labor, materials and service for Lawn Maintenance for the City of Inkster. "State Trunkline Maintenance" Bid at \$650.00 each cutting from Beech Daly to Henry Ruff 10 times from April 28 to September 1, 2014

Any cuts after will be authorized by DPS Director Jerome Bivins.

Thank you for the opportunity and we look forward to working with you and your team.

Carol Howe
U.S. Lawns of Livonia
Carol.howe@uslawns.net
734-285-3444 office
734-818-0016 cell

\$7,800.00

4/2/2014

Jerome Bivins

From: Larry Yaffa [Lyaffa@brilar.net]
Sent: Wednesday, March 19, 2014 3:14 PM
To: Jerome Bivins
Subject: Pricing
Attachments: image001.jpg; image003.jpg; image005.jpg

Jerome,

Here is the pricing that you requested:

Mowing of Parks (11) to be cut 3 times per season \$15,000.00 for the season

Michigan Ave.

Weeding (10 times)	\$ 2,500.00
Edging (5)	\$ 450.00
Total	\$ 4,950.00

Let me know if you need anything else.

Larry Yaffa
President



lyaffa@brilar.net
[T] 248.547.6439 ext. 303
[F] 248.547.8936

brilar



B&L Landscaping is now brilar!

[Click here for more information about our new brand!](#)

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2400.00
3,000.00
450.00

4/2/2014

\$ 5,850.00

REQUEST FOR COUNCIL ACTION

To: Richard Marsh, City Manager **Date: May 6, 2014**

From: Jerome Bivins, DPS Deputy Director Date for Council Consideration: May 19, 2014

ACTION REQUESTED: Consider authorizing the Deputy Director of DPS to become the new Street Administrator and to sign off on documents pertaining to Act 51 street fund. Consider adopting the attached resolution to be submitted to Michigan Department of Transportation with the Deputy Director of DPS as the city designee as part of the requirement.

Current Action X Emergency Future

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A _____

Treasurer's Approval 

BACKGROUND:

ADMINISTRATIONS:
As a part of obtaining our Act 51 funds the City of Inkster is require to have a Street Administrator who can review our street plan and sign off on behalf of the City, in order to receive allocated funds. At the present time we do not have a person on record for this position and in order to qualify for our share we must adopt the resolution attached and appoint a person to represent the City.

SCOPE OF SERVICES:

To have the Deputy Director represent the City as the Street Administrator with the authorization to sign paperwork on behalf of the City.

JUSTIFICATION:

To secure our share of the Act 51 funds entitled to the City and have a Street Administrator on record with the State of Michigan.

Which of the Five (5) Council Goals does this request meet?

Note to Department Heads: You may indicate anywhere from one to all five goals, if applicable.

1. Enhance Public Safety & Strengthen the Police Department
2. Revitalize the Michigan Avenue Corridor and the area covered by the DDA
3. Develop a plan to Diversify the tax base to ensure a sustainable budget for Inkster
4. Improve and promote the image of Inkster

COSTS:

N/A

PROJECT TIME TABLE:

Resolution will be submitted as part of the application upon adoption by Mayor and Council resolution.

RESOLUTION:

Authorization is hereby given to Deputy Director of DPS to become the new Street Administrator and to sign off on documents pertaining to the Act 51. Consider adopting the attached resolution to be submitted to Michigan Department of Transportation with the Deputy Director of DPS as the city designee as part of the requirement.

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

*This information is required by Act 51, P.A. 1951 as amended. Failure
to supply this information will result in funds being withheld.*

MAIL TO: Michigan Department of Transportation, Bureau of Finance
and Administration, P.O. Box 30050, **Lansing, MI 48909.**

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal
working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner _____
offered the following resolution and moved its adoption:

Whereas, Section 13(7) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate _____

_____ as the single Street Administrator for the City or Village of

_____ in all transactions with the State Transportation Department
as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____

Yeas _____

Nays _____

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting
of the governing body of this municipality on the _____ day of

CITY OR VILLAGE CLERK (SIGNATURE)		DATE
STREET ADMINISTRATOR (SIGNATURE)		DATE
ADDRESS OF CITY OR VILLAGE OFFICE		P.O. BOX
CITY OR VILLAGE	ZIP CODE	TELEPHONE NUMBER

REQUEST FOR COUNCIL ACTION

To: Richard Marsh, City Manager

Date: May 12, 2014

From: Jerome Bivins, DPS Deputy Director

Date for Council Consideration: May 19, 2014

ACTION REQUESTED: Consider authorizing Administration to accept the quote from Johnston Litho to print 11,000 copies of the Consumer Annual Water Quality Report to be distributed to the citizens of Inkster in the amount of \$2,146.00.
Funds to be disbursed from Account#592-564-801-000.

