

INKSTER CITY COUNCIL

May 20, 2019

26215 Trowbridge, Inkster, MI 48141
(313) 563-4232 www.cityofinkster.com

Mayor – Byron Nolen
Mayor Pro Tem – Timothy Williams, District I

Council Members:

Clarence Oden, Jr., District II
Sandra K. Watley., District III
Steven Chisholm, District IV
Kim Howard, District V
Connie R. Mitchell, District VI

FELICIA RUTLEDGE
CITY CLERK

BYRON NOLEN
MAYOR

TREASURER
DARIN CARRINGTON

DAVID JONES
CITY ATTORNEY

Council may be addressed during the Regular Meeting by filling out the Public Participation Form. Address Council as a whole through the Mayor. Please state your name and your address for the record prior to providing your comments. Comments are limited to three (3) minutes.

Council Orientation Agenda – 6:00 PM

1. Call to Order
2. Discussion

A. Agenda Discussion

Public Participation (limit to 3 minutes)

3. CLOSED SESSION – Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).
4. Adjournment

May 20, 2019
Regular City Council Agenda – 7:00 PM

1. Call Meeting to Order

- A. Pledge of Allegiance
- B. Roll Call

2. Approval of Agenda

3. Presentations/Discussion

- A. Commission on Aging Presentation to Police Department

4. Public Hearing

5. Consent Agenda

- A. May 6, 2019 Regular City Council Meeting Minutes.

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6. Boards and Commissions

- A. Update of current list of appointments to Boards & Commissions.

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7. Previous Business

8. Ordinance(s)

- A. First Reading(s)

- B. Second Reading(s)

9. New Business

- A. Discussion/Action: (Darin Carrington) Consideration and approval of the adoption of the FY 2019-20 General and Special Appropriation Act Resolution.

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- B. Discussion/Action: (Al Backey) Consideration and approval to accept Detroit Wayne Mental Health Authority Summer Employment Program Grant in the amount of \$40,000.

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10. Public Participation (limit to 3 minutes)

11. City Clerk

12. City Treasurer

13. Mayor and Council Communication

14. Closed Session

Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).

15. Adjournment

Felicia Rutledge
City Clerk

May 6, 2019
Regular City Council Meeting – 7:00 PM

The regular meeting of the Council of the City of Inkster, Wayne County, Michigan convened in the Council Chambers, 26215 Trowbridge, on Monday, May 6, 2019

Prior to the Regular Council Meeting: City Council members discussed:

A. Agenda Discussion

Moved by Councilmember Oden, Seconded by Mayor Pro-Tem Williams to go into Executive Session 6:45 p.m. to discuss pending litigation, personnel and land sales in accordance with MCL 15.286 (e). Motion carried unanimously

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Chisholm, adjourn the closed Executive Session at 7:20 p.m. Motion carried unanimously.

Call Meeting to Order

Mayor Nolen called the meeting to order at 7:30 p.m.

Pledge of Allegiance

City Council and the public in attendance pledged allegiance to the flag of the United States of America.

Prayer

Prayer was led by Pastor Teresa Molton

Roll Call

Mayor Nolen	Present	Councilwoman Howard	Present
Councilwoman Watley	Present	Mayor Pro-Tem Williams	Present
Councilman Oden	Present	Councilman Chisholm	Present
Councilwoman Mitchell	Present		

Approval of Agenda

Moved by Councilmember Mitchell, Seconded by Mayor Pro-Tem Williams
to approve the agenda with added item "A" under Presentations and item "E"
under New Business.
5-19-80R - Motion carried.

Presentations/Discussion

A. Red Cross – Sharon Hemmingway

Public Hearings

A. A public hearing the FY 2019/2020 City of Inkster Budget.

Moved by Councilmember Chisholm, Seconded by Councilmember Oden to Open the public hearing on the FY 2019/2020 City of Inkster Budget. Resolution 5-19-81R – Motion carried.

- **Ernest Hendricks** – Asked about copies of the budget online.

Moved by Councilmember Howard, Seconded by Mayor Pro-Tem Williams to Close the public hearing on the FY 2019/2020 City of Inkster Budget. Resolution 5-19-82R – Motion carried.

Consent Agenda

- A. April 15, 2019 Regular City Council Meeting Minutes.
- B. April 29, 2019 Special City Council Meeting Minutes.
- C. Allen Brother's and Attorney's PLLC Invoice \$28,366.00.

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Oden to approve the Consent Agenda. Resolution 5-19-83R – Motion carried.

Boards and Commission

- A. Update of current list of appointments to Boards & Commissions.

Moved by Councilmember Chisholm, Seconded by Councilmember Oden to appoint Ellis Clifton to the Housing Commission. Resolution 5-19-84R – Motion carried.

Previous Business

Ordinance(s)

- A. First Reading(s)
- B. Second Reading(s)

New Business

- A. Discussion/Action: (David Jones) Consideration and approval of a request for the Mayor to execute a Quit Claim Deed on behalf of the City of Inkster Economic Development Corporation; regarding 28440 Reynolds St., Inkster, MI 48141.

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Chisholm to approve of a request for the Mayor to execute a Quit Claim Deed on behalf of the City of Inkster Economic Development Corporation; regarding 28440 Reynolds St., Inkster, MI 48141. Resolution 5-19-85R– Motion carried.

- B. Discussion/Action: (Felicia Rutledge) Consideration and approval to extend a contract with Midwest Recycling for a recycling program at no cost to the city. The contract will be from July 2, 2019 until July 2, 2024.

