1. Agenda And Packet

   Documents: AGENDA AND PACKET 6-20-16.PDF

2. Special Meeting Notice

   Documents: SPECIAL MEETING NOTICE CITY COUNCIL 6-20-16.PDF

INKSTER CITY COUNCIL

June 20, 2016
26215 Trowbridge, Inkster, MI 48141
(313) 563-4232 www.cityofinkster.com

Mayor – Byron Nolen
Mayor Pro Tem – Timothy Williams, District I

Council Members:
Clarence Oden, Jr., District II
Sandra K. Watley., District III
Jewell Jones, District IV
Kim Howard, District V
DeAtriss Richardson, District VI

FELICIA RUTLEDGE	MARK STUHLDREHER	DAVID JONES
CITY CLERK	INTERIM CITY MANAGER	CITY ATTORNEY

Council may be addressed during the Regular Meeting by filling out the Public Participation Form. Address Council as a whole through the Mayor. Please state your name and your address for the record prior to providing your comments. Comments are limited to three (3) minutes.

****ELECTION COMMISSION MEETING 6:00 – 6:15 P.M.****

Council Orientation Agenda – 6:00 PM

1. Call to Order
2. Discussion

   A. Agenda Discussion
   B. Utility Service Partners, INC. – Mike Chambers
3. Public Participation (limit to 3 minutes)
4. CLOSED SESSION – Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).
5. Adjournment

June 20, 2016

Regular City Council Agenda – 7:30 PM

1. Call Meeting to Order

   A. Pledge of Allegiance
   B. Roll Call

2. Approval of Agenda

3. Presentations/Discussion

   A. Inkster Chamber of Commerce – Octavia Smith

4. Public Hearing

5. Consent Agenda

   A. June 6, 2016 Regular City Council Meeting Minutes. **Pg. 1**
   B. June 13, 2016 Special City Council Meeting Minutes. **Pg. 8**

6. Boards and Commissions

   A. Update of current list of appointments to Boards & Commissions. **Pg. 10**

7. Previous Business

   A. Discussion/Action: (Jeannie Fields) Consider an extension of the McKenna Building Department Additional Services Agreement for one (1) year (July 1, 2016 June 30, 2016). ***(Remove from the table)*** **Pg. 16**

   B. Discussion/Action (Jeannie Fields) Consider approval of an offer to purchase (Case # LD16-07) 3902 Beech Daly which is located on the west side of Beech Daly between Dartmouth and Andover and is legally described as Lot 13 Frank H. Fellraths Sub T2S R10E L33 P58 WCR (Property ID #44-024-01-0013-000) in the amount of $2,000.00 to Key Management LLC (Kimani Powell). **Pg. 26**
   (Remove from the table)

8. Ordinance(s)

   A. First Reading(s)

B. Second Reading(s)

9. New Business

A. Discussion/Action: (Felicia Rutledge) Consideration and approval of a Special Event; Inktown Music and Rib-Fest to be held July 1st thru the 3rd at the old Inkster High School location. **Pg. 41**

B. Discussion/Action: (Felicia Rutledge) Consideration of a street closure request of Lehigh between Bayhan and Meadowdale streets on June 25, 2016 for a Family and Friends Day between 8:00 a.m. until 8:00 p.m. (applicant is Elijah Fizer)

Pg. 53

C. Discussion/Action: (Felicia Rutledge) Consideration of a street closure request of Meadowdale between Kitch and Penn streets on July 3rd and 4th for a Family and Friends Reunion from 3:00 p.m. until 10:00 p.m. (applicant is Mary Carter-Murray) **Pg. 73**

D. Discussion/Action: (Felicia Rutledge) Consideration of a street closure request of Florence between Sylvia and Princess streets on July 16, 2016 for a Block Party from 12:00 p.m. until 9:00 p.m. (applicant is Donna Vincent Lawrence) **Pg. 86**

E. Discussion/Action: (Felicia Rutledge) Consideration of a street closure request of Eastern between Avondale and Grandview streets on July 3, 2016 for a Birthday Party from 2:00 p.m. until 10:00 p.m. (applicant is Roger Johnson) **Pg. 95**

F. Discussion/Action: (Mark Stuhldreher) Consideration and approval of FY2016 budget amendments for the General Fund, Major Street, Local Street, Drug Forfeiture, Court Building and Water/Sewer Funds. **Pg. 104**

G. Discussion/Action: (Jerome Bivins) Consideration of a purchase agreement from DTE Energy to replace city street lights. **Pg. 132**

H. Discussion/Action: (Jeannie Fields) Consider approval of a Special Conditions Use (SCU 16-19) to allow a Medical Marijuana Provisionary Center located at 29385 Cherry Hill in the B-2 Thoroughfare Mixed Used District with conditions noted as recommended by the Planning Commission. The applicant is Samantha Bevins.

Pg. 143

10. Public Participation (limit to 3 minutes)

11. City Clerk

12. City Manager

13. Mayor and Council Communication

14. Closed Session

Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).

15. Adjournment

Felicia Rutledge
City Clerk

June 6, 2016

Regular City Council Meeting – 7:30 PM

The regular meeting of the Council of the City of Inkster, Wayne County, Michigan convened in the Council Chambers, 26215 Trowbridge, on Monday, June 6, 2016.

Prior to the Regular Council Meeting: City Council members discussed:

A. The agenda.

Moved by Councilmember Oden, Seconded by Councilmember Richardson that Council convenes into a Closed Executive Session a 6:58 p.m. to discuss pending litigation in accordance with MCL 15.286 (e).

Roll Call Vote:

YEAS: 7
NAYS: 0
ABSENT: 0

Moved by Councilmember Watley, Seconded by Councilmember Jones to adjourn the closed Executive Session at 7:33 p.m. – Motion carried unanimously.

Call Meeting to Order

Mayor Nolen called the meeting to order at 7:45 p.m.

Pledge of Allegiance

City Council and the public in attendance pledged allegiance to the flag of the United States of America.

Prayer

Prayer was led by Pastor Jean Overman

Roll Call

Mayor Nolen	Present	Councilwoman Howard	Present
Councilwoman Watley	Present	Mayor Pro-Tem Williams	Present
Councilman Oden	Present	Councilman Jones	Present
Councilwoman Richardson	Present		

***A Quorum was present**

Approval of Agenda

Moved by Councilmember Jones, Seconded by Councilmember Richardson

to approve the agenda with added items "K", "L", "M", "N" and "O" under New Business.
Resolution 6-16-138R - Motion carried.

Presentations/Discussion

A. YEO Update – Councilman Jewell Jones.
B. Wayne County Commissioner, Glen Anderson
C. State Representative, Julie Plawecki

Public Hearings

Consent Agenda

A. May 16, 2016 Regular City Council Meeting Minutes.
B. May 26, 2016 Special City Council Meeting Minutes.
C. Allen Brother's and Attorney's LLC. Invoice $ 25,503.12

Moved by Jones, Seconded by Councilmember Oden
to approve the Consent Agenda.
Resolution 6-16-139R – Motion carried.

Boards and Commission

A. Update of current list of appointments to Boards & Commissions.

Moved by Councilmember Oden, Seconded by Councilmember Howard
to appoint Herbert Johnson to the TIFA Board
Resolution 6-16-140R – Motion carried.

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Richardson
to appoint Mary Weislow to the TIFA Board
Resolution 6-16-141R – Motion carried

Previous Business

Ordinance(s)

A. First Reading(s)

B. Second Reading(s)

New Business

A. Discussion/Action: (Jeannie Fields) Consider an extension of the McKenna Associates Building Department Additional Services Agreement for one (1) year (July 1, 2016 – June 30, 2017).

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Richardson
To *TABLE* approving an extension of the McKenna Associates Building Department Additional Services Agreement for one (1) year until June 20, 2016
Resolution 6-16-142R – Motion carried.

B. Discussion/Action: (Jeannie Fields) Consider approval of an offer to purchase (Case # LD16-03) 27107 Florence which is located on the south side of Florence between Wellington and Sylvia, east of Inkster Road and is legally described as Lot 327 also N ½ Adj Vac Alley Westwood Sub Van Alstine T2S R10E L40 P29, 30 WCR (Property ID #44-022-01-0327-000) in the amount of $1,200.00 to Global Breakthrough LLC (David Ita Ekpenyong).

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Howard to approve an offer to purchase 27107 Florence for $1,200.00.
Resolution 6-16-143R – Motion carried.
NAY: (Williams, Watley)

C. Discussion/Action (Jeannie Fields) Consider approval of an offer to purchase (Case # LD16-04) 26930 Norfolk which is located on the north side of Norfolk between Sylvia and Princess, west of John Daly and is legally described as Lot 735 also S ½ Adj Vac Alley Westwood Sub Van Alstine T2S R10E L40 P29, 30 WCR (Property ID #44-022-01-0735-000) in the amount of $1,500.00 to Global Breakthrough LLC (David Ita Ekpenyong).

Moved by Councilmember Jones, Seconded by Councilmember Howard to approve an offer to purchase 26930 Norfolk for $1,500.00.
Resolution 6-16-144R – Motion carried.
NAY: (Watley, Williams)

D. Discussion/Action: (Jeannie Fields) Consider approval of an offer to purchase (Case # LD16-05) 26117 Kitch which is located on the south side of Kitch between Bayhan St and Meadowdale Ave, west of Beech Daly and is legally described as Lots 276 and 277 Assessors Inkster Plat No. 6 T2S R10E L65 P47 WCR (Property ID #44-023-02-0276-000) in the amount of $1,500.00 to Deangelo Allen Lee.

Moved by Councilmember Jones, Seconded by Mayor Pro-Tem Williams to approve an offer to purchase 26117 Kitch for $1,500.00.
Resolution 6-16-145R – Motion carried.
NAY: (Williams, Watley)

E. Discussion/Action: Consider Consider approval of a request to utilize two residential parcels of land located on Harrison Road between Beech and Carlysle and are legally described as Lots 1051 and 1052 Dearborn Acres Sub No. 2 T2S R9E L33 P79 WCR (Property ID #44-009-02-1051-000 and 44-009-02-1052-000) for an Urban Garden. The request is being made by the Nation of Islam Inkster Study Group (Stella Muhammad).

Moved by Councilmember Jones, Seconded by Mayor Pro-Tem Williams to approve to utilize two residential parcels of land located on Harrison between Beech and Carlysle.
Resolution 6-16-146R – Motion carried.

F. Discussion/Action: (Jeannie Fields) Consideration Consider approval of an offer to purchase (Case # LD16-07) 3902 Beech Daly which is located on the west side of Beech Daly between Dartmouth and Andover and is legally described as Lot 13 Frank H. Fellraths Sub T2S R10E L33 P58 WCR (Property ID #44-024-01-0013-000) in the amount of $2,000.00 to Key Management LLC (Kimani Powell).

Moved by Councilmember Jones_, Seconded by Councilmember Oden to *TABLE* an offer to purchase 3902 Beech Daly in the amount of $2,000.00. until June 20, 2016.

Resolution 6-16-147R – Motion carried.

G. Discussion/Action: (Jeannie Fields) Consider approval of a Special Conditions Use (SCU 15-37) to allow a Medical Marijuana Provisionary Center located at 28661 Michigan Ave in the B-3, General Business District with conditions noted as recommended by the Planning Commission. The applicant is Mario Gibson, LLC.

Moved by Councilmember Jones, Seconded by Mayor Pro-Tem Williams to approve a Special Conditions Use for a Medical Marijuana Provisionary Center located at 28661 Michigan Ave.
Resolution 6-16-148R – Motion carried.

ROLL CALL VOTE:

Councilmember Jones,	Yea	Councilmember Oden	Nay
Councilmember Williams	Yea	Councilmember Howard	Nay
Councilmember Watley	Yea	Councilmember Richardson	Nay
Mayor Nolen	Yea		

H. Discussion/Action: (Craig Lewis) Consideration and approval by Mayor and Council to accept the grant through the Detroit Mental Health Authority to employ youth workers ages 14-24 to assist as youth workers for Parks and Recreation Department.

Moved by Councilmember Jones, Seconded by Councilmember Oden to accept the grant through Detroit Mental Health Authority.
Resolution 6-16-149R – Motion carried.

I. Discussion/Action: (Mark Stuhldreher) Council approval of a one year extension to the service agreement with Rehmann Robson to perform the audit of the FY 2016 financial statements.

Moved by Councilmember Howard, Seconded by Mayor Pro-Tem Williams to approve a one (1) year extension to the service agreement with Rhemann Robson to perform the audit for the FY 2016 financial statements.
Resolution 6-16-150R – Motion carried.

J. Discussion/Action: (William Riley) Consideration to submit a Letter of Intent to pursue contract with the city of Dearborn for the Consolidation of 911 emergency dispatch services, utilizing Dearborn's new state-of-the-art 911 Dispatch Communications Center, and to authorize the City Manager on behalf of the City of Inkster, to draft and submit said letter.

Moved by Councilmember Jones, Seconded by Mayor Pro-Tem Williams to approve to submit a Letter of Intent to pursue a contract with the city of Dearborn for the consolidation of 911 emergency dispatch services.
Resolution 6-16-151R – Motion carried.

K. Discussion/Action: (City Council) To vote in accordance with the vote that was taken in closed session. (Randazzo 1)

Moved by Councilmember Richardson, Seconded by Councilmember Oden to vote in accordance with the vote that was taken in closed session. (Randazzo 1)
Resolution 6-16-152R – Motion carried.

L. Discussion/Action: (City Council) To vote in accordance with the vote that was taken in closed Session. (Randazzo 2)

Moved by Councilmember Jones, Seconded by Councilmember Oden to vote in accordance with the vote that was taken in closed session. (Randazzo 2) Resolution 6-16-153R – Motion carried.

M. Discussion/Action: (City Council) Consideration and approval for Wayne County Sheriff's Office to patrol Inkster Housing premises as recommended by the Inkster Housing Director.

Moved by Mayor Pro-Tem Williams , Seconded by Councilmember Richardson to approve Wayne County Sheriff's Office to patrol Inkster Housing premises as recommended by the Inkster Housing Commission. Resolution 6-16-154R – Motion carried.

N. Discussion/Action: (Councilmember Watley) Discussed repining city hall during the lunch hours.

O. Discussion/Action (City Council) Consideration of a City Council Special Meeting to go over Interim City Manager resumes for June 13, 2016 at 10:00 a.m.

Moved by Councilmember Jones , Seconded by Councilmember Oden to hold a Special Meeting on June 13, 2016 at 10:00 a.m. Resolution 6-16-155R – Motion carried.

Public Participation

- **Own Roper** – State he is having a motivational seminar at the Booker Dozier on June 19, 2016.
- **Willie Johnson** – Stated the city needs prayer. Further he thanked Councilwoman Richardson and Councilman Jewell Jones for recognizing him at the Memorial Day Parade.
- **Velma Jean Overman** – Stated she needed Block Party approval and that Operation Refuge would be hosting a pre employment orientation.
- **Larry Motley** – Stated he was unaware of the Special Meeting that took place on May 26, 2016. He stated he is opposed to Medical Marijuana and drugs in the city of Inkster.
- **Shirley Hankerson** – Announced the Day of Prayer for Shirley Shockley and stated that on Sunday, June 12, 2016 another Day of Prayer would take place.
- **Jackie Hoskins-Evans** – Stated she is trying to get the home next door to her on Lucerne grass cut. She further stated that tree limbs are hanging off of the trees where children stand for the bus stop.
- **William Miller** – Asked the vetting process for properties that are being sold by the city.
- **Opal Nolen** – Announced the Inkster Community Foundation awarded four Inkster graduates with scholarships. She further invited Mayor and Council to attend the Inkster Community Foundation BBQ on June 14, 2016 at 1:00 p.m.
- **Crystal Linton** –_Informed residents that Mayor Byron Nolen attended the Wayne Westland City Council meeting and asked for land to be returned to the city of Inkster. She asked if city administration had considered a nuisance abatement program.
- **Linton X** – Stated he is looking to obtain a community building.

City Clerk

- Read a thank you letter on behalf of the Inkster Senior Services, thanking Councilwoman Richardson for her service and dedication regarding the Mother's Day Brunch.
- Announced the new city website would be going live on June 13, 2016.

City Manager

- Announced Food Truck Days on June 8, 2016 from 11:00 a.m. until 2:00 p.m. at the Booker Dozier complex.
- Announced the Planning Commission Master Plan Work Study Session to take place at the Dozier on June 8, 2016 at 6:00 p.m.
- Stated that grass cutting has begun in the North West section of the city.
- Stated the FY17 Budget was submitted.
- Stated the Annual Quality Water Report has been posted in all public city buildings.
- Stated the Wayne County Treasurer's office will be hosting a Tax Foreclosure Prevention Program where a reduction in interest and rate penalty can happen.

Mayor and Council

- **Councilman Jones** – Announced that former Mayor Hilliard Hampton is looking for employees to work various security jobs. Additionally, he announced that Focus Hope is looking for employees. Lastly he stated that the Inkster 5K Run would take place on June 25, 2016 and that EQUIP was hosting a play titled Andie.
- **Councilwoman Richardson** – Stated the Marvelettes sign on Middlebelt and Cherry Hill was bent. She asked about the grass cutting process for vacant homes.
- **Mayor Pro-Tem Williams** – Stated that in his district there is no parking on one side of the street. He said signs need to be placed up stating no parking on the side of the street where there is no parking. He announced the Michigan State Police, Light up the City to be held on June 11, 2016.
- **Councilman Oden** – Stated that he counted grass that was high in six homes within his district. He stated he is receiving complaints regarding children playing basketball in the street. He thanked Councilwoman Watley for hosting the parade. He asked that residents pray for George Williams.
- **Councilwoman Howard** – Stated she rode in her neighborhood this weekend and she is noticing a lot of debris. She further stated she wanted to attend a workshop on August 8th, 2016 titled Strengthen Your Work Skills.
- **Councilman Watley** – Stated that the 47th Memorial Day Parade was put on by ICAN. She thanked the Fire Department and the Police Department for their service on that day. She further stated she received a bill in access of $1000.00 from DPW.
- **Mayor Nolen** – Announced the Inkster Task Force 5K Run on June 25, 2016. He additionally announced the Seeds to Feed Annual Family Picnic to be held on June 26, 2016. He stated that Mohammad Ali meant a lot to him and was a true inspiration to the development of him wanting to be in public service. He said Mohammad Ali went to prison for what he believed.

Closed Session

Adjournment

There being no further business to come before Council, on a motion duly made

by Councilmember Jones Seconded by Mayor Pro-Tem Williams and carried,

the Regular Council meeting of June 6, 2016 was adjourned at 9:55 p.m.

Felicia Rutledge, City Clerk
City of Inkster

June 13, 2016

Regular City Council Meeting – 9:30 AM

The special meeting of the Council of the City of Inkster, Wayne County, Michigan convened in the Council Chambers, 26215 Trowbridge, on Monday, June 13, 2016.

Call Meeting to Order

Mayor Nolen called the meeting to order at 10:10a.m.

Roll Call

Mayor Nolen	Present	Councilwoman Howard	Present
Councilwoman Watley	Present	Mayor Pro-Tem Williams	Present
Councilman Oden	Present	Councilman Jones	Present
Councilwoman Richardson	Present		

***A Quorum was present**

New Business

A. Discussion/Action: (City Council) Consider, review and discuss Interim City Manager applications and interview dates.

B. Discussion/Action (Felicia Rutledge) Consider a street closure on Henry between Henry and Carlyse for a Block Part for United Way on July 20th, 2016 from 2pm until 6pm. Applicant is Jean Overman.

Moved by Councilmember Oden, Seconded by Mayor Pro-Tem Williams to approve a street closure on Henry on July 20th, 2016 from 2pm until 6pm. Resolution 6-16-156SP

C. Discussion/Action: (City Council) City Clerk Evaluation.

Public Participation

Mayor and Council

City Manager

Adjournment

There being no further business to come before Council, on a motion duly made by Mayor Pro-Tem Williams, Seconded by Councilmember Jones and carried, the Special Council meeting of June 13, 2016 was adjourned at 12:00 p.m.

Felicia Rutledge, City Clerk
City of Inkster

CITY OF INKSTER

Boards & Commissions

[MADE OPERATIVE BY STATE LAW, CITY OF INKSTER CHARTER PROVISION OR CITY OF INKSTER ORDINANCE

AGING COMMISSION

[MEETINGS: Third Friday of each month at 1:00 p.m., Twin Towers Activity Room]

2 Year Term	9 Members	Ordinances: 414,457 & 508
Denise Champagne, Project Dir. - (Ex-Officio Member)		Tenure
Rochelle Wells		Exp. 02/16/17
Audrey Jean Searcy		Exp. 06/02/16
Doris Horne		Exp. 02/16/17
Henry Wade		Exp. 02/01/18
Toni Bailey		Exp. 07/06/17
Dorothy Gardner		Exp. 06/16/16
Chuck Coleman		Exp. 02/01/18
Gabe Henderson		Exp. 02/01/18
June Patterson		Exp. 12/1/16
Patricia Donald		Exp. 07/06/17
Jessie Shelby		Exp. 08/03/17

BOARD OF REVIEW

[MEETINGS: March, July and December]

Annual Appointment	3 Members	Charter Provision and State Law
WCA Assessing		Clerk of the Board – Non Voting
William Miller		Exp. 01/19/17
Peggy Jordan		Exp. 01/19/17
Lenoria Warmack		Exp 01/04/17
Celeste McDuffie		Exp. 01/04/17

BEAUTIFICATION COMMITTEE

[MEETINGS: Second Monday of each month @ 6:00 p.m., Recreation Center]

2 Year Term	
Toni Bailey	Exp. 05/16/18
Vacant	
Vacant	
Gabe Henderson	Exp. 05/16/18
Vacant	
Vacant	
Vacant	
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Vacant	
Vacant	
Vacant	
Avis Love	Exp. 03/16/17

BUILDING AUTHORITY COMMISSION - *Inactive*

[MEETINGS: Second Monday in January]

3 Year Term	5 Members	State Law and Resolution 74-1-39
Nathaniel Elcock		Exp. 12/31/05
Hersey Bryant, (C)		Exp. 12/31/00
Horace Wells		Exp. 12/31/01

CABLE TELEVISION COMMISSION

[MEETINGS: Second Tuesday of each month at 6:00 p.m., Recreation Center]

3 Year Term	9 Members	Ordinances 593 and 609
Timothy Williams Ex-Official		Exp. 11/16/12
~~Danny Van Scholack~~	Dist. 1	Exp. 12/01/11
Vacant	Dist. 2	
Vacant	Dist. 3	
Alfreda Flowers	Dist. 4	Exp. 06/04/15
Vacant	Dist. 5	
Franklin Minor	Dist. 6	Exp. 01/04/19
~~George Coller~~	**Mayoral**	Exp. 03/16/12
~~Carmen Mitchell~~	At-Large	Exp. 02/18/11

CANVASSERS BOARD

[MEETINGS: As Required] ***INACTIVE DUE TO STATE STATUE***

4 Year Term	4 Members	State Law
Deborah Owens (Dem)		Exp. 12/31/15
Gloria Brown (Dem)		Exp. 06/04/16
Courtney Owens (Dem)		Exp. 06/04/16
Eugene Brazeal (Rep)		Exp. 08/06/16

CIVIL SERVICE COMMISSION AND BOARD OF ETHICS

[MEETINGS: Monthly]

3 Year Term	3 Members	Ordinances 237 & 559
Clarence Oden		Exp. 6/18/15
Vacant - (Employee Representative)		
~~James White~~ - (Commission Appointment)		Exp. 12/04/11

CONSTRUCTION BOARD OF APPEALS/PROPERTY MAINTENANCE BOARD

[MEETINGS: As required]

3 Year Term	3 Members	Ordinance
Henry Wade - (Licensed Plumber)		Exp. 12/17
Stephen Lawrence		Exp. 12/17
Tiara Jones		Exp. 10/17
Kenyatta Mason - (Licensed Electrician)		Exp. 10/17
Marcus Hendricks – - (Licensed Electrician)		Exp. 12/17
- Tom Michelini – Building Inspector - (Licensed Engineer/Inspector		Exp. 04/19

DOWNTOWN DEVELOPMENT AUTHORITY

[MEETINGS: Third Tuesday of each month, 6:00 p.m. City Hall Council Chambers]

4 Year Term	12 Members	State Law and Ordinances 687 and 741
Byron Nolen		Tenure
Martha Theis		Exp. 01/14/18
Lewis Gregory		Exp. 10/06/18
Cynthia Adams		Exp. 01/14/18
Brittni Abiolu		Exp. 05/18/19
Peter Cimeot (Treasurer)		Exp. 01/21/18
Akindele Akinyemi (Chair)		Exp. 02/16/19
Val Ogbonaya		Exp. 07/20/19
Winston Wade (Vice-Chair)		Exp. 12/17/16
Rerhi Onomake (Secretary)		Exp. 3/16/19
Uche Ndubuisi		Exp. 7/20/19

ECONOMIC DEVELOPMENT CORPORATION (BOARD OF DIRECTORS)

[MEETINGS: Second Thursday each month, held in the Conference Room, City Hall]

6 Year Term	11 Members	State Law and Ordinances 517 and 570
Byron Nolen		Tenure
Bishop Walter Starghill, Jr.		Exp. 06/07/16
Winnie Nwankwo		Exp. 05/18/21
Akindele Akinyemi		Exp. 05/18/21
Deborah Walker		Exp. 06/07/16
Mary Weislo		Exp. 03/07/17
Cassandra Leonard		Exp. 06/07/16
Herbert Johnson		Exp. 06/07/16
Dennis Weislo		EXP. 06/07/19
Vacant		

ELECTRICAL EXAMINING BOARD

Indefinite Terms	4 Members	State Law and Ordinance 616
Walter Bays (Elec. Cont.)		
Andrew Hughes (Adm. Official)		
Carlton Trouteaud (Rep. of Detroit Edison)		

HOUSING AND REDEVELOPMENT

[MEETINGS: Third Tuesday of each month at 6:30 p.m., 4500 Inkster Road]

5 Year Term	6 Members	State Law and Ordinance 99
Montel Armstrong		Tenure
William Acklin		Exp. 03/17
Ernest Hendricks		Exp. 03/19
James Orr		Exp. 09/20
Ernestine Williams		Exp. 03/19
Deborah Walker		Exp. 10/19

INKSTER HISTORICAL COMMISSION

[MEETINGS: Third Saturday of each month at 10:30a.m. Library Study Room]

2 Year Term	7 Members	State Law and Ordinance 196
Vacant	Dist. 1	
Vacant	Dist. 2	
Vacant	Dist. 3	
Vacant	Dist. 4	
Vacant	Dist. 5	
Michael Wells	Dist. 6	Exp. 12/20/12
Vacant		

LIBRARY BOARD 4 year term

Michael Wells	Exp. 2019
Akindele Akinyemi	Exp. 2019
DeAndra Crystal-Rikay Watley	Exp. 2019
Dosye A. Thompson	Exp. 2019
Emmereal Shawn Wells	Exp. 2019
Ruth E. Williams	Exp. 2019

LOCAL BUSINESS ENTERPRISE ADVISORY COMMITTEE

[MEETINGS: Third Tuesday of every month at 6:30 P.M., Inkster City Hall]

2 Year Term	7 Members	Ordinance: 603
Nell Harrison	Dist. 1	Exp. 3/21/18
Curtistine Barge	Dist. 2	Exp. 1/20/18
Brittni Abiolu	Dist. 3	Exp. 3/7/18
Olubisi B. Ajetunmobi	Dist. 4	Exp. 1/20/18
Vacant	Dist. 5	
Barbara Cooper	Dist. 6	Exp. 5/2/18
Marie Jenkins	**Mayoral**	Exp. 1/20/18

LOCAL OFFICERS COMPENSATION COMMISSION

[MEETINGS: Minimum of One Meeting Each Odd-Numbered Year.]

7 Year Term	7 Members	State Law and Ordinance 409
Theodore Mimms		Exp. 11/19/14
Eugene Thompson (VC)		Exp. 11/19/14
Dorothy Gardner		Exp. 11/19/14
Darwin Howard		Exp. 12/15/14
William Howard		Exp. 11/03/15
Cheryl Stinson		Exp. 02/02/16
Vacant		

PARKS AND RECREATION COMMISSION

[MEETINGS: First Tuesday of each month at 7:30 P.M., Recreation Complex]
2 Year Term 9 Members Ordinances: 493 & 551

Sandra French	Dist. 1	Exp. 10/06/16
Deborah Owens	Dist. 2	Exp. 03/25/16
Shelby Johnson	Dist. 3	Exp. 09/15/16
Vernell Massey	Dist. 4	Exp. 12/01/16
Lenardo Gambrio	Dist. 5	Exp. 10/15/16
James Richardson IV	Dist. 6	Exp. 09/15/16
Tonia Williams	Mayoral	Exp. 02/16/17
Dr. Lydon Jones	Mayoral	Exp. 12/21/17
Yolanda Lockett	Council	Exp. 01/20/17

PARKS AND RECREATION YOUTH COMMISSION

2 Year Term 6 Members

Alisa Todd	Dist. 1	Exp. 3/7/18
Katrina Coats	Dist. 2	Exp. 3/7/18
Zeavean Johnson	Dist. 3	Exp. 3/7/18
William Grubbs	Dist. 4	Exp. 3/7/18
Taylor Todd	Dist. 5	Exp. 3/7/18
Demon Zimmerman	Dist. 6	Exp. 3/7/18
Tiwain Smith	**Mayoral**	Exp. 3/7/18

PLANNING COMMISSION

[MEETINGS: Fourth Monday of each month at 6:00 p.m., City Council Chambers]
3 Year Term 9 Members State Law and Ordinance 33

Marcus Hendricks (Council appointee) (Chairman)	Exp. 12/18
Byron Nolen (Mayor)	Tenure
Darryl Davis (City appointee)	Exp. 10/18
Robert Thomas	Exp. 10/18
Emmereal Wells	Exp. 04/18
James Garrett	Exp. 08/17
William Ratliff	Exp. 0419
Lynette Cain	Exp. 05/19
Steven Chisholm	Exp. 0419

POLICE AND FIREMAN RETIREMENT SYSTEM BOARD OF TRUSTEES

[MEETINGS: First Thursday of each month at 1:00 p.m., TIFA Room]
2 Year Term 5 Members Charter

Lorenzo A. Moner, Jr.	**Mayoral**	Exp. 12/17
Barry O'Bryan		Exp. 12/13
Christopher Crawley		Exp. 12/13
Hilliard Hampton, II		Exp. 12/17
Charles Hines **(Pension Board Appt)**		Exp. 12/12

WATER REVIEW COMMITTEE

[MEETINGS: Scheduled by Chairman Marcus Hendricks, City Hall TIFA Room]

Sam Brown	App. 01/07/13
Carl Woods	App. 01/07/13
Ann Coleman	App. 01/07/13
Courtney Owens	App. 01/07/13
Councilmember Williams	App. 02/04/13
Marcus Hendricks	App. 02/18/13
Dennis Welslo	App. 02/18/13

ZONING BOARD OF APPEALS (ZBA)

[MEETINGS: First Thursday of each month at 6:00 P.M., City Council Chambers]

3 Year Term	7 Members	State Law and Ordinance 277
Ruth E. Williams	Dist. 1	Exp. 02/15/19
Clarence Oden, Jr. (VC)	Dist. 2	Exp. 01/14/17
James Cross	Dist. 3	Exp. 07/01/16
Roosevelt Stubbs (S)	Dist. 4	Exp. 09/2/17
Vanola Williams	Dist. 5	Exp. 09/03/16
Norma McDaniel	Dist. 6	Exp. 10/05/18
Tom Michelini		Exp. 04/18/19

Nankin Transit

[Meetings: Third Thursday of each month at 5:45 p.m., Nankin Transit 36300 Warren Rd. Westland, MI. 48185]

Mayor Pro-Tem Timothy Williams	Exp. Tenure
Denise Champagne, Community Appointee	Exp. (Appointed in 2009)

2015 Community Development Block Grant Advisory Council (CDBG)

[Meetings: Dates and times are quarterly and locations are various]

Timothy Williams, Council Appointee	Exp. 2016

COMMITTEES FORMED BY COUNCIL RESOLUTIONS

TAX INCREMENT FINANCE AUTHORITY

[MEETINGS: Second Thursday of each month at 6:30 P.M., City Hall Council]

6 Year Term	13 Members	Resolution 85-8-331
Byron Nolen		Tenure
Vacant		
Herbert Johnson (Vice Chair)		Exp. 06/6/22
Vacant		
Rerhi Onomake		Exp. 03/16/21
Dennis Weislow		Exp. 06/07/19
Vacant		
Mary Weislow (Treasurer)		Exp. 06/06/22
Winnie Nwankwo		Exp. 05/18/21
Akindele Akinyemi		Exp. 05/18/21

BROWNFIELD REDEVELOPMENT AUTHORITY

[MEETINGS: Second Tuesday of each month at 5:00 P.M., City Hall Council Chambers]

Terms 1, 2 and 3 years	Up to 9 members	Resolution 02-9-458
Timothy Williams, City Council Representative		Tenure
Mark Stuhldreher, Treasurer		Tenure
M. Jeannie Fields, Community Dev. Mgr.		Tenure
Tonia C. Williams (C)		Exp. 10/06/16
Dorothy Gardner		Exp. 09/21/17

NOTES:

Vacancies and/or Expired terms

*Has not taken the oath

REQUEST FOR COUNCIL ACTION

To: Mark Stuhldreher – Interim City Manager/Treasurer **Date: June 15, 2016**

From: M. Jeannie Fields MJF **Date for Council Consideration: June 20, 2016**
Community Development Manager

ACTION REQUESTED: Consider an extension of the McKenna Associates Building Department Additional Services Agreement for one (1) year (July 1, 2016 – June 30, 2017).

Current Action ___X____ Emergency _____ Future _____

Funds Budgeted: If Yes _____ Account #_____ No _____ N/A __X____

Treasurer's Approval MDS

BACKGROUND INFORMATION

This request was tabled by City Council on June 6, 2016, for additional contract negotiations with McKenna Associates. McKenna Associates is willing to reduce the revenue based fees from 70% to 65% for a two (2) year extension of the agreement. The current agreement allows for a two (2) year extension. This will result in a reduction in Building Department expenses of $16,000 per fiscal year (one (1) year is currently budgeted at $323,000). A one (1) year extension of the agreement would remain at the original 70% revenue based fee amount.

The City retained the services of McKenna Associates effective July 7, 2014, for Building Department related services. These services include the enforcement of the provisions of the City Building Code to include inspections and administrative services. Attached are Building Department Highlights from July 7, 2014 to April 30, 2016.

A copy of the existing Additional Services Agreement is attached which identifies the duties and responsibilities of the contractor, insurance requirements, hours and fees. The Agreement is for two (2) years with an option to extend the Agreement for two (2) additional years. This request is to extend the Agreement for one (1) year. There will be no other changes to the Agreement. A Request for Proposal (RFP) will be released prior to July 1, 2017 to determine the service provider for the next fiscal year beginning July 1, 2017.

SCOPE OF SERVICES

Administer and perform all inspections, enforcement and plan review required and/or related to the local and State codes for electrical, mechanical, building, plumbing and the City's Residential Rental Housing Inspection Program and Home Certification Program and provide Building Official services. A full scope of services can be found in the attached Agreement.

JUSTIFICATION

The Building Department is responsible for the administration of all laws, ordinances, and regulations concerning the construction, maintenance and safety of all buildings including

electrical, plumbing, and mechanical trades. City staff is currently not available to provide these services.

PROJECT OR IMPROVEMENT TASKS

Improve and promote the image of Inkster.

COSTS

Current revenue based fees are based on seventy (70) percent of the permit fee for services such as inspections and plan reviews. A weekly fee of $700 is charged for four (4) days of on-site Building Department administration. Hourly fees (per professional classification) are incurred based on additional services. A full breakdown of all revenue, weekly and hourly fees are located in the Agreement.

PROJECT TIME TABLE

July 1, 2016 to June 30, 2017.

RESOLUTION

Authorization is given for an extension of the McKenna Associates Building Department Additional Services Agreement for one (1) year (July 1, 2016 – June 30, 2017).

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

Building Department Highlights
July 7, 2014 through April 30, 2016
Inkster, Michigan

McKenna Associates has prepared the below report for the period July 7, 2014 through April 30, 2016.

McKENNA STAFFING LEVELS – INKSTER BUILDING DEPARTMENT

- Act 54 registered Building Official. Mr. Jim Wright, LEED-AP
- Full-time Inkster Building Department office staff consisting of 2 persons: Permit Technician and Administrator, including expanded daily coverage between 11:30 a.m. through 1:00 p.m. without any added cost to City.
- Complete inspection staff of Act 54 licensed Building, Mechanical, Electrical and Plumbing inspectors.
- Rental Housing Inspectors and Residential Certificate of Occupancy inspector.

All McKenna inspectors are fully licensed by the State of Michigan, as required, and have cleared background checks. McKenna provides building department and inspector services to communities with populations totaling more than 500,000, and has a reservoir of more than 40 professionals to provide services to Inkster Building Department typically uninterrupted by vacations, sickness and other leave time.