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: If Yes ☒ Account # 592-564-801-000 No ☐
N/A ☐

Treasurer's Approval _____

BACKGROUND:

In compliance with the Federal Safe Drinking Water Act Amendments, the City of Inkster, Department of Public Service, provides its customers with the Consumer Annual Water Quality Report. This report explains where your water comes from, what it contains and how it compares to Environmental Protection Agency (EPA) and State standards. The following three vendors were contacted and Johnston Litho was the lowest vendor as indicated below:

Dearborn Lithograph - \$2,924.00

Johnston Litho - \$2,146.00

Ink N Paper – no response

SCOPE OF SERVICES:

Print and distribute the Consumer Water Quality Report to citizens of Inkster.

JUSTIFICATION:

To provide a safe and dependable supply of drinking water

PROJECT IMPROVEMENTS:

Which of the Five (5) Council Goals does this request meet?

Note to Department Heads: You may indicate anywhere from one to all five goals, if applicable.

1. Improve and promote the image of Inkster

COSTS:

\$2,146.00 – (for 11,000 printed copies)

PROJECT TIME TABLE:

Three weeks upon Mayor and Council Approval

RESOLUTION:

Authorization is hereby given to Administration to accept the quote from Johnston Litho to print 11,000 copies of the Consumer Annual Water Quality Report to be distributed to the citizens of Inkster. Funds to be disbursed from Account #592.564.801.000.

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

-----Original Message-----

From: Jerome Bivins
Sent: Tuesday, May 13, 2014 10:51 AM
To: Carolyn Taylor
Subject: FW: RE:

From: dave@johnstonlitho.com [mailto:dave@johnstonlitho.com]
Sent: Thursday, May 01, 2014 12:43 PM
To: Jerome Bivins
Subject: RE:

Hi Jerome.

Your cost would be the same as last year.

Q-11,000 \$2,146

Sincerely,
Dave Pietrowski
Account Manager
Johnston Litho
11334 Hunt Street
Romulus, MI 48174
(734) 941-3510 Office
(734) 941-3516 FAX
(734) 277-5474 Cell

----- Original Message -----

Subject:
From: Jerome Bivins <jbivins@cityofinkster.com>
Date: Wed, April 30, 2014 4:16 pm
To: "dave@johnstonlitho.com" <dave@johnstonlitho.com>
Cc: Jerome Bivins <jbivins@cityofinkster.com>

revised copy

Dearborn Lithograph
12380 Globe
Livonia, MI 48150
734-464-4242 FAX 734-464-4313

QUOTATION

City of Inkster
26215 Trowbridge

Date May 05, 2014

Inkster, MI 48141
Jerome Bivins

Estimate No. 60225

Phone 313-563-4232

Job Description

2013 Annual Water Quality Report
Estimated as: New job with disk furnished
**(1) Disk(s) to be furnished by customer.

Creo Trendsetter
Imposition

Creo Trendsetter
PDF PROOF
DIGITAL COLOR PROOF LOW RESOLUTION

Final Trim Size
8 1/2 x 11 - 12 Pages

Paper
- 50 LB - Uncoated text
Brand- Uncoated text - Color- White

Press
4c Process / 4c Process

Bindery
Saddle Bound
-Carton Pack

Delivery
One Local -

Quantity 11,000 - Price of \$ 2,924.00

Terms: Net 30 Days

This Quote is subject to credit approval. MI Sales Tax will
be added unless you supply us with a MI Tax ID Number.

Accepted by

Marshan Taylor

REQUEST FOR COUNCIL ACTION

To: Rich March, City Manager

Date: May 13, 2014

From: Mark Stuhldreher, Treasurer

Date for Council's Consideration: May 19, 2014

ACTION REQUESTED: City Council Adoption of General and Special Appropriation Acts

Current Action ☒ X _____ Emergency _____ Future _____

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A _____

Treasurer's Approval _____ MDS _____

BACKGROUND:

The Charter of the City of Inkster requires that the budget for the next fiscal year be adopted no later than the second regular monthly meeting in May. The City has properly posted and held a public hearing for the budget. At least three study sessions were held with members of council. This recommended budget differs from the original recommendation in that it now incorporates seven thousand dollars (\$7,000) for summer youth program funding in the Parks and Recreation budget.

SCOPE OF SERVICES:

Adoption of the FY 2014/2015 Budget

JUSTIFICATION:

The State of Michigan Public Act 2 of 1968 requires that the City adopt a General Appropriations Act and may adopt a Special Appropriations Act for Capital Projects Funds, Enterprise Funds and Internal Service Funds.