Moved by Councilmember Chisholm, Seconded by Councilmember Mitchell

to approve to extend a contract with Midwest Recycling for a recycling program at no cost to the city. The contract will be from July 2, 2019 until July 2, 2024.

Resolution 5-19-86R – Motion carried.

C. Discussion/Action: (Sharde Fleming) Consider

Moved by Mayor Pro-Tem Williams, Seconded by Councilmember Oden to approve Consider approval of correcting a clerical error performed by the Michigan Land Bank, and deeding 29230 Carlton (Property I.D. 44008010953000) to James Bush.

Resolution 5-19-87R – Motion carried.

D. Discussion/Action: (Sharde Fleming) Consider approval of offer to purchase (Case # LD 19-8) one (1) residential house which is located on the north side of Rosewood St. between Harrison St. and Center Dr. and is legally described as *24P376* LOT 376 DEARBORN HILLS MANOR T2S R9E L52 P93 WCR (Property I.D. 44 006 01 0376 000), or 28326 Rosewood, in the amount of \$2000.00 to M313 Properties and Investments.

Moved by Councilmember Mitchell, Seconded by Councilmember Chisholm to approve of offer to purchase (Case # LD 19-8) one (1) residential house which is located on the north side of Rosewood St. between Harrison St. and Center Dr. and is legally described as *24P376* LOT 376 DEARBORN HILLS MANOR T2S R9E L52 P93 WCR (Property I.D. 44 006 01 0376 000), or 28326 Rosewood, in the amount of \$2000.00 to M313 Properties and Investments.

Resolution 5-19-88R – Motion carried.

E. Discussion/Action: (City Council) To Vote in accordance with the vote taken in closed session (Garth)

Moved by Councilmember Mitchell, Seconded by Councilmember Howard to approve to vote in accordance with the vote taken in closed session.
(Garth)

Resolution 5-19-89R – Motion carried.

Public Participation

Toni Bailey – Thanked everyone that participated in the Spring Clean on April 27, 2019. She announced the Spring Clean on May 18, 2019.

Yvette Brock – Thanked Mayor Nolen, Councilman Chisholm and Councilwoman Howard for getting the word out regarding the flood. She announced meet the candidates with V.O.I.C.E. She said the first meet and greet would be on May 13, 2019 for Districts one, three, and five at Baylor Woodson. She said Districts two, four, and six would be May 23rd, 2019 at American International and meet the Mayor would be May 30th, 2019 at 6pm at the Booker Dozier.

Pamela Parham-Jones – Announced the Total Children's choir would be performing May 22nd at 6:30 p.m. at Middlebelt Baptist Church. She further announced the EQUIPPED Scholarship on June 2, 2019.

Jihad Abdullah – Announced the Juneteenth celebration. He asked if the field on Harrison and Harriet could be used on Friday May 10, 2019 to sell dinners to help assist with the Juneteenth celebration.

Barbara Cooper – Announced the Inkster Goodfellows spaghetti and fish dinner on May 17, 2019. She tickets are \$10.00 to make sure no child in Inkster is without a Christmas. She further solicited prayers for her husband who is having a procedure on his heart.

Officer Lebo – Announced the bake sale at the Police department on May 22, 2019. She said that movie nights are coming back. She further asked if any youth are interested in the Michigan Youth Leadership academy to sign up.

Aaron Sims – Stated that on May 18th, 2019 from 9:00 a.m. until 3:00 p.m. the Malcolm X home at 4336 Williams Street would be having clean up and celebration. He invited all to attend. He stated if anyone wanted to volunteer to contact 734-224-8127.

Jean Overman – Announced the Make Money seminar on May 18th, 2019 at Christ Temple Church. She further announced that Zaman's would be open on Wednesday's 12-2pm to serve food and they are asking for a donation \$8.95.

Ernest Hendricks – Stated that when he was a council person they responded. He said that council person's need to take a ride around the city.

Sharon Lucy – Stated that they would be honoring Eddie White on May 25, 2019 at 11:00 a.m. at the Seventh Day Adventist Church.

Samuel Ward-Bey – Stated that Community Up would do the tree cutting for the Malcolm X house for free if they had chain saws.

Will Miller – Stated that NAN had a small dinner at the recreation complex that about fifty person's attended.

City Clerk

Announced the August 6, 2019 City Wide Election Primary.

City Treasurer

No Comments.

Mayor and Council

Councilman Oden – Stated there have been complaints on Rosewood for parking on both sides of the streets. He asked about hiring a free intern from U of M for public relations. He thanked everyone for the help with 710 Central.

Councilman Chisholm – Announced track camp on June 17-24th at Robichaud and June 24-28th at Romulus. He asked that the Ordinance officer be called if other bins are seen in the city. He said he attended the stop the violence rally. He stated the organizer's hoped for a better turn out. He thanked DPS for the resolved light issue at Patterson Court. He further said he would like to know from GFI the city's garbage company how we are doing with recycling.

Councilwoman Watley – Stated that Ronald Johnson had a three part complaint, he stated that persons need to speak into the mic and council needs to address one another together properly. She asked about the wall crumbling on Inkster road. She said then need volunteers for the Memorial Day Parade. She said there will be several nice floats for the 50th Anniversary.

Councilwoman Howard – She said she had a District Advisory meeting and residents had complaints about trucks going down John Daly. She asked if trucks can be re-routed to Beech Daly. She thanked DPS for assisting with the floods this weekend and keeping everyone calm.