IMPROVED INKSTER BUILDING DEPARTMENT PROCEDURES BY McKENNA

- ***Responsiveness to Customers*** - instituted standard requirement to answer City of Inkster Building Department telephone within maximum five rings, and to return all telephone phone messages and emails within 24 hours.
- ***Rental Program*** - developed and implemented comprehensive program for identifying, notifying and inspecting rental properties as required by the City of Inkster Rental Ordinance.
- ***Inspecting Sales*** - developed and implemented comprehensive program for identifying, notifying and inspecting properties that have been sold, as required by the City of Inkster Certificate of Occupancy Ordinance.
- ***Vacant Property Program*** - developed and implemented comprehensive program for identifying, notifying and inspecting vacant properties as required by the City of Inkster Vacant Property Ordinance.
- ***Project Intake*** – developed streamlined process for accepting and processing applications for planning approval.
- ***Administrative Improvements*** – instituted procedures for better inter-departmental communication; revised or created, and streamlined, new forms and handouts for Building Department processes.
- ***Weekly Collaboration*** – Participated in weekly meetings with City Manager on departmental issues and department improvements.
- ***New Software*** –in cooperation with Administration, implementation and training of all staff on new BS&A Building Department software.

DEPARTMENT ACCOMPLISHMENTS

- ***Responsiveness*** - rapid inspection scheduling and permit issuance is now routine.
- ***"Kudos"*** – increasing "kudos" from residents, property managers, contractors and tenants, who have provided numerous "thanks" and "job well done" statements to staff.
- ***Stronger Investment Environment*** – we are told by investors and property managers that they are increasingly recommending Inkster to the development community, citing responsiveness, consistency and helpful attitudes as reasons for increased interest in Inkster.
- ***Proactive Tracking System*** – developed and instituted a proactive tracking system for managing incomplete applications, certificates, non-finalized permits and properties with compliance problems. By following up on "open" projects, instead of only acting when triggered by the applicant, the Building Department is now performing its expected duties as standard procedure, and is even increasing department revenue.

- ***Certificates of Occupancy*** – The Inkster Building Department identified 1,507 properties which are without certificates (since 2007) and has begun the process for issuance of a certificate or initiated code enforcement actions for non-compliance. In tandem with City Clerk, Department has implemented a process by which the required business license is issued at time of Certificate of Occupancy, for increased compliance. We reviewed Wayne County tax auction records and notified owners of Certificate of Occupancy requirements. Through 2015 the number of properties had decreased by more than 50% to 732.
- ***Illegal Work*** – Rental Program and Certificate of Occupancy inspections, have identified multiple properties with illegal water hook-ups; and the Department has coordinated efforts with DPS for compliance and restitution payments. We have found an estimated 70 plus straight pipes replacing water meters from July, 2014 through April, 2016.
- ***Vacant Property Program*** – Registration process has been successful. Many vacant structures are now being maintained
- ***Unsafe Buildings and Properties*** – Working with Mr. John Adams and Code Enforcement officers, have identified unsafe commercial structures which have been condemned, with demolition being the ultimate expectation.
- ***Expired Bonds*** – instituted program of regularly reviewing bonds, resulting in many expired funds being forfeited to the City.

Revenue – 7/7/14 – 4/30/16

City's Net Revenue including Bond Forfeitures	$539,011.00
Bond Money Received	$367,679.18

CONCLUSION

McKenna Associates professionals are proud of their service to the City of Inkster, and are proud of the accomplishments during the past 23 months as a result of our working under the high expectations set by City Council and the Administration. Thank you.

ADDITIONAL SERVICES UNDER EXISTING CONTRACT

[X] Services or Products in Addition to Existing Contract

[ ] Optional Services or Products per Contract Terms

1. TO:

Mr. Richard J. Marsh, Jr.

City Manager

City of Inkster, Michigan

26215 Trowbridge Street

Inkster, MI 48141

Date: July 3, 2014

McKA Project Name: Inkster Inspections

McKA Project Mgr.: Phillip McKenna, PCP, AICP, President

McKA Project No.: 20766

Existing Contract or Fee Schedule Date: October 9, 2007 (Section 9 Additional Services)

2. DESCRIPTION *of Services or Products: (Contract section noted, if applicable):*

SCOPE OF SERVICES AND COMPENSATION

The following is a Scope of Services, estimated work effort and compensation for each service item for inspections and Building Department administration in Inkster, Michigan, as follows:

I. GENERAL

A. The City of Inkster (CITY) is desirous of retaining McKenna Associates, Inc. (CONSULTANT) who has the capability, experience and expertise to administer, provide and perform all inspections, enforcement and plan review required and/or related to the local and State codes for Electrical, Mechanical, Building, Plumbing, the CITY's Residential Rental Housing Inspection Program, and the CITY's Home Certification Program and provide Building Official services to the CITY.

B. This Agreement shall be effective for a period of two (2) year(s), commencing on Monday, July 7, 2014 and terminating on June 30, 2016. The CITY shall have the option to extend this agreement for two years, under terms and conditions mutually agreeable.

C. CONSULTANT shall conduct all business with the public and office staff with urgency, courtesy and respect in a friendly, helpful, polite and considerate manner so as to reflect well on the government.

II. LICENSES AND FAIR EMPLOYMENT

A. Independent Contractor. This Contract shall not create nor be construed as creating an employer-employee relationship between the CITY and the CONSULTANT or with any of CONSULTANT'S employees, subCONSULTANTs or associates.

B. The CONSULTANT shall:

1. Provide the CITY with a list that shall be kept current by CONSULTANT as to the name of all of CONSULTANT's inspectors and employees providing services under this Agreement.
2. Ensure that all servants, agents or employees providing any building official, plan review, inspection or other services under this Agreement shall be fully certified, licensed, and authorized by the State of Michigan to perform such services.
3. Immediately provide the CITY with the name of any subcontractor, inspector or employee of CONSULTANT who is under investigation by the State of Michigan regarding any complaint filed or any action threatened or taken by the State of Michigan related in any way to licenses required by CONSULTANT'S inspectors, agents or employees providing services under this Agreement.
4. Comply with all Community Development Block Grant requirements related to services to be performed under this Agreement.
5. Comply with the Fair Employment Practice Act, Executive Order 1126 entitled the "Equal Employment Opportunity", as amended by Executive Order 11375 and Department of Labor Regulations (41 CFR Part 60), and other Federal, State and CITY requirements which are applicable to State and Federal grants-in-aid programs.

6. Allow the CITY and its duly-authorized representatives access (during regular business hours) to books, documents, papers and records of the CONSULTANT which are directly pertinent to this Agreement for the purpose of making an audit, examination, excerpts and transcriptions as related to the services performed under this Agreement by CONSULTANT'S servants, agents or employees and to maintain all records on all pending matters under this Agreement.

III. INSURANCE

CONSULTANT shall at its expense, secure and maintain the following insurance throughout the time of this Agreement:

Worker's Compensation	Statutory
Comprehensive General Liability	$2,000,000/4,000,000
Employer's Liability	$1,000,000 per occurrence
Motor Vehicle Insurance; owned, non-owned and hired	
Bodily Injury	$1,000,000 per occurrence
Property Damage	$1,000,000 per occurrence

IV. THE CONSULTANT DUTIES AND RESPONSIBILITIES

The CONSULTANT's duties and responsibilities shall include the following:

1. The CONSULTANT shall provide the CITY with proof that each of the CONSULTANT's servants, agents and employees performing services pursuant to the contract possesses a valid operators/driving license or identification card issued by the State of Michigan.
2. In each category of inspections, the CONSULTANT shall provide and maintain a sufficient number of inspectors, to provide a level of service to the satisfaction of the CITY Manager.
3. The CONSULTANT shall provide the CITY with information showing that the CONSULTANT performed background checks on each of its servants, agents and employees to determine their fitness to perform services under the agreement.
4. Transportation and other equipment used in the performance of the requested services shall be provided by the CONSULTANT.
5. When performing inspection services of any kind, the CONSULTANT's servants, agents and employees shall wear presentable attire.
6. When performing services under the agreement, such individuals shall be in possession of, and shall display, identification to be provided by the CITY.
7. The CONSULTANT shall provide services to the public on-site and elsewhere, as necessary. Such services shall be provided pursuant to a regular schedule for the entire term of this agreement.
8. The CONSULTANT shall maintain written and electronic files pertaining to all services rendered by the CONSULTANT.
9. Work to be performed by the CONSULTANT shall comply with approved State and Local codes which govern the plan review, permit and inspection processes.
10. The CONSULTANT shall not allow any person to perform any plan reviews or construction codes inspections (1) without first determining each servant, agent and employee of the CONSULTANT providing plan review or inspection services is qualified and possesses all the necessary licenses and credentials required by the State of Michigan to perform the inspection.
11. The CONSULTANT shall provide the CITY with documentary proof verifying that each such servant, agent or employee has been issued a "Registered Code Official and Inspectors" card issued by the Michigan Department of Labor and Economic Growth Bureau of Construction Codes setting forth their State Registration Number, the Expiration Date and the specific categories for which they are licensed.
12. All services concerning codes for electrical, mechanical, building, plumbing and plan review will be performed under the oversight and authority of a Building Official employed by the CONSULTANT.

13. INSPECTION TURNAROUND SCHEDULE

CONSULTANT shall conduct inspections according to the following schedule:

Inspection Type	*Planned Inspections Day*	*Day Fee is Paid*	*Day of Inspection (the following)**
A. Electrical	Mon. & Wed.	Mon.	Mon. or Wed. (max. 2 bus. days)
		Tues.	Wed. (1 bus. day)
		Wed.	Wed. or Mon. (max 3 bus. days)
		Thur.	Mon. (2 bus. days)
B. Mechanical & Plumbing	Tues. & Thur.	Mon.	Tues. (1 bus. day)
		Tues.	Tues. or Thur. (max 2 bus. days)
		Wed.	Thur. (1 bus. day)
		Thur.	Thur. or Tues. (max 3 bus. days)
C. Act 54 Building	Mon. ½ day Wed. ½ day Thur.	Mon.	Mon. or Wed. (max 2 bus. days)
		Tues.	Wed. (1 bus. day)
		Wed.	Wed. or Thur. (max 1 bus. day)
		Thur.	Thurs. or Mon. (max 2 bus. days)
D. Rental & Other Inspections	As Required	Mon.-Thur.	Mon. – Thur. (max 2 bus. days)

*Following official holidays, days of inspection shall be the next scheduled inspection day following date of inspection notifications by CITY. Holidays and access issues may cause inspection schedule to shift from time-to-time.

V. BUILDING DEPARTMENT ADMINISTRATION SERVICES

In providing Building Department administration services, the CONSULTANT shall provide to the CITY a Building Department Administrator in the CITY of Inkster 4 days per week, Monday through Thursday for 7 hours per day, for 50 weeks per year, and also the services of the Building Official and Building Inspector whose services shall include:

1. Review of plans for the issuance of permits; conduct and/or attend pre-plan review meetings to provide guidance in the plan development process; and meet with CITY customers to discuss plan review findings.
2. The physical preparation and issuance of permits and the scheduling of inspections to be performed.
3. Conduct inspections of the construction, renovation, rehabilitation or integrity of residential or commercial structures to determine compliance with approved plans, applicable codes and ordinances; under the oversight and authority of the CITY's Building Official; issue violation notices for non-compliant work and issue stop-work orders;
4. Conduct open hole and final grade demolition inspections;
5. Participate in enforcement activities, including court appearances, regarding noncompliant work;
6. Be responsible for the issuance of certificates, as necessary, for completed and compliant work.
7. Evaluate existing structures for safety and health issues, the necessity of permits for work performed, hazardous or unsafe conditions, or other violations, including declarations of emergencies and emergency demolition orders.
8. Monitor expiring permits, open inspection findings and noncompliant correction notices and contact property owners to schedule follow-up inspections; provide information to CITY on status of expirations, non-compliant inspections; and facilitate scheduling of same;
9. Appear at the Judicial District Court, or Wayne County Circuit Court, or at a deposition in the tri-county area for the CITY and give testimony relative to any matter CONSULTANT's servants, agents or employees have personal knowledge of, relating to the performance of CONSULTANT's servants, agents or employees under this Agreement.
10. Maintain written and electronic files containing inspection reports and other evidence of work performed or inspected;
11. Develop and maintain an accurate and timely database of services performed and documents issued for each property serviced, and provide the CITY with access to same.
12. Assist customers by telephone, internet and in person, as necessary.

13. Participate in meetings with the public, other CITY agencies and elected officials, or other jurisdiction, representatives.
14. When requested, provide opinions in development and implementation of goals, objectives, fee schedules, ordinances, budgets, policies and priorities for the CITY.
15. Recommend fees to CITY Council, but it is recognized, in accordance with state law, that the CITY retains the authority to determine the fees for permits and applications. The CONSULTANT's Building Official will also be responsible for any necessary interpretations of the various codes.
16. It is recognized that, in accordance with state law, documents that are prepared by architects and engineers are required to have an original seal and signature, and, consequently, these documents cannot legally be submitted electronically.
17. Create an inspection cycle for Rental properties in CITY and complete rental inspections per ordinance requirements.
18. Input information in the CITY's BSA software system.
19. Send two notification letters on expired permits in order to close them out.
20. On an hourly basis, conduct inspections for issued (prior to CONSULTANT start date) non-expired open permits.

VI. RENTAL INSPECTIONS

Regarding The CITY's Residential Rental Housing Inspection Code and Home Certification Program.
The CONSULTANT shall:

1. Perform initial inspection and any number of re-inspections required and/or related to the CITY's Residential Rental Housing Inspection Program, including, but not limited to:
   a. preparation and mailing of all correspondence to property owners regarding the inspection, scheduling of inspections, renewal notices, and follow-up inspections;
   b.
   c. supporting and assisting the CITY with enforcement related court proceedings, and the collection of permit fees;
   d. providing monthly reports at the end of each month itemizing units inspected (date, property address, type of inspection, name of inspector, etc.) in both paper and electronic form; scheduling all inspections;
   e. receiving and answering telephone questions and letters of inquiry regarding problems relative to the programs.
2. Provide and perform inspections relative to the transfer of property or businesses involving Michigan Liquor Control licensing.
3. Perform inspections relative to, and ordinance enforcement in connection with, properties involved in a Community Development Block Grant Program or other Federal or State grant programs.

VII. ENGINEERING INSPECTIONS

Conduct engineering inspections for the CITY on an hourly basis of $60.00/hour.

VIII. CONTRACT FEE PAYABLE TO THE CONSULTANT

The fee payable to the CONSULTANT shall consist of the following:

1. Revenue Based Fees. The CONSULTANT shall receive 70 percent of the permit fee collected by the CITY, as payment in full for the following services:
   a. Building inspections.
   b. Plan reviews.
   c. Electrical inspections.
   d. Mechanical inspections.
   e. Plumbing inspections.
   f. Residential Rental Housing inspections.
   g. Open hole and final grade demolition inspections.
   h. Liquor Control license building inspections.
   i. Home Certification inspections.
   j. CDBG Program inspections.
   k. Fence inspections.

l. Engineering (below grade) inspections.
m. Engineering (above or at grade) inspections.

2. Hourly Fees. For services CONSULTANT is requested by the CITY to perform, for the services beyond CONSULTANT's normal hours of work, the CONSULTANT shall receive hourly fees for the following services at the hourly rates set forth below:
   a. Required attendance at meetings.
   b. Participation in enforcement activities, including court appearances.
   c. Evaluating existing structures for safety and health issues.
   d. Monitoring expiring permits, open inspection findings, scheduling next actions & informing the CITY.
   e. Appearing at Court or at a deposition.
   f. Generating special reports for the CITY, beyond the regular maintenance of written and electronic files pertaining to all services.
   g. Assisting customers by telephone, internet and in person, as necessary.
   h. Performing all non-inspection duties relative to the Residential Rental Housing Inspection Program, and the Home Certification Program.
   i. Performing any non-inspection duties relative to the Community Development Block Grant or Housing Rehabilitation Programs.

3. Hourly Rates. The following hourly rates shall be applied to the services set forth in paragraph VIII. 2, above. The services listed in paragraph 2 shall be performed by individuals in the classification of Building Inspector or lower, as appropriate. Services to be provided by individuals in classifications above the Building Inspector will be performed only upon the request and approval of the CITY.

Professional Classification	Rate Per Hour*
President	$140.00
Executive or Senior Vice President	$125.00
Vice President	$115.00
Director	$110.00
Senior Principal or Manager	$100.00
Principal or Manager	$ 95.00
Senior	$ 75.00
Associate	$ 65.00
Civil Engineering Review and Inspection	$ 60.00
Building Official/Building Inspector/Plan Reviewer	$ 58.00
Assistant	$ 42.50
Aide	$ 40.00
Administrative	$ 37.50

*Rates include the following overhead: Accounting, Interest, Advertising and Promotion, Legal, Books, Publications and Maps, Licenses, Business Entertainment, Meals, Computers, Office Space and Parking, Charitable Contributions, Office Equipment, Professional Dues and Subscriptions, Office Supplies & Technology, Furniture and Fixtures, Postage (Except Overnight), Graphic Supplies and general Taxes, Insurance, Telephone, Facsimile, E-Mail.

Rates do not include and are invoiced additionally: photography, outside reproduction, document or materials purchases, reimbursable costs for travel, courier, overnight mail, etc.

These hourly rates are valid through June 30, 2016. After which they may change per classification by a percentage equal to the increase in the Consumer Price Index for the prior 12 months per U.S. Department of Labor, Bureau of Statistics.

4. Weekly Fee. For Building Official and Building Department administration services, CONSULTANT shall be compensated at $700/week, for 4 days of on-site Building Department administration.

5. Fee for Open Permits. The CONSULTANT shall receive a fee of $58.00 per hour for handling, in coordination with the CITY, the remaining work to be performed concerning the permits that are open and for which the CITY has already received the permit fee.

6. Payment: CONSULTANT may withhold services for non-payment.

3. AUTHORIZED BY:

CITY OF INKSTER, MICHIGAN	**McKENNA ASSOCIATES, INC.**
Signature	Signature
Richard T. Marsh	Phillip C. McKenna, PCP, AICP
Name	Name
City Manager	President
Title	Title
7-3-14	July 2, 2014
Date	Date

4. PLEASE SIGN AND RETURN TO:

MCKENNA ASSOCIATES
235 E. Main Street, Suite 105, Northville, Michigan 48167

Thank you.

REQUEST FOR COUNCIL ACTION

To: Mark Stuhldreher, Interim City Manager/Treasurer **Date: June 14, 2016**

From: M. Jeannie Fields MJF **Date for Council Consideration: June 20, 2016**
Community Development Manager

ACTION REQUESTED: Consider approval of an offer to purchase (Case # LD16-07) 3902 Beech Daly which is located on the west side of Beech Daly between Dartmouth and Andover and is legally described as Lot 13 Frank H. Fellraths Sub T2S R10E L33 P58 WCR (Property ID #44-024-01-0013-000) in the amount of $2,000.00 to Key Management LLC (Kimani Powell).

Current Action ___X___ Emergency _____ Future _____

Funds Budgeted: If Yes _____ Account #_____ No _____ N/A ___X___

Treasurer's Approval MDS

BACKGROUND INFORMATION

On June 6, 2016, this request was tabled by City Council due to questions related to parking at the site. A representative from Murray's Real Estate stated that there is a garage on the site which needs repair. Parking will be put in place between the garage and house and if the garage is able to be repaired, parking will take place in garage as well. On street paring is also permitted on Dartmouth. Pictures are attached.

In June of 2013, the Wayne County Treasurer deeded property commonly known as 3902 Beech Daly to the City of Inkster as tax foreclosed property.

Kimani Powell, on behalf of Key Management LLC, made application to purchase the residential property located at 3902 Beech Daly which is located on the west side of Beech Daly between Dartmouth and Andover and is legally described as Lot 13 Frank H. Fellraths Sub T2S R10E L33 P58 WCR (Property ID #44-024-01-0013-000) in the amount of $2,000.00. The property is situated at the corner of Beech Daly and Dartmouth (see attached maps). A picture is also attached. It is being purchased as rental/investment property.

This property was originally identified as a demolition property for the Hardest Hit Fund Grant. Based on the purchase request, the property was removed from grant consideration.

SCOPE OF SERVICES

Preparation and execution of purchase agreement, quit claim deed, property transfer affidavit, and recording of the deed. It is highly recommended by the Planning Division that the applicant complete a title search of the property.

JUSTIFICATION

The property is located in the B-2 zoning district (Thoroughfare Mixed-Use). The intended use for the property is a permitted use. The applicant is offering to purchase the subject property for a total price of $2,000.00. A Comparative Analysis was performed for the property (see attached). The property, built in 1924, is 1,200 sq. ft. Potential repairs include the following:

roof, electrical, plumbing, furnace, exterior and interior door replacement, hot water tank, kitchen, paint, dry wall, flooring, windows and a complete clean out of the interior and exterior.

PROJECT OR IMPROVEMENT TASK

Which of the Five (5) Council Goals does this request meet?

1. Develop a plan to address the City's current debt and legacy costs.
2. Improve and promote the image of Inkster.

COST

The applicant has deposited $600.00 for the property and is offering a purchase price of $2,000.00.

RESOLUTION

Authorization is hereby given for the sale of 3902 Beech Daly which is located on the west side of Beech Daly between Dartmouth and Andover and is legally described as Lot 13 Frank H. Fellraths Sub T2S R10E L33 P58 WCR (Property ID #44-024-01-0013-000) in the amount of $2,000.00 to Key Management LLC (Kimani Powell) subject to the following conditions:

- Obtain a Certificate of Occupancy/Compliance prior to moving someone into the property.
- Complete closing on the property within 30 days by paying the balance of the price of sale ($1,400.00), paying the cost of recording the deed ($18.00), entering into a purchase agreement, and executing a property transfer affidavit.

Finally, it is highly recommended that the applicant complete a title search of the property.

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

P28

P29

P30

Deposit/Administrative Fee Received $600.00
Date Received 3/23/16
Case # LD-16-07

CITY OF INKSTER
APPLICATION TO PURCHASE CITY-OWNED PROPERTY

APPLICANT INFORMATION (Please Print Clearly)

Applicant's Name Key Management LLC
Applicant's Address 29514 Annapolis Inkster, Michigan 48141
Applicant's Phone Number: 313 915-1809
Proposed Owner's Name (as indicated on deed): Key Management LLC

PROPERTY INFORMATION – Purchase Offer $ 500.00

Property Location: on West side of Beech Daly Street/Avenue
Between Dartmouth Street/Avenue and Andover Street/Avenue
Tax ID, Legal Description, **and Address** if Structure 31A13 LOT 13 FRANK H. FELLRATHS SUB T2S R9E L38 P58 WCR Commonly Known As 3902 BeechDaly Inkster Michigan 48141 TAX ID 44024010010000

Parcel Size: 6290 (Width) 42 X (Length) 150 Current Zoning Residential

☐ Additional Parcels/Lots (attach Request for Additional Property Form)

Summary of Proposed Use: Rental / Investment
Use additional sheets as needed

I understand and accept as evidenced by the good-faith deposit of $ 100 .00 for the offer to purchase city-owned property. I also understand that the offer to purchase is subject to acceptance and approval by the City of Inkster City Council. I further understand that the Council can reject the offer in the best interest of the City, but that acceptance of this offer binds me to the specific use of the property as provided by the codes and ordinances of the City.

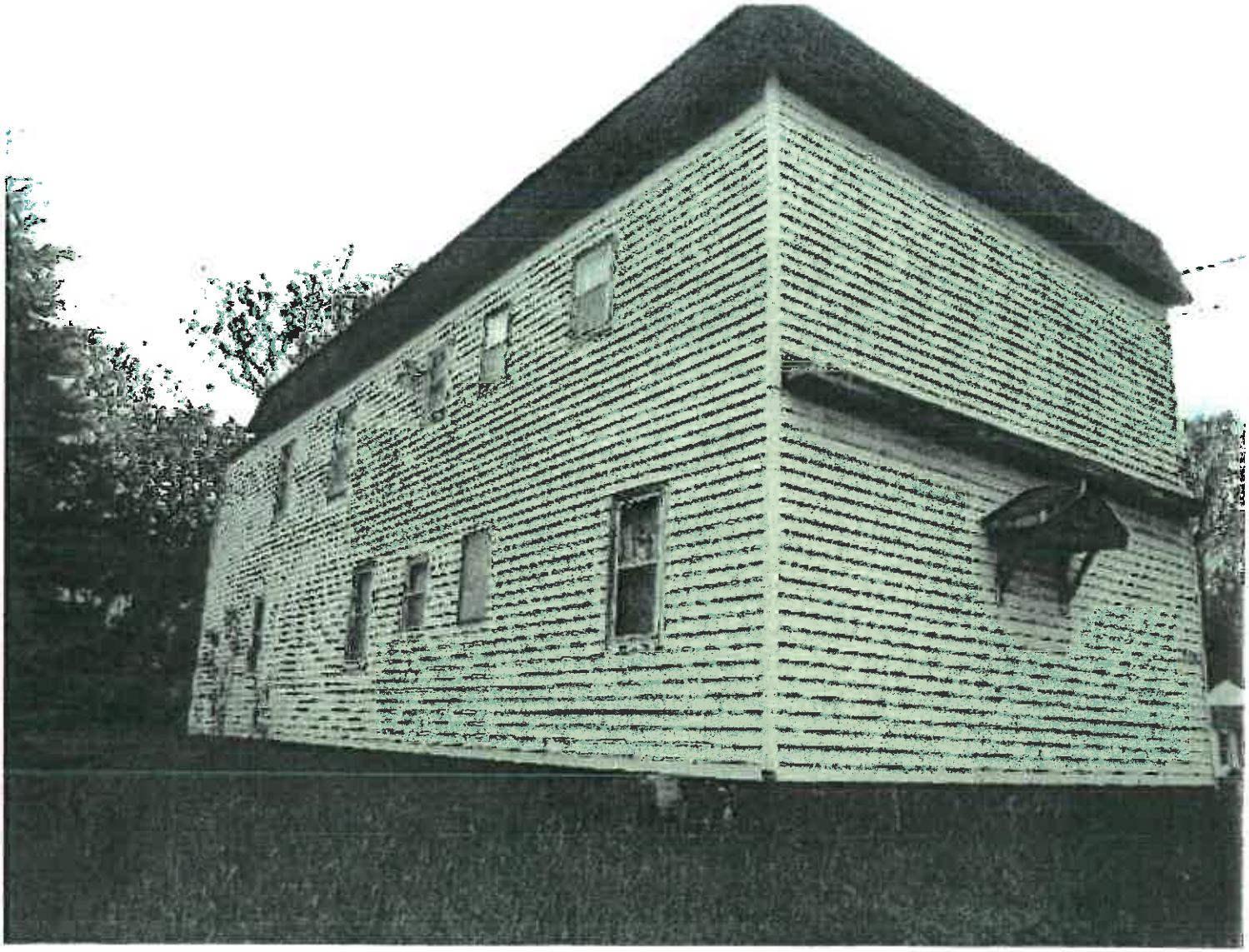
NOTE: All City-owned property is sold "AS IS". The City is not responsible for clear title.

Kimani Powell
Applicant's Signature

3/7/16
Date

Peggy Jordan
Broker's Name

P32



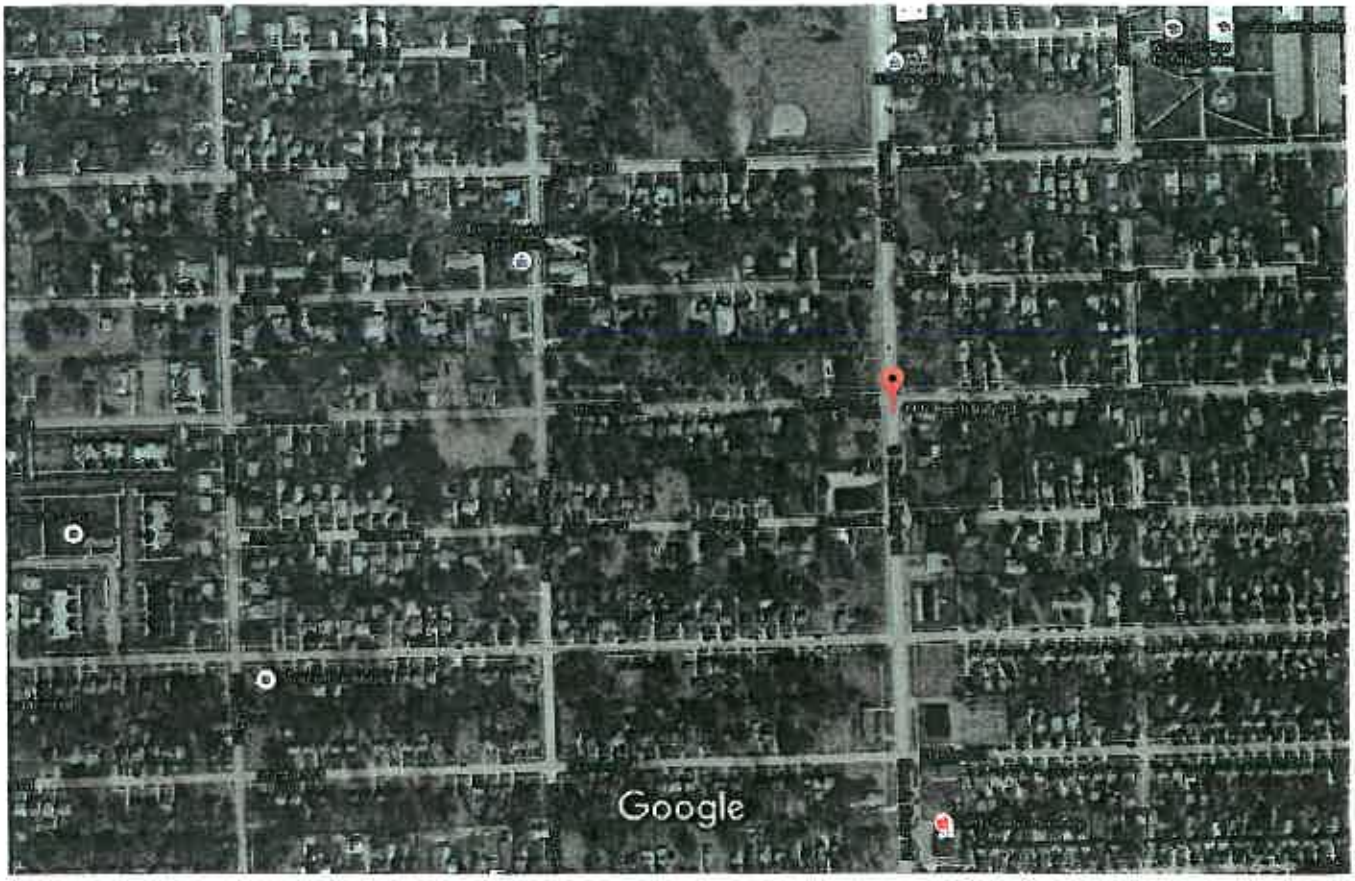
44 024 01 0013 000 3902 BEECH DALY 05-15-15

Google Maps 3902 Beech Daly Rd

3902 Beech Daly Rd
Inkster, MI 48141

Google Maps

Google Maps 3902 Beech Daly Rd

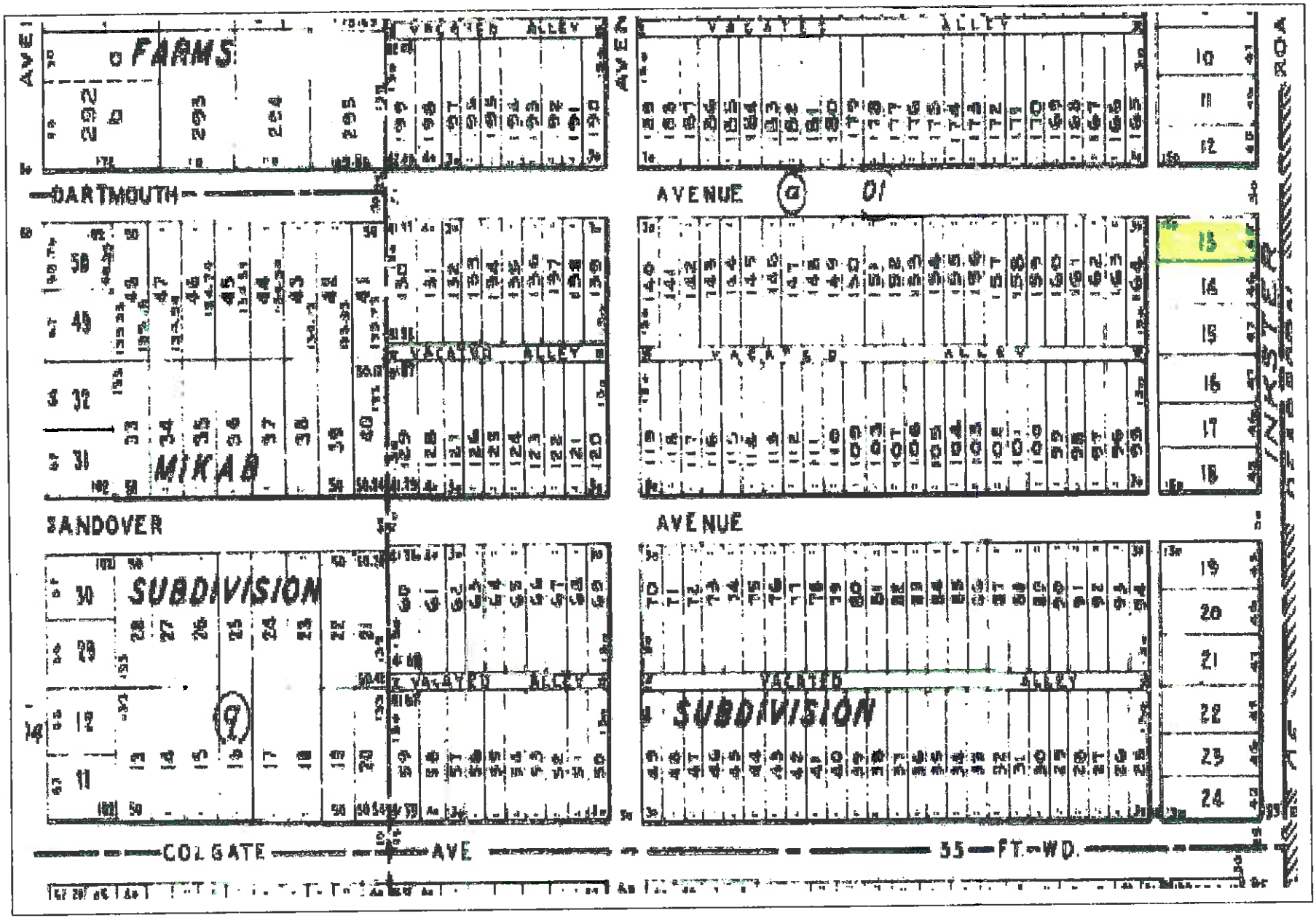


Imagery ©2016 DigitalGlobe, U.S. Geological Survey, USDA Farm Service Agency, Map data ©2016 Google 200 ft

3902 Beech Daly Rd
Inkster, MI 48141

Google Maps

FOR 3902 BEECH DALY



P37

Summary of Comparable Listings

This page summarizes the comparable listings contained in this market analysis.

Sold Listings

Address	Price	Bds	Baths	Sqft	Lot Sz	Sold Date	S$/Sqft	CDOM	ADOM
3902 Beech Daly			0.						
3808 HARRISON Street	$4,200	4	2.0	1,800		03/04/2016	$2.33	214	214
26814 KEAN Street	$8,500	4	1.1	1,696	0.18	07/31/2015	$5.01	1	1
Averages:	**$6,350**	**4.0**	**1.5**	**1,748**	**0.18**		**$3.67**	**108**	**108**

	Low	Median	Average	High	Count
Comparable Price	$4,200	$6,350	$6,350	$8,500	2
Adjusted Comparable Price	$4,200	$6,350	$6,350	$8,500	2

On Average, the 'Sold' status comparable listings sold in 108 days for $6,350

Brief Summary of Compared Listings

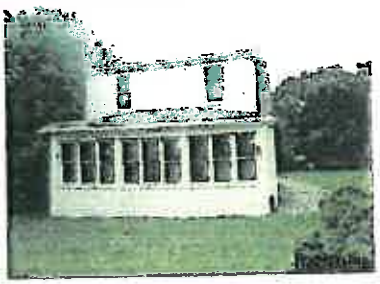
This report summarizes the comparable listings contained in this market analysis.

Summary

Status	Total	Avg Price	Avg $ Per SqFt	Median	Low	High	Avg CDOM
ACTIVE							
Contingent-CCS							
PENDING							
SOLD	2	$6,350	$3.67	$6,350	$4,200	$8,500	108
EXPIRED							
Cond WTHDRWN							
Uncd WTHDRWN							
Total	**2**	**$6,350**	**$3.67**	**$6,350**	**$4,200**	**$8,500**	**108**

CMA 3-Up Comparison w/ Subject

This page outlines the subject property versus comparables in a 3-column format.