PROJECT IMPROVEMENTS:

Which of the Five (5) Council Goals does this request meet?

- Develop a plan to diversity the tax base to ensure a sustainable budget
- Develop a plan to address the City's current debt and legacy costs

COSTS:

See Attached

PROJECTED TIME TABLE:

July 1, 2014 – June 30, 2015

RESOLUTION:

Authorization is hereby given to adopt the attached 2014 – 2015 General and Special Appropriation Act Resolution and Budget.

Resolved by _____

Seconded by _____

Yes:
No:
Absent:

City of Inkster
Fiscal Year Ending June 30, 2015 Budget
Annual Revenues by Source and Appropriations by Department

Revenues	General	Major Streets	Local Streets	Parks	Rubbish	CDBG	Brownfield	PEG	TIFA	Drug Forfeiture	Miscellaneous Grants	Justice Center Debt	Justice Center Construction	Court Bld'g	Water and Sewer
Property Taxes	\$ 4,686,070	\$ -	\$ 1,372,400	\$ 490,050	\$ 639,320	\$ -	\$ 42,000	\$ -	\$ 458,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,370,690
County Chargebacks	(920,000)	-	(164,815)	(50,000)	(150,000)	-	-	-	-	-	-	-	-	-	(800,000)
Delinquent Personal Property Tax	19,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PILOT	450,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PILOT - Contractual	80,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
State Shared Revenue	3,401,000	1,000,000	400,000	-	-	-	-	-	-	-	-	-	-	-	-
State Liquor Revenue	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Program Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	15,000	970,000	200	-	-	-	-	-	-	-	-	-
Administrative Charges	1,085,000	-	-	-	-	-	-	-	-	-	-	-	-	-	13,041,750
Fines and Forfeitures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Revenue	90,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating Grants and Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
District Court	948,720	-	-	-	-	305,190	-	50,000	-	50,000	-	223,430	60,000	50,000	810,610
City Manager	351,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
City Clerk	36,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Treasury	12,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
City Attorney	221,550	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Personnel	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Police	221,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire	602,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building	575,975	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Works	65,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Planning	43,750	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	11,999,285	1,000,000	1,607,585	455,050	1,459,320	305,390	42,000	50,000	458,000	50,000	300,175	223,430	60,000	50,000	14,423,050
Expenditures															
City Council	66,450	-	-	-	-	-	-	-	-	-	-	-	-	-	-
District Court	775,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Services	5,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-
City Manager	265,350	-	-	-	-	-	-	-	-	-	-	-	-	-	-
City Clerk	201,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
IT	277,530	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Treasury	577,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Building Maintenance	927,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
City Attorney	676,550	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Personnel	367,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Police	3,323,800	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drug Forfeiture Operations-Federal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire Administration	1,496,700	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-
Building	440,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Code Enforcement	37,600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Department of Public Works	648,300	-	-	15,000	-	-	-	-	-	-	-	-	-	-	-
Parks Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Streets - Engineering	-	6,500	-	-	-	-	-	-	-	-	-	-	-	-	-
Streets - Maintenance	-	111,100	93,900	-	-	-	-	-	-	-	-	-	-	-	-
Streets - Traffic	-	34,000	5,000	-	-	-	-	-	-	-	-	-	-	-	-
Streets - Winter	-	40,000	30,000	-	-	-	-	-	-	-	-	-	-	-	-
Streets - Admin and Record Keeping	-	100,000	40,000	-	-	-	-	-	-	-	-	-	-	-	-
Sanitation	-	-	-	-	1,365,100	-	-	-	-	-	-	-	-	-	-
Water and Sewer Systems	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Planning	65,900	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Development	-	-	-	-	-	278,690	-	-	-	-	-	-	-	-	-
Home Program	-	-	-	-	-	26,700	-	-	430,850	-	-	-	-	-	-
Federal Grants	-	-	-	-	-	-	-	-	-	-	300,175	-	-	-	-
Parks and Recreation	-	-	-	267,500	-	-	-	-	-	-	-	-	-	-	-
Senior Citizens Activities	-	-	-	139,000	-	-	-	-	-	-	-	-	-	-	-
Justice Center Construction	-	-	-	-	-	-	-	-	-	-	-	-	165,000	-	-
Debt Service	3,500	204,625	-	-	-	-	-	-	235,640	-	-	719,575	-	-	3,096,865
Administrative Services	-	-	1,207,585	-	-	-	366,620	-	-	-	-	-	-	-	-
Insurance	658,100	-	-	30,000	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	10,815,080	496,225	1,376,485	451,500	1,365,100	305,390	366,620	-	666,490	50,000	300,175	719,575	165,000	-	11,317,405
Other Financing Sources (Uses)															
Operating transfer from other funds	-	-	500,000	21,170	-	-	324,620	-	-	-	-	496,145	105,000	-	-
Operating transfer to other funds	(331,620)	(500,000)	-	-	-	-	-	-	(565,315)	-	-	-	-	(50,000)	-
Total other financing sources (uses)	(331,620)	(500,000)	500,000	21,170	-	-	324,620	-	(565,315)	-	-	496,145	105,000	(50,000)	-
Net change in fund balance	852,565	3,775	731,100	24,720	94,220	-	-	50,000	(773,805)	-	-	-	-	-	3,105,645
Est fund balance (deficit) June 30, 2014	(1,842,182)	1,532,872	665,950	(5,962)	(76,756)	-	(3,889,047)	-	(1,082,818)	287,680	-	-	-	-	29,892,630
Est fund balance (deficit) June 30, 2015	\$ (989,617)	\$ 1,536,647	\$ 1,397,050	\$ 18,758	\$ 17,464	\$ -	\$ (3,889,047)	\$ 50,000	\$ (2,656,623)	\$ 287,680	\$ -	\$ -	\$ -	\$ -	\$ 32,998,275