Councilwoman Mitchell – Stated she has been working with the group Community Up on the Juneteenth celebration. She further explained what Juneteenth meant to her. She said that the Parks and Recreation board would be hosting a Town Hall Meeting. She stated that the Dozier has a pool that needs to be maintained and covered. She said that the current council has been participating in city wide clean-ups and they are very approachable.

Mayor Pro-Tem Williams – Stated that Western Wayne is hosting a diabetic seminar on May 21, 2019. He stated for additional information to contact 313-561-5100 ext. 139. He thanked Jason Turner for organizing the Stop the Violence Rally at the Booker Dozier. He thanked DPS for getting the lights on Annapolis working. He invited everyone to shop Inkster.

Mayor Nolen – He stated that China is no longer taking recycling and trash. He said that the city has been in contact with GFL to see if prices will increase for recycling. He said he was bothered by all the flooding in the city and in surrounding cities. He stated to date the city had approximately two hundred and forty nine applications turned in for FEMA. He said hopefully Wayne County and the State will qualify for relief. He further said that the day to turn in flood forms to DPS is May 10, 2019 by 10:00 a.m. He encouraged anyone who had a flood to do so. He said he is equally as concerned with the violence in the city. He said somehow the community is going to have to reach the youth. He said friends are killing friends, and accidental shootings are occurring. He said everyone in the city needs to put their heads together and get to thinking how to help this kids have conflict resolution strategies other than shooting guns and killing one another.

Adjournment

There being no further business to come before Council, on a motion duly made
By Mayor Pro-Tem Williams, Seconded by Councilmember Mitchell and carried,
the Regular Council meeting of May 6, 2019 was adjourned at 8:53 p.m.



Felicia Rutledge, City Clerk
City of Inkster

May 20, 2019

CITY OF INKSTER
Boards & Commissions

[MADE OPERATIVE BY STATE LAW, CITY OF INKSTER CHARTER PROVISION OR CITY OF INKSTER ORDINANCE]

AGING COMMISSION

[MEETINGS: Third Friday of each month at 1:00 p.m., Twin Towers Activity Room]

2 Year Term

9 Members

Ordinances: 414,457 & 508

Denise Champagne, Project Dir.
- (Ex-Officio Member)
Rochelle Wells
Doris Horne
Henry Wade
Toni Bailey
Roosevelt Stubbs
Gabe Henderson
Jean Liddell
Iris Long
June Patter son
Debra Owens
Chuck Coleman

Tenure

Exp. 8/06/20
Exp. 08/06/20
Exp. 08/06/20
Exp. 07/07/19
Exp. 04/15/2021
Exp. 08/06/20
Exp. 08/06/20
Exp. 01/17/20
Exp. 01/17/20
Exp. 05/21/20
Exp. 08/20/20

BOARD OF REVIEW

[MEETINGS: March, July and December]

Annual Appointment

3 Members

Charter Provision and State Law

WCA Assessing
William Miller
Gina Triplett (Alternate)
Lenoria Warmack
Ned Sanders

Clerk of the Board – Non Voting
Exp. 03/05/2019
Exp. 03/05/2019
Exp. 03/06/2019
Exp. 02/04/20

BEAUTIFICATION COMMITTEE

[MEETINGS: Second Monday of each month @ 6:00 p.m., Recreation Center]

2 Year Term

Toni Bailey
Kathleen Gibbs
Gabe Henderson
Avis Love
George Williams
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant

Exp. 07/16/20
Exp. 02/06/19
Exp. 02/18/21
Exp. 11/6/19
Exp. 11/6/19

May 20, 2019

BUILDING AUTHORITY COMMISSION - Inactive

[MEETINGS: Second Monday in January]

3 Year Term

5 Members

State Law and Resolution 74-1-39

Nathaniel Elcock
Hersey Bryant, (C)
Horace Wells

Exp. 12/31/05
Exp. 12/31/00
Exp. 12/31/01

CABLE TELEVISION COMMISSION

[MEETINGS: Second Tuesday of each month at 6:00 p.m., Recreation Center]

3 Year Term

9 Members

Ordinances 593 and 609

Vacant

Troy Seaton Dist. 1

~~Leon Houston~~ Dist. 2

Vacant Dist. 3

Octavia Smith Dist. 4

Thelma Jean Overman Dist. 5

Connie R. Mitchell Dist. 6

Sandra Watley **Mayoral**

Steven Chisholm At-Large

Ex. Officio

Exp. 01/17/20

~~Exp. Served Notice; Returned~~

Exp.

Exp. 07/03/20

Exp. 02/06/20

Exp. 02/04/22

Exp. 01/03/20

Exp. 01/17/20

CIVIL SERVICE COMMISSION AND BOARD OF ETHICS

[MEETINGS: Monthly]

3 Year Term

3 Members

Ordinances 237 & 559

Clarence Oden

Exp. 6/18/15

Vacant - (Employee Representative)

~~James White~~

Exp. 12/04/11

- (Commission Appointment)

CONDEMNATION BOARD

[MEETINGS: AS NEEDED]

5 Members

Ordinance 150.140 thru 150.145

Mark Minch (Building Contractor)
Deborah Owens (General Member)
Guy Borrusch General Member
Dorsey Williams (Contractor)
James Garrett (Engineer)
Charles Rizzon (Alternate)

Exp. 9/19 (1 Year Term)
Exp. 9/19 (2 Year Term)
Exp. 9/19 (2 Year Term)
Exp. 9/20 (3 Year Term)
Exp. 9/20 (3 Year Term)
Exp. 12/19