	No Picture Available		
MLS #		215076749	215077433
Property Type		Residential	Residential
Status		Sold	Sold
Street Address	3902 Beech Daly	3808 HARRISON Street	26814 KEAN Street
Town	Inkster	Inkster	Inkster
ZIP		48141-2967	48141-2328
County		Wayne	Wayne
Subdivision		DEARBORN ACRES SUB NO 2	HANNAN MICHIGAN HEIGHTS SUB
Sq Ft		1,800	1,696
Acreage			0.18
Lot Features			Corner Lot
Year Built		1929	1914
Beds		4	4
Baths (F/H)		2 / 0	1 / 1
Style		Bungalow	Colonial
Original Price	$0	$14,900	$9,000
Listing Date		07/20/2015	07/21/2015
Listing Price	$0	$5,900	$9,000
Price per SqFt	$0.00	$2.33	$5.01
Sold Date		03/04/2016	07/31/2015
Sold Price	$0	$4,200	$8,500
CDOM		214	1
Taxes Paid	(W)	$1,264 (S)/$437 (W)	$1,555 (S)/$651 (W)
School District		Taylor	Westwood
Cooling		Forced Air	Forced Air
Heating		No	Yes
Garage		No	Yes
Basement			Unfinished
Basement Type		No	No
Fireplace			
Remarks	The property needs - Total clean out. -Electrical -Replace plumbing -Exterior and interior doors -Replace or repair furnace -Replace hot water tank -Replace kitchen -Drywall -Paint -Flooring -Windows	FOUR BEDROOM, TWO BATHROOM ALUMINUM SIDED BUNGALOW. PROPERTY HAS AN ENCLOSED FRONT PORCH AND A STORAGE SHED IN THE BACK YARD. ONE BEDROOM LOCATED ON MAIN FLOOR WITH FULL BATH AND OTHER THREE BEDROOMS LOCATED ON UPPER LEVEL WITH A FULL BATHROOM.	BEING SOLD "AS-IS" CONDITON.....

REQUEST FOR COUNCIL ACTION

To: Mark Stuhldreher – Interim City Manager/Treasurer **Date: June 13, 2016**

From: Felicia Rutledge, City Clerk **Date for Council Consideration: June 20, 2016**

ACTION REQUESTED: Consider approving a Special Event request for a Special Event; Inktown July Music and Rib-Fest to be held July 1, 2, and 3rd. (applicant is C-One Entertainment)

Current Action ___X____ Emergency _____ Future _____

Funds Budgeted: If Yes _____ Account #_____ No _____ N/A ____X___

Treasurer's Approval _____N/A_____

BACKGROUND INFORMATION

The request to hold a Special Event on July 1, 2 and 3rd, 2016 for applicant C-One Entertainment; Inktown July Music and Rib-Fest. The applicant C-One Entertainment (Chris Kelly) has been hosting these types of events for several years in various cities. The event is to be hosted at the old Inkster High school location with parking to be across the street. The event will have live music, food, and if approved by Mayor and Council, a liquor tent, per the one day liquor permit from the State of Michigan. The applicant will hire private security and have 20 portal johns. For clean-up purposes, there will be dumpsters on site and clean up after the event. This event will be free to the public.

SCOPE OF SERVICES

The applicant has meet with appropriate city administration. The applicant has completed an event application and paid appropriate fees. The applicant will need local permission to have a liquor tent. Applicant will need to provide a temporary liquor license thru the state of Michigan.

JUSTIFICATION

N/A

PROJECT OR IMPROVEMENT TASKS

For power and electricity, the event sponsor will need to have appropriate wiring for electricity via DTE Energy.

COSTS

Appropriate Special Event fees.

PROJECT TIME TABLE

July 1, 2 and 3rd, 2016

RESOLUTION

Authorization is hereby given to approve a Special Event for Inktown July Music and Rib-Fest to be held on July 1, 2 and 3rd, 2016 from 10am until 11:00 p.m. at the old Inkster High school grounds.

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

City of Inkster, Michigan

Application Packet
For Class 1 and Class 2 Events

Received: 5/26/16

NOTICE OF INTENT TO APPLY FOR AN EVENT PERMIT

The first page of this packet implies your intent to hold an event, reserve a park, or close a street in the city of Inkster. The due date for the Notice of Intent can be found on the next page under your event class. In order to reserve a date and location, please fill out this first page and mail or email it to:

City Clerk's Office
26215 Trowbridge Rd. Inkster, MI. 48141
Office: (313) 563-9770; Fax: (313) 563-7378
E-Mail: frutledge@cityofinkster.com
www.cityofinkster.com

Event Title: INKTOWN JULY MUSIC & RIB-FEST

Type of Event: FESTIVAL

Estimated Class Level (please circle): Class 1 Class 2

Event Date (s): July 1 2016 - July 2, 2016 - July 3, 2016 Event Hours: _____

Park Name and Location (if only interested in a portion of a park, please specify the portion):

_____

***Additional days for set up: JUNE 30, 2016 ***Additional days for clean-up: 1

***Please note, the rental rate allows for set up to begin after 5:00 pm the day prior and clean up to end by 10:00AM following your event. If this does not allow you enough time, please discuss with the Clerk's Office.

Please name the person(s) principally responsible for this event (applicant):
Name: Christopher Kelly E-mail Address: ChrisKelly126@GMAIL.com

Phone 1: 313-732-5505 (work/home/cell) Phone2: _____ (work/home/cell) Fax: _____

Legal name of applicant's organization: C-ONE ENTERTAINMENT LLC

Form of ownership:

☐ Doing Business As ☒ Corporation ☐ Non-Profit

City of Inkster
Event Permit

☐ Individual ☐ Association ☒ Partnership

Applicant organization is:

☐ Resident or located in the City (proof of residency is required) ☒ Non-resident

Legal address: 7241 WOODMONT AVE

Mailing address: " SAME AS ABOVE

City: DETROIT State: MI Zip: 48228

Phone: 313-732-5505 Fax: _____ E-mail: CHRISKELLY126@GMAIL.COM

The permit shall not be issued until the application (pages 8-13) has been reviewed and approved by the Clerk's Office, DPW, Police, Fire Departments City Manager and City Council.

Received: _____

EVENT PERMIT

Please note Event Organizer (s) is responsible for notifying vendors and attendees: Of the No Alcohol Policy/Ordinance.

Event Title: INKTOWN JULY MUSIC & RIB-FEST

Location: 3250 MIDDLEBELT Rd. INKSTER, Mi. (INKSTER HIGH SCHOOL FIELD)

Estimated Class Level (please circle): Class 1 Class 2

Event Date/time (s):
Date: 7/1 Thru 7/3/16 Start: _____ AM/PM End: 11:00 AM/(PM)

Please name the person (s) principally responsible for this event (applicant):
Name: Chris Kelly E-mail Address: ChrisKelly126@GMAIL.Com
Mailing address: 7241 WOODMONT AVE
City: DETROIT State: MI Zip: 48228
Day Phone: 313-732-5505 Evening Phone: _____
Cell Phone: _____ Fax: _____

Names and addresses of all officers and directors (attach separate sheet if necessary):

President: Chris Kelly Secretary: Tony HUNTER
Vice President: TODD SCALES Treasurer: TODD SCALES

++

Were there any changes to event date/location/time/structure/etc since the Notice of Intent was submitted? If yes, please describe and explain:

_____

_____

_____

_____

Section requirement by class	
1, 2	**Please read and check the boxes stating that you are aware of the following.** 1a. Ordinance inclusion on Promotional Materials *Please check the box to indicate you have read and understood this section.* The City of Inkster ***highly encourages*** adding the following information on all promotional materials, fliers, websites, etc because people violating this ordinance will be asked to leave the premises: ☐ "The City's event ordinance prohibits the allowance of Alcoholic Beverages on premises. 1b. Ordinance inclusion on Signage: ☐ The City does not allow posting of flyers on any poles (utility or otherwise) within the City limits, nor does it allow posting of signs in any public right of way (space between street and sidewalk) without express permission (please attach copies of written authorization). **Please note that the event organizer is responsible for informing vendors and other participants of these ordinances.**
1, 2	2. Attendance: Please estimate the number of people you expect to attend the event: 3-5000
1, 2 DPW	3. Utilities: Does this event require any utilities? (Electricity in the parks may need to be requested in order to be turned on; not all parks are equipped with electricity). ☐ Yes (see below) ☐ No ☒ Electricity ☒ Water ☐ Other_____ Are the necessary utilities available at the location? ☒ Yes ☐ No (see below) If not, how do you propose supplying the required utilities? _____ _____

Section requirement by class
1, 2 DPW

4. Street closures:

Does your event require street closures: ☐ Yes (see below) ☒ No

Michigan Ave., is considered a State Trunklines. MDOT must be notified of any closings of these streets. If you are listing a state trunkline, please put a Y in the trunkline column.

Please list all streets that will be closed, including their intersecting streets on either end.
EXAMPLE:

Street to close	From	To	Date	Time	Trunkline?
Penn	9/1/13	9/5/13	8/30/13	Noon-3p	N

Street to close	From	To	Date	Time	Trunkline?

(Please be sure to include enough time for event set up and clean up. Please attach additional sheets as necessary).

Will you require the use of City owned barricades to close the street(s)? Yes ☐ No ☒
If no, by what means will you close the street? _____

If yes, please provide the name and address of the person who will take responsibility for the barricades during the course of the event. (Barricades can be picked up at the Inkster Police Department the day before your event. Barricades should be returned to the Inkster Police Department upon completion of your event or a fee will be incurred.
If it's the same as the applicant, please write SAME in the name field.

Name: _____ Address: _____ Phone: _____

Describe the means by which you intend to inform residents of the street closing.
_____

Will you permit local residential traffic street access during the event? Yes ☐ No ☐
If no, how do you intend to accommodate residents? _____
_____

****Must have an entrance and exit for Emergency Vehicles.**

Section requirement by class	
1, 2	5. Food Permit: Will any food be prepared, distributed, or sold at event? ☒ Yes (see below) ☐ No If food will be prepared on site, distributed or sold each vendor must apply for and receive a permit from the City Clerk's Office/Wayne County. ****
	Please note that the Wayne County Health Department must be contacted and advised of event date (s), times, and event organizer contact information in case they have any questions.
1, 2	6. Restrooms: ***Wheatley Park has Restrooms.** Does your event require restroom facilities? ☒ Yes (see below) ☐ No How many portable restrooms are you supplying? 20
1, 2 IPD	7. Noise Permit: Does your event require a noise permit: ☐ Yes (see below) ☒ No Type of sound at this event: ☐ P.A. system ☒ live band ☐ stereo equipment ☐ other: _____ Event coordinators are responsible for monitoring noise levels and ensuring compliance with the stated noise policy for park events. 1. Permissible Noise Levels – Maximum decibel levels shall not exceed 80 dB (A) from the hours of 10 am thru 10 pm. Maximum decibel levels shall not exceed 75 dB (A) from the hours of 10 pm thru 10 am. These measurements shall be taken from the ROW along the perimeters of the parks. Parties in violation will be given (1) warning to correct violations. If a second violation occurs, then the event will be shut down. Event holders are responsible for any cost incurred to the IPD in this respect. 2. No obscene language or racial epithets shall be allowed during stage productions. 3. The IPD reserve the right to cancel any production for any violation of item (1) or (2). No refunds shall be given and additional costs may be deducted from the security deposit. Please state the days and times that music or P.A. system will be used: Date: T/1 - 7/2 - 7/3 Time from: 4:00 pm Time to: 11:00 pm **Please attach a scaled layout/set up for the event**
Section	

requirement by class	
1, 2 DPW	8. Temporary Apparatus: Will your event include any of the following? ☒ Yes (see below) ☐ No If yes, check all that apply and include placement of each on event site plan: (Note that the city can only supply bleachers and picnic tables) ☒ Tent (s) ☒ Portable toilet (s)*** ☐ Inflatable devices*** ☐ Portable lights ☐ Other _____ ☐ Bleacher (s) Number requested from the City _____ ☐ Picnic Table (s) Number requested from the City _____ *****Please see page 4 for insurance requirements if these are utilized.**
1, 2 DPW	9. Trash: How many trash receptacles (with liners) do you intend to provide_____ How do you intend to dispose of the trash following your event? 30 yd Dumpster. _____ Republic sells event trash boxes (55 gallons each, 1box is equal to ¼ cubic yard). You can contact them at 877-264-5544
1, 2 DPW	10. Site Restoration: ***Site restoration and equipment removal are required by 10:00 am the morning following your event.*** What date do you agree to restore the location to the condition in which you found it? 7/4 _____

City of Inkster
Event Permit

Event Title: INKTOWN July MUSIC & RIB-FEST

Event Date(s): 7/1 - 7/2 - 7/3/16 Event Hours: 12pm – 11:00pm

ATTESTATION

As applicable to event, applicant understands and agrees to comply with City ordinances and rules governing events and agrees to make final payment within thirty (30) days after the scheduled event invoice is received for any additional services required. Failure to comply within thirty (30) days shall place the applicant in default status. Further, it is understood that in the event a permit holder is placed in default status, the permit holder will be denied any other event permit (s) for a period of at least eighteen (18) months from the date of final payment and/or default resolution.

I hereby agree to comply with all Federal and State Statutes and with all City of Inkster Ordinances, including the curfew and noise ordinances. I understand and agree that in the event any nuisance or disturbances are caused by the individuals attending the event, the use of the location may be terminated without prior notice by the Police Chief or the City Manager or their designee. I authorize the Fire Chief to determine the maximum number of persons who may attend this event based on available space. Further, I understand and agree to abide by any additional City requirements that may be deemed necessary to safely operate the proposed event.

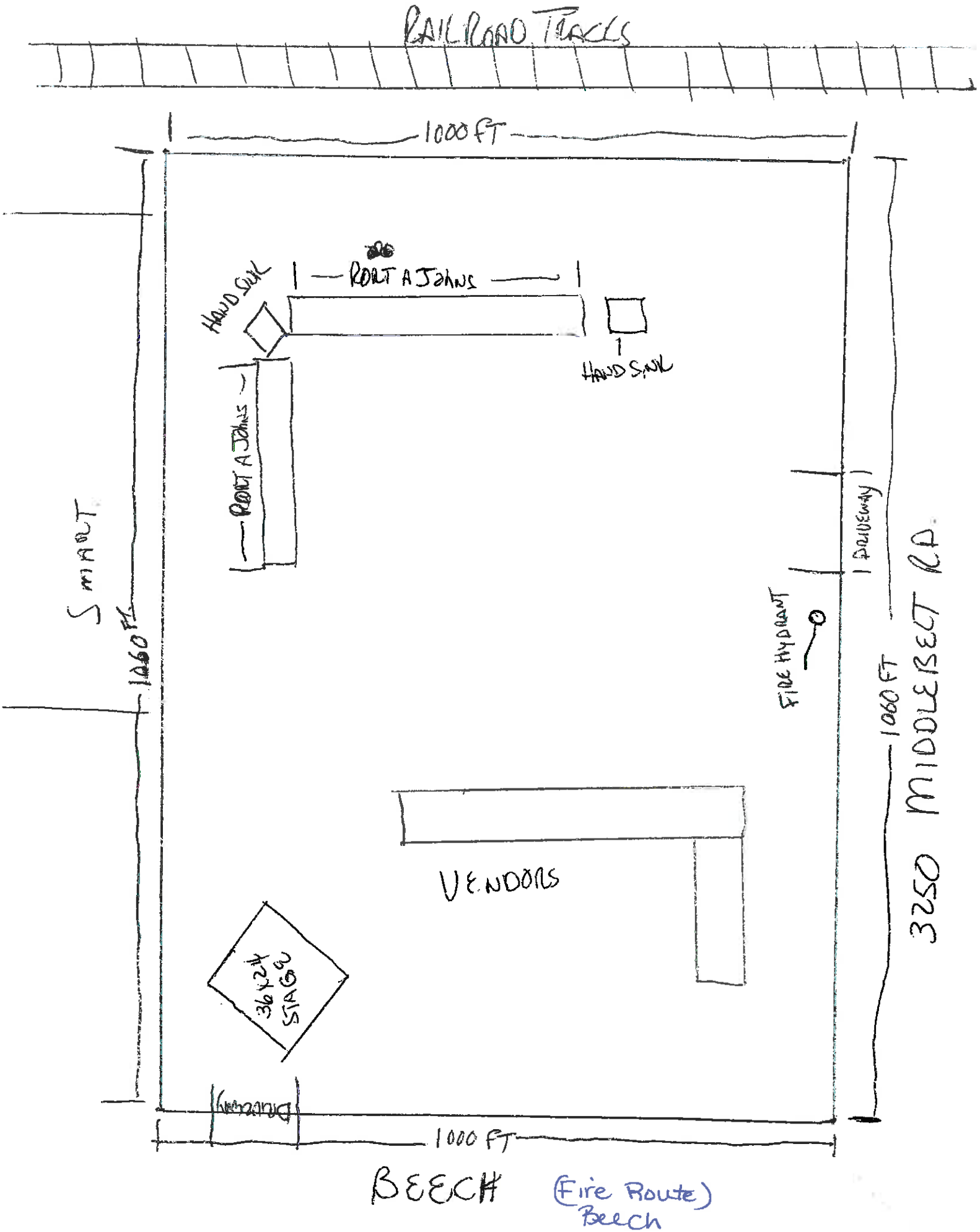
This application represents my intent for the proposed event to the best of my knowledge. I am authorized to sign on behalf of the organization:

Christopher Kelly		5/3/16
Applicant Name (printed)	Signature	Date

City of Inkster Approvals

Department Approval	Name (printed)	Approved?	Date
City Council	Resolution Number		
Public Works	Richard Marsh/ Jerome Bivins		
Inkster Fire Dept.	Chief John Adams		
Inkster Police	Chief Riley		
City Manager	Mark Stuhldreher (Interim)		
City Clerk	Felicia Rutledge		

A permit shall not be issued until all information has been submitted, application and security deposit fees paid and approved by all departments.


RAILROAD TRACKS
1000 FT
PORT A JOHNS
HAND SINK
1
HAND SINK
PORT A JOHNS
SMART
1060 FT
DRIVEWAY
FIRE HYDRANT
1060 FT
3250 MIDDLEBELT RD.
VENDORS
36 X 24
STAGE
DRIVEWAY
1000 FT
BEECH
(Fire Route)
Beech

No. 59478

City of Inkster

26215 Trowbridge
Inkster, MI 48141

Miscellaneous Cash Receipts

Received From: Chris Kelly

DATE 5/26/16

AMOUNT $ 300.00

EXPLANATION

Chris Kelly
Special Event

ACCOUNT CLASSIFICATION

FUND

A/C NO.	AMOUNT
	300.00
101 - 215 - 607 - 003	
TOTAL $	

BY JP

PAID
MAY 26 2016
CITY OF INKSTER
DO NOT WRITE IN THIS BOX

REQUEST FOR COUNCIL ACTION

To: Mark Stuhldreher – Interim City Manager/Treasurer **Date: June 7, 2016**

From: Felicia Rutledge, City Clerk **Date for Council Consideration: June 20, 2016**

ACTION REQUESTED: Consider approving the request for street closures of Lehigh between Bayhan and Meadowdale streets on June 25, 2016 for a Family and Friends Day from 8:00 a.m. until 8:00 p.m.
(Elijah Fizer)

Current Action ___X____ Emergency _____ Future_____

Funds Budgeted: If Yes _____ Account #_____ No _____ N/A ____X___

Treasurer's Approval _____N/A_____

BACKGROUND INFORMATION

The request is to seek permission to close Lehigh Street between Bayhan and Meadowdale for a Family and Friends Day on June 25, 2016 from 8:00 p.m. until 8:00 p.m. A signed petition by neighbors has been included. All appropriate sign offs from the city have been obtained.

SCOPE OF SERVICES

N/A

JUSTIFICATION

N/A

PROJECT OR IMPROVEMENT TASKS

N/A

COSTS

N/A

PROJECT TIME TABLE

June 25, 2016 from 8:00 p.m. until 8:00 p.m.

RESOLUTION

Authorization is hereby given for a street closure on Henry for a Family and Friends Day on June 25, 2016 from 8:00 p.m. until 8:00 p.m. (Elijah Fizer)

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

Felicia Rutledge, City Clerk
City of Inkster
26215 Trowbridge
Inkster, MI 48141

www.cityofinkster.com
Phone: 313.563.9770
Fax: 313.563.7378
frutledge@cityofinkster.com

STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Eliah Fizer
Name

313-277-3455
Phone Number

26233 Lehigh
Applicant Address

Eli Bobcat @ AOL.com
Email (Optional)

REQUEST:

Street To Be Closed: Lehigh Cross Streets: Bayham & Meadowlawn E

Date(s) To Be Closed: 6-25-16

Event Hours: 8 ~~am~~/pm To 8 ~~am~~/pm **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: Family + Friends Day

Please read this Waiver carefully before signing – The undersigned hereby verifies that he/she agrees to indemnify defend and save harmless the City of Inkster, its officers, agents and employees from and against all loss and expense be reason of liability imposed by law of bodily injury, including death at any time resulting there from, sustained loss of use thereof, arising out of or in consequence of performance of this agreement, whether such injuries to person or damage to property is due or claimed to be due to the negligence of the contractor, the City of Inkster, its officers, agents and employees, excepting only such injury or damage as shall have been occasioned by the sole negligence of the City of Inkster, its officers, agents and employees. The undersigned further understands that failure to comply with all arrangements herein stated or falsification of any information called for in this application will be grounds for denial of this or any future request.

Applicant assumes all responsibility for the return of all required barricades/cones used for this event. The barricades/cones are to be returned in the same condition as received on the business day following the event.

Furthermore, the undersigned will be liable for the replacement costs of the barricades/cones in the event of loss or damage. The replacement cost is $20.00 (Twenty Dollars) per item. If the matter is adjudicated in court, attorney fees and court costs will be assessed.

The barricades/cones may be obtained at the Department of Public Service, 26900 Princeton St., between the hours of 10:00 a.m. and 3:00 p.m. **Call to make arrangements: 313-563-9773**

Applicant Signature: _____ **Date:** 5-24-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police ✓ Fire ✓ DPS ✓ BLDG ✓

REQUIRED EQUIPMENT:

Barricades_____ Cones_____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

Petition

We are seeking your approval to block off Lehigh Street between Meadowdale and Bayham from 8 Am pon to 8:00 pm on Saturday, June 25th 2016 Elijah Fizer at 26233 Lehigh is having the Fizers Family Reunion and is expecting between 200 to 300 people with LOTS of children activities, games and food. This block is more than welcome to attend this event.

Please sign your Name and Address of approval to block this block:

Name	Address
Elijah Fizer	26233 Lehigh
Shawon McQueen	26278 Lehigh
Tonia Wesley	26208 Lehigh
Robert Wesley	26217 Lehigh
Marvin Wilson	26124 Lehigh
Liza Wilson	26124 Lehigh
Charles Mc Frenchette	26541 Lehigh
Geneva Blanton	26103 Lehigh
Roy Blanton	26103 Lehigh
Ebony Monroe	26103 Lehigh St
Alice Jones	26111 Lehigh
Nakia Hunt	26117 Lehigh
Talycia Crawford	26176 Lehigh
Edward Walton	26200 Lehigh
Tyra Reese	26240 Lehigh
Donita Patton	26248 Lehigh
Edmund Halburton	26256 Lehigh

Elijah & Rebecca Fizer
26233 Lehigh
Inkster, MI 48141
(313) 277-3455

May

To Whom It May Concern:

Every 4th Saturday of June since 2000, the Fizer family has hosted a neighborhood "Cook Out" on the 26200 block of Lehigh in Inkster, Michigan. This year, the scheduled date is June 2[illegible]. During 'Fizer Day' family, neighbors and friends have the opportunity to become reacquainted while they enjoy food and games.

This is an official request to block Lehigh between Bayham and Meadowdale on Saturday, June [illegible] from [illegible]00 a.m. to 8:00 p.m. for the purpose of a neighborhood cookout. Attached is a petition with signatures of residents who reside in the block of Lehigh.

Thank you for your anticipated cooperation

Gratefully yours,

Elijah Fizer

Felicia Rutledge, City Clerk
City of Inkster
26215 Trowbridge
Inkster, MI 48141

www.cityofinkster.com
Phone: 313.563.9770
Fax: 313.563.7378
frutledge@cityofinkster.com

STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Eliah Fizer — Name

313-277-3456 — Phone Number

26233 Lehigh — Applicant Address

Eli Bobcat @ AOL.com — Email (Optional)

REQUEST:

Street To Be Closed: Lehigh — Cross Streets: Bayham / Meadowdale E

Date(s) To Be Closed: 6-25-16

Event Hours: 8 (am/pm) To 8 (am/pm) **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: FAMILY + FRIENDS DAY

Please read this Waiver carefully before signing – The undersigned hereby verifies that he/she agrees to indemnify defend and save harmless the City of Inkster, its officers, agents and employees from and against all loss and expense be reason of liability imposed by law of bodily injury, including death at any time resulting there from, sustained loss of use thereof, arising out of or in consequence of performance of this agreement, whether such injuries to person or damage to property is due or claimed to be due to the negligence of the contractor, the City of Inkster, its officers, agents and employees, excepting only such injury or damage as shall have been occasioned by the sole negligence of the City of Inkster, its officers, agents and employees. The undersigned further understands that failure to comply with all arrangements herein stated or falsification of any information called for in this application will be grounds for denial of this or any future request.

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The barricades/cones may be obtained at the Department of Public Service, 26900 Princeton St., between the hours of 10:00 a.m. and 3:00 p.m. **Call to make arrangements: 313-563-9773**

Applicant Signature: _____ **Date:** 5-24-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police____ Fire____ DPS____ BLDG OK OK 5/25/16

REQUIRED EQUIPMENT:

Barricades____ Cones____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ P57 Date:_____

Petition

We are seeking your approval to block off Lehigh Street between Meadowdale and Bayham from 8 AM pm to 8:00 pm on Saturday, June 25th 2016 Elijah Fizer at 26233 Lehigh is having the Fizers Family Reunion and is expecting between 200 to 300 people with LOTS of children activities, games and food. This block is more than welcome to attend this event.

Please sign your Name and Address of approval to block this block:

Name	Address
Elijah Fizer	26233 Lehigh
Sharon McQueen	26278 Lehigh
Tina Wesley	26208 Lehigh
Robert Wesley	26217 Lehigh
Maria Wilson	26124 Lehigh
Lisa Wilson	26124 Lehigh
Charles McFarland Jr	26521 Lehigh
Geneva Blanton	26103 lehigh
Roy Blanton	26103 lehigh
Ebony Monroe	26103 lehigh St
Rue Jones	26111 Lehigh
Nakia Hunt	26117 Lehigh
Talycia Crawford	26176 Lehigh
Edward Walker	26200 Lehigh
Lynn Rue	26240 Lehigh
Donita Patton	26248 Lehigh
Edmund Halburton	26256 Lehigh

Elijah & Rebecca Fizer
26233 Lehigh
Inkster, MI 48141
(313) 277-3455

May

To Whom It May Concern:

Every 4th Saturday of June since 2000, the Fizer family has hosted a neighborhood "Cook Out" on the 26200 block of Lehigh in Inkster, Michigan. This year, the scheduled date is June 2[illegible]. During 'Fizer Day' family, neighbors and friends have the opportunity to become reacquainted while they enjoy food and games.

This is an official request to block Lehigh between Bayham and Meadowdale on Saturday, June [illegible] from [illegible]00 a.m. to 6:00 p.m. for the purpose of a neighborhood cookout. Attached is a petition with signatures of residents who reside in the block of Lehigh.

Thank you for your anticipated cooperation

Gratefully yours,

Elijah Fizer

Felicia Rutledge, City Clerk
City of Inkster
26215 Trowbridge
Inkster, MI 48141

www.cityofinkster.com
Phone: 313.563.9770
Fax: 313.563.7378
frutledge@cityofinkster.com

STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Eliah Fizer — Name

313-277-3455 — Phone Number

26233 Lehigh — Applicant Address

Eli Bobcat @ AOL.com — Email (Optional)

REQUEST:

Street To Be Closed: Lehigh — Cross Streets: Bayham / Meadowdale E

Date(s) To Be Closed: 6-25-16

Event Hours: 8 am/~~pm~~ (AM) To 8 am/~~pm~~ (PM) **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: Family + Friends Day

Please read this Waiver carefully before signing – The undersigned hereby verifies that he/she agrees to indemnify defend and save harmless the City of Inkster, its officers, agents and employees from and against all loss and expense be reason of liability imposed by law of bodily injury, including death at any time resulting there from, sustained loss of use thereof, arising out of or in consequence of performance of this agreement, whether such injuries to person or damage to property is due or claimed to be due to the negligence of the contractor, the City of Inkster, its officers, agents and employees, excepting only such injury or damage as shall have been occasioned by the sole negligence of the City of Inkster, its officers, agents and employees. The undersigned further understands that failure to comply with all arrangements herein stated or falsification of any information called for in this application will be grounds for denial of this or any future request.

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Applicant Signature: [signature] **Date:** 5-24-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police P Fire____ DPS____ BLDG____ [signature] Lt-2

REQUIRED EQUIPMENT:

Barricades P Cones____ Other____

CITY COUNCIL APPROVAL: Date Approved:____ Resolution Number:____

City Clerk Signature:____ Date:____

Petition

We are seeking your approval to block off Lehigh Street between Meadowdale and Bayham from 8 Am ton to 200 pm on Saturday, June 25th 2016 Elijah Fizer at 26233 Lehigh is having the Fizers Family Reunion and is expecting between 200 to 300 people with LOTS of children activities, games and food. This block is more then welcome to attend this event.

Please sign your Name and Address of approval to block this block:

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Lisa Gilyard	26124 Lehigh
Charles McFarland III	26521 Lehigh
Geneva Blanton	26103 Lehigh
Roy Blanton	26103 Lehigh
Ebony Monroe	26163 Lehigh St
Rue Jones	26111 Lehigh
Nakia Hunt	26117 Lehigh
Talycia Crawford	26176 Lehigh
Edward Walker	26200 Lehigh
Lynn Reese	26240 Lehigh
Donita Patton	26248 Lehigh
Edmund Halburton	26256 Lehigh

Elijah & Rebecca Fizer
26233 Lehigh
Inkster, MI 48141
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Thank you for your anticipated cooperation

Gratefully yours,

Elijah Fizer

Felicia Rutledge, City Clerk
City of Inkster
26215 Trowbridge
Inkster, MI 48141

www.cityofinkster.com
Phone: 313.563.9770
Fax: 313.563.7378
frutledge@cityofinkster.com

STREET CLOSURE/BLOCK PART REQUEST

APPLICANT:

Eliah Fizer — Name

313-277-3456 — Phone Number

26233 Lehigh — Applicant Address

Elibobcat@aol.com — Email (Optional)

REQUEST:

Street To Be Closed: Lehigh Cross Streets: Bayham / Meadowdale E

Date(s) To Be Closed: 6-25-16

Event Hours: 8 am/pm To 8 am/pm **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: Family + Friends Day

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Applicant Signature: _____ **Date:** 5-24-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police____ Fire PG DPS____ BLDG____

REQUIRED EQUIPMENT:

Barricades____ Cones____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

Petition

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Charles Mc Frederick Jr	26541 Lehigh
Geneva Blanton	26183 Lehigh
Roy Blanton	26183 Lehigh
Ebony Monroe	26163 Lehigh St
Rico Jones	26111 Lehigh
Nikita Hunt	26117 Lehigh
Talycia Crawford	26176 Lehigh
Edward Walker	26200 Lehigh
Tyra Rice	26240 Lehigh
Donita Patton	26248 Lehigh
Edmund Halburton	26256 Lehigh

Elijah & Rebecca Fizer
26233 Lehigh
Inkster, MI 48141
(313) 277-3455

May

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Thank you for your anticipated cooperation

Gratefully yours,

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www.cityofinkster.com
Phone: 313.563.9770
Fax: 313.563.7378
frutledge@cityofinkster.com

STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Elijah Tizer — Name

313-277-3455 — Phone Number

26233 Lehigh — Applicant Address

Eli Bobcat @ AOL.com — Email (Optional)

REQUEST:

Street To Be Closed: Lehigh — Cross Streets: Bayham / Meadowdale E

Date(s) To Be Closed: 6-25-16

Event Hours: 8 am/pm To 8 am/pm **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: FAMILY + FRIENDS DAY

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Applicant Signature: [signature] Date: 5-24-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police____ Fire____ DPS JB BLDG____

REQUIRED EQUIPMENT: [redacted]

Barricades X Cones X Other____

CITY COUNCIL APPROVAL: Date Approved:____ Resolution Number:____

City Clerk Signature:____ Date:____

Petition

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Gratefully yours,

Elijah Fizer

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www.cityofinkster.com
Phone: 313.563.9770
Fax: 313.563.7378
frutledge@cityofinkster.com

STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Elijah Fizer — Name

313-277-3455 — Phone Number

26233 Lehigh — Applicant Address

Eli Bob cat @ AOL . com — Email (Optional)

REQUEST:

Street To Be Closed: Lehigh Cross Streets: Bayham / Meadowdale

Date(s) To Be Closed: 6-25-16

Event Hours: 8 am/pm To 8 am/pm (EVENTS MUST CONCLUDE BY 10PM)

Type Of Event: Family + Friends Day

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Applicant Signature: [signature] **Date:** 5-24-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police X Fire____ DPS____ BLDG____ Lt

REQUIRED EQUIPMENT:

Barricades X Cones____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

Felicia Rutledge, City Clerk
City of Inkster
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Inkster, MI 48141

www.cityofinkster.com
Phone: 313.563.9770
Fax: 313.563.7378
frutledge@cityofinkster.com

STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Elijah Fizer — Name

33-277-3456 — Phone Number

26233 Lehigh — Applicant Address

ELIBOBCAT@AOL.COM — Email (Optional)

REQUEST:

Street To Be Closed: Lehigh Cross Streets: Bayham / Meadowdale

Date(s) To Be Closed: 6-25-16

Event Hours: 8 am/pm To 8 am/pm **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: Family + Friends Day

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Applicant Signature: _____ **Date:** 5-24-16

OFFICIAL USE ONLY

REQUIRED APPROVALS:

Police 0 Fire____ DPS____ BLDG____

REQUIRED EQUIPMENT:

Barricades 0 Cones____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

Petition

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Roy Blanton	26103 Lehigh
Ebony Monroe	26103 Lehigh St
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Donita Patton	26248 Lehigh
Edmund Halburton	26256 Lehigh

Elijah & Rebecca Fizer
26233 Lehigh
Inkster, MI 48141
(313) 277-3455

May

To Whom It May Concern:

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This is an official request to block Lehigh between Bayham and Meadowdale on Saturday, June [illegible] from [illegible]00 a.m. to 6:00 p.m. for the purpose of a neighborhood cookout. Attached is a petition with signatures of residents who reside in the block of Lehigh.

Thank you for your anticipated cooperation

Gratefully yours,

Elijah Fizer

REQUEST FOR COUNCIL ACTION

To: Mark Stuhldreher – Interim City Manager/Treasurer **Date: June 7, 2016**

From: Felicia Rutledge, City Clerk **Date for Council Consideration: June 20, 2016**

ACTION REQUESTED: Consider approving the request for street closures of Meadowdale between Kitch and Penn streets on July 3rd and 4th, 2016 for a Family and Friend's Reunion from 3:00 p.m. until 10:00 p.m.
Mary Carter-Murray)

Current Action ___X____ Emergency _____ Future _____

Funds Budgeted: If Yes _____ Account #_____ No _____ N/A ____X___

Treasurer's Approval _____N/A_____

BACKGROUND INFORMATION

The request is to seek permission to close Meadowdale Street between Kitch and Penn for a Family and Friend's Reunion on July 3rd and 4th, 2016 from 3:00 p.m. until 10:00 p.m. A signed petition by neighbors has been included. All appropriate sign offs from the city have been obtained.

SCOPE OF SERVICES

N/A

JUSTIFICATION

N/A

PROJECT OR IMPROVEMENT TASKS

N/A

COSTS

N/A

PROJECT TIME TABLE

July 3rd and 4th , 2016 from 3:00 p.m. until 10:00 p.m.

RESOLUTION

Authorization is hereby given for a street closure on Henry for a Block Party on July 3rd and 4th, 2016 from 3:00 p.m. until 10:00 p.m. (Mary Carter-Murray)

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

Felicia Rutledge, City Clerk
City of Inkster
26215 Trowbridge
Inkster, MI 48141

www.cityofinkster.com
Phone: 313.563.9770
Fax: 313.563.7378
frutledge@cityofinkster.com

STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Mary Carter-Murray — Name
313-461-5935 — Phone Number
3545 Meadowdale Inkster Mich — Applicant Address
Email (Optional)

REQUEST:

Street To Be Closed: Meadowdale Cross Streets: Kitch , Penn

Date(s) To Be Closed: July 3rd & 4th 2016

Event Hours: 3 am/pm To 10 am/pm **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: Family & friend's Reunion

Please read this Waiver carefully before signing – The undersigned hereby verifies that he/she agrees to indemnify defend and save harmless the City of Inkster, its officers, agents and employees from and against all loss and expense be reason of liability imposed by law of bodily injury, including death at any time resulting there from, sustained loss of use thereof, arising out of or in consequence of performance of this agreement, whether such injuries to person or damage to property is due or claimed to be due to the negligence of the contractor, the City of Inkster, its officers, agents and employees, excepting only such injury or damage as shall have been occasioned by the sole negligence of the City of Inkster, its officers, agents and employees. The undersigned further understands that failure to comply with all arrangements herein stated or falsification of any information called for in this application will be grounds for denial of this or any future request.