Department	License/Permit/Inspection	Fee
Building/Structural Safety		
	Building Code 151.020 - 151.033	
	Bldg Contractor Registration	\$25.00
	Permit Fee Refunds	75%
	Minimum	\$50.00
	After any inspections	no refund
	Building Permits	
	\$0 - \$500,000 and up	\$100.00 + \$10/thousand
	Swimming Pools	
	Below Ground	Cost
	Above Ground	\$75.00
	Annual Maintenance Permit (Existing Industrial)	
	Building Maintenance	\$50.00
	Plumbing Maintenance	\$50.00
	Electric Maintenance	\$50.00
	Heating Maintenance	\$50.00
	High Pressure Boiler	\$50.00
	Administrative Fee	\$25.00
	On-Site for C of O	\$150.00
	Repair Permit	\$50 per trade required
	TCO or Letter to Close	\$25.00 + bond
	TCO Extension	\$20.00
	Plan Exam Fee: Res., Comm., Ind - new & additions	\$100.00 min on all structural plus a ICC- Originated Formula
	Electric, Plumbing, Mechanical, Fire Plan Exam Fees	25% of bldg review
	Garages (detached/attached)	Cost
	Res. Garage	\$50.00
	Comm/Ind	\$200.00
	Comm/Ind over \$10,000 Square Footage	\$300.00
	Modular Home Set Up	\$100 + Foundation
	Installation Permits	
	Unfired Vessels	
	Not Heated	\$75.00 ea
	Heated	\$75.00 ea
	Major Repairs	\$75.00
	Anhydrous Ammonia	
	Using ICC Cylinders	\$75.00
	5 Cylinders or Less	\$75.00
	6 - 10	\$95.00
	11 - 15	\$125.00
	ASME Containers	
	1000 lbs or less	\$50.00
	1001 - 2500 lbs	\$75.00
	2501 - 5000 lbs	\$100.00
	ASME Trans. Vehicles	\$75.00
	Boilers	
	Up to 1000 sq. ft. area, Over 1000 sq. ft. area, Alteration permit	Residential-Furnace or Boiler, Unit Heater
	Commercial-Unit Heater, Furnace	\$70 for first 200K BTU, \$20 for each additional 100K BTU. Includes all fuel types.
	Ducts	
	First 40 ft	\$60.00
	each additional 4 ft	\$5.00
	Water & Steam Distribution-first 40 ft	
	0" - 2"	\$50.00
	2 1/4" - 4"	\$60.00
	4 1/4" plus	\$80.00
	4" additional of any size	\$5.00
	Administrative Fee	\$25.00
	On-Site for C of O	\$150.00
	Repair Permit	\$50 per trade required
	TCO or Letter to Close	\$25.00 + bond
	TCO Extension	\$20.00
	Plan Exam Fee: Res., Comm., Ind - new & additions	\$100.00 min on all structural plus a ICC- originated formula
	Electric, Plumbing, Mechanical, Fire Plan Exam Fees	25% of bldg review
	Garages (detached/attached)	Cost
	Res. Garage	\$50.00
	Comm/Ind	\$200.00

