



INKSTER CITY COUNCIL

March 5, 2018
26215 Trowbridge, Inkster, MI 48141
(313) 563-4232 www.cityofinkster.com

Mayor – Byron Nolen
Mayor Pro Tem – Timothy Williams, District I

Council Members:

Clarence Oden, Jr., District II
Sandra K. Watley., District III
Steven Chisholm, District IV
Kim Howard, District V
Connie R. Mitchell, District VI

FELICIA RUTLEDGE
CITY CLERK

BYRON NOLEN
MAYOR

TREASURER
DARIN CARRINGTON

DAVID JONES
CITY ATTORNEY

Council may be addressed during the Regular Meeting by filling out the Public Participation Form. Address Council as a whole through the Mayor. Please state your name and your address for the record prior to providing your comments. Comments are limited to three (3) minutes.

Council Orientation Agenda – 6:00 PM

1. Call to Order

2. Discussion

A. Agenda Discussion

Public Participation (limit to 3 minutes)

3. CLOSED SESSION – Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).

4. Adjournment

March 5, 2018
Regular City Council Agenda – 7:00 PM

1. Call Meeting to Order

- A. Pledge of Allegiance
- B. Roll Call

2. Approval of Agenda

3. Presentations/Discussion

4. Public Hearing

- A. A public hearing to apply for Wayne County 2018-2019 Community Development Block Grant (CDBG) funding in the amount of \$216,477.00 **Pg. 1**

5. Consent Agenda

- A. February 19, 2018 Regular City Council Meeting Minutes. **Pg. 26**
- B. Allen Brother's and Attorney's PLLC Invoice \$47,866.74 **Pg. 31**

6. Boards and Commissions

- A. Update of current list of appointments to Boards & Commissions. **Pg. 32**

7. Previous Business

8. Ordinance(s)

- A. First Reading(s)

B. Second Reading(s)

- 1. A **second** reading and **approval** of a map amendment (Z 18-06) to the City's Zoning Map to rezone 65 parcels along Dunning and Plum Streets from R-1B, One Family Residential zoning to M-1, Light Industrial zoning. **Pg. 40**
- 2. A **second** reading and **approval** of text amendments (TA 18-05) to the City's Zoning Ordinance pertaining to security camera and buffer distance requirements medical marijuana facilities per the recommendations of the Planning Commission. **Pg. 51**

9. New Business

A. Discussion/Action: (Mayor Nolen) Consideration and approval to seek a RFP for building services.

B. Discussion/Action: (Felicia Rutledge) Consider and approval of the Information Technology Services Contract with Complete Corporate Solutions, to provide IT Services to the City of Inkster municipal buildings. **Pg. 63**

C. Discussion/Action: (Jerome Bivins) Consideration and approval authorizing the DPS Director to make an application to the Wayne County Department of Public Services for a permit to maintain the storm water management system and detention pond at the locations of the Inkster Town Center at 27455 Michigan Ave. in Inkster Michigan, in accordance with the drawing attached as Exhibit "A", the terms of long term maintenance plan attached as Exhibit "B", and the Wayne County Storm Water Ordinance and administrative rules. **Pg. 66**

D. Discussion/Action: (Sharde Fleming) Consideration and approval Consider approval of an offer to purchase (Case #17-43) two (2) vacant residential parcels. Vacant lot #1 is formerly known as 26323 Stanford is located on the south side of Stanford St. between John Daly St. and Bayhan Ave. and is legally described as 31C326 LOT 326 ALSO N 1/2 ADJ VAC ALLEY LUKASZEWICZ DEARBORN SUB NO. 1 T2S R10E L58 P98 WCR (Property ID # 44024030326000). Vacant lot #2 is located on the north side of Stanford St. between Bayhan Ave. and Meadowdale Ave. and is legally described as 31B324 325 LOTS 324 AND 325 ALSO S 1/2 ADJ VAC ALLEY ROUGELVANIA SUB NO. 1 T2S R10E L54 P81 WCR (Property ID# 44024020324000) in the total amount of \$500.00 (\$250.00/lot) by Team Cares, Inc. (Mary Cavanagh). **Pg. 74**

E. Discussion/Action: (Felicia Rutledge) Consideration and approval to set a fee for the Collection Bins as part of Ordinance 868; Collection Bins an Ordinance to regulate the method of use of collection bins to ensure appropriate locations that was approved on February 5, 2018. **Pg. 82**

F. Discussion/Action: (Felicia Rutledge) Consideration and approval of one gaming license and one day liquor license for the Inkster Task Force Fundraiser Ink Town Derby Days. **Pg. 84**

G. Discussion/Action: (Craig Lewis) Consideration and approval of the Recreation Passport Grant from the Michigan Department of Natural Resources. **Pg. 97**

H. Discussion/Action: (William Riley) Consideration and approval of the renaming of the Justice Center to Alan Crutcher Young Justice Center.

10. Public Participation (limit to 3 minutes)

11. City Clerk

12. City Treasurer

13. Mayor and Council Communication

14. Closed Session

Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).

15. Adjournment

Felicia Rutledge
City Clerk

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor

Date: March 5, 2018

From: Sharde Fleming
Special Projects, Director

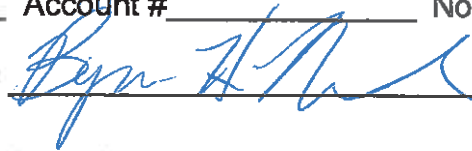
Date for Council Consideration: February 28, 2018

ACTION REQUESTED: Public Hearing to apply for Wayne County 2018-2019 Community Development Block Grant (CDBG) funding in the amount of \$216,477.00.

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: If Yes ☐ Account # ☐ No ☐ N/A ☐

Mayor's Approval



BACKGROUND INFORMATION

The Community Development Block Grant (CDBG) Program, enacted in 1974 through the Housing and Community Development Act of 1974, is one of the longest-running programs of the U.S. Department of Housing and Urban Development (HUD). It funds local community development activities such as affordable housing, anti-poverty programs, and infrastructure development. The CDBG program provides annual grants on a formula basis to 1,209 general units of local government and States. The City obtains its funds from Wayne County. There are approximately 34 Wayne County communities that receive CDBG funding from the County.

Proposed CDBG activities must be consistent with broad national priorities for CDBG:

1. Activities that benefit low and moderate income people;
2. The prevention or elimination of slums or blight; or
3. Other community development activities to address an urgent threat to health or safety.

CDBG funds may be used for community development activities (such as real estate acquisition, relocation, demolition, rehabilitation of housing and commercial buildings), construction of public facilities and improvements (such as water, sewer, and other utilities, street paving, and sidewalks), construction and maintenance of neighborhood centers, public services (such as senior services and blight elimination) and economic development and job creation/retention activities.

The estimated amount of funding available is based on the Fiscal Year 2018 – 2019 allocation of \$240,530.00 less 10% to fund Demonstration Projects (216,447.00). The final funding amounts will be determined after the County receives their funding allocation from HUD. Proposed activities will be provided at the Public Hearing.

SCOPE OF SERVICES

HUD National Objectives under the Community Development Block Grant (CDBG) include the following:

1. Benefiting low and moderate income persons;
2. Preventing or eliminating slums and blight; and
3. Meeting an urgent need under a state of emergency. Inkster's activities will be directed toward HUD Objectives #1 and #2.

JUSTIFICATION

Continue to seek alternate funding sources to address city needs. Federal guidelines require a Public Hearing and publication of public hearing in order to be eligible for receipt of the funds.

PROJECT OR IMPROVEMENT TASKS

This annual request addresses City Council's goal to improve and promote the image of Inkster by improving the safety and quality of life within our neighborhoods.

COSTS

None. All costs associated with the grant are paid by the grant.

PROJECT TIME TABLE

The grant covers the period of July 1, 2018 – December 31, 2019.

RESOLUTION

Authorization is hereby given to apply for Wayne County 2018-2019 Community Development Block Grant (CDBG) funding in the amount of \$216,447.00

Resolved by _____ Seconded by _____

Yes:

No:

Absent:

**Wayne County Health, Veteran & Community Wellness
Community Development Block Grant (CDBG) Program
2018 Grant Year Application**

Submit Electronically to, voucher@waynecounty.com

Verification of Public Hearing is Due By:

Please complete this application in full. Use "0" or "N/A" instead of leaving a space blank. For additional assistance, please contact the Wayne County Community Wellness (CDBG) office at (313) 224-6418

Community Name: City of Inkster

Contact Person: Sharde Fleming

TAX ID No.: 38-6007226

Contact Number: 313.563.9764

FUNDING

Estimated 2018 CDBG Allocation	\$216,477
Estimated 2018 CDBG Program Income	\$0
Total Estimated 2018 Funding	\$216,477

ACTIVITIES

The Wayne County CDBG Program allows up to three (3) activities in addition to Planning and Administration. Wayne County will not approve more than three (3) Public Service, Economic Development or Infrastructure Improvement projects. Total public service activities may not exceed fifteen percent (15%) of the CDBG Allocation and total Planning/Administration may not exceed ten percent (10%) of the CDBG Allocation.

Communities can elect to have Wayne County retain Demolition or Housing rehabilitation funding to facilitate on the communities behalf through a subcontractor. Please specify in the appropriate category if you would like to retain Housing Rehabilitation and/or Demolition funds or if you elect Wayne County to retain those funds. If you elect to have Wayne County retain funding for Demolition, please specify each address and attach documentation showing that there is site control. If you elect to have Wayne County retain Housing Rehabilitation and/or Demolition funds, Wayne County will be responsible for Program Income and deed recordation.

	Contract Amount	Wayne County to Retain for Administration of the program	Estimated PI Costs	Total CDBG Costs
1 Code Enforcement	\$21,000	\$0	\$0	\$21,000
2 Housing Rehabilitation	\$75,000	\$0	\$0	\$75,000
3 Public Services	\$48,006	\$0	\$0	\$48,006
4 Demolition	\$40,000	\$0	\$0	\$40,000
5 Administration*	\$32,471	\$0	\$0	\$32,471
6 Planning*	\$0	\$0	\$0	\$0
Total Estimated 2018 Costs	\$216,477	\$0	\$0	\$216,477

***Combined total of Administration and Planning cannot exceed 10% of your total allocation**

Grantee Name: City of Inkster

2018 CDBG Grant Year

If additional funds are granted, please identify which activity that funds should be awarded to:
Demolition

PROGRAM INCOME

Program Income includes but is not limited to the following: CDBG loan repayments, proceeds from a CDBG-assisted property or equipment sale, and gross income from the use of property improved or built with CDBG less costs incidental to the generation of the income.

Revolving Funds may be established to carry out specific activities that, in turn, generate payments to carry out the same activities. Revolving funds must be maintained in an interest-bearing account and the earned interest remitted to HUD soon after the end of the CDBG grant year on June 30.

All program income must be expended first, unless identified for a specific project that has been approved by Wayne County.

If you are electing to have Wayne County retain Demolition or Housing Rehabilitation funds to facilitate within your participating area, Wayne County will be responsible for all program income and deed recordation.

How will program income be treated if it is received (anticipated or not – select one)?

- ☐ Returned to Wayne County
- ☐ Retained in Revolving Fund(s) - specify the CDBG activity/activities:

- ☒ Retained in a separate interest-bearing account to pay the next incurred CDBG cost.

PUBLIC PARTICIPATION CHECKLIST

The U.S. Department of Housing and Urban Development (HUD) requires that the public is given opportunities to participate in planning activities to be funded by CDBG. Please include documentation of the following.

- ☒ Notice of Public Hearing # 1 Date of Notice: February 1st / February 8, 2018
**Publishing on February 1st did not align with City of Inkster's 15 day notice ordinance. The Notice must be published 10 days prior to the public hearing. Attach a copy of Public Notice or Affidavit of Publication.*
- ☒ Notice of Public Hearing # 2 Date of Notice: February 15, 2018
The Notice must be published 10 days prior to the public hearing. Attach a copy of Public Notice or Affidavit of Publication.
- ☒ Proposed Statement Notice Date of Notice: February 8th / February 15, 2018
The Proposed Statement must identify all the proposed funding and activity information including dollar amounts. Attach a copy.
- ☒ Public Hearing Date of Hearing: February 19th / March 5, 2018
Attach a copy of the public hearing minutes and a summary of the comments received and responses given.

Grantee Name: City of Inkster

2018 CDBG Grant Year



Final Statement Notice

Date of Notice: March 8, 2018

The Final Statement Notice must identify all the funding and activity information including dollar amounts reported earlier in this application. Attach a copy of the notice and a summary of the comments received and responses given.

Was the Final Statement Notice published after the activities were given final approval by your council or board? ☒ Yes ☐ No

Sharde Fleming, Director of Special Projects
Authorized Signor Name/Title:

2/13/18
Date

Grantee Name: City of Inkster

2018 CDBG Grant Year

1 ACTIVITY

Project Name: Code Enforcement
Matrix Code (Please see Matrix Chart handout): 15
CDBG Allocation Amount: \$216,477
Estimated CDBG Program Income (Revolving Funds): 0
Other Funds: \$ 0 Identify: _____
Total Activity Budget: \$75,000

As a reminder, CDBG is not eligible for maintenance of public facilities. The purchase of equipment, fixtures, motor vehicles, furnishings, or other property that is not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase such items when necessary for use in the administration of activities assisted with CDBG funds or when such items constitute all or part of a public service.

Activity Description and Outcome Statement (please give accurate proposed description of project and quantify the proposed outcome)

Provide enforcement of city-wide ordinances (via issuing approximately 1,500 violation notices and/or tickets) to improve neighborhoods and the overall community by helping to make the community livable by eliminating blighted conditions.

Housing Rehabilitation:

If choosing Housing Rehabilitation as a project, please check one of the following options:

Please only choose one option:

- ☐ Wayne County Housing Rehabilitation Program (elect Wayne County to retain Housing Rehabilitation funds to facilitate Housing Rehabilitation within your community)
☐ Community Wide Housing Rehabilitation Program (retain funds to facilitate Housing Rehabilitation within your community)

Please only choose one option:

- ☐ Housing Rehabilitation Forgivable Grant _____
☐ Housing Rehabilitation Loan with Affordability Period (please identify the affordability period)
 > Affordability Period _____
☐ Lien in Perpetuity _____

Demolition:

If choosing Demolition as a project, please check one of the following options:

Please only choose one option:

- ☐ Wayne County will retain Demolition funds (elect Wayne County to retain Demolition funds to facilitate Demolition within your community)
☐ Community Demolition Program (retain funds to facilitate Demolition within your community)

National Objective:

Specify one objective. Be sure to use the same objective in the Accomplishment Report for each activity. Please attach the Low to Moderate Income Map for your community.

X LMA (Low and Moderate Income Area) Benefit

Grantee Name: City of Inkster

2018 CDBG Grant Year

Examples: Parks, Neighborhood Centers, and General Public Improvements
 The target area must consist of block groups that are 51% Low/Mod Income.

Census Tract(s)	Block Group(s)	Low/Mod %
<u>5701</u>	<u>1</u>	<u>city wide over 51% LMI</u>
<u>5702</u>	<u>3</u>	
<u>5704</u>	<u>1, 2, 3, 4, 5</u>	
<u>5705</u>	<u>1, 2, 3,</u>	
<u>5706</u>	<u>1, 2</u>	
<u>5708</u>	<u>1, 2, 3</u>	
<u>5709</u>	<u>1, 2, 3</u>	
<u>5710</u>	<u>1, 3, 4</u>	

____ LMC (Low and Moderate Income Limited Clientele) Benefit

Examples: Public Services, Removal of Architectural Barriers for the Disabled
 Specify only one primary group of persons to benefit.

- | | |
|---|-------------------------------|
| ____ Severely Disabled Adults | ____ Homeless |
| ____ Illiterate Adults | ____ Battered Spouses |
| ____ Abused Children | ____ Elderly |
| ____ Migrant Farm Workers | ____ Persons Living with AIDS |
| ____ Persons with Documented Low/Mod Income | |

____ LMH (Low and Moderate Income Housing) Benefit

Examples: Housing Rehabilitation, Homebuyer Assistance

____ SBA (Slum and Blight Area) Benefit

Attach a board or council resolution approving a slum and blight designation.

Percentage of Deteriorated Buildings in the Area _____%

____ SBS (Slum and Blight Spot) Benefit

____ LMJ (Low and Moderate Income Job) Benefit

Activities designed to create or retain permanent jobs of which at least 51% involve employment of low/mod persons

____ Other _____

Location and Target Area:

Attach a street map identifying the location and target area.

List the location address or cross streets of the activity. For a public service activity, list the office address. If project is community-wide, specify the qualifying census tracts and block groups with LMI percentages above.

Please identify the target area with cross streets: city-wide

Grantee Name: City of Inkster

2018 CDBG Grant Year

Eligible Activity: Check the one that primarily describes the activity.

- | | |
|---|--|
| ☐ Acquisition | ☐ Disposition |
| ☐ Public Facilities and Improvements | ☐ Clearance Activities |
| ☐ Public Services | ☐ Interim Assistance |
| ☒ Relocation | ☐ Housing Services |
| ☐ Privately Owned Utilities | ☐ Homeownership Assistance |
| ☐ Housing Rehabilitation | ☒ Code Enforcement |
| ☐ Historic Preservation | ☐ Fair Housing |
| ☐ Section 108 Loan Repayments | ☐ Other _____ |

Performance Measures

Grantees must consider how HUD's performance measures system may impact their administrative practices and implement any changes needed to collect and report the data. As part of HUD's system, please create an Outcome Statement as follows:

Objectives: Please select the one that most describes the purpose.

- ☒ **Enhance Suitable Living Environment Through New/Improved Accessibility:** Activities designed to benefit communities, families, or individuals by addressing issues in their living environment.
- ☐ **Create Decent Housing with New/Improved Availability:** Housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort (such as would be captured under Suitable Living Environment).
- ☐ **Promote Economic Opportunity Through New/Improved Sustainability:** Activities related to economic development, commercial revitalization, or job creation.

Outcomes: Please select the one that most applies.

- ☐ **Availability/Accessibility:** Activities that make services, infrastructure, housing, or shelter available or accessible to low- and moderate- income people, including persons with disabilities.
- ☐ **Affordability:** Activities that provide affordability in a variety of ways in the lives of low- and moderate- income people. It can include the creations or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
- ☒ **Sustainability:** Activities aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to low- and moderate income persons or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

Outputs: Please select and quantify the one that most applies.

- | | |
|--|--|
| ☐ No. of Households Assisted | ☐ No. of Persons Stabilized |
| ☐ No. of New Businesses Assisted | ☐ Acres of Brownfields Remediated |
| ☐ No. of Jobs Created/Retained | ☐ Amount of Money Leveraged |
| ☒ No. of Units made 504-Accessible | ☐ No. of Affordable Units |
| ☐ No. of Years of Affordability Guaranteed | ☐ No. of Housing Units for HIV/AIDS |
| ☐ No. of Jobs with Health Care Benefits | ☐ No. of Units for Chronically Homeless |
| ☐ No. of Units Meeting Energy Star Standards | ☐ No. of Units Made Lead Safe |
| ☒ 1,250 Other, please indicate Enforcement of city ordinances to improve the quality of life _____ | |

Other Information:

- | | | |
|--|------------------------------|--|
| Does the activity prevent homelessness? | ☐ Yes | ☒ No |
| Does the activity help those with HIV/AIDS? | ☐ Yes | ☒ No |
| Does the activity primarily help the disabled? | ☐ Yes | ☒ No |
| Does the activity primarily help the elderly? | ☐ Yes | ☒ No |

Grantee Name: City of Inkster

2018 CDBG Grant Year

Is the activity expected to generate program income? ☐ Yes ☒ No

Is this activity being carried out by the grantee (either directly and/or through contractors)?
Yes ☒ No ☐

If Yes, Enter "X" in the appropriate category.

Activity is being carried out by the grantee through:

- ☒ Grantee employees
☐ Contractors
☐ Grantee employees and contractors

If No, Enter "X" by the appropriate category:

Activity is being carried out by:

- ☐ A subrecipient only
☐ A HUD-designated Community Based Development Organization (CBDO) only
☐ A HUD-designated CDBO acting as a subrecipient
☐ Another public agency _____

Enter "X" by the appropriate subrecipient designation:

☐ Non-profit organization

OR

☐ For-profit authorized under 570.201 (a) for economic development activities

Enter "X" by all that apply:

Subrecipient is:

- ☐ A faith-based organization
☐ An institution of higher education

Grantee Name: City of Inkster

2018 CDBG Grant Year

2 ACTIVITY

Project Name: Housing Rehabilitation

Matrix Code (Please see Matrix Chart handout): 14A

CDBG Allocation Amount: \$216,477

Estimated CDBG Program Income (Revolving Funds): 0

Other Funds: \$ 0 **Identify:** _____

Total Activity Budget: \$40,000

As a reminder, CDBG is not eligible for maintenance of public facilities. The purchase of equipment, fixtures, motor vehicles, furnishings, or other property that is not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase such items when necessary for use in the administration of activities assisted with CDBG funds or when such items constitute all or part of a public service.

Activity Description and Outcome Statement (please give accurate proposed description of project and quantify the proposed outcome)

Approximately four households of low to moderate income persons will be improved via housing rehabilitation to enhance the living environment of the household.

Housing Rehabilitation:

If choosing Housing Rehabilitation as a project, please check one of the following options:

Please only choose one option:

☐ Wayne County Housing Rehabilitation Program (elect Wayne County to retain Housing Rehabilitation funds to facilitate Housing Rehabilitation within your community)

☒ Community Wide Housing Rehabilitation Program (retain funds to facilitate Housing Rehabilitation within your community)

Please only choose one option:

☐ Housing Rehabilitation Forgivable Grant _____

☒ Housing Rehabilitation Loan with Affordability Period (please identify the affordability period)

➤ Affordability Period 5 years _____

☐ Lien in Perpetuity _____

Demolition:

If choosing Demolition as a project, please check one of the following options:

Please only choose one option:

☐ Wayne County will retain Demolition funds (elect Wayne County to retain Demolition funds to facilitate Demolition within your community)

☐ Community Demolition Program (retain funds to facilitate Demolition within your community)

National Objective:

Grantee Name: City of Inkster

2018 CDBG Grant Year

Specify one objective. Be sure to use the same objective in the Accomplishment Report for each activity. Please attach the Low to Moderate Income Map for your community.

LMA (Low and Moderate Income Area) Benefit

Examples: Parks, Neighborhood Centers, and General Public Improvements

The target area must consist of block groups that are 51% Low/Mod Income.

Census Tract(s)	Block Group(s)	Low/Mod %
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

LMC (Low and Moderate Income Limited Clientele) Benefit

Examples: Public Services, Removal of Architectural Barriers for the Disabled

Specify only one primary group of persons to benefit.