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Applicant Signature: Mary Carter-Murray **Date:** 5-5-16

OFFICIAL USE ONLY

REQUIRED APPROVALS:

Police ✓ Fire ✓ DPS ✓ BLDG ✓

REQUIRED EQUIPMENT:

Barricades_____ Cones_____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

Felicia Rutledge, City Clerk
City of Inkster
26215 Trowbridge
Inkster, MI 48141

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Fax: 313.563.7378
frutledge@cityofinkster.com

Street Closure/Block Party Petition

We the undersigned acknowledge and support the request for a Block Party on

Meadowdale (Street) between Kitch & Penn (Street)

and _____ (Street) for the date and time of 2pm to 10pm (Event date & time)

Block Party Coordinator: Mary Carter-Murray (Contact Person)

Daytime Number: (313) 461-5935 Evening Number: (313) 461-5935

Name	Address
Lloyd Holt	26121 Penn
Kenneth Johnson	26057 Penn
Roy Wharton	3555 MEADOWDALE
Johnny Taylor	3631 MEADOWDALE
Jimmie BESS	3621 meadowdale
Marie Fayers	26114 Kitch

Felicia Rutledge, City Clerk
City of Inkster
26215 Trowbridge
Inkster, MI 48141

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Phone: 313.563.9770
Fax: 313.563.7378
frutledge@cityofinkster.com

STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Mary CARTER - MURRAY
Name

313-461-5935
Phone Number

3545 Meadowdale INKSTER Mich
Applicant Address

Email (Optional)

REQUEST:

Street To Be Closed: Meadowdale Cross Streets: Kitch , PENN

Date(s) To Be Closed: July 3rd & 4th 2016

Event Hours: 3 am/pm To 10 am/pm **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: FAMILY & friend's Reunion

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The barricades/cones may be obtained at the Department of Public Service, 26900 Princeton St., between the hours of 10:00 a.m. and 3:00 p.m. **Call to make arrangements: 313-563-9773**

Applicant Signature: Mary Carter - Murray Date: 5-5-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police_____ Fire_____ DPS_____ BLDG CL

REQUIRED EQUIPMENT:

Barricades_____ Cones_____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

Felicia Rutledge, City Clerk
City of Inkster
26215 Trowbridge
Inkster, MI 48141

www.cityofinkster.com
Phone: 313.563.9770
Fax: 313.563.7378
frutledge@cityofinkster.com

Street Closure/Block Party Petition

We the undersigned acknowledge and support the request for a Block Party on

Meadowdale (Street) between Kitch & Penn (Street)

and _____ (Street) for the date and time of 3pm to 10pm (Event date & time)

Block Party Coordinator: Mary Carter-Murray (Contact Person)

Daytime Number: (313) 461-5935 Evening Number: (313) 461-5935

Name	Address
Lloyd HOA	26127 Penn
Kenneth Johnson	26057 Penn
Ray Whorton	3555 MEADOWDALE
Johnny Taylor	3638 MEADOWDALE
Jimmie BESS	3621 meadowdale
Marie Favors	26114 Kitch

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frutledge@cityofinkster.com

STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Mary Carter-Murray — Name
313-461-5935 — Phone Number
3545 Meadowdale Inkster Mich — Applicant Address
Email (Optional)

REQUEST:

Street To Be Closed: Meadowdale Cross Streets: Kitch , Penn

Date(s) To Be Closed: July 3rd & 4th 2016

Event Hours: 3 am/pm To 10 am/pm **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: Family & friend's Reunion

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Applicant Signature: Mary Carter-Murray Date: 5-5-16

OFFICIAL USE ONLY

REQUIRED APPROVALS:

Police 0 Fire____ DPS____ BLDG____ Lt. [illegible]

REQUIRED EQUIPMENT:

Barricades 0 Cones____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

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Block Party Coordinator: Mary Carter-Murray (Contact Person)

Daytime Number: (313) 461-5935 Evening Number: (313) 461-5935

Name	Address
Lloyd HOA	26121 Penn
Kennath Johnson	26057 Penn
Roy Wharton	3555 MEADOWDALE
Johnny Taylor	3631 MEADOWDALE
Jimmie BESS	3601 meadowdale
Marie Favors	26114 Kitch

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STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Mary CARTER-MURRAY — Name
313-461-5935 — Phone Number
3545 Meadowdale Inkster Mich — Applicant Address
Email (Optional)

REQUEST:

Street To Be Closed: Meadowdale Cross Streets: Kitch , PENN

Date(s) To Be Closed: July 3rd & 4th 2016

Event Hours: 3 am/~~pm~~ To 10 am/~~pm~~ **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: FAMILY & friend's Reunion

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Applicant Signature: Mary Carter-Murray **Date:** 5-5-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police_____ Fire 76 DPS_____ BLDG_____

REQUIRED EQUIPMENT:

Barricades_____ Cones_____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

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Daytime Number: (313) 461-5935 Evening Number: (313) 461-5935

Name	Address
Lloyd Holt	26127 Penn
Kenneth Johnson	26057 Penn
Roy Whorton	3555 MEADOWDALE
Johnny Taylor	3537 MEADOWDALE
Jimmie Bess	3621 meadowdale
Marie Favors	26114 Kitch

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STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Mary CARTER-MURRAY — Name
313-461-5935 — Phone Number
3545 Meadowdale INKSTER, Mich — Applicant Address
_____ — Email (Optional)

REQUEST:

Street To Be Closed: Meadowdale Cross Streets: Kitch , PENN

Date(s) To Be Closed: July 3rd & 4th 2016

Event Hours: 3 am/~~pm~~ To 10 am/~~pm~~ **(EVENTS MUST CONCLUDE BY 10PM)**

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Applicant Signature: Mary Carter-Murray **Date:** 5-5-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police____ Fire____ DPS JB BLDG____

REQUIRED EQUIPMENT: ~~Need Barricades~~

Barricades X Cones X Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

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STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Mary Carter-Murray — Name
313-461-5935 — Phone Number
3545 Meadowdale Inkster Mich — Applicant Address
Email (Optional)

REQUEST:

Street To Be Closed: Meadowdale Cross Streets: Kirch , Penn

Date(s) To Be Closed: July 3rd & 4th 2016

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Applicant Signature: Mary Carter-Murray Date: 5-5-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police N Fire____ DPS____ BLDG____

REQUIRED EQUIPMENT:

Barricades N Cones____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

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Meadowdale (Street) between Kitch & Penn (Street)

and _____ (Street) for the date and time of 3PM to 10PM (Event date & time)

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Daytime Number: (313) 461-5935 Evening Number: (313) 461-5935

Name	Address
Lloyd Hoff	26127 Penn
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Johnny Taylor	3631 MEADOWDALE
Jimmie BESS	3621 meadowdale
Marie Favors	26114 Kitch

REQUEST FOR COUNCIL ACTION

To: Mark Stuhldreher – Interim City Manager/Treasurer **Date: June 7, 2016**

From: Felicia Rutledge, City Clerk **Date for Council Consideration: June 20, 2016**

ACTION REQUESTED: Consider approving the request for street closures of Florence between Sylvia and Princess streets on July 16, 2016 for a Block Party from 12:00 p.m. until 9:00 p.m.
(Donna Vincent Lawrence)

Current Action ___X____ Emergency _____ Future _____

Funds Budgeted: If Yes _____ Account #_____ No _____ N/A ____X___

Treasurer's Approval _____N/A_____

BACKGROUND INFORMATION

The request is to seek permission to close Florence Street between Sylvia and Princess for a Block Party on July 16, 2016 from 12:00 p.m. until 9:00 p.m. A signed petition by neighbors has been included. All appropriate sign offs from the city have been obtained.

SCOPE OF SERVICES

N/A

JUSTIFICATION

N/A

PROJECT OR IMPROVEMENT TASKS

N/A

COSTS

N/A

PROJECT TIME TABLE

July 16, 2016 from 12:00 p.m. until 9:00 p.m.

RESOLUTION

Authorization is hereby given for a street closure on Henry for a Block Party on July 16, 2016 from 12:00 p.m. until 9:00 p.m. (Donna Vincent Lawrence)

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

Felicia Rutledge, City Clerk
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STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

DONNA - VINCENT LAWRENCE
Name

313 595-4433
Phone Number

26858 FLORENCE
Applicant Address

Email (Optional)

REQUEST:

Street To Be Closed: FLORENCE ST Cross Streets: SYLVIA / PRINCESS

Date(s) To Be Closed: July 16, 2016

Event Hours: 12 ~~am~~/pm To 9PM am/pm **(EVENTS MUST CONCLUDE BY 10PM)** Good Clean

Type Of Event: Block Party - Live Band, D.J. Bouncy For Kids, Fun

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Applicant Signature: Donna Lawrence **Date:** JUNE 1, 2016

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police ✓ Fire ✓ DPS ✓ BLDG ✓

REQUIRED EQUIPMENT:

Barricades_____ Cones_____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

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Street Closure/Block Party Petition

We the undersigned acknowledge and support the request for a Block Party on

Florence St (Street) between Sylvia St. (Street)

and Princess St. (Street) for the date and time of July 16, 2016 / 12 noon - 9pm (Event date & time)

Block Party Coordinator: Donna - Vincent Lawrence (Contact Person)

Daytime Number: 313 595-4433 Evening Number: 0

Name	Address
Vacant	26822 Florence St
Faith Liggins	26876 Florence St.
Donna Lawrence	26958 Florence St.
Vacant	26810 Florence St.
Vacant	26834 Florence St.
Vacant	26847 Florence St.
Vacant	26835 Florence St.
Linda, Craig Joshua Thelbert + Pringle	26906 Florence St
[illegible]	26930 Florence St
Chelsee Mitchell	26971 Florence St.
Vacant	26894 Florence St.
Vacant	26943 Florence
Vacant	26955 Florence St.
William Powell	26883 Florence St
[illegible]	26594 Florence St
Arlena McGoldan	26919 Florence
Willie Rachel & Teri	26870 Florence
Vincent Sanders	26871 Florence St
Sharon & Charise	26942 Florence St.
Glynis Denson	26811 Florence ST.
Tamisa Cooper	26823 Florence
Vacant	26859 Florence
	26882 Florence

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Florence St (Street) between Sylvia St. (Street)

and Princess St. (Street) for the date and time of July 16, 2016 / 12 noon - 9pm (Event date & time)

Block Party Coordinator: DONNA - VINCENT LAWRENCE (Contact Person)

Daytime Number: 313 595-4433 Evening Number: 0

Name	Address
Vacant	26822 Florence St
Faith Liggins	26876 Florence St.
Donna Lawrence	26868 Florence St.
Vacant	26810 Florence St.
Vacant	26834 Florence St.
Vacant	26847 Florence St.
Vacant	26835 Florence St.
Linda Craig Joshua	26906 Florence St
Thalbert Pringle	26930 Florence St
[illegible]	26931 Florence St.
Chelsee Mitchell	26894 Florence St.
Vacant	26943 Florence
Vacant	26955 Florence St.
Vacant	26983 Florence St
Wolyan Pannell	26594 Florence St
[illegible]	26919 Florence
Arietha McGowan	26870 Florence
Willie Rachel & Teri	26871 Florence St
VINCENT SANDERS	26942 FLORENCE ST.
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STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

DONNA-VINCENT LAWRENCE — Name

313 595-4433 — Phone Number

26858 FLORENCE — Applicant Address

Email (Optional)

REQUEST:

Street To Be Closed: FLORENCE ST Cross Streets: SYLVIA & PRINCESS

Date(s) To Be Closed: July 16, 2016

Event Hours: 12 ~~am~~/pm To 9PM am/pm **(EVENTS MUST CONCLUDE BY 10PM)** Good Eleanor

Type Of Event: Block Party - Live Band, D.J. bouncy For Kids, Fun

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Applicant Signature: Donna Lawrence **Date:** JUNE 1, 2016

OFFICIAL USE ONLY

REQUIRED APPROVALS:

Police_____ Fire_____ DPS JB BLDG_____

REQUIRED EQUIPMENT:

Barricades X Cones_____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

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Street Closure/Block Party Petition

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and Princess St. (Street) for the date and time of July 10, 2016 / 12 noon - 9pm (Event date & time)

Block Party Coordinator: Donna - Vincent Lawrence (Contact Person)

Daytime Number: 313 595-4433 Evening Number: 0

Name	Address
Vacant	26822 Florence St
Faith Lipsis	26876 Florence St.
Donna Lawrence	26958 Florence St.
Vacant	26810 Florence St.
Vacant	26834 Florence St.
Vacant	26847 Florence St.
Vacant	26835 Florence St.
Linda Craig Joshua	26906 Florence St
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Vacant	26943 Florence
Vacant	26955 Florence St.
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STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

DONNA-VINCENT LAWRENCE
Name

313 595-4433
Phone Number

26858 FLORENCE
Applicant Address

Email (Optional)

REQUEST:

Street To Be Closed: FLORENCE ST Cross Streets: SYLVIA & PRINCESS

Date(s) To Be Closed: July 16, 2016

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Type Of Event: Block Party - Live Band, DJ, Bouncy For Kids, Fun

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The barricades/cones may be obtained at the Department of Public Service, 26900 Princeton St., between the hours of 10:00 a.m. and 3:00 p.m. **Call to make arrangements: 313-563-9773**

Applicant Signature: Donna Lawrence **Date:** JUNE 1, 2016

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police_____ Fire_____ DPS_____ BLDG CK 6/7/16

REQUIRED EQUIPMENT:

Barricades_____ Cones_____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

Felicia Rutledge, City Clerk
City of Inkster
26215 Trowbridge
Inkster, MI 48141

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Phone: 313.563.9770
Fax: 313.563.7378
frutledge@cityofinkster.com

Street Closure/Block Party Petition

We the undersigned acknowledge and support the request for a Block Party on

Florence St (Street) between Sylvia St. (Street)

and Princess St. (Street) for the date and time of July 16, 2016 / 12 noon - 9pm (Event date & time)

Block Party Coordinator: Donna - Vincent Lawrence (Contact Person)

Daytime Number: 313 595-4433 Evening Number: 0

Name	Address
Vacant	26822 Florence St
Faith Higgins	26876 Florence St.
Donna Lawrence	26958 Florence St.
Vacant	26810 Florence St.
Vacant	26834 Florence St.
Vacant	26847 Florence St.
Vacant	26835 Florence St.
Linda Craig Jasbes	26906 Florence St
Thibbit & Pringle	26930 Florence St
[illegible]	26971 Florence St.
Chelsee Mitchell	26894 Florence St.
Vacant	26943 Florence
Vacant	26955 Florence St.
Vacant	26883 Florence St
Wallace Parnell	26594 Florence St
[illegible]	26919 Florence
Arlena McGowan	26870 Florence
Willie Rachel & Teri	26871 Florence St
VINCENT SANDERS	26942 FLORENCE ST.
Sharon & Charlse	26811 Florence ST.
Glynis Denson	26823 Florence
Tamira Cooper	26859 Florence
[illegible]	26882 Florence

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STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

DONNA - VINCENT LAWRENCE
Name

313 595-4433
Phone Number

21858 FLORENCE
Applicant Address

Email (Optional)

REQUEST:

Street To Be Closed: FLORENCE ST Cross Streets: SYLVIA / PRINCESS

Date(s) To Be Closed: JULY 16, 2016

Event Hours: 12 AM am/pm To 9PM am/pm **(EVENTS MUST CONCLUDE BY 10PM)** Good Clean

Type Of Event: BLK Party - Live Band, D.J. BOUNCY For Kids, Fun

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The barricades/cones may be obtained at the Department of Public Service, 26900 Princeton St., between the hours of 10:00 a.m. and 3:00 p.m. **Call to make arrangements: 313-563-9773**

Applicant Signature: Donna Lawrence **Date:** JUNE 1, 2016

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police N Fire____ DPS____ BLDG____ 2 PVT. SECURITY UNIFORMED

REQUIRED EQUIPMENT:

Barricades N Cones____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

REQUEST FOR COUNCIL ACTION

To: Mark Stuhldreher – Interim City Manager/Treasurer **Date: June 15, 2016**

From: Felicia Rutledge, City Clerk **Date for Council Consideration: June 20, 2016**

ACTION REQUESTED: Consider approving the request for street closures of Eastern between Avondale and Grandview streets on July 3, 2016 for a Birthday Party from 2:00 p.m. until 10:00 p.m.
(Roger Johnson)

Current Action ___X___ Emergency _____ Future _____

Funds Budgeted: If Yes _____ Account #_____ No _____ N/A ____X___

Treasurer's Approval _____N/A_____

BACKGROUND INFORMATION

The request is to seek permission to close Eastern Street between Avondale and Grandview for a Birthday Party on July 3, 2016 from 2:00 p.m. until 10:00 p.m. A signed petition by neighbors has been included. All appropriate sign offs from the city have been obtained.

SCOPE OF SERVICES

N/A

JUSTIFICATION

N/A

PROJECT OR IMPROVEMENT TASKS

N/A

COSTS

N/A

PROJECT TIME TABLE

July 3, 2016 from 2:00 p.m. until 10:00 p.m.

RESOLUTION

Authorization is hereby given for a street closure on Henry for a Birthday Party on July 3, 2016 from 2:00 p.m. until 10:00 p.m. (Roger Johnson)

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

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STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

ROBERT JOHNSON — (7) 489-2711
Name — Phone Number

28918 AVONDALE — _____
Applicant Address — Email (Optional)

REQUEST:

Street To Be Closed: EASTERN ST. Cross Streets: AVONDALE /GRANDVIEW

Date(s) To Be Closed: JULY 3RD - 2016

Event Hours: 2:PM am/pm To 10:PM am/pm **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: BIRTHDAY

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The barricades/cones may be obtained at the Department of Public Service, 26900 Princeton St., between the hours of 10:00 a.m. and 3:00 p.m. **Call to make arrangements: 313-563-9773**

Applicant Signature: Robert Johnson **Date:** 6-9-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police ✓ Fire_____ DPS_____ BLDG_____ Lt. 2

REQUIRED EQUIPMENT:

Barricades ✓ Cones_____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

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frutledge@cityofinkster.com

Street Closure/Block Party Petition

We the undersigned acknowledge and support the request for a Block Party on

EASTERN (Street) between AVONDALE (Street)

and GRANDVIEW (Street) for the date and time of July 3RD 2016 (Event date & time)

Block Party Coordinator: Robert Johnson (Contact Person) OR

Daytime Number: 734-564-1867 Evening Number: (734) 489-2711 Robert

Name	Address
Daniel F Pinkston	28911 GRANDVIEW
Robert Johnson	28918 AVONDALE
DAPHNE MARIONEL HERNANDEZ	28932 AVONDALE
Billy Spann	28750 AVONDALE

THIS IS THE BLOCK

FROM GRANDVIEW TO AVONDALE
WE ARE THE BLOCK.

WE HAD ONE IN 2005 SAME PLACE AND BLOCK.

THANK YOU Robert Johnson

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STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

ROBERT JOHNSON
Name

(7) 489-2711
Phone Number

28918 - AVONDALE
Applicant Address

Email (Optional)

REQUEST:

Street To Be Closed: EASTERN St. Cross Streets: AVONDALE /GRANDVIEW

Date(s) To Be Closed: JULY 3RD - 2016

Event Hours: 2:PM am/pm To 10:PM am/pm **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: BIRTHDAY

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Applicant Signature: Robert Johnson Date: 6-9-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police____ Fire____ DPS____ BLDG____

REQUIRED EQUIPMENT:

Barricades____ Cones____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

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Street Closure/Block Party Petition

We the undersigned acknowledge and support the request for a Block Party on

EASTERN (Street) between AVONDALE (Street)

and GRANDVIEW (Street) for the date and time of July 3RD 2016 (Event date & time)

Block Party Coordinator: Robert Johnson OR RAPHEL MANAGER (Contact Person)

Daytime Number: 734-564-1867 Evening Number: (7) 489-2711 Robert

Name	Address
Daniel Thompson	28911 GRANDVIEW
Robert Johnson	28918 AVONDALE
RAPHEL MANAGER HERNANDEZ	28932 AVONDALE
Billy Spann	28750 AVONDALE

THIS IS THE BLOCK

FROM GRANDVIEW TO AVONDALE
WE ARE the BLOCK.

WE HAD ONE IN 2005 SAME PLACE AND BLOCK.

THANK YOU Robert Johnson

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STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

ROBERT JOHNSON
Name

(7) 489-2711
Phone Number

28918 - AVONDALE
Applicant Address

Email (Optional)

REQUEST:

Street To Be Closed: EASTERN St. Cross Streets: AVONDALE /GRANDVIEW

Date(s) To Be Closed: JULY 3RD - 2016

Event Hours: 2:PM am/pm To 10:PM am/pm **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: BIRTHDAY

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Applicant Signature: Robert Johnson Date: 6-9-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police_____ Fire_____ DPS DA BLDG_____

REQUIRED EQUIPMENT:

Barricades_____ Cones_____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

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Street Closure/Block Party Petition

We the undersigned acknowledge and support the request for a Block Party on

EASTERN (Street) between AVONDALE (Street)

and GRANDVIEW (Street) for the date and time of July 3RD 2016 (Event date & time)

Block Party Coordinator: Robert Johnson OR (Contact Person)

RAFFLE MANAGER Robert

Daytime Number: 734-564-1867 Evening Number: (7) 489-2711

Name	Address
Daniel Flanagan	28911 GRANDVIEW
Robert Johnson	28918 AVONDALE
RAFFLE MANAGER HERNANDEZ	28932 AVONDALE
Billy Spann	28850 AVONDALE

THIS IS THE BLOCK

FROM GRANDVIEW TO AVONDALE
WE ARE THE BLOCK.

WE HAD ONE IN 2005 SAME PLACE
AND BLOCK.

THANK YOU Robert Johnson

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STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

ROBERT JOHNSON
Name

(7) 489-2711
Phone Number

28918 - AVONDALE
Applicant Address

Email (Optional)

REQUEST:

Street To Be Closed: EASTERN St. Cross Streets: AVONDALE /GRANDVIEW

Date(s) To Be Closed: JULY 3RD - 2016

Event Hours: 2:PM am/pm To 10:PM am/pm **(EVENTS MUST CONCLUDE BY 10PM)**

Type Of Event: BIRTHDAY

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Applicant Signature: Robert Johnson Date: 6-9-16

OFFICIAL USE ONLY
REQUIRED APPROVALS:

Police____ Fire____ DPS____ BLDG CK 6/15/16

REQUIRED EQUIPMENT:

Barricades____ Cones____ Other_____

CITY COUNCIL APPROVAL: Date Approved:_____ Resolution Number:_____

City Clerk Signature:_____ Date:_____

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Street Closure/Block Party Petition

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EASTERN (Street) between AVONDALE (Street)

and GRANDVIEW (Street) for the date and time of July 3RD 2016 (Event date & time)

Block Party Coordinator: Robert Johnson OR RAFNER MANUEL (Contact Person)

Daytime Number: 734-564-1867 Evening Number: (7) 489-2711 Robert

Name	Address
Daniel Johnson	28911 GRANDVIEW
Robert Johnson	28918 AVONDALE
RAFNER MANUEL HERNANDEZ	28932 AVONDALE
Billy Spann	28750 AVONDALE

THIS IS THE BLOCK

FROM GRANDVIEW TO AVONDALE
WE ARE the BLOCK.

WE HAD ONE IN 2005 SAME PLACE
AND BLOCK.

THANK YOU Robert Johnson

REQUEST FOR COUNCIL ACTION

To: City Council **Date: June 15, 2016**

From: Mark Stuhldreher, Treasurer/ICM **Date for Council's Consideration: June 20, 2016**

ACTION REQUESTED: Council approval of FY 2016 budget amendments for the General Fund, Major Street, Local Street, Drug Forfeiture, Court Building, and Water/Sewer Funds.

Current Action __X____ Emergency _____ Future _____

Funds Budgeted: If Yes __NA__ Account #_____ No ____ N/A ____

Treasurer's Approval _____MDS_____

BACKGROUND:

It is recommended that a FY 2016 budget amendment be adopted by the City Council for the funds listed above. A summary page is attached that indicates the various revenue and expense areas that are impacted. This amendment is primarily technical in nature in that areas that are under budget are used to fund areas that are projected to be over budget. There is no "hole" to fill or operational changes that need to be put in place. Following the summary page are detailed line item changes for the respective funds. In addition to the numerical detail, please see the Tick Mark Legend document to further explain the reason for the amendment.

A brief description of the amendments by fund follows:

General Fund

Approximately $530k in net additional revenue is being recognized as a result of:

- Increase of $247k in Wayne County delinquent, based on historical data and timelier Wayne County auction revenue
- Increase of $104k in District Court fines and forfeitures
- Increase of $95k in Other Revenue, primarily due to the Holton case insurance reimbursement
- Increase in Fire department ambulance revenue of $25k
- Increase of $39.8k in Building department revenues

Approximately $530k in net expenditure increase is being recognized as a result of:

- $54k in expenditures for an approximate 70% fee to McKenna and to true-up expected cost to McKenna
- Based on year-end expectations:
  - Decrease of $13k in City Clerk department expenditures
  - Decrease of $12.7k in IT department expenditures
  - Decrease of $8k in Building Maintenance department expenditures
  - Decrease of $56k in Personnel department expenditures

- Increase of $489k in City Attorney department expenditures for the Dent, Jordan, Holton, and Randazzo settlement cases as well as legal fees paid related to the Diedo v Lt Twardzik case
- Increase of $129.7k in Police department expenditures
    - Increase of $121.7k related to overtime and related fringe benefits
    - Increase of $14k in projected final payout for Officer Randazzo
    - Increase of $22k in true-up cost for City of Westland dispatch and temporary administrative support
    - Decrease of 28k in miscellaneous departmental expenditures.
- Increase of $11k in Code Enforcement department expenditures for wage and pension expenses ineligible for CDBG reimbursement
- Decrease of $41k in DPW for weed cutting programming expenditures in the General Fund, as program will be paid with FY 2016 eligible expenses covered by CDBG reimbursements
- Decrease of $34k in Insurance department expenditures related to ICMA-RHS and retiree health and life remaining expenses

Major Street
- Increase of $9.5k for the purchase of additional Salt for the upcoming winter season

Local Street
- Increase of $25k to true-up total revenue projected from MDOT
- Increase of $10.5k for the purchase of additional Salt for the upcoming winter season
- Increase of $5k in traffic control supplies

Drug Forfeiture
- Increase of $8.5k to true-up total cost for Tasers and in-car printers

Court Building
- Increase of $15.5k in JC Building Fees and the amount transferred to JC Debt Service Fund

Water and Sewer
- Increase of $12k for final payout, OT, and benefits
- Decrease of $32k in Repairs and telephone expenses
- Increase of $78k for printing of water bills and Inkster Road CSO true-up cost

SCOPE OF SERVICES:

N/A

JUSTIFICATION:

This budget amendment will keep the City of Inkster in compliance with the Deficit Elimination Plan(s) currently on file with the State of Michigan, Department of Treasury as well as in compliance with the Uniform Budget Act.

PROJECT IMPROVEMENTS:

Which of the Five (5) Council Goals does this request meet?

Goal #3 - Develop a plan to diversify the tax base to ensure a sustainable budget for Inkster
Goal #5 - Develop a plan to address the City's current debt and legacy costs

COSTS:

N/A

PROJECTED TIME TABLE:

N/A

RESOLUTION:

Authorization is hereby given to amend the FY 2016 budget for the General Fund, Major Street, Local Street, Drug Forfeiture, Court Building, and Water/Sewer Funds.

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

City of Inkster						
Fiscal Year Ending June 30, 2016 Budget						
Summary of Budget Amendments by source (revenues) and department (appropriations)						
	BA4	BA4	BA4	BA4	BA1	BA4
	General	Major Streets	Local Streets	Drug Forfeiture	Court Building	Water and Sewer
Change in Revenues						
Property Taxes	$ (1,860)	$ -	$ (1,095)	$ -	$ -	$ -
County Chargebacks	247,275	-	-	-	-	-
Other State Sources	250	-	26,530	-	-	-
Charges for Services	-	-	-	-	-	59,360
Fines and Forfeitures	104,775	-	-	-	15,500	-
Other Revenue	96,770	-	-	-	-	-
Operating Grants and Contributions	(2,290)	-	-	750	-	-
City Clerk	980	-	-	-	-	-
Treasury	5,000	-	-	-	-	-
Police	6,985	-	-	-	-	-
Fire	25,000	-	-	-	-	-
Building	39,895	-	-	-	-	-
Planning	7,325	-	-	-	-	-
Total Revenue Amendment	530,105	-	25,435	750	15,500	59,360
Change in Expenditures						
City Council	2,250	-	-	-	-	-
District Court	6,970	-	-	-	-	-
City Manager	2,650	-	-	-	-	-
City Clerk	(13,095)	-	-	-	-	-
IT	(12,710)	-	-	-	-	-
Treasury	2,950	-	-	-	-	-
Building Maintenance	(8,755)	-	-	-	-	-
City Attorney	489,465	-	-	-	-	-
Personnel	(56,975)	-	-	-	-	-
Police	129,660	-	-	-	-	-

City of Inkster

Fiscal Year Ending June 30, 2016 Budget

Summary of Budget Amendments by source (revenues) and department (appropriations)

	BA4	BA4	BA4	BA4	BA1	BA4
	General	Major Streets	Local Streets	Drug Forfeiture	Court Building	Water and Sewer
Drug Forfeiture Operations-Federal	-	-	-	8,500	-	-
Fire Administration	(4,415)	-	-	-	-	-
Building	54,275	-	-	-	-	-
Code Enforcement	11,090	-	-	-	-	-
Department of Public Works	(41,820)	-	-	-	-	-
Streets - Traffic	-	-	5,000	-	-	-
Streets - Winter	-	9,500	10,500	-	-	-
Water and Sewer Systems	-	-	-	-	-	59,360
Planning	3,060	-	-	-	-	-
Insurance	(34,495)	-	-	-	-	-
Operating transfer to other funds	-	-	-	-	15,500	-
Total Expenditures Amendment	530,105	9,500	15,500	8,500	15,500	59,360
Net change in fund balance	-	(9,500)	9,935	(7,750)	-	-

05/31/2016 REVENUE AND EXPENDITURE REPORT FOR CITY OF INKSTER
PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	2015-2016 Proposed Amended Budget	2015-2016 Proposed Budget Amendment	TM
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-403.000	PROPERTY TAXES-CURRENT	4,346,388.60	4,089,000.00	4,019,000.00	3,025,549.35	4,019,000.00	0.00	
101-000-403.050	PROPERTY TAXES-NEZ	2,221.96	4,500.00	2,600.00	783.54	2,600.00	0.00	
101-000-403.200	PROPERTY TAXES-LAND BANK CAPTUR	0.00	(4,845.00)	0.00	0.00	0.00	0.00	
101-000-403.243	BROWNFIELD CAPTURE	(15,538.99)	(13,710.00)	(8,475.00)	(8,476.12)	[illegible]	0.00	
101-000-403.247	TIFA CAPTURE	(116,192.22)	(60,900.00)	(85,455.00)	(85,459.49)	[illegible]	0.00	
101-000-404.100	PERSONAL PROPERTY-PY REFUND	(792.75)	0.00	(7,245.00)	(7,244.45)	[illegible]	0.00	
101-000-404.200	REAL PROPERTY-PY IFT REFUNDS	(25,373.37)	0.00	0.00	0.00	0.00	0.00	
101-000-410.000	PROPERTY TAXES-CY DPPT COLLECT	8,606.09	9,300.00	9,300.00	0.00	9,300.00	0.00	
101-000-411.000	WAYNE COUNTY DELINQUENT	(548,230.82)	(820,000.00)	(637,000.00)	798,319.04	[illegible]	247,275.00	[1]
101-000-420.000	PROPERTY TAXES-CY DPPT WRITE OFF	(18,529.22)	(45,000.00)	(25,000.00)	(26,857.43)	[illegible]	(1,860.00)	[2]
101-000-424.592	PAYMENT IN LIEU OF TAXES	450,000.00	450,000.00	450,000.00	450,000.00	450,000.00	0.00	
101-000-424.700	PILOT-CONTRACTUAL	93,745.12	80,000.00	230,000.00	343,190.28	230,000.00	0.00	
101-000-445.000	PENALTIES & INTEREST CURR	537,130.83	223,500.00	495,000.00	134,884.80	495,000.00	0.00	
101-000-447.000	COLLECTION FEE	239,212.75	165,500.00	235,000.00	165,374.02	235,000.00	0.00	
101-000-456.000	TRAILER CAMP FEES	753.00	0.00	0.00	0.00	1,040.00	1,040.00	[2]
101-000-495.000	RENTAL COMPLIANCE CERTIFICATE	1,250.00	0.00	0.00	0.00	0.00	0.00	
101-000-510.000	FEDERAL REVENUE	11,623.75	0.00	0.00	0.00	0.00	0.00	
101-000-540.000	STATE GRANT	30,608.00	201,270.00	276,270.00	112,411.00	276,270.00	0.00	
101-000-573.000	LOCAL COMMUNITY STABILIZATION SH	0.00	0.00	36,650.00	36,652.22	36,900.00	250.00	[2]
101-000-576.000	STATE SHARED REVENUE - CONSTITUTI	3,365,007.00	3,462,320.00	3,368,645.00	2,244,468.00	3,368,645.00	0.00	
101-000-578.000	STATE-LIQUOR	9,739.95	9,700.00	10,580.00	10,582.00	10,580.00	0.00	
101-000-607.000	FEES	255.49	0.00	50.00	52.50	50.00	0.00	
101-000-668.000	RENTAL REVENUE	60,330.87	59,680.00	59,680.00	58,253.87	63,360.00	3,680.00	[2]
101-000-673.100	SALE OF FIXED ASSETS	50,905.00	0.00	20,000.00	20,000.00	20,000.00	0.00	
101-000-676.000	REIMBURSEMENTS	31,986.00	0.00	19,735.00	19,733.00	108,440.00	88,705.00	[2][3]
101-000-676.202	ADMINISTRATION - MAJOR STREETS	104,811.71	104,420.00	104,420.00	104,420.00	104,420.00	0.00	
101-000-676.203	ADMINISTRATION - LOCAL STREETS	46,008.76	45,835.00	45,835.00	45,835.00	45,835.00	0.00	
101-000-676.208	ADMINISTRATION PARKS/REC	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	0.00	
101-000-676.226	ADMINISTRATION RUBBISH	125,000.00	125,000.00	99,700.00	74,500.00	99,700.00	0.00	
101-000-676.247	ADMINISTRATION - TIFA	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	0.00	
101-000-676.592	ADMINISTRATION - WATER & SEWER	760,000.00	760,000.00	760,000.00	760,000.00	760,000.00	0.00	
101-000-686.069	RETIREE HEALTH CARE REIMBURSEMEI	32,296.22	24,680.00	33,000.00	32,943.91	36,345.00	3,345.00	[2]
101-000-686.090	EMPLOYEE HEALTH CARE REIMBURSEN	38,588.30	0.00	10,500.00	9,878.46	10,500.00	0.00	
101-000-687.000	REFUNDS & REBATES	8,159.00	0.00	17,370.00	17,378.01	17,370.00	0.00	
101-000-694.000	OTHER REVENUES	16,621.59	5,000.00	5,000.00	1,293.36	5,000.00	0.00	
101-000-698.030	OVER & SHORT	(36,320.76)	0.00	18,995.00	18,437.78	18,995.00	0.00	
Total Dept 000		9,670,271.86	8,935,250.00	9,624,155.00	8,416,902.65	[illegible]	342,435.00	