Comm/Vind over \$10,000 Square Footage	\$300.00
Modular Home Set Up	\$100 + Foundation
Gas Piping	\$50 for 1st 100'-\$4/each additional 10'
Make Up Air	\$40.00
Base App. Fee	\$40.00
Generator (all fuels)	\$40.00 + Elec. Permit
Chimney	\$50.00
Chimney liner	\$50.00
Fireplace	\$50.00
Fire Dampor	\$30.00
Gas Pressure Test	Res.- \$45.00 Comm.-\$65.00
Humidifier	\$30.00
Spray Booth	\$60.00
Exhaust Hood	\$50.00
Exhaust Fan	1000cfm \$25.00 Over 1000 \$50.00
Water Heater	Replacement only \$5.00
Refrigeration Code 151.105	
A/C Contractor Registration	\$15.00
Self-Contained Refrigeration Units (Central A/C)	
2 hp or less	\$40.00
2 1/4 - 5 hp	\$65.00
5 1/4 - 50 hp	\$75.00
Over 50 hp	\$120.00
Ductwork-A/C System	
Up to 100'	\$60.00
each additional 4'	\$5.00
Inspection-Special or Shop Equipment	\$100.00
Electrical Code 151.060 - 151.062	
Electrical Contractor Registration	\$25.00
Min. permit fee	\$50.00
Electrical Circuits	\$5.00 each
Light Fixtures-for ea 25	\$15.00
Electrical Appliances	\$12.00 each
Motors & Transformers	
1/4 to 10 hp, kw & kva	\$10.00 for 1st \$5.00 ea additional
11 - 30 hp, kw, kva	\$15.00 for 1st \$7 ea additional
31 - 50 hp, kw, kva	\$25.00 for 1st \$12 ea additional
Over 50	\$40.00 for 1st \$20 ea additional
New or Change of Service	
100 amp	\$35.00
101 & Up	\$45.00
Temporary Service	
100 amp	\$35.00
101 & Up	\$45.00
Standby Generators	
0 - 30 kw or kva	\$35.00
30+ kw or kva	\$70.00
Carnival Hook-Ups	\$50.00
Flea Market/Bazaar	\$50.00
Fire Alarm System	
Base Fee	\$40.00
City Pull Box	\$18.00 ea
Drill Station	\$10.00
Pull Stations	\$20.00 1st five \$5.00 ea additional
Fire Alarm Signal Device	\$20.00 1st five \$5.00 ea additional
Heat & Smoke Detectors	\$20.00 1st five \$3.00 ea additional
Master Panel	\$35.00
Exit Door Unlocking	\$10.00 1st door \$5.00 ea additional
Flow Switches	\$20.00
Sprinkler Valve Switch	\$20.00
Ventilation Dampers	\$30 (Mech. Permit)
System Alterations	\$40.00
Plumbing Code 151.075 - 151.079	
Plumbing Contractor Registration	\$15.00
Water Distribution System	
3/4" service	\$30.00
1"	\$45.00
1 1/4"	\$50.00
1 1/2"	\$55.00

	2"	\$60.00
	3"	\$70.00
	4"	\$100.00
	Over 4"	\$275.00
	Fire or Lawn Sprinkler	\$2.00 per head (<100) \$1.00 per head (>100)
	Rough Inspection	\$20.00 each
	Commercial Washing Machines	\$30.00 1st unit \$10.00 ea additional
	Commercial Re-occupation Review	\$75.00
	Inspection Recall Fee	\$40.00
	Expired Permit Renewal	\$20.00
	Notary	\$3.00
	Burners (new or replacement system)	
	30 gal	\$50.00
	30-60 gal	\$60.00
	over 500 gal	\$90.00
	over 1200 gal	\$100.00
	Storage Tanks	
	60 gal or less	\$50.00
	60-1200	\$75.00
	over 1200 gal	\$100.00
	All Other Fees	
	Additional Rough Inspection	\$30.00
	Administrative Fee	\$25.00
	Appliance Installation	\$12.00
	Base App. Fee	\$40.00
	Chimney	\$50.00
	Chimney liner	\$50.00
	Comm/Ind	\$200.00
	Comm/Ind over \$10,000 Square Footage	\$300.00
	Electric, Plumbing, Mechanical, Fire Alarm Exam Fees	25% of bldg review
	Exhaust Fan	1000cfm \$25.00 Over 1000 \$50.00
	Exhaust Hood	\$50.00
	Fooders	\$10.00 for 1st 100' \$5.00 ea additional 100'
	Fire Damper	\$30.00
	Fireplace	\$60.00
	Garages (detached/attached)	Cost
	Gas Piping	\$50 for 1st 100'-\$4/each additional 10'
	Gas Pressure Test	Res. - \$45.00 Comm. - \$85.00
	Generator	\$30.00
	Generator (all fuels)	\$40.00 + Elec. Permit
	Humidifier	\$30.00
	Make Up Air	\$40.00
	Modular Home Set Up	\$100 + Foundation
	Motion Picture App.	\$25.00
	Certificate of Occupancy	\$200 residential; \$350 commercial
	Outdoor Meter Box	\$30.00
	Plan Exam Fee: Res., Comm., Ind. - new & additions	\$100.00 min on all structural plus a BOCA- originated formula
	Rental Registration	\$185 every 3 years
	Repair Permit	\$50 per trade required
	Res. Garage	\$50.00
	Residential Electric Space Heating Units	\$5.00 ea room
	Sign Connection	\$30.00 for 1st \$10.00 ea additional
	Spray Booth	\$10.00 ea 50' of neon
	Sump Pump Hook Up	\$60.00
	TCO Extension	\$10.00
	TCO or Letter to Close	\$20.00
	Vacant Property Registration	\$25.00 + bond
	Vacant Property Reoccupancy	\$500 Annually
	Underfloor Raceways	\$200
	Water Heater	\$10.00 for 1st 100' \$5.00 ea additional 100'
City Clerk		Replacement only \$5.00
	Arcade	
	Application-Renewal June 30th	
	License	\$200.00
	Machine	\$200.00
	Bicycle	\$15.00
	Registration	\$60.00