CONSTRUCTION BOARD OF APPEALS/PROPERTY MAINTENANCE BOARD**[MEETINGS: As required]**

3 Year Term	3 Members	Ordinance
Shirley Hankerson		Exp. 12/21
Yvette Brock		Exp. 12/21
Charles Rizzo		Exp. 12/21
Rebecca Daniels		Exp. 02/22
Tom Michelini		Exp. 04/19
– Building Inspector		

DOWNTOWN DEVELOPMENT AUTHORITY**[MEETINGS: Third Tuesday of each month, 6:00 p.m. City Hall Council Chambers]**

4 Year Term	12 Members	State Law and Ordinances 687 and 741
Connie R. Mitchell		Tenure
Martha Theis		Exp. 12/17/22
Angela Dodson		Exp. 02/19/22
Cynthia Adams (Secretary)		Exp. 12/17/22
Brittini Abiolu (Vice Chair)		Exp. 05/18/19
Peter Cimeot		Exp. 01/21/18
Akindele Akinyemi (Chair)		Exp. 02/16/19
Val Ogbonaya		Exp. 07/20/19
Winston Wade		Exp. 07/17/21
Rerhi Onomake (Treasurer)		Exp. 3/16/19
Uche Ndubuisi		Exp. 7/20/19

ECONOMIC DEVELOPMENT CORPORATION (BOARD OF DIRECTORS)**[MEETINGS: Second Thursday each month, held in the Conference Room, City Hall]**

6 Year Term	11 Members	State Law and Ordinances 517 and 570
Bishop Walter Starghill, Jr.		Exp. 06/07/16
Winnie Nwankwo		Exp. 05/18/21
Akindele Akinyemi		Exp. 05/18/21
Deborah Walker		Exp. 06/07/16
Mary Weislo		Exp. 03/07/17
Cassandra Leonard		Exp. 06/07/16
Herbert Johnson		Exp. 06/07/16
Dennis Weislo		Exp. 06/07/19
Charmaine Kennedy		Exp. 01/17/23
Connie R. Mitchell		Exp. 02/06/23

ELECTRICAL EXAMINING BOARD

Indefinite Terms	4 Members	State Law and Ordinance 616
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Walter Bays (Elec. Cont.)
 Andrew Hughes (Adm. Official)
 Carlton Trouteaud (Rep. of Detroit Edison)

LOCAL OFFICERS COMPENSATION COMMISSION

[MEETINGS: Minimum of One Meeting Each Odd-Numbered Year.]

7 Year Term

7 Members

State Law and Ordinance 409

Lenoria Warmack	Exp. 10/17/2023
Thelma Jean Overman	Exp. 10/17/2023
Debra Owens	Exp. 10/17/2023
Ann Gross	Exp. 12/5/2023
Ronald Johnson	Exp. 12/19/2023
George Williams	Exp. 12/19/2023
Aaron Sims	Exp. 01/03/2024

PARKS AND RECREATION COMMISSION

[MEETINGS: First Tuesday of each month at 7:30 P.M., Recreation Complex]

2 Year Term

9 Members

Ordinances: 493 & 551

VACANT	Dist. 1	Exp. 03/20/19
Opal Nolen	Dist. 2	Exp. 11/6/19
Tania James	Dist. 3	Exp. 04/01/21
LaWanna Abney-Mitchell	Dist. 4	Exp. 02/19/20
VACANT	Dist. 5	Exp. 02/19/20
Connie R. Mitchell	Dist. 6	Exp. 09/05/19
Tonia Williams	Mayoral	Exp. 02/20/19
Shirley Hankerson	Mayoral	Exp. 4/15/21
Ned Sanders	Council	Exp. 07/07/19

PARKS AND RECREATION YOUTH COMMISSION

2 Year Term

6 Members

Alisa Todd	Dist. 1	Exp. 3/7/18
Katrina Coats	Dist. 2	Exp. 3/7/18
Zeavean Johnson	Dist. 3	Exp. 3/7/18
William Grubbs	Dist. 4	Exp. 3/7/18
Taylor Todd	Dist. 5	Exp. 3/7/18
Demon Zimmerman	Dist. 6	Exp. 3/7/18
Tiwaia Smith	Mayoral	Exp. 3/7/18

PLANNING COMMISSION

[MEETINGS: Fourth Monday of each month at 6:00 p.m., City Council Chambers]

3 Year Term

9 Members

State Law and Ordinance 33

Marcus Hendricks (Council appointee)	Exp. 12/18
Byron Nolen (Mayor)	Tenure
Darryl Davis (City appointee)	Exp. 3/22
Timothy Williams (Mayor Pro-Tem)	Exp. 7/19
Mack Willis	Exp. 2/20
James Garrett	Exp. 09/20
William Ratliff (Vice-Chair)	Exp. 04/19
Lynette Cain (Secretary)	Exp. 05/19
Steven Chisholm (Chair)	Exp. 04/19
Kim Faison	Exp. 01/21

POLICE AND FIREMAN RETIREMENT SYSTEM BOARD OF TRUSTEES

[MEETINGS: First Thursday of each month at 1:00 p.m., TIFA Room]

