INKSTER CITY COUNCIL

March 19, 2018
26215 Trowbridge, Inkster, MI 48141
(313) 563-4232 www.cityofinkster.com

Mayor – Byron Nolen
Mayor Pro Tem – Timothy Williams, District I

Council Members:
Clarence Oden, Jr., District II
Sandra K. Watley., District III
Steven Chisholm, District IV
Kim Howard, District V
Connie R. Mitchell, District VI

FELICIA RUTLEDGE	BYRON NOLEN	TREASURER	DAVID JONES
CITY CLERK	MAYOR	DARIN CARRINGTON	CITY ATTORNEY

Council may be addressed during the Regular Meeting by filling out the Public Participation Form. Address Council as a whole through the Mayor. Please state your name and your address for the record prior to providing your comments. Comments are limited to three (3) minutes.

Council Orientation Agenda – 6:00 PM

1. Call to Order

2. Discussion

   A. Agenda Discussion

Public Participation (limit to 3 minutes)

3. CLOSED SESSION – Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).

4. Adjournment

March 19, 2018

Regular City Council Agenda – 7:00 PM

1. Call Meeting to Order

   A. Pledge of Allegiance
   B. Roll Call

2. Approval of Agenda

3. Presentations/Discussion

   A. Parks & Recreation Update – Craig Lewis, Director

4. Public Hearing

5. Consent Agenda

   A. March 5, 2018 Regular City Council Meeting Minutes. **Pg. 1**

6. Boards and Commissions

   A. Update of current list of appointments to Boards & Commissions. **Pg. 8**

7. Previous Business

8. Ordinance(s)

   A. First Reading(s)

   B. Second Reading(s)

9. New Business

   A. Discussion/Action: (Darin Carrington) Consideration and approval of FY 2018 budget amendments for General Fund, Major Streets, Local Streets, Parks & Recreation, Drug Forfeiture and Water & Sewer Funds. **Pg. 16**

   B. Discussion/Action: (Jerome Bivins) Consider authorizing Administration to enter into an INTERGOVERNMENTAL AGREEMENT with Wayne County for the construction of a sidewalk on Inkster Road from South River Park Drive to Colonial Drive. Funding will come from Act 51 Major Roads budget. **Pg. 48**

C. Discussion/Action: (Adrianna Jordan) Consider approval of a Special Land Use (SLU 17-25) for a proposed Medical Marijuana Processing Facility to be located in a multi-use development on Trowbridge Avenue in the M-1, Light Industrial District with the conditions noted per the recommendation of the Planning Commission. Harvey Weiss and Ronald Shunia (owner: HWRSJT Inkster) are the applicants.

Pg. 77

D. Discussion/Action: (Adrianna Jordan) Consider approval of a Special Land Use (SLU 17-26) for a proposed Medical Marijuana Cultivation Facility to be located in a multi-use development on Trowbridge Avenue in the M-1, Light Industrial District with the conditions noted per the recommendation of the Planning Commission. Harvey Weiss and Ronald Shunia (owner: HWRSJT Inkster) are the applicants.

Pg. 106

E. Discussion/Action: (Darin Carrington) Consideration and approval to accept the FDCTV Grant for $314,300k. for a fire engine replacement. **Pg. 115**

F. Discussion/Action: (Darin Carrington) Consideration and approval to accept the FDCTV Grant for $500k for water system infrastructure repair. **Pg. 132**

10. Public Participation (limit to 3 minutes)

11. City Clerk

12. City Treasurer

13. Mayor and Council Communication

14. Closed Session

    Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).

15. Adjournment

Felicia Rutledge
City Clerk

March 5, 2018

Regular City Council Meeting – 7:00 PM

The regular meeting of the Council of the City of Inkster, Wayne County, Michigan convened in the Council Chambers, 26215 Trowbridge, on Monday, March 5, 2018.

Prior to the Regular Council Meeting: City Council members discussed:

A. Agenda Discussion
B. LED Light Presentation – Craig Preston

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Oden to go into Executive Session 7:00 p.m. to discuss pending litigation, personnel and land sales in accordance with MCL 15.286 (e). Motion carried unanimously

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Oden to adjourn the closed Executive Session at 7:15 p.m. – Motion carried unanimously.

Call Meeting to Order

Mayor Nolen called the meeting to order at 7:25 p.m.

Pledge of Allegiance

City Council and the public in attendance pledged allegiance to the flag of the United States of America.

Prayer

Prayer was led by Pastor Kellen Brooks of Pentecostal Church.

Roll Call

Mayor Nolen	Present	Councilwoman Howard	Present
Councilwoman Watley	Present	Mayor Pro-Tem Williams	Present
Councilman Oden	Present	Councilman Chisholm	Present
Councilwoman Mitchell	Present		

Approval of Agenda

Moved by Councilmember Chisholm, Seconded by Mayor Pro-Tem Williams to approve the agenda with added items "I" and "J" under New Business. 3-18-38R - Motion carried.

Presentations/Discussion

Public Hearings

A. A public hearing to apply for Wayne County 2018-2019 Community Development Block Grant (CDBG) funding in the amount of $216, 477.00

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Watley to *OPEN* a public hearing to apply for Wayne County 2018-2019 Community Development Block Grant (CDBG) funding in the amount of $216, 477.00 Resolution 3-18-39R– Motion carried.

- **Debra Owens –** Asked how the money was being allocated.
- **Sharde Fleming –** Gave a brief synopsis of the money allocation.
- **Mayor Pro-Tem Williams** – Asked if ten percent was still part of doing business with another community.
- **Sharde Fleming** – Stated yes, but that Inkster was not selected this time around.
- **Councilman Oden** – Asked if additional funding was available that had not been used.
- **Sharde Fleming** – Responded that she would not know until the end of the program year.
- **Mayor Nolen** – Stated that he needed input from everyone regarding ideas for the money.
- **Rev. Williams –** Stated he has been doing research on CDBG money and thinks that it is unfair because we don't have over fifty thousand residents that we can't use any of the money for youth programming.
- **Mayor Nolen** – Asked if that was under the federal law or the commission
- **Sharde Fleming** – Responded under the national law.

Moved by Mayor Pro-Williams, Seconded by Councilmember Oden to *Close* a public hearing to apply for Wayne County 2018-2019 Community Development Block Grant (CDBG) funding in the amount of $216, 477.00 Resolution 3-18-40R– Motion carried.

Consent Agenda

A. February 19, 2018 Regular City Council Meeting Minutes.
B. Allen Brother's and Attorney's PLLC Invoice $47,866.74

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Howard to approve the consent agenda.
Resolution 3-18-41R – Motion carried.

Boards and Commission

A. Update of current list of appointments to Boards & Commissions.

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Oden to appoint Lenora Warmack to the Board of Review
Resolution 3-18-42R – Motion carried.

Moved by Councilmember Oden, Seconded by Councilmember Chisholm to appoint Will Miller to the Board of Review.
Resolution 3-18-43R – Motion carried.

Moved by Councilmember Oden, Seconded by Councilmember Chisholm to appoint Gina Triplett to the Board of Review as an alternate.
Resolution 3-18-44R – Motion carried.

Previous Business

Ordinance(s)

A. First Reading(s)

B. Second Reading(s)

1. A ***second*** reading and ***approval*** of a map amendment (Z 18-06) to the City's Zoning Map to rezone 65 parcels along Dunning and Plum Streets from R-1B, One Family Residential zoning to M-1, Light Industrial zoning

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Chisholm to approve of a map amendment (Z 18-06) to the City's Zoning Map to rezone 65 parcels along Dunning and Plum Streets from R-1B, One Family Residential zoning to M-1, Light Industrial zoning
Resolution 3-18-45R – Motion carried.
NAY: (Watley, Howard)

2. A ***second*** reading and ***approval*** of text amendments (TA 18-05) to the City's Zoning Ordinance pertaining to security camera and buffer distance requirements medical marijuana facilities per the recommendations of the Planning Commission.

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Chisholm to approve of text amendments (TA 18-05) to the City's Zoning Ordinance pertaining to security camera and buffer distance requirements medical marijuana facilities per the recommendations of the Planning Commission.
Resolution 3-18-46R – Motion carried.

New Business

A. Discussion/Action (Mayor Nolen) Consideration and approval to seek a RFP for building department services.

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Mitchell to approve to seek a RFP for building department services.
Resolution 3-18-47R – Motion carried.

B. Discussion/Action (Felicia Rutledge) Consideration and approval of the Information Technology Services Contract with Complete Corporate Solutions, to provide IT Services to the City of Inkster municipal buildings.

Moved by Councilmember Mitchell, Seconded by Councilmember Oden to approve of the Information Technology Services Contract with Complete Corporate Solutions, to provide IT Services to the City of Inkster municipal buildings.
Resolution 3-18-48R – Motion carried.

C. Discussion/Action (Jerome Bivins) Consideration and approval authorizing the DPS Director to make an application to the Wayne County Department of Public Services for a permit to maintain the storm water management system and detention pond at the locations of the Inkster Town Center at 27455 Michigan Ave. in Inkster Michigan, in accordance with the drawing attached as Exhibit "A", the terms of long term maintenance plan attached as Exhibit "B", and the Wayne County Storm Water Ordinance and administrative rules.

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Howard to approve authorizing the DPS Director to make an application to the Wayne County Department of Public Services for a permit to maintain the storm water management system and detention pond at the locations of the Inkster Town Center at 27455 Michigan Ave. in Inkster Michigan, in accordance with the drawing attached as Exhibit "A", the terms of long term maintenance plan attached as Exhibit "B", and the Wayne County Storm Water Ordinance and administrative rules.
Resolution 3-18-49R – Motion carried.

D. Discussion/Action (Sharde Fleming) Consideration and approval of an offer to purchase (Case #17-43) two (2) vacant residential parcels. Vacant lot #1 is formerly known as 26323 Stanford is located on the south side of Stanford St. between John Daly St. and Bayhan Ave. and is legally described as 31C326 LOT 326 ALSO N 1/2 ADJ VAC ALLEY LUKASZEWICZ DEARBORN SUB NO. 1 T2S R10E L58 P98 WCR (Property ID # 44024030326000). Vacant lot #2 is located on the north side of Stanford St. between Bayhan Ave. and Meadowdale Ave. and is legally described as 31B324 325 LOTS 324 AND 325 ALSO S 1/2 ADJ VAC ALLEY ROUGELVANIA SUB NO. 1 T2S R10E L54 P81 WCR (Property ID# 44024020324000) in the total amount of $500.00 ($250.00/lot) by Team Cares, Inc. (Mary Cavanagh).

Moved by Councilmember Chisholm, Seconded by Councilmember Oden to approve of an offer to purchase (Case #17-43) two (2) vacant residential parcels. Vacant lot #1 is formerly known as 26323 Stanford is located on the south side of Stanford St. between John Daly St. and Bayhan Ave. and is legally described as 31C326 LOT 326 ALSO N 1/2 ADJ VAC ALLEY LUKASZEWICZ DEARBORN SUB NO. 1 T2S R10E L58 P98 WCR (Property ID # 44024030326000). Vacant lot #2 is located on the north side of Stanford St. between Bayhan Ave. and Meadowdale Ave. and is legally described as 31B324 325 LOTS 324 AND 325 ALSO S 1/2 ADJ VAC ALLEY ROUGELVANIA SUB NO. 1 T2S R10E L54 P81 WCR (Property ID# 44024020324000) in the total amount of $500.00 ($250.00/lot) by Team Cares, Inc. (Mary Cavanagh).
Resolution 3-18-50R – Motion carried.

E. Discussion/Action (Felicia Rutledge) Consideration and approval to set a fee for the Collection Bins as part of Ordinance 868; Collection Bins an Ordinance to regulate the method of use of collection bins to ensure appropriate locations that was approved on February 5, 2018.

Moved by Councilmember Mitchell, Seconded by Councilmember Oden to approve to set a fee for the Collection Bins as part of Ordinance 868; Collection Bins an Ordinance to regulate the method of use of collection bins to ensure appropriate locations that was approved on February 5, 2018. The fee being $125.00 for initial application fee and renewal fee per bin.
Resolution 3-18-51R – Motion carried.

F. Discussion/Action: (Felicia Rutledge) Consideration and approval of one gaming license and one day liquor license for the Inkster Task Force a non-profit in the city of Inkster for their Fundraiser Ink Town Derby Days on May 5, 2018 at the Booker Dozier Recreation Complex.

Moved by Councilmember Oden, Seconded by Mayor Pro-Tem Williams to approve of one gaming license and one day liquor license for the Inkster Task Force a non- profit in the city of Inkster for their Fundraiser Ink Town Derby Days on May 5, 2018 at the Booker Dozier Recreation Complex
Resolution 3-18-52R – Motion carried.

G. Discussion/Action: (Craig Lewis) Consideration and approval of the Recreation Passport Grant from the Michigan Department of Natural Resources.

Moved by Councilmember Mitchell, Seconded by Mayor Pro-Tem Williams to approve of the Recreation Passport Grant from the Michigan Department of Natural Resources.
Resolution 3-18-53R – Motion carried.

H. Discussion/Action: (William Riley) Consideration and approval of the renaming of the Justice Center to Anderson Crutcher Young Justice Center.

Moved by Councilmember Chisholm, Seconded by Councilmember Mitchell to approve of the re-naming of the Justice Center to Anderson Crutcher Young Justice Center.
Resolution 3-18-54R – Motion carried.

I Discussion/Action: (City Council) To vote in accordance with the vote that was taken in closed session. (Melendez)

Moved by Councilmember Mitchell, Seconded by Councilmember Oden to vote in accordance with the vote that was taken in closed session. (Melendez)
Resolution 3-18-55R – Motion carried.

J. Discussion/Action: (City Council) To vote in accordance with the vote that was taken in closed Session (James Moore)

Moved by Councilmember Watley, Seconded by Councilmember Chisholm to vote in accordance with the vote that was taken in closed session. (James Moore)
Resolution 3-18-56R – Motion carried.

Public Participation

- **Officer Wall** – Introduced the Anti-Dumping report.
- **Opal Nolen** – Announced the upcoming Inkster Community Foundation event.
- **Pastor Jean Overman** – Announced Operation Refuge T-Fab days.
- **John Conyers III** – Introduced himself as a candidate for the 13th Congressional District.
- **Officer Lebo** – Announced Coffee with a Cop on March 13, 2018 and the Easter egg Hunt on March 31st.
- **Negayle Muhammad** – Gave a message of thanks.
- **Will Miller** – Announced the Board of Review meeting dates.
- **Shirley Hankerson** – Announced the NAACP Health Fair on March 23, 2018.

- **Javion Johnson** – Announced that March is reading month and encouraged everyone to read to go to schools and read.

City Clerk

- Announced that the Clerk's office is seeking Election Inspectors for the upcoming election.

City Treasurer

- Announced the Board of Review meeting dates.

Mayor and Council

- **Councilman Oden** – Thanked Jerome Bivins for how they handled the snow emergency.
- **Councilwoman Mitchell** – Reminded residents of the Inkster Chamber Mixer and that the tickets were forty dollars. She Announced Ink Town Derby Day and stated that the event would be held May 5, 2018 and that tickets were on sale for forty dollars. She said the tickets include your meal and a signature drink. She lastly stated that she attended a Saturday meeting for the Lincoln Park Economic Justice Summit.
- **Councilwoman Watley** – Announced the 49th Annual Memorial Day Parade. She invited the Block Clubs to help decorate floats. She said the Police and Fire department would also have floats. She lastly announced that it is very important to disseminate information. She said she would be hosting a conversation with the Minister Alliance on March 26th. She said this meeting is to help churches communicate with their congregations.
- **Councilman Chisholm** – Stated that St. Clements Church would be doing chicken and fish dinners during the tax season on Monday and Wednesdays.
- **Mayor Pro-Tem Williams** – Stated there is no parking on Hopkins and that residents cannot get out their driveways.
- **Mayor Nolen** – Announced lunch with the Mayor. Stated that residents needed to begin to pay attention to candidates that are running for Governor and the 13th Congressional district seat. He announced Gina Clark as the Employee of the Month. He said she saved the city money and pays attention to detail. He stated he will be doing an employee of the month every month.

Closed Session

Adjournment

There being no further business to come before Council, on a motion duly made By Mayor Pro-Tem Williams, Seconded by Councilmember Chisholm and carried, the Regular Council meeting of March 5, was adjourned at 8:20 p.m.

Felicia Rutledge, City Clerk
City of Inkster

March 19, 2018

CITY OF INKSTER

Boards & Commissions

[MADE OPERATIVE BY STATE LAW, CITY OF INKSTER CHARTER PROVISION OR CITY OF INKSTER ORDINANCE

AGING COMMISSION

[MEETINGS: Third Friday of each month at 1:00 p.m., Twin Towers Activity Room]

2 Year Term	9 Members	Ordinances: 414,457 & 508

Denise Champagne, Project Dir. - (Ex-Officio Member)	Tenure
Rochelle Wells	Exp. 02/16/17
Doris Horne	Exp. 02/16/17
Henry Wade	Exp. 02/01/18
Toni Bailey	Exp. 07/07/19
Dorothy Gardner	Exp. 01/17/20
Chuck Coleman	Exp. 02/01/18
Gabe Henderson	Exp. 02/01/18
Jean Liddell	Exp. 05/15/19
Iris Long	Exp. 01/17/20
June Patter son	Exp. 01/17/20

BOARD OF REVIEW

[MEETINGS: March, July and December]

Annual Appointment	3 Members	Charter Provision and State Law

WCA Assessing	Clerk of the Board – Non Voting
William Miller	Exp. 03/05/2019
Gina Triplett (Alternate)	Exp. 03/05/2019
Lenoria Warmack	Exp. 03/06/2019
Vacant	

BEAUTIFICATION COMMITTEE

[MEETINGS: Second Monday of each month @ 6:00 p.m., Recreation Center]

2 Year Term

Toni Bailey	Exp. 05/16/18
Kathleen Gibbs	Exp. 02/06/19
Gabe Henderson	Exp. 05/16/18
Avis Love	Exp. 11/6/19
George Williams	Exp. 11/6/19
Vacant	
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Vacant	

BUILDING AUTHORITY COMMISSION - *Inactive*

[MEETINGS: Second Monday in January]

3 Year Term	5 Members	State Law and Resolution 74-1-39
Nathaniel Elcock		Exp. 12/31/05
Hersey Bryant, (C)		Exp. 12/31/00
Horace Wells		Exp. 12/31/01

CABLE TELEVISION COMMISSION

[MEETINGS: Second Tuesday of each month at 6:00 p.m., Recreation Center]

3 Year Term	9 Members	Ordinances 593 and 609
Timothy Williams Ex-Official		
Troy Seaton	Dist. 1	Exp. 01/17/20
Leon Houston	Dist. 2	Exp. 06/19/22
Charmaine Kennedy	Dist. 3	Exp. 01/17/20
Octavia Smith	Dist. 4	Exp. 07/03/20
Thelma Jean Overman	Dist. 5	Exp. 02/06/20
	Dist. 6	Exp. 01/04/19
Sandra Watley	**Mayoral**	Exp. 01/03/20
Steven Chisholm	At-Large	Exp. 01/17/20

CIVIL SERVICE COMMISSION AND BOARD OF ETHICS

[MEETINGS: Monthly]

3 Year Term	3 Members	Ordinances 237 & 559
Clarence Oden		Exp. 6/18/15
Vacant - (Employee Representative)		
~~James White~~ - (Commission Appointment)		Exp. 12/04/11

CONDEMNATION BOARD

[MEETINGS: AS NEEDED]

	5 Members	Ordinance 150.140 thru 150.145	
Jim Wright (Building Contractor)		Exp. 9/18	(1 Year Term)
Deborah Owens (General Member)		Exp. 9/19	(2 Year Term)
Guy Borrusch General Member)		Exp. 9/19	(2 Year Term)
Dorsey Williams (Contractor)		Exp. 9/20	(3 Year Term)
James Garett (Engineer)		Exp. 9/20	(3 Year Term)

CONSTRUCTION BOARD OF APPEALS/PROPERTY MAINTENANCE BOARD

[MEETINGS: As required]

3 Year Term	3 Members	Ordinance
Henry Wade - (Licensed Plumber)		Exp. 12/17
Stephen Lawrence		Exp. 12/17
Tiara Jones		Exp. 10/17
Kenyatta Mason - (Licensed Electrician)		Exp. 10/17
Marcus Hendricks – - (Licensed Electrician)		Exp. 12/17
- Tom Michelini – Building Inspector - (Licensed Engineer/Inspector		Exp. 04/19

DOWNTOWN DEVELOPMENT AUTHORITY

[MEETINGS: Third Tuesday of each month, 6:00 p.m. City Hall Council Chambers]

4 Year Term	12 Members	State Law and Ordinances 687 and 741
Connie R. Mitchell		Tenure
Martha Theis		Exp. 01/14/18
Angela Dodson		Exp. 02/19/22
Cynthia Adams (Secretary)		Exp. 01/14/18
Brittni Abiolu (Vice Chair)		Exp. 05/18/19
Peter Cimeot		Exp. 01/21/18
Akindele Akinyemi (Chair)		Exp. 02/16/19
Val Ogbonaya		Exp. 07/20/19
Winston Wade		Exp. 07/17/21
Rerhi Onomake (Treasurer)		Exp. 3/16/19
Uche Ndubuisi		Exp. 7/20/19

ECONOMIC DEVELOPMENT CORPORATION (BOARD OF DIRECTORS)

[MEETINGS: Second Thursday each month, held in the Conference Room, City Hall]

6 Year Term	11 Members	State Law and Ordinances 517 and 570
Bishop Walter Starghill, Jr.		Exp. 06/07/16
Winnie Nwankwo		Exp. 05/18/21
Akindele Akinyemi		Exp. 05/18/21
Deborah Walker		Exp. 06/07/16
Mary Weislo		Exp. 03/07/17
Cassandra Leonard		Exp. 06/07/16
Herbert Johnson		Exp. 06/07/16
Dennis Weislo		Exp. 06/07/19
Charmaine Kennedy		Exp. 01/17/23
Connie R. Mitchell		Exp. 02/06/23

ELECTRICAL EXAMINING BOARD

Indefinite Terms	4 Members	State Law and Ordinance 616
Walter Bays (Elec. Cont.)		
Andrew Hughes (Adm. Official)		
Carlton Trouteaud (Rep. of Detroit Edison)		

March 19, 2018

ELECTION COMMISSION
[Per the City Charter; Chapter 4; Section 4.1]
4 Year Term

Council Member (most votes)	
City Attorney	Tenure
City Clerk	Tenure
Catherine Morris (Mayor and Council appointee)	
Vacant (Mayor and Council appointee)	

HOUSING AND REDEVELOPMENT
[MEETINGS: Third Tuesday of each month at 6:30 p.m., 4500 Inkster Road]
5 Year Term | 6 Members | State Law and Ordinance 99

Caroline Smith	Exp. 12/21
Mable Stroman	Exp. 12/21
Ellis Clifton	Exp. 12/21
DaSalia Scott	Exp. 01/22 (Resident Housing)
George Williams	Exp. 12/21

INKSTER HISTORICAL COMMISSION
[MEETINGS: Third Saturday of each month at 10:30a.m. Library Study Room]
2 Year Term | 7 Members | State Law and Ordinance 196

Theola Jones	Dist. 1	Exp. 02/06/19
Rhoda Littles	Dist. 2	Exp. 02/06/19
Ruth E. Williams	Dist. 3	Exp. 02/06/19
Vacant	Dist. 4	
Vacant	Dist. 5	
Jean Liddell	Dist. 6	Exp. 09/18/19
George Mitchell		Exp. 10/16/19

LIBRARY BOARD **4 year term**

Michael Wells	Exp. 2019
Akindele Akinyemi	Exp. 2019
DeAndra Crystal-Rikay Watley	Exp. 2019
Dosye A. Thompson	Exp. 2019
Emmereal Shawn Wells	Exp. 2019
Ruth E. Williams	Exp. 2019

LOCAL BUSINESS ENTERPRISE ADVISORY COMMITTEE
[MEETINGS: Third Tuesday of every month at 6:30 P.M., Inkster City Hall]
2 Year Term | 7 Members | Ordinance: 603

Nell Harrison	Dist. 1	Exp. 3/21/18
Curtistine Barge	Dist. 2	Exp. 1/20/18
Brittni Abiolu	Dist. 3	Exp. 3/7/18
Olubisi B. Ajetunmobi	Dist. 4	Exp. 1/20/18
Vacant	Dist. 5	
Barbara Cooper	Dist. 6	Exp. 5/2/18
Marie Jenkins	**Mayoral**	

Exp. 1/20/18

March 19, 2018

LOCAL OFFICERS COMPENSATION COMMISSION

[MEETINGS: Minimum of One Meeting Each Odd-Numbered Year.]

7 Year Term	7 Members	State Law and Ordinance 409
Lenoria Warmack		Exp. 10/17/2023
Thelma Jean Overman		Exp. 10/17/2023
Debra Owens		Exp. 10/17/2023
Ann Gross		Exp. 12/5/2023
Ronald Johnson		Exp. 12/19/2023
George Williams		Exp. 12/19/2023
Aaron Sims		Exp. 01/03/2024

March 19, 2018

PARKS AND RECREATION COMMISSION

[MEETINGS: First Tuesday of each month at 7:30 P.M., Recreation Complex]

2 Year Term		9 Members	Ordinances: 493 & 551

John White	Dist. 1	Exp. 03/20/19
Opal Nolen	Dist. 2	Exp. 11/6/19
Vacant	Dist. 3	Exp. 09/15/16
LaWanna Abney-Mitchell	Dist. 4	Exp. 02/19/20
James Richardson, Jr.	Dist. 5	Exp. 02/19/20
Connie R. Mitchell	Dist. 6	Exp. 09/05/19
Tonia Williams	Mayoral	Exp. 02/20/19
Shirley Hankerson	Mayoral	Exp. 05/01/19
Ned Sanders	Council	Exp. 07/07/19
Timothy Williams ?		Exp. 10/2/21

PARKS AND RECREATION YOUTH COMMISSION

2 Year Term — 6 Members

Alisa Todd	Dist. 1	Exp. 3/7/18
Katrina Coats	Dist. 2	Exp. 3/7/18
Zeavean Johnson	Dist. 3	Exp. 3/7/18
William Grubbs	Dist. 4	Exp. 3/7/18
Taylor Todd	Dist. 5	Exp. 3/7/18
Demon Zimmerman	Dist. 6	Exp. 3/7/18
Tiwain Smith	**Mayoral**	Exp. 3/7/18

PLANNING COMMISSION

[MEETINGS: Fourth Monday of each month at 6:00 p.m., City Council Chambers]

3 Year Term — 9 Members — State Law and Ordinance 33

Marcus Hendricks (Council appointee)	Exp. 12/18
Byron Nolen (Mayor)	Tenure
Darryl Davis (City appointee)	Exp. 10/18
Timothy Williams (Mayor Pro-Tem)	Exp. 7/19
Mack Willis	Exp. 2/20
James Garrett	Exp. 09/20
William Ratliff (Vice-Chair)	Exp. 0419
Lynette Cain (Secretary)	Exp. 05/19
Steven Chisholm (Chair)	Exp. 04/19
Kim Faison	Exp. 01/21

POLICE AND FIREMAN RETIREMENT SYSTEM BOARD OF TRUSTEES

[MEETINGS: First Thursday of each month at 1:00 p.m., TIFA Room]

2 Year Term — 5 Members — Charter

Lorenzo A. Moner, Jr.	**Mayoral**	Exp. 12/17
Barry O'Bryan	Police Rep	
Jason Kaye	Fire Rep	
Sandra K.Watley	**City Council Rep**	Exp. 12/18
Velma Overman	Board of Trustee Rep	

WATER REVIEW COMMITTEE

[MEETINGS: Scheduled by Chairman Marcus Hendricks, City Hall TIFA Room]

Sam Brown	App. 01/07/13
Carl Woods	App. 01/07/13
Ann Coleman	App. 01/07/13
Courtney Owens	App. 01/07/13
Councilmember Williams	App. 02/04/13

Marcus Hendricks	App. 02/18/13
Dennis Welslo	App. 02/18/13

ZONING BOARD OF APPEALS (ZBA)

[MEETINGS: First Thursday of each month at 6:00 P.M., City Council Chambers]

3 Year Term | 7 Members | State Law and Ordinance 277

Ruth E. Williams	Dist. 1	Exp. 02/15/19
Clarence Oden, Jr. (VC)	Dist. 2	Exp. 04/03/20
James Cross	Dist. 3	Exp. 07/01/16
Roosevelt Stubbs (S)	Dist. 4	Exp. 08/21/20
Vanola Williams	Dist. 5	Exp. 02/06/20
Norma McDaniel	Dist. 6	Exp. 10/05/18
Tom Michelini		Exp. 04/18/19

Nankin Transit

[Meetings: Third Thursday of each month at 5:45 p.m., Nankin Transit 36300 Warren Rd. Westland, MI. 48185]

Mayor Pro-Tem Timothy Williams	Exp. Tenure
Denise Champagne, Community Appointee	Exp. (Appointed in 2009)

2015 Community Development Block Grant Advisory Council (CDBG)

[Meetings: Dates and times are quarterly and locations are various]

Timothy Williams, Council Appointee	Exp. Tenure
Clarence Oden (Alternate)	Exp. Tenure

COMMITTEES FORMED BY COUNCIL RESOLUTIONS

TAX INCREMENT FINANCE AUTHORITY

[MEETINGS: Second Thursday of each month at 6:30 P.M., City Hall Council]

6 Year Term | 13 Members | Resolution 85-8-331

Connie R. Mitchell	Tenure
Brittni Abiolu	Exp. 6/06/22
Avis Love	Exp. 03/20/23
Rerhi Onomake	Exp. 03/16/21
Dennis Weislow	Exp. 06/07/19
Charmaine Kennedy	Exp. 02/20/21
Mary Weislow (Treasurer)	Exp. 06/06/22
Winnie Nwankwo	Exp. 05/18/21
Akindele Akinyemi	Exp. 05/18/21

BROWNFIELD REDEVELOPMENT AUTHORITY

[MEETINGS: Second Tuesday of each month at 5:00 P.M., City Hall Council Chambers]

Terms 1, 2 and 3 years | Up to 9 members | Resolution 02-9-458

Timothy Williams, City Council Representative		Tenure
Darin Carrington, Treasurer		Tenure
Vacant	Community	Tenure
Tonia C. Williams		Exp. 02/20/19
Dorothy Gardner		Exp. 11/6/20

March 19, 2018

NOTES:

Vacancies and/or Expired terms

*Has not taken the oath

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor **Date: March 14, 2018**

From: Darin Carrington, Treasurer **Date for Council's Consideration: March 19, 2018**

ACTION REQUESTED: Council approval of FY 2018 budget amendments for General Fund, Major Streets, Local Streets, Parks & Recreation, Drug Forfeiture and Water & Sewer Funds

Current Action __X___ Emergency ______ Future ______

Funds Budgeted: If Yes _____ Account # ______N/A______________ No ____N/A____

Mayor's Approval Byron H. Nolen ___________

BACKGROUND:

The Administration is recommending that a FY 2018 budget amendment be adopted by City Council as detailed in the attachments. A summary of the proposed amendments is attached and gives an overview of the Funds, Departments and amounts for the amendment. Following the summary, there is a detailed breakdown of the proposed amendments broken down by GL account. In addition to the numerical detail, there is a Tick Mark Legend document which provides a narrative for each of the proposed amendments.

Please note that the proposed amendment will not negatively affect the Fund Balance for the General Fund. The proposed amendment calls for approximately $290,000 in increased expenditures. However, these expenditures are offset by approximately $320,000 in new General Fund revenues in the proposed amendment resulting in a small but positive effect on the Fund Balance for the General Fund.

As it relates to the other Funds, some increased spending is proposed. If the proposed amendment is approved as presented, the City will continue to maintain a sufficient Fund Balance in all of its Funds as required by City's Fund Balance Policy

The proposed amendment include the following items:

General Fund

Approximately $1.47 million in both increased expenditures and revenues are being proposed. This amendment would have a zero net-effect and does not at all change the City's projected fund balance. These items in the proposed amendment include:

- $281k in additional revenue from the State's Local Community Stabilization Authority for reimbursement of personal property tax revenues
- $108k in additional revenue due to higher projections for the State shared revenue
- $66k in additional revenues for rebates from DTE related to the City's streetlight upgrades
- $215k in decreased revenues due to updated projections for Fines & Forfeitures
- $70k in additional reimbursements for Fire Department's SAFER Grant
- $25k in additional revenue from Building Permits
- $35k in decreased expenditures for Professional/Consultant in City Clerk's office
- $70k in increased expenditures for Telecommunications
- $50k in increased expenditures for Legal Fees tied to work by outside counsel
- $55k in increased expenditures for higher than projected costs for Prisoner Maintenance
- $50k in increased expenditures for Police Department Vehicle Maintenance and Repair

- $154 in increased expenditures for Salaries for Fire Department for additional Firefighters funded in part by SAFER Grant
- $35k in increased expenditures for Overtime in the Fire Department
- $66k in increased expenditures for purchase by Fire Department of ALS Monitors
- $60k for increased expenditures by DPS for purchase of new lawn equipment

Major Street Fund

- $89k in additional revenue projected from the State
- $1.7 million in increase expenditures for the costs associated with the Annapolis Road Project

Local Street Fund

- $2.1 million decrease in expenditures due to cancelling of Hamlin Road Project due to high repair costs

Drug Forefeiture

- $14k in additional expenses related to purchases

Water and Sewer Fund

- $864k in increased expenditures for work to be done under the SAW Grant
- $50k in increased expenditures for vehicle maintenance

SCOPE OF SERVICES:

N/A

JUSTIFICATION:

This budget amendment will keep the City of Inkster in compliance with the Uniform Budget Act and updates this fiscal year's budget to more accurately reflect the City's financial position and budget priorities.

PROJECT IMPROVEMENTS:

N/A

COSTS:

N/A

PROJECTED TIME TABLE:

N/A

RESOLUTION:

Authorization and approval is hereby given to amend the FY 2018 budget for the for General Fund, Major Streets, Local Streets, Parks & Recreation, Drug Forfeiture and Water & Sewer Funds.