	Duplicate Issuance		\$0.75
	Business		
	Registration-Renewal December 31st		
	Cabaret License		\$50.00
	Application-Renewal April 30th		
	Garage Sale		\$8,333.33
	Permit-five (5) consecutive days		
	Mechanical Amusement Arcade		\$2.00
	License		
	Device		\$200.00
			\$15.00/each
	Notary		
	Peddling/Soliciting/Canvassing		\$3.00
	License		
	Firm, partnership, association, corporation, company or other organization		\$10.00/per year
	Local non-profit organization		\$50.00/per year
	Duplicate copies of licenses		No Fee
	Vendor's-Christmas Tree Sales		\$1.50/per year
	See Fee Schedule in Clerk's Office		
DP&	Weed Cutting		
	Weed Cutting		
		Vacant Lots - Per front ft	
		Vacant Structures	\$400 per Lot
	Businesses		\$500 per Structure
	Water Tap, Sewer Tap and Pipe Connection Inspection		\$750
	Board Ups		\$600
	Clean Ups		Variable
	Evictions		Variable
	Water Meters		Variable
	Spc Pick Up		Variable
	Meter Repair		Variable
	Annual Rubbish Fee		Variable
Fire Department			\$115.90
	Annual Fire Inspection		
	Commercial Building C of O Inspection		\$130.00
	Apartment Building Fire Inspection		\$130.00
	Apartment Building Fire Inspection w/multiple buildings on site		\$130.00
	Fire Investigations		\$250.00
	False Alarm Response Fees Per City Ordinance		\$75.00/hr
		*First Call in calendar year	No Charge
		*Second Call	\$75.00
		*Third Call	\$175.00
		*Fourth Call	\$225.00
		*Fifth Call	\$300.00
		*Sixth Call	\$375.00
		*Seventh Call	\$450.00
		*Eighth Call	\$525.00
		*Ninth Call	\$600.00
		*Tenth Call	\$675.00
		*All additional calls for that calendar year	\$100.00
Parks and Recreation			
	Membership/Activity Pass		
	Resident Single		
	Non-Resident Single		\$70.00
	Resident Family		\$100.00
	Non-Resident Family		\$90.00
	Resident Senior Citizen		\$120.00
	Non-Resident Senior Citizen		\$10.00
	Resident Youth		\$15.00
	Non-Resident Youth		\$25.00
	Adult Daily Use of Gymnasium & Weight Room w/o Membership		\$37.50
	*Membership Fees Include:		\$5.00/daily
		Enhance Fitness Classes	
		One Daily Swimming Session (seasonal)	
		Full Use of Weight Room (18 and over)	
		Gymnasium as Scheduled	
		Lockers (provide your own lock)	
		Sauna	
		Steam Room	
	Individual Class and/or Program		
	Open Rec 3:00pm - 5:30pm		
	Elementary		
	Jr. High & High School		
Adult (18 and up) w/Weight Room			
	11:00am - 2:30pm	6:00pm - 8:00pm	
	Recreational Courts		
	Member		\$5.00
	Non-Member		\$6.00/hr
	Dog Tags		\$8.00/hr
	Spayed/Neutered		
	Not Spayed/Neutered		\$5.00
	Building Rental Rates		\$7.00
	Multi-Purpose Room-Six Hours or less/seats 150		
	Rental Fee-Resident		
	Security Deposit-Resident		\$360.00
	Use of Kitchen (Deposit in Escrow)-Resident		\$180.00
	Rental Fee-Non-Resident		\$25.00
	Security Deposit-Non-Resident		\$440.00
	Use of Kitchen (Deposit in Escrow)-Non-Resident		\$220.00
	Multi-Purpose Room/Meetings-Three Hours or Less/seats 150		\$25.00
	Rental Fee-Resident		
	Security Deposit-Resident		\$66.00
	Use of Kitchen (Deposit in Escrow)		\$33.00
	Rental Fee-Non-Resident		\$25.00
	Security Deposit-Non-Resident		\$100.00
	Use of Kitchen (Deposit in Escrow)-Non-Resident		\$50.00
			\$25.00