- | | |
|---|---|
| ☐ Severely Disabled Adults | ☐ Homeless |
| ☐ Illiterate Adults | ☐ Battered Spouses |
| ☐ Abused Children | ☐ Elderly |
| ☐ Migrant Farm Workers | ☐ Persons Living with AIDS |
| ☐ Persons with Documented Low/Mod Income | |

☒ **LMH (Low and Moderate Income Housing) Benefit**

Examples: Housing Rehabilitation, Homebuyer Assistance

SBA (Slum and Blight Area) Benefit

Attach a board or council resolution approving a slum and blight designation.

Percentage of Deteriorated Buildings in the Area _____%

☐ **SBS (Slum and Blight Spot) Benefit**

☐ **LMJ (Low and Moderate Income Job) Benefit**

Activities designed to create or retain permanent jobs of which at least 51% involve employment of low/mod persons

☐ **Other** _____

Location and Target Area:

Attach a street map identifying the location and target area.

List the location address or cross streets of the activity. For a public service activity, list the office address. If project is community-wide, specify the qualifying census tracts and block groups with LMI percentages above.

Please identify the target area with cross streets: City-wide

Grantee Name: City of Inkster

2018 CDBG Grant Year

Eligible Activity: Check the one that primarily describes the activity.

- | | |
|---|---|
| ☐ Acquisition | ☐ Disposition |
| ☐ Public Facilities and Improvements | ☐ Clearance Activities |
| ☐ Public Services | ☐ Interim Assistance |
| ☐ Relocation | ☐ Housing Services |
| ☐ Privately Owned Utilities | ☐ Homeownership Assistance |
| ☒ Housing Rehabilitation | ☐ Code Enforcement |
| ☐ Historic Preservation | ☐ Fair Housing |
| ☐ Section 108 Loan Repayments | ☐ Other _____ |

Performance Measures

Grantees must consider how HUD's performance measures system may impact their administrative practices and implement any changes needed to collect and report the data. As part of HUD's system, please create an Outcome Statement as follows:

Objectives: Please select the one that most describes the purpose.

- ☒ **Enhance Suitable Living Environment Through New/Improved Accessibility:** Activities designed to benefit communities, families, or individuals by addressing issues in their living environment.
- ☐ **Create Decent Housing with New/Improved Availability:** Housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort (such as would be captured under Suitable Living Environment).
- ☐ **Promote Economic Opportunity Through New/Improved Sustainability:** Activities related to economic development, commercial revitalization, or job creation.

Outcomes: Please select the one that most applies.

- ☐ **Availability/Accessibility:** Activities that make services, infrastructure, housing, or shelter available or accessible to low- and moderate- income people, including persons with disabilities.
- ☐ **Affordability:** Activities that provide affordability in a variety of ways in the lives of low- and moderate- income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
- ☒ **Sustainability:** Activities aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to low- and moderate income persons or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

Outputs: Please select and quantify the one that most applies.

- | | |
|---|--|
| ☒ No. of Households Assisted | ☐ No. of Persons Stabilized |
| ☐ No. of New Businesses Assisted | ☐ Acres of Brownfields Remediated |
| ☐ No. of Jobs Created/Retained | ☐ Amount of Money Leveraged |
| ☐ No. of Units made 504-Accessible | ☐ No. of Affordable Units |
| ☐ No. of Years of Affordability Guaranteed | ☐ No. of Housing Units for HIV/AIDS |
| ☐ No. of Jobs with Health Care Benefits | ☐ No. of Units for Chronically Homeless |
| ☐ No. of Units Meeting Energy Star Standards | ☐ No. of Units Made Lead Safe |
| ☐ Other, please indicate _____ | |

Other Information:

Does the activity prevent homelessness?

☐ Yes

☒ No

Does the activity help those with HIV/AIDS?

☐ Yes

☒ No

Grantee Name: City of Inkster

2018 CDBG Grant Year

Does the activity primarily help the disabled?

☐ Yes

☒ No

Does the activity primarily help the elderly?

☐ Yes

☒ No

Is the activity expected to generate program income?

☐ Yes

☒ No

Is this activity being carried out by the grantee (either directly and/or through contractors)?

Yes ☒ No ☐

If Yes, Enter "X" in the appropriate category.

Activity is being carried out by the grantee through:

☐ Grantee employees

☐ Contractors

☒ Grantee employees and contractors

If No, Enter "X" by the appropriate category:

Activity is being carried out by:

☐ A subrecipient only

☐ A HUD-designated Community Based Development Organization (CBDO) only

☐ A HUD-designated CDBO acting as a subrecipient

☐ Another public agency _____

Enter "X" by the appropriate subrecipient designation:

☐ Non-profit organization

OR

☐ For-profit authorized under 570.201 (c) for economic development activities

Enter "X" by all that apply:

Subrecipient is:

☐ A faith-based organization

☐ An institution of higher education

Grantee Name: City of Inkster

2018 CDBG Grant Year

#3 ACTIVITY

Project Name: Public Services (Neighborhood Clean Up)
Matrix Code (Please see Matrix Chart handout): 05V
CDBG Allocation Amount: \$216,477
Estimated CDBG Program Income (Revolving Funds): 0
Other Funds: \$ 0 Identify: _____

Total Activity Budget: 32,741

As a reminder, CDBG is not eligible for maintenance of public facilities. The purchase of equipment, fixtures, motor vehicles, furnishings, or other property that is not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase such items when necessary for use in the administration of activities assisted with CDBG funds or when such items constitute all or part of a public service.

Activity Description and Outcome Statement (please give accurate proposed description of project and quantify the proposed outcome)

Approximately 200 properties will be abated (grass cutting/debris removal) to improve neighborhoods and the overall community by helping to make the community livable by eliminating blighted and dangerous conditions and improve the overall quality of life.

Housing Rehabilitation:

If choosing Housing Rehabilitation as a project, please check one of the following options:

Please only choose one option:

- ☐ Wayne County Housing Rehabilitation Program (elect Wayne County to retain Housing Rehabilitation funds to facilitate Housing Rehabilitation within your community)
☐ Community Wide Housing Rehabilitation Program (retain funds to facilitate Housing Rehabilitation within your community)

Please only choose one option:

- ☐ Housing Rehabilitation Forgivable Grant _____
☐ Housing Rehabilitation Loan with Affordability Period (please identify the affordability period)
 > Affordability Period _____
☐ Lien in Perpetuity _____

Demolition:

If choosing Demolition as a project, please check one of the following options:

Please only choose one option:

- ☐ Wayne County will retain Demolition funds (elect Wayne County to retain Demolition funds to facilitate Demolition within your community)
☐ Community Demolition Program (retain funds to facilitate Demolition within your community)

National Objective:

Grantee Name: City of Inkster 2018 CDBG Grant Year

Eligible Activity: Check the one that primarily describes the activity.

- | | |
|---|---|
| ☐ Acquisition | ☐ Disposition |
| ☐ Public Facilities and Improvements | ☐ Clearance Activities |
| ☒ Public Services | ☐ Interim Assistance |
| ☐ Relocation | ☐ Housing Services |
| ☐ Privately Owned Utilities | ☐ Homeownership Assistance |
| ☐ Housing Rehabilitation | ☐ Code Enforcement |
| ☐ Historic Preservation | ☐ Fair Housing |
| ☐ Section 108 Loan Repayments | ☐ Other _____ |

Performance Measures

Grantees must consider how HUD's performance measures system may impact their administrative practices and implement any changes needed to collect and report the data. As part of HUD's system, please create an Outcome Statement as follows:

Objectives: Please select the one that most describes the purpose.

- ☒ **Enhance Suitable Living Environment Through New/Improved Accessibility:** Activities designed to benefit communities, families, or individuals by addressing issues in their living environment.
- ☐ **Create Decent Housing with New/Improved Availability:** Housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort (such as would be captured under Suitable Living Environment).
- ☐ **Promote Economic Opportunity Through New/Improved Sustainability:** Activities related to economic development, commercial revitalization, or job creation.

Outcomes: Please select the one that most applies.

- ☐ **Availability/Accessibility:** Activities that make services, infrastructure, housing, or shelter available or accessible to low- and moderate- income people, including persons with disabilities.
- ☐ **Affordability:** Activities that provide affordability in a variety of ways in the lives of low- and moderate- income people. It can include the creations or maintenances of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
- ☒ **Sustainability:** Activities aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to low- and moderate income persons or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

Outputs: Please select and quantify the one that most applies.

- | | |
|---|--|
| ☐ No. of Households Assisted | ☐ No. of Persons Stabilized |
| ☐ No. of New Businesses Assisted | ☐ Acres of Brownfields Remediated |
| ☐ No. of Jobs Created/Retained | ☐ Amount of Money Leveraged |
| ☐ No. of Units made 504-Accessible | ☐ No. of Affordable Units |
| ☐ No. of Years of Affordability Guaranteed | ☐ No. of Housing Units for HIV/AIDS |
| ☐ No. of Jobs with Health Care Benefits | ☐ No. of Units for Chronically Homeless |
| ☐ No. of Units Meeting Energy Star Standards | ☐ No. of Units Made Lead Safe |
| ☒ 200 Other, please indicate Blighted areas abated or hazardous condition removed _____ | |

Other Information:

Grantee Name: City of Inkster

2018 CDBG Grant Year

4 ACTIVITY

Project Name: Demolition

Matrix Code (Please see Matrix Chart handout): 04

CDBG Allocation Amount: \$216,477

Estimated CDBG Program Income (Revolving Funds): 0

Other Funds: \$ 0 Identify: _____

Total Activity Budget: \$48,006

As a reminder, CDBG is not eligible for maintenance of public facilities. The purchase of equipment, fixtures, motor vehicles, furnishings, or other property that is not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase such items when necessary for use in the administration of activities assisted with CDBG funds or when such items constitute all or part of a public service.

Activity Description and Outcome Statement (please give accurate proposed description of project and quantify the proposed outcome)

Activities lead to the demolition of three dilapidated structures to eliminate shums and blight. Costs include direct demolition expenses as well as other expenses such as environmental abatement costs.

Housing Rehabilitation:

If choosing Housing Rehabilitation as a project, please check one of the following options:

Please only choose one option:

☐ Wayne County Housing Rehabilitation Program (select Wayne County to retain Housing Rehabilitation funds to facilitate Housing Rehabilitation within your community)

☐ Community Wide Housing Rehabilitation Program (retain funds to facilitate Housing Rehabilitation within your community)

Please only choose one option:

☐ Housing Rehabilitation Forgivable Grant _____

☐ Housing Rehabilitation Loan with Affordability Period (please identify the affordability period)
➤ Affordability Period _____

☐ Lien in Perpetuity _____

Demolition:

If choosing Demolition as a project, please check one of the following options:

Please only choose one option:

☐ Wayne County will retain Demolition funds (select Wayne County to retain Demolition funds to facilitate Demolition within your community)

☒ Community Demolition Program (retain funds to facilitate Demolition within your community)

National Objective:

Specify one objective. Be sure to use the same objective in the Accomplishment Report for each activity. Please attach the Low to Moderate Income Map for your community.

Grantee Name: City of Inkster

2018 CDBG Grant Year

- ☐ **LMA (Low and Moderate Income Area) Benefit**
 Examples: Parks, Neighborhood Centers, and General Public Improvements
 The target area must consist of block groups that are 51% Low/Mod Income.

Census Tract(s)	Block Group(s)	Low/Mod %

- ☐ **LMC (Low and Moderate Income Limited Clientele) Benefit**
 Examples: Public Services, Removal of Architectural Barriers for the Disabled
 Specify **only one** primary group of persons to benefit.
- | | |
|---|---|
| ☐ Severely Disabled Adults | ☐ Homeless |
| ☐ Illiterate Adults | ☐ Battered Spouses |
| ☐ Abused Children | ☐ Elderly |
| ☐ Migrant Farm Workers | ☐ Persons Living with AIDS |
| ☐ Persons with Documented Low/Mod Income | |

- ☐ **LMH (Low and Moderate Income Housing) Benefit**
 Examples: Housing Rehabilitation, Homebuyer Assistance

- ☐ **SBA (Slum and Blight Area) Benefit**
Attach a board or council resolution approving a slum and blight designation.
 Percentage of Deteriorated Buildings in the Area _____%

- ☒ **SBS (Slum and Blight Spot) Benefit**

- ☐ **LMJ (Low and Moderate Income Job) Benefit**
 Activities designed to create or retain permanent jobs of which at least 51% involve employment of low/mod persons

- ☐ **Other** _____

Location and Target Area:

Attach a street map identifying the location and target area.

List the location address or cross streets of the activity. For a public service activity, list the office address. If project is community-wide, specify the qualifying census tracts and block groups with LMI percentages above.

Please identify the target area with cross streets: city-wide

Eligible Activity: Check the one that primarily describes the activity.

- | | |
|---|--|
| ☐ Acquisition | ☐ Disposition |
| ☐ Public Facilities and Improvements | ☒ Clearance Activities |
| ☐ Public Services | ☐ Interim Assistance |

Grantee Name: City of Inkster 2018 CDBG Grant Year

☐ Relocation
☐ Privately Owned Utilities
☐ Housing Rehabilitation
☐ Historic Preservation
☐ Section 108 Loan Repayments

☐ Housing Services
☐ Homeownership Assistance
☐ Code Enforcement
☐ Fair Housing
☐ Other _____

Performance Measures

Grantees must consider how HUD's performance measures system may impact their administrative practices and implement any changes needed to collect and report the data. As part of HUD's system, please create an Outcome Statement as follows:

Objectives: Please select the one that most describes the purpose.

- ☒ **Enhance Suitable Living Environment Through New/Improved Accessibility:** Activities designed to benefit communities, families, or individuals by addressing issues in their living environment.
☐ **Create Decent Housing with New/Improved Availability:** Housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort (such as would be captured under Suitable Living Environment).
☐ **Promote Economic Opportunity Through New/Improved Sustainability:** Activities related to economic development, commercial revitalization, or job creation.

Outcomes: Please select the one that most applies.

- ☐ **Availability/Accessibility:** Activities that make services, infrastructure, housing, or shelter available or accessible to low- and moderate- income people, including persons with disabilities.
☐ **Affordability:** Activities that provide affordability in a variety of ways in the lives of low- and moderate- income people. It can include the creations or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
☒ **Sustainability:** Activities aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to low- and moderate income persons or by removing or eliminating shums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

Outputs: Please select and quantify the one that most applies.

- | | |
|--|--|
| ☐ No. of Households Assisted | ☐ No. of Persons Stabilized |
| ☐ No. of New Businesses Assisted | ☐ Acres of Brownfields Remediated |
| ☐ No. of Jobs Created/Retained | ☐ Amount of Money Leveraged |
| ☐ No. of Units made 504-Accessible | ☐ No. of Affordable Units |
| ☐ No. of Years of Affordability Guaranteed | ☐ No. of Housing Units for HIV/AIDS |
| ☐ No. of Jobs with Health Care Benefits | ☐ No. of Units for Chronically Homeless |
| ☐ No. of Units Meeting Energy Star Standards | ☐ No. of Units Made Lead Safe |
| ☒ Other, please indicate Commercial buildings demolished _____ | |

Other Information:

- | | | |
|--|------------------------------|--|
| Does the activity prevent homelessness? | ☐ Yes | ☒ No |
| Does the activity help those with HIV/AIDS? | ☐ Yes | ☒ No |
| Does the activity primarily help the disabled? | ☐ Yes | ☒ No |
| Does the activity primarily help the elderly? | ☐ Yes | ☒ No |
| Is the activity expected to generate program income? | ☐ Yes | ☒ No |

Is this activity being carried out by the grantee (either directly and/or through contractors)?
 Yes ☒ No _____

Grantee Name: City of Inkster

2018 CDBG Grant Year

If Yes, Enter "X" in the appropriate category.

Activity is being carried out by the grantee through:

☐ Grantee employees

☐ Contractors

☒ Grantee employees and contractors

If No, Enter "X" by the appropriate category:

Activity is being carried out by:

☐ A subrecipient only

☐ A HUD-designated Community Based Development Organization (CBDO) only

☐ A HUD-designated CDBO acting as a subrecipient

☐ Another public agency _____

Enter "X" by the appropriate subrecipient designation:

☐ Non-profit organization

OR

☐ For-profit authorized under 570.201 (c) for economic development activities

Enter "X" by all that apply:

Subrecipient is:

☐ A faith-based organization

☐ An institution of higher education

Grantee Name: City of Inkster

2018 CDBG Grant Year

Planning/Administration Activity

Project Name: Administration
Matrix Code (Please see Matrix Chart handout): 21A
CDBG Allocation Amount: \$216,477
Estimated CDBG Program Income (Revolving Funds): 0
Other Funds: \$ 0 **Identify:** _____
Total Activity Budget: \$21,000 _____

As a reminder, CDBG is not eligible for maintenance of public facilities. The purchase of equipment, fixtures, motor vehicles, furnishings, or other property that is not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase such items when necessary for use in the administration of activities assisted with CDBG funds or when such items constitute all or part of a public service.

Activity Description and Outcome Statement (please give accurate proposed description of project and quantify the proposed outcome)

Provide administrative support for projects to eliminate slums and blight and services that support low to moderate income individuals and families.

Is this activity being carried out by the grantee (either directly and/or through contractors)?
Yes ☒ No ☐

If Yes, Enter "X" in the appropriate category.

Activity is being carried out by the grantee through:

☒ Grantee employees
☐ Contractors
☐ Grantee employees and contractors

If No, Enter "X" by the appropriate category:

Activity is being carried out by:

☐ A subrecipient only
☐ A HUD-designated Community Based Development Organization (CBDO) only
☐ A HUD-designated CBDO acting as a subrecipient
☐ Another public agency _____

Enter "X" by the appropriate subrecipient designation:

☐ Non-profit organization

OR

☐ For-profit authorized under 570.201 (c) for economic development activities

Enter "X" by all that apply:

Subrecipient is:

☐ A faith-based organization
☐ An institution of higher education

Grantee Name: City of Inkster

2018 CDBG Grant Year

Legend:

- Large Lots (Existing Tracts)
- Small Lots (Existing Tracts)
- Other

Map Labels:

- 10000 Block
- Madison Ave
- Taylor St
- Other street names and lot numbers are visible throughout the map.

CITY OF INKSTER

CENSUS TRACT	BLOCK GROUP	LOW/MOD %
5701	1	66.53
	2	47.97
	3	34.84
5702	1	46.9
	2	36.4
	3	66.39
5704	1	66.15
	2	80.59
	3	80.89
	4	88.32
	5	59.93
5705	1	75.11
	2	61.29
	3	84.42
	4	45.26
5706	1	62.5
	2	86.52
5708	1	77.48
	2	69.88
	3	74.29
5709	1	52.47
	2	90.85
	3	63.52
5710	1	57.32
	2	22.33
	3	89.74
	4	72.35

**City of Inkster, Wayne County
2018-2019 Proposed Final Statement and Public Hearing Notice
Wayne County Community Development Block Grant Program (CDBG)**

In compliance with federal guidelines, the City of Inkster will hold a public hearing on Monday, February 5, 2018 at 6:00pm and February 19, 2018 and at 6:00pm to consider submission of the 2018-2019 Community Development Block Grant (CDBG) application. The hearing will be held at Inkster City Hall in Council Chambers located at 26215 Trowbridge, Inkster, MI 48141. The purpose of the hearing is to receive public comment and approve final projects and funding level for Inkster's allocation of the 2018-2019 Wayne County CDBG Program funding as follows:

Activity	Location	Funding
Administration	City-Wide	\$21,000
Code Enforcement	City-Wide	\$75,000
Demolition	City-Wide	\$48,006
Housing Rehabilitation	City-Wide	\$40,000
Public Services (Neighborhood Clean Up)	City-Wide	\$32,471
Total Estimated Request Allocation		\$216,477

The estimated amount is based on the 2017--2018 funding allocation less 10% for Demonstration Projects. The above activities meet HUD's National Objectives by benefiting low and moderate-income persons and aiding in the prevention or elimination of slums or blight. To submit comments, please contact Sharda Fleming at 313-563-9764.

Workshop: Designing in 2D and February 8, 2018

February 19, 2018
Regular City Council Meeting – 7:00 PM

The regular meeting of the Council of the City of Inkster, Wayne County, Michigan convened in the Council Chambers, 26215 Trowbridge, on Monday, February 19, 2018.

Prior to the Regular Council Meeting: City Council members discussed:

A. Agenda Discussion

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Oden to go into Executive Session 6:50 p.m. to discuss pending litigation, personnel and land sales in accordance with MCL 15.286 (e). Motion carried unanimously

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Mitchell to adjourn the closed Executive Session at 7:20 p.m. – Motion carried unanimously.

Call Meeting to Order

Mayor Nolen called the meeting to order at 7:21 p.m.

Pledge of Allegiance

City Council and the public in attendance pledged allegiance to the flag of the United States of America.

Prayer

Prayer was led by Evangelist Savanna Johnson

Roll Call

Mayor Nolen	Present	Councilwoman Howard	Present
Councilwoman Watley	Present	Mayor Pro-Tem Williams	Present
Councilman Oden	Present	Councilman Chisholm	Present
Councilwoman Mitchell	Present		

Approval of Agenda

**Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Oden
to approve the agenda with added item "B" under Presentations.
2-18-28R - Motion carried.**

Presentations/Discussion

- A. ICAN Presentation – Councilwoman Sandra K. Watley
- B. Legislative Update – GCIS, Ken Cole

Public Hearings

A. A public hearing to apply for Wayne County 2018-2019 Community Development Block Grant (CDBG) funding in the amount of \$216, 477.00

Moved by Councilmember Oden, Seconded by Mayor Pro-Tem Williams to OPEN a public hearing to apply for Wayne County 2018-2019 Community Development Block Grant (CDBG) funding in the amount of \$216, 477.00 Resolution 2-18-29R— Motion carried.

- **Councilwoman Watley** – Asked if the Administration cost had been done away with.
- **Mayor Pro-Tem Williams** – Asked about youth activities.
- **Owen Roper** – Asked about roof repairs for citizens.

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Chisholm to Close a public hearing to apply for Wayne County 2018-2019 Community Development Block Grant (CDBG) funding in the amount of \$216, 477.00 Resolution 2-18-30R— Motion carried.

Consent Agenda

A. February 5, 2018 Regular City Council Meeting Minutes.

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Chisholm to approve the consent agenda. Resolution 2-18-31R – Motion carried.

Boards and Commission

A. Update of current list of appointments to Boards & Commissions.

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Oden to appoint James Richardson to the Parks and Recreation Commission. Resolution 2-18-32R – Motion carried.

Moved by Councilmember Chisholm, Seconded by Councilmember Oden to appoint Lawanna Abney-Mitchell to the Parks and Recreation Commission. Resolution 2-18-33R – Motion carried.