Resolved by ____________________ Seconded by ______________________

Yes:
No:
Absent:

03/09/2018

REVENUE AND EXPENDITURE REPORT FOR CITY OF INKSTER
PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018	2017-2018 Proposed Amended Budget	2017-2018 Proposed Change	TM
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-403.000	PROPERTY TAXES-CURRENT	3,373,047.74	3,400,000.00	3,360,000.00	2,504,817.38	3,360,000.00	0.00	
101-000-403.200	PROPERTY TAXES-LAND BANK CAPTURE	(16.01)	(2,880.00)	(500.00)	0.00	(500.00)	0.00	
101-000-403.243	BROWNFIELD CAPTURE	(6,170.09)	(6,180.00)	(6,180.00)	(5,050.00)	(6,180.00)	0.00	
101-000-403.247	TIFA CAPTURE	(42,734.85)	(42,780.00)	(42,780.00)	(30,000.00)	(42,780.00)	0.00	
101-000-404.100	PERSONAL PROPERTY-PY REFUND	(1,245.94)	(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00	
101-000-410.000	PROPERTY TAXES-CY DPPT COLLECT	681.78	0.00	700.00	0.00	700.00	0.00	
101-000-411.000	WAYNE COUNTY DELINQUENT	144,872.54	(600,000.00)	(400,000.00)	263,194.78	(400,000.00)	0.00	
101-000-420.000	PROPERTY TAXES-CY DPPT WRITE OFF	(22,424.34)	(35,000.00)	(35,000.00)	0.00	(35,000.00)	0.00	
101-000-424.592	PAYMENT IN LIEU OF TAXES	450,000.00	450,000.00	450,000.00	412,500.00	450,000.00	0.00	
101-000-424.700	PILOT-CONTRACTUAL	111,824.63	80,000.00	80,000.00	38,305.32	80,000.00	0.00	
101-000-430.000	PA 359 OF 1925 - ADVERTISING	0.00	50,000.00	50,000.00	36,436.95	50,000.00	0.00	
101-000-445.000	PENALTIES & INTEREST CURR	297,054.44	420,000.00	420,000.00	62,611.09	420,000.00	0.00	
101-000-447.000	COLLECTION FEE	194,282.74	197,000.00	183,000.00	129,356.16	183,000.00	0.00	
101-000-456.000	TRAILER CAMP FEES	675.00	0.00	0.00	0.00	0.00	0.00	
101-000-540.000	STATE GRANT	720,848.00	791,955.00	791,955.00	123,549.00	791,955.00	0.00	
101-000-573.000	LOCAL COMMUNITY STABILIZATION SH/	78,762.06	16,690.00	16,690.00	325,643.67	297,915.00	281,225.00	[1]
101-000-576.000	STATE SHARED REVENUE - CONSTITUTIC	3,474,449.00	3,423,820.00	3,423,820.00	1,803,033.00	3,532,135.00	108,315.00	[2]
101-000-578.000	STATE-LIQUOR	10,458.80	10,335.00	10,335.00	10,170.05	10,335.00	0.00	
101-000-668.000	RENTAL REVENUE	62,940.20	65,135.00	65,135.00	42,593.73	65,135.00	0.00	
101-000-673.010	SALE OF LAND	0.00	125,000.00	125,000.00	0.00	0.00	(125,000.00)	[3]
101-000-673.100	SALE OF FIXED ASSETS	0.00	0.00	20,000.00	20,000.00	20,000.00	0.00	
101-000-674.005	DONATIONS - SPECIAL EVENTS	7,315.00	0.00	0.00	0.00	0.00	0.00	
101-000-676.000	REIMBURSEMENTS	58,883.05	0.00	0.00	2,307.60	2,275.00	2,275.00	[5]
101-000-676.202	ADMINISTRATION - MAJOR STREETS	127,001.87	144,990.00	144,990.00	132,907.50	144,990.00	0.00	
101-000-676.203	ADMINISTRATION - LOCAL STREETS	55,770.36	63,660.00	63,660.00	58,355.00	63,660.00	0.00	
101-000-676.208	ADMINISTRATION PARKS/REC	30,000.00	30,000.00	30,000.00	27,500.00	30,000.00	0.00	
101-000-676.226	ADMINISTRATION RUBBISH	125,000.00	125,000.00	125,000.00	114,583.26	125,000.00	0.00	
101-000-676.247	ADMINISTRATION - TIFA	30,000.00	30,000.00	30,000.00	27,500.00	30,000.00	0.00	
101-000-676.592	ADMINISTRATION - WATER & SEWER	811,832.00	920,000.00	920,000.00	843,333.26	920,000.00	0.00	
101-000-686.069	RETIREE HEALTH CARE REIMBURSEMEN	41,880.52	40,180.00	40,180.00	29,366.43	40,180.00	0.00	
101-000-686.090	EMPLOYEE HEALTH CARE REIMBURSEM	41,952.57	0.00	0.00	0.00	0.00	0.00	
101-000-687.000	REFUNDS & REBATES	10,483.27	0.00	9,710.00	75,791.73	76,000.00	66,290.00	[4]
101-000-694.000	OTHER REVENUES	7,775.60	30,000.00	30,000.00	2,887.40	3,000.00	(27,000.00)	[5]
101-000-695.600	PROCEEDS FROM ISSUANCE OF DEBT	132,657.60	0.00	0.00	0.00	0.00	0.00	

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018	2017-2018 Proposed Amended Budget	2017-2018 Proposed Change	TM
101-000-698.030	OVER & SHORT	(22,132.81)	0.00	0.00	(3,177.57)	(4,300.00)	(4,300.00)	[5]
Total Dept 000		10,305,724.73	9,721,925.00	9,900,715.00	7,048,515.74	10,202,520.00	301,805.00	
Dept 136 - DISTRICT COURT								
101-136-541.000	JUDGES SALARY	45,724.00	45,720.00	45,720.00	22,862.00	45,720.00	0.00	
101-136-545.000	DRUG CASE INFO MGMT	2,594.66	0.00	0.00	0.00	0.00	0.00	
101-136-607.001	TECHNOLOGY FEES	0.00	0.00	0.00	2.55	0.00	0.00	
101-136-655.000	FINES AND FORFEITS	902,040.54	1,050,000.00	970,000.00	404,622.63	754,750.00	(215,250.00)	[6]
101-136-656.000	COURT REVENUE-COUNTY	3,718.82	6,600.00	6,600.00	1,072.05	6,600.00	0.00	
101-136-687.000	REFUNDS & REBATES	237.80	0.00	0.00	370.00	0.00	0.00	
Total Dept 136 - DISTRICT COURT		954,315.82	1,102,320.00	1,022,320.00	428,929.23	807,070.00	(215,250.00)	
Dept 137 - COURT-COMMUNITY SERVICES								
101-137-655.011	COURT 2011 - COMMUNITY SERVICE CH	7,194.00	4,200.00	4,200.00	6,400.00	6,700.00	2,500.00	[5]
Total Dept 137 - COURT-COMMUNITY SERVICES		7,194.00	4,200.00	4,200.00	6,400.00	6,700.00	2,500.00	
Dept 171 - MAYOR								
101-171-610.100	COMCAST CABLE FRANCHISE FEE	0.00	220,000.00	220,000.00	110,399.27	220,000.00	0.00	
101-171-610.200	AT&T CABLE FRANCHISE FEE	0.00	100,000.00	100,000.00	18,341.85	100,000.00	0.00	
101-171-674.102	IMAGE COMMITTEE REVENUES	0.00	0.00	0.00	20.00	0.00	0.00	
101-171-674.172	DONATIONS - CITY CALENDAR	0.00	5,000.00	5,000.00	3,950.00	5,000.00	0.00	
Total Dept 171 - MAYOR		0.00	325,000.00	325,000.00	132,711.12	325,000.00	0.00	
Dept 172 - CITY MANAGER								
101-172-610.100	COMCAST CABLE FRANCHISE FEE	231,432.09	0.00	0.00	0.00	0.00	0.00	
101-172-610.200	AT&T CABLE FRANCHISE FEE	102,281.83	0.00	0.00	0.00	0.00	0.00	
101-172-674.172	DONATIONS - CITY CALENDAR	5,600.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 172 - CITY MANAGER		339,313.92	0.00	0.00	0.00	0.00	0.00	
Dept 215 - CITY CLERK								
101-215-451.000	BUSINESS REGISTRATION	53,318.33	60,000.00	60,000.00	60,090.00	60,000.00	0.00	
101-215-452.000	VENDOR LICENSES	166.00	350.00	350.00	770.00	350.00	0.00	
101-215-482.000	ANIMAL LICENSES	1,514.00	750.00	750.00	850.00	750.00	0.00	
101-215-484.000	OTHER VEH/BIKES	2.00	0.00	0.00	3.00	0.00	0.00	
101-215-487.000	SCHOOL ELECTION FILING FEE	100.00	100.00	100.00	0.00	100.00	0.00	
101-215-607.002	FOIA REVENUE	376.32	350.00	350.00	700.45	350.00	0.00	
101-215-607.003	SPECIAL EVENTS-FEES	375.00	200.00	200.00	0.00	200.00	0.00	
101-215-676.000	REIMBURSEMENTS	20,970.28	0.00	0.00	4,114.59	4,110.00	4,110.00	[7]
101-215-694.000	OTHER REVENUES	607.70	0.00	0.00	777.20	0.00	0.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF INKSTER
PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018	2017-2018 Proposed Amended Budget	2017-2018 Proposed Change	TM
Total Dept 215 - CITY CLERK		77,429.63	61,750.00	61,750.00	67,305.24	65,860.00	4,110.00	
Dept 253 - TREASURY								
101-253-632.000	FEES-TREASURER DEPARTMENT	29,405.63	30,000.00	30,000.00	18,703.46	30,000.00	0.00	
101-253-674.000	DONATIONS	500.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 253 - TREASURY		29,905.63	30,000.00	30,000.00	18,703.46	30,000.00	0.00	
Dept 266 - CITY ATTORNEY								
101-266-403.002	PROPERTY TAXES-K. SMITH JUDGMENT	0.00	0.00	150,000.00	120,483.73	150,000.00	0.00	
101-266-403.009	PROPERTY TAXES-BATES JUDGMENT LE\	109,164.33	0.00	0.00	0.00	0.00	0.00	
101-266-403.012	PROPERTY TAXES-VAN SUILICHEM JUDG	29,222.43	0.00	0.00	0.00	0.00	0.00	
101-266-403.013	PROPERTY TAXES-M. KIRK JUDGMENT LI	0.00	0.00	275,000.00	217,776.93	275,000.00	0.00	
Total Dept 266 - CITY ATTORNEY		138,386.76	0.00	425,000.00	338,260.66	425,000.00	0.00	
Dept 301 - POLICE								
101-301-540.000	STATE GRANT - 302 FUNDS	4,447.80	2,500.00	2,500.00	2,491.06	2,500.00	0.00	
101-301-611.000	911 FEES	141,048.64	110,000.00	110,000.00	33,059.17	110,000.00	0.00	
101-301-627.000	ACCIDENT REPORTS	3,487.00	5,000.00	5,000.00	2,542.50	5,000.00	0.00	
101-301-639.000	PRELIM BREATH TEST (PBT)	830.00	0.00	0.00	280.00	0.00	0.00	
101-301-644.000	POLICE MISC REVENUES	4,434.00	4,300.00	26,670.00	27,480.00	26,670.00	0.00	
101-301-644.030	JAG GRANT	22,840.31	40,000.00	40,000.00	45,714.22	45,710.00	5,710.00	[5]
101-301-645.000	IMPOUND FEES	23,260.00	17,000.00	17,000.00	14,035.00	17,000.00	0.00	
101-301-655.000	FINES AND FORFEITS	2,300.00	1,600.00	1,600.00	4,450.00	1,600.00	0.00	
101-301-674.301	DONATIONS - COMMUNITY POLICING	35,033.00	0.00	0.00	3,242.59	3,200.00	3,200.00	[5]
101-301-674.302	DONATIONS - CANINE UNIT	6,050.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 301 - POLICE		243,730.75	180,400.00	202,770.00	133,294.54	211,680.00	8,910.00	
Dept 337 - FIRE ADMINISTRATION								
101-337-501.337	FEDERAL SAFER GRANT	590,598.32	406,290.00	828,910.00	729,929.00	898,910.00	70,000.00	
101-337-644.020	FALSE ALARMS	550.00	1,600.00	1,600.00	0.00	1,600.00	0.00	
101-337-668.000	RENTAL REVENUE	9,600.00	9,600.00	9,600.00	6,400.00	9,600.00	0.00	
101-337-677.000	AMBULANCE	928,540.75	935,000.00	935,000.00	540,365.99	935,000.00	0.00	
101-337-677.010	FIRE CALL CHARGES	460.00	300.00	300.00	296.00	300.00	0.00	
101-337-677.040	FIRE PREVENTION INSP REV	16,575.00	20,000.00	20,000.00	12,610.00	20,000.00	0.00	
Total Dept 337 - FIRE ADMINISTRATION		1,546,324.07	1,372,790.00	1,795,410.00	1,289,600.99	1,865,410.00	70,000.00	
Dept 371 - BUILDING								
101-371-477.000	BUILDING PERMITS	90,706.75	75,000.00	75,000.00	97,155.00	100,000.00	25,000.00	
101-371-478.000	ELECTRICAL PERMITS	61,190.00	55,000.00	55,000.00	37,922.00	55,000.00	0.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF INKSTER
PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018	2017-2018 Proposed Amended Budget	2017-2018 Proposed Change	TM
101-371-479.000	MECHANICAL PERMITS	67,937.00	53,000.00	53,000.00	44,047.00	53,000.00	0.00	
101-371-480.000	PLUMBING PERMITS	36,650.00	32,000.00	32,000.00	24,725.00	32,000.00	0.00	
101-371-483.000	ZONING PERMITS	27,240.00	20,700.00	20,700.00	17,160.00	20,700.00	0.00	
101-371-486.000	BOND FORFEIT	11,195.00	10,000.00	10,000.00	9,350.00	10,000.00	0.00	
101-371-488.100	SITE VISITS	1,485.00	0.00	0.00	0.00	0.00	0.00	
101-371-490.000	ANNUAL INSPECTIONS	0.00	0.00	0.00	7,870.00	7,870.00	7,870.00	
101-371-491.000	PLAN EXAMINATION FEES	175.00	315.00	315.00	0.00	315.00	0.00	
101-371-494.000	VACANT BUILDING REGISTRATION CERT	27,500.00	23,400.00	23,400.00	8,000.00	16,000.00	(7,400.00)	
101-371-495.000	RENTAL COMPLIANCE CERTIFICATE	101,240.00	69,000.00	69,000.00	50,705.00	69,000.00	0.00	
101-371-497.000	CERTIFICATE OF OCCUPANCY	204,540.00	155,000.00	155,000.00	122,135.00	155,000.00	0.00	
101-371-628.050	DEMOLITION	520.00	870.00	870.00	1,675.00	870.00	0.00	
Total Dept 371 - BUILDING		630,378.75	494,285.00	494,285.00	420,744.00	519,755.00	25,470.00	
Dept 373 - CODE ENFORCEMENT								
101-373-657.000	ADMIN HEARING	750.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 373 - CODE ENFORCEMENT		750.00	0.00	0.00	0.00	0.00	0.00	
Dept 441 - DEPARTMENT OF PUBLIC WORKS								
101-441-570.000	METRO AUTHORITY PA 48 OF 2002	77,350.38	60,000.00	60,000.00	0.00	60,000.00	0.00	
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		77,350.38	60,000.00	60,000.00	0.00	60,000.00	0.00	
Dept 721 - PLANNING								
101-721-608.000	APPEALS AND ZONING	1,700.00	2,000.00	2,000.00	945.90	2,000.00	0.00	
101-721-608.100	PUBLIC HEARING REIMBURSE	1,400.00	3,000.00	3,000.00	9,550.00	4,200.00	1,200.00	[5]
101-721-608.200	ZONING CONFIRMATIONS	710.00	0.00	0.00	188.00	0.00	0.00	
101-721-608.300	SITE PLAN APPLICATIONS	30,738.00	40,000.00	40,000.00	40,081.93	40,000.00	0.00	
101-721-673.130	SALE OF LAND	39,486.00	0.00	29,000.00	122,310.03	0.00	(29,000.00)	[3]
101-721-676.700	REIMBURSEMENT - HOUSING	0.00	0.00	0.00	7.95	0.00	0.00	
Total Dept 721 - PLANNING		74,034.00	45,000.00	74,000.00	173,083.81	46,200.00	(27,800.00)	
Dept 727 - ECONOMIC DEVELOPMENT								
101-727-673.130	SALE OF LAND	0.00	0.00	0.00	4,200.00	154,000.00	154,000.00	[3]
101-727-673.170	FROR - SALE OF LAND	0.00	0.00	468,460.00	468,464.36	468,460.00	0.00	
101-727-687.000	REFUNDS & REBATES	0.00	0.00	2,780.00	2,782.84	2,780.00	0.00	
Total Dept 727 - ECONOMIC DEVELOPMENT		0.00	0.00	471,240.00	475,447.20	625,240.00	154,000.00	
TOTAL REVENUES		14,424,838.44	13,397,670.00	14,866,690.00	10,532,995.99	15,190,435.00	323,745.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF INKSTER
PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018	2017-2018 Proposed Amended Budget	2017-2018 Proposed Change	TM
Expenditures								
Dept 101 - CITY COUNCIL								
101-101-706.000	SALARIES-PERMANENT	50,901.55	50,390.00	50,390.00	33,915.90	50,390.00	0.00	
101-101-715.000	SOCIAL SECURITY	3,893.89	3,860.00	3,860.00	2,594.63	3,860.00	0.00	
101-101-727.000	OFFICE SUPPLIES	293.00	400.00	400.00	0.00	400.00	0.00	
101-101-740.000	OPERATING SUPPLIES	0.00	500.00	500.00	321.56	500.00	0.00	
101-101-751.000	SPECIAL EVENTS	9,972.90	0.00	0.00	0.00	0.00	0.00	
101-101-801.005	SPECIAL BOARDS AND COMMISSIONS	19,855.90	0.00	0.00	0.00	0.00	0.00	
101-101-864.000	CONFERENCES/WORKSHOPS	1,487.26	5,000.00	5,000.00	1,921.75	5,000.00	0.00	
101-101-900.000	PRINTING & ADVERTISING	224.05	250.00	250.00	0.00	250.00	0.00	
101-101-958.000	SUBSCRIPTIONS/MEMBERSHIPS	17,834.25	22,200.00	22,200.00	16,798.15	22,200.00	0.00	
Total Dept 101 - CITY COUNCIL		104,462.80	82,600.00	82,600.00	55,551.99	82,600.00	0.00	
Dept 136 - DISTRICT COURT								
101-136-706.000	SALARIES-PERMANENT	420,219.70	502,640.00	502,640.00	303,325.30	464,940.00	(37,700.00)	[8]
101-136-709.000	SALARIES-OVERTIME	4,546.97	4,800.00	4,800.00	7,963.25	7,965.00	3,165.00	[8]
101-136-710.000	LONGEVITY & MISC. BENEFITS	1,370.00	1,530.00	1,530.00	460.00	1,530.00	0.00	
101-136-715.000	SOCIAL SECURITY	28,975.93	38,930.00	38,930.00	21,447.29	36,300.00	(2,630.00)	[8]
101-136-716.000	GROUP INSURANCE	83,904.30	75,600.00	75,600.00	62,197.37	75,600.00	0.00	
101-136-716.010	EMPLOYEE HEALTH CONTRIBUTION	(8,276.16)	(15,120.00)	(15,120.00)	(3,273.82)	(5,280.00)	9,840.00	[8]
101-136-716.011	EMPLOYEE DENTAL CONTRIBUTION	(1,266.48)	0.00	0.00	(276.06)	0.00	0.00	
101-136-718.000	PENSION	39,222.95	45,520.00	45,520.00	35,763.23	45,520.00	0.00	
101-136-727.000	OFFICE SUPPLIES	13,631.76	13,000.00	13,000.00	10,329.67	13,000.00	0.00	
101-136-801.000	PROFESSIONAL/CONSULTANT	28,679.98	35,000.00	35,000.00	26,319.46	35,000.00	0.00	
101-136-802.000	COMPUTER SERVICE	33,056.46	27,500.00	27,500.00	13,507.87	27,500.00	0.00	
101-136-850.000	TELEPHONE	0.00	0.00	0.00	983.34	1,600.00	1,600.00	
101-136-864.000	CONFERENCES/WORKSHOPS	740.90	1,000.00	1,000.00	861.81	1,000.00	0.00	
101-136-933.000	EQUIPMENT MAINTENANCE	4,687.76	8,000.00	8,000.00	3,001.65	6,925.00	(1,075.00)	[5]
101-136-943.000	EQUIPMENT RENTAL	557.42	700.00	700.00	274.46	700.00	0.00	
101-136-958.000	SUBSCRIPTIONS/MEMBERSHIPS	3,895.56	4,500.00	4,500.00	2,098.72	4,500.00	0.00	
101-136-960.000	EDUCATION/TRAINING	0.00	500.00	500.00	0.00	500.00	0.00	
101-136-964.000	REFUNDS & REBATES	393.00	0.00	0.00	1,000.00	1,000.00	1,000.00	[5]
101-136-974.000	CAPITAL IMPROVEMENTS	8,404.85	5,000.00	5,000.00	0.00	5,000.00	0.00	
101-136-977.000	EQUIPMENT	1,453.41	1,500.00	1,500.00	866.62	28,900.00	27,400.00	[8]
Total Dept 136 - DISTRICT COURT		664,198.31	750,600.00	750,600.00	486,850.16	752,200.00	1,600.00	
Dept 137 - COURT-COMMUNITY SERVICES								
101-137-706.000	SALARIES-PERMANENT	9,361.22	19,500.00	19,500.00	10,670.28	19,500.00	0.00	
101-137-715.000	SOCIAL SECURITY	716.13	1,500.00	1,500.00	816.29	1,500.00	0.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF INKSTER
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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018	2017-2018 Proposed Amended Budget	2017-2018 Proposed Change	TM
101-137-740.000	OPERATING SUPPLIES	989.72	2,000.00	2,000.00	321.12	2,000.00	0.00	
101-137-761.000	FUEL	1,381.31	500.00	500.00	850.00	500.00	0.00	
101-137-935.000	VEHICLE MAINTENANCE & REPAIR	470.37	1,000.00	1,000.00	1,260.00	1,000.00	0.00	
101-137-977.000	EQUIPMENT	2,265.00	3,000.00	3,000.00	974.78	3,000.00	0.00	
Total Dept 137 - COURT-COMMUNITY SERVICES		15,183.75	27,500.00	27,500.00	14,892.47	27,500.00	0.00	
Dept 171 - MAYOR								
101-171-706.000	SALARIES-PERMANENT	0.00	225,600.00	225,600.00	154,821.13	225,600.00	0.00	
101-171-706.100	SALARY-GRANT REIMBURSEMENT	0.00	(20,000.00)	(7,000.00)	0.00	(7,000.00)	0.00	
101-171-708.000	SICK VACATION FINAL PAYOUT	0.00	0.00	12,635.00	12,631.73	12,635.00	0.00	
101-171-709.000	SALARIES-OVERTIME	0.00	0.00	0.00	33.75	0.00	0.00	
101-171-710.000	LONGEVITY & MISC. BENEFITS	0.00	460.00	0.00	0.00	0.00	0.00	
101-171-715.000	SOCIAL SECURITY	0.00	15,770.00	17,690.00	12,614.33	17,690.00	0.00	
101-171-716.000	GROUP INSURANCE	0.00	50,400.00	52,500.00	33,658.44	52,500.00	0.00	
101-171-716.010	EMPLOYEE HEALTH CONTRIBUTION	0.00	(10,080.00)	(10,080.00)	(3,072.04)	(6,415.00)	3,665.00	[10]
101-171-716.011	EMPLOYEE DENTAL CONTRIBUTION	0.00	0.00	0.00	(1,566.63)	0.00	0.00	
101-171-727.000	OFFICE SUPPLIES	0.00	1,850.00	1,850.00	61.48	1,850.00	0.00	
101-171-740.110	CABLE COMMISSION-OPER SUPPLIES	0.00	500.00	500.00	315.70	500.00	0.00	
101-171-751.000	SPECIAL EVENTS	0.00	5,000.00	5,000.00	3,475.13	5,000.00	0.00	
101-171-801.080	TRANSPORTATION - NANKIN TRANSIT	0.00	34,000.00	34,000.00	34,000.00	34,000.00	0.00	
101-171-801.630	CONSULTANT - LOBBIST- GCSI	0.00	30,000.00	30,000.00	20,000.00	30,000.00	0.00	
101-171-864.000	CONFERENCES/WORKSHOPS	0.00	10,000.00	10,000.00	3,474.46	10,000.00	0.00	
101-171-900.000	PRINTING & ADVERTISING	0.00	5,000.00	5,000.00	5,075.00	5,000.00	0.00	
101-171-958.000	SUBSCRIPTIONS/MEMBERSHIPS	0.00	1,000.00	1,000.00	800.00	1,000.00	0.00	
101-171-960.000	EDUCATION/TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
101-171-974.100	VEHICLES	0.00	13,000.00	13,000.00	12,589.86	12,590.00	(410.00)	[5]
Total Dept 171 - MAYOR		0.00	362,500.00	391,695.00	288,912.34	394,950.00	3,255.00	
Dept 172 - CITY MANAGER								
101-172-706.000	SALARIES-PERMANENT	99,130.98	0.00	0.00	0.00	0.00	0.00	
101-172-706.100	SALARY-GRANT REIMBURSEMENT	(10,812.87)	0.00	0.00	0.00	0.00	0.00	
101-172-707.000	SALARIES-TEMPORARY	26,864.99	0.00	0.00	0.00	0.00	0.00	
101-172-709.000	SALARIES-OVERTIME	630.00	0.00	0.00	0.00	0.00	0.00	
101-172-715.000	SOCIAL SECURITY	9,630.75	0.00	0.00	0.00	0.00	0.00	
101-172-716.000	GROUP INSURANCE	14,950.73	0.00	0.00	0.00	0.00	0.00	
101-172-716.010	EMPLOYEE HEALTH CONTRIBUTION	(2,258.11)	0.00	0.00	0.00	0.00	0.00	
101-172-716.011	EMPLOYEE DENTAL CONTRIBUTION	(625.13)	0.00	0.00	0.00	0.00	0.00	
101-172-727.000	OFFICE SUPPLIES	1,347.46	0.00	0.00	0.00	0.00	0.00	
101-172-740.000	OPERATING SUPPLIES	1,727.51	0.00	0.00	0.00	0.00	0.00	

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018	2017-2018 Proposed Amended Budget	2017-2018 Proposed Change	TM
101-172-740.110	CABLE COMMISSION-OPER SUPPLIES	170.59	0.00	0.00	0.00	0.00	0.00	
101-172-801.000	PROFESSIONAL/CONSULTANT	65,749.28	0.00	0.00	0.00	0.00	0.00	
101-172-801.006	MEETINGS/EVENTS	577.13	0.00	0.00	0.00	0.00	0.00	
101-172-801.080	TRANSPORTATION - NANKIN TRANSIT	34,000.00	0.00	0.00	0.00	0.00	0.00	
101-172-801.630	CONSULTANT - LOBBIST- GCSI	30,000.00	0.00	0.00	0.00	0.00	0.00	
101-172-900.000	PRINTING & ADVERTISING	6,200.00	0.00	0.00	0.00	0.00	0.00	
101-172-958.000	SUBSCRIPTIONS/MEMBERSHIPS	300.00	0.00	0.00	0.00	0.00	0.00	
101-172-960.000	EDUCATION/TRAINING	6,793.70	0.00	0.00	0.00	0.00	0.00	
Total Dept 172 - CITY MANAGER		284,377.01	0.00	0.00	0.00	0.00	0.00	
Dept 215 - CITY CLERK								
101-215-706.000	SALARIES-PERMANENT	90,966.83	94,400.00	109,400.00	75,312.13	109,400.00	0.00	
101-215-707.000	SALARIES-TEMPORARY	4,018.88	10,220.00	10,220.00	0.00	10,220.00	0.00	
101-215-709.000	SALARIES-OVERTIME	846.37	1,000.00	1,000.00	677.96	1,000.00	0.00	
101-215-715.000	SOCIAL SECURITY	7,202.48	8,080.00	9,230.00	5,678.69	9,230.00	0.00	
101-215-716.000	GROUP INSURANCE	20,879.81	25,200.00	25,200.00	17,770.66	25,200.00	0.00	
101-215-716.010	EMPLOYEE HEALTH CONTRIBUTION	(3,979.84)	(5,040.00)	(5,040.00)	(2,129.63)	(5,040.00)	0.00	
101-215-716.011	EMPLOYEE DENTAL CONTRIBUTION	(1,488.60)	0.00	0.00	(933.40)	0.00	0.00	
101-215-718.000	PENSION	182.07	1,200.00	1,200.00	0.00	1,200.00	0.00	
101-215-727.000	OFFICE SUPPLIES	1,988.04	2,000.00	2,000.00	465.26	2,000.00	0.00	
101-215-801.000	PROFESSIONAL/CONSULTANT	35,205.45	50,000.00	50,000.00	9,912.87	15,000.00	(35,000.00)	[5]
101-215-809.300	VOTER REGISTRATION	8,596.47	12,000.00	12,000.00	15,781.93	12,000.00	0.00	
101-215-900.000	PRINTING & ADVERTISING	6,999.99	6,000.00	6,000.00	13,589.03	6,000.00	0.00	
101-215-933.000	EQUIPMENT MAINTENANCE	200.00	115.00	115.00	260.00	115.00	0.00	
101-215-958.000	SUBSCRIPTIONS/MEMBERSHIPS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	
Total Dept 215 - CITY CLERK		171,617.95	206,175.00	222,325.00	136,385.50	187,325.00	(35,000.00)	
Dept 228 - INFORMATION TECHNOLOGY								
101-228-740.000	OPERATING SUPPLIES	23,032.58	41,300.00	41,300.00	33,800.39	41,300.00	0.00	
101-228-801.000	PROFESSIONAL/CONSULTANT	75,305.75	69,000.00	89,500.00	18,528.50	69,000.00	(20,500.00)	[9]
101-228-801.030	INTERNET/WEB SERVICES	7,642.97	11,000.00	11,000.00	16,243.00	31,500.00	20,500.00	[9]
101-228-801.120	PROFESSIONAL SVC - BS&A	30,895.00	33,000.00	33,000.00	27,713.00	33,000.00	0.00	
101-228-850.000	TELEPHONE	179,251.38	150,000.00	150,000.00	108,005.29	220,000.00	70,000.00	[5]
Total Dept 228 - INFORMATION TECHNOLOGY		316,127.68	304,300.00	324,800.00	204,290.18	394,800.00	70,000.00	
Dept 253 - TREASURY								
101-253-706.000	SALARIES-PERMANENT	88,820.28	188,780.00	188,780.00	122,884.27	183,780.00	(5,000.00)	[10]
101-253-708.000	SICK VACATION FINAL PAYOUT	6,307.70	0.00	0.00	0.00	1,775.00	1,775.00	[10]
101-253-709.000	SALARIES-OVERTIME	3,063.90	2,500.00	2,500.00	3,671.31	5,000.00	2,500.00	[10]

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101-253-715.000	SOCIAL SECURITY	7,370.71	14,640.00	14,640.00	9,633.51	14,580.00	(60.00)	[10]
101-253-716.000	GROUP INSURANCE	36,296.05	31,500.00	31,500.00	17,835.85	31,500.00	0.00	
101-253-716.010	EMPLOYEE HEALTH CONTRIBUTION	(5,880.34)	(6,300.00)	(6,300.00)	(839.90)	(1,175.00)	5,125.00	[10]
101-253-716.011	EMPLOYEE DENTAL CONTRIBUTION	(1,660.74)	0.00	0.00	(285.95)	(630.00)	(630.00)	[10]
101-253-718.000	PENSION	32,099.13	37,910.00	26,200.00	15,824.65	26,200.00	0.00	
101-253-727.000	OFFICE SUPPLIES	4,891.38	4,500.00	4,500.00	2,287.10	4,500.00	0.00	
101-253-730.000	POSTAGE	34,703.66	37,000.00	37,000.00	22,168.60	37,000.00	0.00	
101-253-731.000	BANK FEES AND SVC CHARGES	153.00	10,000.00	10,000.00	0.00	0.00	(10,000.00)	[5]
101-253-801.000	PROFESSIONAL/CONSULTANT	97,416.51	47,200.00	47,200.00	16,800.00	47,200.00	0.00	
101-253-801.800	PROFESSIONAL/ACCOUNTING SERVICES	190,247.00	187,500.00	187,500.00	105,165.00	187,500.00	0.00	
101-253-801.801	PROFESSIONAL /AUDIT SERVICES	37,500.00	40,000.00	40,000.00	39,750.00	40,000.00	0.00	
101-253-801.802	PROFESSIONAL/ASSESSING SERVICES	106,692.58	110,010.00	110,010.00	80,607.06	110,010.00	0.00	
101-253-864.000	CONFERENCES/WORKSHOPS	1,350.97	3,000.00	3,000.00	0.00	3,000.00	0.00	
101-253-870.000	PERSONAL VEHICLE MILEAGE	0.00	500.00	500.00	0.00	500.00	0.00	
101-253-900.000	PRINTING & ADVERTISING	4,553.21	7,000.00	7,000.00	6,935.38	7,000.00	0.00	
101-253-933.000	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	99.00	0.00	0.00	
101-253-957.000	INTEREST AND PENALTIES	751.98	2,500.00	2,500.00	294.72	500.00	(2,000.00)	[5]
101-253-960.000	EDUCATION/TRAINING	0.00	2,000.00	2,000.00	120.00	2,000.00	0.00	
101-253-964.000	REFUNDS & REBATES	426.93	1,000.00	1,000.00	0.00	1,000.00	0.00	
Total Dept 253 - TREASURY		645,103.91	721,240.00	709,530.00	442,950.60	701,240.00	(8,290.00)	
Dept 265 - BUILDING MAINTENANCE								
101-265-740.000	OPERATING SUPPLIES	119.83	0.00	0.00	0.00	0.00	0.00	
101-265-761.000	FUEL	1,507.32	1,000.00	1,000.00	1,250.00	1,500.00	500.00	[5]
101-265-801.000	PROFESSIONAL/CONSULTANT	1,426.00	0.00	0.00	0.00	0.00	0.00	
101-265-801.450	PROFESSIONAL SVC - SECURITY	7,000.69	5,000.00	5,000.00	4,947.62	5,000.00	0.00	
101-265-910.000	INSURANCE	364,845.33	370,000.00	370,000.00	304,555.05	305,000.00	(65,000.00)	[5]
101-265-920.000	UTILITIES	222,054.40	225,000.00	225,000.00	132,675.02	225,000.00	0.00	
101-265-931.000	BUILDING MAINTENANCE	73,108.20	81,475.00	81,475.00	48,249.49	81,475.00	0.00	
101-265-933.000	EQUIPMENT MAINTENANCE	46,821.40	37,500.00	37,500.00	29,076.92	37,500.00	0.00	
101-265-935.000	VEHICLE MAINTENANCE & REPAIR	39,048.06	35,000.00	35,000.00	31,839.93	35,000.00	0.00	
101-265-970.000	CAPITAL OUTLAY	22,357.00	24,000.00	24,000.00	0.00	24,000.00	0.00	
101-265-974.000	CAPITAL IMPROVEMENTS	0.00	0.00	10,000.00	3,550.00	10,000.00	0.00	
101-265-990.000	LEASE PAYMENTS	39,510.45	45,000.00	45,000.00	29,648.37	45,000.00	0.00	
Total Dept 265 - BUILDING MAINTENANCE		817,798.68	823,975.00	833,975.00	585,792.40	769,475.00	(64,500.00)	
Dept 266 - CITY ATTORNEY								
101-266-801.000	PROFESSIONAL/CONSULTANT	72,001.40	73,000.00	73,000.00	50,000.00	73,000.00	0.00	
101-266-807.000	LEGAL FEES	279,957.05	215,000.00	250,000.00	244,549.71	300,000.00	50,000.00	[5]