2 Year Term

5 Members

Charter

Lorenzo A. Moner, Jr.	Mayoral	Exp. 12/17
Barry O'Bryan	Police Rep	

May 20, 2019

Jason Kaye
Sandra K. Watley
Velma Overman

Fire Rep
City Council Rep Exp. 12/18
Board of Trustee Rep

WATER REVIEW COMMITTEE

[MEETINGS: Scheduled by Chairman Marcus Hendricks, City Hall TIFA Room]

Sam Brown	App. 01/07/13
Carl Woods	App. 01/07/13
Ann Coleman	App. 01/07/13
Courtney Owens	App. 01/07/13
Councilmember Williams	App. 02/04/13
Marcus Hendricks	App. 02/18/13
Dennis Welslo	App. 02/18/13

ZONING BOARD OF APPEALS (ZBA)

[MEETINGS: First Thursday of each month at 6:00 P.M., City Council Chambers]

3 Year Term 7 Members State Law and Ordinance 277

Ruth E. Williams	Dist. 1	Exp. 02/15/19
Clarence Oden, Jr. (VC)	Dist. 2	Exp. 04/03/20
James Cross	Dist. 3	Exp. 07/01/16
Roosevelt Stubbs (S)	Dist. 4	Exp. 08/21/20
Vanola Williams	Dist. 5	Exp. 02/06/20
Norma McDaniel	Dist. 6	Exp. 10/05/18
Tom Michelini		Exp. 04/18/19
Teresa Patton		Exp. 08/06/21
Mac Willis		Exp. 11/05/21

Nankin Transit

[Meetings: Third Thursday of each month at 5:45 p.m., Nankin Transit [Jefferson Barns Community CTR. 32150 Dorsey Westland, MI. 48186]

Mayor Pro-Tem Timothy Williams	Exp. Tenure
Denise Champagne, Community Appointee	Exp. (Appointed in 2009)

2015 Community Development Block Grant Advisory Council (CDBG)

[Meetings: Dates and times are quarterly and locations are various]

Timothy Williams, Council Appointee	Exp. Tenure
Clarence Oden (Alternate)	Exp. Tenure

COMMITTEES FORMED BY COUNCIL RESOLUTIONS

TAX INCREMENT FINANCE AUTHORITY

[MEETINGS: Second Thursday of each month at 6:30 P.M., City Hall Council]

6 Year Term 13 Members Resolution 85-8-331

Connie R. Mitchell	Tenure
Brittni Abiolu	Exp. 6/06/22
Avis Love	Exp. 03/20/23
Rerhi Onomake	Exp. 03/16/21
Dennis Weislow	Exp. 06/07/19
Charmaine Kennedy	Exp. 02/20/21

May 20, 2019

Mary Weislow (Treasurer)
Winnie Nwankwo
Akindele Akinyemi

Exp. 06/06/22
Exp. 05/18/21
Exp. 05/18/21

BROWNFIELD REDEVELOPMENT AUTHORITY

[MEETINGS: Second Tuesday of each month at 5:00 P.M., City Hall Council Chambers]

Terms 1, 2 and 3 years Up to 9 members

Resolution 02-9-458

Timothy Williams, City Council Representative

Tenure

Darin Carrington, Treasurer

Tenure

Vacant Community

Tenure

Tonia C. Williams

Exp. 02/20/19

Vacant

Exp. 11/6/20

NOTES:

Vacancies and/or Expired terms

*Has not taken the oath

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor

Date: May 15, 2019

From: Darin Carrington, Treasurer

Date for Council's Consideration: May 20, 2019

ACTION REQUESTED: Adoption of the FY 2019-20 General and Special Appropriation Act Resolution

Current Action X Emergency Future

Funds Budgeted: If Yes Account # No N/A X

Mayor's Approval Byron H. Nolen

BACKGROUND:

The Charter of the City of Inkster requires that the budget for the next fiscal year be adopted no later than the second regular monthly meeting in May. The City has properly posted and held a public hearing for the budget. Group and individual study sessions were held with members of the City Council. This final recommended budget, based on input from the study sessions differs from the Mayor's original recommendation as describe below.

General Fund

Parks and Recreation Fund

Garbage and Rubbish Fund

Water and Sewer Fund

SCOPE OF SERVICES:

Adoption of the Fiscal Year 2019-20 budget(s) as attached

JUSTIFICATION:

The State of Michigan Public Act 2 of 1968 requires that the City adopt a General Appropriations Act and may adopt a Special Appropriations Act for Capital Projects Funds, Enterprise Funds and Internal Service Funds.

PROJECT IMPROVEMENTS:

N/A

COSTS:

See Attached

PROJECTED TIME TABLE:

July 1, 2019 – June 30, 2020 (Fiscal Year 2020).

RESOLUTION:

Authorization is hereby given to adopt the attached Fiscal Year 2019-2020 General and Special Appropriation Act Resolution and Budgets.