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Dept 136-DISTRICT COURT								
101-136-541.000	JUDGES SALARY	45,724.00	45,720.00	45,720.00	34,293.00	45,720.00	0.00	
101-136-545.000	DRUG CASE INFO MGMT	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00	
101-136-607.001	TECHNOLOGY FEES	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	
101-136-609.000	WITNESS FEES	100.28	0.00	0.00	0.00	0.00	0.00	
101-136-655.000	FINES AND FORFEITS	826,945.58	850,000.00	850,000.00	889,776.13	954,775.00	104,775.00	[2]
101-136-656.000	COURT REVENUE-COUNTY	9,518.76	10,000.00	10,000.00	6,942.80	10,000.00	0.00	
101-136-687.000	REFUNDS & REBATES	7,572.00	5,000.00	5,000.00	(116.00)	5,000.00	0.00	
Total Dept 136-DISTRICT COURT		889,860.62	912,920.00	912,920.00	930,895.93	1,017,695.00	104,775.00	
Dept 137-COURT-COMMUNITY SERVICES								
101-137-655.011	COURT 2011 - COMMUNITY SERVICE C	2,355.00	0.00	1,500.00	1,551.00	1,500.00	0.00	
Total Dept 137-COURT-COMMUNITY SERVICES		2,355.00	0.00	1,500.00	1,551.00	1,500.00	0.00	
Dept 172-CITY MANAGER								
101-172-610.100	COMCAST CABLE FRANCHISE FEE	233,774.40	226,000.00	226,000.00	165,057.40	226,000.00	0.00	
101-172-610.200	AT&T CABLE FRANCHISE FEE	101,826.90	102,000.00	102,000.00	76,307.65	102,000.00	0.00	
101-172-674.172	DONATIONS - CITY CALENDAR	2,050.00	3,000.00	2,500.00	2,500.00	2,500.00	0.00	
Total Dept 172-CITY MANAGER		337,651.30	331,000.00	330,500.00	243,865.05	330,500.00	0.00	
Dept 215-CITY CLERK								
101-215-451.000	BUSINESS REGISTRATION	39,860.99	33,000.00	68,000.00	52,188.99	68,000.00	0.00	
101-215-452.000	VENDOR LICENSES	319.00	200.00	390.00	477.00	515.00	125.00	[2]
101-215-482.000	ANIMAL LICENSES	1,286.00	0.00	800.00	1,072.00	1,070.00	270.00	[2]
101-215-484.000	OTHER VEH/BIKES	1.00	0.00	0.00	1.00	0.00	0.00	
101-215-487.000	SCHOOL ELECTION FILING FEE	400.00	200.00	600.00	600.00	600.00	0.00	
101-215-607.002	FOIA REVENUE	520.29	300.00	470.00	633.33	635.00	165.00	[2]
101-215-607.003	SPECIAL EVENTS-FEES	944.60	0.00	565.00	865.60	865.00	300.00	[2]
101-215-676.000	REIMBURSEMENTS	0.00	10,000.00	17,250.00	17,251.32	17,250.00	0.00	
101-215-694.000	OTHER REVENUES	369.50	0.00	585.00	658.80	705.00	120.00	[2]
Total Dept 215-CITY CLERK		43,701.38	43,700.00	88,660.00	73,748.04	89,640.00	980.00	
Dept 253-TREASURY								
101-253-632.000	FEES-TREASURER DEPARTMENT	26,693.85	24,000.00	27,000.00	30,467.35	32,000.00	5,000.00	[2]
Total Dept 253-TREASURY		26,693.85	24,000.00	27,000.00	30,467.35	32,000.00	5,000.00	
Dept 266-CITY ATTORNEY								
101-266-403.005	PROPERTY TAXES-D. WATKINS JUDGMI	258,808.99	0.00	0.00	0.00	0.00	0.00	
101-266-403.006	PROPERTY TAXES-SPOKOJNY JUDGMEI	0.00	18,000.00	18,000.00	15,691.42	18,000.00	0.00	
101-266-403.007	PROPERTY TAXES-DENT JUDGMENT LE	0.00	0.00	1,377,500.00	1,126,677.06	1,377,500.00	0.00	
101-266-403.008	PROPERTY TAXES-ACKLIN JUDGMENT L	0.00	0.00	100,000.00	82,070.17	100,000.00	0.00	

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Total Dept 266-CITY ATTORNEY		258,808.99	18,000.00	1,495,500.00	1,224,438.65	1,495,500.00	0.00	
Dept 270-PERSONNEL DEPARTMENT								
101-270-686.270	REIMBURSEMENT-MEDICARE PART D	473.56	0.00	1,120.00	1,122.76	1,120.00	0.00	
Total Dept 270-PERSONNEL DEPARTMENT		473.56	0.00	1,120.00	1,122.76	1,120.00	0.00	
Dept 301-POLICE								
101-301-508.000	INKSTER HOUSING REIMBURSEMENT	42,328.75	60,000.00	0.00	0.00	0.00	0.00	
101-301-540.000	STATE GRANT - 302 FUNDS	4,408.64	4,500.00	4,500.00	2,213.86	2,210.00	(2,290.00)	[2]
101-301-611.000	911 FEES	166,679.52	120,000.00	120,000.00	90,996.93	120,000.00	0.00	
101-301-627.000	ACCIDENT REPORTS	1,274.00	1,500.00	3,175.00	4,439.40	4,440.00	1,265.00	[2]
101-301-639.000	PRELIM BREATH TEST (PBT)	210.00	300.00	300.00	180.00	300.00	0.00	
101-301-644.000	POLICE MISC REVENUES	1,375.60	40,000.00	13,350.00	15,248.30	15,265.00	1,915.00	[2]
101-301-644.030	JAG GRANT	5,128.23	25,000.00	81,285.00	66,056.02	81,285.00	0.00	
101-301-645.000	IMPOUND FEES	14,750.00	13,000.00	14,395.00	17,244.00	18,200.00	3,805.00	[2]
101-301-655.000	FINES AND FORFEITS	3,865.00	2,000.00	2,000.00	150.00	2,000.00	0.00	
101-301-676.000	REIMBURSEMENTS	68,499.05	0.00	0.00	0.00	0.00	0.00	
Total Dept 301-POLICE		308,518.79	266,300.00	239,005.00	196,528.51	243,700.00	4,695.00	
Dept 337-FIRE ADMINISTRATION								
101-337-486.000	BOND FORFEIT	0.00	0.00	45,000.00	45,000.00	45,000.00	0.00	
101-337-501.337	FEDERAL SAFER GRANT	0.00	0.00	496,000.00	201,664.00	496,000.00	0.00	
101-337-511.100	FEMA - FIRE GRANT	677,700.00	0.00	0.00	0.00	0.00	0.00	
101-337-644.020	FALSE ALARMS	4,000.00	5,000.00	5,000.00	1,650.00	5,000.00	0.00	
101-337-668.000	RENTAL REVENUE	5,600.00	9,600.00	9,600.00	9,600.00	9,600.00	0.00	
101-337-677.000	AMBULANCE	514,519.41	560,000.00	605,000.00	574,382.14	635,000.00	30,000.00	[2]
101-337-677.010	FIRE CALL CHARGES	854.96	2,000.00	2,000.00	85.00	2,000.00	0.00	
101-337-677.040	FIRE PREVENTION INSP REV	17,595.00	20,000.00	20,000.00	13,320.00	15,000.00	(5,000.00)	[2]
Total Dept 337-FIRE ADMINISTRATION		1,220,269.37	596,600.00	1,182,600.00	845,701.14	1,207,600.00	25,000.00	
Dept 371-BUILDING								
101-371-454.000	PROFESSIONAL/OCCUPATIONAL	1,972.00	0.00	0.00	0.00	0.00	0.00	
101-371-477.000	BUILDING PERMITS	114,112.00	126,750.00	75,000.00	70,378.00	75,000.00	0.00	
101-371-478.000	ELECTRICAL PERMITS	33,520.00	25,230.00	50,230.00	47,684.00	50,230.00	0.00	
101-371-479.000	MECHANICAL PERMITS	40,214.00	33,875.00	53,875.00	49,280.00	53,875.00	0.00	
101-371-480.000	PLUMBING PERMITS	20,501.00	18,630.00	33,630.00	30,859.00	33,630.00	0.00	
101-371-483.000	ZONING PERMITS	5,734.00	3,530.00	18,000.00	22,896.00	24,250.00	6,250.00	[13]
101-371-486.000	BOND FORFEIT	138,937.00	5,000.00	42,000.00	46,948.00	47,000.00	5,000.00	[2]
101-371-488.000	ON-SITE INSPECTIONS	14,575.00	0.00	0.00	0.00	0.00	0.00	
101-371-489.000	MISCELLANEOUS PERMITS	66.00	0.00	0.00	0.00	0.00	0.00	
101-371-491.000	PLAN EXAMINATION FEES	1,832.00	795.00	795.00	0.00	795.00	0.00	
101-371-492.000	BLDG DEPT ADMIN FEES	110.00	0.00	0.00	0.00	0.00	0.00	

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101-371-494.000	VACANT BUILDING REGISTRATION CER	37,400.00	34,460.00	34,460.00	32,000.00	34,460.00	0.00	
101-371-495.000	RENTAL COMPLIANCE CERTIFICATE	164,065.00	163,890.00	63,890.00	65,360.00	66,345.00	2,455.00	[13]
101-371-497.000	CERTIFICATE OF OCCUPANCY	170,014.00	195,810.00	120,810.00	142,155.00	147,000.00	26,190.00	[13]
101-371-628.050	DEMOLITION	1,050.00	1,215.00	1,215.00	885.00	1,215.00	0.00	
Total Dept 371-BUILDING		744,102.00	609,185.00	493,905.00	508,445.00	533,800.00	39,895.00	
Dept 441-DEPARTMENT OF PUBLIC WORKS								
101-441-570.000	METRO AUTHORITY PA 48 OF 2002	58,714.26	65,000.00	60,000.00	0.00	60,000.00	0.00	
101-441-628.020	SPECIAL PICK-UPS	175.00	0.00	0.00	0.00	0.00	0.00	
101-441-629.100	WEED CUTTING-PT	148,857.84	0.00	0.00	0.00	0.00	0.00	
Total Dept 441-DEPARTMENT OF PUBLIC WORKS		207,747.10	65,000.00	60,000.00	0.00	60,000.00	0.00	
Dept 721-PLANNING								
101-721-608.000	APPEALS AND ZONING	4,348.30	4,800.00	4,800.00	3,488.50	4,800.00	0.00	
101-721-608.100	PUBLIC HEARING REIMBURSE	4,280.36	2,800.00	7,350.00	7,350.00	7,350.00	0.00	
101-721-608.200	ZONING CONFIRMATIONS	376.00	380.00	470.00	970.00	970.00	500.00	[2]
101-721-608.300	SITE PLAN APPLICATIONS	46,017.24	18,300.00	80,350.00	84,835.86	85,775.00	5,425.00	[2]
101-721-608.400	PLANNING ENGINEERING REIMBURSEI	349.47	5,000.00	0.00	0.00	0.00	0.00	
101-721-673.130	SALE OF LAND	38,119.83	42,000.00	5,215.00	6,618.00	6,615.00	1,400.00	[2]
Total Dept 721-PLANNING		93,491.20	73,280.00	98,185.00	103,262.36	105,510.00	7,325.00	
Dept 729-NEIGHBORHOOD STABILIZATION PROGRAM								
101-729-528.010	NSP GRANT	48,776.60	0.00	0.00	0.00	0.00	0.00	
Total Dept 729-NEIGHBORHOOD STABILIZATION PROGRAM		48,776.60	0.00	0.00	0.00	0.00	0.00	
TOTAL Revenues		13,852,721.62	11,875,235.00	14,555,050.00	12,576,928.44	15,085,155.00	530,105.00	
Expenditures								
Dept 000								
101-000-715.000	SOCIAL SECURITY	0.01	0.00	0.00	0.00	0.00	0.00	
101-000-716.011	EMPLOYEE DENTAL CONTRIBUTION	(874.98)	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		(874.97)	0.00	0.00	0.00	0.00	0.00	
Dept 101-CITY COUNCIL								
101-101-706.000	SALARIES-PERMANENT	49,261.07	54,000.00	58,990.00	46,668.97	58,990.00	0.00	
101-101-715.000	SOCIAL SECURITY	3,256.73	3,800.00	4,180.00	3,374.39	4,180.00	0.00	
101-101-716.011	EMPLOYEE DENTAL CONTRIBUTION	(212.10)	0.00	0.00	0.00	0.00	0.00	
101-101-727.000	OFFICE SUPPLIES	55.50	400.00	400.00	283.25	400.00	0.00	
101-101-740.000	OPERATING SUPPLIES	0.00	1,000.00	1,000.00	500.00	1,000.00	0.00	
101-101-801.000	PROFESSIONAL/CONSULTANT	0.00	250.00	250.00	0.00	2,500.00	2,250.00	[4]
101-101-864.000	CONFERENCES/WORKSHOPS	0.00	1,500.00	1,050.00	638.83	1,050.00	0.00	

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101-101-870.000	PERSONAL VEHICLE MILEAGE	0.00	250.00	250.00	0.00	250.00	0.00	
101-101-900.000	PRINTING & ADVERTISING	0.00	250.00	335.00	333.00	335.00	0.00	
101-101-958.000	SUBSCRIPTIONS/MEMBERSHIPS	19,849.50	18,720.00	21,220.00	17,658.50	21,220.00	0.00	
101-101-960.000	EDUCATION/TRAINING	0.00	0.00	4,495.00	3,896.50	4,495.00	0.00	
Total Dept 101-CITY COUNCIL		72,210.70	80,170.00	92,170.00	73,353.44	94,420.00	2,250.00	
Dept 136-DISTRICT COURT								
101-136-705.000	BUDGET SAVINGS	0.00	(45,000.00)	0.00	0.00	0.00	0.00	
101-136-706.000	SALARIES-PERMANENT	479,618.79	475,700.00	463,540.00	414,432.81	463,540.00	0.00	
101-136-707.000	SALARIES-TEMPORARY	0.00	0.00	7,200.00	3,240.00	7,200.00	0.00	
101-136-708.000	SICK VACATION FINAL PAYOUT	0.00	0.00	10,350.00	24,813.18	24,815.00	14,465.00	[5]
101-136-710.000	LONGEVITY & MISC. BENEFITS	1,710.00	1,700.00	1,700.00	1,240.00	1,700.00	0.00	
101-136-715.000	SOCIAL SECURITY	31,417.85	36,400.00	36,820.00	30,518.50	37,930.00	1,110.00	[5]
101-136-716.000	GROUP INSURANCE	114,859.08	81,900.00	86,780.00	80,627.78	86,780.00	0.00	
101-136-716.010	EMPLOYEE HEALTH CONTRIBUTION	(25,605.43)	(16,400.00)	(17,075.00)	(9,954.81)	(17,075.00)	0.00	
101-136-716.011	EMPLOYEE DENTAL CONTRIBUTION	(2,907.53)	0.00	0.00	(3,515.90)	0.00	0.00	
101-136-718.000	PENSION	38,358.98	37,500.00	50,000.00	46,600.60	50,000.00	0.00	
101-136-727.000	OFFICE SUPPLIES	11,955.16	15,000.00	12,500.00	8,839.77	12,500.00	0.00	
101-136-801.000	PROFESSIONAL/CONSULTANT	22,379.26	25,000.00	25,000.00	21,605.28	25,000.00	0.00	
101-136-802.000	COMPUTER SERVICE	29,988.96	33,000.00	33,000.00	20,544.60	33,000.00	0.00	
101-136-825.000	MAGISTRATE FEES	636.84	0.00	0.00	0.00	0.00	0.00	
101-136-864.000	CONFERENCES/WORKSHOPS	413.00	1,000.00	1,000.00	350.00	350.00	(650.00)	[2]
101-136-870.000	PERSONAL VEHICLE MILEAGE	108.78	1,000.00	0.00	0.00	0.00	0.00	
101-136-920.000	UTILITIES	145.63	0.00	0.00	0.00	0.00	0.00	
101-136-931.000	BUILDING MAINTENANCE	13,591.63	15,000.00	0.00	0.00	0.00	0.00	
101-136-933.000	EQUIPMENT MAINTENANCE	4,377.47	15,000.00	8,000.00	1,598.02	1,800.00	(6,200.00)	[2]
101-136-943.000	EQUIPMENT RENTAL	294.49	1,000.00	600.00	335.35	600.00	0.00	
101-136-944.100	PARKING LOT RENTAL	1,800.00	0.00	0.00	0.00	0.00	0.00	
101-136-958.000	SUBSCRIPTIONS/MEMBERSHIPS	3,035.50	3,000.00	3,000.00	2,967.14	3,000.00	0.00	
101-136-974.000	CAPITAL IMPROVEMENTS	7,350.99	0.00	17,000.00	15,742.00	15,745.00	(1,255.00)	[2]
101-136-977.000	EQUIPMENT	607.19	5,000.00	1,500.00	661.93	1,000.00	(500.00)	[2]
Total Dept 136-DISTRICT COURT		734,136.64	685,800.00	740,915.00	660,646.25	747,885.00	6,970.00	
Dept 137-COURT-COMMUNITY SERVICES								
101-137-740.000	OPERATING SUPPLIES	152.71	2,000.00	2,000.00	886.24	2,000.00	0.00	
101-137-761.000	FUEL	699.33	1,000.00	1,000.00	83.33	1,000.00	0.00	
101-137-935.000	VEHICLE MAINTENANCE & REPAIR	413.58	1,000.00	1,000.00	950.37	1,000.00	0.00	
101-137-977.000	EQUIPMENT	0.00	1,000.00	1,000.00	809.91	1,000.00	0.00	
Total Dept 137-COURT-COMMUNITY SERVICES		1,265.62	5,000.00	5,000.00	2,729.85	5,000.00	0.00	
Dept 172-CITY MANAGER								
101-172-706.000	SALARIES-PERMANENT	134,448.43	128,600.00	111,010.00	111,008.49	111,010.00	0.00	

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101-172-707.000	SALARIES-TEMPORARY	15,617.75	10,700.00	15,600.00	13,044.14	15,600.00	0.00	
101-172-708.000	SICK VACATION FINAL PAYOUT	0.00	0.00	47,310.00	47,310.60	47,310.00	0.00	
101-172-709.000	SALARIES-OVERTIME	3,415.39	4,000.00	0.00	0.00	0.00	0.00	
101-172-710.000	LONGEVITY & MISC. BENEFITS	390.00	0.00	425.00	425.00	425.00	0.00	
101-172-715.000	SOCIAL SECURITY	12,088.07	11,000.00	8,535.00	8,336.63	8,535.00	0.00	
101-172-716.000	GROUP INSURANCE	29,445.63	23,400.00	8,490.00	8,490.50	8,490.00	0.00	
101-172-716.010	EMPLOYEE HEALTH CONTRIBUTION	(4,759.81)	(4,700.00)	(1,910.00)	(1,912.28)	(1,910.00)	0.00	
101-172-716.011	EMPLOYEE DENTAL CONTRIBUTION	(697.14)	0.00	0.00	(335.18)	0.00	0.00	
101-172-718.000	PENSION	18,410.99	18,500.00	4,515.00	4,513.12	4,515.00	0.00	
101-172-727.000	OFFICE SUPPLIES	307.46	850.00	850.00	655.97	1,200.00	350.00	[2]
101-172-740.000	OPERATING SUPPLIES	2,541.09	4,000.00	4,500.00	3,441.84	4,500.00	0.00	
101-172-740.110	CABLE COMMISSION-OPER SUPPLIES	512.47	1,000.00	1,000.00	876.85	1,000.00	0.00	
101-172-801.000	PROFESSIONAL/CONSULTANT	26,400.00	3,000.00	39,550.00	34,634.24	41,850.00	2,300.00	[2]
101-172-801.080	TRANSPORTATION - NANKIN TRANSIT	34,000.00	34,000.00	34,000.00	34,000.00	34,000.00	0.00	
101-172-801.630	CONSULTANT - LOBBIST- GCSI	30,000.00	30,000.00	30,000.00	27,500.00	30,000.00	0.00	
101-172-900.000	PRINTING & ADVERTISING	4,440.00	4,000.00	4,875.00	4,875.00	4,875.00	0.00	
101-172-958.000	SUBSCRIPTIONS/MEMBERSHIPS	270.00	1,000.00	270.00	270.00	270.00	0.00	
Total Dept 172-CITY MANAGER		306,830.33	269,350.00	309,020.00	297,134.92	311,670.00	2,650.00	
Dept 215-CITY CLERK								
101-215-706.000	SALARIES-PERMANENT	80,523.65	85,000.00	87,185.00	77,476.50	87,185.00	0.00	
101-215-707.000	SALARIES-TEMPORARY	9,675.80	10,000.00	10,000.00	4,638.05	6,000.00	(4,000.00)	[2]
101-215-709.000	SALARIES-OVERTIME	2,919.26	5,000.00	3,000.00	525.80	700.00	(2,300.00)	[2]
101-215-715.000	SOCIAL SECURITY	6,834.01	6,900.00	7,070.00	6,212.39	7,070.00	0.00	
101-215-716.000	GROUP INSURANCE	14,722.77	11,700.00	11,700.00	11,333.77	11,700.00	0.00	
101-215-716.010	EMPLOYEE HEALTH CONTRIBUTION	(2,960.09)	(2,400.00)	(2,400.00)	(2,682.93)	(2,400.00)	0.00	
101-215-716.011	EMPLOYEE DENTAL CONTRIBUTION	(777.57)	0.00	0.00	(1,928.77)	0.00	0.00	
101-215-718.000	PENSION	366.29	0.00	120.00	322.19	325.00	205.00	[2]
101-215-727.000	OFFICE SUPPLIES	945.37	2,500.00	2,500.00	850.71	2,500.00	0.00	
101-215-801.000	PROFESSIONAL/CONSULTANT	45,359.65	50,000.00	50,000.00	47,792.71	50,000.00	0.00	
101-215-802.000	COMPUTER SERVICE	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	
101-215-809.300	VOTER REGISTRATION	9,326.87	7,000.00	19,130.00	14,449.09	19,130.00	0.00	
101-215-900.000	PRINTING & ADVERTISING	10,195.84	20,000.00	20,000.00	9,929.08	13,000.00	(7,000.00)	[2]
101-215-933.000	EQUIPMENT MAINTENANCE	0.00	2,000.00	2,000.00	112.00	2,000.00	0.00	
101-215-958.000	SUBSCRIPTIONS/MEMBERSHIPS	0.00	600.00	600.00	136.00	600.00	0.00	
101-215-977.000	EQUIPMENT	(2.00)	0.00	0.00	0.00	0.00	0.00	
Total Dept 215-CITY CLERK		177,129.85	199,800.00	212,405.00	169,166.59	199,310.00	(13,095.00)	
Dept 228-INFORMATION TECHNOLOGY								
101-228-740.000	OPERATING SUPPLIES	7,213.24	21,680.00	23,710.00	2,027.00	11,000.00	(12,710.00)	[2]
101-228-801.000	PROFESSIONAL/CONSULTANT	64,099.00	64,000.00	84,680.00	53,836.32	84,680.00	0.00	
101-228-801.030	INTERNET/WEB SERVICES	5,531.25	11,760.00	14,615.00	10,128.01	14,615.00	0.00	

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101-228-801.120	PROFESSIONAL SVC - BS&A	29,434.00	30,000.00	31,275.00	31,275.00	31,275.00	0.00	
101-228-850.000	TELEPHONE	195,265.03	168,000.00	177,090.00	160,620.20	177,090.00	0.00	
101-228-990.000	LEASE PAYMENTS	35,269.94	9,785.00	6,525.00	6,520.54	6,525.00	0.00	
Total Dept 228-INFORMATION TECHNOLOGY		340,812.46	305,225.00	337,895.00	264,407.07	325,185.00	(12,710.00)	
Dept 253-TREASURY								
101-253-706.000	SALARIES-PERMANENT	157,537.74	133,900.00	167,140.00	149,617.67	167,140.00	0.00	
101-253-707.000	SALARIES-TEMPORARY	(13.50)	0.00	0.00	0.00	0.00	0.00	
101-253-708.000	SICK VACATION FINAL PAYOUT	10,370.02	0.00	0.00	0.00	0.00	0.00	
101-253-709.000	SALARIES-OVERTIME	3,408.54	5,500.00	2,750.00	2,035.33	2,750.00	0.00	
101-253-715.000	SOCIAL SECURITY	12,745.03	10,700.00	13,395.00	11,473.92	13,395.00	0.00	
101-253-716.000	GROUP INSURANCE	49,228.48	35,100.00	37,000.00	34,001.39	37,000.00	0.00	
101-253-716.010	EMPLOYEE HEALTH CONTRIBUTION	(7,295.78)	(7,100.00)	(7,100.00)	(4,842.89)	(7,100.00)	0.00	
101-253-716.011	EMPLOYEE DENTAL CONTRIBUTION	(1,742.63)	0.00	0.00	(1,451.12)	0.00	0.00	
101-253-718.000	PENSION	19,086.19	15,800.00	28,155.00	27,837.33	28,155.00	0.00	
101-253-727.000	OFFICE SUPPLIES	7,601.88	3,000.00	4,000.00	3,969.49	4,600.00	600.00	[2]
101-253-730.000	POSTAGE	31,219.66	37,000.00	34,000.00	35,434.71	40,000.00	6,000.00	[2]
101-253-731.000	BANK FEES AND SVC CHARGES	940.11	10,000.00	10,000.00	55.00	100.00	(9,900.00)	[2]
101-253-801.000	PROFESSIONAL/CONSULTANT	43,558.36	48,000.00	53,100.00	30,051.07	60,600.00	7,500.00	[6]
101-253-801.800	PROFESSIONAL/ACCOUNTING SERVICE	156,550.00	156,800.00	156,800.00	144,300.00	156,800.00	0.00	
101-253-801.801	PROFESSIONAL /AUDIT SERVICES	36,000.00	37,500.00	40,365.00	40,365.00	40,365.00	0.00	
101-253-801.802	PROFESSIONAL/ASSESSING SERVICES	135,328.33	135,490.00	135,490.00	114,382.58	135,490.00	0.00	
101-253-864.000	CONFERENCES/WORKSHOPS	0.00	100.00	100.00	0.00	100.00	0.00	
101-253-870.000	PERSONAL VEHICLE MILEAGE	243.53	500.00	500.00	60.00	500.00	0.00	
101-253-900.000	PRINTING & ADVERTISING	14,039.46	23,000.00	7,000.00	6,078.64	7,000.00	0.00	
101-253-933.000	EQUIPMENT MAINTENANCE	99.00	1,000.00	200.00	0.00	200.00	0.00	
101-253-957.000	INTEREST AND PENALTIES	389.74	5,000.00	1,000.00	855.81	1,000.00	0.00	
101-253-958.000	SUBSCRIPTIONS/MEMBERSHIPS	0.00	500.00	0.00	0.00	0.00	0.00	
101-253-960.000	EDUCATION/TRAINING	0.00	1,000.00	250.00	0.00	0.00	(250.00)	[2]
101-253-964.000	REFUNDS & REBATES	1,747.82	1,700.00	1,000.00	0.00	0.00	(1,000.00)	[2]
Total Dept 253-TREASURY		671,041.98	654,490.00	685,145.00	594,223.93	688,095.00	2,950.00	
Dept 265-BUILDING MAINTENANCE								
101-265-740.000	OPERATING SUPPLIES	942.51	4,200.00	4,200.00	615.94	1,000.00	(3,200.00)	[2]
101-265-742.000	SMALL TOOLS & EQUIPMENT	0.00	200.00	200.00	185.00	200.00	0.00	
101-265-761.000	FUEL	887.00	2,000.00	2,700.00	500.00	900.00	(1,800.00)	[2]
101-265-776.000	BUILDING MAINT SUPPLIES	0.00	2,000.00	2,000.00	0.00	0.00	(2,000.00)	[2]
101-265-778.000	EQUIPMENT MAINT SUPPLIES	0.00	2,000.00	2,000.00	0.00	0.00	(2,000.00)	[2]
101-265-801.000	PROFESSIONAL/CONSULTANT	0.00	3,000.00	3,000.00	446.00	1,000.00	(2,000.00)	[2]
101-265-801.450	PROFESSIONAL SVC - SECURITY	4,646.16	15,000.00	15,000.00	2,289.61	5,000.00	(10,000.00)	[2]
101-265-910.000	INSURANCE	371,844.78	321,030.00	331,030.00	322,224.81	325,000.00	(6,030.00)	[2]
101-265-920.000	UTILITIES	111,168.29	182,700.00	212,700.00	204,473.60	239,700.00	27,000.00	[2]

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101-265-931.000	BUILDING MAINTENANCE	59,889.90	90,000.00	97,685.00	75,448.55	97,685.00	0.00	
101-265-933.000	EQUIPMENT MAINTENANCE	14,702.64	50,000.00	98,390.00	50,996.29	85,000.00	(13,390.00)	[2]
101-265-935.000	VEHICLE MAINTENANCE & REPAIR	47,299.62	30,000.00	30,000.00	26,750.15	30,000.00	0.00	
101-265-990.000	LEASE PAYMENTS	11,380.64	19,740.00	35,335.00	33,922.84	40,000.00	4,665.00	[2]
Total Dept 265-BUILDING MAINTENANCE		622,761.54	721,870.00	834,240.00	717,852.79	825,485.00	(8,755.00)	
Dept 266-CITY ATTORNEY								
101-266-801.000	PROFESSIONAL/CONSULTANT	66,685.27	75,000.00	75,000.00	60,085.48	75,000.00	0.00	
101-266-807.000	LEGAL FEES	585,320.67	300,000.00	425,000.00	444,548.34	601,965.00	176,965.00	[7]
101-266-807.005	LEGAL SETTLEMENTS-D. WATKINS JUD	221,545.06	0.00	0.00	0.00	0.00	0.00	
101-266-807.006	LEGAL SETTLEMENTS-SPOKOJNY JUDGI	0.00	18,000.00	18,000.00	18,000.00	18,000.00	0.00	
101-266-807.007	LEGAL SETTLEMENTS-DENT JUDGMEN	0.00	0.00	1,377,500.00	1,452,500.00	1,452,500.00	75,000.00	[8]
101-266-807.008	LEGAL SETTLEMENTS-ACKLIN JUDGME	0.00	0.00	100,000.00	100,000.00	100,000.00	0.00	
101-266-807.100	LEGAL SETTLEMENTS	58,220.78	25,000.00	150,000.00	235,955.70	387,500.00	237,500.00	[3]
Total Dept 266-CITY ATTORNEY		935,771.78	418,000.00	2,145,500.00	2,311,089.52	2,634,965.00	489,465.00	
Dept 270-PERSONNEL DEPARTMENT								
101-270-705.001	RESTORE PERSONNEL SAVINGS	0.00	37,000.00	0.00	0.00	0.00	0.00	
101-270-706.000	SALARIES-PERMANENT	50,481.26	46,100.00	47,880.00	41,203.73	41,205.00	(6,675.00)	[9]
101-270-708.000	SICK VACATION FINAL PAYOUT	0.00	0.00	0.00	4,606.62	4,610.00	4,610.00	[9]
101-270-715.000	SOCIAL SECURITY	3,667.99	3,600.00	3,740.00	3,421.42	3,425.00	(315.00)	[9]
101-270-716.000	GROUP INSURANCE	14,722.76	11,700.00	11,700.00	11,333.77	11,335.00	(365.00)	[9]
101-270-716.010	EMPLOYEE HEALTH CONTRIBUTION	(1,916.75)	(2,400.00)	(2,400.00)	(1,441.56)	[illegible]	0.00	
101-270-716.011	EMPLOYEE DENTAL CONTRIBUTION	(683.73)	0.00	0.00	(1,094.13)	0.00	0.00	
101-270-717.000	UNEMPLOYMENT	20,036.33	30,000.00	10,000.00	(20,036.33)	0.00	(10,000.00)	[2]
101-270-720.000	WORKERS'COMPENSATION	118,880.84	170,000.00	120,000.00	50,851.81	65,000.00	(55,000.00)	[2]
101-270-727.000	OFFICE SUPPLIES	300.57	700.00	700.00	504.26	700.00	0.00	
101-270-801.000	PROFESSIONAL/CONSULTANT	38,710.78	30,005.00	35,005.00	35,363.36	45,505.00	10,500.00	[9]
101-270-900.000	PRINTING & ADVERTISING	4,663.61	800.00	4,190.00	3,817.37	6,000.00	1,810.00	[2]
101-270-958.000	SUBSCRIPTIONS/MEMBERSHIPS	657.50	1,100.00	1,100.00	435.75	660.00	(440.00)	[2]
101-270-960.000	EDUCATION/TRAINING	1,352.42	1,200.00	1,200.00	10.06	100.00	(1,100.00)	[2]
Total Dept 270-PERSONNEL DEPARTMENT		250,873.58	329,805.00	233,115.00	128,976.13	176,140.00	(56,975.00)	
Dept 301-POLICE								
101-301-706.000	SALARIES-PERMANENT	1,072,315.74	1,430,300.00	1,349,340.00	1,178,606.29	1,328,000.00	[illegible]	[2]
101-301-707.000	SALARIES-TEMPORARY	151,719.29	20,700.00	20,700.00	16,779.00	20,700.00	0.00	
101-301-708.000	SICK VACATION FINAL PAYOUT	57,857.37	0.00	2,955.00	2,951.03	17,065.00	14,110.00	[11]
101-301-709.000	SALARIES-OVERTIME	93,489.57	95,000.00	143,135.00	204,592.32	230,000.00	86,865.00	[10]
101-301-709.200	COURT OVERTIME	21,415.75	40,000.00	26,410.00	22,249.08	26,410.00	0.00	
101-301-709.300	GRANT OVERTIME	0.00	0.00	21,000.00	0.00	21,000.00	0.00	
101-301-710.000	LONGEVITY & MISC. BENEFITS	530.00	0.00	565.00	565.00	565.00	0.00	
101-301-711.000	HOLIDAY PAY	52,683.40	79,000.00	67,000.00	56,950.91	58,220.00	[illegible]	[2]

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101-301-712.000	EDUCATION ALLOWANCE	1,200.00	0.00	0.00	0.00	0.00	0.00	
101-301-715.000	SOCIAL SECURITY	29,440.47	26,200.00	25,085.00	31,447.66	35,000.00	9,915.00	[10][11]
101-301-716.000	GROUP INSURANCE	218,184.99	280,800.00	240,000.00	189,427.84	240,000.00	0.00	
101-301-716.010	EMPLOYEE HEALTH CONTRIBUTION	(45,789.57)	(56,200.00)	(56,200.00)	(30,448.64)	[illegible]	0.00	
101-301-716.011	EMPLOYEE DENTAL CONTRIBUTION	(10,035.59)	0.00	0.00	(12,808.09)	0.00	0.00	
101-301-718.000	PENSION	253,495.62	323,500.00	412,675.00	397,372.26	437,675.00	25,000.00	[10]
101-301-722.000	GUN ALLOWANCE	5,600.00	7,600.00	7,600.00	7,300.00	7,600.00	0.00	
101-301-723.000	EQUIPMENT ALLOWANCE	22,900.00	23,100.00	25,200.00	25,200.00	25,200.00	0.00	
101-301-727.000	OFFICE SUPPLIES	2,282.32	4,000.00	4,000.00	3,926.48	4,000.00	0.00	
101-301-740.000	OPERATING SUPPLIES	50,372.48	7,000.00	43,600.00	26,698.90	45,600.00	2,000.00	[2]
101-301-761.000	FUEL	54,045.12	70,000.00	60,000.00	39,477.41	50,000.00	[illegible]	[2]
101-301-776.000	BUILDING MAINT SUPPLIES	87.10	4,000.00	4,000.00	2,334.89	4,000.00	0.00	
101-301-778.000	EQUIPMENT MAINT SUPPLIES	39.95	1,500.00	1,500.00	1,284.57	1,500.00	0.00	
101-301-801.000	PROFESSIONAL/CONSULTANT	594,559.76	615,000.00	600,000.00	556,478.14	622,170.00	22,170.00	[12]
101-301-801.002	PROFESSIONAL SERV - ANIMAL CONTR	0.00	7,500.00	2,000.00	0.00	2,000.00	0.00	
101-301-804.000	PRISONER MAINTENANCE	66,502.99	75,000.00	90,000.00	71,848.40	98,500.00	8,500.00	[2]
101-301-920.000	UTILITIES	117,780.27	0.00	0.00	0.00	0.00	0.00	
101-301-931.000	BUILDING MAINTENANCE	22,482.55	20,000.00	4,000.00	1,651.07	4,000.00	0.00	
101-301-933.000	EQUIPMENT MAINTENANCE	42,847.76	35,000.00	67,200.00	29,375.00	67,200.00	0.00	
101-301-935.000	VEHICLE MAINTENANCE & REPAIR	124,531.02	84,000.00	114,000.00	101,186.63	114,000.00	0.00	
101-301-958.000	SUBSCRIPTIONS/MEMBERSHIPS	150.33	300.00	300.00	215.41	300.00	0.00	
101-301-960.000	EDUCATION/TRAINING	5,232.30	21,000.00	24,500.00	19,086.00	24,500.00	0.00	
101-301-977.100	POLICE EQUIPMENT JAG GRANT	7,720.77	25,000.00	81,285.00	78,131.78	82,505.00	1,220.00	[2]
Total Dept 301-POLICE		3,013,641.76	3,239,300.00	3,381,850.00	3,021,879.34	3,511,510.00	129,660.00	
Dept 337-FIRE ADMINISTRATION								
101-337-706.000	SALARIES-PERMANENT	563,670.22	557,900.00	848,875.00	712,087.10	848,875.00	0.00	
101-337-707.000	SALARIES-TEMPORARY	6,707.01	25,000.00	8,000.00	5,133.05	8,000.00	0.00	
101-337-708.000	SICK VACATION FINAL PAYOUT	37,482.20	0.00	0.00	0.00	0.00	0.00	
101-337-709.000	SALARIES-OVERTIME	214,512.03	130,000.00	137,410.00	139,514.53	147,825.00	10,415.00	[2]
101-337-710.000	LONGEVITY & MISC. BENEFITS	0.00	2,000.00	2,000.00	1,000.00	2,000.00	0.00	
101-337-711.000	HOLIDAY PAY	31,198.76	31,200.00	49,200.00	30,517.00	30,520.00	(18,680.00)	[2]
101-337-715.000	SOCIAL SECURITY	12,795.76	10,400.00	15,400.00	13,546.74	15,400.00	0.00	
101-337-716.000	GROUP INSURANCE	105,816.82	70,200.00	158,050.00	131,025.07	158,050.00	0.00	
101-337-716.010	EMPLOYEE HEALTH CONTRIBUTION	(30,616.57)	(14,100.00)	(38,100.00)	(18,145.26)	[illegible]	0.00	
101-337-716.011	EMPLOYEE DENTAL CONTRIBUTION	(2,747.42)	0.00	0.00	(6,708.09)	0.00	0.00	
101-337-718.000	PENSION	173,561.02	151,300.00	286,000.00	293,304.20	318,000.00	32,000.00	[2]
101-337-721.000	CLOTHING ALLOWANCE	28,218.40	30,000.00	30,000.00	27,500.00	27,500.00	[illegible]	[2]
101-337-723.677	ADVANCE LIFE SUPPORT	32,916.00	41,900.00	22,790.00	22,788.00	22,790.00	0.00	
101-337-727.000	OFFICE SUPPLIES	1,026.95	4,500.00	4,500.00	831.20	4,500.00	0.00	
101-337-740.000	OPERATING SUPPLIES	9,015.47	38,000.00	49,800.00	37,081.60	49,800.00	0.00	
101-337-741.010	SUPPLIES - FIRE HOSE	2,113.38	3,000.00	3,000.00	1,054.93	3,000.00	0.00	