Moved by Councilmember Oden, Seconded by Mayor Pro-Tem Williams to appoint Angela Dodson to the DDA Commission. Resolution 2-18-34R – Motion carried

Nominations:

Previous Business

A. A. Consider approval of an offer to purchase (Case #17-36) one (1) vacant commercial structure (3508 Harrison) and one (1) adjacent commercial parking lot located on the west side of Harrison between Beech Ave. and Carlyle Ave. and are legally described as 25N1045 LOT 1045 DEARBORN

ACRES SUB NO. 2 T2S R9E L33 P79 WCR (Property ID # 44 009 02 1045 000) and 25N1046 LOT 1046 DEARBORN ACRES SUB NO. 2 T2S R9E L33 P79 WCR (Property ID #44 009 02 1046 000) for \$500.00 to Bobby Wallace. **(REMOVE FROM THE TABLE)**
NO MOTION – DIED

Ordinance(s)

A. First Reading(s)

1. A first reading of a map amendment (Z 18-06) to the City's Zoning Map to rezone 65 parcels along Dunning and Plum Streets from R-1B, One –Family Residential zoning to M-1, Light Industrial zoning.
2. A first reading of text amendments (TA 18-05) to the City's Zoning Ordinance pertaining to security camera and buffer distance requirements medical marijuana facilities per the recommendations of the Planning Commission

B. Second Reading(s)

1. A **second** reading and **approval** for amendments to the Inkster Code of Ordinances being sections 91.21 thru 91.33; ordinance to regulate the implementation of procedural regulations and guidelines for the appropriate disposition of vicious animals within the city of Inkster, and to establish penalties for violations of the ordinance.

Moved by Councilmember Mitchell, Seconded by Councilmember Oden to approve the amendments to the Inkster Code of Ordinances being sections 91.21 thru 91.33; ordinance to regulate the implementation of procedural regulations and guidelines for the appropriate disposition of vicious animals within the city of Inkster, and to establish penalties for violations of the ordinance.

Resolution 2-18-35R – Motion carried.

New Business

- A. Discussion/Action (Sharde Fleming) Consideration and approval of an offer to purchase (Case #17-40) eighteen (18) residential properties: 1) **3265 Ludington** (Property I.D.# 44 009 03 0039 000); 2) **3280 Ludington** (Property I.D.# 44 009 03 0048 000); 3) **4133 Wayland** (Property I.D.# 44 009 03 0163 000); 4) **3555 Spruce** (Property I.D.# 44 010 05 0018 000); 5) **4346 Allen** (Property I.D.# 44 014 02 0130 000); 6) **4329 Moore** (Property I.D.# 44 014 02 0133 000); 7) **26142 Stanford** (Property I.D.# 44 024 02 0323 000); 8) **26200 Stanford** (Property I.D.# 44 024 03 0338 000); 9) **26158 Stanford** (Property I.D.# 44 024 03 0340 000); 10) **26715 Ross** (Property I.D.# 44 025 01 0116 002); 11) **29667 Glenwood** (Property I.D.# 44 002 01 0370 000); 12) **30234 Glenwood** (Property I.D.# 44 002 02 0782 000); 13) **28444 Oakwood** (Property I.D.# 44 005 02 0025 000); 14) **28707 Glenwood** (Property I.D.# 44 005 03 0008 000); 15) **28661 Glenwood** (Property I.D.# 44 005 03 0009 000); 16) **3650 Isabelle** (Property I.D.# 44 009 02 0566 002); 17) **3712 Isabelle** (Property I.D.# 44 009 02 0574 000); and 18) **3836 Robinson** (Property I.D.# 44 025 04 1065 000) in the total amount of \$18.00 (\$1.00 per house) to Platinum Real Estate Holding LLC (Anthony Rea).

Moved by Councilmember Mitchell, Seconded by Councilmember Chisholm to approve Consideration and approval of an offer to purchase (Case #17-40) eighteen (18) residential properties: 1) 3265 Ludington (Property I.D.# 44

009 03 0039 000); 2) 3280 Ludington (Property I.D.# 44 009 03 0048 000); 3) 4133 Wayland (Property I.D.# 44 009 03 0163 000); 4) 3555 Spruce (Property I.D.# 44 010 05 0018 000); 5) 4346 Allen (Property I.D.# 44 014 02 0130 000); 6) 4329 Moore (Property I.D.# 44 014 02 0133 000); 7) 26142 Stanford (Property I.D.# 44 024 02 0323 000); 8) 26200 Stanford (Property I.D.# 44 024 03 0338 000); 9) 26158 Stanford (Property I.D.# 44 024 03 0340 000); 10) 26715 Ross (Property I.D.# 44 025 01 0116 002); 11) 29667 Glenwood (Property I.D.# 44 002 01 0370 000); 12) 30234 Glenwood (Property I.D.# 44 002 02 0782 000); 13) 28444 Oakwood (Property I.D.# 44 005 02 0025 000); 14) 28707 Glenwood (Property I.D.# 44 005 03 0008 000); 15) 28661 Glenwood (Property I.D.# 44 005 03 0009 000); 16) 3650 Isabelle (Property I.D.# 44 009 02 0566 002); 17) 3712 Isabelle (Property I.D.# 44 009 02 0574 000); and 18) 3836 Robinson (Property I.D.# 44 025 04 1065 000) in the total amount of \$18.00 (\$1.00 per house) to Platinum Real Estate Holding LLC (Anthony Rea).

Resolution 2-18-36R – Motion carried.

- B. Discussion/Action (Sharde Fleming) Consider approval of an offer to purchase (Case # LD17-13) one residential parcel of land located on the north side of Norfolk St. between Sylvia St. and Princess Ave., formerly known as 26942 Norfolk and is legally described as 30J734 LOT 734 ALSO S 1/2 ADJ VAC ALLEY WESTWOOD SUB OF VAN ALSTINE FARM T2S R10E L40 P29, 30 WCR (Property ID # 44 022 01 0734 000) in the total amount of \$250.00 to Global Breakthrough LLC (Ekpenyong David Ita Ekpenyong).

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Chisholm to approve Consider approval of an offer to purchase (Case # LD17-13) one residential parcel of land located on the north side of Norfolk St. between Sylvia St. and Princess Ave., formerly known as 26942 Norfolk and is legally described as 30J734 LOT 734 ALSO S 1/2 ADJ VAC ALLEY WESTWOOD SUB OF VAN ALSTINE FARM T2S R10E L40 P29, 30 WCR (Property ID # 44 022 01 0734 000) in the total amount of \$250.00 to Global Breakthrough LLC (Ekpenyong David Ita Ekpenyong).

Resolution 2-18-37R – Motion carried.

Public Participation

- **Code Enforcement Officer Dawn Wall** – Stated that all dogs in the city need to be licensed. She further stated that food packets have been left in the Clerk's office and if anyone needs food for their dogs it is available
- **Officer Lebo** – Stated the Police Office will be coordinating with the Inkster Task Force, Operation Refuge and the Alpha Kappa Alpha Sorority will be hosting an Inkster Egg Hunt on March 31, 2018. She also announced an Inkster Community Forum with the Youth on February 22, 2018. Lastly she announced a Bake Sale at the Police Department on February 21, 2018 that would help to assist with the Easter Egg Hunt and the Coffee with a Cop on March 13, 2018.
- **Pastor Jean Overman** – Announced Operation Refuge Tfab on Thursday's at 10am. She further announced that the Mother's Pantry Banquet will be held on Saturday, February 24, 2018.
- **Representative, Jewell Jones** – Gave a legislative updated. Wished residents a Happy Black History month.

City Clerk

- Announced the Biggest Loser in conjunction with Western Wayne Family Health. Invited residents to participate and contact Mrs. Octavia Smith for additional information.

City Treasurer

- Discussed that a snow emergency means to remove all cars off the street.
- Gave tax announcements and payment deadlines.

Mayor and Council

- **Councilwoman Mitchell** – Announced the Middle Park Manor Block Club meeting on February 20th at the Woodson building at 6:00 p.m.
- **Councilman Oden** – Announced District II Advisory meeting on February 20, 2018 at the Booker Dozier Recreation Complex.
- **Councilwoman Watley** – Announced to residents that the planning for the annual Memorial Day parade is under way. She asked residents to stop by the Clerk's office or Parks and Recreation for a packet. She further stated that her District Advisory Meetings are the fourth Thursday of the month at 5:00 p.m. at city hall.
- **Councilman Chisholm** – Stated he attended the services of Sandi Bilkoury. He also announced that its Lent season and St. Clemmons would be selling fish dinners.
- **Mayor Pro-Tem Williams** – Asked if there would be new LED lightening on Harrison. He further asked if the sidewalks would be plowed under the viaduct on Middlebelt. Lastly he asked about the sidewalks being plowed at Inkster Valley Golf Course.
- **Mayor Nolen** – Stated that a snow emergency is when there is six inches of snow or more. He announced a Meet the Candidate for the 13th Congressional District on March 12, 2018 at Canfield Center at 7:00 p.m.

Closed Session

Adjournment

There being no further business to come before Council, on a motion duly made
By Mayor Pro-Tem Williams, Seconded by Councilmember Oden and carried,
the Regular Council meeting of February 19, 2018 was adjourned at 8:52 p.m.



Felicia Rutledge, City Clerk
City of Inkster

Allen Brothers
Attorneys & Counselors, PLLC
400 Monroe Street, Suite 620
Detroit, MI 48226-2963

Inkster, City of
26215 Trowbridge Street
Inkster, MI 48141

Attn: City Manager

Page: 1
02/15/2018
Account No: 1897M

BREAKDOWN OF FEES/EXPENSES BY CATEGORY

Category	Fees/Costs
Flat fee/City Attorney work	\$6,000.00
Municipal Legal Services	\$7,701.84
Labor	\$2,112.50
Litigation	\$32,052.40
Total Invoice for November, 2017	\$47,866.74

CITY OF INKSTER

Boards & Commissions

[MADE OPERATIVE BY STATE LAW, CITY OF INKSTER CHARTER PROVISION OR CITY OF INKSTER ORDINANCE]

AGING COMMISSION

[MEETINGS: Third Friday of each month at 1:00 p.m., Twin Towers Activity Room]

2 Year Term

9 Members

Ordinances: 414,457 & 508

Denise Champagne, Project Dir.
- (Ex-Officio Member)

Tenure

Rochelle Wells

Exp. 02/16/17

Doris Horne

Exp. 02/16/17

Henry Wade

Exp. 02/01/18

Toni Bailey

Exp. 07/07/19

Dorothy Gardner

Exp. 01/17/20

Chuck Coleman

Exp. 02/01/18

Gabe Henderson

Exp. 02/01/18

Jean Liddell

Exp. 05/15/19

Iris Long

Exp. 01/17/20

June Patter son

Exp. 01/17/20

BOARD OF REVIEW

[MEETINGS: March, July and December]

Annual Appointment

3 Members

Charter Provision and State Law

WCA Assessing

Clerk of the Board – Non Voting

William Miller

Exp. 02/06/2018

Gina Triplett (Alternate)

Exp. 03/06/18

Lenoria Warmack

Exp. 01/17/18

Celeste McDuffie

Exp. 02/06/18

BEAUTIFICATION COMMITTEE

[MEETINGS: Second Monday of each month @ 6:00 p.m., Recreation Center]

2 Year Term

Toni Bailey

Exp. 05/16/18

Kathleen Gibbs

Exp. 02/06/19

Gabe Henderson

Exp. 05/16/18

Avis Love

Exp. 11/6/19

George Williams

Exp. 11/6/19

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

BUILDING AUTHORITY COMMISSION - Inactive

March 5, 2018

[MEETINGS: Second Monday in January]

3 Year Term

5 Members

State Law and Resolution 74-1-39

Nathaniel Elcock
Hersey Bryant, (C)
Horace Wells

Exp. 12/31/05
Exp. 12/31/00
Exp. 12/31/01

CABLE TELEVISION COMMISSION

[MEETINGS: Second Tuesday of each month at 6:00 p.m., Recreation Center]

3 Year Term

9 Members

Ordinances 593 and 609

Timothy Williams Ex-Official

Troy Seaton Dist. 1

Exp. 01/17/20

Leon Houston Dist. 2

Exp. 06/19/22

Charmaine Kennedy Dist. 3

Exp. 01/17/20

Octavia Smith Dist. 4

Exp. 07/03/20

Theima Jean Overman Dist. 5

Exp. 02/06/20

Dist. 6

Exp. 01/04/19

Sandra Watley **Mayoral**

Exp. 01/03/20

Steven Chisholm At-Large

Exp. 01/17/20

CIVIL SERVICE COMMISSION AND BOARD OF ETHICS

[MEETINGS: Monthly]

3 Year Term

3 Members

Ordinances 237 & 559

Clarence Oden

Exp. 6/18/15

Vacant - (Employee Representative)

James White

Exp. 12/04/11

- (Commission Appointment)

CONDEMNATION BOARD

[MEETINGS: AS NEEDED]

5 Members

Ordinance 150.140 thru 150.145

Jim Wright (Building Contractor)

Exp. 9/18 (1 Year Term)

Deborah Owens (General Member)

Exp. 9/19 (2 Year Term)

Guy Borrusch General Member)

Exp. 9/19 (2 Year Term)

Dorsey Williams (Contractor)

Exp. 9/20 (3 Year Term)

James Garrett (Engineer)

Exp. 9/20 (3 Year Term)

CONSTRUCTION BOARD OF APPEALS/PROPERTY MAINTENANCE BOARD

[MEETINGS: As required]

3 Year Term	3 Members	Ordinance
Henry Wade		Exp. 12/17
- (Licensed Plumber)		
Stephen Lawrence		Exp. 12/17
Tiara Jones		Exp. 10/17
Kenyatta Mason		Exp. 10/17
- (Licensed Electrician)		
Marcus Hendricks –		Exp. 12/17
- (Licensed Electrician)		
- Tom Michelini		Exp. 04/19
- Building Inspector		
- (Licensed Engineer/Inspector)		

DOWNTOWN DEVELOPMENT AUTHORITY

[MEETINGS: Third Tuesday of each month, 6:00 p.m. City Hall Council Chambers]

4 Year Term	12 Members	State Law and Ordinances 687 and 741
Connie R. Mitchell		Tenure
Martha Theis		Exp. 01/14/18
Angela Dodson		Exp. 02/19/22
Cynthia Adams (Secretary)		Exp. 01/14/18
Brittini Abiolu (Vice Chair)		Exp. 05/18/19
Peter Cimeot		Exp. 01/21/18
Akindele Akinyemi (Chair)		Exp. 02/16/19
Val Ogbonaya		Exp. 07/20/19
Winston Wade		Exp. 07/17/21
Rerhi Onomake (Treasurer)		Exp. 3/16/19
Uche Ndubuisi		Exp. 7/20/19

ECONOMIC DEVELOPMENT CORPORATION (BOARD OF DIRECTORS)

[MEETINGS: Second Thursday each month, held in the Conference Room, City Hall]

6 Year Term	11 Members	State Law and Ordinances 517 and 570
Bishop Walter Starghill, Jr.		Exp. 06/07/16
Winnie Nwankwo		Exp. 05/18/21
Akindele Akinyemi		Exp. 05/18/21
Deborah Walker		Exp. 06/07/16
Mary Weislo		Exp. 03/07/17
Cassandra Leonard		Exp. 06/07/16
Herbert Johnson		Exp. 06/07/16
Dennis Weislo		Exp. 06/07/19
Charmaine Kennedy		Exp. 01/17/23
Connie R. Mitchell		Exp. 02/06/23

ELECTRICAL EXAMINING BOARD

Indefinite Terms	4 Members	State Law and Ordinance 616
Walter Bays (Elec. Cont.)		
Andrew Hughes (Adm. Official)		
Carlton Trouteaud (Rep. of Detroit Edison)		

ELECTION COMMISSION

[Per the City Charter; Chapter 4; Section 4.1]

4 Year Term

Council Member (most votes)

City Attorney

Tenure

City Clerk

Tenure

Catherine Morris (Mayor and Council appointee)

Vacant (Mayor and Council appointee)

HOUSING AND REDEVELOPMENT

[MEETINGS: Third Tuesday of each month at 6:30 p.m., 4500 Inkster Road]

5 Year Term

6 Members

State Law and Ordinance 99

Caroline Smith

Exp. 12/21

Mable Stroman

Exp. 12/21

Ellis Clifton

Exp. 12/21

DaSalla Scott

Exp. 01/22 (Resident Housing)

George Williams

Exp. 12/21

INKSTER HISTORICAL COMMISSION

[MEETINGS: Third Saturday of each month at 10:30a.m. Library Study Room]

2 Year Term

7 Members

State Law and Ordinance 196

Theola Jones

Dist. 1

Exp. 02/06/19

Rhoda Littles

Dist. 2

Exp. 02/06/19

Ruth E. Williams

Dist. 3

Exp. 02/06/19

Vacant

Dist. 4

Vacant

Dist. 5

Jean Liddell

Dist. 6

Exp. 09/18/19

George Mitchell

Exp. 10/16/19

LIBRARY BOARD

4 year term

Michael Wells

Exp. 2019

Akindede Akinyemi

Exp. 2019

DeAndra Crystal-Rikay Watley

Exp. 2019

Dosye A. Thompson

Exp. 2019

Emmereal Shawn Wells

Exp. 2019

Ruth E. Williams

Exp. 2019

LOCAL BUSINESS ENTERPRISE ADVISORY COMMITTEE

[MEETINGS: Third Tuesday of every month at 6:30 P.M., Inkster City Hall]

2 Year Term

7 Members

Ordinance: 603

Nell Harrison

Dist. 1

Exp. 3/21/18

Curtistine Barge

Dist. 2

Exp. 1/20/18

Brittni Abiolu

Dist. 3

Exp. 3/7/18

Olubisi B. Ajetunmobi

Dist. 4

Exp. 1/20/18

Vacant

Dist. 5

Barbara Cooper

Dist. 6

Exp. 5/2/18

Marie Jenkins

Mayoral

Exp. 1/20/18

March 5, 2018

LOCAL OFFICERS COMPENSATION COMMISSION

[MEETINGS: Minimum of One Meeting Each Odd-Numbered Year.]

7 Year Term

7 Members

State Law and Ordinance 409

Lenoria Warmack

Exp. 10/17/2023

Thelma Jean Overman

Exp. 10/17/2023

Debra Owens

Exp. 10/17/2023

Ann Gross

Exp. 12/5/2023

Ronald Johnson

Exp. 12/19/2023

George Williams

Exp. 12/19/2023

Aaron Sims

Exp. 01/03/2024

March 5, 2018

PARKS AND RECREATION COMMISSION

[MEETINGS: First Tuesday of each month at 7:30 P.M., Recreation Complex]

2 Year Term

9 Members

Ordinances: 493 & 551

John White	Dist. 1	Exp. 03/20/19
Opal Nolen	Dist. 2	Exp. 11/6/19
Vacant	Dist. 3	Exp. 09/15/16
LaWanna Abney-Mitchell	Dist. 4	Exp. 02/19/20
James Richardson, Jr.	Dist. 5	Exp. 02/19/20
Connie R. Mitchell	Dist. 6	Exp. 09/05/19
Tonia Williams	Mayoral	Exp. 02/20/19
Shirley Hankerson	Mayoral	Exp. 05/01/19
Ned Sanders	Council	Exp. 07/07/19
Timothy Williams	?	Exp. 10/2/21

PARKS AND RECREATION YOUTH COMMISSION

2 Year Term

6 Members

Alisa Todd	Dist. 1	Exp. 3/7/18
Katrina Coats	Dist. 2	Exp. 3/7/18
Zeavean Johnson	Dist. 3	Exp. 3/7/18
William Grubbs	Dist. 4	Exp. 3/7/18
Taylor Todd	Dist. 5	Exp. 3/7/18
Demon Zimmerman	Dist. 6	Exp. 3/7/18
Tiwain Smith	Mayoral	Exp. 3/7/18

PLANNING COMMISSION

[MEETINGS: Fourth Monday of each month at 6:00 p.m., City Council Chambers]

3 Year Term

9 Members

State Law and Ordinance 33

Marcus Hendricks (Council appointee)	Exp. 12/18
Byron Noien (Mayor)	Tenure
Darryl Davis (City appointee)	Exp. 10/18
Timothy Williams (Mayor Pro-Tem)	Exp. 7/19
Mack Willis	Exp. 2/20
James Garrett	Exp. 09/20
William Ratliff (Vice-Chair)	Exp. 04/19
Lynette Cain (Secretary)	Exp. 05/19
Steven Chisholm (Chair)	Exp. 04/19
Kim Faison	Exp. 01/21

POLICE AND FIREMAN RETIREMENT SYSTEM BOARD OF TRUSTEES

[MEETINGS: First Thursday of each month at 1:00 p.m., TIFA Room]

2 Year Term

5 Members

Charter

Lorenzo A. Moner, Jr.	Mayoral	Exp. 12/17
Barry O'Bryan	Police Rep	
Jason Kaye	Fire Rep	
Sandra K.Watley	City Council Rep	Exp. 12/18
Velma Overman	Board of Trustee Rep	

WATER REVIEW COMMITTEE

[MEETINGS: Scheduled by Chairman Marcus Hendricks, City Hall TIFA Room]

Sam Brown	App. 01/07/13
Carl Woods	App. 01/07/13
Ann Coleman	App. 01/07/13
Courtney Owens	App. 01/07/13
Councilmember Williams	App. 02/04/13

March 5, 2018

Marcus Hendricks
Dennis Welslo

App. 02/18/13
App. 02/18/13

ZONING BOARD OF APPEALS (ZBA)

[MEETINGS: First Thursday of each month at 6:00 P.M., City Council Chambers]

3 Year Term 7 Members State Law and Ordinance 277

Ruth E. Williams	Dist. 1	Exp. 02/15/19
Clarence Oden, Jr. (VC)	Dist. 2	Exp. 04/03/20
James Cross	Dist. 3	Exp. 07/01/16
Roosevelt Stubbs (S)	Dist. 4	Exp. 08/21/20
Vanola Williams	Dist. 5	Exp. 02/06/20
Norma McDaniel	Dist. 6	Exp. 10/05/18
Tom Michelini		Exp. 04/18/19

Nankin Transit

[Meetings: Third Thursday of each month at 5:45 p.m., Nankin Transit 36300 Warren Rd. Westland, MI. 48185]

Mayor Pro-Tem Timothy Williams	Exp. Tenure
Denise Champagne, Community Appointee	Exp. (Appointed in 2009)

2015 Community Development Block Grant Advisory Council (CDBG)

[Meetings: Dates and times are quarterly and locations are various]

Timothy Williams, Council Appointee	Exp. Tenure
Clarence Oden (Alternate)	Exp. Tenure

COMMITTEES FORMED BY COUNCIL RESOLUTIONS

TAX INCREMENT FINANCE AUTHORITY

[MEETINGS: Second Thursday of each month at 6:30 P.M., City Hall Council]

6 Year Term 13 Members Resolution 85-8-331

Connie R. Mitchell	Tenure
Brittini Abiolu	Exp. 6/06/22
Avis Love	Exp. 03/20/23
Rerhi Onomake	Exp. 03/16/21
Dennis Weislow	Exp. 06/07/19
Charmaine Kennedy	Exp. 02/20/21
Mary Weislow (Treasurer)	Exp. 06/06/22
Winnie Nwankwo	Exp. 05/18/21
Akindele Akinyemi	Exp. 05/18/21

BROWNFIELD REDEVELOPMENT AUTHORITY

[MEETINGS: Second Tuesday of each month at 5:00 P.M., City Hall Council Chambers]

Terms 1, 2 and 3 years Up to 9 members Resolution 02-9-458

Timothy Williams, City Council Representative	Tenure
Darin Carrington, Treasurer	Tenure
Vacant Community	Tenure
Tonia C. Williams	Exp. 02/20/19
Dorothy Gardner	Exp. 11/6/20

REQUEST FOR COUNCIL ACTION

To: Byron H. Nolen, Mayor

Date: February 13, 2018

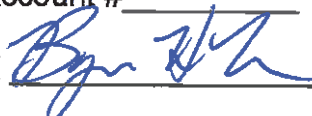
From: Adrianna Jordan
City Planner

Date for Council Consideration: March 5, 2018

ACTION REQUESTED: Consideration of a second reading and approval of a map amendment (Z 18-06) to the City's Zoning Map to rezone 65 parcels along Dunning and Plum streets from R-1B, One-Family Residential zoning to M-1, Light Industrial zoning.