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

City of Inkster		
Fiscal Year Ending June 30, 2020 Budget		
Summary of Annual Revenues by Source and Appropriations by Department		
General Fund		
Revenues		
Property Taxes	\$	4,048,600
County Chargebacks		(50,000)
PILOT		450,000
PILOT - Contractual		80,000
State Shared Revenue		3,770,000
Other State Sources		10,000
Administrative Charges		1,329,560
Other Revenue		223,970
Operating Grants and Contributions		161,500
District Court		956,720
Mayor		289,500
City Clerk		155,300
Treasury		50,000
Police		219,000
Fire		1,420,050
Building		660,000
Public Works		60,000
Planning		66,500
Total Revenues		14,850,700
Expenditures		
City Council		94,800
District Court		832,010
Court Community Services		49,500
Mayor		325,490
City Clerk		233,000
IT		366,800
Treasury		738,150
Building Maintenance		727,800
City Attorney		422,000
Personnel		223,070
Police		4,337,100
Fire Administration		2,752,590
Building		386,700
Code Enforcement		66,000
Department of Public Works		675,200
Planning		110,920
Economic Development		517,000
Debt Service		80,000
Insurance		815,000
Total Expenditures		13,878,460
Other Financing Sources (uses)		
Operating transfer from other funds		-
Operating transfer to other funds		971,400
Total other financing sources (uses)		971,400
Net change in fund balance		840
Est. fund balance (deficit) June 30, 2019		3,509,320
Est. fund balance (deficit) June 30, 2020	\$	3,510,160
Fund Balance Policy Applies to Fund		
Fund Balance Range Adopted		Yes
From Low		10.0%
To High		15.0%
Actual Fund Balance as Percent of Expenses		23.6%
Fund Balance in Compliance with Target		Yes

City of Inkster						
Fiscal Year Ending June 30, 2020 Budget						
Summary of Annual Revenues by Source and Appropriations by Department						
Special Revenue Funds						
	Major Streets	Local Streets	Parks	Rubbish	CDBG	PEG
Revenues						
Property Taxes	\$ -	\$ -	\$ 395,280	\$ 515,730	\$ -	\$ -
County Chargebacks	-	(50,000)	(30,000)	(100,000)	-	-
State Shared Revenue	1,699,070	748,730	-	-	-	-
Charges for Services	-	-	52,400	1,349,300	-	-
Other Revenue	660	-	-	-	-	90,800
Operating Grants and Contributions	-	-	-	-	216,470	-
Total Revenues	1,716,730	698,730	417,680	1,765,030	216,470	90,800
Expenditures						
Non-Departmental	-	-	-	-	-	75,000
Police	-	-	-	-	12,300	-
Parks Maintenance	-	-	20,000	-	-	-
Streets - Engineering	-	1,500,000	-	-	-	-
Streets - Maintenance	188,780	495,660	-	-	-	-
Streets - Preservation	1,200,000	-	-	-	-	-
Streets - Traffic	20,000	5,000	-	-	-	-
Streets - Winter	90,000	55,000	-	-	-	-
Streets - Admin and Record Keeping	169,900	74,660	-	-	-	-
Streets - Vehicles	80,500	80,500	-	-	-	-
Sanitation	-	-	-	1,934,200	-	-
Community Development	-	-	-	-	204,170	-
Parks and Recreation	-	-	371,690	-	-	-
Senior Citizens Activities	-	-	5,000	-	-	-
Administrative Services	-	-	30,000	-	-	-
Total Expenditures	1,749,180	2,210,820	426,690	1,934,200	216,470	75,000
Other Financing Sources (uses)						
Operating transfer from other funds	-	-	65,190	-	-	-
Operating transfer to other funds	-	-	(100,000)	-	-	-
Total other financing sources (uses)	-	-	(34,810)	-	-	-
Net change in fund balance	(32,450)	(1,512,090)	(43,820)	(169,170)	-	15,800
Est. fund balance (deficit) June 30, 2019	1,454,293	3,367,638	176,404	577,636	-	361,638
Est. fund balance (deficit) June 30, 2020	\$ 1,421,843	\$ 1,855,548	\$ 134,584	\$ 408,466	\$ -	\$ 377,438
Fund Balance Policy Applies to Fund	Yes	Yes	Yes	Yes	N/a	N/a
Fund Balance Range Adopted						
From Low	5.0%	5.0%	5.0%	5.0%		
To High	10.0%	10.0%	10.0%	10.0%		
Target of Fund Balance Policy	10.0%	10.0%	10.0%	10.0%		
Actual Fund Balance as Percent of Expenses	81.3%	83.9%	25.6%	21.1%		
Fund Balance in Compliance with Target	Yes	Yes	Yes	Yes		

City of Inkster					
Fiscal Year Ending June 30, 2020 Budget					
Summary of Annual Revenues by Source and Appropriations by Department					
Component Units					
	Commission on Aging	Brownfield	TIFA	Justice Center Debt	Court Building
Revenues					
Property Taxes	\$ 179,600	\$ 19,720	\$ 190,770	\$ -	\$ -
County Chargebacks	-	-	(2,000)	-	-
Fines and Forfeitures	-	-	-	-	20,200
Operating Grants and Contributions	-	-	-	220,040	-
Total Revenues	179,600	19,720	188,770	220,040	20,200
Expenditures					
Community Development	-	-	30,000	-	-
Redevelopment	-	-	-	-	-
Senior Citizens Activities	279,600	-	-	-	-
Debt Service	-	434,220	400,970	489,750	-
Administrative Services	-	-	-	-	-
Total Expenditures	279,600	434,220	430,970	489,750	-
Operating transfer from other funds	100,000	414,500	491,710	269,710	-
Operating transfer to other funds	-	-	(249,510)	-	(20,200)
Total other financing sources (uses)	100,000	414,500	242,200	269,710	(20,200)
Net change in fund balance	-	-	-	-	-
Est. fund balance (deficit) June 30, 2019	-	(3,242,478)	826,584	-	-
Est. fund balance (deficit) June 30, 2020	\$ -	\$ (3,242,478)	\$ 826,584	\$ -	\$ -
Fund Balance Policy Applies to Fund	N/a	N/a	N/a	N/a	N/a