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101-266-807.002	LEGAL SETTLEMENTS-K. SMITH JUDGME	0.00	0.00	150,000.00	150,000.00	150,000.00	0.00	
101-266-807.009	LEGAL SETTLEMENTS-BATES JUDGMENT	100,000.00	0.00	0.00	0.00	0.00	0.00	
101-266-807.012	LEGAL SETTLEMENTS-VAN SUILICHEM	25,000.00	0.00	0.00	0.00	0.00	0.00	
101-266-807.013	LEGAL SETTLEMENTS-M. KIRK JUDGMEN	0.00	0.00	275,000.00	217,776.93	275,000.00	0.00	
101-266-807.100	LEGAL SETTLEMENTS	226,174.29	25,000.00	72,000.00	72,000.00	72,000.00	0.00	
Total Dept 266 - CITY ATTORNEY		703,132.74	313,000.00	820,000.00	734,326.64	870,000.00	50,000.00	
Dept 270 - PERSONNEL DEPARTMENT								
101-270-706.000	SALARIES-PERMANENT	61,431.29	75,600.00	65,000.00	38,309.45	65,000.00	0.00	
101-270-708.000	SICK VACATION FINAL PAYOUT	2,127.46	0.00	185.00	180.23	185.00	0.00	
101-270-715.000	SOCIAL SECURITY	4,850.25	5,790.00	5,000.00	2,759.02	5,000.00	0.00	
101-270-716.000	GROUP INSURANCE	12,980.79	18,900.00	18,900.00	25,466.55	18,900.00	0.00	
101-270-716.010	EMPLOYEE HEALTH CONTRIBUTION	(1,397.19)	(3,150.00)	(3,150.00)	(3,836.40)	(7,585.00)	(4,435.00)	[10]
101-270-716.011	EMPLOYEE DENTAL CONTRIBUTION	(122.37)	0.00	0.00	(1,029.57)	0.00	0.00	
101-270-717.000	UNEMPLOYMENT	1,983.90	10,000.00	10,000.00	0.00	6,495.00	(3,505.00)	[5]
101-270-718.000	PENSION	0.00	0.00	17,950.00	12,340.34	17,950.00	0.00	
101-270-720.000	WORKERS'COMPENSATION	104,921.62	100,000.00	100,000.00	88,609.92	100,000.00	0.00	
101-270-727.000	OFFICE SUPPLIES	678.33	1,000.00	1,000.00	404.64	1,000.00	0.00	
101-270-801.000	PROFESSIONAL/CONSULTANT	20,097.54	20,000.00	20,000.00	15,335.99	20,000.00	0.00	
101-270-801.030	INTERNET/WEB SERVICES	0.00	0.00	0.00	11,595.00	11,600.00	11,600.00	[11]
101-270-900.000	PRINTING & ADVERTISING	860.66	1,000.00	1,000.00	55.50	1,000.00	0.00	
101-270-958.000	SUBSCRIPTIONS/MEMBERSHIPS	150.00	1,000.00	1,000.00	390.00	1,000.00	0.00	
101-270-960.000	EDUCATION/TRAINING	0.00	2,500.00	2,500.00	499.00	2,500.00	0.00	
Total Dept 270 - PERSONNEL DEPARTMENT		208,562.28	232,640.00	239,385.00	191,079.67	243,045.00	3,660.00	
Dept 301 - POLICE								
101-301-706.000	SALARIES-PERMANENT	1,456,851.42	1,699,560.00	1,699,560.00	1,049,629.71	1,624,560.00	(75,000.00)	[12]
101-301-707.000	SALARIES-TEMPORARY	11,165.09	12,600.00	12,600.00	5,724.00	12,600.00	0.00	
101-301-709.000	SALARIES-OVERTIME	367,648.52	50,000.00	150,000.00	213,797.49	225,000.00	75,000.00	[12]
101-301-709.200	COURT OVERTIME	16,937.61	25,000.00	25,000.00	11,967.82	25,000.00	0.00	
101-301-709.300	GRANT OVERTIME	0.00	21,000.00	21,000.00	0.00	21,000.00	0.00	
101-301-711.000	HOLIDAY PAY	51,516.67	104,290.00	104,290.00	66,011.16	75,000.00	(29,290.00)	[5]
101-301-715.000	SOCIAL SECURITY	49,368.49	40,530.00	40,530.00	40,595.41	40,530.00	0.00	
101-301-716.000	GROUP INSURANCE	256,433.28	340,200.00	340,200.00	215,699.70	340,200.00	0.00	
101-301-716.010	EMPLOYEE HEALTH CONTRIBUTION	(40,300.85)	(68,040.00)	(68,040.00)	(30,057.47)	(65,000.00)	3,040.00	[5]
101-301-716.011	EMPLOYEE DENTAL CONTRIBUTION	(15,008.20)	0.00	0.00	(10,558.14)	0.00	0.00	
101-301-718.000	PENSION	448,198.84	547,950.00	547,950.00	244,945.45	547,950.00	0.00	
101-301-722.000	GUN ALLOWANCE	7,200.00	10,000.00	10,000.00	10,400.00	10,000.00	0.00	
101-301-723.000	EQUIPMENT ALLOWANCE	29,400.00	39,900.00	39,900.00	40,300.00	39,900.00	0.00	

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101-301-727.000	OFFICE SUPPLIES	10,481.37	10,000.00	10,000.00	7,217.67	10,000.00	0.00	
101-301-740.000	OPERATING SUPPLIES	49,148.45	40,000.00	40,000.00	26,812.75	40,000.00	0.00	
101-301-761.000	FUEL	60,797.12	60,000.00	60,000.00	43,393.53	60,000.00	0.00	
101-301-776.000	BUILDING MAINT SUPPLIES	2,932.21	3,000.00	3,000.00	1,060.25	3,000.00	0.00	
101-301-778.000	EQUIPMENT MAINT SUPPLIES	1,813.78	6,500.00	6,500.00	3,480.62	6,500.00	0.00	
101-301-801.000	PROFESSIONAL/CONSULTANT	631,626.70	655,400.00	655,400.00	428,627.36	655,400.00	0.00	
101-301-801.002	PROFESSIONAL SERV - ANIMAL CONTRO	11,159.00	18,500.00	18,500.00	9,540.00	18,500.00	0.00	
101-301-804.000	PRISONER MAINTENANCE	127,428.64	95,000.00	95,000.00	86,635.25	150,000.00	55,000.00	[13]
101-301-885.000	COMMUNITY POLICING	20,774.36	20,000.00	20,000.00	13,888.17	23,200.00	3,200.00	[5]
101-301-931.000	BUILDING MAINTENANCE	2,067.01	2,500.00	2,500.00	972.44	2,500.00	0.00	
101-301-933.000	EQUIPMENT MAINTENANCE	64,086.51	70,000.00	70,000.00	42,892.97	70,000.00	0.00	
101-301-935.000	VEHICLE MAINTENANCE & REPAIR	69,863.15	60,000.00	60,000.00	60,694.63	110,000.00	50,000.00	[13]
101-301-958.000	SUBSCRIPTIONS/MEMBERSHIPS	914.00	1,500.00	1,500.00	1,013.00	1,500.00	0.00	
101-301-960.000	EDUCATION/TRAINING	22,860.22	25,000.00	25,000.00	15,224.21	25,000.00	0.00	
101-301-974.100	VEHICLES	203,479.16	0.00	0.00	0.00	0.00	0.00	
101-301-975.000	FDCVT - NON SAL/FRINGE EXPENDITURE	0.00	0.00	0.00	985.99	0.00	0.00	
101-301-977.100	POLICE EQUIPMENT JAG GRANT	52,189.21	40,000.00	25,000.00	7,022.58	7,025.00	(17,975.00)	[5]
Total Dept 301 - POLICE		3,971,031.76	3,930,390.00	4,015,390.00	2,607,916.55	4,079,365.00	63,975.00	
Dept 337 - FIRE ADMINISTRATION								
101-337-706.000	SALARIES-PERMANENT	1,076,541.15	1,029,710.00	1,195,775.00	858,395.65	1,350,100.00	154,325.00	[18]
101-337-707.000	SALARIES-TEMPORARY	8,317.02	0.00	3,220.00	3,215.71	3,220.00	0.00	
101-337-708.000	SICK VACATION FINAL PAYOUT	16,848.78	0.00	4,440.00	4,437.92	4,440.00	0.00	
101-337-709.000	SALARIES-OVERTIME	198,028.88	75,000.00	100,000.00	106,293.57	135,000.00	35,000.00	[5]
101-337-710.000	LONGEVITY & MISC. BENEFITS	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00	
101-337-711.000	HOLIDAY PAY	54,476.51	58,150.00	58,150.00	26,545.98	26,550.00	(31,600.00)	[18]
101-337-715.000	SOCIAL SECURITY	22,180.41	16,900.00	22,000.00	17,017.10	23,700.00	1,700.00	[18]
101-337-716.000	GROUP INSURANCE	170,051.58	168,000.00	201,600.00	118,552.02	126,300.00	(75,300.00)	[18]
101-337-716.010	EMPLOYEE HEALTH CONTRIBUTION	(14,621.74)	(33,600.00)	(33,600.00)	(12,701.78)	(25,100.00)	8,500.00	[18]
101-337-716.011	EMPLOYEE DENTAL CONTRIBUTION	(4,924.14)	0.00	0.00	(2,808.86)	0.00	0.00	
101-337-718.000	PENSION	343,147.75	353,680.00	353,680.00	195,251.47	312,300.00	(41,380.00)	[18]
101-337-721.000	CLOTHING ALLOWANCE	52,083.30	60,000.00	62,500.00	62,500.00	62,500.00	0.00	
101-337-723.677	ADVANCE LIFE SUPPORT	54,974.56	88,670.00	88,670.00	65,592.33	65,600.00	(23,070.00)	[5]
101-337-727.000	OFFICE SUPPLIES	2,670.79	2,000.00	2,000.00	774.92	2,000.00	0.00	
101-337-740.000	OPERATING SUPPLIES	29,026.13	40,000.00	40,000.00	20,741.59	46,295.00	6,295.00	[14]
101-337-741.010	SUPPLIES - FIRE HOSE	3,801.84	2,500.00	2,500.00	0.00	2,500.00	0.00	
101-337-742.000	SMALL TOOLS & EQUIPMENT	14,288.89	0.00	0.00	0.00	66,000.00	66,000.00	[17]
101-337-760.000	MEDICAL SUPPLIES	28,288.77	25,000.00	25,000.00	12,712.34	25,000.00	0.00	
101-337-761.000	FUEL	23,367.26	26,000.00	26,000.00	20,458.05	26,000.00	0.00	

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101-337-776.000	BUILDING MAINT SUPPLIES	732.05	2,500.00	2,500.00	2,252.42	2,500.00	0.00	
101-337-778.000	EQUIPMENT MAINT SUPPLIES	25.00	1,500.00	1,500.00	2,353.27	1,500.00	0.00	
101-337-801.000	PROFESSIONAL/CONSULTANT	8,410.60	10,000.00	10,000.00	8,637.94	10,000.00	0.00	
101-337-820.000	DEMOLITION	0.00	45,000.00	45,000.00	11,310.00	45,000.00	0.00	
101-337-900.000	PRINTING & ADVERTISING	1,034.40	500.00	500.00	0.00	500.00	0.00	
101-337-931.000	BUILDING MAINTENANCE	1,370.86	2,500.00	2,500.00	1,609.73	2,500.00	0.00	
101-337-933.000	EQUIPMENT MAINTENANCE	4,993.27	2,500.00	2,500.00	1,127.47	2,500.00	0.00	
101-337-935.000	VEHICLE MAINTENANCE & REPAIR	35,432.39	40,000.00	70,000.00	63,064.16	80,000.00	10,000.00	[5]
101-337-958.000	SUBSCRIPTIONS/MEMBERSHIPS	866.95	750.00	750.00	469.00	750.00	0.00	
101-337-960.000	EDUCATION/TRAINING	4,868.98	10,000.00	10,000.00	14,358.08	17,500.00	7,500.00	[15]
101-337-964.000	REFUNDS & REBATES	601.92	500.00	500.00	0.00	500.00	0.00	
101-337-970.000	CAPITAL OUTLAY	313,770.19	0.00	0.00	0.00	0.00	0.00	
101-337-974.000	CAPITAL IMPROVEMENTS	18,479.11	125,000.00	125,000.00	63,535.34	125,000.00	0.00	
101-337-990.000	LEASE PAYMENTS	165,772.60	28,695.00	28,695.00	29,094.15	28,695.00	0.00	
Total Dept 337 - FIRE ADMINISTRATION		2,636,906.06	2,183,455.00	2,453,380.00	1,696,989.57	2,571,350.00	117,970.00	
Dept 371 - BUILDING								
101-371-706.000	SALARIES-PERMANENT	3,789.52	50,000.00	50,000.00	0.00	50,000.00	0.00	
101-371-715.000	SOCIAL SECURITY	289.54	3,830.00	3,830.00	0.00	3,830.00	0.00	
101-371-716.000	GROUP INSURANCE	0.00	12,600.00	12,600.00	0.00	12,600.00	0.00	
101-371-716.010	EMPLOYEE HEALTH CONTRIBUTION	0.00	(2,520.00)	(2,520.00)	0.00	(2,520.00)	0.00	
101-371-727.000	OFFICE SUPPLIES	1,255.36	2,000.00	2,000.00	953.70	2,000.00	0.00	
101-371-740.000	OPERATING SUPPLIES	(331.00)	0.00	0.00	0.00	0.00	0.00	
101-371-801.000	PROFESSIONAL/CONSULTANT	405,823.00	349,015.00	349,015.00	322,121.99	349,015.00	0.00	
101-371-801.950	PROFESSIONAL / BUILDING	0.00	30,000.00	30,000.00	0.00	0.00	(30,000.00)	[5]
101-371-977.000	EQUIPMENT	0.00	0.00	0.00	1,043.30	0.00	0.00	
Total Dept 371 - BUILDING		410,826.42	444,925.00	444,925.00	324,118.99	414,925.00	(30,000.00)	
Dept 373 - CODE ENFORCEMENT								
101-373-706.000	SALARIES-PERMANENT	23,141.13	15,600.00	15,600.00	31,187.08	15,600.00	0.00	
101-373-707.000	SALARIES-TEMPORARY	0.00	10,180.00	10,180.00	0.00	10,180.00	0.00	
101-373-709.000	SALARIES-OVERTIME	225.00	0.00	0.00	2,756.26	0.00	0.00	
101-373-715.000	SOCIAL SECURITY	1,636.37	1,980.00	1,980.00	2,549.07	1,980.00	0.00	
101-373-716.000	GROUP INSURANCE	2,472.55	6,840.00	6,840.00	13,691.87	6,840.00	0.00	
101-373-716.010	EMPLOYEE HEALTH CONTRIBUTION	(614.44)	(2,520.00)	(2,520.00)	(710.13)	(2,520.00)	0.00	
101-373-716.011	EMPLOYEE DENTAL CONTRIBUTION	(102.20)	0.00	0.00	(562.42)	0.00	0.00	
101-373-718.000	PENSION	9,043.05	15,600.00	15,600.00	12,420.00	15,600.00	0.00	
101-373-721.000	CLOTHING ALLOWANCE	600.00	0.00	0.00	0.00	0.00	0.00	
101-373-727.000	OFFICE SUPPLIES	0.00	0.00	0.00	150.00	0.00	0.00	

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101-373-974.100	VEHICLES	0.00	0.00	4,345.00	4,340.55	4,345.00	0.00	
Total Dept 373 - CODE ENFORCEMENT		36,401.46	47,680.00	52,025.00	65,822.28	52,025.00	0.00	
Dept 441 - DEPARTMENT OF PUBLIC WORKS								
101-441-707.000	SALARIES-TEMPORARY	2,279.80	38,160.00	38,160.00	0.00	38,160.00	0.00	
101-441-715.000	SOCIAL SECURITY	174.40	2,920.00	2,920.00	0.00	2,920.00	0.00	
101-441-805.000	TREE TRIM/LAWN MAINT	0.00	500.00	500.00	0.00	500.00	0.00	
101-441-813.000	WEED CUTTING	23,928.18	25,000.00	25,000.00	15,727.10	25,000.00	0.00	
101-441-815.000	BOARD UPS / CLEAN UPS	0.00	0.00	35,600.00	35,600.00	35,600.00	0.00	
101-441-815.010	BOARD UPS	25,749.71	30,000.00	30,000.00	21,211.24	30,000.00	0.00	
101-441-815.020	CLEAN UPS	23,000.00	60,000.00	80,000.00	41,500.00	80,000.00	0.00	
101-441-926.000	STREET LIGHTING	622,113.44	525,350.00	525,350.00	376,301.38	525,350.00	0.00	
101-441-974.000	CAPITAL IMPROVEMENTS	28,015.00	325,120.00	325,120.00	390,301.00	390,300.00	65,180.00	[5]
101-441-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	60,000.00	60,000.00	[16]
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		725,260.53	1,007,050.00	1,062,650.00	880,640.72	1,187,830.00	125,180.00	
Dept 721 - PLANNING								
101-721-706.000	SALARIES-PERMANENT	61,153.16	62,400.00	62,400.00	43,670.73	62,400.00	0.00	
101-721-706.100	SALARY-GRANT REIMBURSEMENT	(7,548.64)	0.00	0.00	0.00	0.00	0.00	
101-721-715.000	SOCIAL SECURITY	4,673.09	4,780.00	4,780.00	3,255.09	4,780.00	0.00	
101-721-716.000	GROUP INSURANCE	14,799.69	18,900.00	18,900.00	16,704.90	18,900.00	0.00	
101-721-716.010	EMPLOYEE HEALTH CONTRIBUTION	(753.84)	(3,150.00)	(3,150.00)	(1,296.44)	(3,150.00)	0.00	
101-721-716.011	EMPLOYEE DENTAL CONTRIBUTION	(22.05)	0.00	0.00	(422.30)	0.00	0.00	
101-721-727.000	OFFICE SUPPLIES	3,870.28	4,000.00	4,000.00	908.95	4,000.00	0.00	
101-721-801.000	PROFESSIONAL/CONSULTANT	60,360.23	5,000.00	5,000.00	50.00	5,000.00	0.00	
101-721-801.004	PROFESSIONAL/CONSULTANT-CASES	40,130.96	0.00	0.00	0.00	0.00	0.00	
101-721-806.100	CITY OWNED PROPERTY MAINTENANCE	61,121.66	0.00	0.00	0.00	0.00	0.00	
101-721-864.000	CONFERENCES/WORKSHOPS	235.35	1,000.00	1,000.00	344.98	1,000.00	0.00	
101-721-880.200	DEVELOPMENT REIMBURSEMENT	3,220.00	0.00	0.00	0.00	0.00	0.00	
101-721-900.000	PRINTING & ADVERTISING	3,484.00	1,000.00	1,000.00	623.51	1,000.00	0.00	
101-721-958.000	SUBSCRIPTIONS/MEMBERSHIPS	0.00	1,000.00	1,000.00	423.00	1,000.00	0.00	
101-721-960.000	EDUCATION/TRAINING	1,510.00	0.00	0.00	0.00	0.00	0.00	
101-721-964.000	REFUNDS & REBATES	0.00	0.00	4,045.00	4,041.05	4,045.00	0.00	
101-721-980.000	ADMIN/ENGINEERING	19,571.52	12,000.00	12,000.00	6,972.66	12,000.00	0.00	
Total Dept 721 - PLANNING		265,805.41	106,930.00	110,975.00	75,276.13	110,975.00	0.00	
Dept 727 - ECONOMIC DEVELOPMENT								
101-727-727.000	OFFICE SUPPLIES	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00	
101-727-801.000	PROFESSIONAL/CONSULTANT	0.00	30,000.00	30,000.00	0.00	20,000.00	(10,000.00)	[5]

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101-727-806.100	CITY OWNED PROPERTY MAINTENANCE	0.00	2,000.00	2,000.00	160.00	2,000.00	0.00	
101-727-864.000	CONFERENCES/WORKSHOPS	0.00	6,500.00	6,500.00	455.00	6,500.00	0.00	
101-727-880.200	DEVELOPMENT REIMBURSEMENT	0.00	1,000.00	1,000.00	600.00	1,000.00	0.00	
101-727-900.000	PRINTING & ADVERTISING	0.00	7,500.00	7,500.00	621.65	7,500.00	0.00	
101-727-958.000	SUBSCRIPTIONS/MEMBERSHIPS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	
101-727-964.000	REFUNDS & REBATES	0.00	0.00	8,140.00	9,340.15	9,340.00	1,200.00	[5]
101-727-978.000	LAND PURCHASES	0.00	0.00	33,000.00	32,716.00	33,000.00	0.00	
101-727-979.000	FROR - PURCHASE OF LAND	0.00	0.00	398,620.00	398,617.37	398,620.00	0.00	
101-727-988.000	PROPERTY TRANSFER EXPENSES	0.00	0.00	2,500.00	5,036.00	2,500.00	0.00	
Total Dept 727 - ECONOMIC DEVELOPMENT		0.00	50,000.00	492,260.00	447,546.17	483,460.00	(8,800.00)	
Dept 906 - DEBT SERVICE								
101-906-995.000	INTEREST EXPENSE	3,805.25	3,810.00	11,775.00	11,770.66	11,775.00	0.00	
101-906-999.800	EMERGENCY LOAN COMMITMENT	0.00	50,000.00	50,000.00	0.00	50,000.00	0.00	
Total Dept 906 - DEBT SERVICE		3,805.25	53,810.00	61,775.00	11,770.66	61,775.00	0.00	
Dept 941 - INSURANCE								
101-941-716.000	GROUP INSURANCE	22,362.00	25,000.00	25,000.00	(22,362.00)	25,000.00	0.00	
101-941-716.100	RETIREES HEALTH & LIFE INSURANCE	617,711.00	616,180.00	616,180.00	480,871.41	616,180.00	0.00	
101-941-718.001	PENSION - PRUDENTIAL PREFUNDING	206,809.98	214,570.00	214,570.00	201,846.72	214,570.00	0.00	
Total Dept 941 - INSURANCE		846,882.98	855,750.00	855,750.00	660,356.13	855,750.00	0.00	
Dept 999 - INTER FUND TRANSFERS								
101-999-999.208	TRANSFER OUT PARKS & RECREATION	0.00	65,190.00	65,190.00	65,190.00	65,190.00	0.00	
101-999-999.243	TRANSFER OUT-BROWNFIELD	383,245.55	395,675.00	395,675.00	395,675.00	395,675.00	0.00	
101-999-999.247	TRANSFER OUT-TIFA	485,982.51	477,285.00	499,285.00	477,285.00	499,285.00	0.00	
Total Dept 999 - INTER FUND TRANSFERS		869,228.06	938,150.00	960,150.00	938,150.00	960,150.00	0.00	
TOTAL EXPENDITURES		13,696,713.04	13,442,670.00	14,911,690.00	10,849,619.15	15,200,740.00	289,050.00	
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		14,424,838.44	13,397,670.00	14,866,690.00	10,532,995.99	15,190,435.00	323,745.00	
TOTAL EXPENDITURES		13,696,713.04	13,442,670.00	14,911,690.00	10,849,619.15	15,200,740.00	289,050.00	
NET OF REVENUES & EXPENDITURES		728,125.40	(45,000.00)	(45,000.00)	(316,623.16)	(10,305.00)	34,695.00	

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Fund 202 - MAJOR STREET FUND								
Revenues								
Dept 000								
202-000-577.000	STATE SHARED REVENUE	1,270,018.77	1,449,980.00	1,449,980.00	864,108.43	1,449,980.00	0.00	
202-000-577.001	OTHER STATE SOURCES	14,095.80	10,000.00	10,000.00	11,896.55	11,895.00	1,895.00	[1]
202-000-694.000	OTHER REVENUES	661.92	0.00	0.00	330.96	330.00	330.00	[1]
202-000-676.002	CONTRIBUTION FROM OTHER GOV'T UN	0.00	0.00	0.00	0.00	87,500.00	87,500.00	[2]
Total Dept 000		1,284,776.49	1,459,980.00	1,459,980.00	876,335.94	1,549,705.00	89,725.00	
TOTAL REVENUES		1,284,776.49	1,459,980.00	1,459,980.00	876,335.94	1,549,705.00	89,725.00	
Expenditures								
Dept 450 - ENGINEERING								
202-450-801.000	PROFESSIONAL/CONSULTANT	25,874.46	0.00	0.00	1,554.52	3,000.00	3,000.00	[3]
202-450-801.410	ANNAPOLIS PROJECT - ENGINEERING CC	119,262.14	0.00	0.00	0.00	70,000.00	70,000.00	[2]
202-450-974.020	CAPITAL IMP. ENGINEER	0.00	400,000.00	400,000.00	0.00	400,000.00	0.00	
Total Dept 450 - ENGINEERING		145,136.60	400,000.00	400,000.00	1,554.52	473,000 00	73,000.00	
Dept 471 - MAINTENANCE								
202-471-706.000	SALARIES-PERMANENT	3,405.82	41,710.00	41,710.00	3,771.22	10,000.00	(31,710.00)	[1]
202-471-709.000	SALARIES-OVERTIME	452.05	10,000.00	10,000.00	377.70	5,000.00	(5,000.00)	[1]
202-471-715.000	SOCIAL SECURITY	335.31	3,960.00	3,960.00	352.89	1,300.00	(2,660.00)	[1]
202-471-716.000	GROUP INSURANCE	12,653.53	12,600.00	12,600.00	8,885.30	12,600.00	0.00	
202-471-716.010	EMPLOYEE HEALTH CONTRIBUTION	(92.89)	(2,520.00)	(2,520.00)	(64.39)	(2,520.00)	0.00	
202-471-716.011	EMPLOYEE DENTAL CONTRIBUTION	(65.21)	0.00	0.00	(27.79)	0.00	0.00	
202-471-718.000	PENSION	562.38	16,690.00	16,690.00	630.65	4,600.00	(12,090.00)	[1]
202-471-721.000	CLOTHING ALLOWANCE	0.00	600.00	600.00	600.00	600.00	0.00	
202-471-782.000	ROAD MAINTENANCE SUPPLIES	1,978.64	5,000.00	5,000.00	0.00	5,000.00	0.00	
202-471-805.000	TREE TRIM/LAWN MAINT	25,701.55	30,000.00	30,000.00	21,437.50	45,000.00	15,000.00	[4]
202-471-926.500	STREET LIGHT BULBS	0.00	0.00	0.00	18,000.00	18,000.00	18,000.00	[5]
202-471-938.000	STREET SWEEPING	36,796.25	38,000.00	38,000.00	24,848.94	38,000.00	0.00	
202-471-939.000	ROAD REPAIRS	62,123.77	52,500.00	52,500.00	2,237.90	52,500.00	0.00	
202-471-960.000	EDUCATION/TRAINING	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	
Total Dept 471 - MAINTENANCE		143,851.20	210,040.00	210,040.00	81,049.92	191,580.00	(18,460.00)	

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Dept 475 - PRESERVATION - STREETS								
202-475-970.003	ANNAPOLIS PROJECT - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	1,680,000.00	1,680,000.00	[2]
Total Dept 475 - PRESERVATION - STREETS		0.00	0.00	0.00	0.00	1,680,000.00	1,680,000.00	
Dept 481 - TRAFFIC								
202-481-786.000	TRAFFIC CONTROL SUPPLIES	4,314.74	15,000.00	15,000.00	2,091.25	15,000.00	0.00	
202-481-940.000	TRAFFIC SIGNALS	13,405.04	19,000.00	19,000.00	1,937.09	19,000.00	0.00	
Total Dept 481 - TRAFFIC		17,719.78	34,000.00	34,000.00	4,028.34	34,000.00	0.00	
Dept 491 - WINTER								
202-491-784.000	SNOW REMOVAL SUPPLIES	5,936.06	50,000.00	50,000.00	8,566.05	50,000.00	0.00	
202-491-935.000	VEHICLE MAINTENANCE & REPAIR	14,471.00	35,000.00	35,000.00	15,690.20	35,000.00	0.00	
Total Dept 491 - WINTER		20,407.06	85,000.00	85,000.00	24,256.25	85,000.00	0.00	
Dept 500 - ADMINISTRATION & RECORD KEEPING								
202-500-965.101	ADMINISTRATIVE SERVICES - GENERAL F	127,001.87	144,990.00	144,990.00	132,907.50	144,990.00	0.00	
Total Dept 500 - ADMINISTRATION & RECORD KEEPING		127,001.87	144,990.00	144,990.00	132,907.50	144,990.00	0.00	
Dept 999 - INTER FUND TRANSFERS								
202-999-999.203	TRANSFER OUT - LOCAL STREETS	635,009.38	724,990.00	724,990.00	664,574.13	724,990.00	0.00	
Total Dept 999 - INTER FUND TRANSFERS		635,009.38	724,990.00	724,990.00	664,574.13	724,990.00	0.00	
TOTAL EXPENDITURES		1,089,125.89	1,599,020.00	1,599,020.00	908,370.66	3,333,560.00	1,734,540.00	
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		1,284,776.49	1,459,980.00	1,459,980.00	876,335.94	1,549,705.00	89,725.00	
TOTAL EXPENDITURES		1,089,125.89	1,599,020.00	1,599,020.00	908,370.66	3,333,560.00	1,734,540.00	
NET OF REVENUES & EXPENDITURES		195,650.60	(139,040.00)	(139,040.00)	(32,034.72)	(1,783,855.00)	(1,644,815.00)	

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Fund 203 - LOCAL STREET FUND								
Revenues								
Dept 000								
203-000-403.000	PROPERTY TAXES-CURRENT	653,844.27	0.00	0.00	0.00	0.00	0.00	
203-000-403.200	PROPERTY TAXES-LAND BANK CAPTURE	(3.01)	0.00	0.00	0.00	0.00	0.00	
203-000-403.247	TIFA CAPTURE	(8,306.50)	0.00	0.00	0.00	0.00	0.00	
203-000-410.000	PROPERTY TAXES-CY DPPT COLLECT	158.88	0.00	0.00	0.00	0.00	0.00	
203-000-411.000	WAYNE COUNTY DELINQUENT	(20,733.77)	(80,000.00)	(80,000.00)	41,919.59	(80,000.00)	0.00	
203-000-420.000	PROPERTY TAXES-CY DPPT WRITE OFF	(3,252.42)	0.00	0.00	0.00	0.00	0.00	
203-000-577.000	STATE SHARED REVENUE	557,703.60	636,730.00	636,730.00	379,494.47	636,730.00	0.00	
203-000-686.090	EMPLOYEE HEALTH CARE REIMBURSEM	(4.67)	0.00	0.00	0.00	0.00	0.00	
203-000-694.000	OTHER REVENUES	2,000.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		1,181,406.38	556,730.00	556,730.00	421,414.06	556,730.00	0.00	
Dept 999 - INTER FUND TRANSFERS								
203-999-699.202	TRANSFER IN MAJOR STREET FUND	635,009.38	724,990.00	724,990.00	664,574.13	724,990.00	0.00	
Total Dept 999 - INTER FUND TRANSFERS		635,009.38	724,990.00	724,990.00	664,574.13	724,990.00	0.00	
TOTAL REVENUES		1,816,415.76	1,281,720.00	1,281,720.00	1,085,988.19	1,281,720.00	0.00	
Expenditures								
Dept 450 - ENGINEERING								
203-450-801.000	PROFESSIONAL/CONSULTANT	25,524.48	25,000.00	25,000.00	0.00	25,000.00	0.00	
203-450-801.400	ENGINEERING CONSULTANT	19,230.46	86,000.00	86,000.00	1,554.54	5,000.00	(81,000.00)	[1]
203-450-974.000	CAPITAL IMPROVEMENTS	0.00	400,000.00	400,000.00	0.00	400,000.00	0.00	
Total Dept 450 - ENGINEERING		44,754.94	511,000.00	511,000.00	1,554.54	430,000.00	(81,000.00)	
Dept 471 - MAINTENANCE								
203-471-706.000	SALARIES-PERMANENT	61,326.45	41,710.00	41,710.00	41,968.05	73,420.00	31,710.00	[2]
203-471-709.000	SALARIES-OVERTIME	15,248.68	10,000.00	10,000.00	1,763.30	15,000.00	5,000.00	[2]
203-471-715.000	SOCIAL SECURITY	5,843.27	3,960.00	3,960.00	3,410.07	6,770.00	2,810.00	[2]
203-471-716.000	GROUP INSURANCE	12,653.53	12,600.00	12,600.00	8,885.30	12,600.00	0.00	
203-471-716.010	EMPLOYEE HEALTH CONTRIBUTION	(1,886.95)	(2,520.00)	(2,520.00)	(880.28)	(2,520.00)	0.00	
203-471-716.011	EMPLOYEE DENTAL CONTRIBUTION	(649.57)	0.00	0.00	(403.90)	0.00	0.00	
203-471-718.000	PENSION	14,443.96	16,690.00	16,690.00	12,082.23	20,000.00	3,310.00	[2]
203-471-721.000	CLOTHING ALLOWANCE	0.00	600.00	600.00	600.00	600.00	0.00	

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203-471-782.000	ROAD MAINTENANCE SUPPLIES	6,693.32	0.00	0.00	0.00	0.00	0.00	
203-471-805.000	TREE TRIM/LAWN MAINT	37,570.00	30,000.00	30,000.00	23,382.50	30,000.00	0.00	
203-471-938.000	STREET SWEEPING	81,371.00	88,000.00	88,000.00	37,569.82	88,000.00	0.00	
203-471-939.000	ROAD REPAIRS	243,889.02	250,000.00	250,000.00	234,899.54	250,000.00	0.00	
Total Dept 471 - MAINTENANCE		476,502.71	451,040.00	451,040.00	363,276.63	493,870.00	42,830.00	
Dept 475 - PRESERVATION - STREETS								
203-475-956.000	CONTINGENCY	0.00	190,000.00	190,000.00	0.00	0.00	(190,000.00)	[1]
203-475-976.000	IMPROVEMENTS	0.00	1,900,000.00	1,900,000.00	0.00	0.00	(1,900,000.00)	[1]
Total Dept 475 - PRESERVATION - STREETS		0.00	2,090,000.00	2,090,000.00	0.00	0.00	(2,090,000.00)	
Dept 481 - TRAFFIC								
203-481-786.000	TRAFFIC CONTROL SUPPLIES	840.50	5,000.00	5,000.00	3,299.35	5,000.00	0.00	
Total Dept 481 - TRAFFIC		840.50	5,000.00	5,000.00	3,299.35	5,000.00	0.00	
Dept 491 - WINTER								
203-491-784.000	SNOW REMOVAL SUPPLIES	5,890.95	50,000.00	50,000.00	9,629.44	50,000.00	0.00	
203-491-935.000	VEHICLE MAINTENANCE & REPAIR	12,062.17	20,000.00	20,000.00	12,570.50	20,000.00	0.00	
Total Dept 491 - WINTER		17,953.12	70,000.00	70,000.00	22,199.94	70,000.00	0.00	
Dept 500 - ADMINISTRATION & RECORD KEEPING								
203-500-965.101	ADMINISTRATIVE SERVICES - GENERAL F	55,770.36	63,660.00	63,660.00	58,355.00	63,660.00	0.00	
Total Dept 500 - ADMINISTRATION & RECORD KEEPING		55,770.36	63,660.00	63,660.00	58,355.00	63,660.00	0.00	
Dept 501 - NON MOTORIZED								
203-501-965.266	CONTRIBUTION TO MISC GRANTS	281,127.12	0.00	35,750.00	34,731.71	35,750.00	0.00	
203-501-970.002	GREENWAY PROJECT-PHASE 2 CAPITAL (	9,925.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 501 - NON MOTORIZED		291,052.12	0.00	35,750.00	34,731.71	35,750.00	0.00	
Dept 906 - DEBT SERVICE								
203-906-991.000	PRINCIPAL	580,000.00	0.00	0.00	0.00	0.00	0.00	
203-906-995.000	INTEREST EXPENSE	23,780.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 906 - DEBT SERVICE		603,780.00	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		1,490,653.75	3,190,700.00	3,226,450.00	483,417.17	1,098,280.00	(2,128,170.00)	
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		1,316,415.76	1,281,720.00	1,281,720.00	1,085,988.19	1,281,720.00	0.00	
TOTAL EXPENDITURES		1,490,653.75	3,190,700.00	3,226,450.00	483,417.17	1,098,280.00	(2,128,170.00)	

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NET OF REVENUES & EXPENDITURES		325,762.01	(1,908,980.00)	(1,944,730.00)	602,571.02	183,440.00	2,128,170.00	