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: If Yes ☐ Account # ☐ No ☐ N/A ☒

Mayor's Approval 

BACKGROUND INFORMATION

A public hearing was held and the map amendment was recommended for approval by the Planning Commission on Monday, February 12, 2018. Public comments were received on the amendment at the public hearing. Draft meeting minutes are attached.

The City of Inkster Planning Department has initiated the above-referenced rezoning of 65 parcel numbers (see attached Planning Staff report).

The subject parcels are located along Dunning Street, within the following boundaries: the southern boundary is Plum Street, the eastern boundary is Meadowdale Avenue, the western boundary is located approximately 300 feet west of Bayhan Street, and the northern boundary is approximately 150 feet north of Dunning Street.

A 2nd reading and request for approval of the proposed text amendments will occur at the Council meeting scheduled on March 5, 2018.

SCOPE OF SERVICES

N/A

JUSTIFICATION

The subject parcels are master planned for industrial uses. North of the site is the railroad corridor, which has historically been bordered by the City's industrial uses. The City's recent Master Plan envisions expanding the City's largest industrial district southward to include the subject site, which is already surrounded by industrial zoning to the north, east, and west.

The rezoning of the subject site to M-1, Light Industrial is consistent with the Inkster Master Plan. The rezoning will encourage the productive use of an area of the City that is underutilized and has a large amount of vacant land. There is currently strong

demand for land zoned M-1, Light Industrial in the City of Inkster, especially as it relates to properties suitable for the cultivation, processing, testing, and transportation of medical marijuana.

PROJECT OR IMPROVEMENT TASKS

1. Develop a plan to diversify the tax base to ensure a sustainable budget for Inkster.

COSTS

There are no direct costs for the City.

PROJECT TIME TABLE

A second reading and request for approval of the proposed map amendment is scheduled during the Council meeting on March 5, 2018. If the request is approved by Council, the map amendment will be published and posted and become effective after thirty (30) days.

RESOLUTION

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

**CITY OF INKSTER
PLANNING COMMISSION
MINUTES**

A regular meeting was held on **Monday, February 12, 2018**, in the Inkster City Council Chambers, located at 26215 Trowbridge, Inkster, Michigan.

A quorum was reached. Chairman Chisolm called the meeting to order at 6:32 p.m.

I. ROLL CALL

Present: Chairman Chisholm, Vice Chairman Ratliff, Secretary Cain, Commissioners Faison, Garrett, and Nolen. Commissioner Williams arrived at later at 6:39 pm.

Absent: Commissioners Davis and Willis

Others in attendance: Adrianna Jordan, City Planner

Public in attendance: Marcus Jewell, Roger Jewell, Cheryl Bobb, and Lorenzo Kimbrough.

II. ADOPTION OF AGENDA

MOVED by Ratliff, Seconded by Garrett to Adopt the Agenda. **MOTION CARRIED unanimously.**

III. ADOPTION OF MINUTES OF November 27, 2017

MOVED by Ratliff, Seconded by Garrett to Adopt the Agenda. **MOTION CARRIED unanimously.**

IV. PUBLIC HEARING

A. Case # 18-05 (TA) – Medical Marijuana Ordinance

Public Hearing to consider proposed text amendments to the City's Zoning Ordinance pertaining to provisions for medical marijuana facilities. Proposed modifications include changes to §155.146 "Medical Marijuana Facilities", §155.148 "Medical Marijuana Provisioning Centers", §155.150 "Medical Marijuana Processing Facilities", §155.150A "Medical Marijuana Testing Facilities", and §155.150C "Medical Marijuana Cultivation Facilities".

MOVED by Nolen, Seconded by Ratliff to open the public hearing. **MOTION CARRIED unanimously.**

Public Comment:

1. Marcus Jewell (26643 South Riverpark) stated his concerns regarding the permitted activities at medical marijuana facilities, as well as the potential proximity of medical marijuana cultivation and processing facilities to residential areas.

Commissioners Concerns:

NONE

MOVED by Nolen, Seconded by Ratliff to close the public hearing. **MOTION CARRIED unanimously.**

B. Case # 18-06 (Z) – Zoning Map Amendment

Public Hearing to consider rezoning the area with the following boundaries from R-1B, One-Family Residential District to M-1, Light Industrial: the southern boundary is Plum Street, the eastern boundary is Meadowdale Avenue, the western boundary is located approximately 300 feet west of Bayhan Street, and the northern boundary is approximately 150 feet north of Dunning Street (approximately 65 parcels).

MOVED by Nolen, Seconded by Ratliff to open the public hearing. **MOTION CARRIED unanimously.**

Public Comment:

1. Cheryl Bobb (26315 Plum) had concerns regarding the effect of the proposed rezoning on property values, and how the rezoning changes the type of land uses permitted on the affected parcels.
2. Marcus Jewell (26643 South Riverpark) echoed the concerns of Ms. Bobb because his father lives within the proposed rezoning area.
3. Roger Jewell (26331 Dunning) asked for clarification on the boundaries of the rezoning relative to his property.
4. Lorenzo Kimbrough (26322 Plum) asked if there were any current development plans for the parcels subject to the rezoning, and asked what kinds of development could move into the rezoned area in the future.

Commissioners Concerns:

NONE

MOVED by Williams, Seconded by Garrett to close the public hearing. **MOTION CARRIED unanimously.**

MOVED by Nolen, Seconded by Ratliff to recommend approval of TA18-05 to the City Council. **MOTION CARRIED unanimously.**

MOVED by Garrett, Seconded by Williams to recommend approval of Z18-06 to the City Council. **MOTION CARRIED unanimously.**

V. OLD BUSINESS

NONE

VII. NEW BUSINESS

NONE

VIII. MISCELLANEOUS

A. Redevelopment Ready Communities (RRC)

Adrianna Jordan presented a December 11, 2017 letter from the Michigan Economic Development Corporation (MEDC) stating that Inkster is officially engaged with the RRC program, as well as an addendum to the packets which was the MOU between the City of Inkster and MEDC which was signed by Mayor Nolen on February 12, 2018. Commissioner Faison asked what activities Planning will engage in during the upcoming year as part of the RRC program. Adrianna Jordan replied that Inkster will be developing a Capital Improvement Program, subarea plans for the Entertainment District, and downtown, and potentially a multi-modal planning document, among other items.

VIII. ADJOURNMENT – 7:10 pm

MOVED by Ratliff, Seconded by Nolen to adjourn the Planning Commission meeting held on February 12, 2018. **MOTION CARRIED six to one. Nay: Chair Chisholm.**

Respectfully submitted,

Steven Chisholm, Chairman

Lynnette O. Cain, Secretary

Adrianna Jordan, City Planner



CITY OF INKSTER

26215 Trowbridge St.
Inkster, MI 48141
www.cityofinkster.com
313.563.4232

February 6, 2018

Planning Commission
City of Inkster
26215 Trowbridge
Inkster, MI 48141

Subject: Z 18-06 (rezoning from R-1B to M-1)

Location: Along Dunning south to Plum, east to Meadowdale Avenue, on the west 300 feet to the west of Bayhan Street, and to the north 150 feet north of Dunning (65 parcels).

Rezoning to: M-1, Light Industrial District

Original Zoning: R-1B, One-Family Residential District

Future Land Use: Industrial

Applicant(s): City of Inkster

The City of Inkster Planning Department has initiated the above-referenced rezoning of the following 65 parcel numbers:

82-44-020-0220-000, 82-44-020-0221-000, 82-44-020-0222-000, 82-44-020-0223-000, 82-44-020-0225-000, 82-44-020-0226-000, 82-44-020-0227-000, 82-44-020-0228-000, 82-44-020-0229-300, 82-44-020-0231-000, 82-44-020-0232-000, 82-44-020-0233-301, 82-44-020-0235-304, 82-44-020-0240-000, 82-44-020-0242-301, 82-44-020-0243-300, 82-44-020-0246-300, 82-44-020-0248-301, 82-44-020-0249-300, 82-44-020-0251-301, 82-44-020-0252-301, 82-44-020-0254-000, 82-44-020-0255-000, 82-44-020-0256-000, 82-44-020-0257-000, 82-44-020-0258-000, 82-44-020-0259-000, 82-44-020-0262-002, 82-44-020-0263-002, 82-44-020-0265-000, 82-44-020-0266-000, 82-44-020-0268-000, 82-44-020-0269-000, 82-44-020-0270-000, 82-44-020-0272-000, 82-44-020-0274-000, 82-44-020-0275-000, 82-44-020-0296-000, 82-44-020-0297-000, 82-44-020-0298-000, 82-44-020-0299-000, 82-44-020-0300-000, 82-44-020-0301-000, 82-44-020-0302-000, 82-44-020-0304-000, 82-44-020-0305-002, 82-44-020-0307-000, 82-44-020-0308-000, 82-44-020-0309-000, 82-44-020-0310-000, 82-44-020-0311-000, 82-44-020-0312-000, 82-44-020-0313-000, 82-44-020-0314-000, 82-44-020-0315-000, 82-44-020-0316-000, 82-44-020-0317-000, 82-44-020-0321-000, 82-44-020-0322-000, 82-44-020-0323-000, 82-44-020-0238-305, 82-44-020-0244-300, 82-44-020-0261-000, 82-44-020-0267-000, and 82-44-020-0319-002.

The subject parcels are located along Dunning Street, within the following boundaries: the southern boundary is Plum Street, the eastern boundary is Meadowdale Avenue, the western boundary is located approximately 300 feet west of Bayhan Street, and the northern boundary is approximately 150 feet north of Dunning Street.

BACKGROUND

The subject area has frontage on Dunning and Plum avenues and includes 65 parcels for a total area of approximately 20 acres. The site abuts R-1B, One-Family Residential zoning to the south, and M-1, Light Industrial zoning to the north, east, and west, as well as the railroad corridor to the north. The site's existing zoning is R-1B, and the Master Plan designates the future land use of this site as Industrial.

Most of the site consists of vacant lots, although there are pockets of roughly 22 occupied single-family homes along the south side of Dunning and the north side of Plum.

SUMMARY OF EXISTING LAND USE, ZONING, AND FUTURE LAND USE

The following chart provides information of current land use, zoning, and future land use.

	Existing Land Use	Current Zoning	Future Land Use Designations
Site	Vacant/Single-Family Homes	R-1B, One-Family Residential District	Industrial
North	Light Industrial	M-1, Light Industrial District	Industrial
South	Vacant/Single-Family Homes	R-1B, One-Family Residential District	Industrial
East	Vacant/Light Industrial	M-1, Light Industrial District	Industrial
West	Vacant/Light Industrial	M-1, Light Industrial District	Industrial

REVIEW CONSIDERATIONS

The following items are pertinent to the consideration of the proposed rezoning:

1. Current Permitted Uses in R-1B, One-Family Residential

The intent of the R-1A through R-1C One-Family Residential Districts is to provide areas within the city for the construction and continued use of one-family dwellings within stable neighborhoods. It is intended that the principal use of land is for single-family dwellings, but each district has different minimum area, density, and placement requirements to provide different housing types and to accommodate the varied needs of the population. It is also the intent of this district to prohibit multiple family, office, business, commercial or industrial use of the land, and to prohibit any other use which would substantially interfere with development or continuation of single-family dwellings in the districts.

Representative Principal Land Uses permitted in the R-1B zoning district include: one-family detached dwellings, publicly owned libraries, parks, and recreational facilities, craft or fine art instruction, foster care of seven people or less, cemeteries, and agriculture on parcels larger than five acres.

Representative land uses permitted subject to Special Land Use approval in the R-1B zoning district include: religious institutions, schools, foster care with more than seven people, child care facilities, golf courses, colleges and universities, and utility and public service buildings.

2. Requested Permitted Uses in M-1, Light Industrial

The M-1 Light Industrial District intends to provide locations for planned industrial development, including planned industrial park subdivisions. Permitted activities or operations shall produce no external impacts that are detrimental in any way to other uses in the district or to properties in adjoining districts. Heavy industrial uses, such as those involving the processing of raw material for shipment in bulk form to be used at another location, shall not be permitted in this district.

Representative Principal Land Uses permitted in the M-1 zoning district include: open air businesses, laboratories and testing facilities, manufacturing and repair facilities, warehouse and wholesale establishments, truck terminal facilities, trade or industrial schools, offices, and utility and public service buildings without storage yards.

Representative land uses permitted subject to Special Land Use approval in the M-1 zoning district include: metal plating, buffing and polishing, metal working, greenhouse wholesaling and/or retailing of plant materials, and medical marijuana cultivation, processing, testing, and transport facilities.

EXHIBIT A: AERIAL VIEW OF SITE



EXHIBIT B: ZONING MAP

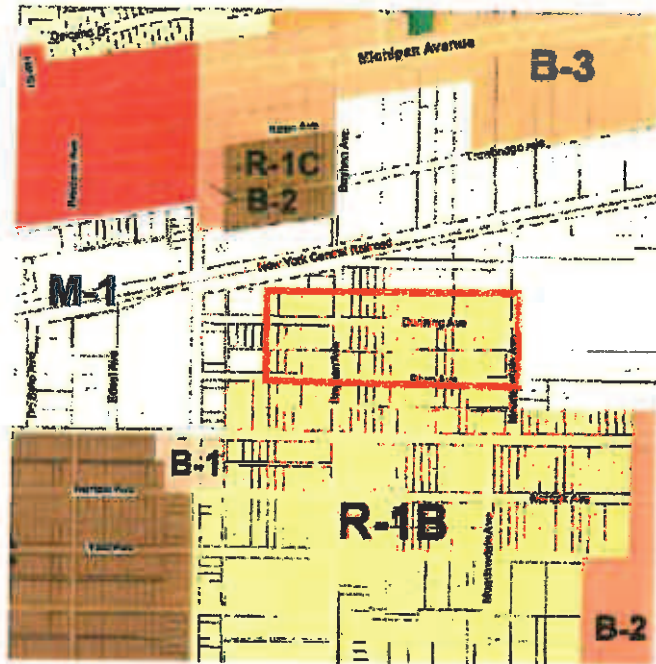


EXHIBIT C: FUTURE LAND USE MAP

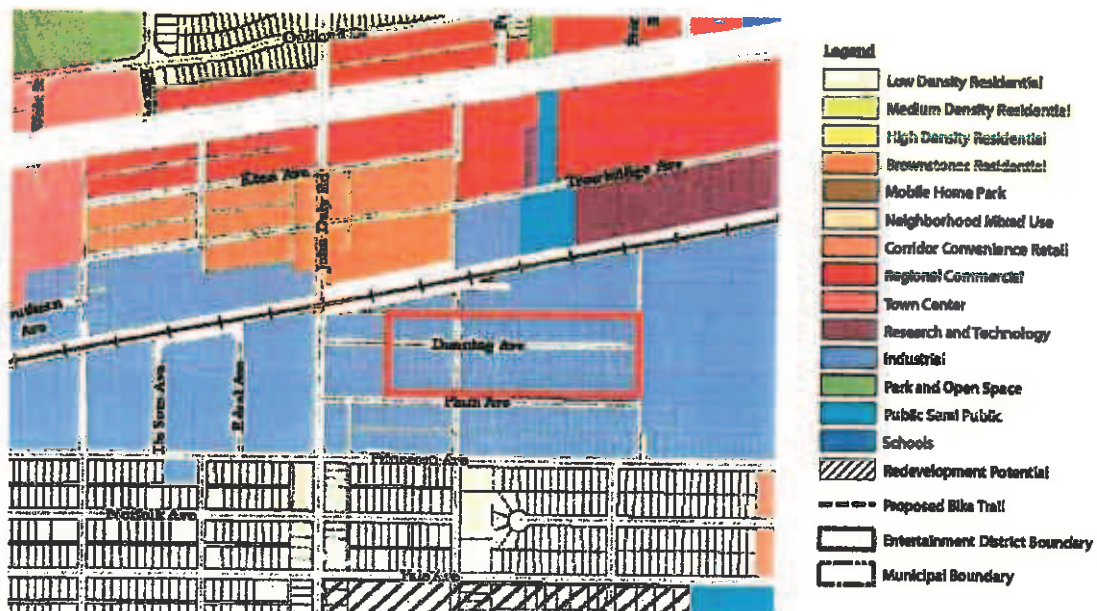
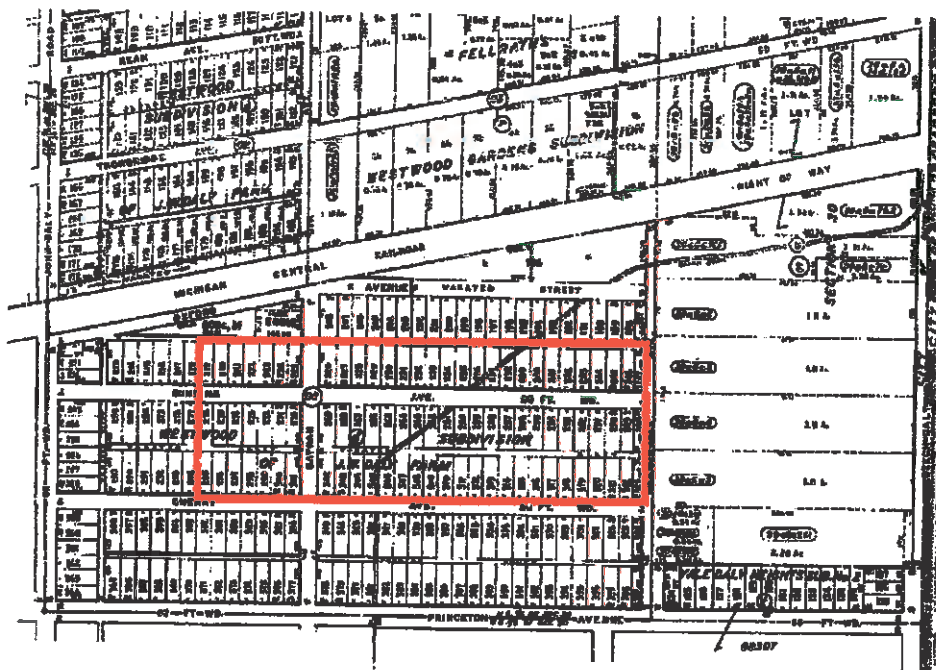


EXHIBIT D: PARCEL MAP



3. Consistency with the Master Plan.

As shown in the Future Land Use Map above (see Exhibit C), the site is planned for industrial uses (outlined in red). North of the site is the railroad corridor, which has historically been bordered by the City's industrial uses. The City's recent Master Plan envisions expanding the City's largest industrial district southward to include the subject site, which is already surrounded by industrial zoning to the north, east, and west. South of the site is a stretch of residentially zoned single-family homes that are master planned as industrial land. The buffer and screening between these uses and any future light industrial uses on a rezoned site are an important consideration in the site planning process.

The rezoning of the subject site to M-1, Light Industrial is consistent with the Inkster Master Plan. The rezoning will encourage the productive use of an area of the City that is currently underutilized and has a large amount of vacant land.

4. Market Trends and Demand.

As mentioned above, much of the area is currently vacant land, and there is currently strong demand for land zoned M-1, Light Industrial in the City of Inkster, especially as it relates to properties suitable for the cultivation, processing, testing, and transportation of medical marijuana. The City is aware of proposed medical marijuana facilities directly north of the subject site, but does not have any information on any specific proposals for the subject site itself. Any proposed land uses would be subject to Site Plan approval and Special Land Use approval, if applicable.

5. Physical, Geological, and Environmental Factors.

The site does not contain any natural features that are incompatible with the array of land uses allowed in the existing or proposed zoning districts.

6. Capacity of Infrastructure.

Depending on the development proposed, there may be a need for additional stormwater and utility infrastructure; however, this is commensurate with any vacant property development in the City and not unique to industrial land uses.

7. Traffic Impact.

The subject site can be accessed from John Daly and Meadowdale on the west and east, respectively, and from Dunning and Plum on the south; however likely primary access would come from John Daly. Meadowdale, Dunning, and Plum are local streets not designed for heavy truck traffic. The streets have capacity to handle additional traffic, but may need maintenance to accommodate business and trucks typically resulting from Industrial land uses. Additionally, traffic impacts on the neighborhood to the south will need to be addressed during the Site Plan and/or Special Land Use approval process for proposed developments that take vehicular access off of Plum.

8. Public Noticing and Comments.

Rezoning notices were sent out to residents living within 300 feet of the subject site 15 days prior to the scheduled February 12, 2018 Public Hearing. As of February 7, 2018, the Planning Department has received one phone call from a resident who lives within the subject site inquiring on the impact the proposed rezoning may have on their property value. No other comments have been received at this time.

RECOMMENDATION

The information in this review demonstrates that rezoning the site from R-1B, One-Family Residential District to M-1, Light Industrial District is consistent with the Master Plan. The proposed rezoning of the site is appropriate. Based on the findings presented herein, we respectfully recommend the Planning Commission recommend approval of the rezoning from R-1B, One-Family Residential to M-1, Light Industrial.

We look forward to reviewing these findings and recommendations with you. In the meantime, if you have any questions, please feel free to contact us.

Thank you,



Adrianna Jordan, AICP
City Planner

REQUEST FOR COUNCIL ACTION

To: Byron H. Nolen, Mayor

Date: February 13, 2018

From: Adrianna Jordan
City Planner

Date for Council Consideration: March 5

ACTION REQUESTED: Consideration and approval of a second reading of text amendments (TA 18-05) to the City's Zoning Ordinance pertaining to security camera and buffer distance requirements medical marijuana facilities per the recommendations of the Planning Commission. For a list of affected ordinance sections please see "background information".

Current Action X Emergency Future

Funds Budgeted: If Yes Account # No N/A X

Mayor's Approval



BACKGROUND INFORMATION

A public hearing was held and the amendments were recommended for approval by the Planning Commission on Monday, February 12, 2018. Public comment was received on the amendments at the public hearing. Draft meeting minutes are attached.