City of Inkster	
Fiscal Year Ending June 30, 2020 Budget	
Summary of Annual Revenues by Source and Appropriations by Department	
Enterprise Fund	
	Water and Sewer
Revenues	
Property Taxes	2,713,880
County Chargebacks	(750,000)
Other State Sources	5,300
Charges for Services	10,626,190
Other Revenue	420,000
Operating Grants and Contributions	650,000
Total Revenues	13,665,370
Expenditures	
Water and Sewer Systems	10,526,080
Federal Grants	150,000
Debt Service	2,564,925
Insurance	92,960
Total Expenditures	13,333,965
Change in Net Position	331,405
Est. Net Position June 30, 2019	33,103,597
Est. Net Position June 30, 2020	33,435,002
Working Capital Reserve Policy Applies	Yes
Target Working Capital and Reserve Balance	
Est. Beginning Working Capital (7/1/2019)	5,572,176
Est. Ending Working Capital (6/30/2020)	5,549,123
Target Working Capital (6/30/2020)	5,073,375
Over (Short) of Target Working Capital and Reserve at Year End	475,748
Note: Based on the development of the FY 2020 budget and looking out four years, the desired working capital level would be obtained by the end of FY 2024.	

City of Inkster
Council Approved Fee Schedule

Most Recent Council Approval (** denotes update):

5/21/18 **

Dept.	Description	Fee
Building/Structural Safety (Bldg.)		
Building Code 151.020 - 151.033		
Bldg.	Bldg Contractor Registration	\$25.00
Bldg.	Permit Fee Refunds	75%
Bldg.	Minimum	\$50.00
Bldg.	After any inspections	no refund
Alterations		
Bldg.	\$0 - \$500,000 and up	\$100.00 + \$10/thousand
Foundation Fees		
Bldg.	Below Ground	Cost
Bldg.	Above Ground	\$75.00
Permit (Residential Industry)		
Bldg.	Building Maintenance	\$50.00
Bldg.	Plumbing Maintenance	\$50.00
Bldg.	Electric Maintenance	\$50.00
Bldg.	Heating Maintenance	\$50.00
Bldg.	High Pressure Boiler	\$50.00
Bldg.	Administrative Fee	\$25.00
Bldg.	On-Site for C of O	\$150.00
Bldg.	Repair Permit	\$50 per trade required
Bldg.	TCO or Letter to Close	\$25.00 + bond
Bldg.	TCO Extension	\$20.00
Bldg.	Plan Exam Fee: Res., Comm., Ind.- new & additions	\$100.00 min on all structural plus a ICC Originated Formula
Bldg.	Electric, Plumbing, Mechanical, Fire Plan Exam Fees	25% of bldg review
Bldg.	Garages (detached/attached)	Cost
Bldg.	Res. Garage	\$50.00
Bldg.	Comm/Ind	\$200.00
Bldg.	Comm/Ind over \$10,000 Square Footage	\$300.00
Bldg.	Modular Home Set Up	\$100.00 + Foundation
Unfired Vessels		
Bldg.	Not Heated	\$75.00 ea
Bldg.	Heated	\$75.00 ea
Bldg.	Major Repairs	\$75.00
Anhydrous Ammonia		
Bldg.	Using ICC Cylinders	\$75.00
Bldg.	5 Cylinders or Less	\$75.00
Bldg.	6 - 10	\$95.00
Bldg.	11 - 15	\$125.00
ASME Containers		
Bldg.	1000 lbs or less	\$50.00
Bldg.	1001 - 2500 lbs	\$75.00
Bldg.	2501 - 5000 lbs	\$100.00
Bldg.	ASME trans. Vehicles	\$75.00
Boilers		
Bldg.	Up to 1000 sq. ft. area, Over 1000 sq. ft. area, Alteration permit, Residential-Furnace or Boiler, Unit Heater Commercial-Unit Heater, Furnace	\$70.00 for first 200K BTU \$20.00 for each additional 100K BTU (Includes all fuel types)
Boilers - First 40 ft		
Bldg.	First 40 ft	\$60.00
Bldg.	each additional 4 ft	\$5.00
Boilers - Piping Classification - First 40 ft		
Bldg.	0" - 2"	\$50.00
Bldg.	2 1/4" - 4"	\$60.00
Bldg.	4 1/4" plus	\$80.00

City of Inkster
Council Approved Fee Schedule

Most Recent Council Approval (** denotes update):