	Gymnasium-Six Hours or Less/seats 400	
	Rental Rate-Resident	\$680.00
	Security Deposit-Resident	\$330.00
	Rental Rate-Non-Resident	\$825.00
	Security Deposit-Non-Resident	\$400.00
	Gymnasium-Basketball/Volleyball Practices	
	Two Hour Minimum-Rental Rate-Resident	\$45.00/hr
	Two Hour Minimum-Rental Rate-Non-Resident	\$60.00/hr
	Meeting Lounge-Six Hours or Less (No Restrictions)	
	Rental Rate-Resident	\$380.00
	Security Deposit-Resident	\$190.00
	Non Refundable Cleaning Fee-Resident	\$60.00
	Rental Rate-Non-Resident	\$400.00
	Security Deposit-Non-Resident	\$200.00
	Non Refundable Cleaning Fee-Non-Resident	\$60.00
	Meeting Lounge Room/Meetings-Three Hours or Less/seats 150	
	Rental Rate-Resident	\$60.00
	Security Deposit-Resident	\$30.00
	Rental Rate-Non-Resident	\$75.00
	Security Deposit-Non-Resident	\$37.50
	*Customers will not have utilization of the Kitchen (ice machine, stove, refrigerator). Therefore, pre-cooked foods will be allowed with the option of warmers and they must also bring their own ice.	
	Games Room-Three Hours or Less/seats 75 (Baby Shower/Bridal Shower)	
	Rental Rate-Resident	\$75.00
	Security Deposit-Resident	\$37.50
	Rental Rate-Non-Resident	\$100.00
	Security Deposit-Non-Resident	\$50.00
	Games Room/Meetings-Three Hours or Less/seats 75	
	Rental Rate-Resident	\$17.50/hr
	Rental Rate-Non-Resident	\$22.50/hr
	*Charge of Three Hours or Less Rate Applied if Two Hour Limit is Exceeded	
	Games Room/Meetings-Six Hours or Less/seats 75	
	Rental Rate-Resident	\$140.00
	Security Deposit-Resident	\$70.00
	Rental Rate-Non-Resident	\$190.00
	Security Deposit-Non-Resident	\$95.00
	Multi-Purpose Room Golf Outing-Three Hours or Less/seats 150	
	Rental Rate-Resident & Non-Resident	\$150.00
	Security Deposit-Resident & Non-Resident	\$50.00
	Special Occasion/Funeral Luncheon Use of Kitchen Fee Included Resident & Non-Resident	\$150.00
	Marquee	
	Optional Charge Advertisement on Outdoor Sign Restricted to Rented Events at this facility-Maximum Rental Six (6) days	\$5.00/2 days
		\$2.60/daily after 2 days
Planning		
	Plat Review	
	Preliminary Plat Review	\$450 plus \$5 per lot plus Consulting Fees
Condominiums	Single-Family/Detached Single Family Developments	
	Initial Review	\$400 plus \$5 per Building Site
	Revised Plan	\$275.00
	Site Plan Review	
	Residential	\$400 plus \$5 per unit less than an acre
		\$450 plus \$5 per unit an acre or more
	Commercial and Other Non-Residential Uses	\$300 less than an acre
		\$450 plus \$23 per acre an acre or more
	Revised Site Plan	\$150.00
	Engineering Review	\$92 - \$128 per hour
	Final Site Plans	\$100.00
	Planned Neighborhood (Residential) Development	
		\$475 plus \$5 per unit or lot (includes informal review prior to official submittal, plus initial plan review
	Initial Review Preliminary Plans)	\$150 (includes charges for each review subsequent to review of the initial plan, except that the review of any plan submitted more than six (6) calendar months following the initial plan will require payment as specified in III.3.a)
	Revised Site Plan	\$100.00
	Final Site Plans	\$475 less than an acre
	Planned Unit Development	\$350 an acre or more
	Mixed-Use or Planned Unit Developments	
	Initial Review	\$475 plus \$5 per unit or lot
	Revised Plan	\$150.00
	Final Site Plans	\$100.00
	Rezoning	\$475 per request
	Special (Conditional) Use Request	\$400 per request plus \$5 acre
	Historic District/Architectural Commission Reviews	\$250 per request
	Lot Split Reviews	\$175 per request plus \$50 lot
	Adaptive Reuse Project Request	\$200 per request
	Street/Alley Vacation Requests	\$250 per request
	Zoning Board of Appeals	
	Residential Variance	\$250 per request
	Commercial Variance	\$250 per request
	Zoning Code Interpretation	Hourly Fee
	All Public Hearings	Hourly Fee
	Zoning Confirmation Letters/Forms	Hourly Fee
	Notary	\$3.00
	Documents	
	Zoning Ordinance	\$30.00
	Zoning Map	\$5.00
	Street Map	\$5.00
	Master Plan	\$50.00
	Census Data	\$5.00 per page
	Minutes	\$3 (6 pages or less)
	Minutes	\$5 (6 pages or more)
	Tax Maps/Address Maps	\$1.00/per page
Treasurer		
	Assessing	