Proposed modifications include changes to §155.146 "Medical Marijuana Facilities", §155.148 "Medical Marijuana Provisioning Centers", §155.150 "Medical Marijuana Processing Facilities", §155.150A "Medical Marijuana Testing Facilities", and §155.150C "Medical Marijuana Cultivation Facilities".

A 2nd reading and request for approval of the proposed text amendments will occur at the Council meeting scheduled on March 5, 2018.

SCOPE OF SERVICES

N/A

JUSTIFICATION

The proposed security camera zoning text amendments are being initiated by the City of Inkster due to the December 4, 2017 Bureau of Medical Marijuana Regulation (BMMR) emergency rules requiring stricter medical marijuana facility security camera requirements. In addition, the distance buffer text amendments are intended to expand the number of properties available in the City that meet the buffer requirements for medical marijuana developments by changing ordinance language from "structure to structure" to "front door to front door".

The text amendment language is attached for review.

PROJECT OR IMPROVEMENT TASKS

1. Develop a plan to diversify the tax base to ensure a sustainable budget for Inkster.

COSTS

There are no direct costs for the City.

PROJECT TIME TABLE

A second reading and request for approval of the proposed text amendments is scheduled during the Council meeting on March 5, 2018. If the request is approved by Council, the amendment will be published and posted and become effective after thirty (30) days.

RESOLUTION

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

**CITY OF INKSTER
PLANNING COMMISSION
MINUTES**

A regular meeting was held on **Monday, February 12, 2018**, in the Inkster City Council Chambers, located at 26215 Trowbridge, Inkster, Michigan.

A quorum was reached. Chairman Chisolm called the meeting to order at 6:32 p.m.

I. ROLL CALL

Present: Chairman Chisholm, Vice Chairman Ratliff, Secretary Cain, Commissioners Faison, Garrett, and Nolen. Commissioner Williams arrived at later at 6:39 pm.

Absent: Commissioners Davis and Willis

Others in attendance: Adrianna Jordan, City Planner

Public in attendance: Marcus Jewell, Roger Jewell, Cheryl Bobb, and Lorenzo Kimbrough.

II. ADOPTION OF AGENDA

MOVED by Ratliff, Seconded by Garrett to Adopt the Agenda. **MOTION CARRIED unanimously.**

III. ADOPTION OF MINUTES OF November 27, 2017

MOVED by Ratliff, Seconded by Garrett to Adopt the Agenda. **MOTION CARRIED unanimously.**

IV. PUBLIC HEARING

A. Case # 18-05 (TA) – Medical Marijuana Ordinance

Public Hearing to consider proposed text amendments to the City's Zoning Ordinance pertaining to provisions for medical marijuana facilities. Proposed modifications include changes to §155.146 "Medical Marijuana Facilities", §155.148 "Medical Marijuana Provisioning Centers", §155.150 "Medical Marijuana Processing Facilities", §155.150A "Medical Marijuana Testing Facilities", and §155.150C "Medical Marijuana Cultivation Facilities".

MOVED by Nolen, Seconded by Ratliff to open the public hearing. **MOTION CARRIED unanimously.**

Public Comment:

1. Marcus Jewell (26643 South Riverpark) stated his concerns regarding the permitted activities at medical marijuana facilities, as well as the potential proximity of medical marijuana cultivation and processing facilities to residential areas.

Commissioners Concerns:

NONE

MOVED by Nolen, Seconded by Ratliff to close the public hearing. **MOTION CARRIED unanimously.**

B. Case # 18-06 (Z) – Zoning Map Amendment

Public Hearing to consider rezoning the area with the following boundaries from R-1B, One-Family Residential District to M-1, Light Industrial: the southern boundary is Plum Street, the eastern boundary is Meadowdale Avenue, the western boundary is located approximately 300 feet west of Bayhan Street, and the northern boundary is approximately 150 feet north of Dunning Street (approximately 65 parcels).

MOVED by Nolen, Seconded by Ratliff to open the public hearing. **MOTION CARRIED unanimously.**

Public Comment:

1. Cheryl Bobb (26315 Plum) had concerns regarding the effect of the proposed rezoning on property values, and how the rezoning changes the type of land uses permitted on the affected parcels.
2. Marcus Jewell (26643 South Riverpark) echoed the concerns of Ms. Bobb because his father leaves within the proposed rezoning area.
3. Roger Jewell (26331 Dunning) asked for clarification on the boundaries of the rezoning relative to his property.
4. Lorenzo Kimbrough (26322 Plum) asked if there were any current development plans for the parcels subject to the rezoning, and asked what kinds of development could move into the rezoned area in the future.

Commissioners Concerns:

NONE

MOVED by Williams, Seconded by Garrett to close the public hearing. **MOTION CARRIED unanimously.**

MOVED by Nolen, Seconded by Ratliff to recommend approval of TA18-05 to the City Council. **MOTION CARRIED unanimously.**

MOVED by Garrett, Seconded by Williams to recommend approval of Z18-06 to the City Council. **MOTION CARRIED unanimously.**

V. OLD BUSINESS

NONE

VII. NEW BUSINESS

NONE

VIII. MISCELLANEOUS

A. Redevelopment Ready Communities (RRC)

Adrianna Jordan presented a December 11, 2017 letter from the Michigan Economic Development Corporation (MEDC) stating that Inkster is officially engaged with the RRC program, as well as an addendum to the packets which was the MOU between the City of Inkster and MEDC which was signed by Mayor Nolen on February 12, 2018. Commissioner Faison asked what activities Planning will engage in during the upcoming year as part of the RRC program. Adrianna Jordan replied that Inkster will be developing a Capital Improvement Program, subarea plans for the Entertainment District, and downtown, and potentially a multi-modal planning document, among other items.

VIII. ADJOURNMENT – 7:10 pm

MOVED by Ratliff, Seconded by Nolen to adjourn the Planning Commission meeting held on February 12, 2018. **MOTION CARRIED six to one. Nay: Chair Chisholm.**

Respectfully submitted,

Steven Chisholm, Chairman

Lynnette O. Cain, Secretary

Adrianna Jordan, City Planner



CITY OF INKSTER

26215 Trowbridge St.
Inkster, MI 48141
www.cityofinkster.com
313.563.4232

February 5, 2018

Planning Commission
City of Inkster
26215 Trowbridge
Inkster, MI 48141

Subject: TA 18-05 Medical Marijuana Zoning Text Amendments

The City of Inkster Planning Department is submitting the above-referenced draft zoning text amendments for the Planning Commission's review and consideration.

DESCRIPTION

The proposed zoning text amendments are being initiated by the City of Inkster due to recent changes in state regulations regarding medical marijuana facility security camera requirements, as well as to expand the number of properties available in the City that meet the buffer requirements for medical marijuana developments.

On December 4, 2017 the Bureau of Medical Marijuana Regulation (BMMR) released emergency rules that took effect immediately, and contained stricter provisions for security camera footage storage than what the City of Inkster currently requires. In order to bring the City's zoning regulations into compliance with the BMMR regulations, the proposed zoning text amendments modify the minimal footage recordation and storage from 120 continuous hours (five days) to the BMMR's minimum requirement of 14 days.

In addition, text amendments are proposed by the City in order to expand the amount of M-1, Light Industrial land available for development of medical marijuana processing, testing, and cultivation facilities by changing the measurement of radius buffers to go from "front door to front door" instead of "structure to structure". The provisioning center buffer measurement language would also be modified to go from "front door to front door" instead of "structure to structure" for the sake of consistency.

Thank you for your consideration,


Adrianna Jordan, AICP
City Planner

Fictitious example of **structure to structure** buffer
(does not meet 300' radius requirement)



Fictitious example of front door to front door buffer
(meets 300' radius requirement)



**Draft MARKED-UP Zoning Text Amendments for Medical Marijuana
City of Inkster
2/5/18**

Proposed ordinance changes and additions:

- In §155.146 “Medical Marijuana Facilities”, modify §155.146(D) to require security camera recordation of the prior 14 days of continuous operation.
- In §155.148 “Medical Marijuana Provisioning Centers”, modify §155.148(A) and §155.148(B) to measure radius as the shortest distance from “front door to front door”.
- In §155.150 “Medical Marijuana Processing Facilities”, modify §155.150(A) to measure radius as the shortest distance from “front door to front door”.
- In §155.150A “Medical Marijuana Testing Facilities”, modify §155.150A(A) to measure radius as the shortest distance from “front door to front door”.
- In §155.150C “Medical Marijuana Cultivation Facilities”, modify §155.150C(A) to measure radius as the shortest distance from “front door to front door”.

All edits are **highlighted in red** with new text underlined and deleted text marked with a ~~strikethrough~~.

§ 155.146 STANDARDS FOR ALL MEDICAL MARIJUANA FACILITIES.

(A) The medical use of marijuana shall comply at all times and in all circumstances with the Michigan Medical Marijuana Act, Medical Marijuana Facilities Licensing Act, State of Michigan regulations for the transfer of medical marijuana, and the General Rules of the Michigan Department of Community Health, as they may be amended from time to time.

(B) A state license and local business license is required for all medical marijuana facilities.

(C) Smoking and/or use of medical marijuana shall be prohibited at medical marijuana facilities.

(D) Security cameras shall be installed and maintained; and are subject to approval by the City Police Chief. All security cameras shall have a minimum resolution of 1080p, and at least **14 ~~120~~ concurrent ~~days~~ hours** of digitally recorded documentation. The security cameras shall be in operation 24 hours a day, seven days a week, and shall be set to maintain the record of the prior **14 ~~days~~ hours** of continuous operation. An alarm system is required that is operated and monitored by a recognized security company.

(E) Exterior lighting shall be required for security purposes, but in accordance with the provisions of the Zoning Ordinance.

(F) The premises shall be open for inspection upon request by the Building Official the Fire Department and law enforcement officials for compliance with all applicable laws and rules, during the stated hours of operation/use and as such other times as anyone is present on the premises.

(G) Quarterly inspections may be made by the City Official’s designee to confirm the facility is operating in accordance with applicable laws including, but not limited to, State Law and City Ordinances.

(H) Any medical marijuana facilities shall not have exterior signage using the word “marijuana” and/or “~~marijuana~~” or any other word, phrase or picture commonly understood to refer to marijuana. Neon signs and non-functional decorative lighting shall be prohibited. Sign(s)

shall be posted stating that “No loitering is permitted” on such property.

(I) If the medical marijuana facility ceases operation for a length of time of six months or greater, the Special Land Use shall expire.

§ 155.148 MEDICAL MARIJUANA PROVISIONING CENTERS

(A) A provisioning center shall not be located within a five hundred (500) foot radius of a school, measured as the shortest distance from **front door building to front door building**.

(B) A provisioning center shall not be located within a one thousand (1000) foot radius of a lawfully existing medical marijuana provisioning center, **measured as the shortest distance from front door to front door**.

(C) A provisioning center shall not share office space with a physician.

(D) Growing, cultivating, manufacturing, or processing of medical marijuana is prohibited.

(E) All activity related to the provisioning center shall be done indoors.

(F) Any medical marijuana provisioning center shall maintain a log book and/or database identifying by date the amount of medical marijuana on the premises for each qualifying patient/caregiver, keeping the qualifying patient and caregiver information confidential. This log shall be available to law enforcement personnel to confirm that the medical marijuana provisioning center does not have more medical marijuana than authorized at the location and shall not be used to disclose more information than is reasonably necessary to verify the lawful amount of medical marijuana at the facility. The facility shall maintain the confidentiality of qualifying patients in compliance with the Michigan Medical Marijuana Act, as amended, and applicable State of Michigan rules and regulations.

(G) Provisioning center drive-through facilities shall be prohibited.

(H) All medical marijuana shall be contained within the main building in an enclosed, locked facility.

(I) Application for a Medical Marijuana Provisioning Center License shall be made to the City Clerk upon application forms provided by the Clerk for Medical Marijuana Provisioning Center License and signed by the applicant verifying the truth and accuracy of all information and representations in the application. Applications including information and documentation provided pursuant to an application shall be subject to the confidentiality rules under the Act. In addition to information and submittals, the application shall include payment of application fee in an amount set by the City Council.

(J) The sale, consumption, or use of alcohol or tobacco products on the premises shall be prohibited at the provisioning center.

(K) Provisioning centers may have more than one caregiver.

§ 155.150 MEDICAL MARIJUANA PROCESSING FACILITIES.

(A) Processing facilities shall have a minimum three hundred-foot radius, measured as the shortest distance from **front door building to front door building**, to any structure in residentially zoned districts, and a minimum 500 foot radius, measured as the shortest distance from **front door building to front door building** to any library, church, child care center, licensed day care facility, preschool program center, primary, intermediate or secondary school, or like facility.

(B) All medical marijuana shall be contained indoors within the main building in an enclosed, locked facility.

(C) All Permit Holders must ensure that any water emanating from the permitted facility meets or exceeds all applicable state and local environmental standards.

(D) Application for a Medical Marijuana Processing Facilities License shall be made to the City Clerk upon application forms provided by the Clerk for Medical Marijuana Processing Facilities License and signed by the applicant verifying the truth and accuracy of all information and representations in the application. Applications including information and documentation provided pursuant to an application shall be subject to the confidentiality rules under the Act. In addition to information and submittals, the application shall include payment of application fee in an amount set by the City Council.

§ 155.150A MEDICAL MARIJUANA TESTING FACILITIES.

(A) Testing facilities shall have a minimum 500 foot radius, measured as the shortest distance from **front door building** to **front door building** to any child care center, licensed day care facility, preschool program center, primary, intermediate or secondary school, or like facility.

(B) All testing facilities shall have a secured laboratory space that cannot be accessed by the general public.

(C) All medical marijuana shall be contained indoors within the main building in an enclosed, locked facility.

(D) All Permit Holders must ensure that any water emanating from the permitted facility meets or exceeds all applicable state and local environmental standards.

(E) Application for a Medical Marijuana Testing Facilities License shall be made to the City Clerk upon application forms provided by the Clerk for Medical Marijuana Testing Facilities License and signed by the applicant verifying the truth and accuracy of all information and representations in the application. Applications including information and documentation provided pursuant to an application shall be subject to the confidentiality rules under the Act. In addition to information and submittals, the application shall include payment of application fee in an amount set by the City Council.

§ 155.150C MEDICAL MARIJUANA CULTIVATION FACILITIES.

(A) Cultivation facilities shall have a minimum three hundred-foot radius, measured as the shortest distance from **front door building** to **front door building**, to any structure in residentially zoned districts, and a minimum 500 foot radius, measured as the shortest distance from **front door building** to **front door building** to any library, church, child care center, licensed day care facility, preschool program center, primary, intermediate or secondary school, or like facility.

(B) All activity related to the Medical Marijuana Cultivation Facilities shall be done indoors.

(C) All Permit Holders must ensure that any water emanating from the permitted facility meets or exceeds all applicable state and local environmental standards.

(D) Application for a Medical Marijuana Cultivation Facilities License shall be made to the City Clerk upon application forms provided by the Clerk for Medical Marijuana Cultivation Facilities License and signed by the applicant verifying the truth and accuracy of all information and representations in the application. Applications including information and documentation provided pursuant to an application shall be subject to the confidentiality rules under the Act. In addition to information and submittals, the application shall include payment of application fee in an amount set by the City Council.

**Draft CLEAN Zoning Text Amendments for Medical Marijuana
City of Inkster
2/5/18**

Proposed ordinance changes and additions:

- In §155.146 “Medical Marijuana Facilities”, modify §155.146(D) to require security camera recordation of the prior 14 days of continuous operation.
- In §155.148 “Medical Marijuana Provisioning Centers”, modify §155.148(A) and §155.148(B) to measure radius as the shortest distance from “front door to front door”.
- In §155.150 “Medical Marijuana Processing Facilities”, modify §155.150(A) to measure radius as the shortest distance from “front door to front door”.
- In §155.150A “Medical Marijuana Testing Facilities”, modify §155.150A(A) to measure radius as the shortest distance from “front door to front door”.
- In §155.150C “Medical Marijuana Cultivation Facilities”, modify §155.150C(A) to measure radius as the shortest distance from “front door to front door”.

§ 155.146 STANDARDS FOR ALL MEDICAL MARIJUANA FACILITIES.

(A) The medical use of marijuana shall comply at all times and in all circumstances with the Michigan Medical Marijuana Act, Medical Marijuana Facilities Licensing Act, State of Michigan regulations for the transfer of medical marijuana, and the General Rules of the Michigan Department of Community Health, as they may be amended from time to time.

(B) A state license and local business license is required for all medical marijuana facilities.

(C) Smoking and/or use of medical marijuana shall be prohibited at medical marijuana facilities.

(D) Security cameras shall be installed and maintained; and are subject to approval by the City Police Chief. All security cameras shall have a minimum resolution of 1080p, and at least 14 concurrent days of digitally recorded documentation. The security cameras shall be in operation 24 hours a day, seven days a week, and shall be set to maintain the record of the prior 14 days of continuous operation. An alarm system is required that is operated and monitored by a recognized security company.

(E) Exterior lighting shall be required for security purposes, but in accordance with the provisions of the Zoning Ordinance.

(F) The premises shall be open for inspection upon request by the Building Official the Fire Department and law enforcement officials for compliance with all applicable laws and rules, during the stated hours of operation/use and as such other times as anyone is present on the premises.

(G) Quarterly inspections may be made by the City Official’s designee to confirm the facility is operating in accordance with applicable laws including, but not limited to, State Law and City Ordinances.

(H) Any medical marijuana facilities shall not have exterior signage using the word “marijuana” and/or “marijuana” or any other word, phrase or picture commonly understood to refer to marijuana. Neon signs and non-functional decorative lighting shall be prohibited. Sign(s) shall be posted stating that “No loitering is permitted” on such property.

(I) If the medical marijuana facility ceases operation for a length of time of six months or greater, the Special Land Use shall expire.

REQUEST FOR COUNCIL ACTION

To: Byron Nolen – Mayor

Date: February 26, 2018

From: Felicia Rutledge, City Clerk

Date for Council Consideration: March 5, 2018

ACTION REQUESTED: Consideration and approval of the Information Technology Services Contract with Complete Corporate Solutions, to provide IT Services to the City of Inkster municipal buildings.

Current Action X Emergency Future

Funds Budgeted: If Yes Account # No N/A X

Mayor's Approval Byron N. Nolen

BACKGROUND INFORMATION

The City Information Technology Services Department should be focused on meeting the cities technical needs and providing high-quality, dependable and secure services. Corporate Solutions is a company that has been in existence since 1997. Corporate Solutions uses a quality control recruitment process, with the focus being on providing the right resources to clients. With their thorough and strategic approach to staffing, they are able to provide flexible hiring options at a competitive rate. Their clients represent government municipalities, automotive companies, utility and healthcare companies. Corporate Solutions also comes with a team of IT specialist if problems should exist.

SCOPE OF SERVICES

There will be an initial assessment of IT Services department and computer software, servers, WI FI, desktop computers, laptops and audio and visual components.

JUSTIFICATION

Information Technology Services (ITS) caters to the diverse technology needs of the city. IT provides technical support, resources, and services to help everyone work smarter, faster, and safer and impacts everyone that works for the city.

There should be a clear and concise vision and delivery of IT services essential to the operation and success of the city. The city is moving in a direction of going green, and utilizing IT as a means to work more efficiently.

PROJECT OR IMPROVEMENT TASKS

The following below listed items need to be revisited and reassessed to fit in line with the direction that the city is moving.

Some of the many IT services include:

- Email, calendar, and cloud collaboration tools
- End user support
- Technology training
- Research computing solutions, services, and storage
- Supporting the incorporation of technology into teaching and learning
- Web hosting and development
- Software licensing
- Information security and policy
- Administrative systems for records and business processes
- Application development
- Identity management
- Infrastructure, including networking and data centers

COSTS

See attached contract.

PROJECT TIME TABLE

There will be some overlap with current IT Services so that the new provider can get acclimated. IT Services will receive proper notice. Implementation will begin as soon as possible

RESOLUTION

To approve of the Information Technology Services Contract with Complete Corporate Solutions, to provide IT Services to the City of Inkster municipal buildings.

Resolved by _____

Seconded by _____

Yes:

No:



Complete Corporate Solutions
The Right Choice For Staffing

Services Agreement

This AGREEMENT is made effective the _____, between Complete Corporate Solutions (Company) and City of Inkster (Client).

1. Definitions.

- A. Complete Corporate Solutions is a Michigan based corporation with offices located at 30555 Southfield Road, Suite 520, Southfield, MI 48076 agrees to perform, or cause to be performed, the services required pursuant to this Agreement and any schedules attached hereto.
- B. City of Inkster is a Michigan based entity located at 26215 Trowbridge, Inkster, MI 48141 that agrees to have Company perform, or cause to be performed, the services required pursuant to this Agreement and any schedules attached hereto.
- C. Complete Corporate Solutions defines "Compensation" as the fee paid to Company for Company's satisfactory performance of the services described herein. The fee of \$35.00-\$39.00 per hour for IT Assistant and \$75.00 for IT Consultant (as needed basis; IT Consultant)

2. Nature of Services. Company agrees to perform for Client Consulting services.

3. Compensation. Client shall pay to Company the compensation or rate of compensation that will be agreed upon in a Statement of Work. This compensation is not renegotiable. Compensation shall be paid within thirty (30) days after Complete Corporate Solutions receipt and approval of Client's invoice to Complete Corporate Solutions, together with authorized and signed time cards by Client for said services rendered by Consultant.

4. Non-assignment. The services to be performed by Company pursuant to this Agreement are personal. Company shall not assign this Agreement without the prior written consent of Client.

5. Waiver of Modification Ineffective Unless in Writing. It is agreed that no waiver of modification of the Agreement or of any covenant, condition or limitation herein contained that no evidence of any waiver of modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties hereto arising out of or affecting this Agreement, or the rights or obligations of any party hereunder, unless such waiver of modification is in writing duly executed as afore-said, and the parties further agree that the provisions of this paragraph may not be waived except as herein set forth.

6. Applicable Law. The laws of the State of Michigan shall govern this Agreement.

7. Attorney's Fees and Costs. If any action, in law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief to which such prevailing party may be entitled.

8. Termination of Agreement. Either the Company or Client reserves the right to terminate, with prior seven (30) days notice, this Consulting Agreement.

CLIENT: CITY OF INKSTER

BY: _____

TITLE: _____

SIGNATURE: _____

DATE: _____

COMPANY: COMPLETE CORPORATE SOLUTIONS

BY: Boruch Loriner

TITLE: Managing Partner - Recruiting

SIGNATURE: _____

DATE: _____

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor

Date: February 26, 2018

From: Jerome Bivins, DPS Director *JB*

Date for Council's Consideration: March 5, 2018

ACTION REQUESTED: Consider authorizing the Director of DPS to make an application to the Wayne County Department of Public Services for a permit to maintain the storm water management system and detention pond at the location of the Inkster Town Center at 27445 Michigan Avenue in Inkster Michigan, in accordance with the drawing attached as Exhibit "A", the terms of long term maintenance plan attached as Exhibit "B", and the Wayne Country Storm Water Ordinance and administrative rules.