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Fund 208 - PARK/RECREATION FUND								
Revenues								
Dept 000								
208-000-403.000	PROPERTY TAXES-CURRENT	387,735.18	390,000.00	390,000.00	286,255.23	390,000.00	0.00	
208-000-403.200	PROPERTY TAXES-LAND BANK CAPTURE	(1.78)	(475.00)	(475.00)	0.00	(475.00)	0.00	
208-000-403.243	BROWNFIELD CAPTURE	(709.34)	(710.00)	(710.00)	(350.00)	(710.00)	0.00	
208-000-403.247	TIFA CAPTURE	(4,912.99)	(4,920.00)	(4,920.00)	(2,000.00)	(4,920.00)	0.00	
208-000-410.000	PROPERTY TAXES-CY DPPT COLLECT	55.74	0.00	0.00	0.00	0.00	0.00	
208-000-411.000	WAYNE COUNTY DELINQUENT	10,216.07	(30,000.00)	(30,000.00)	17,781.57	(30,000.00)	0.00	
208-000-420.000	PROPERTY TAXES-CY DPPT WRITE OFF	(1,923.45)	(2,500.00)	(2,500.00)	0.00	(2,500.00)	0.00	
208-000-573.000	LOCAL COMMUNITY STABILIZATION SH/	1,742.05	0.00	0.00	0.00	7,065.00	7,065.00	[1]
208-000-581.072	CONTRIBUTIONS FROM COUNTY	37,351.38	30,145.00	37,175.00	37,175.00	37,175.00	0.00	
Total Dept 000		429,552.86	381,540.00	388,570.00	338,861.80	395,635.00	7,065.00	
Dept 751 - PARKS AND RECREATION DEPARTMENT								
208-751-653.010	REC-MEMBERSHIPS	4,245.00	2,000.00	2,000.00	1,655.00	2,000.00	0.00	
208-751-653.020	REC-COURT RENTALS	9,670.00	17,000.00	8,000.00	0.00	8,000.00	0.00	
208-751-653.030	REC-REGISTRATION FEES	0.00	3,250.00	3,250.00	0.00	0.00	(3,250.00)	[3]
208-751-653.060	REC-BUILDING RENTAL	29,710.50	32,000.00	32,000.00	14,708.48	25,000.00	(7,000.00)	[2]
208-751-667.000	LEASE REVENUES	2,300.00	2,300.00	2,300.00	200.00	1,000.00	(1,300.00)	[2]
208-751-674.000	DONATIONS	5,000.00	5,000.00	5,000.00	80.00	500.00	(4,500.00)	[3]
208-751-674.031	DONATIONS-HALLOWEEN PARTY	530.00	1,000.00	1,000.00	0.00	0.00	(1,000.00)	[3]
208-751-687.000	REFUNDS & REBATES	3,054.44	0.00	0.00	0.00	0.00	0.00	
208-751-694.000	OTHER REVENUES	4,041.62	5,000.00	5,000.00	744.34	5,000.00	0.00	
Total Dept 751 - PARKS AND RECREATION DEPARTMENT		58,551.56	67,550.00	58,550.00	17,387.82	41,500.00	(17,050.00)	
Dept 999 - INTER FUND TRANSFERS								
208-999-699.101	TRANSFER IN GENERAL FUND	0.00	65,190.00	65,190.00	65,190.00	65,190.00	0.00	
Total Dept 999 - INTER FUND TRANSFERS		0.00	65,190.00	65,190.00	65,190.00	65,190.00	0.00	
TOTAL REVENUES		488,104.42	514,280.00	512,310.00	421,439.62	502,325.00	(9,985.00)	
Expenditures								
Dept 443 - DPS PARK MAINTENANCE								
208-443-706.000	SALARIES-PERMANENT	308.72	0.00	0.00	0.00	0.00	0.00	
208-443-707.000	SALARIES-TEMPORARY	120.00	0.00	0.00	0.00	0.00	0.00	

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208-443-715.000	SOCIAL SECURITY	32.77	0.00	0.00	0.00	0.00	0.00	
208-443-716.010	EMPLOYEE HEALTH CONTRIBUTION	(4.49)	0.00	0.00	0.00	0.00	0.00	
208-443-718.000	PENSION	80.08	0.00	0.00	0.00	0.00	0.00	
208-443-801.000	PROFESSIONAL/CONSULTANT	21,608.50	20,000.00	20,000.00	10,789.45	20,000.00	0.00	
Total Dept 443 - DPS PARK MAINTENANCE		22,145.58	20,000.00	20,000.00	10,789.45	20,000.00	0.00	
Dept 751 - PARKS AND RECREATION DEPARTMENT								
208-751-706.000	SALARIES-PERMANENT	23,956.73	48,000.00	48,000.00	30,724.53	48,000.00	0.00	
208-751-707.000	SALARIES-TEMPORARY	29,062.50	29,120.00	29,120.00	19,074.34	29,120.00	0.00	
208-751-707.100	SALARY - TEMPORARY GRANT REIMBUR	17,711.25	28,000.00	21,070.00	21,069.88	21,070.00	0.00	
208-751-715.000	SOCIAL SECURITY	5,410.99	8,050.00	7,515.00	5,257.58	7,515.00	0.00	
208-751-716.000	GROUP INSURANCE	0.00	12,600.00	12,600.00	2,327.56	12,600.00	0.00	
208-751-716.010	EMPLOYEE HEALTH CONTRIBUTION	0.00	(2,520.00)	(2,520.00)	(2,016.04)	(5,510.00)	(2,990.00)	[2]
208-751-716.011	EMPLOYEE DENTAL CONTRIBUTION	0.00	0.00	0.00	(1,248.91)	0.00	0.00	
208-751-718.001	PENSION - PRUDENTIAL PREFUNDING	65,181.00	65,190.00	65,190.00	65,181.00	65,190.00	0.00	
208-751-740.000	OPERATING SUPPLIES	23,252.50	6,100.00	20,595.00	18,335.22	20,595.00	0.00	
208-751-750.000	CONCESSION SUPPLIES	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00	
208-751-801.000	PROFESSIONAL/CONSULTANT	19,843.00	0.00	0.00	185.00	0.00	0.00	
208-751-801.031	HALLOWEEN PARTY	175.00	1,500.00	1,500.00	247.23	250.00	(1,250.00)	[2]
208-751-920.000	UTILITIES	74,895.51	80,000.00	80,000.00	34,569.07	80,000.00	0.00	
208-751-931.000	BUILDING MAINTENANCE	29,333.25	50,000.00	60,000.00	27,698.55	60,000.00	0.00	
208-751-933.000	EQUIPMENT MAINTENANCE	3,635.00	3,500.00	3,500.00	976.00	3,500.00	0.00	
208-751-958.000	SUBSCRIPTIONS/MEMBERSHIPS	0.00	525.00	525.00	0.00	525.00	0.00	
208-751-960.000	EDUCATION/TRAINING	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	
208-751-974.000	CAPITAL IMPROVEMENTS	7,000.00	0.00	0.00	0.00	0.00	0.00	
208-751-976.000	IMPROVEMENTS	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	
208-751-977.000	EQUIPMENT	0.00	10,000.00	67,175.00	50,289.03	67,175.00	0.00	
Total Dept 751 - PARKS AND RECREATION DEPARTMENT		299,456.73	352,265.00	426,470.00	272,670.04	422,230.00	(4,240.00)	
Dept 754 - SENIOR CITIZENS ACTIVITIES								
208-754-761.000	FUEL	4,041.62	5,000.00	5,000.00	1,545.08	5,000.00	0.00	
Total Dept 754 - SENIOR CITIZENS ACTIVITIES		4,041.62	5,000.00	5,000.00	1,545.08	5,000.00	0.00	
Dept 931 - ADMINISTRATIVE SERVICES								
208-931-965.000	ADMIN SERVICES	30,000.00	30,000.00	30,000.00	27,500.00	30,000.00	0.00	
Total Dept 931 - ADMINISTRATIVE SERVICES		30,000.00	30,000.00	30,000.00	27,500.00	30,000.00	0.00	
Dept 999 - INTER FUND TRANSFERS								
208-999-999.211	TRANSFER OUT- COMMISSION ON AGIN	60,000.00	100,000.00	100,000.00	100,000.00	100,000.00	0.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF INKSTER
PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018	2017-2018 Proposed Amended Budget	2017-2018 Proposed Change	TM
Total Dept 999 - INTER FUND TRANSFERS		60,000.00	100,000.00	100,000.00	100,000.00	100,000.00	0.00	
TOTAL EXPENDITURES		415,643.93	507,265.00	581,470.00	412,504.57	577,230.00	(4,240 00)	
Fund 208 - PARK/RECREATION FUND:								
TOTAL REVENUES		488,104.42	514,280.00	512,310.00	421,439.62	502,325.00	(9,985 00)	
TOTAL EXPENDITURES		415,643.93	507,265.00	581,470.00	412,504.57	577,230.00	(4,240.00)	
NET OF REVENUES & EXPENDITURES		72,460.49	7,015.00	(69,160.00)	8,935.05	(74,905.00)	(5,745.00)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF INKSTER
PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018	2017-2018 Proposed Amended Budget	2017-2018 Proposed Change	TM
Fund 265 - DRUG LAW ENFORCEMENT FUND								
Revenues								
Dept 320 - DRUG FORFEITURE OPERATIONS - STATE								
265-320-620.000	DRUG FORFEITURE FUNDS	0.00	0.00	0.00	750.00	750.00	750.00	[1]
Total Dept 320 - DRUG FORFEITURE OPERATIONS - STATE		0.00	0.00	0.00	750.00	750.00	750.00	
TOTAL REVENUES		0.00	0.00	0.00	750.00	750.00	750.00	
Expenditures								
Dept 320 - DRUG FORFEITURE OPERATIONS - STATE								
265-320-801.000	PROFESSIONAL/CONSULTANT	2,000.00	0.00	0.00	0.00	0.00	0.00	
265-320-974.100	VEHICLES	1,789.00	0.00	0.00	0.00	0.00	0.00	
265-320-977.000	EQUIPMENT	0.00	0.00	0.00	1,295.00	2,665.00	2,665.00	[1]
Total Dept 320 - DRUG FORFEITURE OPERATIONS - STATE		3,789.00	0.00	0.00	0.00	2,665.00	2,665.00	
Dept 321 - DEA OPERATIONS - FEDERAL								
265-321-740.451	DEA OPERATIONS - FEDERAL	0.00	0.00	0.00	0.00	11,890.00	11,890.00	[1]
265-321-974.100	VEHICLES	27,940.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 321 - DEA OPERATIONS - FEDERAL		27,940.00	0.00	0.00	0.00	11,890.00	11,890.00	
TOTAL EXPENDITURES		31,729.00	0.00	0.00	0.00	14,555.00	14,555.00	
Fund 265 - DRUG LAW ENFORCEMENT FUND:								
TOTAL REVENUES		0.00	0.00	0.00	750.00	750.00	750.00	
TOTAL EXPENDITURES		31,729.00	0.00	0.00	1,295.00	14,555.00	14,555.00	
NET OF REVENUES & EXPENDITURES		(31,729.00)	0.00	0.00	(545.00)	(13,805.00)	(13,805 00)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF INKSTER
PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018	2017-2018 Proposed Amended Budget	2017-2018 Proposed Change	TM
Fund 592 - WATER AND SEWER FUND								
Revenues								
Dept 000								
592-000-686.090	FEDERAL WITHHOLDING	(72.82)	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		(72.82)	0.00	0.00	0.00	0.00	0.00	
Dept 564 - WATER & SEWER SYSTEMS								
592-564-411.000	WAYNE COUNTY DELINQUENT	(518,473.67)	(710,000.00)	(710,000.00)	310,970.77	(710,000.00)	0.00	
592-564-513.000	FEDERAL GRANT	0.00	0.00	400,000.00	0.00	400,000.00	0.00	
592-564-607.000	FEES	61,641.92	61,000.00	61,000.00	32,748.00	61,000.00	0.00	
592-564-650.010	WATER SALES CONSUMPTION	2,987,790.44	3,282,185.00	3,282,185.00	1,999,652.85	3,282,185.00	0.00	
592-564-650.050	SALES OF METERS	8,340.74	5,000.00	5,000.00	8,215.10	5,000.00	0.00	
592-564-650.090	SUR-CHARGE	159,019.66	103,000.00	103,000.00	96,229.49	103,000.00	0.00	
592-564-650.100	SEWER SALES CONSUMPTION	5,566,031.47	6,370,545.00	6,370,545.00	3,879,579.90	6,370,545.00	0.00	
592-564-650.150	SEWER SALES FIXED CHARGE	(825.75)	0.00	0.00	(61.72)	0.00	0.00	
592-564-650.200	COURT ORDERED CREDIT	(303.78)	0.00	0.00	(60.96)	0.00	0.00	
592-564-660.000	PENALTIES	363,128.42	250,000.00	250,000.00	263,586.35	250,000.00	0.00	
592-564-661.000	ADMIN. FEE-ROLL TO TAX	394,406.73	437,920.00	437,920.00	225,652.34	437,920.00	0.00	
592-564-664.000	INTEREST EARNED	(4,041.41)	0.00	0.00	0.00	0.00	0.00	
592-564-676.000	REIMBURSEMENTS	12,950.00	0.00	0.00	0.00	0.00	0.00	
592-564-687.000	REFUNDS & REBATES	1,347.31	0.00	0.00	(5,792.57)	0.00	0.00	
Total Dept 564 - WATER & SEWER SYSTEMS		9,031,012.08	9,799,650.00	10,199,650.00	6,810,719.53	10,199,650.00	0.00	
Dept 742 - SAW GRANT								
592-742-501.592	STATE - SAW GRANT	144,023.61	550,010.00	550,010.00	(612.08)	1,414,270.00	864,260.00	[1]
Total Dept 742 - SAW GRANT		144,023.61	550,010.00	550,010.00	(612.08)	1,414,270.00	864,260.00	
Dept 906 - DEBT SERVICE								
592-906-403.000	PROPERTY TAXES-CURRENT	1,519,986.28	1,475,035.00	1,475,035.00	1,203,450.99	1,475,035.00	0.00	
592-906-403.011	PROPERTY TAXES-WAYNE CTY JUDGMEI	947,724.28	875,090.00	875,090.00	689,672.10	875,090.00	0.00	
592-906-403.200	PROPERTY TAXES-LAND BANK CAPTURE	(11.82)	(1,315.00)	(1,315.00)	0.00	(1,315.00)	0.00	
592-906-403.247	TIFA CAPTURE	(20,530.70)	(19,910.00)	(19,910.00)	(15,000.00)	(19,910.00)	0.00	
592-906-410.000	PROPERTY TAXES-CY DPPT COLLECT	154.66	0.00	0.00	0.00	0.00	0.00	
592-906-411.000	WAYNE COUNTY DELINQUENT	(21,858.33)	(315,000.00)	(315,000.00)	50,128.60	(315,000.00)	0.00	
592-906-420.000	PROPERTY TAXES-CY DPPT WRITE OFF	(12,757.66)	(9,600.00)	(9,600.00)	0.00	(9,600.00)	0.00	
592-906-573.000	LOCAL COMMUNITY STABILIZATION SH/	4,835.61	5,300.00	5,300.00	0.00	11,430.00	6,130.00	[2]
592-906-650.900	DEBT SERVICE FIXED CHARGE	(355.28)	0.00	0.00	0.00	0.00	0.00	

03/09/2018 REVENUE AND EXPENDITURE REPORT FOR CITY OF INKSTER
PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018	2017-2018 Proposed Amended Budget	2017-2018 Proposed Change	TM
Total Dept 906 - DEBT SERVICE		2,517,187.04	2,009,600.00	2,009,600.00	1,928,251.69	2,015,730.00	6,130.00	
TOTAL REVENUES		11,692,149.91	12,359,260.00	12,759,260.00	8,738,359.14	13,629,650.00	870,390.00	
Expenditures								
Dept 564 - WATER & SEWER SYSTEMS								
592-564-706.000	SALARIES-PERMANENT	406,979.25	469,520.00	469,520.00	358,475.77	548,000.00	78,480.00	[3]
592-564-709.000	SALARIES-OVERTIME	78,521.72	65,000.00	65,000.00	86,282.09	65,000.00	0.00	
592-564-710.000	LONGEVITY & MISC. BENEFITS	600.00	0.00	0.00	635.00	635.00	635.00	[3]
592-564-715.000	SOCIAL SECURITY	37,525.99	40,880.00	40,880.00	33,676.43	47,250.00	6,370.00	[3]
592-564-716.000	GROUP INSURANCE	120,390.85	126,000.00	126,000.00	89,261.09	126,000.00	0.00	
592-564-716.010	EMPLOYEE HEALTH CONTRIBUTION	(17,190.53)	(25,200.00)	(25,200.00)	(12,419.53)	(25,200.00)	0.00	
592-564-716.011	EMPLOYEE DENTAL CONTRIBUTION	(6,449.50)	0.00	0.00	(5,258.44)	0.00	0.00	
592-564-716.999	OPEB EXPENSE	(19,668.00)	0.00	0.00	0.00	0.00	0.00	
592-564-718.000	PENSION	45,571.14	126,390.00	126,390.00	108,352.77	186,390.00	60,000.00	[3]
592-564-721.000	CLOTHING ALLOWANCE	4,600.00	6,000.00	6,000.00	3,950.00	3,950.00	(2,050.00)	[3]
592-564-730.000	POSTAGE	0.00	0.00	0.00	172.59	0.00	0.00	
592-564-740.000	OPERATING SUPPLIES	11,486.76	20,000.00	20,000.00	11,881.30	27,500.00	7,500.00	[4]
592-564-742.000	SMALL TOOLS & EQUIPMENT	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00	
592-564-761.000	FUEL	23,224.01	30,000.00	30,000.00	19,919.31	30,000.00	0.00	
592-564-778.000	EQUIPMENT MAINT SUPPLIES	68.29	2,500.00	2,500.00	133.15	2,500.00	0.00	
592-564-779.000	PUMP STATION SUPPLIES	8,180.80	10,000.00	10,000.00	0.00	10,000.00	0.00	
592-564-780.000	SEWER MAINTENANCE SUPPLY	6,216.07	10,500.00	10,500.00	8,871.07	10,500.00	0.00	
592-564-785.000	WATER MAIN SUPPLIES	66,387.91	90,000.00	90,000.00	49,321.23	90,000.00	0.00	
592-564-801.000	PROFESSIONAL/CONSULTANT	98,037.79	120,000.00	120,000.00	56,515.23	120,000.00	0.00	
592-564-806.000	REPAIRS	231,752.11	175,000.00	175,000.00	133,786.65	175,000.00	0.00	
592-564-806.500	FEMA - REPAIRS AND RELATED EXPENSE	0.00	0.00	500,000.00	475,970.07	500,000.00	0.00	
592-564-900.000	PRINTING & ADVERTISING	53,500.03	65,000.00	65,000.00	36,585.45	65,000.00	0.00	
592-564-924.100	SEWER FIXED COSTS	3,096,463.92	3,282,280.00	3,282,280.00	1,806,270.62	3,282,280.00	0.00	
592-564-927.000	WATER PURCHASED	1,801,452.25	2,003,600.00	2,003,600.00	803,655.63	2,003,600.00	0.00	
592-564-931.000	BUILDING MAINTENANCE	931.15	0.00	0.00	0.00	0.00	0.00	
592-564-933.000	EQUIPMENT MAINTENANCE	31,950.10	25,000.00	25,000.00	17,657.76	25,000.00	0.00	
592-564-933.010	CSO OPERATION & MAINT	640,926.16	1,000,000.00	1,000,000.00	354,939.46	1,000,000.00	0.00	
592-564-935.000	VEHICLE MAINTENANCE & REPAIR	68,833.03	75,000.00	75,000.00	70,065.17	125,000.00	50,000.00	[4]
592-564-958.000	SUBSCRIPTIONS/MEMBERSHIPS	3,224.00	1,500.00	1,500.00	1,199.47	1,500.00	0.00	
592-564-960.000	EDUCATION/TRAINING	4,254.50	8,500.00	8,500.00	1,743.50	8,500.00	0.00	
592-564-963.000	IN LIEU OF TAXES	450,000.00	450,000.00	450,000.00	412,500.00	450,000.00	0.00	
592-564-964.000	REFUNDS & REBATES	4,110.74	4,000.00	4,000.00	3,199.38	4,000.00	0.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF INKSTER
PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018	2017-2018 Proposed Amended Budget	2017-2018 Proposed Change	TM
592-564-965.101	ADMINISTRATIVE SERVICES - GENERAL F	811,832.00	920,000.00	920,000.00	843,333.26	920,000.00	0.00	
592-564-968.000	DEPRECIATION AND DEPLETION	1,222,095.37	0.00	0.00	0.00	0.00	0.00	
592-564-970.000	CAPITAL OUTLAY	48,125.00	367,500.00	367,500.00	1,875.00	367,500.00	0.00	
592-564-974.100	VEHICLES	0.00	0.00	10,000.00	9,000.00	10,000.00	0.00	
592-564-990.000	LEASE PAYMENTS	0.00	62,935.00	62,935.00	53,361.26	62,935.00	0.00	
Total Dept 564 - WATER & SEWER SYSTEMS		9,333,932.91	9,533,905.00	10,043,905.00	5,834,911.79	10,244,840.00	200,935.00	
Dept 742 - SAW GRANT								
592-742-706.000	SALARIES-PERMANENT	1,340.75	21,830.00	21,830.00	0.00	21,830.00	0.00	
592-742-709.000	SALARIES-OVERTIME	1,310.31	7,940.00	7,940.00	3,374.98	0.00	(7,940.00)	[1]
592-742-715.000	SOCIAL SECURITY	202.80	2,280.00	2,280.00	249.32	1,700.00	(580.00)	[1]
592-742-716.000	GROUP INSURANCE	158.00	0.00	0.00	0.00	0.00	0.00	
592-742-716.010	EMPLOYEE HEALTH CONTRIBUTION	0.00	0.00	0.00	(77.52)	0.00	0.00	
592-742-716.011	EMPLOYEE DENTAL CONTRIBUTION	0.00	0.00	0.00	(33.25)	0.00	0.00	
592-742-718.000	PENSION	0.00	8,740.00	8,740.00	0.00	8,740.00	0.00	
592-742-801.000	PROFESSIONAL/CONSULTANT	141,011.75	509,220.00	509,220.00	206,457.04	1,365,000.00	855,780.00	[1]
592-742-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	17,000.00	17,000.00	[1]
Total Dept 742 - SAW GRANT		144,023.61	550,010.00	550,010.00	209,970.57	1,414,270.00	864,260.00	
Dept 906 - DEBT SERVICE								
592-906-807.011	LEGAL SETTLEMENTS-WAYNE CTY JUDGI	0.00	875,090.00	875,090.00	0.00	875,090.00	0.00	
592-906-991.001	PRINCIPAL - TAX SUPPORTED	0.00	1,045,000.00	1,045,000.00	0.00	1,045,000.00	0.00	
592-906-991.005	PRINCIPAL	0.00	389,660.00	389,660.00	0.00	389,660.00	0.00	
592-906-995.001	INTEREST - TAX SUPPORTED	458,259.02	430,035.00	430,035.00	260,345.15	430,035.00	0.00	
592-906-995.005	INTEREST	38,421.14	26,995.00	26,995.00	14,944.99	26,995.00	0.00	
592-906-995.100	INTEREST EXPENSE-ACCRUED CHANGE	(10,380.43)	0.00	0.00	0.00	0.00	0.00	
592-906-999.000	PAYING AGENT FEES	500.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 906 - DEBT SERVICE		486,799.73	2,766,780.00	2,766,780.00	275,290.14	2,766,780.00	0.00	
Dept 941 - INSURANCE								
592-941-718.001	PENSION - PRUDENTIAL PREFUNDING	64,330.92	73,480.00	73,480.00	73,479.24	73,480.00	0.00	
Total Dept 941 - INSURANCE		64,330.92	73,480.00	73,480.00	73,479.24	73,480.00	0.00	
TOTAL EXPENDITURES		10,029,087.17	12,924,175.00	13,434,175.00	6,393,651.74	14,499,370.00	1,065,195.00	
Fund 592 - WATER AND SEWER FUND:								
TOTAL REVENUES		11,692,149.91	12,359,260.00	12,759,260.00	8,738,359.14	13,629,650.00	870,390.00	
TOTAL EXPENDITURES		10,029,087.17	12,924,175.00	13,434,175.00	6,393,651.74	14,499,370.00	1,065,195.00	
NET OF REVENUES & EXPENDITURES		1,663,062.74	(564,915.00)	(674,915.00)	2,344,707.40	(869,720.00)	(194,805.00)	

City of Inkster

Fiscal Year Ending June 30, 2018

Budget Amendment Two

Tickmark Legend

General Fund

[1] In 2014, Public Act 86 (MCL 123. 1341 to 123.1362) created the Local Community Stabilization Authority (LCSA). The Public Act requires personal property tax reimbursement for all operating and debt millages. Adjust for the projected amount allocated to the General Fund.
[2] As of 2/7/18, the State shared revenue website projections have been updated. Adjust budget to the estimated year end balance.
[3] Reallocate all sale of land revenue line items to the Economic Development Department.
[4] Adjust for the DTE incentive check for upgrading street lights citywide.
[5] Adjustment to reflect fiscal year end projections.
[6] Adjust for the projected Court Fines and Forfeitures. The revenue continues to trend much lower than projected.
[7] Adjust for reimbursement received from Romulus school district for the November 2017 election.
[8] Reallocate departmental expenditures to remove budgeted personnel part-time positions that remain vacant and account for the purchase of court reporting recording equipment. The equipment will eliminate the need to hire a full-time Court Reporter. The equipment may require an annual maintenance or software expense.
[9] Interdepartmental reallocation for SeeClickFix and LaserFisce expenses.
[10]True-up wages and fringes for the estimated June 30th year end balance.
[11]Adjust for NeoGov HR Software.
[12]Interdepartmental reallocation of wages as a result of personnel vacancies.
[13]Adjust for increase in prisoner maintenance expenses and additional vehicle maintenance expenses.
[14]Adjust for the purchase of additional firefighter gear.
[15]Adjust for the emergency vehicle driver training course and additional trainings.
[16]Adjustment includes the purchase of lawn equipment.
[17]Adjustment includes the replacing and purchasing two 2 ALS monitors.
[18]Fire Department was awarded a new SAFER Grant, which allows for the hiring of five firefighters. The grant requires a local match of 25% in performance year one and two and 65% in year three. Wage fringe adjustments includes the hiring of the five firefighters and projected yearend balance for the department.

Major Street Fund

[1] Adjustments reflect projected June 30, 2018 ending balance.

[2] The Annapolis Street Project is a joint project with the City of Westland. The project started during FY 2017 and is expected to be completed by June 30, 2018. Total cost estimated at $1.75 million and the City of Westland is contributing 5% towards the project.
[3] Adjust for the Pavement Surface Evaluation and Rating (PASER) Study.
[4] Adjustments includes Michigan Ave lawn service expenditures to be reimbursed in FY 19 by the State.
[5] The City was awarded a FDCVT grant to upgrade the Streetlights citywide and is required to match a portion of the expenses. Adjustment includes $18k local match required to complete the project.

Local Street Fund

[1] City is no longer moving forward with the Hamlin Street Project. Adjust budget to reduce the expenditure.
[2] Adjustments reflect projected June 30, 2018 ending balance.

Parks and Recreation Fund

[1] In 2014, Public Act 86 (MCL 123. 1341 to 123.1362) created the Local Community Stabilization Authority (LCSA). The Public Act requires personal property tax reimbursement for all operating and debt millages. Adjust for the projected amount allocated to the Parks and Recreation Fund.
[2] Adjustment to reflect end of the fiscal year projections.
   a. Building rentals – trending much lower than projected
   b. Lease Revenues – Driving school to remit payments monthly, rather than annually. Contract was renewed in February. Adjust for remaining five months in FY 2018.
[3] Adjustment to reflect end of the fiscal year projections.

Drug Forfeiture Fund

[1] Adjustment is to account for revenue received and for the Police department to have the option to use all funds available for body cameras and other miscellaneous expenditures as needed.

Water and Sewer Fund

[1] A $2 million SAW grant was awarded and is set to expire in December of 2019. Adjustment reflects projected expenditures by June 30, 2018. All expenditures are expected to be reimbursed in FY 2018.
[2] In 2014, Public Act 86 (MCL 123. 1341 to 123.1362) created the Local Community Stabilization Authority (LCSA). The Public Act requires personal property tax reimbursement for all operating and debt millages. Adjust for the projected amount allocated to the Water and Sewer Fund.
[3] True-up wages and fringe benefits for the following:
   a. Superintendent promotion
   b. Additional water/sewer maintenance worker hired
   c. Original budget projected a 40% employer annual required pension contribution, actual is 46%.

[4] Adjustment to reflect end of the fiscal year projections.

City of Inkster
Fiscal Year Ending June 30, 2018 Budget
Summary of Budget Amendments by source (revenues) and department (appropriations)

	General	Major Streets	Local Streets	Parks	Drug Forfeiture	Water and Sewer
Change In Revenues						
State Shared Revenue	108,315	-	-	-	-	-
Other State Sources	281,225	2,225	-	7,065	-	6,130
Charges for Services	-	-	-	(17,050)	-	-
Fines and Forfeitures	(215,250)	-	-	-	-	-
Other Revenue	(87,735)	-	-	-	-	-
Grants and Contributions	70,000	87,500	-	-	-	864,260
District Court	2,500	-	-	-	-	-
City Clerk	4,110	-	-	-	-	-
Police	8,910	-	-	-	-	-
Drug Forfeiture Operations - State	-	-	-	-	750	-
Building	25,470		-	-		
Planning	(27,800)	-	-	-	-	-
Economic Development	154,000	-	-	-	-	-
Total Revenue Amendment	323,745	89,725	-	(9,985)	750	870,390

City of Inkster

Fiscal Year Ending June 30, 2018 Budget

Summary of Budget Amendments by source (revenues) and department (appropriations)

	General	Major Streets	Local Streets	Parks	Drug Forfeiture	Water and Sewer
Change in Expenditures						
Mayor	3,255	-	-	-	-	-
City Clerk	(35,000)	-	-	-	-	-
IT	70,000	-	-	-	-	-
Treasury	(8,290)	-	-	-	-	-
Building Maintenance	(64,500)	-	-	-	-	-
City Attorney	50,000	-	-	-	-	-
Personnel	3,660	-	-	-	-	-
Police	63,975	-	-	-	-	-
Drug Forfeiture Operations-State	-	-	-	-	2,665	-
Drug Forfeiture Operations-Federal	-	-	-	-	11,890	-
Fire Administration	117,970	-	-	-	-	-
Building	(30,000)	-	-	-	-	-
Department of Public Works	125,180	-	-	-	-	-
Streets - Engineering	-	73,000	(81,000)	-	-	-
Streets - Maintenance	-	(18,460)	42,830	-	-	-
Streets - Preservation	-	1,680,000	(2,090,000)	-	-	-
Water and Sewer Systems	-	-	-	-	-	200,935
Economic Development	(8,800)	-	-	-	-	-
State Grants	-	-	-	-	-	864,260
Parks and Recreation	-	-	-	(4,240)	-	-
Total Expenditures Amendment	289,050	1,734,540	(2,128,170)	(4,240)	14,555	1,065,195
Net change in fund balance	34,695	(1,644,815)	2,128,170	(5,745)	(13,805)	(194,805)

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor **Date: March 13, 2018**

From: Jerome Bivins, DPS Director JB **Date for Council's Consideration: March 19, 2018**

ACTION REQUESTED: Consider authorizing Administration to enter into an INTERGOVERNMENTAL AGREEMENT with Wayne County for the construction of a sidewalk on Inkster Road from South River Park Drive to Colonial Drive. Funding will come from Act 51 Major Roads budget.

Current Action ______ Emergency ______ Future ___x____

Funds Budgeted: If Yes ____ Account #______________ No ____ N/A ____

Mayor's Approval Byron H Nolen

BACKGROUND:

The sidewalk from South River Park Drive to Colonial Drive on the west side of Inkster is not complete; it stops just past the Twin Tower Apartment and becomes a dirt pathway from that point all the way to Colonial Drive. In speaking with the County upon completing the Greenway Trail Phase II, and having a joint meeting with County on site to discuss that the sidewalk is not complete to Colonial Drive, it was determined that, for public safety reasons, the sidewalk needed to be completed all the way to Colonial Drive. In an effort to accomplish this Wayne County agreed to assist the City in funding this project as a joint venture between the two governing bodies. Therefore, what you have before you is an INTERGOVERNMENTAL AGREEMENT spelling out the terms and conditions of getting this project done.

SCOPE OF SERVICES:

The scope of the sidewalk project is to construct on the west side of Inkster Road between South River Park Drive and Colonial Drive a 900 lineal feet sidewalk, 4" thick and 5' wide, adjacent to Colonial Park, connecting the sidewalk south of the bridge to the ramp and sidewalk north of Colonial Drive

JUSTIFICATION:

To provide a sidewalk on west side of Inkster Road from South River Park Drive to Colonial Drive in the interest of Public Safety.

PROJECT IMPROVEMENTS:

Improve and promote the image of Inkster

COSTS:

The parties acknowledge that the current Project Costs are estimated not to exceed Forty Five thousand Dollars ($45,000.00). The County shall reimburse the City for 50% of the Project Costs as total contribution to the Project Costs.

PROJECTED TIME TABLE:

The Project is scheduled to start July 1, 2018 as this Project is in the budget request for FY: 2019 approval.

RESOLUTION:

Authorization is hereby given to Administration to enter into an INTERGOVERNMENTAL AGREEMENT with Wayne County for the construction of a sidewalk on Inkster Road from South River Park Drive to Colonial Drive. Funding will come from Act 51 Major Roads budget.

Resolved by ______________________

Seconded by __________________________

Yes:

No:

Absent:

INTERGOVERNMENTAL AGREEMENT

between

THE COUNTY OF WAYNE

and

THE CITY OF INKSTER

for

the construction of a sidewalk on Inkster Road from South River Park Drive to Colonial Drive

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SIGNATURES 9

INTRODUCTION

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This Agreement is made for the purpose of fixing the rights and obligations of the parties with respect to the following improvements on Inkster Road, a COUNTY road located in the CITY (hereinafter referred to as the "Project"):

PROJECT DESCRIPTION

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WHEREAS, Inkster Road is a road under the jurisdiction and control of the COUNTY, and is located within the CITY; and

WHEREAS, Act 51 of the Public Acts of 1951, as amended, authorizes counties to enter into contracts to perform work on any highway, road, or street within the limits of a county or adjacent thereto, and provides for the joint participation in the cost thereof; and

WHEREAS, the Project will improve the safety of pedestrians and continued connectivity to the park system for the citizens of the COUNTY and the CITY; and

WHEREAS, Wayne County Roads Division was engaged as engineer to measure and estimate the quantities of work which was measured in November 2017 and confirmed by CITY; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the Project and desire to set forth this understanding in the form of a written Agreement.

NOW THEREFORE, in consideration of the mutual understandings of the parties and in conformity with applicable law, it is agreed:

ARTICLE 1
DEFINITIONS

Wherever used in this Agreement, the following terms shall have the meanings indicated which shall be applicable to both the singular and plural thereof:

1.1 AGREEMENT – The written contract between COUNTY and the CITY regarding the Project.

1.2 BID – The offer or proposal of the Bidder submitted on the prescribed form setting forth the prices for the Project.

1.3 BIDDER – Any person, firm or corporation submitting a Bid for the Project.

1.4 CHANGE ORDER – The written order of the COUNTY, or its duly authorized representative, for changes in or extras to a contract.

1.5 CONSTRUCTION WORK – All work performed to construct the Project in substantial conformance with the as Bid plans and specifications, together with any changes, extras, amendments, addendum, and/or bulletins. Work is to be performed by the responsive qualified low Bidder together with approved subcontractors, COUNTY forces, and/or the third parties that have a relevant interest in the Project. Costs include, but are not limited to, unit prices extended for actual quantities completed, lump sum work, force account work that includes, but is not limited to, direct labor, equipment, materials plus current COUNTY charges for costs directly associated with the Project construction.

1.6 PRELIMINARY ENGINEERING – All services necessary to adequately prepare plans and specifications for the Project, together with any changes, extras, amendments, addendum, and/or bulletins. Preliminary Engineering services may include, but are not limited to, surveys, soil investigations, design, drafting, reviews, permits, and/or consultant services.

1.7 PROJECT COSTS – See Article 2.

ARTICLE 2
PROJECT COSTS

2.1 As herein used, the term "Project Costs", shall include, but not be limited to, the cost of the Construction Work and/or other miscellaneous work together with any costs associated with changes, Change Orders, extras, amendments, addenda, and/or bulletins.

2.2 The parties acknowledge that the construction Bids are subject to Change Orders.

ARTICLE 3
TERM OF CONTRACT

3.1 The effective date of this Agreement is upon approval of the Wayne County Commission and execution by the Wayne County Chief Executive Officer, and shall terminate on September 30, 2019 at 11:59 p.m.

ARTICLE 4
WAYNE COUNTY'S RESPONSIBILITIES

4.1 The COUNTY shall perform all Preliminary Engineering.

4.2 The COUNTY shall arrange for the contract bidding, award of the contract and administer the contract.

4.3 The COUNTY will provide information of utilities located within the Roadway right-of-way throughout the limits of the Project.