	Field Cards	
	Water Services	Variable
	Final Read	
	Water Turn On	\$15.00
	Water Turn Off	\$75.00
	Turn On/Turn Off for repairs (30 day period)	\$75.00
	Motor Installation	\$30.00
	New Meter (due to Theft/Vandalism)	\$50.00
	Water History Reports	\$220.00
	Service Charge (used during Delinquent Water Shut Offs)	\$3.00 (6 pg max)
	Property Taxes	\$46.00
	Field Sheets	
		\$0.50

**RESOLUTION TO PASS THE
2014/15
GENERAL and Special
APPROPRIATIONS ACT**

WHEREAS: The State of Michigan Public Act 2 of 1968 The Uniform Budgeting and Accounting Act, requires the legislative body of each local unit to pass a general appropriations act for all funds except trust or agency, internal service, enterprise, debt service or capital projects funds for which the legislative body may pass a special appropriations act.

WHEREAS: Chapter 9, Section 9.5 of the City Charter states that "...the Council shall by resolution, adopt the budget for the next fiscal year...."

NOW THEREFORE BE IT RESOLVED the General and Special Appropriation Act is adopted for all City Departments, and the 22nd District Court including property tax millage rates as follows:

Total number of mills of ad valorem property taxes to be levied for City of Inkster fiscal year 2014/15:

	<u>Mills</u>
General Operating	17.2349
Rubbish	2.5851
Judgment Levy # 4	1.03
1996 Voter Approved CSO Debt	3.2045
2003 Voter Approved CSO Debt	<u>2.2955</u>
Total CSO Debt	5.5000
Voter Approved Local Street	5.51
Parks & Recreation	1.9814

Total Estimated Revenues by Source and Appropriations by Department for each Fund for fiscal year 2014/15 per the attached.

BE IT FURTHER RESOLVED that the following policies are hereby established to govern the City Administration of the budget for 2015

- Limitations of Expenditures - It shall be the duty of the City Manager to oversee that each department head, excluding the City Attorney and City Clerk, does not exceed the amount appropriated for his/her department except by prior specific Authority of the City Council. It shall be the duty of the City Attorney and City Clerk to see that he/she does not exceed the amount appropriated except by prior specific Authority of the City Council.

- Budget Amendments - Shall be brought to City Council for approval on a quarterly basis.
- Reporting – All budgetary reporting requirements and other relevant budget requirements as contained in the Consent Decree are hereby incorporated by reference.

BE IT FURTHER RESOLVED that the following water and sewer rates are hereby established for fiscal year 2015:

Water and Sewer Rates for fiscal year 2014/15 - Effective for consumption after June 30, 2014

Water & Sewer Consumption Rates

Water	\$ 4.60 per 100 cubic feet (1 unit)
Sewer	\$11.15 per 100 cubic feet (1 unit)
Total	\$15.75 per 100 cubic feet (1 unit)

Industrial Waste Control Charge

<u>Meter Size</u>	Per Quarter	Per Month
1/2"	\$ 23.55	\$ 7.85
5/8"	\$ 23.55	\$ 7.85
3/4"	\$ 35.34	\$ 11.78
1"	\$ 58.89	\$ 19.63
1.5"	\$129.54	\$ 43.18
2"	\$188.40	\$ 62.80
3"	\$341.49	\$113.83
4"	\$471.00	\$157.00
6"	\$706.50	\$235.50

BE IT FURTHER RESOLVED that the attached fee schedule is hereby established for fiscal year 2015