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101-337-742.000	SMALL TOOLS & EQUIPMENT	1,557.33	13,600.00	8,600.00	5,787.30	8,600.00	0.00	
101-337-760.000	MEDICAL SUPPLIES	21,531.37	45,000.00	23,790.00	19,482.83	23,790.00	0.00	
101-337-761.000	FUEL	27,635.36	45,000.00	38,400.00	17,370.55	25,000.00	(13,400.00)	[2]
101-337-776.000	BUILDING MAINT SUPPLIES	3,959.55	6,400.00	6,400.00	4,803.27	6,400.00	0.00	
101-337-778.000	EQUIPMENT MAINT SUPPLIES	2,000.00	2,000.00	2,000.00	1,743.11	2,000.00	0.00	
101-337-801.000	PROFESSIONAL/CONSULTANT	6,204.60	23,000.00	23,000.00	16,313.02	23,000.00	0.00	
101-337-801.337	SHARED FIRE SERVICES	45,000.00	45,000.00	90,000.00	66,600.00	83,500.00	(6,500.00)	[2]
101-337-820.000	DEMOLITION	0.00	0.00	45,000.00	0.00	45,000.00	0.00	[2]
101-337-900.000	PRINTING & ADVERTISING	199.45	1,000.00	1,000.00	0.00	1,000.00	0.00	
101-337-920.000	UTILITIES	25,109.69	30,000.00	0.00	0.00	0.00	0.00	
101-337-931.000	BUILDING MAINTENANCE	6,831.85	13,600.00	13,600.00	9,763.09	13,600.00	0.00	
101-337-933.000	EQUIPMENT MAINTENANCE	3,887.11	5,500.00	5,500.00	2,527.01	5,500.00	0.00	
101-337-935.000	VEHICLE MAINTENANCE & REPAIR	38,525.97	40,000.00	40,000.00	32,334.22	36,500.00	[illegible]	[2]
101-337-958.000	SUBSCRIPTIONS/MEMBERSHIPS	750.00	1,500.00	1,500.00	450.00	450.00	[illegible]	[2]
101-337-964.000	REFUNDS & REBATES	70.48	0.00	0.00	204.96	0.00	0.00	
101-337-970.000	CAPITAL OUTLAY	753,000.00	0.00	0.00	0.00	0.00	0.00	
101-337-974.000	CAPITAL IMPROVEMENTS	0.00	0.00	75,000.00	0.00	75,000.00	0.00	
101-337-977.000	EQUIPMENT	0.00	1,200.00	1,200.00	0.00	0.00	(1,200.00)	[2]
101-337-990.000	LEASE PAYMENTS	26,777.46	26,780.00	26,780.00	26,777.46	26,780.00	0.00	
Total Dept 337-FIRE ADMINISTRATION		2,148,710.25	1,380,880.00	1,978,695.00	1,594,686.89	1,974,280.00	[illegible]	
Dept 371-BUILDING								
101-371-706.000	SALARIES-PERMANENT	149.76	0.00	0.00	0.00	0.00	0.00	
101-371-707.000	SALARIES-TEMPORARY	1,873.68	0.00	0.00	0.00	0.00	0.00	
101-371-715.000	SOCIAL SECURITY	165.02	0.00	0.00	0.00	0.00	0.00	
101-371-716.010	EMPLOYEE HEALTH CONTRIBUTION	(6.41)	0.00	0.00	0.00	0.00	0.00	
101-371-718.000	PENSION	98.84	0.00	0.00	0.00	0.00	0.00	
101-371-727.000	OFFICE SUPPLIES	1,627.24	0.00	1,400.00	880.62	1,400.00	0.00	
101-371-740.000	OPERATING SUPPLIES	765.46	0.00	335.00	331.00	335.00	0.00	
101-371-801.000	PROFESSIONAL/CONSULTANT	468,661.64	456,950.00	350,725.00	321,388.30	405,000.00	54,275.00	[13]
Total Dept 371-BUILDING		473,335.23	456,950.00	352,460.00	322,599.92	406,735.00	54,275.00	
Dept 373-CODE ENFORCEMENT								
101-373-706.000	SALARIES-PERMANENT	28,415.87	0.00	3,105.00	4,532.34	5,700.00	2,595.00	[14]
101-373-709.000	SALARIES-OVERTIME	15.07	0.00	0.00	0.00	0.00	0.00	
101-373-715.000	SOCIAL SECURITY	2,220.86	0.00	240.00	346.73	440.00	200.00	[14]
101-373-716.000	GROUP INSURANCE	1,076.02	0.00	3,900.00	0.00	3,900.00	0.00	
101-373-716.010	EMPLOYEE HEALTH CONTRIBUTION	(86.98)	0.00	(140.00)	(89.81)	[illegible]	0.00	
101-373-718.000	PENSION	7,422.17	0.00	0.00	8,291.04	8,295.00	8,295.00	[14]
101-373-721.000	CLOTHING ALLOWANCE	600.00	0.00	0.00	0.00	0.00	0.00	
101-373-727.000	OFFICE SUPPLIES	180.57	150.00	150.00	0.00	150.00	0.00	
101-373-740.000	OPERATING SUPPLIES	0.00	500.00	500.00	111.00	500.00	0.00	

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101-373-761.000	FUEL	69.33	0.00	0.00	0.00	0.00	0.00	
Total Dept 373-CODE ENFORCEMENT		39,912.91	650.00	7,755.00	13,191.30	18,845.00	11,090.00	
Dept 441-DEPARTMENT OF PUBLIC WORKS								
101-441-706.000	SALARIES-PERMANENT	0.00	0.00	46,635.00	552.26	2,000.00	(44,635.00)	[15]
101-441-715.000	SOCIAL SECURITY	0.00	0.00	3,565.00	41.87	130.00	(3,435.00)	[15]
101-441-740.000	OPERATING SUPPLIES	48.50	2,000.00	2,000.00	0.00	2,000.00	0.00	
101-441-805.000	TREE TRIM/LAWN MAINT	0.00	5,000.00	5,000.00	520.00	5,000.00	0.00	
101-441-813.000	WEED CUTTING	54,067.92	80,000.00	29,100.00	22,783.40	32,600.00	3,500.00	[2]
101-441-815.000	BOARD UPS / CLEAN UPS	27,970.18	0.00	30,000.00	27,840.76	30,000.00	0.00	
101-441-926.000	STREET LIGHTING	587,901.46	617,000.00	589,060.00	487,807.84	591,810.00	2,750.00	[2]
Total Dept 441-DEPARTMENT OF PUBLIC WORKS		669,988.06	704,000.00	705,360.00	539,546.13	653,540.00	(41,820.00)	
Dept 721-PLANNING								
101-721-706.000	SALARIES-PERMANENT	42,701.64	42,500.00	71,920.00	59,220.65	71,920.00	0.00	
101-721-706.100	SALARY-GRANT REIMBURSEMENT	(15,772.05)	(29,095.00)	(14,095.00)	(19,625.01)	(19,625.00)	(5,530.00)	[2]
101-721-709.000	SALARIES-OVERTIME	0.00	2,000.00	500.00	0.00	0.00	(500.00)	[2]
101-721-710.000	LONGEVITY & MISC. BENEFITS	355.00	0.00	0.00	0.00	390.00	390.00	[2]
101-721-715.000	SOCIAL SECURITY	3,195.09	3,500.00	5,505.00	4,530.38	5,505.00	0.00	
101-721-716.000	GROUP INSURANCE	14,722.74	11,700.00	15,555.00	11,333.77	15,555.00	0.00	
101-721-716.010	EMPLOYEE HEALTH CONTRIBUTION	(1,249.43)	(2,400.00)	(1,665.00)	(1,100.57)	(1,665.00)	0.00	
101-721-727.000	OFFICE SUPPLIES	1,503.00	1,200.00	2,200.00	1,124.92	9,200.00	7,000.00	[16]
101-721-801.000	PROFESSIONAL/CONSULTANT	48,257.28	25,000.00	40,000.00	12,919.50	40,000.00	0.00	
101-721-801.004	PROFESSIONAL/CONSULTANT-CASES	0.00	31,000.00	64,000.00	55,040.36	64,000.00	0.00	
101-721-806.100	CITY OWNED PROPERTY MAINTENANC	18.00	500.00	500.00	786.00	790.00	290.00	[2]
101-721-864.000	CONFERENCES/WORKSHOPS	0.00	0.00	200.00	200.00	200.00	0.00	
101-721-900.000	PRINTING & ADVERTISING	3,755.93	2,000.00	2,000.00	3,750.00	4,410.00	2,410.00	[17]
101-721-960.000	EDUCATION/TRAINING	0.00	0.00	3,500.00	0.00	1,500.00	(2,000.00)	[2]
101-721-964.000	REFUNDS & REBATES	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	[2]
101-721-980.000	ADMIN/ENGINEERING	4,699.21	5,000.00	20,000.00	18,715.86	20,000.00	0.00	
Total Dept 721-PLANNING		102,186.41	92,905.00	210,120.00	147,895.86	203,180.00	3,060.00	
Dept 729-NEIGHBORHOOD STABILIZATION PROGRAM								
101-729-706.729	SALARIES-NSP ADMIN	4,206.60	0.00	0.00	0.00	0.00	0.00	
101-729-801.000	PROFESSIONAL/CONSULTANT	44,570.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 729-NEIGHBORHOOD STABILIZATION PROGRAM		48,776.60	0.00	0.00	0.00	0.00	0.00	
Dept 906-DEBT SERVICE								
101-906-995.000	INTEREST EXPENSE	3,144.82	3,420.00	2,720.00	2,719.37	2,720.00	0.00	
101-906-999.800	EMERGENCY LOAN COMMITMENT	0.00	0.00	50,000.00	0.00	50,000.00	0.00	
Total Dept 906-DEBT SERVICE		3,144.82	3,420.00	52,720.00	2,719.37	52,720.00	0.00	

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Dept 941-INSURANCE								
101-941-716.000	GROUP INSURANCE	12,150.00	8,100.00	24,000.00	13,423.00	13,425.00	(10,575.00)	[2]
101-941-716.100	RETIREES HEALTH & LIFE INSURANCE	616,450.19	636,600.00	641,920.00	601,857.57	618,000.00	(23,920.00)	[2]
101-941-718.000	PENSION	(224,865.19)	0.00	0.00	0.00	0.00	0.00	
101-941-718.001	PENSION - PRUDENTIAL PREFUNDING	184,256.74	167,900.00	218,235.00	218,231.42	218,235.00	0.00	
Total Dept 941-INSURANCE		587,991.74	812,600.00	884,155.00	833,511.99	849,660.00	(34,495.00)	
Dept 999-INTER FUND TRANSFERS								
101-999-999.208	TRANSFER OUT PARKS & RECREATION	7,000.00	0.00	20,000.00	20,000.00	20,000.00	0.00	
101-999-999.243	TRANSFER OUT-BROWNFIELD	334,090.11	353,490.00	363,490.00	363,925.22	363,490.00	0.00	
101-999-999.247	TRANSFER OUT-TIFA	55,232.98	489,595.00	360,760.00	353,644.27	360,760.00	0.00	
101-999-999.266	TRANSFER OUT MISC. GRANTS	687.46	0.00	0.00	0.00	0.00	0.00	
Total Dept 999-INTER FUND TRANSFERS		397,010.55	843,085.00	744,250.00	737,569.49	744,250.00	0.00	
TOTAL Expenditures		11,596,657.84	11,203,300.00	13,912,770.00	12,433,180.78	14,442,875.00	530,105.00	
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		13,852,721.62	11,875,235.00	14,555,050.00	12,576,928.44	15,035,155.00	530,105.00	
TOTAL EXPENDITURES		11,596,657.84	11,203,300.00	13,912,770.00	12,433,180.78	14,442,875.00	530,105.00	
NET OF REVENUES & EXPENDITURES		2,256,063.78	671,935.00	642,280.00	143,747.66	592,280.00	0.00	

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Fund 202 - MAJOR STREET FUND								
Revenues								
Dept 000								
202-000-577.000	STATE SHARED REVENUE	1,048,117.19	1,044,240.00	1,044,240.00	833,062.62	1,044,240.00	0.00	
202-000-577.001	OTHER STATE SOURCES	6,500.00	6,500.00	9,030.00	9,030.00	9,030.00	0.00	
202-000-664.000	INTEREST EARNED	0.10	0.00	0.00	0.00	0.00	0.00	
202-000-694.000	OTHER REVENUES	1,740.45	0.00	0.00	520.02	0.00	0.00	
Total Dept 000		1,056,357.74	1,050,740.00	1,053,270.00	842,612.64	1,053,270.00	0.00	
TOTAL Revenues		1,056,357.74	1,050,740.00	1,053,270.00	842,612.64	1,053,270.00	0.00	
Expenditures								
Dept 450-ENGINEERING								
202-450-801.000	PROFESSIONAL/CONSULTANT	563.87	6,500.00	6,500.00	0.00	6,500.00	0.00	
Total Dept 450-ENGINEERING		563.87	6,500.00	6,500.00	0.00	6,500.00	0.00	
Dept 471-MAINTENANCE								
202-471-706.000	SALARIES-PERMANENT	13,865.64	41,200.00	41,200.00	1,910.36	41,200.00	0.00	
202-471-709.000	SALARIES-OVERTIME	4,227.70	10,000.00	10,000.00	782.97	10,000.00	0.00	
202-471-715.000	SOCIAL SECURITY	1,396.95	3,700.00	3,700.00	249.78	3,700.00	0.00	
202-471-716.000	GROUP INSURANCE	13,716.96	11,700.00	11,700.00	11,333.76	11,700.00	0.00	
202-471-716.010	EMPLOYEE HEALTH CONTRIBUTION	(259.25)	(2,300.00)	(2,300.00)	(365.04)	(2,300.00)	0.00	
202-471-716.011	EMPLOYEE DENTAL CONTRIBUTION	(29.61)	0.00	0.00	(20.57)	0.00	0.00	
202-471-718.000	PENSION	3,707.16	10,200.00	14,300.00	408.02	14,300.00	0.00	
202-471-782.000	ROAD MAINTENANCE SUPPLIES	3,890.92	5,000.00	5,000.00	1,500.00	5,000.00	0.00	
202-471-805.000	TREE TRIM/LAWN MAINT	32,107.00	26,000.00	26,000.00	12,000.00	26,000.00	0.00	
202-471-938.000	STREET SWEEPING	35,300.00	36,500.00	36,500.00	19,362.13	36,500.00	0.00	
202-471-939.000	ROAD REPAIRS	163.70	20,000.00	82,500.00	67,313.39	82,500.00	0.00	
202-471-960.000	EDUCATION/TRAINING	0.00	500.00	500.00	0.00	500.00	0.00	
Total Dept 471-MAINTENANCE		108,087.17	162,500.00	229,100.00	114,474.80	229,100.00	0.00	
Dept 481-TRAFFIC								
202-481-786.000	TRAFFIC CONTROL SUPPLIES	0.00	15,000.00	15,000.00	6,391.50	15,000.00	0.00	
202-481-940.000	TRAFFIC SIGNALS	7,382.44	19,000.00	19,000.00	7,600.15	19,000.00	0.00	
Total Dept 481-TRAFFIC		7,382.44	34,000.00	34,000.00	13,991.65	34,000.00	0.00	

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Dept 491-WINTER								
202-491-784.000	SNOW REMOVAL SUPPLIES	30,723.12	40,000.00	40,000.00	46,115.84	49,500.00	9,500.00	[1]
202-491-935.000	VEHICLE MAINTENANCE & REPAIR	1,767.32	10,000.00	10,000.00	396.00	10,000.00	0.00	
Total Dept 491-WINTER		32,490.44	50,000.00	50,000.00	46,511.84	59,500.00	9,500.00	
Dept 500-ADMINISTRATION & RECORD KEEPING								
202-500-965.101	ADMINISTRATIVE SERVICES - GENERAL	104,811.71	104,420.00	104,420.00	104,420.00	104,420.00	0.00	
Total Dept 500-ADMINISTRATION & RECORD KEEPING		104,811.71	104,420.00	104,420.00	104,420.00	104,420.00	0.00	
Dept 906-DEBT SERVICE								
202-906-991.000	PRINCIPAL	200,000.00	0.00	0.00	0.00	0.00	0.00	
202-906-995.000	INTEREST EXPENSE	4,625.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 906-DEBT SERVICE		204,625.00	0.00	0.00	0.00	0.00	0.00	
Dept 999-INTER FUND TRANSFERS								
202-999-999.203	TRANSFER OUT - LOCAL STREETS	524,058.59	522,120.00	522,120.00	522,120.00	522,120.00	0.00	
Total Dept 999-INTER FUND TRANSFERS		524,058.59	522,120.00	522,120.00	522,120.00	522,120.00	0.00	
TOTAL Expenditures		982,019.22	879,540.00	946,140.00	801,518.29	955,640.00	9,500.00	
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		1,056,357.74	1,050,740.00	1,053,270.00	842,612.64	1,053,270.00	0.00	
TOTAL EXPENDITURES		982,019.22	879,540.00	946,140.00	801,518.29	955,640.00	9,500.00	
NET OF REVENUES & EXPENDITURES		74,338.52	171,200.00	107,130.00	41,094.35	97,630.00	(9,500.00)	

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Fund 203 - LOCAL STREET FUND								
Revenues								
Dept 000								
203-000-403.000	PROPERTY TAXES-CURRENT	1,384,699.28	1,341,715.00	1,315,000.00	990,810.57	1,315,000.00	0.00	
203-000-403.050	PROPERTY TAXES-NEZ	651.08	0.00	0.00	0.00	0.00	0.00	
203-000-403.247	TIFA CAPTURE	(37,146.67)	(19,470.00)	(28,155.00)	(27,321.41)	(28,155.00)	0.00	
203-000-410.000	PROPERTY TAXES-CY DPPT COLLECT	0.00	4,300.00	4,300.00	0.00	4,300.00	0.00	
203-000-411.000	WAYNE COUNTY DELINQUENT	(14,469.52)	(254,000.00)	(254,000.00)	128,764.55	(254,000.00)	0.00	
203-000-420.000	PROPERTY TAXES-CY DPPT WRITE OFF	(4,469.40)	(4,000.00)	(4,000.00)	(5,095.88)	(5,095.00)	(1,095.00)	[1]
203-000-577.000	STATE SHARED REVENUE	460,087.65	458,380.00	458,380.00	365,772.93	458,380.00	0.00	
203-000-577.001	OTHER STATE SOURCES	132,226.54	0.00	211,815.00	178,706.56	238,345.00	26,530.00	[2]
203-000-686.090	EMPLOYEE HEALTH CARE REIMBURSEM	119.89	0.00	0.00	0.00	0.00	0.00	
203-000-694.000	OTHER REVENUES	4,288.05	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		1,925,986.90	1,526,925.00	1,703,340.00	1,631,637.32	1,728,775.00	25,435.00	
Dept 999-INTER FUND TRANSFERS								
203-999-699.202	TRANSFER IN MAJOR STREET FUND	524,058.59	522,120.00	522,120.00	522,120.00	522,120.00	0.00	
Total Dept 999-INTER FUND TRANSFERS		524,058.59	522,120.00	522,120.00	522,120.00	522,120.00	0.00	
TOTAL Revenues		2,450,045.49	2,049,045.00	2,225,460.00	2,153,757.32	2,250,895.00	25,435.00	
Expenditures								
Dept 000								
203-000-716.011	EMPLOYEE DENTAL CONTRIBUTION	(25.76)	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		(25.76)	0.00	0.00	0.00	0.00	0.00	
Dept 471-MAINTENANCE								
203-471-706.000	SALARIES-PERMANENT	41,977.04	41,200.00	41,200.00	26,178.65	41,200.00	0.00	
203-471-709.000	SALARIES-OVERTIME	11,915.65	10,000.00	10,000.00	2,327.11	10,000.00	0.00	
203-471-715.000	SOCIAL SECURITY	4,071.99	3,700.00	3,700.00	2,196.50	3,700.00	0.00	
203-471-716.000	GROUP INSURANCE	13,705.38	11,700.00	11,700.00	11,333.77	11,700.00	0.00	
203-471-716.010	EMPLOYEE HEALTH CONTRIBUTION	(1,662.77)	(2,300.00)	(2,300.00)	(775.95)	(2,300.00)	0.00	
203-471-716.011	EMPLOYEE DENTAL CONTRIBUTION	(335.76)	0.00	0.00	(345.69)	0.00	0.00	
203-471-718.000	PENSION	10,553.30	10,200.00	14,300.00	9,457.11	14,300.00	0.00	
203-471-721.000	CLOTHING ALLOWANCE	600.00	0.00	0.00	0.00	0.00	0.00	
203-471-742.000	SMALL TOOLS & EQUIPMENT	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	
203-471-778.000	EQUIPMENT MAINT SUPPLIES	0.00	500.00	500.00	0.00	500.00	0.00	

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203-471-782.000	ROAD MAINTENANCE SUPPLIES	5,202.00	8,000.00	8,000.00	0.00	8,000.00	0.00	
203-471-805.000	TREE TRIM/LAWN MAINT	2,295.00	13,000.00	23,000.00	19,050.00	23,000.00	0.00	
203-471-938.000	STREET SWEEPING	84,755.75	86,200.00	86,200.00	41,416.13	86,200.00	0.00	
203-471-939.000	ROAD REPAIRS	0.00	15,000.00	65,000.00	11,880.47	65,000.00	0.00	
Total Dept 471-MAINTENANCE		173,077.58	198,700.00	262,800.00	122,718.10	262,800.00	0.00	
Dept 481-TRAFFIC								
203-481-786.000	TRAFFIC CONTROL SUPPLIES	0.00	5,000.00	5,000.00	4,992.50	10,000.00	5,000.00	[1]
Total Dept 481-TRAFFIC		0.00	5,000.00	5,000.00	4,992.50	10,000.00	5,000.00	
Dept 491-WINTER								
203-491-784.000	SNOW REMOVAL SUPPLIES	30,724.12	30,000.00	38,000.00	43,549.85	48,500.00	10,500.00	[3]
203-491-935.000	VEHICLE MAINTENANCE & REPAIR	1,767.33	10,000.00	10,000.00	0.00	10,000.00	0.00	
Total Dept 491-WINTER		32,491.45	40,000.00	48,000.00	43,549.85	58,500.00	10,500.00	
Dept 500-ADMINISTRATION & RECORD KEEPING								
203-500-965.101	ADMINISTRATIVE SERVICES - GENERAL	46,008.76	45,835.00	45,835.00	45,835.00	45,835.00	0.00	
Total Dept 500-ADMINISTRATION & RECORD KEEPING		46,008.76	45,835.00	45,835.00	45,835.00	45,835.00	0.00	
Dept 501-NON MOTORIZED								
203-501-965.266	CONTRIBUTION TO MISC GRANTS	38,539.51	0.00	10,540.00	10,539.98	10,540.00	0.00	
203-501-970.002	GREENWAY PROJECT-PHASE 2 CAPITAL	0.00	224,500.00	224,500.00	0.00	224,500.00	0.00	
Total Dept 501-NON MOTORIZED		38,539.51	224,500.00	235,040.00	10,539.98	235,040.00	0.00	
Dept 906-DEBT SERVICE								
203-906-731.000	BANK FEES AND SVC CHARGES	925.00	0.00	0.00	0.00	0.00	0.00	
203-906-991.000	PRINCIPAL	1,090,000.00	1,135,000.00	1,135,000.00	1,135,000.00	1,135,000.00	0.00	
203-906-995.000	INTEREST EXPENSE	116,707.50	71,185.00	71,185.00	71,185.00	71,185.00	0.00	
203-906-999.000	PAYING AGENT FEES	0.00	875.00	875.00	500.00	875.00	0.00	
Total Dept 906-DEBT SERVICE		1,207,632.50	1,207,060.00	1,207,060.00	1,206,685.00	1,207,060.00	0.00	
TOTAL Expenditures		1,497,724.04	1,721,095.00	1,803,735.00	1,434,320.43	1,819,235.00	15,500.00	
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		2,450,045.49	2,049,045.00	2,225,460.00	2,153,757.32	2,250,895.00	25,435.00	
TOTAL EXPENDITURES		1,497,724.04	1,721,095.00	1,803,735.00	1,434,320.43	1,819,235.00	15,500.00	
NET OF REVENUES & EXPENDITURES		952,321.45	327,950.00	421,725.00	719,436.89	431,660.00	9,935.00	

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Fund 265 - DRUG LAW ENFORCEMENT FUND								
Revenues								
Dept 320-DRUG FORFEITURE OPERATIONS - STATE								
265-320-620.000	DRUG FORFEITURE FUNDS	0.00	0.00	2,200.00	2,200.00	2,950.00	750.00	[1]
Total Dept 320-DRUG FORFEITURE OPERATIONS - STATE		0.00	0.00	2,200.00	2,200.00	2,950.00	750.00	
Dept 321-DEA OPERATIONS - FEDERAL								
265-321-620.451	DEA REVENUE	31,437.50	0.00	0.00	0.00	0.00	0.00	
Total Dept 321-DEA OPERATIONS - FEDERAL		31,437.50	0.00	0.00	0.00	0.00	0.00	
TOTAL Revenues		31,437.50	0.00	2,200.00	2,200.00	2,950.00	750.00	
Expenditures								
Dept 320-DRUG FORFEITURE OPERATIONS - STATE								
265-320-740.451	DEA EXPENDITURES	44,926.00	0.00	15,735.00	15,732.00	15,735.00	0.00	
265-320-801.000	PROFESSIONAL/CONSULTANT	(300.00)	0.00	0.00	0.00	0.00	0.00	
265-320-964.000	REFUNDS & REBATES	852.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 320-DRUG FORFEITURE OPERATIONS - STATE		45,478.00	0.00	15,735.00	15,732.00	15,735.00	0.00	
Dept 321-DEA OPERATIONS - FEDERAL								
265-321-740.000	OPERATING SUPPLIES	16,028.00	0.00	8,210.00	8,206.55	8,210.00	0.00	
265-321-740.451	DEA EXPENDITURES	21,432.63	0.00	26,585.00	30,047.60	35,085.00	8,500.00	[2]
265-321-801.000	PROFESSIONAL/CONSULTANT	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00	
265-321-947.000	MOTOR EQUIPMENT RENTAL	0.00	5,000.00	0.00	0.00	0.00	0.00	
265-321-974.100	VEHICLES	0.00	85,000.00	101,190.00	101,186.50	101,190.00	0.00	
Total Dept 321-DEA OPERATIONS - FEDERAL		37,460.63	90,000.00	137,985.00	141,440.65	146,485.00	8,500.00	
TOTAL Expenditures		82,938.63	90,000.00	153,720.00	157,172.65	162,220.00	8,500.00	
Fund 265 - DRUG LAW ENFORCEMENT FUND:								
TOTAL REVENUES		31,437.50	0.00	2,200.00	2,200.00	2,950.00	750.00	
TOTAL EXPENDITURES		82,938.63	90,000.00	153,720.00	157,172.65	162,220.00	8,500.00	
NET OF REVENUES & EXPENDITURES		(51,501.13)	(90,000.00)	(151,520.00)	(154,972.65)	(159,270.00)	(7,750.00)	

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Fund 403 - COURT/JUSTICE CENTER BLDG FUND								
Revenues								
Dept 000								
403-000-607.000	FEES	57,369.00	53,000.00	53,000.00	62,507.20	68,500.00	15,500.00	[1]
Total Dept 000		57,369.00	53,000.00	53,000.00	62,507.20	68,500.00	15,500.00	
TOTAL Revenues		57,369.00	53,000.00	53,000.00	62,507.20	68,500.00	15,500.00	
Expenditures								
Dept 999-INTER FUND TRANSFERS								
403-999-999.347	TRANSFER OUT - JUSTICE CENTER BONI	0.00	53,000.00	53,000.00	62,507.20	68,500.00	15,500.00	[1]
403-999-999.402	TRANSFER OUT - JUSTICE CENTER CONS	57,369.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 999-INTER FUND TRANSFERS		57,369.00	53,000.00	53,000.00	62,507.20	68,500.00	15,500.00	
TOTAL Expenditures		57,369.00	53,000.00	53,000.00	62,507.20	68,500.00	15,500.00	
Fund 403 - COURT/JUSTICE CENTER BLDG FUND:								
TOTAL REVENUES		57,369.00	53,000.00	53,000.00	62,507.20	68,500.00	15,500.00	
TOTAL EXPENDITURES		57,369.00	53,000.00	53,000.00	62,507.20	68,500.00	15,500.00	
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	

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Fund 592 - WATER AND SEWER FUND								
Revenues								
Dept 000								
592-000-686.090	FEDERAL WITHHOLDING	563.60	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		563.60	0.00	0.00	0.00	0.00	0.00	
Dept 564-WATER & SEWER SYSTEMS								
592-564-411.000	WAYNE COUNTY DELINQUENT	(816,971.43)	(500,000.00)	(800,000.00)	561,340.99	[illegible]	0.00	
592-564-420.000	PROPERTY TAXES-CY DPPT WRITE OFF	0.00	(25,000.00)	(25,000.00)	0.00	[illegible]	0.00	
592-564-513.000	FEDERAL GRANT	5,098.01	0.00	0.00	0.00	0.00	0.00	
592-564-607.000	FEES	61,820.21	46,000.00	46,000.00	56,120.00	56,120.00	10,120.00	[1]
592-564-650.010	WATER SALES CONSUMPTION	2,902,306.37	3,378,000.00	3,378,000.00	2,640,101.37	3,378,000.00	0.00	
592-564-650.050	SALES OF METERS	350.00	4,000.00	4,000.00	5,244.78	5,240.00	1,240.00	[1]
592-564-650.090	SUR-CHARGE	161,186.53	103,000.00	103,000.00	149,886.90	151,000.00	48,000.00	[1]
592-564-650.100	SEWER SALES CONSUMPTION	7,014,482.78	7,511,000.00	7,511,000.00	5,861,690.19	7,511,000.00	0.00	
592-564-650.150	SEWER SALES FIXED CHARGE	(1,692.20)	0.00	0.00	(245.21)	0.00	0.00	
592-564-650.200	COURT ORDERED CREDIT	(5,170.58)	0.00	0.00	(891.53)	0.00	0.00	
592-564-660.000	PENALTIES	210,092.36	250,000.00	250,000.00	267,140.69	250,000.00	0.00	
592-564-661.000	ADMIN. FEE-ROLL TO TAX	794,752.10	250,000.00	600,000.00	622,787.14	600,000.00	0.00	
592-564-664.000	INTEREST EARNED	(5,672.33)	0.00	0.00	0.00	0.00	0.00	
592-564-673.100	SALE OF FIXED ASSETS	450.00	0.00	0.00	0.00	0.00	0.00	
592-564-676.000	REIMBURSEMENTS	0.00	0.00	0.00	1,335.19	0.00	0.00	
592-564-687.000	REFUNDS & REBATES	(3,417.98)	0.00	0.00	(680.80)	0.00	0.00	
592-564-694.000	OTHER REVENUES	2,085.77	2,000.00	2,000.00	0.00	2,000.00	0.00	
Total Dept 564-WATER & SEWER SYSTEMS		10,319,699.61	11,019,000.00	11,069,000.00	10,163,829.71	11,128,360.00	59,360.00	
Dept 906-DEBT SERVICE								
592-906-403.000	PROPERTY TAXES-CURRENT	1,385,397.76	1,296,915.00	1,296,915.00	963,901.09	1,296,915.00	0.00	
592-906-403.050	PROPERTY TAXES-NEZ	649.90	0.00	0.00	0.00	0.00	0.00	
592-906-403.200	PROPERTY TAXES-LAND BANK CAPTURE	0.00	(1,315.00)	(1,315.00)	0.00	[illegible]	0.00	
592-906-403.247	TIFA CAPTURE	(37,079.25)	(19,440.00)	(28,105.00)	(27,271.83)	[illegible]	0.00	
592-906-404.200	REAL PROPERTY-PY IFT REFUNDS	(3,045.77)	0.00	0.00	0.00	0.00	0.00	
592-906-410.000	PROPERTY TAXES-CY DPPT COLLECT	2,510.40	4,200.00	4,200.00	0.00	4,200.00	0.00	
592-906-411.000	WAYNE COUNTY DELINQUENT	(104,173.69)	(250,000.00)	(250,000.00)	166,376.46	[illegible]	0.00	
592-906-420.000	PROPERTY TAXES-CY DPPT WRITE OFF	(4,461.55)	(9,600.00)	(9,600.00)	(4,960.79)	[illegible]	0.00	
592-906-650.900	DEBT SERVICE FIXED CHARGE	(227.53)	0.00	0.00	(48.45)	0.00	0.00	
Total Dept 906-DEBT SERVICE		1,239,570.27	1,020,760.00	1,012,095.00	1,097,996.48	1,012,095.00	0.00	
TOTAL Revenues		11,559,833.48	12,039,760.00	12,081,095.00	11,261,826.19	12,140,455.00	59,360.00	

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Expenditures								
Dept 000								
592-000-716.011	EMPLOYEE DENTAL CONTRIBUTION	(199.65)	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		(199.65)	0.00	0.00	0.00	0.00	0.00	
Dept 564-WATER & SEWER SYSTEMS								
592-564-705.001	RESTORE PERSONNEL SAVINGS	0.00	8,570.00	0.00	0.00	0.00	0.00	
592-564-706.000	SALARIES-PERMANENT	402,757.51	430,300.00	430,300.00	388,327.23	430,300.00	0.00	
592-564-707.000	SALARIES-TEMPORARY	240.00	0.00	0.00	0.00	0.00	0.00	
592-564-708.000	SICK VACATION FINAL PAYOUT	511.09	0.00	8,300.00	10,268.41	10,270.00	1,970.00	[2]
592-564-709.000	SALARIES-OVERTIME	72,644.58	75,000.00	75,000.00	80,273.01	85,000.00	10,000.00	[1]
592-564-715.000	SOCIAL SECURITY	35,468.11	37,600.00	37,600.00	36,336.21	38,600.00	1,000.00	[1]
592-564-716.000	GROUP INSURANCE	137,034.83	122,700.00	122,700.00	112,422.50	122,700.00	0.00	
592-564-716.010	EMPLOYEE HEALTH CONTRIBUTION	(24,519.01)	(24,700.00)	(24,700.00)	(16,265.70)	(24,700.00)	0.00	
592-564-716.011	EMPLOYEE DENTAL CONTRIBUTION	(4,054.49)	0.00	0.00	(5,944.31)	0.00	0.00	
592-564-716.999	OPEB EXPENSE	(31,541.00)	0.00	0.00	0.00	0.00	0.00	
592-564-718.000	PENSION	(35,456.18)	105,400.00	139,305.00	113,713.76	139,305.00	0.00	
592-564-721.000	CLOTHING ALLOWANCE	4,200.00	5,400.00	5,400.00	4,800.00	5,400.00	0.00	
592-564-740.000	OPERATING SUPPLIES	84,182.05	26,500.00	26,500.00	6,352.87	26,500.00	0.00	
592-564-742.000	SMALL TOOLS & EQUIPMENT	507.49	5,150.00	5,150.00	256.80	5,150.00	0.00	
592-564-761.000	FUEL	25,759.52	50,000.00	50,000.00	18,072.86	50,000.00	0.00	
592-564-778.000	EQUIPMENT MAINT SUPPLIES	2,310.72	20,600.00	5,600.00	0.00	5,600.00	0.00	
592-564-779.000	PUMP STATION SUPPLIES	15,531.28	20,600.00	20,600.00	3,101.80	20,600.00	0.00	
592-564-780.000	SEWER MAINTENANCE SUPPLY	2,126.72	15,450.00	15,450.00	5,920.69	15,450.00	0.00	
592-564-785.000	WATER MAIN SUPPLIES	45,660.01	42,000.00	117,000.00	110,796.30	117,000.00	0.00	
592-564-801.000	PROFESSIONAL/CONSULTANT	125,878.69	190,000.00	199,730.00	133,660.73	199,730.00	0.00	
592-564-806.000	REPAIRS	1,144.50	20,000.00	201,000.00	181,183.87	181,175.00	(19,825.00)	[1]
592-564-850.000	TELEPHONE	0.00	12,360.00	12,360.00	0.00	0.00	(12,360.00)	[3]
592-564-864.000	CONFERENCES/WORKSHOPS	398.00	1,000.00	0.00	0.00	0.00	0.00	
592-564-900.000	PRINTING & ADVERTISING	52,593.65	49,000.00	49,000.00	45,613.61	89,000.00	40,000.00	[4]
592-564-920.000	UTILITIES	9,507.29	0.00	0.00	0.00	0.00	0.00	
592-564-924.100	SEWER FIXED COSTS	3,100,284.24	3,307,500.00	3,307,500.00	2,323,303.02	3,307,500.00	0.00	
592-564-927.000	WATER PURCHASED	1,692,604.41	1,756,230.00	1,756,230.00	1,299,196.94	1,756,230.00	0.00	
592-564-933.000	EQUIPMENT MAINTENANCE	8,314.11	20,000.00	43,000.00	2,454.51	43,000.00	0.00	
592-564-933.010	CSO OPERATION & MAINT	766,518.24	1,300,000.00	1,306,000.00	861,676.42	1,344,575.00	38,575.00	[5]
592-564-935.000	VEHICLE MAINTENANCE & REPAIR	40,911.23	80,000.00	80,000.00	39,336.02	80,000.00	0.00	
592-564-958.000	SUBSCRIPTIONS/MEMBERSHIPS	695.00	1,030.00	1,030.00	509.00	1,030.00	0.00	
592-564-960.000	EDUCATION/TRAINING	0.00	1,030.00	4,030.00	2,683.50	4,030.00	0.00	
592-564-963.000	IN LIEU OF TAXES	450,000.00	450,000.00	450,000.00	450,000.00	450,000.00	0.00	

05/31/2016 REVENUE AND EXPENDITURE REPORT FOR CITY OF INKSTER
PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	2015-2016 Proposed Amended Budget	2015-2016 Proposed Budget Amendment	TM
592-564-964.000	REFUNDS & REBATES	130.00	0.00	2,610.00	2,609.63	2,610.00	0.00	
592-564-965.101	ADMINISTRATIVE SERVICES - GENERAL	760,000.00	760,000.00	760,000.00	760,000.00	760,000.00	0.00	
592-564-968.000	DEPRECIATION AND DEPLETION	1,248,253.18	0.00	0.00	0.00	0.00	0.00	
Total Dept 564-WATER & SEWER SYSTEMS		8,990,595.77	8,888,720.00	9,206,695.00	6,970,659.68	9,266,055.00	59,360.00	
Dept 906-DEBT SERVICE								
592-906-991.000	PRINCIPAL - TAX SUPPORTED	0.00	925,000.00	925,000.00	0.00	925,000.00	0.00	
592-906-991.001	PRINCIPAL - TAX SUPPORTED	0.00	1,145,000.00	1,145,000.00	0.00	1,145,000.00	0.00	
592-906-991.005	PRINCIPAL	0.00	367,130.00	367,130.00	0.00	367,130.00	0.00	
592-906-995.000	INTEREST EXPENSE - TAX SUPPORTED	49,713.31	22,200.00	22,200.00	22,200.00	22,200.00	0.00	
592-906-995.001	INTEREST - TAX SUPPORTED	515,912.35	488,690.00	488,690.00	485,584.03	488,690.00	0.00	
592-906-995.005	INTEREST	60,288.44	49,520.00	49,520.00	49,517.58	49,520.00	0.00	
592-906-999.000	PAYING AGENT FEES	500.00	0.00	0.00	500.00	0.00	0.00	
Total Dept 906-DEBT SERVICE		626,414.10	2,997,540.00	2,997,540.00	557,801.61	2,997,540.00	0.00	
Dept 941-INSURANCE								
592-941-718.001	PENSION - PRUDENTIAL PREFUNDING	29,693.64	32,670.00	50,935.00	50,934.44	50,935.00	0.00	
Total Dept 941-INSURANCE		29,693.64	32,670.00	50,935.00	50,934.44	50,935.00	0.00	
TOTAL Expenditures		9,646,503.86	11,918,930.00	12,255,170.00	7,579,395.73	12,314,530.00	59,360.00	
Fund 592 - WATER AND SEWER FUND:								
TOTAL REVENUES		11,559,833.48	12,039,760.00	12,081,095.00	11,261,826.19	12,140,455.00	59,360.00	
TOTAL EXPENDITURES		9,646,503.86	11,918,930.00	12,255,170.00	7,579,395.73	12,314,530.00	59,360.00	
NET OF REVENUES & EXPENDITURES		1,913,329.62	120,830.00	(174,075.00)	3,682,430.46	[illegible]	0.00	

City of Inkster

Fiscal Year Ending June 30, 2016

Fourth Quarter Budget Amendments

Tickmark Legend

General Fund

[1] Based on historical data, we expect favorable variance in Wayne County chargebacks for FY 2016. In addition, the County Treasurer is timelier in the distribution of tax sale auction revenue.