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: If Yes ☐ Account # _____ No ☐ N/A ☐

Mayor's Approval: *[Signature]*

BACKGROUND:

Wayne County has a requirement for various cities to have a storm water management system and detention pond designed to catch storm water run-off and a treatment system to prevent and divert rain from entering the sewage system. In order to ensure that the storm water management system functions properly as designed and constructed, it is necessary to obtain a permit from the Wayne County Department of Public Services. It would be the responsibility of the City Director of DPS to make application to Wayne County Department of Public Services for said permit. The permit holder is responsible for monitoring the system and detention pond, conducting preventive maintenance, conducting repairs, modifications or reconstruction of said system(s).

The site in question is the new Plasma Center location in the Inkster Town Center developed by Siswin Partners, LLC; the new owner of the Town Center located at 27445 Michigan Avenue, Inkster, Michigan. This company is in place so the City does not have to incur expenses required to meet the terms of the permit required to maintain the detention pond. The Siswin Partners, LLC, on behalf of the City of Inkster, thereby, agrees to assume jurisdiction over, and accept responsibility for, maintenance of the storm water management system(s) and detention pond to ensure that the storm water management system functions properly as designed and constructed. The Siswin Partners, LLC will not hold the City of Inkster with any liability to the conditions the County has specified.

SCOPE OF SERVICES:

To allow for issuance of a permit to the City of Inkster for the location at the Inkster Town Center for the detention pond pursuant to the Wayne County permit. In the event that Siswin Partners, LLC shall at any time fail to maintain the storm water management system(s) and detention pond in reasonable order and condition, the City of Inkster may serve written notice upon Siswin Partners, LLC at the address as shown on the City tax rolls setting forth the manner in which Siswin Partners, LLC has failed to maintain the storm water management system(s) and detention pond in reasonable condition and said notice shall include a demand that deficiencies of maintenance be cured with a reasonable time as stated therein. If the deficiencies set forth in the original notice or in the modification thereof shall not be cured within said time limits or any extension thereof, the City of Inkster, in order to

preserve the taxable values of the subject property and to prevent the storm water management system(s) and detention pond from becoming a public or private nuisance, may enter upon said system and may repair and maintain the same. Said repair and maintenance by the City of Inkster shall not constitute a taking of the said system, nor vest in the public any rights to use the same. The cost of such repair and/or maintenance by the City of Inkster, including reasonable administrative costs, shall be assessed against the property described in Exhibit "A" on the same basis as City taxes are assessed, and shall become a lien on said property. Said costs may be collected in the same manner as City taxes are collected. The City at the time of entering upon said storm water management system(s) and detention pond for the purpose of repair and/or maintenance may file a notice of lien in the office of the Register of Deeds of the County of Wayne upon the property affected by the lien. If said costs are not paid by Siswin Partners, LLC, the City of Inkster may pursue the collection of same through appropriate court actions and in such case, the Owner shall pay in addition to said costs all cost of litigation, including attorney fees.

JUSTIFICATION:

Allow for the issuance of the permit to manage the storm water management system and detention pond located at the Inkster Town Center at 27445 Michigan Avenue Inkster, Michigan.

PROJECT IMPROVEMENTS:

Improve and promote the image of Inkster

COSTS:

N/A

PROJECTED TIME TABLE:

Agreement in perpetuity with the current and all future property owners.

RESOLUTION:

Authorization is hereby given to the Director of DPS to make an application to the Wayne County Department of Public Services for a permit to maintain the storm water management system and detention pond at the location of the Inkster Town Center, 27445 Michigan Avenue in Inkster, Michigan, in accordance with the drawing attached as Exhibit "A", the terms of long term maintenance plan attached as Exhibit "B", and the Wayne Country Storm Water Ordinance and administrative rules.

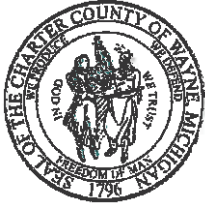
Resolved by _____

Seconded by _____

Yes:

No:

Absent:



Warren C. Evans
Wayne County Executive

July 8, 2015

Mr. Jerome Bivens
City of Inkster
26215 Trowbridge
Inkster, Michigan 48141-2314

RE: Maintenance of Storm Water Management
Inkster Town Center

Dear Mr. Bivens:

Enclosed are the Storm Water Maintenance Permit M-50098 and Exhibits A&B.

Please sign and date the enclosed maintenance permit and request Council to pass a Resolution as required by the Wayne County Storm Water Ordinance.

http://www.waynecounty.com/doe_wqm_res_stormwm_standards.htm

Please return complete packet to Wayne County Permit Office. An executed copy of this permit with exhibits will be returned to your attention.

If you have any questions or concerns, you may contact me at 734.595.6504, extension 2038.

Sincerely,


Hikmat Kassem, P.E.
Assistant Division Permit Engineer

DEPARTMENT OF PUBLIC SERVICES / ENGINEERING DIVISION / PERMIT OFFICE
33809 MICHIGAN AVENUE, WAYNE, MICHIGAN 48184 • (734) 595-6504 • FAX (734) 595-6356



PERMIT OFFICE
33809 MICHIGAN AVE
WAYNE, MI 48184
PHONE (734) 595-6504
FAX (734) 595-6356

72 HOURS BEFORE ANY
CONSTRUCTION. CALL



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No.

M-50098

ISSUE DATE

EXPIRES

2/19/2018

REVIEW No.

WORK ORDER

R 17-685

FOR INSPECTION

PROJECT NAME

MAINTENANCE PERMIT FOR INKSTER TOWN CENTER

LOCATION

27445 MICHIGAN AVE. (SW CORNER OF MICHIGAN AVE. & INKSTER RD.)

CITY/TWP

INKSTER

PERMIT HOLDER

CITY OF INKSTER

26215 TROWBRIDGE STREET

INKSTER, MI 48141-1800

CONTRACTOR

CONTACT

JEROME BIVINS

(313) 563-7709

CONTACT

<BLANK>

DESCRIPTION OF PERMITTED ACTIVITY

(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

PERMIT TO MAINTAIN THE STORM WATER MANAGEMENT SYSTEM IN ACCORDANCE WITH THE DRAWING ATTACHED AS EXHIBIT "A", THE TERMS OF THE LONG-TERM MAINTENANCE PLAN ATTACHED AS EXHIBIT "B" AND THE WAYNE COUNTY STORM WATER ORDINANCE AND ADMINISTRATIVE RULES. A RESOLUTION FROM THE LOCAL MUNICIPALITY TO MAINTAIN THE PROPOSED STORM WATER MANAGEMENT SYSTEM AND ITS FACILITIES IS REQUIRED.

THE CITY OF INKSTER SHALL ASSUME JURISDICTION OVER AND ACCEPT RESPONSIBILITY FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM(S) TO ENSURE THAT THE STORM WATER MANAGEMENT SYSTEM FUNCTIONS PROPERLY AS DESIGNED AND CONSTRUCTED. THE PERMIT HOLDER'S RESPONSIBILITIES UNDER THIS PERMIT SHALL INCLUDE, WITHOUT LIMITATIONS, (A) ANY MONITORING AND PREVENTIVE MAINTENANCE ACTIVITIES SET FORTH IN THE PLAN; (B) ANY AND ALL REMEDIAL ACTIONS NECESSARY TO REPAIR, MODIFY OR RECONSTRUCT THE SYSTEM AND (C) OTHER ACTIVITIES OR RESPONSIBILITIES FOR MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM AS MAY BE SET FORTH IN THE ORDINANCE, ADMINISTRATIVE RULES, THE PLAN OR THIS PERMIT.

THE CITY OF INKSTER SHALL PERFORM ALL MONITORING, MAINTENANCE, REMEDIAL AND OTHER RESPONSIBILITIES REQUIRED BY THE WAYNE COUNTY ORDINANCE, ADMINISTRATIVE RULES, THE PLAN AND THIS PERMIT, IN PERPETUITY AND AT ITS SOLE COST EXPENSE.

THE CITY OF INKSTER SHALL PREPARE, EXECUTE AND (IF NECESSARY) RECORD ANY AND ALL AGREEMENTS, CONTRACTS AND OTHER DOCUMENTS THAT MAY BE REQUIRED TO PERFORM ITS OBLIGATIONS HEREUNDER AND ENSURE MAINTENANCE OF THE STORM WATER MANAGEMENT SYSTEM IN PERPETUITY.

IF WAYNE COUNTY FINDS IT NECESSARY TO ADJUST OR RELOCATE ALL OR ANY PORTION OF THE PERMITTED STORM WATER MANAGEMENT SYSTEM, THE PERMIT HOLDER SHALL CAUSE THIS ADJUSTMENT OR RELOCATION TO BE ACCOMPLISHED AT NO EXPENSE TO THE COUNTY. PRIOR TO ANY WORK BEING PERFORMED IN THE RIGHT-OF-WAY, A PERMIT SHALL BE SECURED FROM THE WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES PERMIT OFFICE.

APPROVED PLANS PREPARED BY

Nowak & Fraus Engineers

PLANS APPROVED BY

Yousif, S.

REQUIRED ATTACHMENTS

EXHIBIT A: MAP DEPICTING PHYSICAL LIMITS OF STORM WATER MGT SYSTEM

EXHIBIT B: LONG TERM MAINTENANCE PLAN

EXHIBIT C: BINDING AGREEMENT (COMMUNITY RESOLUTION)

(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

PERMIT HOLDER NAME

PERMIT HOLDER / AUTHORIZED AGENT

DATE

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

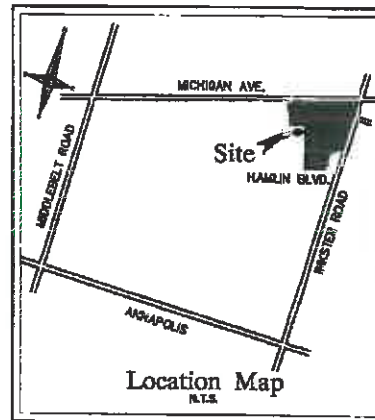
PREPARED BY

VALIDATED BY Ms. JANICE CLARKE
PERMIT COORDINATOR

DATE

Exhibit A (Cont.)

PHYSICAL LIMITS OF STORM WATER MANAGEMENT SYSTEM



LEGAL DESCRIPTION- PARCEL 1

Situated in the City of Inkster, Wayne County, Michigan, described as:

Part of Lot 7, Robert Simmons Urban Renewal Plat No. 1, part of the N.E. 1/4 of Section 25, T.2S., R.9E., City of Inkster, Wayne County, Michigan, according to the plat thereof as recorded in Liber 101, Pages 6 & 7 of Plats, Wayne County Records, being more particularly described as: Beginning at the N.W. corner of Lot 7; thence N. 73° 42' 57" E., 212.45 feet; thence N. 77° 05' 18" E., 577.33 feet; thence S. 00° 01' 21" E., 88.80 feet; thence S. 80° 47' 53" W., 1.45 feet; thence S. 00° 01' 21" E., 380.87 feet; thence 245.38 feet along a curve concave to the left (radius 190.00 feet, central angle of 74° 00' 00", long chord bears S. 52° 58' 35" W., 228.69 feet); thence 37.34 feet along a curve concave to the right (radius 35.01 feet, central angle of 81° 06' 38", long chord bears S. 48° 31' 58" W., 35.80 feet); thence S. 77° 05' 18" W., 144.55 feet; thence N. 12° 48' 15" W., 255.06 feet; thence S. 77° 05' 18" W., 92.37 feet; thence N. 11° 14' 13" W., 114.99 feet; thence S. 77° 05' 18" W., 220.09 feet; thence N. 11° 14' 13" W., 187.24 feet to the point of beginning.

LEGAL DESCRIPTION- PARCEL 2

Situated in the City of Inkster, Wayne County, Michigan, described as:

Part of Lot 7, Robert Simmons Urban Renewal Plat No. 1, part of the N.E. 1/4 of Section 25, T.2S., R.9E., City of Inkster, Wayne County, Michigan, according to the plat thereof as recorded in Liber 101, Pages 6 & 7 of Plats, Wayne County Records, being more particularly described as: Commencing at the N.W. corner of Lot 7; thence S. 11° 14' 13" E., 187.24 feet; thence N. 77° 05' 18" E., 220.09 feet; thence S. 11° 14' 13" E., 114.99 feet to the point of beginning; thence N. 77° 05' 18" E., 92.37 feet; thence S. 12° 48' 15" E., 255.06 feet; thence S. 77° 05' 18" W., 99.35 feet; thence N. 11° 14' 13" W., 255.17 feet to the point of beginning.



NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL (248) 332-7931
FAX (248) 332-8257

PREPARED FOR:

SISWIN PARTNERS, LLC
30300 NORTHWESTERN
HWY, FIRST FLOOR
FARMINGTON HILLS,
MICHIGAN 48334

SCALE

DATE
12-20-2017

DRAWN
N.N.

JOB NO.
8946-04

SHEET
2 of 2

EXHIBIT "B" - STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE PLAN

Wayne County DPS Permit No.: M -

Wayne County DPS Plan review No.: R17-685

A. Physical Limits of the Storm Water Management System

The storm water management system (SWMS) subject to this long-term maintenance plan (Plan) is depicted on Exhibit A to the permit and includes without limitation the storm sewers, catch basins, manholes, inlets, manufactured treatment system, detention pond, flow restrictor and outlet pipe that conveys flow from the Inkster Town Center storm water system to a storm manhole on the Phipps Interceptor Drain. For the purposes of this plan, this SWMS and all its components as shown in Exhibit A is referred to as "Inkster Town Center SWMS".

B. Time Frame for Long-Term Maintenance Responsibility

Siswin Partners LLC is responsible for maintaining the Inkster Town Center SWMS including complying with applicable requirements of the local or Wayne County soil erosion and sedimentation control program until Wayne County releases the construction permit. Long-term maintenance responsibility for the Inkster Town Center SWMS commences when defined by the maintenance permit issued by the County. Long-term maintenance continues in perpetuity.

C. Manner of Insuring Maintenance Responsibility

The City of Inkster has assumed responsibility for long-term maintenance of Inkster Town Center SWMS. The resolution by which The City of Inkster has assumed maintenance responsibility is attached to the permit as Exhibit C. Siswin Partners LLC, through a maintenance agreement with the City of Inkster, has agreed to perform the maintenance activities required by this plan. The City of Inkster retains the right to enter the property and perform the necessary maintenance of the Inkster Town Center SWMS if Siswin Partners LLC fails to perform the required maintenance activities.

To ensure that the Inkster Town Center SWMS is maintained in perpetuity, the map of the physical limits of the storm water management system (Exhibit A), this plan (Exhibit B), the resolution attached as Exhibit C, and the maintenance agreement between the City of Inkster and the property owner will be recorded with the Wayne County Register of Deeds. Upon recording, a copy of the recorded documents will be provided to the County.

D. Long-Term Maintenance Plan and Schedule

Table 1 identifies the maintenance activities to be performed, organized by category (monitoring/inspections, preventative maintenance and remedial actions). Table 1 also identifies site-specific work needed to ensure that the storm water management system functions properly as designed.

TABLE 1 STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE SCHEDULE						
MAINTENANCE ACTIVITIES	SYSTEM COMPONENTS	Storm Collection System (Sewers, Catch Basins, Manholes)	Manufactured Treatment System	Detention Pond	Flow Restrictor Outlet Pipe	Pavement Areas
Monitoring/Inspection						
Inspect for Sediment Accumulation/Clogging*		X	X	X	X	
Inspect For Floatables, Dead Vegetation & Debris		X	X	X	X	
Inspect For Erosion And Integrity of System		X				
Inspect All Components During Wet weather & Compare to As-Built Plans		X	X	X	X	
Ensure Maintenance Access Remain Open/Clear		X	X	X	X	
Preventative Maintenance						
Remove Accumulated sediments*		X	X	X	X	
Remove Floatables, Dead Vegetation & Debris		X	X	X	X	
Sweeping of Paved Surfaces						X
Remedial Actions						
Repair/Stabilize Areas of Erosion		X				
Replace Dead Plantings & Re-seed Bare Areas		X				
Structural Repairs		X	X	X	X	X
Make Adjustments/Repairs to Ensure Proper Functioning		X	X	X	X	X

NOTE: *Manufactured treatment system and underground detention system to be cleaned according to the manufacturer's recommendations; at a minimum, whenever sediments accumulate to a depth of 6-12 inches, or if sediment resuspension is observed.

PROJECT: Inkster Town Center 27425-27565 Michigan Ave. City of Inkster, Wayne County, Michigan 48141	PROPERTY OWNER: Siswin Partners LLC 30300 Northwestern Hwy. Farmington Hills, MI 48334 Contact: Laurence Winokur Phone: (248) 433-7263	ENGINEER: Nowak & Fraus Engineers 46777 Woodward Ave. Pontiac, MI 48342-5032 Phone: (248) 332-7931 Fax: (248) 332-8257	DATE: 12/28/2017 SHEET 1 OF 1
---	--	--	--

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor

Date: March 5, 2018

From: Sharde Fleming
Special Projects, Director

Date for Council Consideration: February 27, 2018

ACTION REQUESTED: Consider approval of an offer to purchase (Case #17-43) two (2) vacant residential parcels. Vacant lot #1 is formerly known as 26323 Stanford is located on the south side of Stanford St. between John Daly St. and Bayhan Ave. and is legally described as 31C326 LOT 326 ALSO N 1/2 ADJ VAC ALLEY LUKASZEWICZ DEARBORN SUB NO. 1 T2S R10E L58 P98 WCR (Property ID # 44024030326000). Vacant lot #2 is located on the north side of Stanford St. between Bayhan Ave. and Meadowdale Ave. and is legally described as 31B324 325 LOTS 324 AND 325 ALSO S 1/2 ADJ VAC ALLEY ROUGELVANIA SUB NO. 1 T2S R10E L54 P81 WCR (Property ID# 44024020324000) in the total amount of \$500.00 (\$250.00/lot) by Team Cares, Inc. (Mary Cavanagh).

Current Action _____ Emergency _____ Future _____

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A

Mayor's Approval



BACKGROUND INFORMATION

Team Cares, Inc. has made application to purchase two vacant residential parcels which are adjacent to two properties that the business obtained ownership of through the Neighborhood Stabilization Program.

- 1.) Vacant lot #1 is formerly known as 26323 Stanford is located on the south side of Stanford St. between John Daly St. and Bayhan Ave. and is legally described as 31C326 LOT 326 ALSO N 1/2 ADJ VAC ALLEY LUKASZEWICZ DEARBORN SUB NO. 1 T2S R10E L58 P98 WCR (Property ID # 44024030326000) in the amount of \$250.00.
- 2.) Vacant lot #2 is located on the north side of Stanford St. between Bayhan Ave. and Meadowdale Ave. and is legally described as 31B324 325 LOTS 324 AND 325 ALSO S 1/2 ADJ VAC ALLEY ROUGELVANIA SUB NO. 1 T2S R10E L54 P81 WCR (Property ID# 44024020324000) in the amount of \$250.00 by Team Cares, Inc. (Mary Cavanagh).

A picture and associated maps are attached. This parcels are being purchased as additional yardage to the current properties.

SCOPE OF SERVICES

Preparation and execution of purchase agreement, quit claim deed, property transfer affidavit, and recording of the deed. It is highly recommended that the applicant complete a title search of the property.

JUSTIFICATION

These Stanford St. vacant residential parcels are located in the R-1B zoning district (One Family Residential). These lots are buildable. The intended use for this parcel is an authorized use. The applicant is offering to purchase the subject parcels for a total purchase price \$500.00 (\$250/lot).

PROJECT OR IMPROVEMENT TASKS

1. Develop a plan to Diversify the tax base to ensure a sustainable budget for Inkster

COSTS

The applicant has deposited \$200.00 for the parcels and are offering a total purchase of \$500.00.

RESOLUTION

Authorization is hereby given to for the sale of two (2) residential vacant parcels on Stanford St. (Property ID # 44024030326000 and 44024020324000) to Team Cares, Inc. subject to the following conditions;

- Complete closing on the parcel within 30 days by paying the balance of the price of sale (\$300.00), paying the cost of recording the deed (\$36.00), entering into a purchase agreement, and executing property transfer affidavit.

Resolved by _____ Seconded by _____

Yes:

No:

Absent:

Case # 17-43

42000

CITY OF INKSTER
APPLICATION TO PURCHASE CITY-OWNED PROPERTY

APPLICANT INFORMATION (Please Print Clearly)

Applicant's Name Team cars, Inc (mary cavanagh)

Applicant's Address _____

Applicant's Phone Number: _____

Proposed Owner's Name (as indicated on deed): Team Cars, Inc

PROPERTY INFORMATION -- Purchase Offer \$ 250.00

Property Location: on right side of Stanford Street/Avenue

Between 26333 Stanford Street/Avenue and 26313 Stanford Street/Avenue

Tax ID, Legal Description, and Address if Structure Parcel ID= 44024030326000

31C326 LOT 326 AND N 1/2 ADJ VAC ALLEY

LUKASZEWICZ DEARBORN SUB NO. 1 T2S R10E L58 P98 WCR

Parcel Size: _____ (Width) _____ X (Length) _____ Current Zoning R-1B District

☒ Additional Parcels/Lots (attach Request for Additional Property Form)
(see inclosed application)

Summary of Proposed Use: Combine with currently owned Inkster
 Use additional sheets as needed
property (260313 Stanford) as a side lot, fenced in

I understand and accept as evidenced by the good-faith deposit of \$ 100 .00 for the offer to purchase city-owned property. I also understand that the offer to purchase is subject to acceptance and approval by the City of Inkster City Council. I further understand that the Council can reject the offer in the best interest of the City, but that acceptance of this offer binds me to the specific use of the property as provided by the codes and ordinances of the City.

NOTE: All City-owned property is sold "AS IS". The City is not responsible for clear title.

Applicant's Signature

Date 2/22/18

Broker's Name _____



Deposit/Administrative Fee Received _____
Date Received _____
Case # _____

CITY OF INKSTER
APPLICATION TO PURCHASE CITY-OWNED PROPERTY

APPLICANT INFORMATION (Please Print Clearly)

Applicant's Name Team Carcs, Inc. (Mary Cavanagh)
Applicant's Address C... ..
Applicant's Phone Number: ...
Proposed Owner's Name (as indicated on deed): Team Carcs, Inc

PROPERTY INFORMATION -- Purchase Offer \$ 250.00

Property Location: on left side of Stanford Street/Avenue
Between 26142 Stanford Street/Avenue and 26120 Stanford Street/Avenue
Tax ID, Legal Description, and Address if Structure _____

Parcel ID. 44024020324000: 31B 324 325 LOTS 324
AND 325 ALSO S 1/2 ADJ VAC ALLEY ROUGELVANIA SUB NO. 1725
R10E L54 P81 WCR

Parcel Size: _____ (Width) _____ X (Length) _____ Current Zoning R-1B District

☒ Additional Parcels/Lots (attach Request for Additional Property Form) one family Residential
(see included application)

Summary of Proposed Use: Combine with currently owned
Use additional sheets as needed
INKSTER property adjacent from razvsted parcel

I understand and accept as evidenced by the good-faith deposit of \$ 100 .00 for the offer to purchase city-owned property. I also understand that the offer to purchase is subject to acceptance and approval by the City of Inkster City Council. I further understand that the Council can reject the offer in the best interest of the City, but that acceptance of this offer binds me to the specific use of the property as provided by the codes and ordinances of the City.