4.4 The COUNTY will issue a no-cost Permit for construction in Wayne County road right-of-way.

ARTICLE 5
CITY'S RESPONSIBILITIES

5.1 The CITY shall manage the Project.

5.2 The CITY shall keep accurate records and accounts of the Project Costs that shall be accessible for inspection and audit by a representative of the COUNTY.

ARTICLE 6
COST SHARING

6.2 The parties hereto acknowledge that the current Project Costs are estimated not to exceed Forty Five Thousand Dollars ($45,000).

6.3 The COUNTY shall reimburse the CITY for 50% of the Project Costs as total contribution to

the Project Costs.

6.4 The CITY shall pay 50% of the Project Costs as contribution to the Project Costs.

6.5 The parties hereto acknowledge that the Bid for the construction costs may exceed the estimated project construction costs as set forth in this Agreement, and the parties hereto agree to pay their respective portions of the actual Project Costs.

ARTICLE 7
PAYMENT TERMS

7.1 Upon completion of work, the CITY shall invoice the COUNTY for its portion of the applicable Project Costs.

7.2 The COUNTY shall make payment of the invoice(s) within thirty (30) days of receipt of the invoice(s).

ARTICLE 8
WAIVER

8.1 It is mutually understood and agreed that no provision in this Agreement constitutes or acts as a waiver of any governmental immunity each party, its agencies, officers, employees, agents or elected officials enjoy under applicable statutory or common law.

ARTICLE 9
FORCE MAJEURE

9.1 It is mutually understood and agreed that neither of the parties hereto shall be held responsible for damages occasioned by delay or failure to perform where due to fire, strike, flood, acts of God, unavailability of labor, material, legal acts of public authorities, or delays caused by public carriers or third person (including contractors or subcontractors) which cannot reasonably be foreseen or provided against.

ARTICLE 10
HOLD HARMLESS

10.1 Each party to this Agreement shall remain responsible for any claims arising out of its own acts and/or omissions during the performance of this Agreement, as provided by law.

10.2 This Agreement is not intended to increase either party's liability for, or immunity from, tort claims.

10.3 This Agreement is not intended nor shall it be interpreted as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

ARTICLE 11
NOTICE

11.1 Notification regarding anything in connection with this Agreement shall be sent in writing via first class mail to:

For the COUNTY:

Director of Engineering/County Highway Engineer
Wayne County Department of Public Services
400 Monroe Street, 3rd Floor
Detroit, MI 48226

And

Director of Parks
Wayne County Department of Public Services
33175 Ann Arbor Trail
Westland, MI 48185

For the CITY:

City of Inkster
Road/Parks & Grounds Division
2615 Trowbridge
Inkster, MI 48141

ARTICLE 12
TERMINATION

12.1 Either party may terminate this Agreement without cause at any time, without incurring any liability.

12.2 Regardless of the cause for the termination of this Agreement, each party will assist the other in the orderly termination of this Agreement and will participate, in good faith, in all transfers connected with termination, whether of tangibles or intangibles, as will be necessary for the unimpeded continuation of each party's business.

ARTICLE 13
BINDING EFFECT/INTEGRATION

13.1 This Agreement, including the Exhibits hereto embodies the entire Agreement and understanding among the parties hereto and supersedes all prior agreements and understandings related to the subject matter thereof. No rights or remedies are or will be acquired by either party, orally, through implication or otherwise, unless set forth herein.

13.2 This Agreement may be executed in counterparts, each of which will be deemed an original but all of which together will constitute one agreement.

13.3 This Agreement is effective only upon approval of the Charter County of Wayne and the CITY, as evidenced by the attached Resolutions adopted by the Inkster City Council and the Wayne County Commission, and full execution by all parties including the Wayne County Chief Executive Officer.

[Signature page to follow.]

SIGNATURES

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year written below.

SIGNED IN THE PRESENCE OF:

____

____

FOR COUNTY OF WAYNE

By: ______________________________
Warren C. Evans
Its: Chief Executive Officer
Date: ____________________________

____

____

FOR CITY OF INKSTER

By: ______________________________
Byron Nolen
Its: Mayor
Date:____________________________

INTERGOVERNMENTAL AGREEMENT

between

THE COUNTY OF WAYNE

and

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for

the construction of a sidewalk on Inkster Road from South River Park Drive to Colonial Drive

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WHEREAS, Inkster Road is a road under the jurisdiction and control of the COUNTY, and is located within the CITY; and

WHEREAS, Act 51 of the Public Acts of 1951, as amended, authorizes counties to enter into contracts to perform work on any highway, road, or street within the limits of a county or adjacent thereto, and provides for the joint participation in the cost thereof; and

WHEREAS, the Project will improve the safety of pedestrians and continued connectivity to the park system for the citizens of the COUNTY and the CITY; and

WHEREAS, Wayne County Roads Division was engaged as engineer to measure and estimate the quantities of work which was measured in November 2017 and confirmed by CITY; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the Project and desire to set forth this understanding in the form of a written Agreement.

NOW THEREFORE, in consideration of the mutual understandings of the parties and in conformity with applicable law, it is agreed:

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1.7 PROJECT COSTS – See Article 2.

ARTICLE 2
PROJECT COSTS

2.1 As herein used, the term "Project Costs", shall include, but not be limited to, the cost of the Construction Work and/or other miscellaneous work together with any costs associated with changes, Change Orders, extras, amendments, addenda, and/or bulletins.

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[Signature page to follow.]

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____

____

____

____

FOR COUNTY OF WAYNE

By: __________________________
Warren C. Evans
Its: Chief Executive Officer
Date: ________________________

FOR CITY OF INKSTER

By: __________________________
Byron Nolen
Its: Mayor
Date: ________________________

INTERGOVERNMENTAL AGREEMENT

between

THE COUNTY OF WAYNE

and

THE CITY OF INKSTER

for

the construction of a sidewalk on Inkster Road from South River Park Drive to Colonial Drive

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4.2 The COUNTY shall arrange for the contract bidding, award of the contract and administer the contract.

4.3 The COUNTY will provide information of utilities located within the Roadway right-of-way throughout the limits of the Project.

4.4 The COUNTY will issue a no-cost Permit for construction in Wayne County road right-of-way.

ARTICLE 5
CITY'S RESPONSIBILITIES

5.1 The CITY shall manage the Project.

5.2 The CITY shall keep accurate records and accounts of the Project Costs that shall be accessible for inspection and audit by a representative of the COUNTY.

ARTICLE 6
COST SHARING

6.2 The parties hereto acknowledge that the current Project Costs are estimated not to exceed Forty Five Thousand Dollars ($45,000).

6.3 The COUNTY shall reimburse the CITY for 50% of the Project Costs as total contribution to

the Project Costs.

6.4 The CITY shall pay 50% of the Project Costs as contribution to the Project Costs.

6.5 The parties hereto acknowledge that the Bid for the construction costs may exceed the estimated project construction costs as set forth in this Agreement, and the parties hereto agree to pay their respective portions of the actual Project Costs.

ARTICLE 7
PAYMENT TERMS

7.1 Upon completion of work, the CITY shall invoice the COUNTY for its portion of the applicable Project Costs.

7.2 The COUNTY shall make payment of the invoice(s) within thirty (30) days of receipt of the invoice(s).

ARTICLE 8
WAIVER

8.1 It is mutually understood and agreed that no provision in this Agreement constitutes or acts as a waiver of any governmental immunity each party, its agencies, officers, employees, agents or elected officials enjoy under applicable statutory or common law.

ARTICLE 9
FORCE MAJEURE

9.1 It is mutually understood and agreed that neither of the parties hereto shall be held responsible for damages occasioned by delay or failure to perform where due to fire, strike, flood, acts of God, unavailability of labor, material, legal acts of public authorities, or delays caused by public carriers or third person (including contractors or subcontractors) which cannot reasonably be foreseen or provided against.

ARTICLE 10
HOLD HARMLESS

10.1 Each party to this Agreement shall remain responsible for any claims arising out of its own acts and/or omissions during the performance of this Agreement, as provided by law.

10.2 This Agreement is not intended to increase either party's liability for, or immunity from, tort claims.

10.3 This Agreement is not intended nor shall it be interpreted as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

ARTICLE 11
NOTICE

11.1 Notification regarding anything in connection with this Agreement shall be sent in writing via first class mail to:

For the COUNTY:

Director of Engineering/County Highway Engineer
Wayne County Department of Public Services
400 Monroe Street, 3rd Floor
Detroit, MI 48226

And

Director of Parks
Wayne County Department of Public Services
33175 Ann Arbor Trail
Westland, MI 48185

For the CITY:

City of Inkster
Road/Parks & Grounds Division
2615 Trowbridge
Inkster, MI 48141

ARTICLE 12
TERMINATION

12.1 Either party may terminate this Agreement without cause at any time, without incurring any liability.

12.2 Regardless of the cause for the termination of this Agreement, each party will assist the other in the orderly termination of this Agreement and will participate, in good faith, in all transfers connected with termination, whether of tangibles or intangibles, as will be necessary for the unimpeded continuation of each party's business.

ARTICLE 13
BINDING EFFECT/INTEGRATION

13.1 This Agreement, including the Exhibits hereto embodies the entire Agreement and understanding among the parties hereto and supersedes all prior agreements and understandings related to the subject matter thereof. No rights or remedies are or will be acquired by either party, orally, through implication or otherwise, unless set forth herein.

13.2 This Agreement may be executed in counterparts, each of which will be deemed an original but all of which together will constitute one agreement.

13.3 This Agreement is effective only upon approval of the Charter County of Wayne and the CITY, as evidenced by the attached Resolutions adopted by the Inkster City Council and the Wayne County Commission, and full execution by all parties including the Wayne County Chief Executive Officer.

[Signature page to follow.]

SIGNATURES

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year written below.

SIGNED IN THE PRESENCE OF:

____

____

____

____

FOR COUNTY OF WAYNE

By: __________________________
Warren C. Evans
Its: Chief Executive Officer
Date: ________________________

FOR CITY OF INKSTER

By: __________________________
Byron Nolen
Its: Mayor
Date: ________________________

REQUEST FOR COUNCIL ACTION

To: Byron H. Nolen, Mayor

Date: March 13, 2018

From: Adrianna Jordan AJ
City Planner

Date for Council Consideration: March 19, 2018

ACTION REQUESTED: Consider approval of a Special Land Use (SLU 17-25) for a proposed Medical Marijuana Processing Facility to be located in a multi-use development on Trowbridge Avenue in the M-1, Light Industrial District with the conditions noted per the recommendation of the Planning Commission. Harvey Weiss and Ronald Shunia (owner: HWRSJT Inkster) are the applicants.

Current Action ___X____ Emergency _________ Future _______

Funds Budgeted: If Yes ______ Account # _________ No ________ N/A __X____

Mayor's Approval Byron H. Nolen

BACKGROUND INFORMATION

On Monday, March 12, 2018, the Planning Commission reviewed and recommended for approval SLU 17-25 which is a proposed Medical Marijuana Processing Facility to be located in a multi-use development on Trowbridge Avenue in the M-1, Light Industrial District, subject to the conditions below. The associated Special Land Use for Medical Marijuana Cultivation (SLU 17-26) was recommended for approval by the Planning Commission, and associated Site Plan (SP 17-27) was approved with conditions. As part of their site plan approval, the Planning Commission approved a waiver from the screening wall requirements for both the wall adjacent to the residential area and for the service area wall in favor of greenbelts, and they also approved a parking waiver to allow four parking spaces to be shared between the Cultivation and Processing facility. City Staff could not make the Special Land Use findings, and did not recommend approval for SLU 17-25, SLU 17-26, or SP 17-27. Harvey Weiss and Ronald Shunia (owner: HWRSJT Inkster) are the applicants. Draft meeting minutes are attached.

The site is a vacant lot of 2.65 acres consisting of APNs 44-020-010-006-007, 44-020-030-008-002, and 44-020-030-007-002, and is located on the south side of Trowbridge Avenue between City Hall and a residentially zoned neighborhood. The applicant is proposing to construct a 17,000 square foot Medical Marijuana Multi-Use facility with 12,000 square feet for Cultivation and 5,100 square feet for Processing.

The Planning Commission's recommendation for approval of the Special Land Use was subject to the following conditions (review letters and site plans are attached):

1. **Greenbelt Screening.** Greenbelts must be approved by the City Planner and installed between the proposed development and City Hall, between the proposed development and the residentially zoned neighborhood, and in the service areas.

2. **Wall.** A wall or fence must be reviewed and approved by the City Planner to block access to the development from the railroad right-of-way.
3. **Energy Use.** The applicant must provide the City with information on whether marijuana processing requires higher than average levels of water or energy use.
4. **Odor.** The applicant must add information regarding the proposed ventilation system and air scrubbers to the site plan to mitigate marijuana odor.
5. **Site Plan.** The site plan must be revised to comply with the regulations of the Zoning Ordinance, and all specific standards for Medical Marijuana Multi-Use and Processing Facilities. Final approval of the site plan by the City Planner is required.
6. **Photometric Plan.** A photometric plan must be submitted as part of the Final Site Plan submittal.
7. **Licensing.** A state license must be obtained prior to issuing a local business license and certificate of occupancy.
8. **Property Ownership.** If ownership changes hands from the City to "HWRSJT Inkster" during this review process, updated ownership documents must be submitted to City Staff.
9. **Other Departments.** Review and approval is required by Police, Fire, Engineering, and Public Works.

SCOPE OF SERVICES

N/A

JUSTIFICATION

The City Planner's letter dated March 6, 2018 did not recommend Planning Commission approval of the Special Land Use due to adverse visual and odorous impacts, excessive hours of operation, the architectural design's incapability with City Hall and the residentially zoned neighborhood, and numerous incomplete site plan items that do not comply with ordinance requirements. Planning Commission found that the visual impacts could be mitigated by requiring greenbelts between the development and City Hall and the residential neighborhood. The Planning Commission also conditioned its recommendation for approval on revising the site plans to include ventilation and air scrubber information. Planning Commission felt that the proposed hours of operation are reasonable. Finally, Planning Commission conditioned their recommendation of approval on revising the site plan to comply with the Zoning Ordinance.

Site maps and plans are attached for review. A full copy of the site plan is available for review in the Planning Department upon request.

PROJECT OR IMPROVEMENT TASKS

1. Develop a plan to diversify the tax base to ensure a sustainable budget for Inkster.

COSTS

All costs are incurred by the petitioner.

PROJECT TIME TABLE

If approved by City Council, Final Site Plan approval will be sought and then the applicant will seek a Certificate of Occupancy form the Building Dept. in order to begin operation.

RESOLUTION

Resolved by ________________ Seconded by ________________

To approve a Special Land Use (SLU 17-25) for a Medical Marijuana Processing Facility located on Trowbridge Avenue in the M-1, Light Industrial District with the conditions noted per the recommendation of the Planning Commission.

Yes:
No:
Absent:

CITY OF INKSTER
PLANNING COMMISSION
MINUTES

A regular meeting was held on **Monday, March 12, 2018**, in the Inkster City Council Chambers, located at 26215 Trowbridge, Inkster, Michigan.

A quorum was reached. Chairman Chisolm called the meeting to order at 6:34 p.m.

I. ROLL CALL

Present: Chairman Chisholm, Vice Chairman Ratliff, Secretary Cain, Commissioners Davis, Faison, Garrett, Nolen (6:41pm), Williams and Willis.
Absent: NONE

Others in attendance: Adrianna Jordan, City Planner
Jeffrey Schroder
Harvey Wise
Ronald Shunia
Michael Boggio

Public in attendance: Lorenzo Kimbrough.

II. ADOPTION OF AGENDA

MOVED by Davis, Seconded by Garrett to Adopt the Agenda. **MOTION CARRIED unanimously.**

III. ADOPTION OF MINUTES OF February 12, 2018

MOVED by Willis, Seconded by Williams to Adopt the Agenda. **MOTION CARRIED unanimously.**

IV. PUBLIC HEARING

A. **Case # 17-25 (SLU) – Medical Marijuana Processing Facility**
Public Hearing to consider a special land use associated with site plan application SP17-27 to allow a medical marijuana processing facility in the M-1, Light Industrial District. Ronald Shunia on behalf of HWRSJT Inkster, LLC d/b/a CannWell is the applicant. The subject property is located on the south side of Trowbridge Avenue, between Bayhan and Beech Daly, and consists of Tax ID numbers 44-020-010-006-007, 44-020-030-008-002, and 44-020-007-002.

MOVED by Garrett, Seconded by Williams to open the public hearing for Case #17-25. **MOTION CARRIED unanimously.**

Adrianna Jordan gave an overview of the letters sent to applicant dated March 5, 2018. She noted that her comments applied to both Case #17-25 and Case #17-26. She does not recommend approval due to its low quality design aesthetic and incompatibility with the surrounding zoning and land uses.

Jeffrey Schroder presented a colorful rendering of the proposed building to the Commissioners. He stated that the client feels this building is a huge improvement to the current industrial buildings in the area, and will take note of the suggestions the Planner made about the obscuring greenbelt and tree species, and will revise the site plan. Mr. Schroder continued to give an overview of the business and stated the cultivation business will have 15 employees with high paying salaries, and the processing facility will also have employees with high paying salaries. Due to the nature of the business, the general public will not be allowed in the facility, and it will be monitored by security cameras 24 hours a day. There will not be any heavy industrial truck traffic.

Commissioners Concerns:

1. Commissioners questioned why the air scrubbers were not on the site plan. Mr. Schroder replied that they were following Michigan law and would add it to the final site plan.
2. Commissioner Nolen informed the applicant that other companies who were opening cultivation businesses in Inkster were sponsoring a police officer and asked if the applicant planned on sponsoring one as well. The applicant's attorney replied this was the first they had heard of that, and would need to speak to their client.
3. Commissioners also had questions about the rendering, and the size of the proposed building. Harvey Wise explained that in order to comply with the city ordinance, the client bought an adjacent property next to the proposed site and that raised their development costs. To offset these new costs they redesigned the building using cheaper materials, but still felt as though the new look was of higher quality than other industrial buildings in the area.
4. Commissioners also had questions about the buffer area around the proposed building, security fencing along the railroad track, and if the building had ample rear exits. Mr. Wise replied that the client would install fencing near the railroad tracks and adjust the landscaping in the buffer area. The applicant's architect Michael Boggio replied that there will be two rear exits, and each are covered by a security camera 24 hours a day.
5. Commissioner Faison asked if there had been ample time and opportunity to discuss the design between the Developer and the Planner. Mr. Wise replied there had been ample time. Mr. Schroder remarked that the State of Michigan had developed standards for all medical marijuana facilities, and that there were separate standards for each facility type (growing, cultivation, processing, etc). He stated that their design followed all of the SOM standards. Commissioners remarked that the building design and site layout would need to follow City ordinances as well.
6. Commissioner Williams asked if the employees at this facility would include caretakers. Harvey Wise replied no, there would be no caretakers at this facility because it will have a commercial license.
7. Commissioners also asked about a requirement for metal siding and if windows were a viable option for the design. A. Jordan replied that the city ordinance did not have a requirements for specific building materials in the M-1, Light Industrial District but this was an unusual case due to the proposed development being adjacent to City Hall on one side and a residentially zoned district on the other, and consideration of the design aesthetics and compatibility with the surrounding developments is required for the Special Land Use findings. Mr. Schroder replied that the addition of windows to the design may pose a security threat. Commissioner Ratliff agreed that windows would not be a good idea, but also suggested the use of spandrel (fake) windows. Mr. Schroder replied that the facility would have 24 hour/day camera footage and area recorded includes the outside of the building, up to 20 feet around and all indoor areas as well with the exception of the restrooms. The footage itself would be kept for 14 days after the original recording.

8. Commissioner Faison asked A. Jordan if the rendering is presented at commission but not a part of the site plan, is it legally binding? A. Jordan replied that its legality was a question for the City Attorney; however, it was unusual and didn't follow protocol for new site plan application items to be introduced at a public hearing without submitting them to City Staff in advance.
9. Commissioners asked how the truck traffic would operate. Mr. Schroder replied that the only large truck would be the secure transport truck which would be transporting large mature plants to another location. He replied that the truck would be there only when needed.
10. Commissioners discussed whether the client would offer to sponsor the police officer as noted above. Mr. Wise asked for the total financial commitment and the amount of $80,000 - $100,000 was given. Commissioner Nolen explained that this condition would have nothing to do with approval, but the other applicants had offered it. Mr. Wise and Mr. Schroder said they would as well.

Public concerns:
NONE

MOVED by Willis, Seconded by Garrett to close the public hearing for case #17-25. **MOTION CARRIED unanimously.**

MOVED by Garrett, Seconded by Williams to open the public hearing for case #17-26. **MOTION CARRIED unanimously.**

B. **Case # 17-26 (SLU) – Medical Marijuana Cultivation Facility**
Public Hearing to consider a special land use associated with site plan application SP17-27 to allow a medical marijuana cultivation facility in the M-1, Light Industrial District. Ronald Shunia on behalf of HWRSJT Inkster, LLC d/b/a CannWell is the applicant. The subject property is located on the south side of Trowbridge Avenue, between Bayhan and Beech Daly, and consists of Tax ID numbers 44-020-010-006-007, 44-020-030-008-002, and 44-020-007-002.

Commissioners Concerns:

1. Commissioner Garret asked about groundbreaking estimates after final site plan approval. Mr. Wise replied that they are hoping to start between May and June and that it would take about six months.
2. Commissioner Faison asked if the client had already acquired the property at 26307 Trowbridge. Mr. Wise replied that they had signed the purchase agreement for the property.

MOVED by Willis, Seconded by Nolen to close the public hearing. **MOTION CARRIED unanimously.**

MOVED by Davis, Seconded by Williams to recommend approval of case #17-25 to City Council subject to the following conditions:

1. **Greenbelt Screening.** Greenbelts must be approved by the City Planner and installed between the proposed development and City Hall, between the proposed development and the residentially zoned neighborhood, and in the service areas.

2. **Wall.** A wall or fence must be reviewed and approved by the City Planner to block access to the development from the railroad right-of-way.
3. **Energy Use.** The applicant must provide the City with information on whether marijuana processing requires higher than average levels of water or energy use.
4. **Odor.** The applicant must add information regarding the proposed ventilation system and air scrubbers to the site plan to mitigate marijuana odor.
5. **Site Plan.** The site plan must be revised to comply with the regulations of the Zoning Ordinance, and all specific standards for Medical Marijuana Multi-Use and Processing Facilities. Final approval of the site plan by the City Planner is required.
6. **Photometric Plan.** A photometric plan must be submitted as part of the Final Site Plan submittal.
7. **Licensing.** A state license must be obtained prior to issuing a local business license and certificate of occupancy.
8. **Property Ownership.** If ownership changes hands from the City to "HWRSJT Inkster" during this review process, updated ownership documents must be submitted to City Staff.
9. **Other Departments.** Review and approval is required by Police, Fire, Engineering, and Public Works.

MOTION CARRIED unanimously.

MOVED by Davis, Seconded by Nolen to recommend approval of case #17-26 to City Council subject to the following conditions:

1. **Greenbelt Screening.** Greenbelts must be approved by the City Planner and installed between the proposed development and City Hall, between the proposed development and the residentially zoned neighborhood, and in the service areas.
2. **Wall.** A wall or fence must be reviewed and approved by the City Planner to block access to the development from the railroad right-of-way.
3. **Energy Use.** The applicant must provide the City with information on whether marijuana processing requires higher than average levels of water or energy use.
4. **Odor.** The applicant must add information regarding the proposed ventilation system and air scrubbers to the site plan to mitigate marijuana odor.
5. **Site Plan.** The site plan must be revised to comply with the regulations of the Zoning Ordinance, and all specific standards for Medical Marijuana Multi-Use and Processing Facilities. Final approval of the site plan by the City Planner is required.
6. **Photometric Plan.** A photometric plan must be submitted as part of the Final Site Plan submittal.
7. **Licensing.** A state license must be obtained prior to issuing a local business license and certificate of occupancy.
8. **Property Ownership.** If ownership changes hands from the City to "HWRSJT Inkster" during this review process, updated ownership documents must be submitted to City Staff.
9. **Other Departments.** Review and approval is required by Police, Fire, Engineering, and Public Works.

MOTION CARRIED unanimously.

V. OLD BUSINESS

NONE

VII. NEW BUSINESS

A. **Case # 17-27 (SP) – Medical Marijuana Multi-Use Facility**
Planning Commission to review and consider approval of the site plan for a multi-use (cultivation and processing) medical marijuana facility in the M-1, Light Industrial District. Ronald Shunia on behalf of HWRSJT Inkster, LLC d/b/a CannWell is the applicant. The subject property is located on the south side of Trowbridge Avenue, between Bayhan and Beech Daly, and consists of Tax ID numbers 44-020-010-006-007, 44-020-030-008-002, and 44-020-007-002

Commissioners Concerns:

1. Commissioners asked if the primary power system on the air scrubbers failed, was there a back-up system. Mr. Schroder replied there was a back-up system.
2. A. Jordan noted several items that were included to the letter to the clients that had not been addressed in the site plan. The applicant had not addressed lighting issues, pavement materials, service area screening, the shortage of four required parking spaces, and other items. Ms. Jordan said that these items had not been addressed from the initial December 17, 2017 letter that was sent to the client. The items were readdressed in the March 5, 2018 letter as well. Commissioners asked what the response has been from the client and there hadn't been a response.
3. Harvey Wise replied that the initial letter hadn't been addressed due to the 300 foot residential zoning buffer radius issue that affected the initial site design. He wanted to go through the letter item by item. Commissioner Nolan replied that the Planning Commission does not do that at the meeting, and that it should be addressed prior to attending the meeting.

MOVED by Nolen, Seconded by Garrett to approve Site plan #17-27 subject to all listed City Planner site plan conditions noted on letters, as well as the addition of a greenbelt between City Hall and the subject development. A waiver to allow the use of a greenbelt along the western property line in place of the required wall between the R-1C zoned property and the subject development was approved as part of the site plan approval subject to final approval of the greenbelt design by the City Planner. Finally, a second waiver was approved for a "shared parking reduction request" for the cultivation portion of the facility to share four parking spaces with the processing facility. **MOTION CARRIED unanimously.**

VIII. MISCELLANEOUS

NONE

VIII. ADJOURNMENT – 7:42 pm

MOVED by Ratliff, Seconded by Nolen to adjourn the Planning Commission meeting held on March 12, 2018. **MOTION CARRIED unanimously**

Respectfully submitted,

Steven Chisholm, Chairman

Lynnette O. Cain, Secretary

Adrianna Jordan, City Planner

CITY OF INKSTER
26215 Trowbridge St.
Inkster, MI 48141
www.cityofinkster.com
313.563.4232

March 6, 2018

Planning Commission
City of Inkster
26215 Trowbridge
Inkster, MI 48141

Subject: SLU17-25 – Medical Marijuana Co-Located Processing Facilities

Location: Trowbridge (address unassigned)

Zoning: M-1 Light Industrial

Applicant(s): Harvey Weiss and Ronald Shunia on behalf of HWRSJT Inkster

The City of Inkster Planning Department has reviewed the above-referenced Special Land Use (SLU) and Site Plan application for a co-located medical marijuana processing facility which is part of a 17,100 square foot building development with separate business suites that will have separate street addresses. The overall co-location development requires public hearings and special land use approvals from City Council for each of the two medical marijuana facility types, as well as site plan approval by the City Council. The revised site plan is dated March 6, 2018.

SITE DESCRIPTION

The subject property totals 2.65 acres and does not currently have an assigned street address; however, it is located on the south side of Trowbridge between Bayhan and Beech Daly and consists of APNs 44-020-010-006-007, 44-020-030-008-002, and 44-020-030-007-002. The site is zoned M-1 (Light Industrial District) and is currently vacant.

The proposed future development includes an approximate 12,000 square foot cultivation facility, and a 5,100 square foot processing facility. The processing and cultivation facilities each have separate entrances that lead into separate security vestibules, as well as separate exits.

The applicant anticipates that the processing facility will have seven employees, and there will be an additional employee working security. The proposed hours of operation are typically Monday through Friday from 7 am to 11 pm for regular employees, with 24 hour security, and limited as-needed additional weekend hours.

SPECIAL LAND USES IN M-1 DISTRICT

Medical marijuana processing facilities are a SLU in the M-1 district. We have reviewed the application for compliance with the Inkster Zoning Ordinance regulations, and sound planning and zoning principles, and offer the following comments for your consideration.

REVIEW OF SPECIAL LAND USE (§155.289)

The following standards are applicable to all SLU applications.

1. **Will be harmonious and in accordance with the goals, policies, and actions of the Master Plan.** The site is planned for industrial uses which include manufacturing, assembly, warehousing, salvage facilities, research/office, and similar uses. Although located in an industrial area that the future land use plan also designates primarily as industrial, the site is adjacent to single-family land uses on its western property line which are zoned R-1C, One-Family Residential District and planned for "brownstones residential". To mitigate this, in lieu of the required six foot high obscuring wall along its western property line, the applicant is proposing a greenbelt of Arbor Vitae and Maple trees which is located on the west side of its parking lot instead of on the property line. Unfortunately, while the greenbelt will provide sufficient screening during the spring and summer months, it is unlikely to provide screening during the fall and winter months once the maple trees lose their leaves. Therefore, we recommend substituting and/or supplementing the deciduous screening trees with conifers that will provide year-round screening. The greenbelt as it is currently proposed is inadequate, and the proposed use is not compatible with the adjacent residential zoning districts. A few of the deciduous shade trees are counting towards the requirements for "interior parking lot landscaping", and the required minimum of nine deciduous trees required for the minimum landscaping requirements must be maintained.

2. **Will be designed, constructed, operated, and maintained so as to be visually and physically harmonious and appropriate in appearance with the existing or intended character of the general vicinity and not change the essential scale and character of the area.** The architecture of the proposed structure shown in the revised site plans is much lower quality than what was originally submitted to the City, and its windowless façade of metal siding is inappropriate given the site's location next to City Hall and a residential neighborhood. Further, without the installation of the required obscuring wall or a greenbelt that adequately screens the facility, we believe that the proposed use is not visually and physically harmonious or appropriate in appearance with the existing and intended character of the general vicinity. Therefore, this finding cannot be made.

3. **Will be a visual, physical, and economic improvement in relation to the property in the immediate vicinity and to the city as a whole.** The existing subject property is vacant. Development of this vacant lot will result in a physical, and economic improvement to the subject property, surrounding properties, and city as a whole. However, the proposed

windowless metal siding façade of the structure would decrease the visual appeal of this civic and residential area, and therefore this finding cannot be made.

4. **Will be served adequately by essential public services and facilities or that the persons responsible for the establishment of the proposed use will adequately provide any such service or facility.** The exact impact on utilities is unknown for medical marijuana processing. Therefore, the applicant must provide the City with information on whether marijuana processing requires higher than average levels of water or energy use. To mitigate the burden on utilities, the applicant should consider on-site sustainable sources of water and electricity such as solar panels, wind turbines, and rain barrels. Further, the processing facility will likely require additional services in the form of police security and patrolling. A security plan must be reviewed and approved by the Police Department before this finding can be made.

5. **Will not detract from the desirability and orderly function of residential or business uses. Discretion shall be given to the impact of the proposed use upon existing uses which may relate to the traffic generation, sound, artificial lighting, odors, emission of exhaust gases, pedestrian traffic, hours and days of operation, creation of a public or private nuisance, opportunity for crime or criminal activity, congregation of individuals for purposes other than intended by the proposed use, and similar factors generated by the proposed use. The factors stated herein are not intended as a limitation upon the possible considerations and are by way of example only.** The site is located in an industrial zone; however, it is adjacent to a single-family residential neighborhood, and is next door to City Hall. Generally speaking, marijuana plant odor will likely permeate from the site. To mitigate this, the applicant must install and provide details on air scrubbers and an exhaust ventilation system that mitigates noxious gasses and fumes. In addition, site security includes 24 hour surveillance, reinforced walls and ceilings, steel doors, panic buttons, and an access control alarm system. We defer to the Inkster Police Department on review and approval of the Security Plan. Finally, the applicant has indicated that the facility will be open 16 hours a day, up to seven days per week. Given the facility's close proximity to residential uses, having a business potentially operating on weekends from 7 am to 11 pm may become a nuisance, and impact resident's quality of life. At this juncture, applicant has not provided any justification for operating the business seven days per week. In light of potential impacts from the hours of operation, this finding cannot be made.

6. **Will not erode or reduce the economic viability of other existing land uses. Consideration shall be given to the compatibility of other existing uses with the proposed use and maintaining land values within the City.** The proposed use would be located in a new purpose-built co-location development that also includes cultivation. While properties to the south include railroad tracks and a proposed medical marijuana cultivation facility, to the west lies potentially incompatible single-family residential uses. As a consequence, the proposed use may have an adverse impact on the existing uses in the vicinity; therefore, we recommend that the results of a public hearing be considered to assess impacts on the surrounding neighborhood.

7. **Will not impose additional service demands upon the City or its anticipated future resources.** The proposed processing facility will likely require additional police and public safety services. The burden on water and energy usage is unknown at this time and the City is requesting more

information. As suggested earlier, to mitigate the burden on utilities, the applicant should consider on-site sustainable sources of water and electricity such as solar panels, wind turbines, and rain barrels. In addition, a security plan must be submitted, and input from the Police Department is required. One potential location advantage of the proposed development is that the City's Police Department is directly across Trowbridge to the north.

8. **Will further and enhance the health, safety, welfare, morals, character, comfort, convenience, and policies of the City, will not create excessive additional public costs or be detrimental to the economic welfare of the City.** This finding can be made, subject to the recommendation of the Chief of Police. While the proposed use is a commercial operation to process marijuana to provide for the medical needs of patients, the secondary effects of marijuana-based uses are well documented. Therefore, the Police Department prefers to see different marijuana operations clustered in the same general area to better provide for police patrols. The City recognizes that there is potential for criminal activity surrounding marijuana facilities, and feels this potential can be minimized if the operators put in place good security measures, and work closely with law enforcement to correct issues as they develop.

9. **Will be consistent with the intent and purposes of this Zoning Code, and comply with all the specific standards as established for said use by the Ordinance.** The site plan submitted does not include adequate information in regards to the landscaping, screening, lighting, and other site plans requirements necessary to make this finding.

REVIEW OF SPECIFIC STANDARDS FOR MEDICAL MARIJUANA FACILITY (§155.289)

(A) **The medical use of marijuana shall comply at all times and in all circumstances with the Michigan Medical Marijuana Act, Medical Marijuana Facilities Licensing Act, State of Michigan regulations for the transfer of medical marijuana, and the General Rules of the Michigan Department of Community Health, as they may be amended from time to time.** The applicant will be required to supply information and documentation related to the procurement of a state license. Approval shall be contingent on all state requirements being met. If the State of Michigan determines that building or site modifications are required a new site plan and SLU application may need to be filed with the City of Inkster.

(B) **A state and local license is required for all medical marijuana facilities.** The applicant will be required to supply information and documentation related to the procurement of a state license. A state license must be obtained prior to issuing a local business license and certificate of occupancy.

(C) **Smoking and/or use of medical marijuana shall be prohibited at medical marijuana facilities.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply.

(D) **Security cameras shall be installed and maintained; and are subject to approval by the City Police Chief. All security cameras shall have a minimum resolution of 1080p, and at least 120 concurrent hours of digitally recorded documentation. The security cameras shall be in**

operation 24 hours a day, seven days a week, and shall be set to maintain the record of the prior 120 hours of continuous operation. An alarm system is required that is operated and monitored by a recognized security company. Site security includes 24 hour surveillance, and an access-controlled alarm system. We defer to the Inkster Police Department on review and approval of the Security Plan. Per the December 4, 2017 BMMR emergency rules, surveillance footage must be kept for a minimum of 14 days.

(E) **Exterior lighting shall be required for security purposes, but in accordance with the provisions of the Zoning Ordinance.** Additional details on site lighting are required to make this determination.