[2] Adjustment reflects expectations by the end of the fiscal year.

[3] Increase to account for the Jordan settlement ($20k), Holton settlement ($87.5k) and Randazzo settlement ($150k) cases. **Note:** City will receive an insurance reimbursement for the Holton settlement case.

[4] Adjust to reflect legal expenses for the charter revision board.

[5] Adjustment reflects final payout and true-up costs for a retired Court Administrator and Court Clerk.

[6] Adjust to account for true-up costs for services provided by Cornerstone.

[7] Adjustment to account for additional legal fees paid to all outside attorneys for services provided, primarily the Diedo v Lt. Twardzik case.

[8] In addition to the $1.37m judgment levy, adjustment reflects the initial $75k payment for the Dent settlement case.

[9] Adjust for the resignation of the Deputy HR Director and addition of temporary HR assistance.

[10] Increase in police department expenditures relates to overtime and related pension and fringe benefits.

[11] Adjust to reflect the projected final payout for Patrol Officer Randazzo.

[12] Adjust to account for City of Westland dispatch true-up cost and temporary administrative assistant support for the Chief of Police.

[13] Adjust building revenue accounts for the expected year-end balance. ***Note:*** The expenditures are also adjusted to account for the 70% fee from McKenna and true-up costs.

[14] Adjust to reflect pension and other non-work wages (i.e. sick and vacation) no longer eligible for CDBG reimbursement. Budget amendment moves wages/fringes from CDBG Fund to the General Fund – Code Enforcement Department.

[15] FY 2016 budget amendment one increased wages to account for weed cutting expenses paid through the General Fund. Budget amendment four reflects the actual expectations, as limited CDBG funding is still available for this program.

[16] Adjust to account for office furniture for the Planner expected to be hired in FY 2017 ($7k) and ($2k) for the purchase of lateral file cabinets.

[17] Adjust to account for public hearing notices.

Major Street Fund

[1] Adjustment to reflect the purchase of additional salt.

Local Street Fund

[1] Adjustment reflects expectations by the end of the fiscal year.

[2] Increase to account for additional 4th quarter MDOT payment expected to be received by August 31st.

[3] Adjustment to reflect the purchase of additional salt.

Drug Forfeiture Fund

[1] Adjustment reflects expectations by the end of the fiscal year.

[2] BA2 increased the budget to purchase 15 Tasers with equipment, batteries, and holsters. Adjustments in BA4 relates to the additional cost of $3.5k to complete the purchase. Additionally, adjust for the purchase of in-car printers for the use of printing tickets. The negative net revenues over expenditures indicate that these will be funded by Drug Forfeiture Fund Balance, which is sufficient to fund these net expenditures.

Court/Justice Center Bldg Fund

[1] Adjusted to reflect actual expectations by the end of the fiscal year.

Water and Sewer Fund

[1] Adjustment reflects expectations by the end of the fiscal year.

[2] Increase to account for a retiree's final payout.

[3] All telephone expenses are centralized in the General Fund – IT department. Adjustment reflects eliminating the expense in the Water and Sewer Fund.

[4] Increase to account for the printing and mailing of monthly water bills.

[5] Adjust to cover the "true-up" cost for the Inkster Road CSO.

REQUEST FOR COUNCIL ACTION

To: Mark Stuhldreher, Interim City Manager **Date: June 14, 2016**

From: Jerome Bivins, DPS Deputy Director **Date for Council's Consideration: June 20, 2016**

ACTION REQUESTED: Consider authorizing Administration to enter into a purchase agreement installment with DTE Energy to replace all the City's street lights, on Inkster Road from Cherry Hill to Annapolis and Cherry Hill from Inkster Road to Beech Daly, with more cost efficient light bulbs.

Current Action ___X___ Emergency _____ Future _____

Funds Budgeted: If Yes ____ Account # Use of Fund Balance No __ X __

Treasurer's Approval MDS

BACKGROUND:

For the past fifty (50) years, the city of Inkster's street light bulbs have consisted of MV (mercury vapor) and HPS (high pressure sodium) bulbs, which has costed the City over $600,000.00 a year. In an effort to reduce costs, the Department of Public Services Deputy Director and the City Manager met with DTE Energy, and DTE Energy is now providing a recommendation to begin a Phase I of a six (6) year plan for changing our outdated street lights to the more efficient LED (light-emitting diode) for the entire city. Phase I is to replace light bulbs on Inkster Road from Cherry Hill to Annapolis and Cherry Hill from Inkster Road to Beech Daly. Currently, the monthly invoice for this section is $37,000 per year. Expected future annual expenses for this is set at $16,000 per year, which is a $20,300 annual savings (see attached document).

SCOPE OF SERVICES:

To allow DTE Energy to install more cost efficient light bulbs starting on Inkster Road from Cherry Hill to Annapolis and Cherry Hill from Inkster Road to Beech Daly.

JUSTIFICATION:

The City is looking to cut costs in half by upgrading from MV and HPS street lights to LED street lights.

PROJECT IMPROVEMENTS:

Improve and promote the image of Inkster.

COSTS:

$28,015.00, which would be recovered after one (1) year due to a reduced monthly bill.

$35,269.00	Cost to Convert Bulbs
- 7,254.00	DTE Labor Contributions
- 6,010.00	Rebate
$22,005.00	Net Cost to City

PROJECTED TIME TABLE:

Six (6) to twelve (12) weeks upon approval.

RESOLUTION:

Authorization is hereby given to the Deputy Director of DPS, as a representative of the City of Inkster to enter into a purchase agreement installment with DTE Energy to replace all the City's street lights, on Inkster Road from Cherry Hill to Annapolis and Cherry Hill from Inkster Road to Beech Daly, with more cost efficient light bulbs.

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

MASTER AGREEMENT FOR MUNICIPAL STREET LIGHTING

This Master Agreement For Municipal Street Lighting ("Master Agreement") is made between The Detroit Edison Company ("Company") and City of Inkster ("Customer") as of June 21, 2016.

RECITALS

A. Customer may, from time to time, request the Company to furnish, install, operate and/or maintain street lighting equipment for Customer.

B. Company may provide such services, subject to the terms of this Master Agreement.

Therefore, in consideration of the foregoing, Company and Customer hereby agree as follows:

AGREEMENT

1. Master Agreement. This Master Agreement sets forth the basic terms and conditions under which Company may furnish, install, operate and/or maintain street lighting equipment for Customer. Upon the Parties agreement as to the terms of a specific street lighting transaction, the parties shall execute and deliver a Purchase Agreement in the form of the attached Exhibit A (a "Purchase Agreement"). In the event of an inconsistency between this Agreement and any Purchase Agreement, the terms of the Purchase Agreement shall control.

2. Rules Governing Installation of Equipment and Electric Service. Installation of street light facilities and the extension of electric service to serve those facilities are subject to the provisions of the Company's Rate Book for Electric Service (the "Tariff"), Rule C 6.1, Extension of Service (or any other successor provision), as approved by the The Michigan Public Service Commission ("MPSC") from time to time.

3. Contribution in Aid of Construction. In connection with each Purchase Agreement and in accordance with the applicable Orders of the MPSC, Customer shall pay to Company a contribution in aid of construction ("CIAC") for the cost of installing Equipment ("as defined in the applicable Purchase Agreement") and recovery of costs associated with the removal of existing equipment, if any. The amount of the CIAC (the "CIAC Amount") shall be an amount equal to the total construction cost (including all labor, materials and overhead charges), less an amount equal to three years revenue expected from such new equipment. The CIAC Amount will be as set forth on the applicable Purchase Agreement. The CIAC Amount does not include charges for any additional cost or expense for unforeseen underground objects, or unusual conditions encountered in the construction and installation of Equipment. If Company encounters any such unforeseen or unusual conditions, which would increase the CIAC Amount, it will suspend the construction and installation of Equipment and give notice of such conditions to the Customer. The Customer will either pay additional costs or modify the work to be performed. If the work is modified, the CIAC Amount will be adjusted to account for such modification. Upon any such

suspension and/or subsequent modification of the work, the schedule for completion of the work shall also be appropriately modified.

4. Payment of CIAC Amount. Customer shall pay the CIAC Amount to Company as set forth in the applicable Purchase Agreement. Failure to pay the CIAC Amount when due shall relieve Company of its obligations to perform the work required herein until the CIAC Amount is paid.

5. Modifications. Subject to written permission of the respective municipality, after installation of the Equipment, any cost for additional modifications, relocations or removals will be the responsibility of the requesting party.

6. Maintenance, Replacement and Removal of Equipment. In accordance with the applicable Orders of the MPSC, under the Municipal Street Lighting Rate (as defined below), Company shall provide the necessary maintenance of the Equipment, including such replacement material and equipment as may be necessary. Customer may not remove any Equipment without the prior written consent of Company.

7. Street Lighting Service Rate.

a. Upon the installation of the Equipment, the Company will provide street lighting service to Customer under Option 1 of the Municipal Street Lighting Rate set forth in the Tariff, as approved by the MPSC from time to time, the terms of which are incorporated herein by reference.

b. The provision of street lighting service is also governed by rules for electric service established in MPSC Case Number U-6400. The Street Lighting Rate is subject to change from time to time by orders issued by the MPSC.

8. Contract Term. This Agreement shall commence upon execution and terminate on the later of (a) five (5) years from the date hereof or(b) the date on which the final Purchase Agreement entered into under this Master Agreement is terminated. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.

9. Design Responsibility for Street Light Installation. The Company installs municipal street lighting installations following Illuminating Engineering Society of North America ("IESNA") recommended practices. If the Customer submits its own street lighting design for the street light installation or if the street lighting installation requested by Customer does not meet the IESNA recommended practices, Customer acknowledges the Company is not responsible for lighting design standards.

10. New Subdivisions. Company agrees to install street lights in new subdivisions when subdivision occupancy reaches a minimum of 80%. If Customer wishes to have installation occur prior to 80% occupancy, then Customer acknowledges it will be financially

responsible for all damages (knockdowns, etc.) and requests for modifications (movements due to modified curb cuts from original design, etc.).

11. Force Majeure. The obligation of Company to perform this Agreement shall be suspended or excused to the extent such performance is prevented or delayed because of acts beyond Company's reasonable control, including without limitation acts of God, fires, adverse weather conditions (including severe storms and blizzards), malicious mischief, strikes and other labor disturbances, compliance with any directives of any government authority, including but not limited to obtaining permits, and force majeure events affecting suppliers or subcontractors.

12. Subcontractors. Company may sub-contract in whole or in part its obligations under this Agreement to install the Equipment and any replacement Equipment.

13. Waiver; Limitation of Liability. To the maximum extent allowed by law, Customer hereby waives, releases and fully discharges Company from and against any and all claims, causes of action, rights, liabilities or damages whatsoever, including attorney's fees, arising out of the installation of the Equipment and/or any replacement Equipment, including claims for bodily injury or death and property damage, unless such matter is caused by or arises as a result of the sole negligence of Company and/or its subcontractors. Company shall not be liable under this Agreement for any special, incidental or consequential damages, including loss of business or profits, whether based upon breach of warranty, breach of contract, negligence, strict liability, tort or any other legal theory, and whether or not Company has been advised of the possibility of such damages. In no event will Company's liability to Customer for any and all claims related to or arising out of this Agreement exceed the CIAC Amount set forth in the Purchase Order to which the claim relates.

14. Notices. All notices required by the Agreement shall be in writing. Such notices shall be sent to Company at The Detroit Edison Company, Community Lighting Group, 8001 Haggerty Rd, Belleville, MI 48111 and to Customer at the address set forth on the applicable Purchase Agreement. Notice shall be deemed given hereunder upon personal delivery to the addresses set forth above or, if properly addressed, on the date sent by certified mail, return receipt requested, or the date such notice is placed in the custody of a nationally recognized overnight delivery service. A party may change its address for notices by giving notice of such change of address in the manner set forth herein.

15. Representations and Warranties. Company and Customer each represent and warrant that: (a) it has full corporate or public, as applicable, power and authority to execute and deliver this Agreement and to carry out the actions required of it by this Agreement; (b) the execution and delivery of this Agreement and the transactions contemplated hereby have been duly and validly authorized by all necessary corporate or public, as applicable, action required on the part of such party; and (c) this Agreement constitutes a legal, valid, and binding agreement of such party.

16. Miscellaneous.

a. This Agreement is the entire agreement of the parties concerning the subject matter hereof and supersedes all prior agreements and understandings. Any amendment or modification to this Agreement must be in writing and signed by both parties.

b. Customer may not assign its rights or obligations under this Agreement without the prior written consent of Company. This Agreement shall be binding upon and shall inure to the benefit of the parties' respective successors and permitted assigns. This Agreement is made solely for the benefit of Company, Customer and their respective successors and permitted assigns and no other party shall have any rights to enforce or rely upon this Agreement.

c. A waiver of any provision of this Agreement must be made in writing and signed by the party against whom the waiver is enforced. Failure of any party to strictly enforce the terms of this Agreement shall not be deemed a waiver of such party's rights hereunder.

d. The section headings contained in this Agreement are for convenience only and shall not affect the meaning or interpretation thereof.

e. This Agreement shall be construed in accordance with the laws of the State of Michigan, without regard to any conflicts of law principles. The parties agree that any action with respect to this Agreement shall be brought in the courts of the State of Michigan and each party hereby submits itself to the exclusive jurisdiction of such courts.

f. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together will constitute one and the same instrument.

g. The invalidity of any provision of this Agreement shall not invalidate the remaining provisions of the Agreement.

****

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:	Customer:
The Detroit Edison Company	[City of Inkster]
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____

Exhibit A to Master Agreement

Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of June 21, 2016] between The Detroit Edison Company ("Company") and [City of Inkster] ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated [June 21, 2016] (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	[TBD] If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: [####### or N/A]	
2. Location where Equipment will be installed:	[Inkster - Cherry Hill and Annapolis Cherry Hill -Inkster and Beech Daly], as more fully described on the map attached hereto as Attachment 1.	
3. Total number of lights to be installed:	[118]	
4. Description of Equipment to be installed (the "Equipment"):	(1-250MV, 90-400MV, 4-250HPS to 65w LED and 22-400 MV and 1-250HPS to 135w LED)	
5. Estimated Total Annual Lamp Charges	$16,701.00	
6. Computation of Contribution in aid of Construction ("CIAC Amount")	Total estimated construction cost, including labor, materials, and overhead:	$28,015.00
	Credit for 3 years of lamp charges:	$0.00
	CIAC Amount (cost minus revenue)	**$28,015.00**
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) ☐ YES ☒ NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices X _____	
10. Customer Address for Notices:	[29600 Princeton] [Inkster, MI 48141] [Jerome Bivins]	

Rev. 09/12

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) ☐YES ☒NO

If "Yes" is checked; Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least 0 posts and 0 luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____. Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: _____ Title: _____

Phone Number:_____ Email: _____

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warrantees, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

12. Experimental Emerging Lighting Technology ("EELT") Terms:

All or a portion of the Equipment consists of EELT: (check one) ☒YES ☐NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer's specific pilot project EELT equipment. .

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

****

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:	Customer:
The Detroit Edison Company	[City of Inkster]
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____

Attachment 1 to Purchase Agreement

Map of Location

[To be attached]

Current Invoiced Rate							Future Invoiced Rate						
Current Watt	Type	Quantity OH	Annual Rate OH lum	Quantity UG	Annual Rate UG per lum	Current Invoice Totals	New Watt	Type	Quantity OH	Annual Rate OH per lum	Quantity UG	Annual Rate UG per lum	Future Invoiced Total
100	MV		$163.36		$370.85	$0.00	65	LED		$137.80		$292.80	$0.00
175	MV		$211.53		$426.29	$0.00	65	LED	95	$137.80		$292.80	$13,091.00
250	MV	1	$238.17		$470.02	$238.17	135	LED		$156.97		$311.97	$0.00
400	MV	112	$317.16		$559.50	$35,521.92	135	LED	22	$156.97		$311.97	$3,453.34
1000	MV		$565.56		$785.83	$0.00	280	LED		$198.04		$353.04	$0.00
70	HPS		$183.94		$337.75	$0.00	65	LED		$137.80		$292.80	$0.00
100	HPS		$193.50		$347.17	$0.00	65	LED		$137.80		$292.80	$0.00
150	HPS		$211.53		$378.65	$0.00	135	LED		$156.97		$311.97	$0.00
250	HPS	5	$246.78		$442.30	$1,233.90	135	LED	1	$156.97		$311.97	$156.97
400	HPS		$321.87		$539.59	$0.00	280	LED		$198.04		$353.04	$0.00
1000	HPS		$595.97		$701.33	$0.00	280	LED		$198.04		$353.04	$0.00
400	MV		$317.16		$559.50	$0.00	280	LED		$198.04		$353.04	$0.00
400	HPS		$321.87		$539.59	$0.00	135	LED		$156.97		$311.97	$0.00

P141

Inkster - Cherry Hill and Annapolis
Cherry Hill -Inkster and Beech Daly

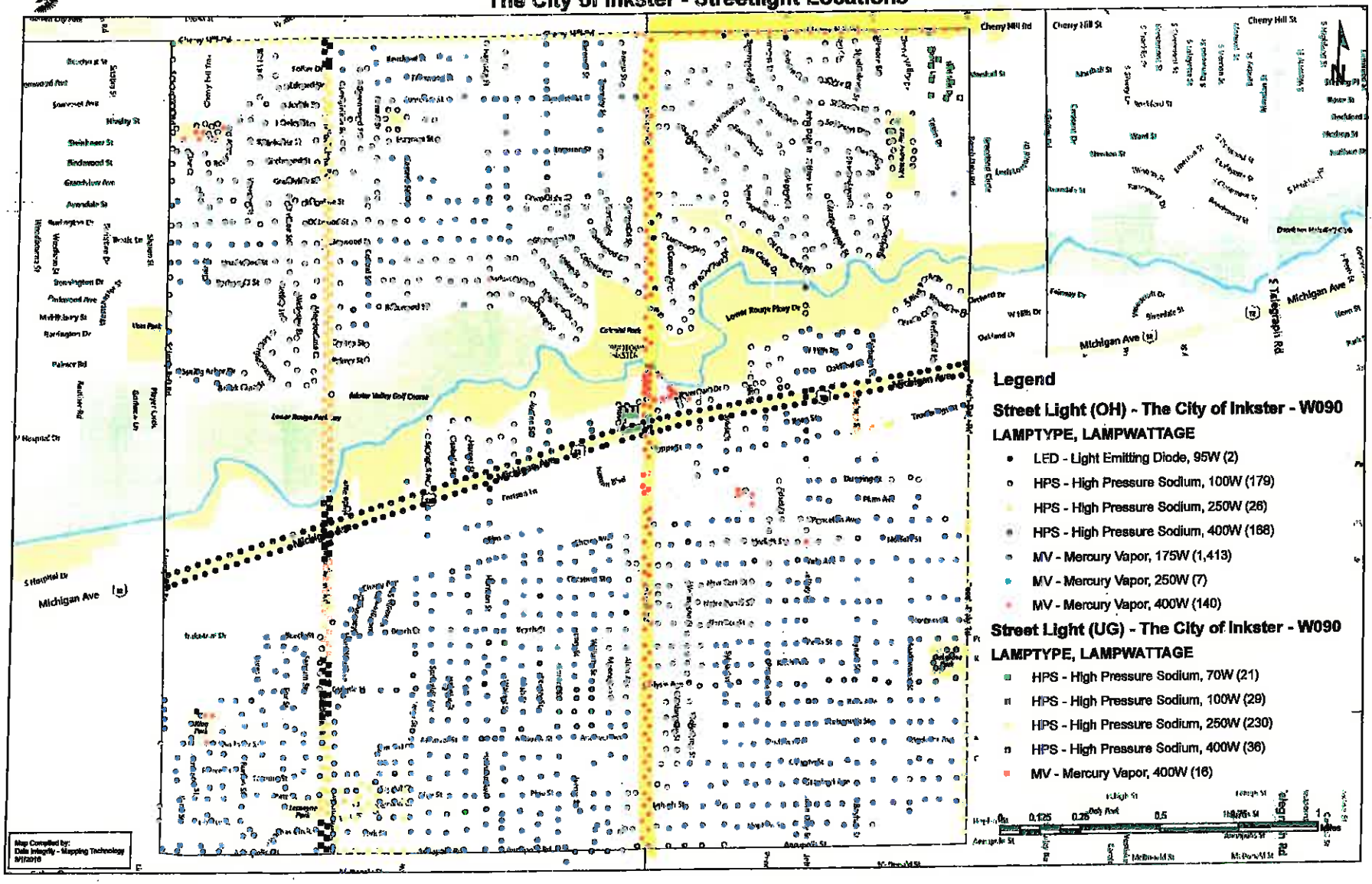
Currently	
Total Current Lums	118
Total Invoice with Current Rates	$36,993.99

Note: EO Rebate will be issued directly to customer. DTE will assist the customer with the EO application process.

Proposed Conversion	
Total Future Lums	118
Total Future Invoice with Curent Rat	$16,701.31
Annual Savings	$20,292.68
Cost to Convert (CTC)	$35,269.00
DTE labor contribution	$7,254.00
EO Rebate (EO)	$6,010.00
CTC less EO less DTE Contribution	$22,005.00
Payback is CIAC Amount less EO rebate (yrs) divide by Annual Savings	1.08

CIAC Amount due to DTE	$28,015.00

The City of Inkster - Streetlight Locations



REQUEST FOR COUNCIL ACTION

To: Mark Stuhldreher, Treasurer/Interim City Manager **Date: June 15, 2016**

From: M. Jeannie Fields, Manager **Date for Council Consideration: June 20, 2016**
Community Development

ACTION REQUESTED: Consider approval of a Special Conditions Use (SCU 16-19) to allow a Medical Marijuana Provisionary Center located at 29385 Cherry Hill in the B-2 Thoroughfare Mixed Use District with conditions noted as recommended by the Planning Commission. The applicant is Samantha Bevins.

Current Action ___X____ Emergency _____ Future _____

Funds Budgeted: If Yes _____ Account #_____ No _____ N/A __X___

Treasurer's Approval _____

BACKGROUND INFORMATION

On Monday, June 13, 2016, the Inkster Planning Commission conducted a public hearing as a requirement for a Special Conditions Use for the consideration of a Medical Marijuana Provisionary Center to be located at 29385 Cherry Hill in the B-2 Thoroughfare Mixed Use District. Samantha Bevins is the applicant.

The Planning Commission reviewed the Special Conditions Use along with the accompanying Site Plan. The Special Conditions Use request was approved with the following conditions:

1. The results of the public hearing are consistent with the findings presented in the Special Conditions Use planning letter.
2. Other City Departments comments are adequately addressed, if any.
3. The Chief of Police approves the security plan and system.

Draft minutes from the meeting are attached along with applicant information and associated maps.

Per the Business License Ordinance, a limit of three (3) licenses has been placed on the number of Medical Marijuana Provisionary Centers in the City. Two (2) licenses have been issued to date and a third provisionary center applicant appeared before City Council on June 6, 2016, and received Special Conditions Use approval with conditions per the recommendation of the Planning Commission. The site plan was approved by the Planning Commission with conditions March 14, 2016. A business license has not been issued for this applicant.

SCOPE OF SERVICES

N/A

JUSTIFICATION

Per the McKenna Special Conditions Use letter dated May 20, 2016, the proposed use will meet the special conditions use criteria stated in the City's Zoning Ordinance when the above conditions are met.

PROJECT OR IMPROVEMENT TASKS

1. Develop a plan to diversify the tax base to ensure a sustainable budget for Inkster.

COSTS

All costs are incurred by the petitioner and must be paid in full prior to final approval.

PROJECT TIME TABLE

N/A

RESOLUTION

Resolved by _____ Seconded by _____

To approve a Special Conditions Use (SCU 16-19) to allow a Medical Marijuana Provisionary Center located at 29385 Cherry Hill in the B-2 Thoroughfare Mixed Use District with conditions noted as recommended by the Planning Commission.

Yes:
No:
Absent:

CITY OF INKSTER
PLANNING COMMISSION
MINUTES

A regular meeting was held on **Monday, June 13, 2016**, in the Inkster Council Chambers, located at 26215 Trowbridge, Inkster, Michigan, 48141.

A quorum was reached. Chairman Hendricks called the meeting to order at 6:02 p.m.

I. ROLL CALL

Present: Chairman Hendricks, Vice Chairman Garrett, Secretary Chisholm (6:27 pm), Commissioners Cain, Davis, Nolen (6:04 pm), Ratliff and Thomas (depart 6:28 pm)

Absent: Chairman Wells

Others in attendance: Mark Stuhldreher, Interim City Manager/Treasurer
David Jones, Attorney
M. Jeannie Fields, Community Development Manager
Samantha Bevins, Applicant
Moe Khatib, Applicant
Timothy Williams, Mayor Pro Tem

Public in Attendance: Yvette Brock, Diane Copland, Latrica Smith, Quinella Smith and Eunela Williams

II. ADOPTION OF AGENDA

MOVED by Thomas, Seconded by Ratliff to adopt the Agenda. **MOTION CARRIED unanimously.**

III. ADOPTION OF MINUTES of May 9, 2016

MOVED by Garrett, Seconded by Davis to adopt the Minutes of May 9, 2016. **MOTION CARRIED unanimously.**

IV. PUBLIC HEARING

A. Case# 16-19 (SCU)/16-20 (SP) – 29385 Cherry Hill
Public hearing to receive public input and review special conditions use requirements and associate review of site plan (SP) requirements to allow a Medical Marijuana Provisionary Center in the B-2 thoroughfare Mixed Use District. Samantha Bevins is the Applicant.

MOVED by Garrett, Seconded by Davis to open the public hearing. **MOTION CARRIED unanimously.**

Paul Lippens gave an overview of the case and reviewed the planning letters. He asked for the engineer review letter comments to be made a condition of the any approvals.

Public:

- Resident: Against the facility in the neighborhood. Outsiders will go there and trickle into the neighborhood. May bring issues and crime. Safety concerns.
- New resident: Lived in Detroit near a facility. There were problems as a result - crime and people sold products in the neighborhood.
- Resident (lives near the facility): Concerns include increased traffic and the lack of security.
- Three letters were read into the record regarding the center (attached).
- Applicant: They are open to address any questions. The facility will provide 24 hour trained security on site. There will be 14 cameras installed around the building and 24 hour surveillance with a 30 day surveillance back up. Inkster police have been invited to review the security cameras. They believe that kids won't come near the center due to it being near a liquor store.
- Public: Children shop at the liquor store to buy soda pop.
- Applicant: People who come to the center are looking to improve their health while people not interested in such will get their product on the street. He plans to invest in a good camera system. He plans to install additional cameras on their building. People with a medical marijuana card are permitted in the store.
- Question: What will prevent people from selling products they just bought?
- Applicant: Their security prevents such. They are only interested in selling to cancer patients.
- Question: Why isn't the applicant opening a business in their neighborhood?
- Applicant: They are opening a business in Inkster and in their neighborhood.
- Paul: Security must be approved by the Inkster Police Department. Also, the facility must meet all guidelines. A suggestion was made to have the public address the Planning Commission and not the applicant.
- Commission: The center is near a church. Applicant: The center is closed on Sunday's in respect to church and special events. The church is open four hours on Sunday. A question was asked related to this being against state code. Paul responded that the Planning Commission may consider such. Security will travel the site and surrounding area on Sunday.
- Question: How will the site be advertised? Applicant: Professional signage similar to a medical office and a website. A patient can see a doctor without a card. Paul explained that this was not permitted per the zoning ordinance. Michigan State Ordinance states physician can't be in the same office
- Applicant: We will not have a physician in the office.

Commission:

- Is Boost Mobile still in the same location? No, moved.
- Is there a log? Applicant: Yes, they will use a tracking system and will comply with any state law changes.
- Does the applicant have a lock box to transport? It is mandated that such is in place. If someone is caught opening the lock box outside of the building, there are legal ramifications and the applicant will not be permitted back into the building.
- Security in place on Sunday: Applicant: Yes, even though the center is closed. Security will travel the site and surrounding area.

MOVED by Davis, Seconded by Ratliff to close the public hearing. **MOTION CARRIED unanimously.**

Commission:

- Per Paul's letter, the wall does not need major repair on the site.
- Waste Receptacle on plan? Yes (applicant).
- How are parking spaces counted? Applicant has an agreement to use parking. Per the planning letter, the parking lot will be repaired and painted (church lot and parting store area).
- The applicant thought she had six months to make repairs. Paul: Applicant has one year to make improvements and can request a six month extension. Items requiring a permit will follow Building Dept guidelines.
- Commission: Ordinance states three provisionary centers in the city. There are two business licenses issued. If special condition use/site plan is approved, the two sites would have two complete site plan revisions and then compete in the building dept? Paul: Once building approves the certificate of occupancy, the Clerk will issue the business license. When one of the two centers does not establish its use within six months (obtain a business license), the city can send a letter rejecting approval for the other center.
- Question: If a condition of the site plan requires a building permit, must this condition be met prior to obtaining a certificate of occupancy? Staff will check with the building department and get back with the Planning Commission.
- Discussion was held regarding the risk applicants took when applying for a limited number of medical marijuana provisionary business licenses.
- It was noted that if a business does not meet the requirements of the code, code enforcement efforts will be initiated.

MOVED by Ratliff, Seconded by Nolen to approve the Special Conditions Use with the following conditions:

1. The results of the public hearing are consistent with the findings presented in the Special Conditions Use planning letter.
2. Other City Departments comments are adequately addressed, if any.
3. The Chief of Police approves the security plan and system.

MOTION CARRIED unanimously.

Paul recommended approval of the site plan with the conditions noted by the engineer. Discussion was held regarding repair of the parking lot to the approval.

Attorney Jones stated that the applicant had an attorney who is planning to file a lawsuit. Inkster Lodge, a separate applicant who was denied the opportunity to go thru the business license process, is also looking to go thru the medical marijuana business licensing process. The current applicant was to file a law suit prior to the meeting but it was not filed. It is planned to be filed on Tuesday, June 14, 2016.

MOVED by Ratliff, Seconded by Chisolm to approve the Site Plan with the following conditions:

1. Show the 12-inch diameter water main in Middlebelt Road.

2. The water leads is shown on the north side of the building and the water meter is located on the south side of the building. Please confirm the service is connected to the main in Cherry Hill Road and not Middlebelt Road.
3. Indicate how storm water runoff from the existing parking lot flows, i.e. sheet flow to existing catch basins located on adjacent property to the west and permission for the site to drain to this private system etc. Please provide written permission from the adjacent property owner for the use of their storm water system.
4. Provide a typical pavement cross section for pavement repair.

MOTION CARRIED unanimously.

V. OLD BUSINESS

None.

VI. NEW BUSINESS

None.

VII. MISCELLANEOUS BUSINESS

Lynnette Cain is a new planning commissioner.

VIII. ADJOURNMENT – 7:01 pm

MOVED by Garrett, Seconded by Davis to adjourn the Planning Commission Meeting held on June 13, 2016. **MOTION CARRIED unanimously.**

Respectfully submitted,

Marcus Hendricks, Chairman

Stephen Chisholm, Secretary

M. Jeannie Fields
Community Development Manager

June 4, 2016

RE: CASE NO. 16-19(SCU)

I will not be able to attend the public hearing about the medical marijuana center.

I would like it to be known that I do not want this near my home.

Thank you.

June 6, 2016

ATTENTION: City of Inkster Community Development Department
26215 Trowbridge Inkster, MI 48141

RE: Case No. 16-19,

I am writing because I am against the opening of a MEDICAL MARIJUANA facility at 29365 Cherry Hill. I occasionally walk the neighborhood for exercise and being an elderly lady I would not feel safe sitting on my porch or working in my flower bed for fear that the undesirables would be lurking and looking for prey.