NOTE: All City-owned property is sold "AS IS". The City is not responsible for clear title.

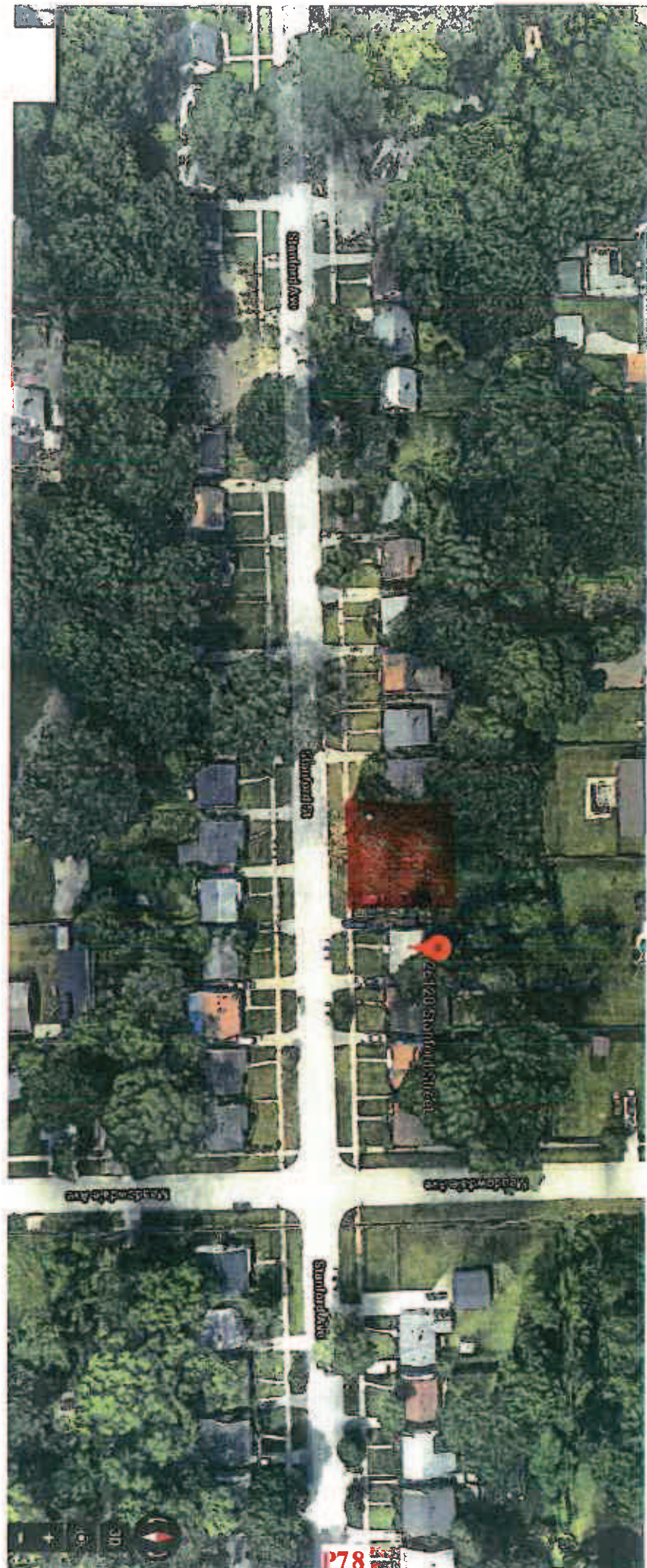
Mary Cavanagh
Applicant's Signature

2/22/18
Date

Broker's Name

Parcel ID = 446 2402 0324000:

Description: 31B324 325 LOTS 324 AND 325 ALSO
1/2 ADJ VAC ALLEY ROUGELVANIA SUB
NO. 1 T2S R10E US4 P81 WCR



STANFORD STREET PLAT #2

MAP:

INKSTER, MI



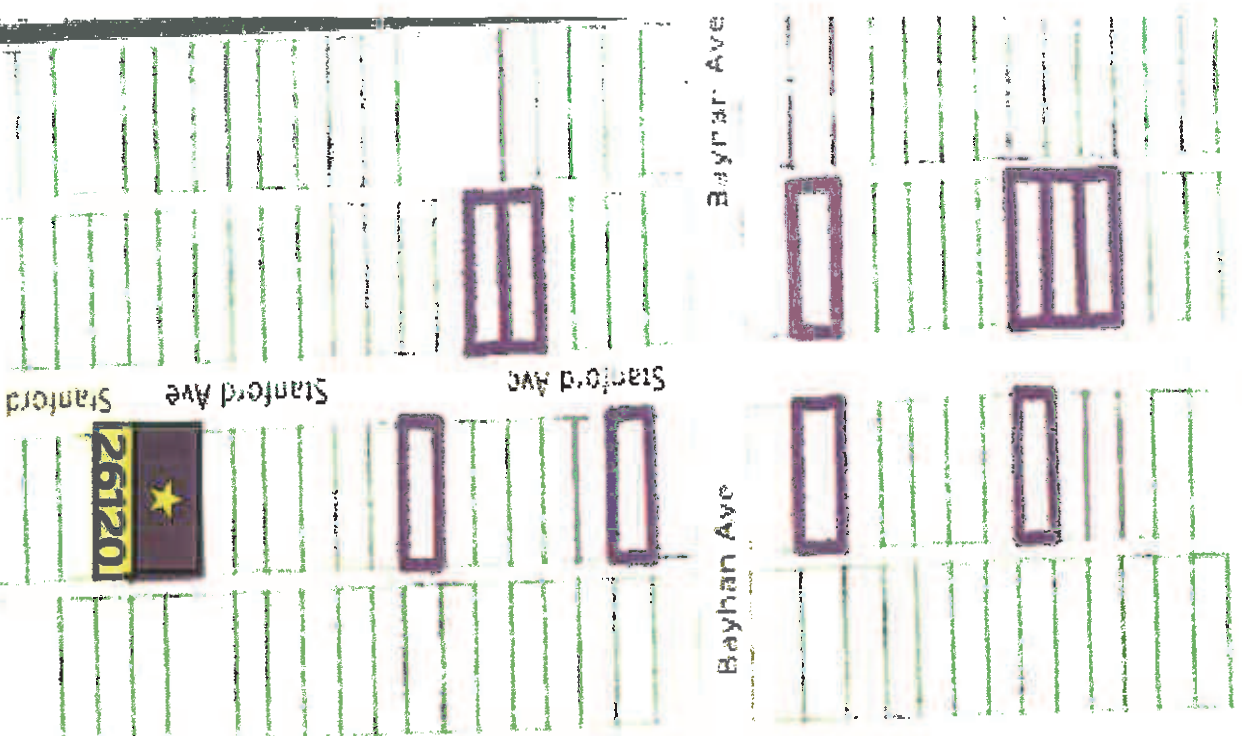
TEAM CARES PROPERTIES



TEAM CARES INTERESTED LOT

Parcel I.D. 44 024 02 0324 000

DESCRIPTION: 31B324 325 LOTS 324 AND 325
ALSO S 1/2 ADJ VAC ALLEY ROUGELVANIA SUB
NO. 1 T2S R10E L54 P81 WCR



T2S R10E L58 P98 WCR



STANFORD STREET PLAT #1

MAP:

INKSTER, MI



TEAM CARES PROPERTIES



TEAM CARES INTERESTED LOT

Parcel I.D. 44024030326000

DESCRIPTION: 31C326 LOT 326 ALSO N 1/2 ADJ
VAC ALLEY LUKASZEWICZ DEARBORN SUB NO. 1
T2S R10E L58 P98 WCR



REQUEST FOR COUNCIL ACTION

To: Byron Nolen – Mayor

Date: February 26, 2018

From: Felicia Rutledge, City Clerk

Date for Council Consideration: March 5, 2018

ACTION REQUESTED: Consideration and approval to set a fee for the Collection Bins as part of Ordinance 868; Collection Bins an Ordinance to regulate the method of use of collection bins to ensure appropriate locations that was approved on February 5, 2018.

Current Action X Emergency Future

Funds Budgeted: If Yes	Account #	No	N/A	X
------------------------	-----------	----	-----	---

Mayor's Approval

BACKGROUND INFORMATION

On February 5, 2018 a second reading and approval took place for Ordinance 868; Collection Bins. This Ordinance is in place to determine the location and placement of Collection Bins. This Ordinance also comes with a fee that needs to be set by City Council. Under normal circumstances fees are set during the budget process. But the case of Ordinance 868 the fee will need to be set earlier than the budget process because the Ordinance will take effect on March 19, 2018.

SCOPE OF SERVICES

To assist any enforcement division in the application of duties and to ensure enforcement authorization.

JUSTIFICATION

To update or inform when enforcement action is needed.

PROJECT OR IMPROVEMENT TASKS

Provide enforcement divisions with the ability to address issues involving such usage.

COSTS

Here is a cost of some city charges for collection bins in Michigan.

1. City of Flatrock	\$100.00 (initial fee)	\$25.00 (renew)
2. Bridgewater Twp.	\$125.00 (initial fee)	\$25.00 (renew)

PROJECT TIME TABLE

RESOLUTION

To approve to set a fee for the Collection Bins as part of Ordinance 868; Collection Bins an Ordinance to regulate the method of use of collection bins to ensure appropriate locations that was approved on February 5, 2018.

Resolved by _____

Seconded by _____

Yes:

No:

REAR PROPERTY: MEANS A LOT, PLOT OR PARCEL OF LAND RECORDED AND LOCATED IN THE CITY OF INKSTER.

1102.3 PERMIT REQUIRED.

NO PERSON OR ENTITY SHALL CAUSE OR PERMIT THE INSTALLATION OR PLACEMENT OF A COLLECTION BIN UPON ANY REAL PROPERTY LOCATED WITHIN THE CITY OF INKSTER, WHETHER PUBLIC OR PRIVATE, WITHOUT FIRST OBTAINING AN ANNUAL PERMIT FROM THE CITY CLERK. THE CITY RESERVES THE RIGHT TO DENY OR ISSUE A BIN PERMIT.

1102.4 PERMIT APPLICATION.

(A) AN APPLICATION FOR A COLLECTION BIN PERMIT, AS REQUIRED BY SECTION 1102.03 SHALL BE MADE TO THE CITY CLERK UPON FORMS PROVIDED BY THE CITY, SUCH APPLICATION SHALL BE FILED WITH THE CITY CLERK NOT LESS THAN 30 DAYS PRIOR TO DATE THAT THE COLLECTION BIN IS PLACED ON REAL PROPERTY. ONE ANNUAL PERMIT IS REQUIRED FOR EACH COLLECTION BIN. THE APPLICATION SHALL CONTAIN THE FOLLOWING INFORMATION:

(1) AN AFFIDAVIT AND ACKNOWLEDGMENT FROM THE PROPERTY OWNER, GIVING WRITTEN PERMISSION TO PLACE A COLLECTION BIN ON THE PROPERTY OWNER'S REAL PROPERTY, AS WELL AS AN ACKNOWLEDGMENT OF RECEIPT OF A COPY OF THIS CHAPTER, AND A SIGNED STATEMENT AGREEING TO OBEY ALL OF ITS REQUIREMENTS.

(2) A RENDERING INDICATING THE PLACEMENT OF THE COLLECTION BIN, IN COMPLIANCE WITH THE REQUIREMENTS OF SECTION 1102.7

(3) THE NAME, ADDRESS, TELEPHONE NUMBER AND E-MAIL ADDRESS OF THE APPLICANT, PROPERTY OWNER AND COLLECTION BIN OPERATOR.

(4) THE NAME, ADDRESS, TELEPHONE NUMBER AND E-MAIL ADDRESS OF THE AGENT OR PERSON WHO WILL BE AVAILABLE DURING REGULAR BUSINESS HOURS AND WILL BE RESPONSIBLE FOR COMPLIANCE.

(5) A PHOTOGRAPH OF THE COLLECTION BIN TO BE INSTALLED.

(6) THE NUMBER TO A TWENTY-FOUR (24) HOUR HOTLINE FOR OVERFLOW EVENTS.

(7) A NONREFUNDABLE FEE DETERMINED BY RESOLUTION AS SET BY CITY COUNCIL.

(8) A COPY OF THE LICENSE AND REGISTRATION FROM THE STATE OF MICHIGAN UNDER THE MICHIGAN CONSUMER PROTECTION ACT AND THE CHARITABLE ORGANIZATION A SOLICITATIONS ACT IF STATUTORILY REQUIRED.

(9) A COPY OF APPLICANTS PHOTO ID SHALL ACCOMPANY EVERY APPLICATION.

(B) IN ORDER TO BRING EXISTING COLLECTION BINS INTO COMPLIANCE WITH THIS SECTION, COLLECTION BIN OPERATORS, OF EXISTING COLLECTION BINS, SHALL HAVE FIFTEEN (15) DAYS FOR THE ADOPTION OF THIS CHAPTER TO SUBMIT A PERMIT APPLICATION TO THE CITY CLERK.

1102.5. PERMIT FORM, EFFECTIVE PERIODS AND RENEWAL.

THE CITY CLERK SHALL ISSUE A PERMIT FOR COMPLIANT COLLECTION BINS THAT CONFORM TO THE FOLLOWING:

REQUEST FOR COUNCIL ACTION

To: Byron Nolen – Mayor

Date: February 26, 2018

From: Felicia Rutledge, City Clerk

Date for Council Consideration: March 5, 2018

ACTION REQUESTED: Consideration and approval of a one day liquor license and a one day gaming license as stipulated by the State of Michigan for local approval.

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: If Yes ☐ Account # ☐ No ☐ N/A ☒

Mayor's Approval

BACKGROUND INFORMATION

The Inkster Task Force will be hosting an Ink Town Derby Day on May 5, 2018. This is a fundraiser to raise money for different non-profit organizations in the area. The event will be held at the Booker Dozier Recreation Complex from 5-10pm. To be in compliance with the State of Michigan, a one day gaming and one day liquor license will need to be obtained. This requires approval by the local governing body.

Special (24 hour) licenses are a good way for local nonprofit organizations to make money for their cause by selling alcohol for on-premise consumption (e.g., at a local "beer tent"). All nonprofit organizations can obtain up to 12 special licenses (24-hours per license) throughout the calendar year.

SCOPE OF SERVICES

JUSTIFICATION

To be in proper compliance for the consumption and sale of liquor and charitable gaming license.

PROJECT OR IMPROVEMENT TASKS

COSTS

For organizations established less than one year, the cost is \$50.00 per 24-hour period. For organizations established more than one year, the cost is \$25.00 per 24-hour period.

PROJECT TIME TABLE

Only May 5, 2018 from 5:00 p.m. until 10:00 p.m.

RESOLUTION

To approve of a one day gaming license and special 24 hour liquor license for May 5, 2018 to Inkster Task Force for Ink Town Derby Days.

Resolved by _____

Seconded by _____

Yes:

No:



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Special License Application

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Part 1 - Applicant Organization Information

Applicant organization name:		
Applicant address:		
City:		Zip Code:
Contact name:	Phone:	Email:
Alternate contact name:	Phone:	Email:
1. Has the applicant organization previously received a Special License? ☐ Yes ☐ No If No, the applicant organization must submit documentary proof of its non-profit status (e.g. charter, bylaws, IRS tax exemption, Articles of Incorporation, etc.)		Leave Blank - MLCC Use Only
2. Has the applicant organization been established for one (1) year or longer? ☐ Yes ☐ No Date the applicant organization was established (month/day/year): _____		
3. Is the applicant organization a municipality? ☐ Yes ☐ No		

Part 2 - Event Information - For requests at more than one location, submit separate forms for each location.

Address of event location:	
City, township, or village where event will be held:	County: 
1. Will you submit your completed application at least ten (10) business days before your event? <i>It is strongly recommended that you submit the application as soon as you know the date of your event(s).</i> ☐ Yes ☐ No	
2. Do you have permission from the property owner of the location listed above to hold your event(s) on the date(s) listed below (see pages 2-3) at this location? ☐ Yes ☐ No	
3. Has the local law enforcement agency with primary jurisdiction over the event location approved this application for a Special License? (See Part 5 on Page 5) ☐ Yes ☐ No	
4. Is the event location within 500 feet of a church or school? If Yes, the church or school must consent to the event(s). (See Part 6 on Page 5) ☐ Yes ☐ No	
5. Is the event location outdoors or partially outdoors? ☐ Yes ☐ No If Yes, list the exact dimensions of the outdoor area: Submit a clear diagram of the outdoor service area with your application form. Width feet X Length feet = square feet Describe type and height of the barrier that will be used to enclose the outdoor area:	
6. Describe type of security that will be used for event(s) and how it will be utilized to secure and monitor to prevent sales to minors and visibly intoxicated persons:	

7. Is the event location situated in or on state owned land, such as a state park or National Guard armory? If Yes, attach a copy of your documentary proof of approval to use the state owned land.	☐ Yes ☐ No
8. Is there an existing liquor licensee issued at the event location, such as a Class C or Club license? If Yes, the existing licensee must request to place its license in escrow during the event(s). (See Part 7 on Page 5)	☐ Yes ☐ No
9. Will the event(s) involve an auction of donated wine? If Yes, please check "Wine Auction" for the applicable event date(s) on pages 2-3. Only donated wine may be auctioned under a Special License; beer and spirits cannot be auctioned. If you request a Special License for on-premises consumption <u>AND</u> for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.	☐ Yes ☐ No

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

10. The applicant organization may request up to twelve (12) Special Licenses total (one Special License per day) in a calendar year. Please complete the information below **for each individual date** for which you are requesting a Special License at this location. **If you are requesting Special Licenses for consecutive days, completely fill out a separate box for each date.** If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

1			Describe event being held:
	Date		
			Special License will be used for: ☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction
	Start Time	End Time	Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No
2			Describe event being held:
	Date		
			Special License will be used for: ☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction
	Start Time	End Time	Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No
3			Describe event being held:
	Date		
			Special License will be used for: ☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction
	Start Time	End Time	Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No
4			Describe event being held:
	Date		
			Special License will be used for: ☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction
	Start Time	End Time	Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No
5			Describe event being held:
	Date		
			Special License will be used for: ☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction
	Start Time	End Time	Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No
6			Describe event being held:
	Date		
			Special License will be used for: ☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction
	Start Time	End Time	Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No

12. Special license date information Continued from Page 2.

7			Describe event being held:	
	Date			
	Special License will be used for:	☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction		
	Start Time	End Time	Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No	

8			Describe event being held:	
	Date			
	Special License will be used for:	☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction		
	Start Time	End Time	Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No	

9			Describe event being held:	
	Date			
	Special License will be used for:	☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction		
	Start Time	End Time	Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No	

10			Describe event being held:	
	Date			
	Special License will be used for:	☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction		
	Start Time	End Time	Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No	

11			Describe event being held:	
	Date			
	Special License will be used for:	☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction		
	Start Time	End Time	Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No	

12			Describe event being held:	
	Date			
	Special License will be used for:	☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction		
	Start Time	End Time	Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No	

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Part 3 - Special License Fees - Complete the Special License fee calculation on Page 4

For Organizations established less than one year or are municipalities - a \$50.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$7.50 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

For Organizations established one year or more - a \$25.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$3.75 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

The fees must be paid by check, bank or postal money order, or by credit card, using the attached Credit Card Authorization Form (LCC-300). Checks and money orders should be made payable to **State of Michigan**.

Part 3 Continued - Special License Fees Calculation

Special License Base Fee: <i>(per Special License requested)</i>		If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses. Make checks payable to: State of Michigan	<i>Leave Blank - MLCC Use Only</i>
x Number of Special Licenses:			
= Special License Fees: <i>MLCC Fee Code: 4008</i>			
+ Sunday Sales Permit (P.M.) Fees: <i>MLCC Fee Code: 4032</i>			
+ Sunday Sales Permit (A.M.) Fee: <i>MLCC Fee Code: 4033</i>			
= TOTAL FEES DUE:			

Part 4 - Signatures of Applicant Organization's Officers, Witnesses, and Notary

Pursuant to administrative rule R 436.575, the president and secretary of the organization making application shall sign the application and the signatures shall be notarized. Political candidates only need to sign the president section and have it notarized.

By signing below the applicant organization's officers attest that:

We certify that all profits from the sale of beer, wine and/or spirits or from a wine auction will go to the applicant organization and not to any individual. We further certify that any license issued by the Michigan Liquor Control Commission is a contract subject to suspension or revocation by the Commission, that there shall be no liability on the part of the State of Michigan, the Commission, or any of its officers or employees by reason of such suspension or revocation, and that the granting of the license does not create a vested right.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

We certify that the information contained in this form is true and accurate to the best of our knowledge and belief. We agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. We also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Print Name and <u>Phone Number</u> of President	Signature of President	Date
Print Name of Notary	Signature of Notary	Date
Notary Public, State of Michigan, County of	 Acting in the County of	
My commission expires		

Print Name and <u>Phone Number</u> of Secretary	Signature of Secretary	Date
Print Name of Notary	Signature of Notary	Date
Notary Public, State of Michigan, County of	 Acting in the County of	
My commission expires		

Part 5 - Local Law Enforcement Approval*

The local law enforcement agency with primary jurisdiction over the event location must complete this section.

Name of law enforcement agency:	
Name & title of reviewing officer:	
Phone number of officer:	Email of officer:
If event will be held on a Sunday, is the sale of alcohol from 7:00am to 12:00 Noon on Sunday allowed in this local governmental unit? ☐ Yes ☐ No	
If the event will be held on a Sunday, is the sale of alcohol after 12:00 Noon on Sunday allowed in this local governmental unit? ☐ Yes ☐ No	
I certify that I have reviewed the application of the applicant organization for a Special License and approve the issuance of a Special License by the Michigan Liquor Control Commission at the proposed event location.	
_____ Signature of Reviewing Officer _____ Date	

Part 6 - Church/School Consent (If Applicable)*

If the event location is located within 500 feet of a church or school, the applicant organization must obtain the consent of the church or school. A church or school within 500 feet of the event location may object based on such the sale of alcohol at the location adversely affecting the church or school's operations. If a proper objection is filed, the Commission shall hold a hearing to determine whether the granting of the application will adversely affect the operation of the church or school.