(F) **The premises shall be open for inspection upon request by the Building Official, the Fire Department, and law enforcement officials for compliance with all applicable laws and rules, during the stated hours of operation/use, and as such other times as anyone is present on the premises.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply.

(G) **Quarterly inspections may be made by the City Official's designee to confirm the facility is operating in accordance with applicable laws including, but not limited to, State Law and City Ordinances.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply.

(H) **Any medical marijuana facilities shall not have exterior signage using the word "marihuana" and/or "marijuana", or any other word, phrase, or picture commonly understood to refer to marijuana. Neon signs and non-functional decorative lighting shall be prohibited. Sign(s) shall be posted stating that "no loitering is permitted" on such property.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply with this specific ordinance language.

(I) **If the medical marijuana facility ceases operation for a length of time six months or greater, the SLU shall expire.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply.

REVIEW OF SPECIFIC STANDARDS FOR MEDICAL MARIJUANA PROCESSING FACILITIES (§155.150)

(A) **Processing facilities shall have a minimum 300 foot radius, measured as the shortest distance from building to building, to any structure in residentially zoned districts, and a minimum 500 foot radius, measured as the shortest distance from building to building to any library, church, child care center, licensed day care facility, preschool program center, primary, intermediate or secondary school, or like facility.** This finding cannot be made. The proposed medical marijuana processing facility is located less than 300 feet away from a single-family residence located in a residentially zoned district. That being said, on Monday, March 5, 2018 the City Council passed a zoning ordinance text amendment that will change the 300 foot radius language from "structure to structure" to "front door to front door". When this new ordinance takes effect on April 5, 2018 it will allow this finding to be made.

(B) **All medical marijuana shall be contained indoors within the main building in an enclosed, locked facility.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply.

(C) **All Permit Holders must ensure that any water emanating from the permitted facility meets or exceeds all applicable state and local environmental standards.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply.

(D) **Application for a Medical Marijuana Processing Facilities License shall be made to the City Clerk upon application forms provided by the Clerk for Medical Marijuana Processing Facilities License and signed by the applicant verifying the truth and accuracy of all information and representations in the application. Applications including information and documentation provided pursuant to an application shall be subject to the confidentiality rules under the Act. In addition to information and submittals, the application shall include payment of application fee in an amount set by the City Council.** A state license must be obtained prior to issuing a local business license and certificate of occupancy.

RECOMMENDATION

Given the adverse visual and odorous impacts, as well as excessive hours of operation, and the facility's proximity to City Hall and a residential neighborhood, Planning Staff does not recommend approval of the Special Land Use due to its low-quality design aesthetic and incompatibility with the surrounding zoning and land uses.

If you have any questions, please don't hesitate to contact me.

Thank you,

Adrianna Jordan, AICP
City Planner

CITY OF INKSTER
26215 Trowbridge St.
Inkster, MI 48141
www.cityofinkster.com
313.563.4232

March 7, 2018

Planning Commission
City of inkster
26215 Trowbridge
Inkster, MI 48141

Subject: SP17-27 Medical Marijuana Multi-Use Facility

Location: Trowbridge (address unassigned)

Zoning: M-1, Light Industrial District

Applicant(s): Harvey Weiss and Ronald Shunia on behalf of HWRSJT Inkster

The City of Inkster Planning Department has reviewed the above-referenced Site Plan application for a new medical marijuana multi-use facility on Trowbridge that includes APNs 44-020-010-006-007, 44-020-030-008-002, and 44-020-030-007-002. This development requires public hearings and special land use approvals from City Council for each individual medical marijuana facility type, as well as site plan approval by the City Council. Planning Staff offers the following comments and findings for your consideration. The revised site plan is dated March 6, 2018.

SITE DESCRIPTION

The subject property totals 2.65 acres and does not currently have an assigned street address; however, it is located on the south side of Trowbridge between Bayhan and Beech Daly and consists of APNs 44-020-010-006-007, 44-020-030-008-002, and 44-020-030-007-002. The site is zoned M-1 (Light Industrial District) and is currently vacant.

The proposed future development includes an approximate 12,000 square foot cultivation facility, and a 5,100 square foot processing facility. The processing and cultivation facilities each have separate entrances that lead into separate security vestibules, as well as separate exits.

The applicant anticipates that the cultivation facility will have 15 employees, the processing facility will have seven employees, and there will be an additional employee working security. The proposed hours of operation are typically Monday through Friday from 7 am to 11 pm for regular employees, with 24 hour security, and limited as-needed additional weekend hours.

The following chart provides information on existing land use, current zoning, and future land use.

	Existing Land Use	Current Zoning	Future Land Use Designation
Subject Site	Medical Marijuana Cultivation and Processing Multi-Use Facility	M-1, Light Industrial District	Industrial
North	City of Inkster Police Department and Court	M-1, Light Industrial District	Regional Commercial
South	Railroad Tracks	M-1, Light Industrial District	Industrial
East	City of Inkster City Hall	M-1, Light Industrial District	Public, Semi-Public
West	Single-Family Residential	R-1C, One-Family Residential District / M-1, Light Industrial District	Brownstones Residential

REVIEW COMMENTS

1. **Zoning and Use (§155.048(C)).** The proposed use is a medical marijuana multi-use facility consisting of a medical marijuana cultivation and processing center, both of which are permitted as Special Land Uses (SLUs) subject to compliance with the general conditions listed in §155.289 and specific conditions listed in §155.146, §155.150, and §155.153 of the Zoning Ordinance.

   The M-1 district requires setbacks, lot size, lot coverage, and height as follows:

Setbacks	Required	Proposed
Front Setback	60 ft. min	Meets requirement
Rear Setback	N/A	N/A
Side Yard Setback (Both)	40 ft. min	Meets requirement
Side Yard Setback (One)	20 ft. min	Meets requirement
Lot Size	Dimensions must permit parking and landscaping	Meets requirement
Lot Coverage	Based on off-street parking, loading, greenbelt screening, and setbacks	Meets requirement
Height	40 ft. max	Meets requirement

EXHIBIT A: PARCEL MAP

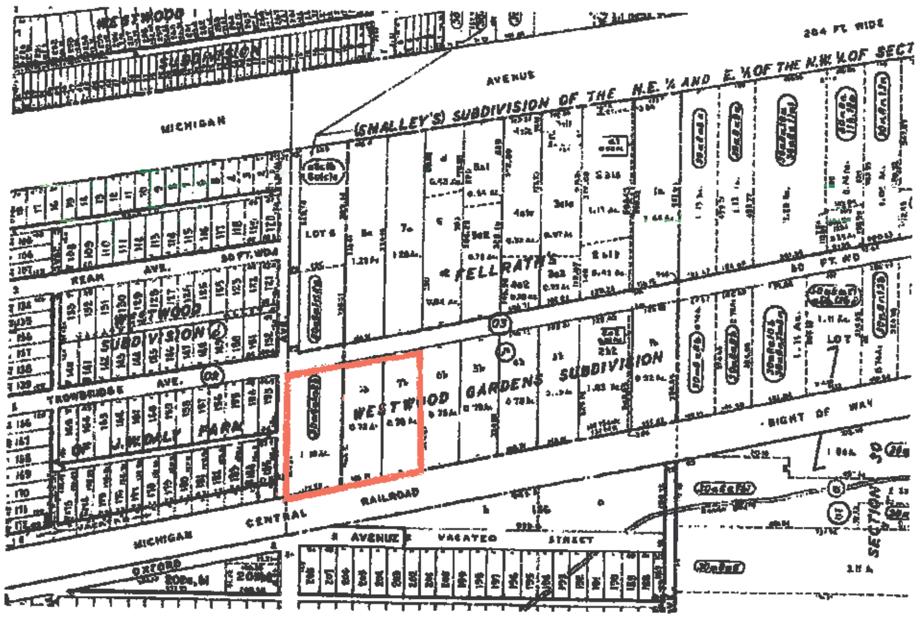


EXHIBIT B: AERIAL VIEW OF SITE

2. **Architectural Features (§155.072).** The applicant has provided elevations and floor plans of the proposed building. For new construction, facades shall incorporate canopies, fascias, or other distinguishing entrance features to the maximum extent possible. In addition, exterior material colors must be low-reflectance and earth-tone. The proposed structure is a one-story, 24 foot tall building with the first eight feet of the façade composed of "C" brick masonry, and the upper 16 feet

composed of metal siding. The building is accented by split-face CMU banding, and a metal coping. The least-visible southern façade substitutes the "C" brick masonry with painted CMU. The proposed north building facade incorporate one canopy over the front entrance approximately halfway up the height of the building. The front entrances on the north façade are comprised of glass doors book-ending three mullioned glass windows. These are the only windows in the entire building. There is a note on the site plans that states that all exterior colors will be brown and beige earth-tones; however, no information is providing on the reflectivity of the proposed metal siding. The applicant must re-add a note which was on the original site plan that indicated that any proposed rooftop equipment will be screened from view by the parapets. The building design has changed substantially from what was originally submitted to the City for review last November. The previous design included higher quality façade materials, more windows and more canopies over doors, met the architectural feature requirements of the City's zoning ordinance, and would have been an appropriate design for a building that is adjacent to City Hall and a residential neighborhood. The revised architectural design is low quality, lacks windows, uses cheaper materials, and is not compatible with the surrounding buildings and land uses.

3. **Landscaping (§155.073).** Pursuant to §155.073, the following landscaping items must be addressed:
   a. **Plant Material Spacing.** Revise landscape plan to show locations of fire hydrants.
   b. **Street Trees.** The proposed street tree requirements for Trowbridge Avenue are superseded by the more stringent requirements for parking lot perimeter landscaping given that the front parking lot is located within 100 feet of the street right-of-way. Please see "perimeter landscaping" comments in this review letter for landscaping requirements along Trowbridge Avenue.
   c. **Irrigation.** To assist in maintaining plant materials in a healthy condition, all landscaped areas (including lawns) shall be provided with an automatic underground or drip irrigation system. There is a note on the landscape plan that indicates that "all landscape and lawn areas including right-of-way to be provided with an automatic sprinkler system". Please update this note to specify whether the automatic irrigation will be an underground system or drip irrigation system.
   d. **Performance Bond.** Whenever a site plan requires any type of landscaping, the applicant may be required to post a Performance Bond prior to the issuance of a Certificate of Occupancy to ensure the completion of landscaping (including irrigation) if the landscaping is not 100% complete when any certificate of occupancy is requested.
   e. **Deadline for installation.** Installation of required screening and landscaping shall be completed prior to or at the time of completion of building construction, except when building construction is completed during the off-season when plants cannot be installed.

4. **Walls (§155.074).** The Ordinance requires all loading and service areas in the M-1 district to be screened from abutting properties by a 6'-8' high wall. In addition, the subject property must be screened from the adjacent R-1C, One-Family Residential District along the western property line by a 6'-8' high wall. The loading and service areas are located in the rear of the building. Most of the screening proposed on the site plan for the service areas is minimal and created by the main building. Additional inadequate screening is provided by eight Forsythia shrubs planted around the southeastern dumpster enclosure, which leaves the loading area entirely visible to the City Hall building. There are also some existing trees and shrubs backing up to the railroad

tracks along the southern property line. City Staff would support a Planning Commission waiver of the service wall requirement along the eastern property line if the landscape plan is revised to provide a more substantial greenbelt in the southeast corner of the property. More information is needed on the coverage provided by the existing trees along the southern boundary in order to determine whether City Staff would support a waiver of the wall requirement along the railroad tracks. In lieu of the required six foot high obscuring wall along its western property line, the applicant is proposing a greenbelt of Arbor Vitae and Maple trees which is located on the west side of its parking lot instead of on the property line. Unfortunately, while the greenbelt will provide sufficient screening during the spring and summer months, it is unlikely to provide screening during the fall and winter months once the maple trees lose their leaves. Therefore, we recommend substituting and/or supplementing the deciduous screening trees with conifers that will provide year-round screening. The greenbelt as it is currently proposed is inadequate, and the proposed use is not compatible with the adjacent residential zoning districts. A few of the deciduous shade trees are counting towards the requirements for "interior parking lot landscaping", and the required minimum of nine deciduous trees required for the minimum landscaping requirements must be maintained.

5. **Waste Receptacle (Dumpster) or Storage Screening (§155.075).** The site plan proposes one 6' x 24' x 10' dumpster enclosure on a six inch concrete pads on the southeastern edge of the subject property that will match the building finishes. The proposed enclosure details and materials comply with ordinance requirements; however, the plans should be revised to provide information on the color of the material which must be earth-tone and in harmony with the main building's color scheme. A note must be added to the site plan stating that waste management will comply with the provisions of the BMMR's "Emergency Rule 36: Marihuana product destruction and waste management".

6. **Exterior Lighting (§155.076).** There are a total of seven downward-directed LED wall packs proposed for the subject property. The site plan must be revised to include a photometric plan of the proposed lighting for this new development. Adjacent to the single-family residential property lighting cannot exceed 0.1 foot-candles. Along all other property lines it cannot exceed 0.3 foot-candles.

7. **Off-street Parking (§155.077) and Circulation.** The site plan illustrates that all vehicular circulation areas will be paved with bituminous (chip seal) paving and curbed. Bituminous paving lasts an average of seven years compared with asphalt which lasts an average of 20 years. Planning will defer to Engineering to determine whether the bituminous paving meets the durability requirements of the zoning ordinance. In addition, all drive aisles meet ordinance requirements.

   A six foot wide sidewalk is proposed along the north and west sides of the building, but a proposed eight foot wide sidewalk along Trowbridge Avenue that was submitted as part of the original site plan has been removed in the revised site plan. The City requested the sidewalk along Trowbridge because one of the master plan's goals is to increase mobility in the City, and both City Hall and Quick Draw Tarps just east of City Hall are planning sidewalks along Trowbridge that would connect with the sidewalk requested for this proposed development.

There is a need for this sidewalk as many city hall employees and residents are forced to walk in the street when they walk between City Hall and the residential neighborhood, the Police Department, Court, and the SMART bus stop on Michigan Avenue, and this creates public safety issues. Therefore, the site plan must be revised to include a minimum five foot wide sidewalk along the Trowbridge Avenue frontage.

The medical marijuana cultivation facility most closely resembles a "wholesale" establishment in terms of off-street parking. As such, parking must be provided at a rate of five parking spaces plus one for every employee in the largest shift, or one space for every 2,000 square feet of gross floor area, whichever is greater. The medical marijuana processing facility most closely resembles industrial/research establishments in terms of off-street parking. As such, parking must be provided at a rate of five spaces plus one for every one and a half employees in the largest working shift or one per 1,000 square feet of gross floor area, or whichever is greater.

Facility Type	Required Parking (based on sf)	Required Parking (based on employ)	Provided Parking
Cultivation Facilities (wholesale)	6 spaces	20 spaces*	20 spaces
Processing Facilities (industrial)	5 spaces	10 spaces*	6 spaces (short 4)
Security Staff	n/a	1 space	1 space
Total Site Parking	***31 total parking spaces are required***		*27 spaces*

*The larger of the two requirements must be used for calculations.

Based on the parking requirements for each separate land use the proposed parking facilities are short by four parking spaces. Per §155.077(A)(5)(a) "up to 50% of the parking spaces required for the predominant use on a site may be shared with other uses operating during the same time of day and days of the week. The predominant use is considered to be the use that requires the most parking of those sharing the parking facilities." Therefore, Planning Staff recommends that the applicant submit a "shared parking reduction request" and a brief narrative justifying the request to the Planning Commission to request to share four of the cultivation parking spaces with the processing facility.

8. **Accessible Parking for Physically Disabled Persons (§155.078).** Two accessible spaces, including one van-accessible space are required for a total of 27 parking spaces, and two van-accessible spaces are provided. That being said, the accessible spaces should be located as close to the main entrances of the building as possible. Please revise the site plan to show the locations of exterior doors and ensure that accessible spaces are optimally located. Please also add locations of the ADA parking signs to the site plan.

9. **Off-street Loading and Unloading (§155.079).** One 10' x 70' loading space is required for buildings that are 20,000 square feet or less. One 12' x 75' loading space is provided in the rear of the proposed building, and it appears that a second 18' x 26' loading space is provided on the west side of the building for the processing facility. This second loading area is not properly screened, and underscores the necessity of providing a greenbelt with adequate obscuring qualities along the west side of the property adjacent to the residential area.

10. **Parking Lot Landscaping (§155.080).** Interior landscaping shall be provided within the boundaries of the parking lot, and shall comply with the following provisions:
    a. Interior landscaping areas equivalent to 5% of the vehicle use area shall be required in all parking lots of twenty (20) spaces or more. One deciduous shade tree shall be required for each 150 square feet of required interior landscape area. The site plan states that total parking area is 28,313.63 square feet, and that nine deciduous shade trees are required. The site plan meets this requirement.
    b. Terminal landscape islands shall be provided at the end of each row of parking spaces to separate parking from adjacent drive aisles. Terminal islands shall be curbed, and shall be at least 144 square feet in area and 18 feet long for each single row of parking spaces. Each landscape island shall have a minimum of one (1) shade tree. The applicant has met the intent of this requirement.
    c. Snow storage area. <u>Adequate snow storage area shall be provided within the site. Plant materials in snow storage areas shall be hardy, salt-tolerant groundcovers characterized by low maintenance requirements. Applicant must add a note to the landscaping plan indicating intent to comply with this provision.</u>

    Perimeter landscaping shall be provided along the edge of any parking lot facing and located within 100 feet of a public right-of-way, and shall comply with the following provisions:
    d. Perimeter parking lot landscaping shall include a minimum of one (1) deciduous shade tree per each 25 linear feet or fraction thereof, and one ornamental tree per each 35 linear feet or fraction thereof. Parking perimeter area totals 120 linear feet. Therefore, a total of five deciduous shade trees, and three ornamental trees are required. The applicant has provided five shade trees and four ornamentals.

11. **Sign and Seal Plans.** <u>Each plan sheet submitted for the permitting record must be signed and sealed by a licensed architect or engineer.</u> Only the cover sheets of the November 1, 2017 and the March 6, 2018 site plan sets were signed and sealed.

12. **Property Ownership.** <u>City Staff understands that the property currently has a signed but undated purchase agreement stating that the City of Inkster intends to sell the property to HWRSJT doing business as CannWell. City Staff further understands that the purchase agreement was assigned by "HWRSJT" to "HWRSJT Inkster" on November 8, 2017. If ownership changes hands from the City to "HWRSJT Inkster" during this review process please provide the Planning Department with updated ownership documents.</u>

13. **Site Plan Requirements and Accuracy.** <u>Please revise the note on the site plan regarding hours of operation to include the proposed 24 hour security. Please also double check and revise as needed the dimensional accuracy of the site plans. The dimensions on the plans state that the north and south lot lines measure 364.41 feet; however, at a scale of 1"=30' the actual length of these lot lines measures 344 feet on the site plan and 356 feet on LS-1.</u>

14. **Comments from Other Departments.** All applicable City departments and consultants should review the site plan and identify any remaining issues.

RECOMMENDATION

Planning Staff does not recommend approval of the site plan due to the adverse visual and odorous impacts, as well as excessive hours of operation, the facility's proximity to City Hall and a residential neighborhood, and landscaping, screening, mobility, and other site plan issues.

If you have any questions, please don't hesitate to contact me.

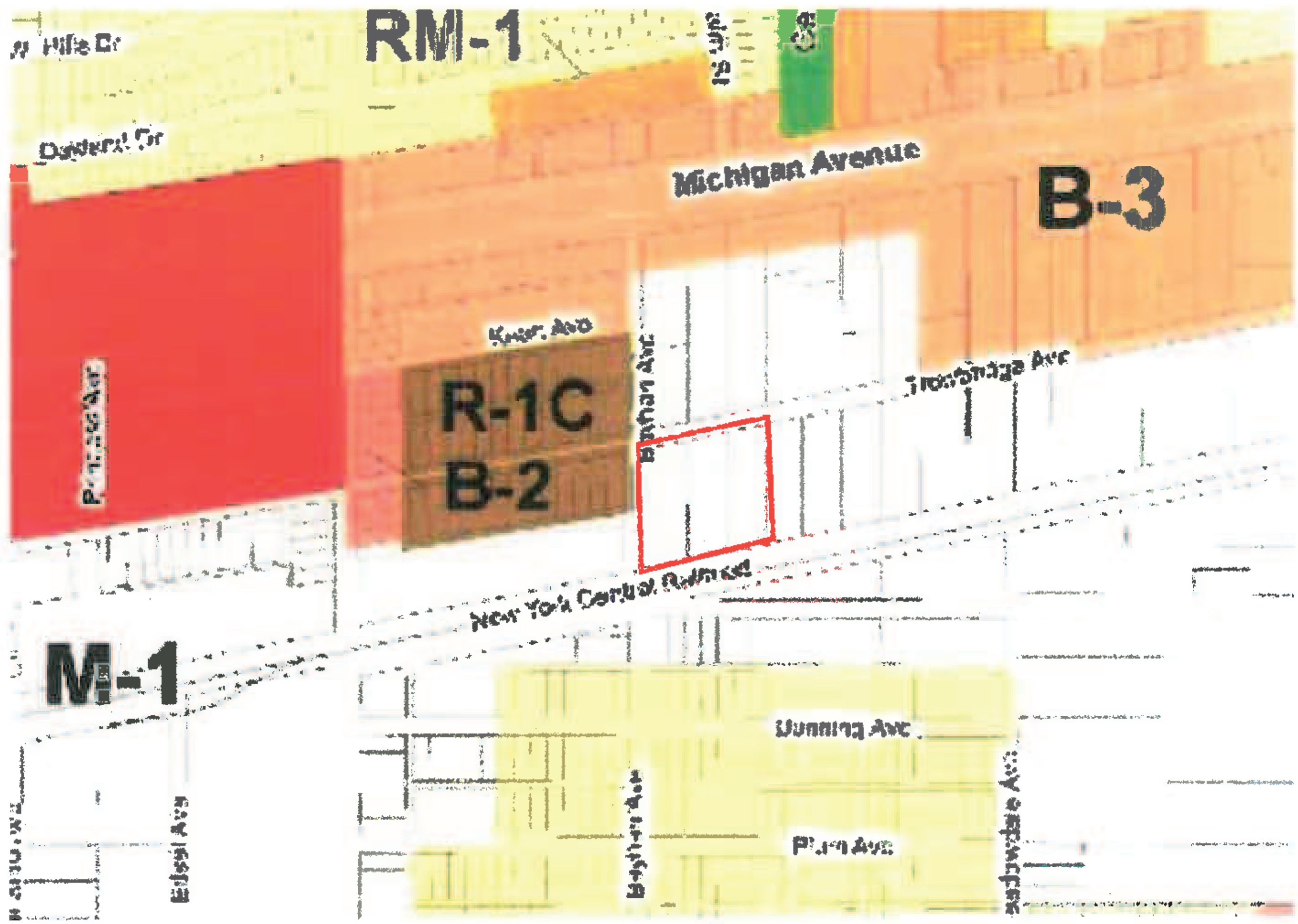
Thank you,

Adrianna Jordan, AICP
City Planner

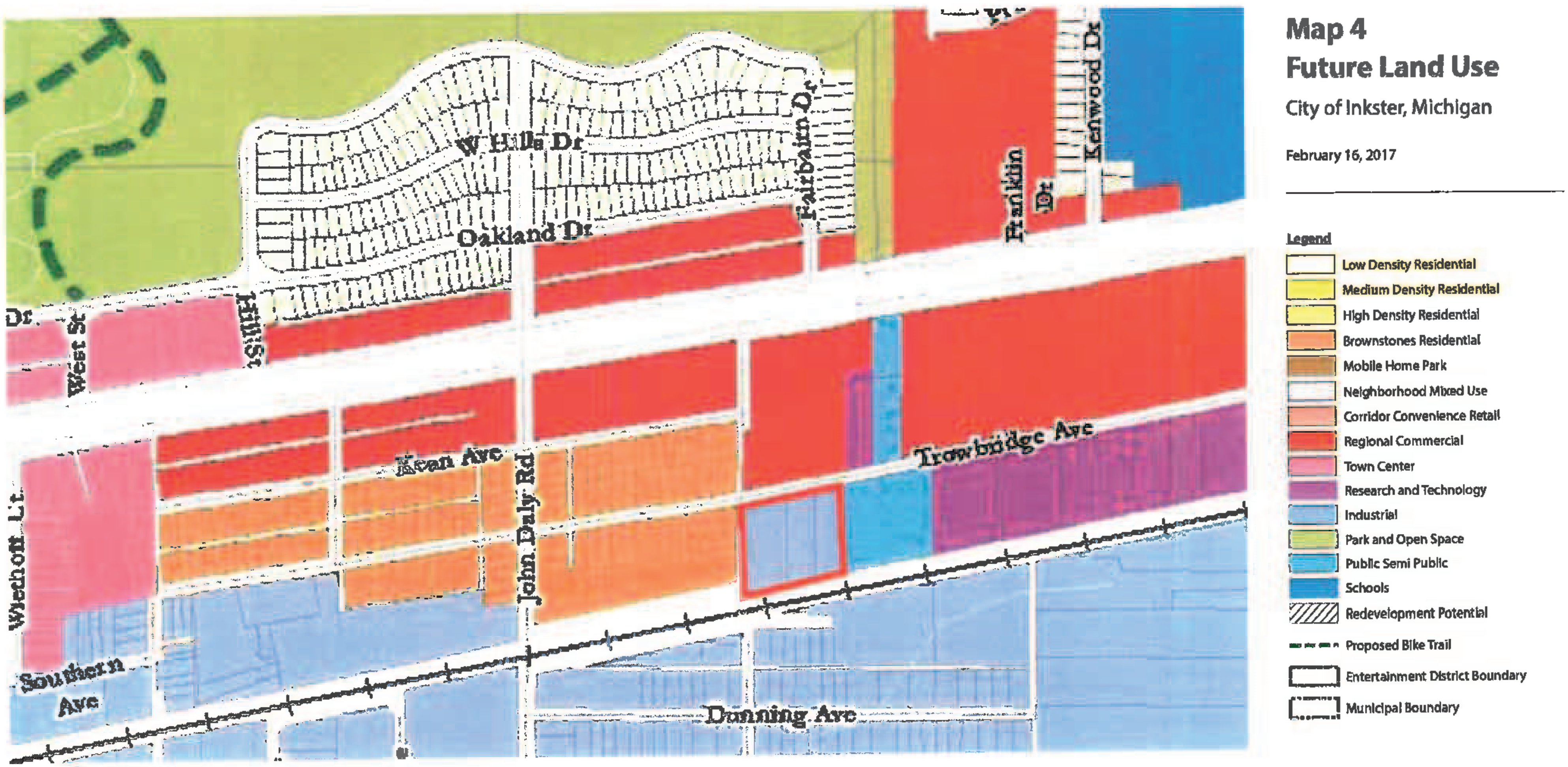
Aerial Map


Inkster Police Department
Alpine
State of Michigan Department of...
of State office
John Daly St
Trowbridge St
Nu-Core
Zaman International (& Good Deeds Thrift Store)
Inkster City Hall
Oxford Ave
Proto Cast
Dunning St

Zoning Map

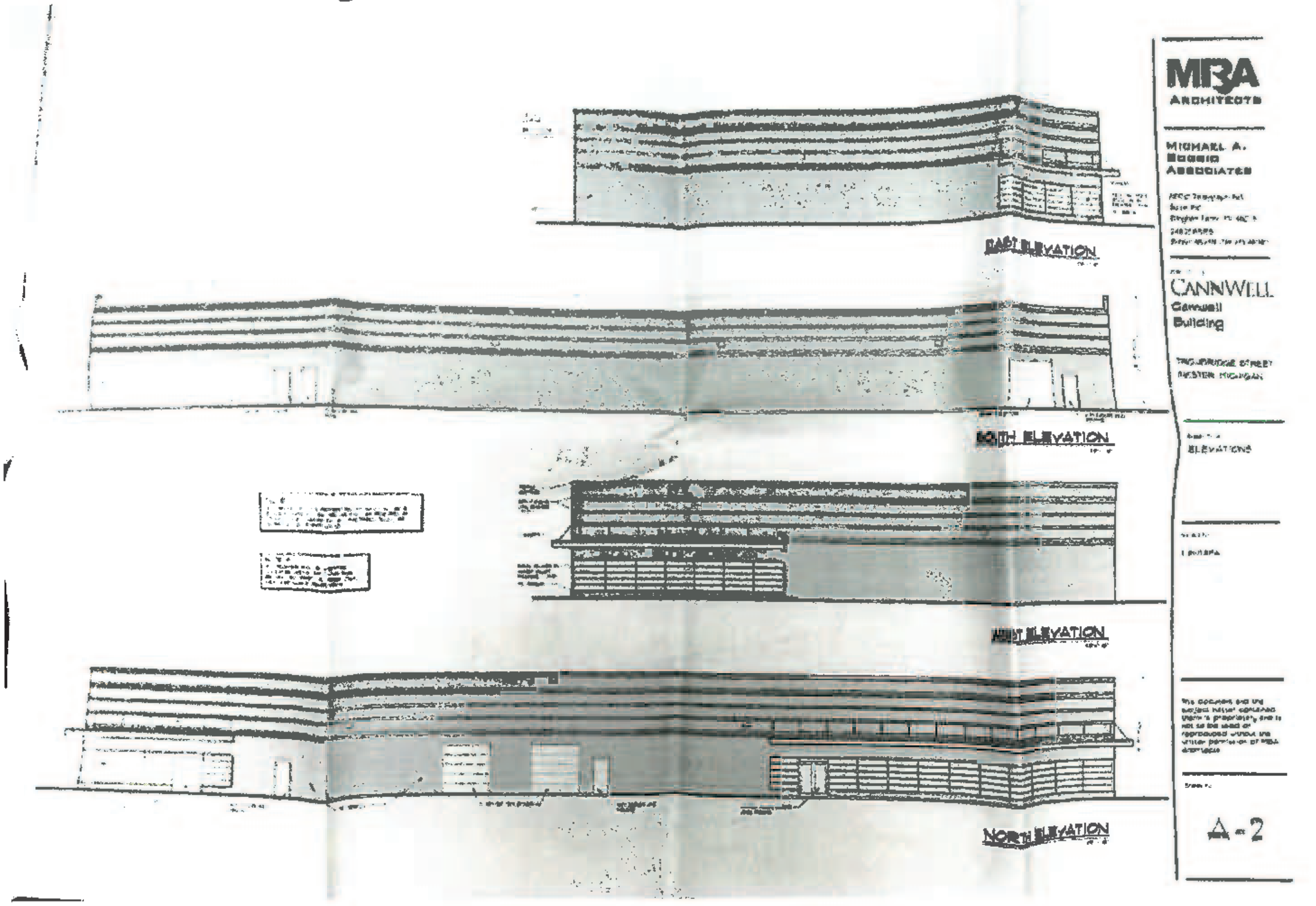

RM-1
Michigan Avenue
B-3
R-1C
B-2
New York Central Railroad
M-1
Dunning Ave
Trowbridge Ave

Future Land Use Map

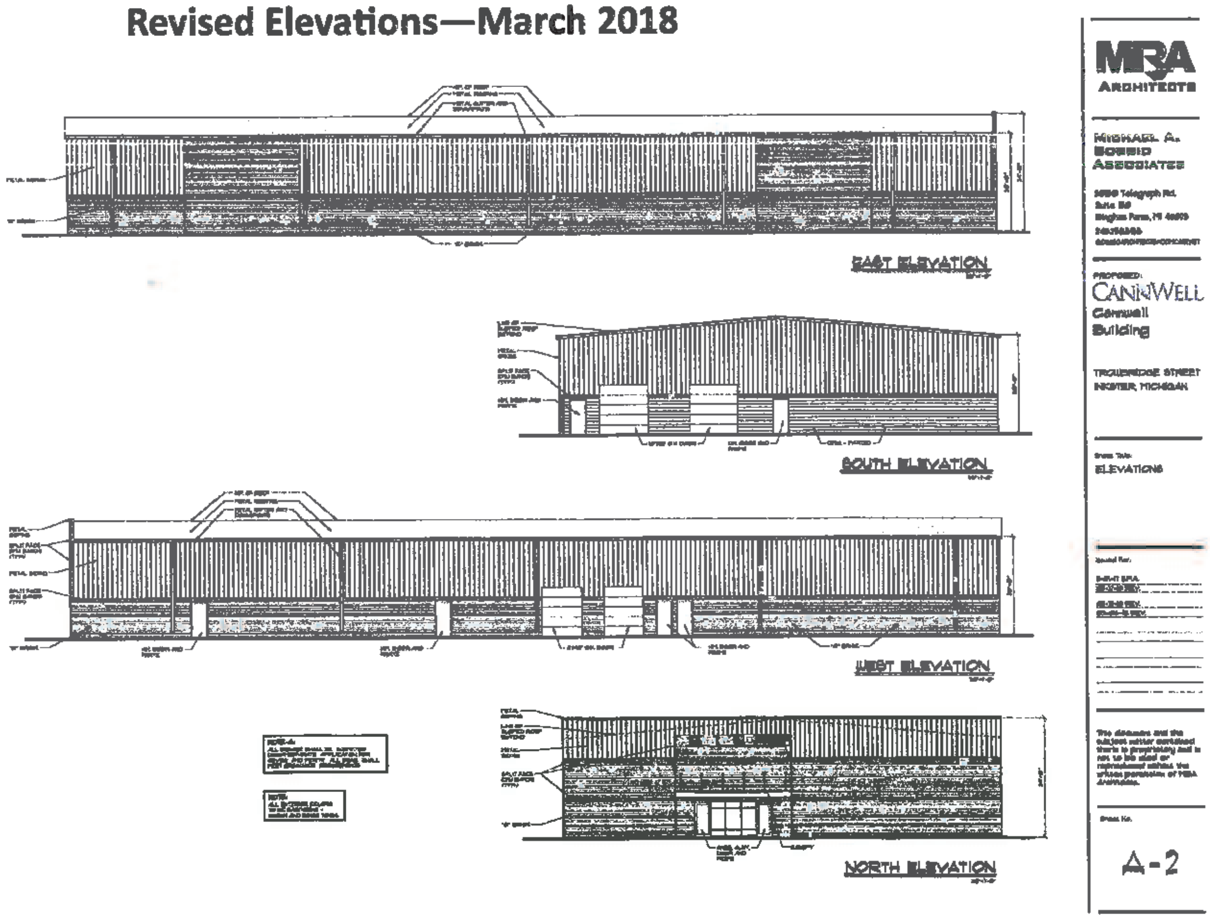


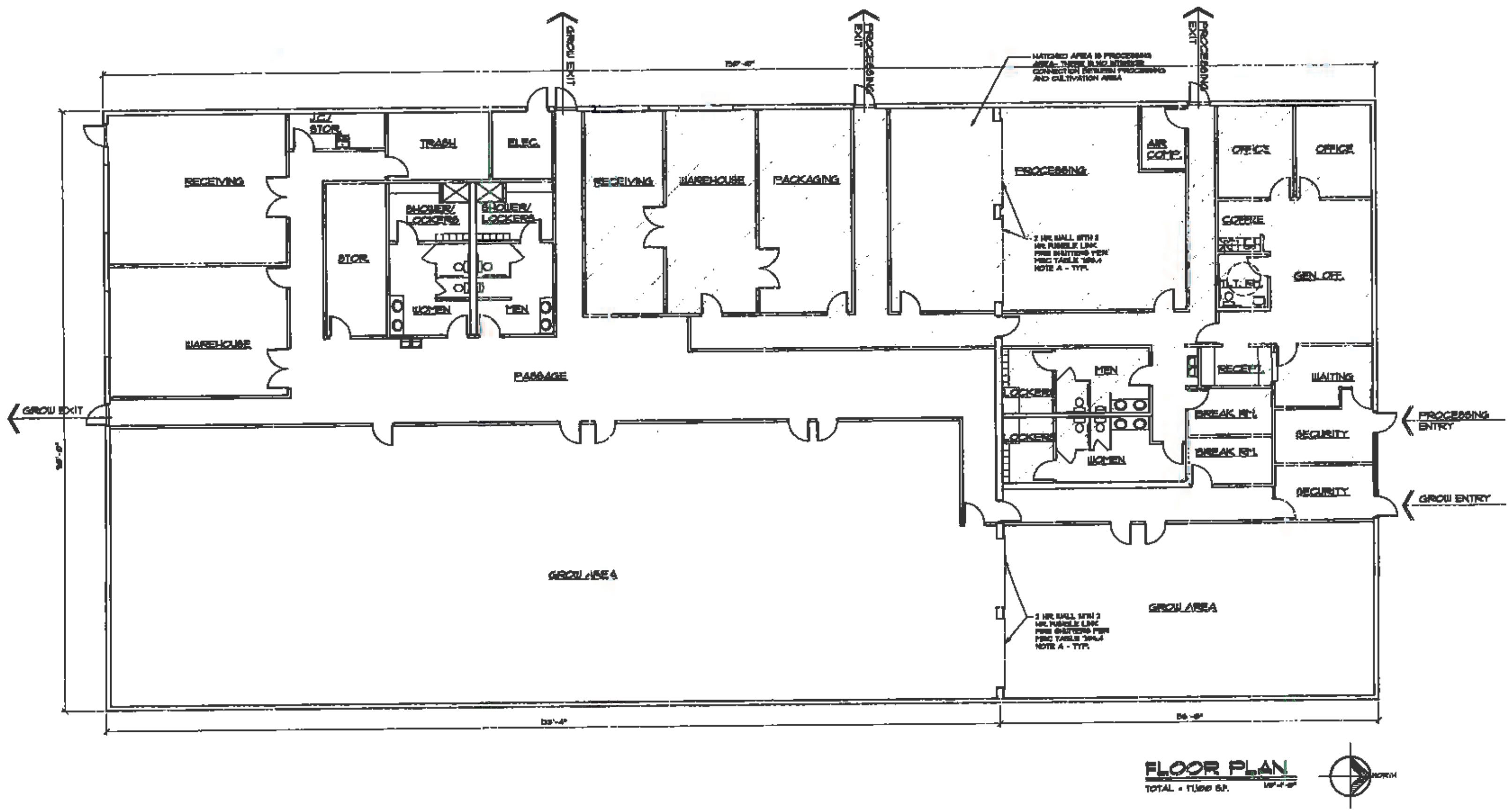
P102

Original Elevations—November 2017



Revised Elevations—March 2018





FLOOR PLAN

NORTH

MBA ARCHITECTS

MICHAEL A. BOGGIO ASSOCIATES

3050 Telegraph Rd.
Suite 150
Bingham Farms, MI 48025
248.258.3355

PROPOSED:

CANNWELL

CannWell Building

TROWBRIDGE STREET
INKSTER, MICHIGAN

Sheet Title:

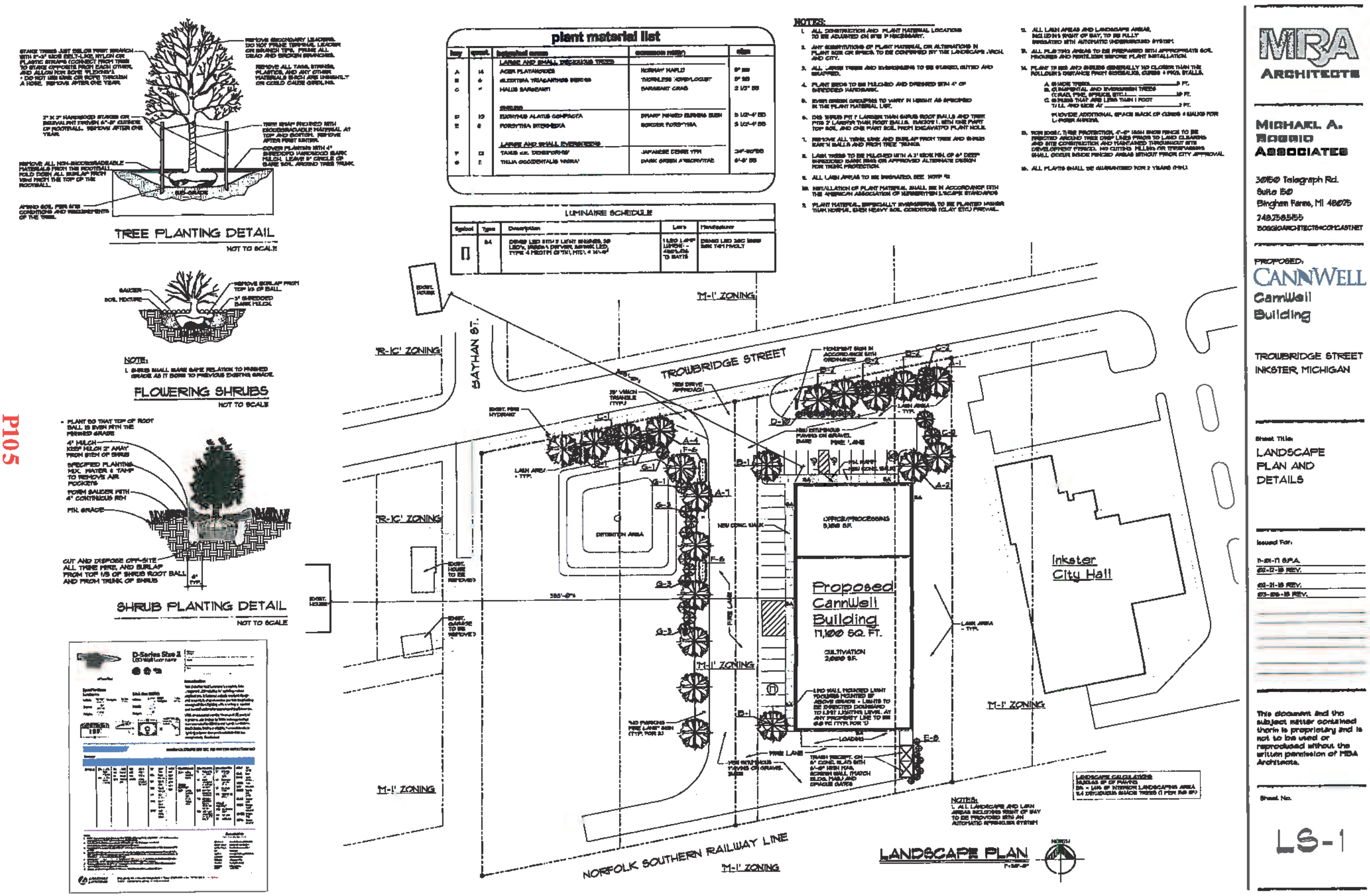
FLOOR PLAN

Issued For:

11-01-17 S.P.A.
02-12-18 REV.
02-21-18 REV.
03-06-18 REV.

Sheet No.

A-1


MRA ARCHITECTS
MICHAEL A. BOGGIO ASSOCIATES
30150 Telegraph Rd.
Suite 150
Bingham Farms, MI 48025
PROPOSED:
CANNWELL
CannWell Building
TROWBRIDGE STREET
INKSTER, MICHIGAN
Sheet Title:
LANDSCAPE PLAN AND DETAILS
Issued For:
This document and the subject matter contained therein is proprietary and is not to be used or reproduced without the written permission of MBA Architects.
Sheet No.
LS-1
plant material list
LUMINAIRE SCHEDULE
NOTES:
TREE PLANTING DETAIL
NOT TO SCALE
FLOWERING SHRUBS
NOT TO SCALE
SHRUB PLANTING DETAIL
NOT TO SCALE
TROWBRIDGE STREET
SAYHAN ST.
NORFOLK SOUTHERN RAILWAY LINE
'M-1' ZONING
'R-1C' ZONING
Inkster City Hall
Proposed CannWell Building
11,100 SQ. FT.
OFFICE/PROCESSING
CULTIVATION
DETENTION AREA
FIRE LANE
LOADING
LANDSCAPE PLAN
NORTH

REQUEST FOR COUNCIL ACTION

To: Byron H. Nolen, Mayor	**Date: March 13, 2018**
From: Adrianna Jordan **City Planner** AJ	**Date for Council Consideration: March 19, 2018**

ACTION REQUESTED: Consider approval of a Special Land Use (SLU 17-26) for a proposed Medical Marijuana Cultivation Facility to be located in a multi-use development on Trowbridge Avenue in the M-1, Light Industrial District with the conditions noted per the recommendation of the Planning Commission. Harvey Weiss and Ronald Shunia (owner: HWRSJT Inkster) are the applicants.

Current Action ___X____ Emergency _________ Future _______

Funds Budgeted: If Yes ______ Account #__________ No _______ N/A __X____

Mayor's Approval Byron H. Nolen

BACKGROUND INFORMATION

On Monday, March 12, 2018, the Planning Commission reviewed and recommended for approval SLU 17-26 which is a proposed Medical Marijuana Cultivation Facility to be located in a multi-use development on Trowbridge Avenue in the M-1, Light Industrial District, subject to the conditions below. The associated Special Land Use for Medical Marijuana Processing (SLU 17-25) was recommended for approval by the Planning Commission, and associated Site Plan (SP 17-27) was approved with conditions. As part of their site plan approval, the Planning Commission approved a waiver from the screening wall requirements for both the wall adjacent to the residential area and for the service area wall in favor of greenbelts, and they also approved a parking waiver to allow four parking spaces to be shared between the Cultivation and Processing facility. City Staff could not make the Special Land Use findings, and did not recommend approval for SLU 17-25, SLU 17-26, or SP 17-27. Harvey Weiss and Ronald Shunia (owner: HWRSJT Inkster) are the applicants. Draft meeting minutes are attached.

The site is a vacant lot of 2.65 acres consisting of APNs 44-020-010-006-007, 44-020-030-008-002, and 44-020-030-007-002, and is located on the south side of Trowbridge Avenue between City Hall and a residentially zoned neighborhood. The applicant is proposing to construct a 17,000 square foot Medical Marijuana Multi-Use facility with 12,000 square feet for Cultivation and 5,100 square feet for Processing.

The Planning Commission's recommendation for approval of the Special Land Use was subject to the following conditions (review letters and site plans are attached):

1. **Greenbelt Screening.** Greenbelts must be approved by the City Planner and installed between the proposed development and City Hall, between the proposed development and the residentially zoned neighborhood, and in the service areas.

2. **Energy Use.** The applicant must provide the City with information on whether marijuana processing requires higher than average levels of water or energy use.
3. **Odor.** The applicant must add information regarding the proposed ventilation system and air scrubbers to the site plan to mitigate marijuana odor.
4. **Site Plan.** The site plan must be revised to comply with the regulations of the Zoning Ordinance, and all specific standards for Medical Marijuana Multi-Use and Processing Facilities. Final approval of the site plan by the City Planner is required.
5. **Photometric Plan.** A photometric plan must be submitted as part of the Final Site Plan submittal.
6. **Licensing.** A state license must be obtained prior to issuing a local business license and certificate of occupancy.
7. **Property Ownership.** If ownership changes hands from the City to "HWRSJT Inkster" during this review process, updated ownership documents must be submitted to City Staff.
8. **Other Departments.** Review and approval is required by Police, Fire, Engineering, and Public Works.

SCOPE OF SERVICES

N/A

JUSTIFICATION

The City Planner's letter dated March 6, 2018 did not recommend Planning Commission approval of the Special Land Use due to adverse visual and odorous impacts, excessive hours of operation, the architectural design's incapability with City Hall and the residentially zoned neighborhood, and numerous incomplete site plan items that do not comply with ordinance requirements. Planning Commission found that the visual impacts could be mitigated by requiring greenbelts between the development and City Hall and the residential neighborhood. The Planning Commission also conditioned its recommendation for approval on revising the site plans to include ventilation and air scrubber information. Planning Commission felt that the proposed hours of operation are reasonable. Finally, Planning Commission conditioned their recommendation of approval on revising the site plan to comply with the Zoning Ordinance.

Site maps and plans are attached for review. A full copy of the site plan is available for review in the Planning Department upon request.

PROJECT OR IMPROVEMENT TASKS

1. Develop a plan to diversify the tax base to ensure a sustainable budget for Inkster.

COSTS

All costs are incurred by the petitioner.

PROJECT TIME TABLE

If approved by City Council, Final Site Plan approval will be sought and then the applicant will seek a Certificate of Occupancy form the Building Dept. in order to begin operation.

RESOLUTION

Resolved by ________________ Seconded by ________________

To approve a Special Land Use (SLU 17-26) for a Medical Marijuana Cultivation Facility located on Trowbridge Avenue in the M-1, Light Industrial District with the conditions noted per the recommendation of the Planning Commission.

Yes:
No:
Absent:

CITY OF INKSTER
26215 Trowbridge St.
Inkster, MI 48141
www.cityofinkster.com
313.563.4232

March 7, 2018

Planning Commission
City of Inkster
26215 Trowbridge
Inkster, MI 48141

Subject: SLU17-26 – Medical Marijuana Co-Located Cultivation Facility

Location: Trowbridge (address unassigned)

Zoning: M-1 Light Industrial

Applicant(s): Harvey Weiss and Ronald Shunia on behalf of HWRSJT Inkster

The City of Inkster Planning Department has reviewed the above-referenced Special Land Use (SLU) and Site Plan application for a co-located medical marijuana cultivation facility which is part of a 17,100 square foot building development with separate business suites that will have separate street addresses. The overall co-location development requires public hearings and special land use approvals from City Council for each of the two medical marijuana facility types, as well as site plan approval by the City Council. The revised site plan is dated March 6, 2018.

SITE DESCRIPTION

The subject property totals 2.65 acres and does not currently have an assigned street address; however, it is located on the south side of Trowbridge between Bayhan and Beech Daly and consists of APNs 44-020-010-006-007, 44-020-030-008-002, and 44-020-030-007-002. The site is zoned M-1 (Light Industrial District) and is currently vacant.

The proposed future development includes an approximate 12,000 square foot cultivation facility, and a 5,100 square foot processing facility. The processing and cultivation facilities each have separate entrances that lead into separate security vestibules, as well as separate exits.

The applicant anticipates that the cultivation facility will have 15 employees, and the proposed hours of operation are typically Monday through Friday from 7 am to 11 pm for regular employees, with 24 hour security, and limited as-needed additional weekend hours.

SPECIAL LAND USES IN M-1 DISTRICT

Medical marijuana cultivation facilities are a SLU in the M-1 district. We have reviewed the application for compliance with the Inkster Zoning Ordinance regulations, and sound planning and zoning principles, and offer the following comments for your consideration.

REVIEW OF SPECIAL LAND USE (§155.289)

The following standards are applicable to all SLU applications.

1. **Will be harmonious and in accordance with the goals, policies, and actions of the Master Plan.** The site is planned for industrial uses which include manufacturing, assembly, warehousing, salvage facilities, research/office, and similar uses. Although located in an industrial area that the future land use plan also designates primarily as industrial, the site is adjacent to single-family land uses on its western property line which are zoned R-1C, One-Family Residential District and planned for "brownstones residential". To mitigate this, in lieu of the required six foot high obscuring wall along its western property line, the applicant is proposing a greenbelt of Arbor Vitae and Maple trees which is located on the west side of its parking lot instead of on the property line. Unfortunately, while the greenbelt will provide sufficient screening during the spring and summer months, it is unlikely to provide screening during the fall and winter months once the maple trees lose their leaves. <u>Therefore, we recommend substituting and/or supplementing the deciduous screening trees with conifers that will provide year-round screening. The greenbelt as it is currently proposed is inadequate, and the proposed use is not compatible with the adjacent residential zoning districts. A few of the deciduous shade trees are counting towards the requirements for "interior parking lot landscaping", and the required minimum of nine deciduous trees required for the minimum landscaping requirements must be maintained.</u>

2. **Will be designed, constructed, operated, and maintained so as to be visually and physically harmonious and appropriate in appearance with the existing or intended character of the general vicinity and not change the essential scale and character of the area.** <u>The architecture of the proposed structure shown in the revised site plans is much lower quality than what was originally submitted to the City, and its windowless façade of metal siding is inappropriate given the site's location next to City Hall and a residential neighborhood. Further, without the installation of the required obscuring wall or a greenbelt that adequately screens the facility, we believe that the proposed use is not visually and physically harmonious or appropriate in appearance with the existing and intended character of the general vicinity. Therefore, this finding cannot be made.</u>

3. **Will be a visual, physical, and economic improvement in relation to the property in the immediate vicinity and to the city as a whole.** The existing subject property is vacant. Development of this vacant lot will result in a physical, and economic improvement to the subject property, surrounding properties, and city as a whole. <u>However, the proposed</u>

windowless metal siding façade of the structure would decrease the visual appeal of this civic and residential area, and therefore this finding cannot be made.

4. **Will be served adequately by essential public services and facilities or that the persons responsible for the establishment of the proposed use will adequately provide any such service or facility.** The exact impact on utilities is unknown for medical marijuana cultivation. Therefore, **the applicant** must provide the City with information on whether marijuana cultivation requires higher than average levels of water or energy use. To mitigate the burden on utilities, the applicant should consider on-site sustainable sources of water and electricity such as solar panels, wind turbines, and rain barrels. Further, the cultivation facility will likely require additional services in the form of police security and patrolling. A security plan must be reviewed and approved by the Police Department before this finding can be made.

5. **Will not detract from the desirability and orderly function of residential or business uses. Discretion shall be given to the impact of the proposed use upon existing uses which may relate to the traffic generation, sound, artificial lighting, odors, emission of exhaust gases, pedestrian traffic, hours and days of operation, creation of a public or private nuisance, opportunity for crime or criminal activity, congregation of individuals for purposes other than intended by the proposed use, and similar factors generated by the proposed use. The factors stated herein are not intended as a limitation upon the possible considerations and are by way of example only.** The site is located in an industrial zone; however, it is adjacent to a single-family residential neighborhood, and is next door to City Hall. Generally speaking, marijuana plant odor will likely permeate from the site. To mitigate this, the applicant must install and provide details on air scrubbers and an exhaust ventilation system that mitigates noxious gasses and fumes. In addition, site security includes 24 hour surveillance, reinforced walls and ceilings, steel doors, panic buttons, and an access control alarm system. We defer to the Inkster Police Department on review and approval of the Security Plan. Finally, the applicant has indicated that the facility will be open 16 hours a day, up to seven days per week. Given the facility's close proximity to residential uses, having a business potentially operating on weekends from 7 am to 11 pm may become a nuisance, and impact resident's quality of life. At this juncture, the applicant has not provided any justification for operating the business seven days per week. In light of potential impacts from the hours of operation, this finding cannot be made.

6. **Will not erode or reduce the economic viability of other existing land uses. Consideration shall be given to the compatibility of other existing uses with the proposed use and maintaining land values within the City.** The proposed use would be located in a new purpose-built co-location development that also includes processing, and an as yet undetermined 4,800 square foot leasable space. While properties to the south include railroad tracks and a proposed medical marijuana cultivation facility, to the west lies potentially incompatible single-family residential uses. As a consequence, the proposed use may have an adverse impact on the existing uses in the vicinity; therefore, we recommend that the results of a public hearing be considered to assess impacts on the surrounding neighborhood.

7. **Will not impose additional service demands upon the City or its anticipated future resources.** The proposed cultivation facility will likely require additional police and public safety services.

The burden on water and energy usage is unknown at this time and the City is requesting more information. As suggested earlier, to mitigate the burden on utilities, the applicant should consider on-site sustainable sources of water and electricity such as solar panels, wind turbines, and rain barrels. In addition, a security plan must be submitted, and input from the Police Department is required. One potential location advantage of the proposed development is that the City's Police Department is directly across Trowbridge to the north.

8. **Will further and enhance the health, safety, welfare, morals, character, comfort, convenience, and policies of the City, will not create excessive additional public costs or be detrimental to the economic welfare of the City.** This finding can be made, subject to the recommendation of the Chief of Police. While the proposed use is a commercial operation to cultivate marijuana to provide for the medical needs of patients, the secondary effects of marijuana-based uses are well documented. Therefore, the Police Department prefers to see different marijuana operations clustered in the same general area to better provide for police patrols. The City recognizes that there is potential for criminal activity surrounding marijuana facilities, and feels this potential can be minimized if the operators put in place good security measures, and work closely with law enforcement to correct issues as they develop.

9. **Will be consistent with the intent and purposes of this Zoning Code, and comply with all the specific standards as established for said use by the Ordinance.** The site plan submitted does not include adequate information in regards to the landscaping, screening, lighting, and other site plans requirements necessary to make this finding.

REVIEW OF SPECIFIC STANDARDS FOR MEDICAL MARIJUANA FACILITY (§155.289)

(A) **The medical use of marijuana shall comply at all times and in all circumstances with the Michigan Medical Marijuana Act, Medical Marijuana Facilities Licensing Act, State of Michigan regulations for the transfer of medical marijuana, and the General Rules of the Michigan Department of Community Health, as they may be amended from time to time.** The applicant will be required to supply information and documentation related to the procurement of a state license. Approval shall be contingent on all state requirements being met. If the State of Michigan determines that building or site modifications are required a new site plan and SLU application may need to be filed with the City of Inkster.

(B) **A state and local license is required for all medical marijuana facilities.** The applicant will be required to supply information and documentation related to the procurement of a state license. A state license must be obtained prior to issuing a local business license and certificate of occupancy.

(C) **Smoking and/or use of medical marijuana shall be prohibited at medical marijuana facilities.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply.

(D) **Security cameras shall be installed and maintained; and are subject to approval by the City Police Chief. All security cameras shall have a minimum resolution of 1080p, and at least 120 concurrent hours of digitally recorded documentation. The security cameras shall be in**

operation 24 hours a day, seven days a week, and shall be set to maintain the record of the prior 120 hours of continuous operation. An alarm system is required that is operated and monitored by a recognized security company. Site security includes 24 hour surveillance, and an access-controlled alarm system. We defer to the Inkster Police Department on review and approval of the Security Plan. Per the December 4, 2017 BMMR emergency rules, surveillance footage must be kept for a minimum of 14 days.

(E) **Exterior lighting shall be required for security purposes, but in accordance with the provisions of the Zoning Ordinance.** Additional details on site lighting are required to make this determination.

(F) **The premises shall be open for inspection upon request by the Building Official, the Fire Department, and law enforcement officials for compliance with all applicable laws and rules, during the stated hours of operation/use, and as such other times as anyone is present on the premises.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply.

(G) **Quarterly inspections may be made by the City Official's designee to confirm the facility is operating in accordance with applicable laws including, but not limited to, State Law and City Ordinances.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply.

(H) **Any medical marijuana facilities shall not have exterior signage using the word "marihuana" and/or "marijuana", or any other word, phrase, or picture commonly understood to refer to marijuana. Neon signs and non-functional decorative lighting shall be prohibited. Sign(s) shall be posted stating that "no loitering is permitted" on such property.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply with this specific ordinance language.

(I) **If the medical marijuana facility ceases operation for a length of time six months or greater, the SLU shall expire.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply.

REVIEW OF SPECIFIC STANDARDS FOR MEDICAL MARIJUANA CULTIVATION FACILITIES (§155.153)

(A) **Cultivation facilities shall have a minimum 300 foot radius, measured as the shortest distance from building to building, to any structure in residentially zoned districts, and a minimum 500 foot radius, measured as the shortest distance from building to building to any library, church, child care center, licensed day care facility, preschool program center, primary, intermediate or secondary school, or like facility.** This finding cannot be made. The proposed medical marijuana processing facility is located less than 300 feet away from a single-family residence located in a residentially zoned district. That being said, on Monday, March 5, 2018 the City Council passed a zoning ordinance text amendment that will change the 300 foot radius language from "structure to structure" to "front door to front door". When this new ordinance takes effect on April 5, 2018 it will allow this finding to be made.

(B) **All activity related to the medical marijuana facilities shall be done indoors.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply.

(C) **All Permit Holders must ensure that any water emanating from the permitted facility meets or exceeds all applicable state and local environmental standards.** This finding can be made if the applicant adds a note to the site plan indicating their willingness to comply.

(D) **Application for a Medical Marijuana Cultivation Facilities License shall be made to the City Clerk upon application forms provided by the Clerk for Medical Marijuana Cultivation Facilities License and signed by the applicant verifying the truth and accuracy of all information and representations in the application. Applications including information and documentation provided pursuant to an application shall be subject to the confidentiality rules under the Act. In addition to information and submittals, the application shall include payment of application fee in an amount set by the City Council.** A state license must be obtained prior to issuing a local business license and certificate of occupancy.

RECOMMENDATION

Given the adverse visual and odorous impacts, as well as excessive hours of operation, and the facility's proximity to City Hall and a residential neighborhood, Planning Staff does not recommend approval of the Special Land Use due to its low-quality design aesthetic and incompatibility with the surrounding zoning and land uses.

If you have any questions, please don't hesitate to contact me.

Thank you,

Adrianna Jordan, AICP
City Planner

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

NICK A. KHOURI
STATE TREASURER

March 12, 2018

Byron Nolen
Mayor
City of Inkster
26215 Trowbridge
Inkster, MI 48141

Dear Mr. Nolen:

Re: **Grant No. 210057-18**
Notification of Intent to Award – FDCVT Grant FY 2018

The Michigan Department of Treasury (Treasury) – Revenue Sharing and Grants Division received your grant application for the Financially Distressed Cities, Villages, and Townships (FDCVT) grant program. We are pleased to inform you that the proposal your governmental unit submitted entitled ***Fire Engine Replacement*** has been selected for a grant award in the maximum amount of ***$314,300.00***.

Enclosed are two original copies of the Financially Distressed Cities, Villages, and Townships Grant Agreement and a sample Board Resolution.

An electronic fillable version of the sample Board Resolution is located on Treasury's website: http://www.michigan.gov/treasury/0,4679,7-121-1751_2197_58826_69378---,00.html

Next Step

To receive the Final Award, Treasury must receive two original signed copies of the Grant Agreement and a Board Resolution (as indicated in the Conditions of the grant application packet) by Monday, May 14, 2018.

Submission of the signed Grant Agreement and a Board Resolution will signify acceptance of the grant award and will be considered agreement to all provisions specified in the grant application packet, the Notification of Intent to Award letter, and the Grant Agreement.

Please send the required documents by mail to:

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing, MI 48909

Upon Treasury's review and acceptance/approval of the signed Grant Agreement and Board Resolution, Treasury will sign the Grant Agreement. Treasury will return one executed copy of the Grant Agreement along with the Final Award letter, after which time the grantee will be responsible for the submission of grant compliance reporting and reimbursement requests.

Awarded funds will not be released until a completed grant agreement has been finalized. Reminder, grant funds are distributed on a reimbursement basis.

Congratulations on the grant award. We appreciate your interest in the FDCVT and look forward to working with you on this project. If you have any questions, please let us know. We can be reached at (517) 373-2697.

Sincerely,

Evah Cole

Evah Cole, Division Administrator
Revenue Sharing and Grants Division

Enclosures

c: Mr. Chuck Hubbard, Fire Chief

FINANCIALLY DISTRESSED CITIES, VILLAGES, AND TOWNSHIPS
GRANT AGREEMENT
BETWEEN THE
MICHIGAN DEPARTMENT OF TREASURY
AND CITY OF INKSTER

This Grant Agreement ("Agreement") is made between the Michigan Department of Treasury, Revenue Sharing and Grants Division ("Treasury") and City of Inkster ("Grantee").

The purpose of this Agreement is to provide funding to a financially distressed municipality with conditions that indicate probable financial distress. Legislative appropriation of funds for grant assistance is set forth in 2017 Public Act 107. This Agreement is subject to the terms and conditions specified herein.

Grant #:	210057-18
Project Name:	Fire Engine Replacement
Amount of grant:	$314,300.00
Start Date:	October 1, 2017
End Date:	June 30, 2022

GRANTEE CONTACT:

Chuck Hubbard, Fire Chief
Name/Title

City of Inkster
Municipality Name

26215 Trowbridge
Address

Inkster, MI 48141
City, State, Zip Code

(313) 563-2438
Telephone Number

Fax Number

chubbard@cityofinkster.com
E-mail Address

CV0048441
Vendor/Customer Number

TREASURY CONTACT:

Evah Cole, Division Administrator
Name/Title

Revenue Sharing and Grants Division
Division

P.O. Box 30722
Address

Lansing, MI 48909
City, State, Zip Code

(517) 373-2697
Telephone Number

(517) 335-3298
Fax Number

TreasRevenueSharing@michigan.gov
E-mail Address

I. AGREEMENT SCOPE

This Agreement and its appendices constitute the entire Agreement between Treasury and the Grantee and may be modified only by written agreement between Treasury and the Grantee.

(A) The scope of this agreement is limited to activities specified in Appendix A, and such activities as are authorized by Treasury under this Agreement. Any change in agreement scope requires written approval in accordance with Section III (Amendments) of this Agreement.

(B) By entering into this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. CONTRACT PERIOD

The Agreement shall be effective from the Start Date until the End Date specified on page 1. Treasury shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures incurred or paid by the Grantee prior to the Start Date or after the End Date of this Agreement will not be reimbursed under the Agreement.

III. AMENDMENTS

Any desired amendments to this Agreement shall be requested by the Grantee in writing, and shall not be effective unless approved in writing by Treasury. Treasury reserves the right to deny requests for amendments to the Agreement or to the appendices. No amendments can be implemented without written approval by Treasury.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified below and in Appendix A of this Agreement, if applicable.

(A) The Grantee must complete and submit semiannually the *Financially Distressed Cities, Villages, and Townships Narrative Report* (Form 5196) and the *Financially Distressed Cities, Villages, and Townships Financial Status Report* (Form 5198). These forms shall be due according to the following schedule:

Reporting Period	Due Date
October 1 – March 31	April 30
April 1 – September 30	October 30

The forms shall be submitted to Treasury's contact at the e-mail address on page 1.

(B) For a payment reimbursement, the Grantee must complete and submit a *Financially Distressed Cities, Villages, and Townships Reimbursement Request* (Form 5199). The reimbursement request must include supporting documentation (copies of original invoices, cancelled checks, and any other report that would support the request) of eligible project expenditures.

The form shall be submitted to Treasury's contact at the address on page 1.

Treasury shall make reimbursements upon receipt of a reimbursement request form, not more than once a month, provided that the Grantee is in compliance with all terms and conditions of this Agreement, and dependent upon state appropriations.

Funds may not be released to the Grantee, if the Grantee:

1. Has not filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act, 1968 Public Act 2, as amended (MCL 141.421 to 141.440a) or the Uniform System of Accounting Act, 1919 Public Act 71, as amended (MCL 21.41 to 21.55), or

2. Has not filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, 1971 Public Act 140, as amended (MCL 141.921), or

3. Is delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, 1980 Public Act 243, as amended (MCL 141.931 to 141.942), or

4. Has a payment due and owing to the state.

(C) The Grantee must complete and submit a final *Financially Distressed Cities, Villages, and Townships Narrative Report* (Form 5196) and *Financially Distressed Cities, Villages, and Townships Financial Status Report* (Form 5198). The Grantee shall submit the final reports, including any outstanding deliverables, within 30 days from the End Date of the Grant, specified on page 1.

The forms shall be submitted to Treasury's contact at the e-mail address on page 1.

(D) One year after the date of the Final Closeout letter from Treasury, the Grantee must complete and submit a *Financially Distressed Cities, Villages, and Townships Final Follow-up Report* (Form 5197).

The form shall be submitted to Treasury's contact at the e-mail address on page 1.

V. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all local, state, and federal laws, rules, ordinances, and regulations in the performance of the activities funded by this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State of Michigan or any other entity.

(C) The Grantee shall be solely responsible to pay all taxes, if any, that arise from the Grantee's receipt of this grant or from any expenditure of grant funds.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services furnished by the Grantee or its contractor(s) under this Agreement. The Grantee or its contractor(s) shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in designs, drawings, specifications, reports, or other services.

(E) Treasury's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. Treasury's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance (or failure of performance) of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with Treasury for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal prosecution, civil suit, and/or termination of the grant.

(G) The Grantee must comply with all Conditions contained in its application for the grant, a copy of which is attached as Appendix B.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that Treasury funded all or a portion of its development.

Treasury retains an irrevocable license to reproduce, publish and use in whole or in part, and authorize others to do so, any copyrightable material submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that Treasury can use in accordance with this paragraph.

Unless otherwise specified in this Agreement, the Grantee may not patent products or processes developed under this Agreement.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of Treasury. Treasury does not assume responsibility regarding the contractual relationships between the Grantee and any contractor.

VIII. CONTRACTS

Treasury reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, Treasury will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All contractors used by the Grantee in completing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

IX. NON-DISCRIMATION

The Grantee shall comply with the Elliott-Larsen Civil Rights Act, 1976 Public Act 453, as amended (MCL 37.2101 et seq), the Persons with Disabilities Civil Rights Act, 1976 Public Act 220, as amended (MCL 37.1101 et seq), and all other federal, state, and local fair employment practices and equal opportunity laws. The Grantee agrees to include in every contract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

X. LIABILITY

(A) The Grantee, not Treasury, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities carried out or to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, any contractor, or anyone employed by the Grantee.

(B) All liability as a result of claims, demands, costs, or judgments arising out of activities carried out or to be carried out by Treasury in the performance of this Agreement is the responsibility of Treasury and not the responsibility of the Grantee, if the liability is caused by any Treasury employee or agent.

(C) In the event that liability arises as a result of activities conducted jointly by the Grantee and Treasury in fulfillment of their responsibilities under this Agreement, such liability is held by the Grantee and Treasury in relation to each party's responsibilities under these joint activities.

(D) Nothing in this Agreement may be construed as a waiver of any governmental immunity by the Grantee, Treasury, their agents, or their employees as provided by statute or court decisions.

XI. ANTI-LOBBYING

The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute (MCL 4.415(2)). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action. The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State of Michigan.

XII. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies to the best of its knowledge and belief that it, its agents, and its contractors:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transactions by any federal department or the state.

(2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or agreement under a public transaction; violation of federal or state

antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).

(4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.

(5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XIII. AUDIT AND ACCESS TO RECORDS

Treasury reserves the right to conduct a programmatic and financial audit of the project, and Treasury may withhold payment until the audit is satisfactorily completed. The Grantee is required to maintain all pertinent records and evidence pertaining to the Grant Agreement, including grant funds, in accordance with generally accepted accounting principles and other procedures specified by Treasury. Treasury or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of seven years after the Final Closeout letter has been issued to the Grantee by Treasury.

XIV. INSURANCE

(A) The Grantee must maintain insurance or self-insurance, satisfactory to Treasury, that will protect Treasury from claims that may arise from the Grantee's actions under this Agreement or from the actions of others for whom the Grantee may be held liable.

(B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XV. OTHER SOURCES OF FUNDING

The Grantee guarantees that any payments for which claims for reimbursement are made to Treasury under this Agreement will not be financed by any source other than Treasury under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from the Grantee's reimbursement request(s), or to immediately refund to Treasury, the total amount representing such duplication of funding.

XVI. COMPENSATION

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. Treasury will reimburse the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenditures incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenditures incurred or paid by the Grantee prior to the Start Date or after the End Date of this Agreement will not be reimbursed under the Agreement.

(C) Treasury will approve reimbursement requests after approval of reports and related documentation as required under this Agreement.

(D) Treasury reserves the right to request additional information necessary to substantiate reimbursement requests.

(E) Reimbursements under this Agreement may be processed by Electronic Funds Transfer (EFT) at Treasury's discretion. In order to be eligible to receive reimbursements by EFT, the Grantee must register at the SIGMA Vendor Self Service website (www.michigan.gov/SigmaVSS).

XVII. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by Treasury after the Grantee has satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of the Final Closeout letter from Treasury, the Grantee releases Treasury from all claims against Treasury arising under this Agreement. Unless otherwise provided in this Agreement or by State law, the Final Closeout letter shall not constitute a waiver of Treasury's claims against the Grantee.

(C) The Grantee shall immediately refund to Treasury any reimbursements in excess of the costs allowed by this Agreement.

XVIII. CANCELLATION

This Agreement may be cancelled by Treasury, upon thirty (30) days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by Treasury and the Grantee.