I would be concerned for the welfare of any child going to the store. I do not want this in my neighborhood I fear that it may invite criminal activity in and around my neighborhood. I will have to add extra protection on my home such as bars and I don't want to live caged in my home I want to continue to enjoy what I feel is a safe and friendly neighborhood.

I pray that it will not be allowed to be open. I am also concerned that the value of my property will go down.

Sincerely,

June 6, 2016

ATTENTION: City of Inkster Community Development Department
26215 Trowbridge Inkster, MI 48141

RE: Case No. 16-19,

I am writing because I am against the opening of a MEDICAL MARIJUANA facility at 29365 Cherry Hill. My mother is in her 80's and occasionally walk the neighborhood for exercise and being an elderly lady I would worry about her when I am at work also neither she nor I would feel safe sitting on the porch or working in the yard for fear that the undesirables would be lurking and looking for prey.

I would be concerned for the welfare of any child going to the store. I do not want this in my neighborhood I fear that it may invite criminal activity in and around my neighborhood. I will have to add extra protection on my home such as bars and I don't want to live in a cage in my home I want to continue to enjoy what I feel is a safe and friendly neighborhood.

Please don't allow this medical marijuana facility to open. I am also concerned that the value of my property will go down.

Thanking You in Advance

City of Inkster
26215 Trowbridge
Inkster, Michigan 48141

Planning & Economic Development
313-563-9760
313-563-6488 (Fax)

PLANNING COMMISSION PETITION

FOR

SPECIAL CONDITIONS / REGULATED LAND USE

Filing Fee SCU / RLU = $1,450.00 plus $6 an acre
Required Public Hearing = $350.00

Case # 16-19 SCU (SLU/RLU)

TO THE INKSTER CITY PLANNING COMMISSION: Date Filed 3.29.16

The undersigned respectfully petition(s) Planning Commission to permit a Special Conditions / Regulated Land Use as hereinafter requested, and in support of this petition, the following facts are shown:

PROPERTY IDENTIFICATION 29395 Sq

Street Address: 29385 Cherry Hill

The property is located on the South side of cherry hill Street, Between middlebelt Street and central Street.

It has frontage of 75 feet, a depth of 281.27 feet, and comprises of 0.48 acres.

Legal Description: _____

Property Owner Paul S. Sitto

Address: 30783 E. Huntman Dr. E. Farmington Hills, MI 48331

Phone: (248) 788-7924 Fax _____

☒ **Yes, I do authorize representatives of the City of Inkster to access the property for the (initial) purpose of site investigation associated with this application.**

- **PROOF OF OWNERSHIP MUST BE ATTACHED TO THIS APPLICATION** - located in binder orange tab.

PROPOSED USE provisioning center

- **Attach a statement indicating why the change of use requested is necessary for the preservation of substantial property rights, and why such change will not be detrimental to the public welfare, nor the property of other persons in the vicinity.**

The undersigned Petitioner, being duly sworn, deposes and says that the statements and information herewith submitted are true and correct to the best of his/ her knowledge, information and belief; further, that s/he is authorized to submit this Petition.

Signature of Petitioner

11-4-2015
Date

Samantha Bevins
Printed Name of Petitioner

President + Founder
Title of Petitioner

(734) 788-4401
Petitioner Telephone Number

Petitioner Fax Number

holistichealthmichigan@gmail.com
Petitioner E-Mail Address

Company's Name Holistic Health Inkster

Company's Address 29385 Cherry Hill Inkster, MI 48141

- **PROOF OF REPRESENTATION MUST BE ATTACHED TO THIS APPLICATION IF THE PETITIONER IS NOT THE OWNER OF PROPERTY REQUESTING REVIEW.**

Subscribed and sworn to before me this 4th day of November 2015

Notary Public, Wayne County, Michigan

My Commission Expires: Oct 15, 2020

MOHAMAD I BAZZI
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF WAYNE
My Commission Expires Oct. 15, 2020
Acting in the County of Wayne

City of Inkster
26215 Trowbridge
Inkster, Michigan 48141

Planning, Building & Economic Development
(313) 563-9760 • fax(313) 563-6488

PLANNING COMMISSION
PETITION FOR
SITE PLAN REVIEW/SUBDIVISION PLAT

Case # 16-ZO SP (SP)

TO THE INKSTER CITY PLANNING COMMISSION: Date Filed 3.29.16

The undersigned respectfully petition(s) Planning Commission for site plan review as provided for by the Inkster, Michigan Code of Ordinance and in support of this Petition, the following facts are shown:

PROPERTY IDENTIFICATION 29395 Sni

Street Address: ~~29385~~ Cherry Hill The property is located on the South side of Cherry hill Street, between middle belt Street and central Street. It has frontage of 75 feet, a depth of 281.27 feet, and comprises 0.48 acres.

Legal Description: _____

ZONING - This property is currently zoned B-2.

Property Owner: Paul S. Sitto
Address: 30783 E. Huntman Dr. E. Phone: (248) 788-7924 Fax: _____

X **Yes, I do authorize representatives of the City of Inkster to access the property for the purpose of site (Initial) investigation associated with this application.**

X **Yes, I do understand that all building, electrical, plumbing, and fire codes must be met prior to occupancy.** SS
Initial

PROOF OF OWNERSHIP MUST BE ATTACHED TO THIS APPLICATION - located in binder. orange tab.

PROPOSED USE provisioning center

Clearly describe the proposed project - do not write *"refer to plans"*: Provisioning center will be open to medically eligible patients to receive medical marijuana care and find specific remedies to suit their needs.

* **ALL BUILDING MATERIALS MUST BE LABELED WITH PROJECT NAME OR CASE NUMBER & SUBMITTED TO THE PLANNING DEPARTMENT ALONG WITH SITE PLANS.**

Eight (8) SETS OF SITE PLANS FOR COMMERCIAL DEVELOPMENT AND FOR RESIDENTIAL DEVELOPMENT, DRAWN AT A SUITABLE ENGINEERING SCALE SHOWING:

- Subject parcel
- Intended layout and landscaping plan
- All adjacent and abutting property lines, public rights of ways, zoning, and buildings within a radius of one hundred (100) feet
- Building floor plan and all building elevations.
- Storm, water, and sanitary sewers.

ALL PRINTS MUST BE FOLDED.

SITE PLAN REVIEW FEES:

Commercial – less than an acre..... $1,750
Commercial – an acre or more ..... $1,800 + $50 per acre
Residential – less than an acre .... $1,450 plus $6 per unit
Residential – an acre or more..... ..... $1,500 + $6 per unit

SB

Applicant is responsible for contract engineering and planning fees. Deposit required at time of application.
PLEASE NOTE - Partial acres are rounded off. On plans resubmitted for review, ½ of the original fee. *ALL REVISIONS MUST BE BUBBLED ON RESUBMITTED PLANS. AN 8.5"X11" SITE PLAN OF FINAL ADMINISTRATIVELY APPROVED PLAN MUST BE PROVIDED FOR PLANNING COMMISSION MEETING. ALSO, A DIGITAL COPY OF FINAL PLAN ON CD-ROM SHALL BE PROVIDED.

AFFIDAVIT OF PETITIONER

The undersigned Petitioner, being duly sworn, deposes and says that the statements and information herewith submitted are true and correct to the best of his/ her knowledge, information and belief; further, that s/he is authorized to submit this Petition.

Printed Name of Petitioner Samantha Bevins
Signature of Petitioner Samantha Bevins
Interest in Property President + Founder
Firm Hollistic Health Inkster Address 29385 Cherry Hill Phone (734) 788-4401
Fax _____ E-Mail Address holistichealthmichigan@gmail.com

Subscribed and sworn to before me this 4th day of November

MOHAMAD I BAZZI
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF WAYNE
My Commission Expires Oct. 15, 2020
Notary Public, Wayne County, Michigan
Acting in the County of Wayne

My Commission Expires: October 15, 2020

May 20, 2016

Jeannie Fields, Community Development Manager
City of Inkster
26215 Trowbridge
Inkster, MI 48141

Subject: **16-19 (SCU #2) 29385 Cherry Hill Road**

Location: **29385 Cherry Hill Road**

Zoning: **B-2, Thoroughfare Mixed Use District**

Applicant(s): **Samantha Bevins (Owner: Paul Sitto)**

Dear Ms. Fields:

At your request, we have reviewed the above-referenced applications for use subject to special conditions and site plan approval, and offer the following comments and findings for your consideration.

DESCRIPTION OF THE SITE

The site is located on the south side of Cherry Hill Road, east of Middlebelt Road and has a total area of 0.48 acres (21,095.25 square feet). The site has a strip commercial center with a party store and two other tenant spaces, one of which (2000 square feet) is proposed to be occupied by the applicant. The association between the subject site and the uses on the abutting site to the east is unclear and must be resolved, as noted in our site plan review letter under separate cover. The site is in the B-2, Thoroughfare Mixed Use District, which permits medical marijuana provisioning centers as a use subject to special conditions.

PERMITTED/RESTRICTED SPECIAL CONDITIONS USES IN B-2 DISTRICT

Medical marijuana provisioning centers (also including dispensaries) are a Special Conditions Use in the B-2 district. Per your request we have reviewed the Special Conditions Use application dated December 22, 2015. We have reviewed the application for compliance to the Inkster Zoning Ordinance regulations, prior conditions of approval and sound planning and zoning principles and offer the following comments for your consideration.

REVIEW OF SPECIAL CONDITIONS USE (§155.289).

The following standards are applicable to all special conditions uses applications.

1. **Will be harmonious and in accordance with the goals, policies and actions of the Master Plan.** The site is planned for Neighborhood Commercial uses. The Neighborhood Commercial designation represents retail businesses that provide day-to-day services to adjacent neighborhoods and to the local community within a one mile radius. Uses in this category include convenience stores, gas stations, drug stores, sit down restaurants, banks, specialty shops and similar retail sales and services. The goal is to maintain high quality retail environment.

The location of the proposed Medical Marijuana use may draw customers from a significant range and distance, not merely the one-mile local radius for which it is zoned and master planned; however, a retail pharmacy use is consistent with the intent of the B-2 district. So we believe this finding can be made.

2. **Will be designed constructed, operated, and maintained so as to be visually and physically harmonious and appropriate in appearance with the existing or intended character of the general vicinity and not change the essential scale and character of the area.** The applicant is not proposing to add site landscaping, build a dumpster enclosure for waste removal, and restripe and resurface the parking area. The applicant also has provided a shared parking agreement to utilize and improve the parking area with the abutting site. a church. A single family residential district is located to the south and a 6-foot screening wall is proposed to be maintained on the site. To mitigate potential conflicts with the church, use the applicant stated in a meeting with the City on 4/18/16 that they will to close their business on Sundays. There is also an approved day care located in the strip center two lots east at 29305 Cherry Hill. This finding can be made subject to the results of a public hearing.

3. **Will be a visual, physical, and economic improvement in relation to the property in the immediate vicinity and to the City as a whole.** The shopping center in which the proposed use is to be located abuts a single family residential neighborhood, a church use, and is close to a day care. As mentioned above, physical improvements are proposed to the site to comply with the Zoning Ordinance. The proposed use may bring addition economic benefit to the City. The addition of a medical marijuana provisioning center could possibly cause economic detriment to the uses in the immediate vicinity. This finding can be made subject to the results of a public hearing.

4. **Will be served adequately by essential public services and facilities or that the persons responsible for the establishment of the proposed use will adequately provide any such service or facility.** The existing building is served by water and sanitary sewer service and no new leads are proposed. The proposed dispensary use will likely require additional services in the form of police security and patrolling. *Comments from applicable City Departments should be considered in this regard.*

5. **Will not detract from the desirability and orderly function of residential or business uses. Discretion shall be given to the impact of the proposed use upon existing uses, which may relate to traffic generation, sound, artificial lighting, odors, emission of exhaust gases, pedestrian traffic, hours and days of operation, creation of a public or private nuisance, opportunity for crime or criminal activity, congregation of individuals for purposes other than intended by the proposed use, and similar factors generated by the proposed use. The factors stated herein are not intended as a limitation upon the possible considerations and are by way of example only.** The site abuts a single family residential neighborhood to the south and a church and day care to the east. To our knowledge, Medical Marijuana related uses have some issues related to odor of the product itself. The applicant is proposing to use air scrubbers as a means of ventilation. Additionally, a security plan has been provided. We defer to the Inkster Police Department on review and approval of the Security Plan.

6. **Will not erode or reduce the economic viability of other existing land uses. Consideration shall be given to the compatibility of other existing uses with the proposed use and maintaining land**

values within the City. The proposed use is to be located with a neighborhood shopping center that includes a party store and retail cell phone shop. The shopping center backs up to a single family residential neighborhood and is next to a church. The site also abuts single family residential neighborhood across Cherry Hill Road to the north (located in Garden City). This finding can be made, subject to the results of a public hearing.

7. **Will not impose additional service demands upon the City or its anticipated future resources.** The applicant notes that all utilities are existing and no new utility leads are proposed; however, the use will likely require additional police and public safety services.

8. **Will further and enhance the health, safety, welfare, morals, character, comfort, convenience, and policies of the City, will not create excessive additional public costs or be detrimental to the economic welfare of the City.** While the proposed use is intended to provide for the medical need of patients, the secondary effects of marijuana based uses are well documented and can be objectionable to residential uses, religious uses, and similar uses. For this reasons, the proposed development could possibly be adverse to the safety, welfare, morals, character and comfort of the residents as a whole. If the results of the public hearing satisfy Planning Commission that there will not be negative impacts related to this use; this finding can be made.

9. **Will be consistent with the intent and purposes of this Zoning Code, and comply with all specific standards as established for said use by this Ordinance.** Although any site plan related issues could be addressed, the proposed use does not comply with the zoning code which states that uses in this district should be designed to be located away from sensitive residential uses. Compliance with this condition should be addressed to the Planning Commission's satisfaction. This finding can be made, subject to the results of a public hearing.

REVIEW OF SPECIFIC STANDARDS FOR MEDICAL MARIJUANA PROVISIONING CENTERS (§155.148).

(A) **The medical use of marijuana shall comply at all times and in all circumstances with the Michigan Medical Marihuana Act, State of Michigan regulations for the transfer of medical marijuana, and the General Rules of the Michigan Department of Community Health, as they may be amended from time to time.** A note on the plan indicates compliance with this standard.

(B) **A provisioning center shall not be located within a one thousand (1,000) foot radius of a school.** This finding can be made. We believe the site complies with this standard.

(C) **A provisioning center shall not be located within a one thousand (1000) foot radius of a lawfully existing medical marijuana provisioning center.** This finding can be made. We believe the site complies with this standard.

(D) **A provisioning center shall not share office space with a physician.** This finding can be made. The floor plan notes all spaces in the building and no physician offices space will be provided

(E) **Smoking and/or use of medical marijuana shall be prohibited at the provisioning center.** A note on the plan indicates compliance with this standard.

(F) Growing, cultivating, manufacturing, or processing of medical marijuana is prohibited. A note on the plan indicates compliance with this standard.

(G) **All activity related to the provisioning center shall be done indoors.** A note on the plan indicates compliance with this standard.

(H) **Security cameras shall be installed, maintained and approved by the City Police Chief. All security cameras shall have at least 120 concurrent hours of digitally recorded documentation. The security cameras shall be in operation 24 hours a day, seven days a week, and shall be set to maintain the record of the prior 120 hours of continuous operation. An alarm system is required that is operated and monitored by a recognized security company.** The security information and camera locations have been provided. We defer to the Inkster Police Department on review and approval of the Security Plan.

(I) **Exterior lighting shall be required for security purposes, but in accordance with the provisions of the Zoning Ordinance.** This finding can be made.

(J) **The premises shall be open for inspection upon request by the Building Official the Fire Department and law enforcement officials for compliance with all applicable laws and rules, during the stated hours of operation/use and as such other times as anyone is present on the premises**. A note on the plan indicates compliance with this standard.

(K) **Quarterly inspections may be made by the City Official's designee to confirm the provisioning center is operating in accordance with applicable laws including, but not limited to, State Law and City Ordinances.** A note on the plan indicates compliance with this standard.

(L) **Any medical marijuana provisioning center shall not have exterior signage using the word "marihuana" and/or "marijuana" or any other word, phrase or picture commonly understood to refer to marijuana. Neon signs and non-functional decorative lighting shall be prohibited. Sign(s) shall be posted stating that "No loitering is permitted" on such property.** A note on the plan indicates compliance with this standard.

(M) **Any medical marijuana provisioning center shall maintain a log book and/or database identifying by date the amount of medical marijuana on the premises for each qualifying patient/caregiver, keeping the qualifying patient and caregiver information confidential. This log shall be available to law enforcement personnel to confirm that the medical marijuana provisioning center does not have more medical marijuana than authorized at the location and shall not be used to disclose more information than is reasonably necessary to verify the lawful amount of medical marijuana at the facility. The facility shall maintain the confidentiality of qualifying patients in compliance with the Michigan Medical Marihuana Act, as amended, and applicable State of Michigan rules and regulations.** A note on the plan indicates compliance with this standard.

(N) **If the provisioning center ceases operation for a length of time of six months or greater, the special conditions use shall expire.** A note on the plan indicates compliance with this standard.

(O) **Provisioning center drive-through facilities shall be prohibited.** This finding can be made. The plan does not propose any drive-through.

(P) **All medical marijuana shall be contained within the main building in an enclosed, locked facility.** This finding can be made provided information regarding storage and security of the product on the site is demonstrated. The floor plan shows a safe and locked room. We defer to the Inkster Police Department on review and approval of the Security Plan.

(Q) **Application for a Medical Marijuana Provisioning Center License shall be made to the City Clerk upon application forms provided by the Clerk for Medical Marijuana Provisioning Center License and signed by the applicant verifying the truth and accuracy of all information and representations in the application. Applications including information and documentation provided pursuant to an application shall be subject to the confidentiality rules under the Act. In addition to information and submittals, the application shall include payment of application fee in an amount set by the City Council.** This finding can be made. The applicant is following the subscribed procedure for application and consideration.

RECOMMENDATION

We recommend that Planning Commission hold a public hearing and recommend that City Council approve a Special Conditions Use to operate a Medical Marijuana Provisioning Center at 29385 Cherry Hill Rd., with the following Conditions:

1. The results of the public hearing are consistent with the findings presented in this letter.
2. Other City Departments comments are adequately addressed, if any.
3. The Chief of Police approves the security plan and system.

If you have any questions, please don't hesitate to contact us.

Respectfully submitted,

McKENNA ASSOCIATES

Paul Lippens, AICP
Principal Planner

June 9, 2016

Jeannie Fields, Community Development Manager
City of Inkster
26215 Trowbridge
Inkster, MI 48141

Subject: **16-20 (SPR #3) 29385 Cherry Hill Road**

Location: **29385 Cherry Hill Road**

Zoning: **B-2, Thoroughfare Mixed Use District**

Applicant(s): **Samantha Bevins (Owner: Paul Sitto)**

Dear Ms. Fields:

At your request, we have reviewed the above-referenced applications for use subject to special conditions and site plan approval, and offer the following comments and findings for your consideration.

DESCRIPTION OF THE SITE

The site is located on the south side of Cherry Hill Road, east of Middlebelt Road and has a total area of 0.48 acres (21,095.25 square feet). The site has a 7,500 sq. ft. strip commercial center with a party store and two other tenant spaces, one of which (2000 sq. ft.) is proposed to be occupied by the applicant. The party store on the subject site appears to be part of a gas station that is located on the abutting property to the east. The site to the east is occupied by a church. *Paul Sitto owns both the shopping center site and the Church site and has provided a notarized letter stating that the proposed business may use access drives and overflow parking at the Church. The site, shown below (dashed yellow), abuts a public ally on the east, connecting to Cherry Hill, and southeast, connecting to Middle Belt, which is shown on the excerpt of the City's tax map below:*

The site is in the B-2, Thoroughfare Mixed Use District, which permits medical marijuana provisioning centers as a use subject to special conditions. The applicant is not proposing to alter the building exterior or site layout.

The following chart provides information of current land use, zoning, and future land use.

	Existing Land Uses	Current Zoning	Future Land Use Designation
Site	Strip Commercial	B-2, Thoroughfare Mixed Use District	Neighborhood Commercial
North	Cherry Hill Road/Single Family Residential (City of Garden City)	City of Garden City	City of Garden City
South	Single Family Residential	R-1A, One Family Residential District	Low Density Residential
East	Strip commercial center	B-2, Thoroughfare Mixed Use District	Neighborhood Commercial
West	Auto Repair Facility	B-2, Thoroughfare Mixed Use District	Neighborhood Commercial

REVIEW COMMENTS

1. **Zoning and Use (§155.047(D)(2)).** The B-2 district has no minimum front yard, rear yard, and interior side yard setbacks, so the site plan complies with setback standards. The maximum lot coverage is determined on the basis of required off-street parking, loading, greenbelt screening, and yard setbacks provided.

2. **Architectural Features (§155.072).** The applicant has submitted elevations for the building. The building appears to be constructed of block and stone veneer, with a large canvas awning across the entire front of the building. While the existing building is well maintained and if the applicant proposes no changes to the façade. A detailed floor plan for the interior space has been be provided for evaluation of the security of the use and public safety. The layout includes a locked safe area.

3. **Landscaping (§155.073.D).** The Ordinance requires the provision of landscaping for the site. The site is entirely paved with no existing landscaping or room for any new landscaping. The existing right-of-way along the site's frontage has grass, which appears to be in poor condition, and a couple of ornamental trees which also are very poorly maintained. Per Section §155.073(G), street trees are required and must be provided. The site plan proposes to remove and replant three ornamental trees on the site. Three pink dogwood trees or similar are proposed. Additionally, the grass areas be cleaned and new top soil and seed be applied as necessary.

4. **Walls (§155.074).** The subject site abuts R-1A residential district along the south property line, and the Ordinance requires the provision of a 6-foot high screen wall along this property line. The site plan indicates an existing 6' high concrete wall along the south property line. The condition of the wall is not known; therefore, the plan notes that the wall will be repaired and painted, as required.

5. **Waste Receptacle (Dumpster) or Storage Screening (§155.075).** A new dumpster enclosure with opaque gates is proposed but no details are provided. The unit must include a 6-inch concrete slab base, masonry walls extending 1 foot above the dumpster and a reinforced gate. Typical details are noted on the site plan.

6. **Exterior Lighting (§155.076).** Information regarding existing lighting is noted on the plan. There are existing building mounted lights, an existing light pole within Cherry Hill Road r-o-w, and on utility poles along the west property line. A note states compliance with the City lighting requirements. The locations of the existing utility pole and light poles are noted on the plan.

7. **Off-Street Parking (§155.077).** The site plan notes the provision of 46 parking spaces and 2 handicap accessible spaces. Parking requirements for a shopping center are 6 spaces per 1,000 square feet of gross leasable area for the first 15, 000 square feet. Since the ordinance does not specify medical marijuana uses; the parking standard applied shall be that for general retail uses not otherwise specified which is 2 spaces plus 1 for each 175 square feet of gross floor area. Based on these standards the site requires a total of 46 parking spaces (33 for shopping centers 5,500 sq. ft + 13 spaces for medical marijuana use). This standard is met.

   To provide these spaces, parking is proposed on the site to the east. As mentioned prior. A notarized letter from Paul Sitto has been provided granting access to use, repave, and stripe this area. Based on a site analysis, we estimate that the site to the east could easily accommodate an additional 40 to 45 parking spaces. Based on a building size of approximately 3,500 sq. ft. If this building were office, 14 spaces would be required. If it were retail, 22 spaces would be required, and for its current church use this would support 120 to 135 pew spaces. Based on this analysis, the proposal for shared parking is reasonable.

   The current asphalt is cracked and degraded, especially in the rear of the building. Additionally, inspection of site areas appears that there are some over grown brush and possibly old fencing deteriorating on the southeast property line. The site plan includes a note stating that parking areas will be cleaned, repaired, repaved, and restriped per City requirements and brush/fence posts will be removed as necessary.

8. **Accessible Parking for Physically Disabled Persons (§155.078).** The site includes one (2) spaces reserved for persons with disabilities. One space is van accessible per ADA requirement totaling 16 ft. in width with an 8 ft. striped access aisle. The second space is 13 ft. in width with a 5 ft. striped access aisle.

9. **Off-Street Loading and Unloading (§155.079).** The ordinance requires the provision of a 10' x 35' loading space for the site, which is shown in the rear parking area.

10. **Comments from Other Departments.** All applicable City departments and consultants should review the revised site plan and identify any remaining issues.

RECOMMENDATION

At this time, we recommend that Planning Commission approve the site plan with the following conditions.

1. Concerns and comments of all other City Departments, if any, have been addressed.

If you have any questions about our letter or the site plan, please do not hesitate to contact us.

Respectfully submitted,

McKENNA ASSOCIATES

Paul Lippens, AICP
Principal Planner

benesch

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615 Griswold, Suite 600
Detroit, MI 48226
www.benesch.com
P 313-963-0612
F 313-963-2156

June 3, 2016

City of Inkster
Department of Public Services
26900 Princeton
Inkster, MI 48141

Attn: Jerome Bivins, Department of Public Services Deputy Director

Regarding: 16-20 (SP)/SCU 16-19
29385 Cherry Hill Road – Medical Marijuana Facility
Site Plan 2nd Review

Dear Mr. Bivins:

Alfred Benesch & Company (Benesch) has completed a review of the revised plans dated May 10, 2016 for the above referenced project. Comments for the applicant are summarized below:

1. Show the 12-inch diameter water main in Middlebelt Road.

2. The water leads is shown on the north side of the building and the water meter is located on the south side of the building. Please confirm the service is connected to the main in Cherry Hill Road and not Middlebelt Road.

3. Indicate how storm water runoff from the existing parking lot flows, i.e. sheet flow to existing catch basins located on adjacent property to the west and permission for the site to drain to this private system etc. Please provide written permission from the adjacent property owner for the use of their storm sewer system.

4. Provide a typical pavement cross section for pavement repair.

Please call me at 313-234-0349 if you have any questions.

Sincerely,

Alfred Benesch & Company

Carrie Loya-Smalley

Carrie Loya-Smalley, P.E.
Project Engineer

CC: Jeannie Fields, City of Inkster Community Development Manager
Eric Tucker, P.E., Project Manager
File: 8-140008

Jeannie Fields

From: John D. Adams <JAdams@ww-fa.com>
Sent: Friday, June 03, 2016 4:56 PM
To: Jeannie Fields
Cc: Philip George
Subject: RE: Site Plan Reviews - 27005 Michigan and 29395 Cherry Hill

Ms. Fields,

The fire department has no issues with the site plan as presented by the petitioner for 27005 Michigan Ave or 29395 Cherry Hill.

Thank you and have a great weekend!

Yours in Life Safety,

John D. Adams

John D. Adams
Previous Fire Chief/ Professional Consultant
City of Inkster's Department of Fire

Jeannie Fields

From: William Riley
Sent: Thursday, May 26, 2016 5:21 PM
To: Jeannie Fields
Subject: RE: Holistic Health

It is good

From: Jeannie Fields
Sent: Thursday, May 26, 2016 4:26 PM
To: William Riley
Subject: RE: Holistic Health

The applicant said there would be cameras inside and outside of the facility. This should be a part of the security plan. She thought it was on the site plan. She is checking with her architect.

M. Jeannie Fields
Community Development Manager
City of Inkster
26215 Trowbridge
Inkster, MI 48141
313.563.7709 / (fax) 313.563.6488

From: William Riley
Sent: Thursday, May 26, 2016 11:54 AM
To: Jeannie Fields
Subject: RE: Holistic Health

Ms. Fields

I saw mention of an exterior camera, but nothing else. Have I over looked the others in the diagram? I was looking for cameras inside and around the otter building.

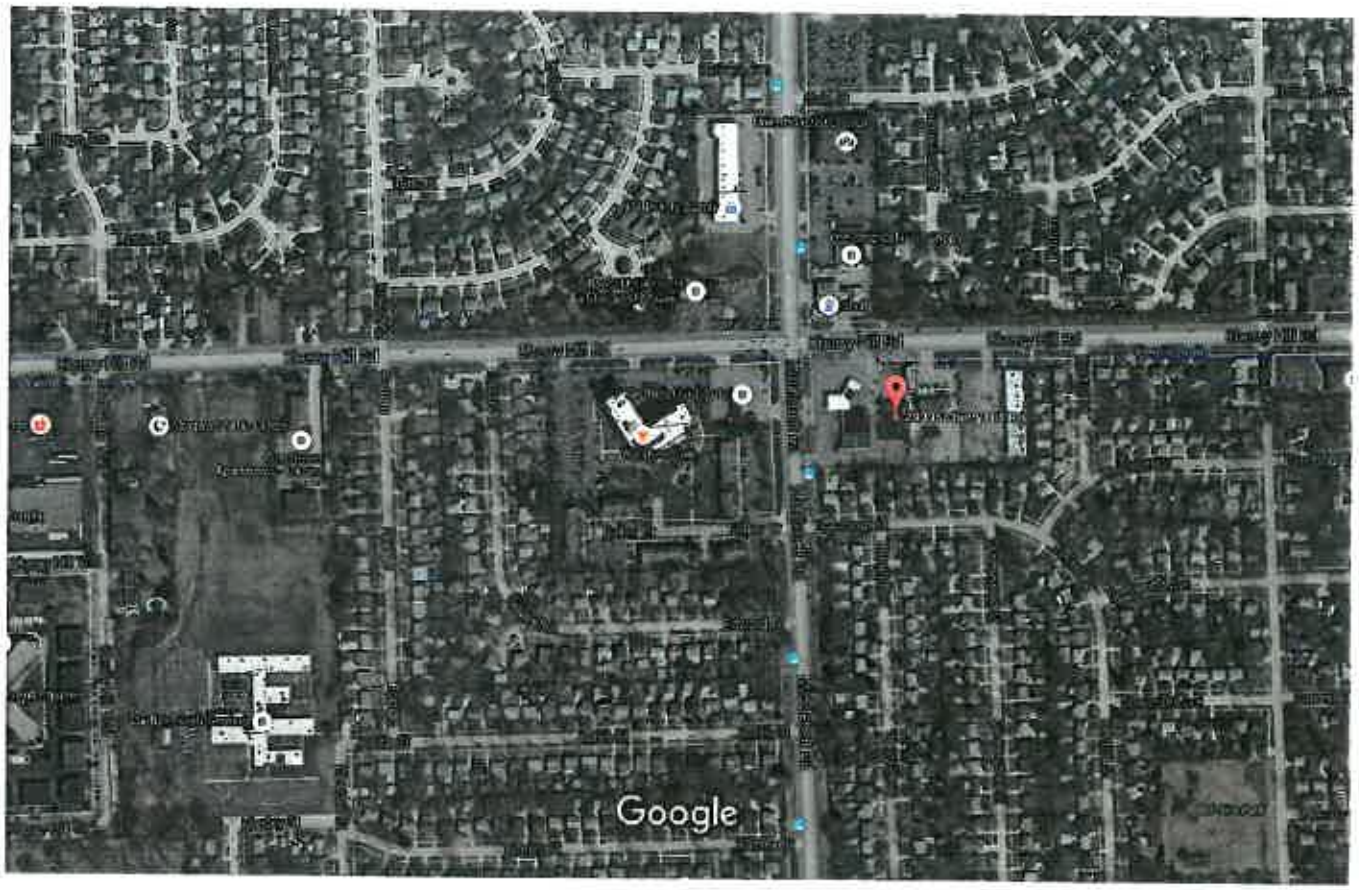
Chief William T. Riley III
Inkster Police Department
"Team Inkster"

Google Maps 29395 Cherry Hill Rd

Map data ©2016 Google 200 ft

29395 Cherry Hill Rd
Inkster, MI 48141

Google Maps 29395 Cherry Hill Rd

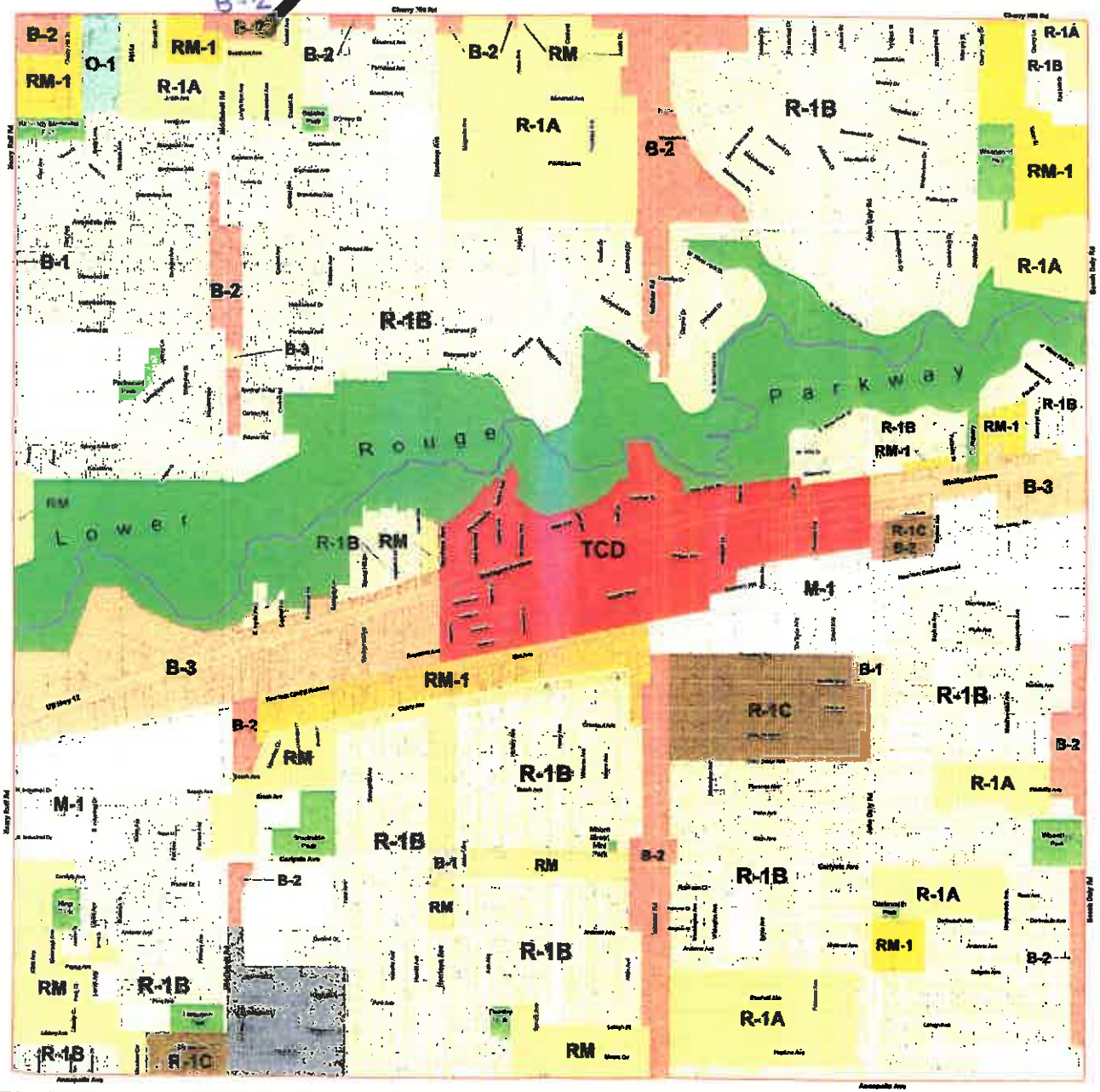


Imagery ©2016 DigitalGlobe, U.S. Geological Survey, USDA Farm Service Agency, Map data ©2016 Google 200 ft

29395 Cherry Hill Rd
Inkster, MI 48141

29395 CHERRY HILL

B-2



ZONING MAP

City of Inkster, Michigan

Districts

R-1A	One Family Residential District
R-1B	One Family Residential District
R-1C	One Family Residential District
RM	Restricted Multiple Dwelling District (Low Rise)
RM-1	Multiple Family Residential District (Low Rise)
O-1	Office District
B-1	Local Business District
B-2	Thoroughfare Mixed-Use District
B-3	General Business District
M-1	Light Industrial District
TCD	Town Center District
	Planned Unit Development (PUD)
	Parks and Open Space
	Rouge River Parkway

CITY OF INKSTER
INKSTER, MICHIGAN

WADE TRIM
29261 Northline Road Taylor, MI 48180
734-947-9700 www.wadetrim.com

P168

City of Inkster

26215 Trowbridge, Inkster, MI 48141
Phone: 313.563.9770 – Fax: 313.563.7378
Website: www.cityofinkster.com

Felicia Rutledge
City Clerk
frutledge@cityofinkster.com

Special Meeting Notice

City Council
City of Inkster

26215 Trowbridge, Inkster, MI 48141
313.563.9770

Date of meeting: Monday, June 20, 2016

Time of meeting: 9:00 a.m.

Place of meeting: City of Inkster (City Council Chambers)
26215 Trowbridge

Topic of Discussion: City Manager Interviews.

_____
Felicia Rutledge, City Clerk
City of Inkster

Date and Time of Posting: 6-13-16 @3:30 p.m.

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2)(3) and the American with Disabilities Act (ADA).

A copy of this notice is on file with the Clerk