Name of church or school:	
Address of church or school:	
City:	Zip Code:
Phone number:	Email:
Name of clergy member or superintendent:	
I, the authorized representative of the above named church or school, state that the church or school has no objection to the issuance of a Special License to the applicant organization at its proposed event location.	
_____ Signature of Clergy Member or Superintendent _____ Date	

***Please note: the Commission has the sole and only right to approve or deny this request for a Special License.**

Part 7 - Existing On-Premises Licensee Escrow Request (If Applicable)

If the event location is currently licensed with an on-premises license, the licensee must request that its license be placed into escrow for the date(s) and time(s) of the Special Licenses issued for use at the event location requested on this application. If the existing license would prefer to temporarily drop space from its licensed premises, it must submit a letter to the Commission requesting to drop space temporarily from its licensed premises during the event date(s) and time(s), accompanied by a diagram showing the area where the license will temporarily drop space from its licensed premises to accommodate the applicant organization.

Name of licensee:	Business ID Number:
Type of license held at this location (e.g. Class C, Club, Tavern, etc.):	
Phone number:	Email:
Name of authorized signer for licensee:	
I, the authorized signer, for the above named on-premises licensee, request that the licensee's licenses at this location be placed into escrow during the date(s) and time(s) specified for the Special Licenses issued for use at this location.	
_____ Signature of Authorized Signer for Licensee _____ Date	



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License
(Required under Administrative Rule R 436.576 - Not Required for Candidate Committee)

At a ☐ Regular ☐ Special meeting of the ☐ Membership ☐ Board of Directors

called to order by _____ on _____ at _____
(Date) (Time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(Name of Organization)

for a Special License to serve alcohol on _____
(Event Date or Dates)

to be located at _____
(Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be _____ for issuance.
(Recommended or Not Recommended)

Approval Vote Tally

Yeas: _____

Nays: _____

Absent: _____

Certification by Authorized Officer of Organization:

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the

☐ Membership ☐ Board of Directors at a ☐ Regular ☐ Special meeting held on _____
(Date)

Print Name & Title of Authorized Officer

Signature of Authorized Officer

Date



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

**Bond of Special License for Sale of
Beer, Wine, and/or Spirits for Consumption on the Premises**
[Required under MCL 436.1801(1)(b) - Not Required if Applicant Organization is a Church or School]

Applicant organization name: _____	
Address of event location: _____	
City, township, or village where event will be held: _____	County: _____ 

Know all men by these presents, that the above applicant, as principal,
and _____

of address _____, City of _____, State of _____

have been authorized to do business in the State of Michigan, as surety, are held and firmly bound unto the People of the State of Michigan in the sum of One Thousand (\$1,000.00) dollars, to the payment whereof, well and truly to be made we bind ourselves, our heirs, executors, administrators, successors and assigns, firmly by these presents.

Sealed with our seals and dated this (date and year): _____

Now therefore the condition of this obligation is such that if the principal shall well and truly keep and perform all and singular the terms and conditions of this contract of license and/or permit and permits, and any modifications thereof, together with all and singular the obligations imposed by the Michigan Liquor Control Code of 1998, as amended, and will comply with all the rules and regulations promulgated by the Liquor Control Commission, and will pay all fines, costs and/or penalties that may be imposed upon him for violations of this Act and/or for violations of the rules and regulations promulgated by the Liquor Control Commission and

Conditioned further, that if the said principal will not directly or indirectly, by the principal, clerk, agent or servant of the principal at any time, sell, furnish, give or deliver any alcoholic liquor to a minor, nor to any adult person who is at the time visibly intoxicated, and that if the said principal will pay all actual damages that may be adjudged to any person or persons for injuries inflicted upon such person or persons either in person or in property of means of support or likewise, by reason of the said principal, selling, furnishing, giving or delivering any such alcoholic liquor, then this obligation shall be void; otherwise to remain in full force and effect.

And the obligors, for themselves, their heirs, executors, administrators, successors or assigns do further covenant and agree with the State of Michigan as follows:

That this bond shall be in effect for a period commencing at 7:00 a.m. on (date): _____

If accepted by the Liquor Control Commission, and shall remain in full force and effect until 60 days after the date of receipt by the Michigan Liquor Control Commission at Lansing of the expired license, at which time it shall terminate as to all acts on the part of the principal subsequent to said date, excepting as may be set forth in this bond, or otherwise limited by law and the rules and regulations of the said Liquor Control Commission. If the effective date of the bond is not filled in, the date of execution shall be effective date of the bond.

That all rights and liabilities under this bond shall be governed, controlled and fixed by the terms thereof, and by the law and the regulations made pursuant thereto as the same now exists or may hereafter be modified, amended or supplemented.

Witness our hands and seals this (date and year): _____

Signature of Special License applicant: _____

Officer name & title (print or type): _____

Attorney-in-fact signature: _____

Attorney-in-fact name (print or type): _____

Name of Surety Company: _____

Address & Phone of Surety Company: _____



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Wine Auction Special License Wine Donation Record

List the name and address of each person that has donated wine to the applicant organization for the wine auction and list the brand(s) and quantity donated. The applicant organization shall not accept donations of wine from a business licensed by the Michigan Liquor Control Commission. An authorized officer of the applicant organization must sign this donation record form.

Applicant organization:		Wine auction date:	
Donor Name	Donor Address	Wine Brand(s) Donated	Quantity Donated

Signature of Authorized Officer

I hereby certify that all persons listed above have donated wine to the applicant organization listed above for this wine auction, to be conducted pursuant to the Michigan Liquor Control Code, MCL 436.1527. The persons listed above have donated wine to the applicant organization as individuals and not for or on behalf of any retail or nonretail business licensed by the Michigan Liquor Control Commission.

Print Name of Authorized Officer Signature of Authorized Officer Date



Michigan Department of Licensing and Regulatory Affairs
Finance and Administrative Services
Revenue Services

LARA Revenue Services **is not** a part of
the Michigan Liquor Control
Commission (see note below).

Credit Card Authorization Form

**** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 ****

**** DO NOT EMAIL OR MAIL THIS FORM ****

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

****IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED****

Name: _____	Transaction Amount: _____
Address: _____	Card Number: _____
City: _____	Check One:
State: _____	☐ MasterCard ☐ Visa ☐ Discover
Zip Code: _____	Security Code/CVV Code: _____
Phone: _____	Expiration Date: _____
Applicant/Licensee Name: _____	Request or Business ID #: _____
Payment is for: _____	
Signature _____	

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Fee Type	Fee Amount	MLCC Fee Code
☐ Inspection Fee(s):	_____	4036
☐ Special License Fee(s):	_____	4008
☐ Temporary Authorization Fee:	_____	4037
☐ License Renewal Fee(s):	_____	4004
☐ Manufacturer License(s):	_____	4038
☐ Wholesaler License(s):	_____	4085
☐ New Retailer License(s):	_____	4012
☐ Transfer Retailer License(s):	_____	4034
☐ Conditional License	_____	4012
☐ New Add Bar ☐ Transfer Add Bar:	_____	4012/4034
☐ Sunday Sales Permit (AM):	_____	4033
☐ Sunday Sales Permit (PM):	_____	4032
☐ Catering Permit:	_____	4031

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.



Charitable Gaming Division
c/o Accounting
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing, MI 48933
(517) 335-5780
www.michigan.gov/cg

SPECIAL CHARITY GAME TICKET LICENSE APPLICATION

For Bureau Use Only

ALLOW 6 WEEKS FOR PROCESSING.
PLEASE PRINT OR TYPE IN BLUE OR BLACK INK.

Q U A L I F I C A T I O N I N F O R M A T I O N	1. Organization Name				2. Organization ID Number or Last License Number Issued	
	3. Organization Street Address		City	State		
	Organization Mailing Address		City	State	ZIP Code	County
	4. Has your organization ever received a license such as bingo, millionaire party, raffle, charity game ticket, or numeral game? ☐ Yes - Complete application and submit with the appropriate fee. ☐ No - Please follow the instructions on the qualification guideline. If a guideline was not included or you do not understand it, contact our office at (517) 335-5780 to inquire as to what documentation must be submitted to qualify for licensing.					
5. Is your organization a candidate committee, political committee, political party committee, ballot question committee, independent committee or any other committee as defined by, and organized pursuant to, the Michigan Campaign Finance Act 388 of the Public Acts of 1976, as amended, being sections 169.201 to 169.282 of the Michigan Compiled Laws? ☐ Yes ☐ No			6. Has your organization received contributions or made expenditures of \$500 or more in the last calendar year for the purpose of influencing or attempting to influence the action of voters for or against the nomination or election of a candidate, or the qualification, passage, or defeat of a ballot question? ☐ Yes ☐ No			

S I G N A T U R E (S)	7. Provide name, title, home address, and telephone numbers for the PRINCIPAL OFFICER, e.g., president, grand knight, worthy matron, etc., and the vice president or equivalent and one other officer of the organization. SIGNATURE OF PRINCIPAL OFFICER REQUIRED - OR - signatures of the vice president or equivalent and one other officer. NOTE: Executive director signature not acceptable.				
	Name and Title		Street, City, State, ZIP Code	Telephone Numbers	
	Principal Officer			Day ()	
	Title			Evening ()	
	Signature of Principal Officer			Date	
	- O R -				
	Name and Title		Street, City, State, ZIP Code	Telephone Numbers	
	Vice President or Equivalent			Day ()	
	Title			Evening ()	
	Signature of Vice President or Equivalent			Date	
	Name and Title		Street, City, State, ZIP Code	Telephone Numbers	
	Other Officer			Day ()	
	Title			Evening ()	
	Signature of Other Officer			Date	
	By signing above, I CERTIFY that I am at least 18 years of age, the organization applying is a NONPROFIT organization, I have examined this application and there is no misrepresentation or falsification in the information stated or attached, and the facts underlying our original qualification status remain unchanged. I FURTHER CERTIFY that I am aware that false or misleading statements will be cause for rejection of this application or revocation of the right to obtain any future licenses and I AM AWARE OF AND AGREE TO the conditions of Act 382 of the Public Acts of 1972, as amended, and the rules and directives of the Michigan Bureau of State Lottery.				

**PLEASE COMPLETE THE BACK PAGE OF THIS APPLICATION
PLEASE MAKE A COPY OF THE COMPLETED APPLICATION FOR YOUR RECORDS**



COMPLETION: Required for licensure.
PENALTY: No license will be issued.

REQUEST FOR COUNCIL ACTION

To: **Byron Nolen, Mayor**

Date: **February 28, 2018**

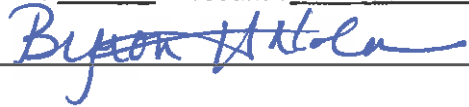
From: **Craig Lewis**

Date for Council's Consideration: **March 5, 2018**

ACTION REQUESTED: Consideration and approval of the Recreation Passport Grant from the Michigan Department of Natural Resources.

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: If Yes ☐ Account # N/A No ☒

Mayor's Approval 

BACKGROUND INFORMATION:

The Inkster Parks & Recreation Department applied for and was awarded a Recreation Passport Grant from the Michigan Department of Natural Resources in the sum of \$100,000. The purpose of this grant is to improve the tennis courts, add a walking track and install outdoor fitness equipment on the grounds of Dozier Recreation Complex.

SCOPE OF SERVICES:

This project will include the following:

1. **Resurface current tennis courts**
2. **Install new tennis nets**
3. **Install two outdoor Basketball Goals**
4. **Install outdoor Fitness Equipment**
5. **Install a walking track along the perimeter of the property at Dozier**

JUSTIFICATION:

Accepting of this grant funding from MDNR would improve the park's overall aesthetics and service delivery to our residents.

PROJECT IMPROVEMENTS:

The proposed projects will give the city a more attractive park system, and offer the Parks & Rec Department the ability to host invitational regional and national events.

PROJECT TIME TABLE:

1 year

RESOLUTION:

Authorization and approval is hereby given for the City of Inkster to accept the Recreation Passport Grant from the Michigan Department of Natural Resources in the amount of \$100,000.

Resolved by _____

Seconded by _____

Yes:

No:



Michigan Department of Natural Resources - Grants Management
MICHIGAN RECREATION PASSPORT GRANT PROGRAM
DEVELOPMENT PROJECT AGREEMENT

Project Number: RP17-0086

Project Title: Dozier Tennis Courts & Fitness Park

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and the City of Inkster IN THE COUNTY OF Wayne County ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the development of public recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. The GRANTEE has been approved by the Director of the Department to receive a grant. In 107 of 2017, the Legislature appropriated funds from the Recreation Passport Grant Program (RPGP) to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the necessary attachments by 04/09/2018.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B); and Recreation Grant application bearing the number RP17-0086 (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion is 02/08/2018 through 03/31/2020, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted through the MiRecGrants website unless otherwise instructed by the DEPARTMENT.
4. The words "project area" shall mean the land and area described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B).
5. The words "project facilities" shall mean the following individual components, as further described in APPENDIX C.
 - Tennis Court
 - Trail 5' - 6' wide
 - Bleacher(s)
 - Exercise Station(s)
 - Recycle Bin(s)
 - Landscaping
 - Access Pathway 5' - 6' wide
 - Trash Bin(s)
 - Painting Fence & Gate Repair

6. The DEPARTMENT agrees as follows:

- a. To grant to the GRANTEE a sum of money equal to **Seventy-Five (75%) percent of One Hundred Thousand (\$100,000.00) dollars**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Seventy-Five Thousand (\$75,000.00) dollars**.
- b. To grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
 - i. Payments will be made on a reimbursement basis at **Seventy-Five (75%) percent** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
 - ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE on a form provided by the DEPARTMENT which includes an expenditure list supported by documentation as required by the DEPARTMENT, including but not limited to copies of invoices, cancelled checks, and/or list of force account time and attendance records.
 - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
 - iv. Final payment will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected a RGP sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE agrees as follows:

- a. To immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Twenty-Five Thousand (\$25,000.00) dollars** in local match. This sum represents **Twenty-Five (25%) percent** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. With the exception of engineering costs as provided for in Section 8, to incur no costs toward completion of the project facilities before execution of this Agreement and before written DEPARTMENT approval of plans, specifications and bid documents.
- c. To complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. All projects with a total project cost of \$15,000 or greater shall retain the services of a professional architect, landscape architect, or engineer, registered in the State of

Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.

- ii. Within 180 days following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional (Prime Professional is not required for grants less than \$15,000).
 - iii. Upon written DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$10,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - iv. Upon written DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$2,500 and \$10,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; and the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Acts, Act 453 of 1976, as amended.
 - vii. Bury all new telephone and electrical wiring within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
- d. To operate the project facilities for a minimum of 20 years (useful life of facilities anticipated), to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
- e. To provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto

before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.

- f. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. To separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and recreation program.
 - h. To furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - i. To maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
 - j. To erect and maintain a sign on the property for the life of the facilities which designates this project as one having been constructed with the assistance of the RPGP. A sign will be provided by the DEPARTMENT. Any replacement sign(s) will be at the expense of the GRANTEE.
 - k. To conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony to the local media. The use of the program logo and a brief description of the program are strongly encouraged in brochures related to public recreation produced by the GRANTEE. Upon the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning January 1, 2018 and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
9. To be eligible for reimbursement, the GRANTEE shall comply with the DEPARTMENT requirements. At a minimum, the GRANTEE shall:
- a. Submit a written progress report every 180 days during the project period.

- b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun. For grants \$15,000 or less, reimbursement should be submitted for entire amount at completion of the project.
 - c. Submit a complete request for final reimbursement within 90 days of project completion and no later than 6/30/2020. If the GRANTEE fails to submit a complete final request for reimbursement by 6/30/2020, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.
10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, during the life of the facilities, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area.
11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in APPENDIX C and this Agreement.
12. The project area and all facilities provided thereon and the land and water access ways to the project facilities shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title acquired shall not be subject to: 1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) any reservations or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - b. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.

14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.
15. During the life of the facilities, none of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and commits the project area to Michigan's recreation estate for the useful life of the project facilities, therefore:
 - a. The GRANTEE agrees that, during the life of the facilities, the project area or any portion thereof will not be converted to other than public recreation use without prior written approval by the DEPARTMENT and implementation of mitigation approved by the DEPARTMENT, including but not limited to replacement with land and/or project facilities of similar recreation usefulness and fair market value.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with recreation lands and project facilities of equal or greater fair market value, and of reasonably equivalent usefulness and location. The DEPARTMENT shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other recreation properties and project facilities of equal or greater fair market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
 - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and

- c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing same.

- 19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
- 20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts 451 of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
- 21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give written approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;or
 - b. If any portion of the project area is a facility, documentation that Department of Environmental Quality-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public recreation use and/or the resource protection values of the project area.
- 22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.
- 23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement,

whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.

24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT may, in addition to any other remedy provided by law,;
 - a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the RPGP, Michigan Natural Resources Trust Fund, and Land and Water Conservation Fund; and/or
 - d. Require repayment of grant funds already paid to GRANTEE.
 - e. Require specific performance of the Agreement.
29. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of

Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.

30. Prior to the completion of the project facilities, the GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
31. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, familial status or disability that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
32. The DEPARTMENT shall terminate and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Labor and Economic Growth pursuant to Public Act No. 278 of 1980.
33. The GRANTEE agrees to assist DEPARTMENT personnel in promotion of the Recreation Passport Program by distributing marketing materials provided by the DEPARTMENT.
34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
35. The rights of the DEPARTMENT under this Agreement shall continue for the anticipated life of the project facilities as stated in Section 7(d).
36. The Agreement may be executed separately by the parties. This Agreement is not effective until:
 - a. The GRANTEE has signed the Agreement and returned both copies together with the necessary attachments within 60 days of the date the Agreement is issued by the DEPARTMENT, and

- b. The DEPARTMENT has signed the Agreement. IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, on this date.

Approved by resolution (true copy attached) of the _____
(date)

_____ meeting of the _____
(special or regular) (name of approving body)

GRANTEE

SIGNED

By _____

Print Name: _____

Title _____

Date _____

Grantee's Federal ID#

38-6007226

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED

By _____

Title: Manager, Grants Management

Date _____

SAMPLE RESOLUTION
(Development)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

"RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____ (\$ _____) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: _____

The following nay votes were recorded: _____

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the

Signature

Title

Date

Dozier Tennis & Fitness Park

NEED FOR PROJECT

The City of Inkster (the "City") is a small family community that covers 6.25 square miles and is situated approximately 23 miles just west of Detroit, Michigan. Inkster is home to approximately 25,000 residents. While this community has had its share of highs and lows, and trials and triumphs, it has managed to overcome some enormous obstacles. It seems that no matter the challenge Inkster citizens have always stayed the fight and resiliently create an atmosphere for change and improvement.

Due to financial and budgetary challenges, the City in March 2012 entered into a five year Consent Agreement with the State of Michigan's Department of Treasury. This agreement allowed the City to continue to operate as organized by charter. But the City had to meet a number of financial and budgetary goals designed to improve the City's fiscal standing. In order to meet these goals and get the City back on stronger financial standing, many of the City's administrative departments experienced cutbacks in staffing and other budget cuts which led to significant decline in the City's ability to fully deliver services. Our Parks and Recreation department ("P&R") was one of the hardest hit departments, losing a million dollars in annual funding from the City's general fund. This resulted in 2012 with the closing of the City's recreation center and the layoff of the center's entire staff.

In 2012, the City's juvenile crime rate had been in decline since 2009. Incidents recorded by the Inkster Police Department involving juveniles had dropped by 35.62%. In the period following the closure of the recreation center the youth offense rate had spiked up by 17.26% in just one year. There are other statistics that show juvenile self-care and boredom can increase the likelihood that a young person will experiment with drugs and alcohol as much as 50%, and in Michigan 23% of K-12 youth are responsible for taking care of themselves after school. Studies also show that after-school programs can reduce juvenile crime and violence; reduce drug use and addiction; reduce the likelihood that juveniles will experiment with smoking and alcohol abuse; reduce teen pregnancies; and boost school success and high school graduation rates.

In summer 2014, the recreation center was reopened and a new manager was hired by P&R. This help bring a different view of how the department should be operate and help put the department on the rise with the revision, execution and adoption of a new P&R Master Plan. In fall of 2015, the P&R administration, P&R Commission, and Commission on Aging partnered in spearheading a millage renewal campaign to secure a 10 year P&R and Senior Millage. The approval of this millage provides a steady funding source and is estimated to generate approximately \$3.4 million. These millage funds are currently being used to maintain daily operations at the recreation center. The department is consistently and aggressively developing partnerships with multiple non-profit and for-profit organizations & small businesses to offer many new programs in either daily, weekly, or monthly and special events. A new Inkster Police Athletic League (IPAL) has been formed and the recreation center and City parks will be the hub for the youth athletic teams.

SITE QUALITY

Dozier Park which is centrally located ¼ mile south of the City's main corridor US 12/ Michigan Avenue on Middlebelt Road, is where the City wants to refinish our outdoor tennis courts and add walking trail that would feature outdoor fitness equipment. The site is home to the Dozier Recreation Complex and the proposed renovation and development would take place on the outdoor tennis court located on the northeast edge of the property with the walking trail circling the outer perimeter of the property. This project will increase the programming that is currently being offered and it will allow the City to promote a healthy lifestyle to its youth and seniors.

The P&R department has a Memorandum of Understanding (MOU) with the Third Coast Tennis organization to assist with organizing tennis leagues, camps and clinics, and the hosting of regional tournaments and ID3 Fitness to provide fitness training for those interested in working in the natural outdoor environment.

PROJECT QUALITY

The tennis courts at this location were once vibrant and full of tennis seekers with easy access to retail and traveling being that it sits on one of the City's main corridors, Middlebelt Road. The courts are currently under-utilized due to the lack of care and resurfacing the courts would again add value to our recreation center and attract more youth from the community that are tennis enthusiasts. The location of the project is perfect because youth from the entire city can access the center via motor or non-motorized transportation.

This park will be accessible to all tennis players and walkers whether for practice or mom or dad just wants to get out and exercise. The park will host recycling bins and many of the materials used to develop the park will be made of recycled materials such as the asphalt. The walking trail will host versatile, durable outdoor fitness equipment that is senior friendly. Users can continually change their routines, enabling a fresh approach to fitness at every visit to the outdoor fitness park.

The park will meet or exceed many ADA requirements as it will have multiple barrier free parking spaces, and include a 6-8' wide walking path. Our P&R department plans to promote the new park through our monthly newsletter, website, and the telegram newspaper and at special events throughout the community. Our P&R department and its staff will be responsible for maintaining the grounds of the tennis & fitness park.

The proposed Outdoor Tennis Courts & Fitness Park would include the resurfacing of 4 - 78' x 36' (approx. 11,300 sq. /ft.) asphalted courts that meet United States Tennis Association (USTA) standards for tennis competition in both singles & doubles and installing 4 new nets. The chain link fence will be painted and 2 - 5 Row Deluxe ADA Portable aluminum bleachers with single seat planks & double foot planks, riser closure on all rows and vertical aisle with handrails will be installed

Installation of a 5,200 sq. /ft. of asphalt for a 6' walking path will be installed with access to 8 new Outdoor Fitness machines

APPLICANT HISTORY