XIX. TERMINATION

(A) This Agreement may be terminated by Treasury as follows.

(1) Upon thirty (30) days written notice to the Grantee:

a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or other applicable laws or rules.

b. If the Grantee knowingly and willingly presents false information to Treasury for the purpose of obtaining this Agreement or any reimbursement under this Agreement.

c. If Treasury finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of

Treasury in an attempt to secure a contract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.

d. During the thirty (30) day written notice period, Treasury will withhold reimbursement for any terminations under subparagraphs a through c, above.

e. If the Grantee or any contractor of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Department of Licensing and Regulatory Affairs or its successor.

(2) Immediately, upon written notice, and without further liability to Treasury, if the Grantee, or any agent of the Grantee, or any agent of any contractor is:

a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;

b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;

c. Convicted under State or federal antitrust statutes;

d. Convicted of any other criminal offense which, in the sole discretion of Treasury, reflects on the Grantee's business integrity; or

e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, Treasury reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

XX. DISCLOSURE OF INFORMATION

All reports or other printed or electronic material are public information under the Freedom of Information Act, 1976 Public Act 442, as amended (MCL 15.231 to 15.246).

XXI. CERTIFICATION

The individuals signing below certify by their signatures that they are authorized to sign this Grant Agreement on behalf of their agencies, that the parties will fulfill the terms of this Agreement, including the attached appendices, as set forth herein, and that no part of the agreement has been altered or changed.

FOR THE GRANTEE:

Signature ______________________ Date ______________

Name/Title ______________________

FOR TREASURY:

Signature ______________________ Date ______________

Name/Title ______________________

Financially Distressed Cities, Villages, and Townships Grant Agreement
City of Inkster
Grant # 210057-18
March 12, 2018

APPENDIX A –
APPROVED BUDGET AMOUNTS

Fire Engine Replacement

Below is the approved budget for your grant project. Please note, we have assigned budget categories to each of your original budget line items. Use these categories when submitting your reimbursement requests*.

Budget Category	Budget Description	Application Budget Amount	Award Budget Amount	Comments
Equipment - Replacement	Purchase of New Vehicle	$449,000.00	$314,300.00	
	Budget Total	**$449,000.00**	**$314,300.00**	

*Reimbursement requests must include copies of invoices and cancelled checks (or equivalent) supporting the costs.

Prior to the release of funds, the grantee will provide to Treasury an updated work plan / timeline, related to the line items for which grant funding was received. The work plan / timeline should include estimated completion dates and a description of the deliverable for each step.

APPENDIX B -
APPLICATION CONDITIONS

Financially Distressed Cities, Villages, and Townships Application (FY 2018)

Issued under authority of 2017 Public Act 107

CONDITIONS

Implementation of Proposal:
The grantee agrees to submit the Grant Agreement and Board Resolution, indicating approval of the proposal and Financially Distressed Cities, Villages, and Townships grant funding, within sixty (60) days following the Michigan Department of Treasury's Notification of Intent to Award letter or be subject to automatic cancellation of the grant. No grant funding will be released until the required Grant Agreement, Board Resolution, and a final work plan pertaining to the funds awarded have been received.

Proposal Clarification:
The Michigan Department of Treasury reserves the right to award funds for an amount other than that requested and/or request changes to, or clarification of, any and all applications received.

Prior to executing any changes to the scope of the proposal, the selected grantee must inform (in writing) the Michigan Department of Treasury of the proposed changes. The department will notify the grantee within thirty (30) days, whether or not the proposed changes fall under the original grant award.

Eligible Expenditures:
Grant award funds must be used to make payments to reduce unfunded accrued liability; to repair or replace critical infrastructure or equipment owned or maintained by the city, village, or township; to reduce debt obligations; or for costs associated with a transition to shared services with another jurisdiction. No other strategies, projects, or services may be considered as eligible expenditures. The focus will be on the repair or replacement of obsolete critical infrastructure or equipment, and service consolidation(s).

Expenditures:

1. The grantee understands and agrees that all expenditures from the grant will:
   - Be used to ensure efficient administration of the proposal.
   - Be permissible under state and federal law and consistent with statewide policies, regulations, and practices.
   - Be adequately supported by source documentation, including invoices, cancelled checks and electronic payment confirmations.
   - Only be for items approved in the Grant Agreement.

2. The grantee agrees to use the approved purchasing practices and bid procedures required by the "Grantee" for expenditures involving proposal activity.

3. The grantee agrees to maintain accounting records following generally accepted accounting principles for the expenditure of grant funds. The grantee agrees to record all revenues and expenditures in a fund or account separate from the grantee's other funds or accounts.

4. The grantee agrees to maintain all documentation for costs incurred for a seven-year period following the Michigan Department of Treasury Final Closeout letter.

Release of Funds:
Payments to the "Grantee" may be made on a monthly reimbursement basis, providing the grantee is in compliance with all terms and conditions of the grant, and dependent upon state appropriations.

For a payment reimbursement, a completed *Financially Distressed Cities, Villages, and Townships Reimbursement Request* (Form 5199) must be submitted to the Michigan Department of Treasury. Source documentation supporting the requested reimbursement amount must be attached to the reimbursement request form. At a minimum, the source documentation should include copies of the original invoices, cancelled checks, and any other report that would support the request.

Financially Distressed Cities, Villages, and Townships Application (FY 2018)

Issued under authority of 2017 Public Act 107

CONDITIONS CONTINUED

The "Grantee's" Chief Financial Officer or Chief Administrative Officer must sign and date the *Financially Distressed Cities, Villages, and Townships Reimbursement Request* (Form 5199).

Funds may not be released to the "Grantee" if the grantee:

1. Has not filed their annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act, 1968 Public Act 2, as amended (MCL 141.421 to 141.440a) or the Uniform System of Accounting Act, 1919 Public Act 71, as amended (MCL 21.41 to 21.55), or
2. Has not filed their financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, 1971 Public Act 140, as amended (MCL 141.921), or
3. Are delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, 1980 Public Act 243, as amended (MCL 141.931 to 141.942), or
4. Has a payment due and owing to the state.

Forfeiture and Repayment of Grant Funds:
If any conditions and provisions in the Grant Agreement are not met by the grantee, the grantee agrees to forfeit any future grant funds for this proposal and agrees that any grant funds previously reimbursed to the grantee may be required to be repaid to the State. At the discretion of the State Treasurer, repayments may be fulfilled by the Michigan Department of Treasury through the diversion of revenue sharing payments issued to the grantee under the Glenn Steil State Revenue Sharing Act of 1971 (1971 PA 140) or the Michigan Department of Treasury's FY 2018 appropriation act (2017 PA 107), until all grant funds previously reimbursed for this project have been repaid to the State.

Reporting Requirements:
1. *Semiannual Narrative and Financial Status Reports* – The awarded grantee shall submit to the Michigan Department of Treasury semiannually, signed and dated, narrative and financial status reports. The reports are due April 30 and October 30.

   a. *Narrative Report (NR)* (Form 5196) – should present the following information:
      i. Name of Grantee and Grant Number
      ii. Reporting Period (i.e. October 2017-March 2018, April 2018-September 2018, etc. ...)
      iii. The percentage (%) completed of the proposal's work plan
      iv. The estimated proposal completion date. For the final report, indicate the actual proposal completion date
      v. A brief outline of the work accomplished during the reporting period (or grant period, if this is the final report) relative to the proposal's work plan and timeline
      vi. A brief outline of the work to be completed during the subsequent reporting period
      vii. A brief description of any problems or delays, real or anticipated, experienced

   b. *Financial Status Report (FSR)* (Form 5198) – should present the following information:
      i. Name of Grantee and Grant Number
      ii. Reporting Period (i.e. October 2017-March 2018, April 2018-September 2018, etc. ...)
      iii. The percentage (%) completed of the proposal's work plan
      iv. The estimated proposal completion date. For the final report, indicate the actual proposal completion date
      v. The amount of funds expended through the reporting period (i.e. from the beginning of the grant proposal to the end of the reporting period)
      vi. The projected future expenditures for the proposal
      vii. Total projected expenditures for the proposal
      viii. Original or amended (per grant award) budget per Appendix A of the Grant Agreement
      ix. The difference between current projected proposal expenditures and original or amended budget

Financially Distressed Cities, Villages, and Townships Application (FY 2018)

Issued under authority of 2017 Public Act 107

CONDITIONS CONTINUED

2. *Final Narrative Report* (Form 5196) and *Final Financial Status Report* (Form 5198) – The awarded grantee shall submit to the Michigan Department of Treasury final, signed and dated, narrative and financial status reports. The reports are due within thirty (30) days after the completion of the proposal.

   a. The reports shall include the information as indicated under *Semiannual Narrative and Financial Status Reports* (above).

   b. Indicate "Final Report" on the top of the Final Narrative and Financial Status Reports.

   c. In addition to the items listed above, the final narrative report must include a description of the proposal's accomplishments and any unanticipated benefits/difficulties experienced while completing the proposal. Additionally, attach a copy of the proposal deliverables, if applicable (i.e. pictures of completed construction or equipment, etc. ...).

3. *Final Follow-up Report* (Form 5197) – One year after the date of the Final Closeout Letter from the Michigan Department of Treasury, the grantee agrees to provide a Final Follow-up Report to the Michigan Department of Treasury on the status of the proposal. The report will include:

   a. A detailed description of service changes and improvements.
   b. A detailed status update on the goals and measures used to determine the success of the proposal and outcomes presented in the application (i.e. have they been met, what has changed, etc. ...).
   c. A detailed description of set-backs or difficulties experienced in implementing the proposal.
   d. An analysis of cost savings realized related to the implementation of the proposal.
   e. A detailed description of how the funding was utilized and assisted the grantee toward financial stability.

Audit and Review:
The grantee agrees to allow the Michigan Department of Treasury and the State Auditor General's Office (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination, to any books, documents, papers, and records of the grantee which are related to this proposal.

The Michigan Department of Treasury may conduct periodic program reviews of the proposal. The purpose of these reviews will be to determine adherence to stated proposal goals and to review progress of the proposal in meeting its objectives.

The grantee agrees to submit semiannual and final progress reports, along with a final follow-up report to the Michigan Department of Treasury. The grantee understands that failure to submit any required reports may result in the termination of the grant.

Grant Termination:
The grantee understands that this grant may be terminated if the Michigan Department of Treasury concludes that the grantee is not in compliance with the conditions and provisions of this grant, or has falsified any information. The Michigan Department of Treasury will extend an opportunity for the grantee to demonstrate compliance. Notification of termination will be in writing.

The grantee acknowledges that continuation of this grant is subject to appropriation or availability of funds for this grant. If appropriations to enable the Michigan Department of Treasury to effect continued payment under this grant are reduced, the Michigan Department of Treasury shall have the right to terminate this grant. The Michigan Department of Treasury shall give the grantee at least thirty (30) days advance written notice of termination for non-appropriation.

City of Example

County of Example

RESOLUTION ACCEPTING THE FDCVT GRANT

Minutes of the regular meeting of the City Council of the City of Example County of Example, State of Michigan, (the "Municipality") held on March 2, 2015.

PRESENT: Members: Allen, Jones, Nelson, and Smith

ABSENT: Members: None

Member Allen offered and moved the adoption of the following resolution, seconded by Member Nelson.

WHEREAS, the State of Michigan Department of Treasury has given preliminary notice of its intent to award a Financially Distressed Cities, Villages, and Townships (FDCVT) grant in the amount of up to $245,000 toward reimbursement of expenditures required to implement the FDCVT Application Proposal Title (project title), and

WHEREAS, the State of Michigan requires each municipality's governing body to adopt a resolution authorizing participation in the proposed project prior to finalizing the award of grants from the State of Michigan's FDCVT grant program, and

WHEREAS, City of Example (local unit name) acknowledges that it:

1. Has filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act or the Uniform System of Accounting Act,
2. Has filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, as applicable,
3. Is not delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, and
4. Does not have a payment due and owing to the state

And thus is eligible to participate in a FDCVT grant funded project;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council (governing body) hereby authorize participation in the FDCVT Application Proposal Title (project title) and on behalf of the City of Example (local unit name) authorizes John Doe, City Manager, (designee) to provide this resolution indicating its approval to the State of Michigan, and to submit and execute documents requested by the State of Michigan relating to the FDCVT requirements.

YEAS: Members: Allen, Jones, Nelson, and Smith

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council of the City of Example, County of Example, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 Public Act 267, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Jane Doe (name)

City of Example, Clerk

City of Example County of Example

72 (Rev. 04-15)

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

NICK A. KHOURI
STATE TREASURER

March 12, 2018

Byron Nolen
Mayor
City of Inkster
26215 Trowbridge
Inkster, MI 48141

Dear Mr. Nolen:

Re: **Grant No. 210058-18**
Notification of Intent to Award – FDCVT Grant FY 2018

The Michigan Department of Treasury (Treasury) – Revenue Sharing and Grants Division received your grant application for the Financially Distressed Cities, Villages, and Townships (FDCVT) grant program. We are pleased to inform you that the proposal your governmental unit submitted entitled ***Water System Infrastructure Repair*** has been selected for a grant award in the maximum amount of ***$500,000.00***.

Enclosed are two original copies of the Financially Distressed Cities, Villages, and Townships Grant Agreement and a sample Board Resolution.

An electronic fillable version of the sample Board Resolution is located on Treasury's website: http://www.michigan.gov/treasury/0,4679,7-121-1751_2197_58826_69378---,00.html

Next Step

To receive the Final Award, Treasury must receive two original signed copies of the Grant Agreement and a Board Resolution (as indicated in the Conditions of the grant application packet) by Monday, May 14, 2018.

Submission of the signed Grant Agreement and a Board Resolution will signify acceptance of the grant award and will be considered agreement to all provisions specified in the grant application packet, the Notification of Intent to Award letter, and the Grant Agreement.

Please send the required documents by mail to:

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing, MI 48909

Upon Treasury's review and acceptance/approval of the signed Grant Agreement and Board Resolution, Treasury will sign the Grant Agreement. Treasury will return one executed copy of the Grant Agreement along with the Final Award letter, after which time the grantee will be responsible for the submission of grant compliance reporting and reimbursement requests.

Awarded funds will not be released until a completed grant agreement has been finalized. Reminder, grant funds are distributed on a reimbursement basis.

Congratulations on the grant award. We appreciate your interest in the FDCVT and look forward to working with you on this project. If you have any questions, please let us know. We can be reached at (517) 373-2697.

Sincerely,

Evah Cole

Evah Cole, Division Administrator
Revenue Sharing and Grants Division

Enclosures

c: Mr. Jerome Bivins, DPW Director

FINANCIALLY DISTRESSED CITIES, VILLAGES, AND TOWNSHIPS
GRANT AGREEMENT
BETWEEN THE
MICHIGAN DEPARTMENT OF TREASURY
AND CITY OF INKSTER

This Grant Agreement ("Agreement") is made between the Michigan Department of Treasury, Revenue Sharing and Grants Division ("Treasury") and City of Inkster ("Grantee").

The purpose of this Agreement is to provide funding to a financially distressed municipality with conditions that indicate probable financial distress. Legislative appropriation of funds for grant assistance is set forth in 2017 Public Act 107. This Agreement is subject to the terms and conditions specified herein.

Grant #:	210058-18
Project Name:	Water System Infrastructure Repair
Amount of grant:	$500,000.00
Start Date:	October 1, 2017
End Date:	June 30, 2022

GRANTEE CONTACT:

Jerome Bivins, DPW Director
Name/Title

City of Inkster
Municipality Name

26215 Trowbridge
Address

Inkster, MI 48141
City, State, Zip Code

(313) 563-9774
Telephone Number

Fax Number

jbivins@cityofinkster.com
E-mail Address

CV0048441
Vendor/Customer Number

TREASURY CONTACT:

Evah Cole, Division Administrator
Name/Title

Revenue Sharing and Grants Division
Division

P.O. Box 30722
Address

Lansing, MI 48909
City, State, Zip Code

(517) 373-2697
Telephone Number

(517) 335-3298
Fax Number

TreasRevenueSharing@michigan.gov
E-mail Address

I. AGREEMENT SCOPE

This Agreement and its appendices constitute the entire Agreement between Treasury and the Grantee and may be modified only by written agreement between Treasury and the Grantee.

(A) The scope of this agreement is limited to activities specified in Appendix A, and such activities as are authorized by Treasury under this Agreement. Any change in agreement scope requires written approval in accordance with Section III (Amendments) of this Agreement.

(B) By entering into this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. CONTRACT PERIOD

The Agreement shall be effective from the Start Date until the End Date specified on page 1. Treasury shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures incurred or paid by the Grantee prior to the Start Date or after the End Date of this Agreement will not be reimbursed under the Agreement.

III. AMENDMENTS

Any desired amendments to this Agreement shall be requested by the Grantee in writing, and shall not be effective unless approved in writing by Treasury. Treasury reserves the right to deny requests for amendments to the Agreement or to the appendices. No amendments can be implemented without written approval by Treasury.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified below and in Appendix A of this Agreement, if applicable.

(A) The Grantee must complete and submit semiannually the *Financially Distressed Cities, Villages, and Townships Narrative Report* (Form 5196) and the *Financially Distressed Cities, Villages, and Townships Financial Status Report* (Form 5198). These forms shall be due according to the following schedule:

Reporting Period	Due Date
October 1 – March 31	April 30
April 1 – September 30	October 30

The forms shall be submitted to Treasury's contact at the e-mail address on page 1.

(B) For a payment reimbursement, the Grantee must complete and submit a *Financially Distressed Cities, Villages, and Townships Reimbursement Request* (Form 5199). The reimbursement request must include supporting documentation (copies of original invoices, cancelled checks, and any other report that would support the request) of eligible project expenditures.

The form shall be submitted to Treasury's contact at the address on page 1.

Treasury shall make reimbursements upon receipt of a reimbursement request form, not more than once a month, provided that the Grantee is in compliance with all terms and conditions of this Agreement, and dependent upon state appropriations.

Funds may not be released to the Grantee, if the Grantee:

1. Has not filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act, 1968 Public Act 2, as amended (MCL 141.421 to 141.440a) or the Uniform System of Accounting Act, 1919 Public Act 71, as amended (MCL 21.41 to 21.55), or

2. Has not filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, 1971 Public Act 140, as amended (MCL 141.921), or

3. Is delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, 1980 Public Act 243, as amended (MCL 141.931 to 141.942), or

4. Has a payment due and owing to the state.

(C) The Grantee must complete and submit a final *Financially Distressed Cities, Villages, and Townships Narrative Report* (Form 5196) and *Financially Distressed Cities, Villages, and Townships Financial Status Report* (Form 5198). The Grantee shall submit the final reports, including any outstanding deliverables, within 30 days from the End Date of the Grant, specified on page 1.

The forms shall be submitted to Treasury's contact at the e-mail address on page 1.

(D) One year after the date of the Final Closeout letter from Treasury, the Grantee must complete and submit a *Financially Distressed Cities, Villages, and Townships Final Follow-up Report* (Form 5197).

The form shall be submitted to Treasury's contact at the e-mail address on page 1.

V. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all local, state, and federal laws, rules, ordinances, and regulations in the performance of the activities funded by this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State of Michigan or any other entity.

(C) The Grantee shall be solely responsible to pay all taxes, if any, that arise from the Grantee's receipt of this grant or from any expenditure of grant funds.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services furnished by the Grantee or its contractor(s) under this Agreement. The Grantee or its contractor(s) shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in designs, drawings, specifications, reports, or other services.

(E) Treasury's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. Treasury's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance (or failure of performance) of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with Treasury for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal prosecution, civil suit, and/or termination of the grant.

(G) The Grantee must comply with all Conditions contained in its application for the grant, a copy of which is attached as Appendix B.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that Treasury funded all or a portion of its development.

Treasury retains an irrevocable license to reproduce, publish and use in whole or in part, and authorize others to do so, any copyrightable material submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that Treasury can use in accordance with this paragraph.

Unless otherwise specified in this Agreement, the Grantee may not patent products or processes developed under this Agreement.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of Treasury. Treasury does not assume responsibility regarding the contractual relationships between the Grantee and any contractor.

VIII. CONTRACTS

Treasury reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, Treasury will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All contractors used by the Grantee in completing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

IX. NON-DISCRIMATION

The Grantee shall comply with the Elliott-Larsen Civil Rights Act, 1976 Public Act 453, as amended (MCL 37.2101 et seq), the Persons with Disabilities Civil Rights Act, 1976 Public Act 220, as amended (MCL 37.1101 et seq), and all other federal, state, and local fair employment practices and equal opportunity laws. The Grantee agrees to include in every contract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

X. LIABILITY

(A) The Grantee, not Treasury, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities carried out or to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, any contractor, or anyone employed by the Grantee.

(B) All liability as a result of claims, demands, costs, or judgments arising out of activities carried out or to be carried out by Treasury in the performance of this Agreement is the responsibility of Treasury and not the responsibility of the Grantee, if the liability is caused by any Treasury employee or agent.

(C) In the event that liability arises as a result of activities conducted jointly by the Grantee and Treasury in fulfillment of their responsibilities under this Agreement, such liability is held by the Grantee and Treasury in relation to each party's responsibilities under these joint activities.

(D) Nothing in this Agreement may be construed as a waiver of any governmental immunity by the Grantee, Treasury, their agents, or their employees as provided by statute or court decisions.

XI. ANTI-LOBBYING

The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute (MCL 4.415(2)). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action. The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State of Michigan.

XII. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies to the best of its knowledge and belief that it, its agents, and its contractors:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transactions by any federal department or the state.

(2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or agreement under a public transaction; violation of federal or state

antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).

(4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.

(5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XIII. AUDIT AND ACCESS TO RECORDS

Treasury reserves the right to conduct a programmatic and financial audit of the project, and Treasury may withhold payment until the audit is satisfactorily completed. The Grantee is required to maintain all pertinent records and evidence pertaining to the Grant Agreement, including grant funds, in accordance with generally accepted accounting principles and other procedures specified by Treasury. Treasury or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of seven years after the Final Closeout letter has been issued to the Grantee by Treasury.

XIV. INSURANCE

(A) The Grantee must maintain insurance or self-insurance, satisfactory to Treasury, that will protect Treasury from claims that may arise from the Grantee's actions under this Agreement or from the actions of others for whom the Grantee may be held liable.

(B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XV. OTHER SOURCES OF FUNDING

The Grantee guarantees that any payments for which claims for reimbursement are made to Treasury under this Agreement will not be financed by any source other than Treasury under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from the Grantee's reimbursement request(s), or to immediately refund to Treasury, the total amount representing such duplication of funding.

XVI. COMPENSATION

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. Treasury will reimburse the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenditures incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenditures incurred or paid by the Grantee prior to the Start Date or after the End Date of this Agreement will not be reimbursed under the Agreement.

(C) Treasury will approve reimbursement requests after approval of reports and related documentation as required under this Agreement.

(D) Treasury reserves the right to request additional information necessary to substantiate reimbursement requests.

(E) Reimbursements under this Agreement may be processed by Electronic Funds Transfer (EFT) at Treasury's discretion. In order to be eligible to receive reimbursements by EFT, the Grantee must register at the SIGMA Vendor Self Service website (www.michigan.gov/SigmaVSS).

XVII. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by Treasury after the Grantee has satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of the Final Closeout letter from Treasury, the Grantee releases Treasury from all claims against Treasury arising under this Agreement. Unless otherwise provided in this Agreement or by State law, the Final Closeout letter shall not constitute a waiver of Treasury's claims against the Grantee.

(C) The Grantee shall immediately refund to Treasury any reimbursements in excess of the costs allowed by this Agreement.

XVIII. CANCELLATION

This Agreement may be cancelled by Treasury, upon thirty (30) days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by Treasury and the Grantee.

XIX. TERMINATION

(A) This Agreement may be terminated by Treasury as follows.

(1) Upon thirty (30) days written notice to the Grantee:

a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or other applicable laws or rules.

b. If the Grantee knowingly and willingly presents false information to Treasury for the purpose of obtaining this Agreement or any reimbursement under this Agreement.

c. If Treasury finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of

Treasury in an attempt to secure a contract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.

d. During the thirty (30) day written notice period, Treasury will withhold reimbursement for any terminations under subparagraphs a through c, above.

e. If the Grantee or any contractor of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Department of Licensing and Regulatory Affairs or its successor.

(2) Immediately, upon written notice, and without further liability to Treasury, if the Grantee, or any agent of the Grantee, or any agent of any contractor is:

a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;

b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;

c. Convicted under State or federal antitrust statutes;

d. Convicted of any other criminal offense which, in the sole discretion of Treasury, reflects on the Grantee's business integrity; or

e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, Treasury reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

XX. DISCLOSURE OF INFORMATION

All reports or other printed or electronic material are public information under the Freedom of Information Act, 1976 Public Act 442, as amended (MCL 15.231 to 15.246).

XXI. CERTIFICATION

The individuals signing below certify by their signatures that they are authorized to sign this Grant Agreement on behalf of their agencies, that the parties will fulfill the terms of this Agreement, including the attached appendices, as set forth herein, and that no part of the agreement has been altered or changed.

FOR THE GRANTEE:

Signature　　　　Date

Name/Title

FOR TREASURY:

Signature　　　　Date

Name/Title

APPENDIX A –
APPROVED BUDGET AMOUNTS

Water System Infrastructure Repair

Below is the approved budget for your grant project. Please note, we have assigned budget categories to each of your original budget line items. Use these categories when submitting your reimbursement requests*.

Budget Category	Budget Description	Application Budget Amount	Award Budget Amount	Comments
Infrastructure - Replacement	Watermain Replacement	$1,000,000.00	$500,000.00	
	Budget Total	**$1,000,000.00**	**$500,000.00**	

*Reimbursement requests must include copies of invoices and cancelled checks (or equivalent) supporting the costs.

Prior to the release of funds, the grantee will provide to Treasury an updated work plan / timeline, related to the line items for which grant funding was received. The work plan / timeline should include estimated completion dates and a description of the deliverable for each step.

Between the Start Date and the End Date specified on page 1 of this agreement or the date of the Final Closeout letter, whichever date comes first, water and sewer rates may not be reduced in a way that will result in a reduction in revenue equivalent to $500,000.00.

APPENDIX B -
APPLICATION CONDITIONS

Financially Distressed Cities, Villages, and Townships Application (FY 2018)

Issued under authority of 2017 Public Act 107

CONDITIONS

Implementation of Proposal:
The grantee agrees to submit the Grant Agreement and Board Resolution, indicating approval of the proposal and Financially Distressed Cities, Villages, and Townships grant funding, within sixty (60) days following the Michigan Department of Treasury's Notification of Intent to Award letter or be subject to automatic cancellation of the grant. No grant funding will be released until the required Grant Agreement, Board Resolution, and a final work plan pertaining to the funds awarded have been received.

Proposal Clarification:
The Michigan Department of Treasury reserves the right to award funds for an amount other than that requested and/or request changes to, or clarification of, any and all applications received.

Prior to executing any changes to the scope of the proposal, the selected grantee must inform (in writing) the Michigan Department of Treasury of the proposed changes. The department will notify the grantee within thirty (30) days, whether or not the proposed changes fall under the original grant award.

Eligible Expenditures:
Grant award funds must be used to make payments to reduce unfunded accrued liability; to repair or replace critical infrastructure or equipment owned or maintained by the city, village, or township; to reduce debt obligations; or for costs associated with a transition to shared services with another jurisdiction. No other strategies, projects, or services may be considered as eligible expenditures. The focus will be on the repair or replacement of obsolete critical infrastructure or equipment, and service consolidation(s).

Expenditures:

1. The grantee understands and agrees that all expenditures from the grant will:
   - Be used to ensure efficient administration of the proposal.
   - Be permissible under state and federal law and consistent with statewide policies, regulations, and practices.
   - Be adequately supported by source documentation, including invoices, cancelled checks and electronic payment confirmations.
   - Only be for items approved in the Grant Agreement.

2. The grantee agrees to use the approved purchasing practices and bid procedures required by the "Grantee" for expenditures involving proposal activity.

3. The grantee agrees to maintain accounting records following generally accepted accounting principles for the expenditure of grant funds. The grantee agrees to record all revenues and expenditures in a fund or account separate from the grantee's other funds or accounts.

4. The grantee agrees to maintain all documentation for costs incurred for a seven-year period following the Michigan Department of Treasury Final Closeout letter.

Release of Funds:
Payments to the "Grantee" may be made on a monthly reimbursement basis, providing the grantee is in compliance with all terms and conditions of the grant, and dependent upon state appropriations.

For a payment reimbursement, a completed *Financially Distressed Cities, Villages, and Townships Reimbursement Request* (Form 5199) must be submitted to the Michigan Department of Treasury. Source documentation supporting the requested reimbursement amount must be attached to the reimbursement request form. At a minimum, the source documentation should include copies of the original invoices, cancelled checks, and any other report that would support the request.

Financially Distressed Cities, Villages, and Townships Application (FY 2018)

Issued under authority of 2017 Public Act 107

CONDITIONS CONTINUED

The "Grantee's" Chief Financial Officer or Chief Administrative Officer must sign and date the *Financially Distressed Cities, Villages, and Townships Reimbursement Request* (Form 5199).

Funds may not be released to the "Grantee" if the grantee:

1. Has not filed their annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act, 1968 Public Act 2, as amended (MCL 141.421 to 141.440a) or the Uniform System of Accounting Act, 1919 Public Act 71, as amended (MCL 21.41 to 21.55), or
2. Has not filed their financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, 1971 Public Act 140, as amended (MCL 141.921), or
3. Are delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, 1980 Public Act 243, as amended (MCL 141.931 to 141.942), or
4. Has a payment due and owing to the state.

Forfeiture and Repayment of Grant Funds:
If any conditions and provisions in the Grant Agreement are not met by the grantee, the grantee agrees to forfeit any future grant funds for this proposal and agrees that any grant funds previously reimbursed to the grantee may be required to be repaid to the State. At the discretion of the State Treasurer, repayments may be fulfilled by the Michigan Department of Treasury through the diversion of revenue sharing payments issued to the grantee under the Glenn Steil State Revenue Sharing Act of 1971 (1971 PA 140) or the Michigan Department of Treasury's FY 2018 appropriation act (2017 PA 107), until all grant funds previously reimbursed for this project have been repaid to the State.

Reporting Requirements:
1. *Semiannual Narrative and Financial Status Reports* – The awarded grantee shall submit to the Michigan Department of Treasury semiannually, signed and dated, narrative and financial status reports. The reports are due April 30 and October 30.

   a. *Narrative Report (NR)* (Form 5196) – should present the following information:
      i. Name of Grantee and Grant Number
      ii. Reporting Period (i.e. October 2017-March 2018, April 2018-September 2018, etc. ...)
      iii. The percentage (%) completed of the proposal's work plan
      iv. The estimated proposal completion date. For the final report, indicate the actual proposal completion date
      v. A brief outline of the work accomplished during the reporting period (or grant period, if this is the final report) relative to the proposal's work plan and timeline
      vi. A brief outline of the work to be completed during the subsequent reporting period
      vii. A brief description of any problems or delays, real or anticipated, experienced

   b. *Financial Status Report (FSR)* (Form 5198) – should present the following information:
      i. Name of Grantee and Grant Number
      ii. Reporting Period (i.e. October 2017-March 2018, April 2018-September 2018, etc. ...)
      iii. The percentage (%) completed of the proposal's work plan
      iv. The estimated proposal completion date. For the final report, indicate the actual proposal completion date
      v. The amount of funds expended through the reporting period (i.e. from the beginning of the grant proposal to the end of the reporting period)
      vi. The projected future expenditures for the proposal
      vii. Total projected expenditures for the proposal
      viii. Original or amended (per grant award) budget per Appendix A of the Grant Agreement
      ix. The difference between current projected proposal expenditures and original or amended budget

Financially Distressed Cities, Villages, and Townships Application (FY 2018)

Issued under authority of 2017 Public Act 107

CONDITIONS CONTINUED

2. *Final Narrative Report* (Form 5196) and *Final Financial Status Report* (Form 5198) – The awarded grantee shall submit to the Michigan Department of Treasury final, signed and dated, narrative and financial status reports. The reports are due within thirty (30) days after the completion of the proposal.

   a. The reports shall include the information as indicated under *Semiannual Narrative and Financial Status Reports* (above).

   b. Indicate "Final Report" on the top of the Final Narrative and Financial Status Reports.

   c. In addition to the items listed above, the final narrative report must include a description of the proposal's accomplishments and any unanticipated benefits/difficulties experienced while completing the proposal. Additionally, attach a copy of the proposal deliverables, if applicable (i.e. pictures of completed construction or equipment, etc. ...).

3. *Final Follow-up Report* (Form 5197) – One year after the date of the Final Closeout Letter from the Michigan Department of Treasury, the grantee agrees to provide a Final Follow-up Report to the Michigan Department of Treasury on the status of the proposal. The report will include:

   a. A detailed description of service changes and improvements.
   b. A detailed status update on the goals and measures used to determine the success of the proposal and outcomes presented in the application (i.e. have they been met, what has changed, etc. ...).
   c. A detailed description of set-backs or difficulties experienced in implementing the proposal.
   d. An analysis of cost savings realized related to the implementation of the proposal.
   e. A detailed description of how the funding was utilized and assisted the grantee toward financial stability.

Audit and Review:
The grantee agrees to allow the Michigan Department of Treasury and the State Auditor General's Office (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination, to any books, documents, papers, and records of the grantee which are related to this proposal.

The Michigan Department of Treasury may conduct periodic program reviews of the proposal. The purpose of these reviews will be to determine adherence to stated proposal goals and to review progress of the proposal in meeting its objectives.

The grantee agrees to submit semiannual and final progress reports, along with a final follow-up report to the Michigan Department of Treasury. The grantee understands that failure to submit any required reports may result in the termination of the grant.

Grant Termination:
The grantee understands that this grant may be terminated if the Michigan Department of Treasury concludes that the grantee is not in compliance with the conditions and provisions of this grant, or has falsified any information. The Michigan Department of Treasury will extend an opportunity for the grantee to demonstrate compliance. Notification of termination will be in writing.

The grantee acknowledges that continuation of this grant is subject to appropriation or availability of funds for this grant. If appropriations to enable the Michigan Department of Treasury to effect continued payment under this grant are reduced, the Michigan Department of Treasury shall have the right to terminate this grant. The Michigan Department of Treasury shall give the grantee at least thirty (30) days advance written notice of termination for non-appropriation.

City of Example

County of Example

RESOLUTION ACCEPTING THE FDCVT GRANT

Minutes of the regular meeting of the City Council of the City of Example County of Example, State of Michigan, (the "Municipality") held on March 2, 2015.

PRESENT: Members: Allen, Jones, Nelson, and Smith

ABSENT: Members: None

Member Allen offered and moved the adoption of the following resolution, seconded by Member Nelson.

WHEREAS, the State of Michigan Department of Treasury has given preliminary notice of its intent to award a Financially Distressed Cities, Villages, and Townships (FDCVT) grant in the amount of up to $245,000 toward reimbursement of expenditures required to implement the FDCVT Application Proposal Title (project title), and

WHEREAS, the State of Michigan requires each municipality's governing body to adopt a resolution authorizing participation in the proposed project prior to finalizing the award of grants from the State of Michigan's FDCVT grant program, and

WHEREAS, City of Example (local unit name) acknowledges that it:

1. Has filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act or the Uniform System of Accounting Act,
2. Has filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, as applicable,
3. Is not delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, and
4. Does not have a payment due and owing to the state

And thus is eligible to participate in a FDCVT grant funded project;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council (governing body) hereby authorize participation in the FDCVT Application Proposal Title (project title) and on behalf of the City of Example (local unit name) authorizes John Doe, City Manager, (designee) to provide this resolution indicating its approval to the State of Michigan, and to submit and execute documents requested by the State of Michigan relating to the FDCVT requirements.

YEAS: Members: Allen, Jones, Nelson, and Smith

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council of the City of Example, County of Example, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 Public Act 267, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Jane Doe (name)

City of Example, Clerk

City of Example County of Example