5/21/18 **

Dept.	Description	Fee
Building/Structural Safety (Bldg.)		
Water & Steam Distribution-first 40 ft		
Bldg.	4' additional of any size	\$5.00
Bldg.	Administrative Fee	\$25.00
Bldg.	On-Site for C of O	\$150.00
Bldg.	Repair Permit	\$50 per trade required
Bldg.	TCO or Letter to Close	\$25.00 + bond
Bldg.	TCO Extension	\$20.00
Bldg.	Plan Exam Fee: Res., Comm., Ind.- new & additions	\$100.00 min on all structural plus a ICC- originated formula
Bldg.	Electric, Plumbing, Mechanical, Fire Plan Exam Fees	25% of bldg review
Bldg.	Garages (detached/attached)	Cost
Bldg.	Res. Garage	\$50.00
Bldg.	Comm/Ind	\$200.00
Bldg.	Comm/Ind over \$10,000 Square Footage	\$300.00
Bldg.	Modular Home Set Up	\$100 + Foundation
Bldg.	Gas Piping	\$50 for 1st 100'- \$4/each additional 10'
Bldg.	Make Up Air	\$40.00
Bldg.	Base App. Fee	\$40.00
Bldg.	Generator (all fuels)	\$40.00 + Elec. Permit
Bldg.	Chimney	\$50.00
Bldg.	Chimney liner	\$50.00
Bldg.	Fireplace	\$50.00
Bldg.	Fire Damper	\$30.00
Bldg.	Gas Pressure Test	\$45.00 Residential \$65.00 Commercial
Bldg.	Humidifier	\$30.00
Bldg.	Spray Booth	\$60.00
Bldg.	Exhaust Hood	\$50.00
Bldg.	Exhaust Fan	1000cfm \$25.00; Over 1000 \$50.00
Bldg.	Water Heater - Residential	\$30.00
Bldg.	Water Heater - Commercial	\$40.00
Plumbing Code 181.188		
Bldg.	A/C Contractor Registration	\$15.00
Refrigeration Units (Central A/C)		
Bldg.	2 hp or less	\$40.00
Bldg.	2 1/4 - 5 hp	\$55.00
Bldg.	5 1/4 - 50 hp	\$75.00
Bldg.	Over 50 hp	\$120.00
Domestic A/C System		
Bldg.	Up to 100'	\$60.00
Bldg.	each additional 4'	\$5.00
Bldg.	Inspection-Special or Shop Equipment	\$100.00
Electrical Code 181.085 - 181.083		
Bldg.	Electrical Contractor Registration	\$25.00
Bldg.	Min. permit fee	\$50.00
Bldg.	Electrical Circuits	\$5.00 each
Bldg.	Light Fixtures-for ea 25	\$15.00
Bldg.	Electrical Appliances	\$12.00 each
Motors & Transformers		
Bldg.	1/4 to 10 hp, kw & kva	\$10.00 for 1st; \$5.00 ea additional
Bldg.	11 - 30 hp, kw, kva	\$15.00 for 1st; \$7.00 ea additional
Bldg.	31 - 50 hp, kw, kva	\$25.00 for 1st; \$12.00 ea additional
Bldg.	Over 50	\$40.00 for 1st; \$20.00 ea additional

City of Inkster
Council Approved Fee Schedule

Most Recent Council Approval (** denotes update):

5/21/18 **

Dept.	Description	Fee
Building/Structural Safety (Bldg.)		
New or Change of Service		
Bldg.	100 amp	\$35.00
Bldg.	101 & Up	\$45.00
Temporary Service		
Bldg.	100 amp	\$35.00
Bldg.	101 & Up	\$45.00
Excavation Separators		
Bldg.	0 - 30 kw or kva	\$35.00
Bldg.	30+ kw or kva	\$70.00
Bldg.	Carnival/ Circus Hook-Ups	\$125.00
Bldg.	Flea Market/Bazaar	\$50.00
Fire Alarm System		
Bldg.	Base Fee	\$40.00
Bldg.	City Pull Box	\$18.00 ea
Bldg.	Drill Station	\$10.00
Bldg.	Pull Stations	\$20.00 1st five; \$5.00 ea additional
Bldg.	Fire Alarm Signal Device	\$20.00 1st five; \$5.00 ea additional
Bldg.	Heat & Smoke Detectors	\$10.00 1st five; \$3.00 ea additional
Bldg.	Master Panel	\$35.00
Bldg.	Exit Door Unlocking	\$10.00 1st door; \$5.00 ea additional
Bldg.	Flow Switches	\$20.00
Bldg.	Sprinkler Valve Switch	\$20.00
Bldg.	Ventilation Dampers	\$30 (Mech. Permit)
Bldg.	System Alterations	\$40.00
Plumbing Code 161.075 - 161.079		
Bldg.	Plumbing Contractor Registration	\$15.00
Distribution System		
Bldg.	3/4" service	\$30.00
Bldg.	1"	\$45.00
Bldg.	1 1/4"	\$50.00
Bldg.	1 1/2"	\$55.00
Bldg.	2"	\$60.00
Bldg.	3"	\$70.00
Bldg.	4"	\$100.00
Bldg.	Over 4"	\$275.00
Bldg.	Fire or Lawn Sprinkler	\$2.00 per head (<100) \$1.00 per head (>100)
Bldg.	Rough Inspection	\$30.00 each
Bldg.	Commercial Washing Machines	\$30.00 1st unit; \$10.00 ea additional
Bldg.	Commercial Re-occupation Review	\$75.00
Bldg.	Inspection Recall Fee	\$40.00
Bldg.	Expired Permit Renewal	\$20.00
Bldg.	Notary	\$3.00
Burners (new or replacement system)		
Bldg.	30 gal	\$50.00
Bldg.	30-60 gal	\$60.00
Bldg.	over 500 gal	\$90.00
Bldg.	over 1200 gal	\$100.00
Storage Tanks		
Bldg.	60 gal or less	\$50.00
Bldg.	60-1200	\$75.00
Bldg.	over 1200 gal	\$100.00

City of Inkster
Council Approved Fee Schedule

Most Recent Council Approval (** denotes update):

5/21/18 **

Dept.	Description	Fee
Building/Structural Safety (Bldg.)		
All Other Fees		
Bldg.	Additional Rough Inspection	\$30.00
Bldg.	Administrative Fee	\$25.00
Bldg.	Appliance Installation	\$12.00
Bldg.	Base App. Fee	\$40.00
Bldg.	Base Fee Plumbing Permit	\$50.00
Bldg.	Chimney	\$50.00
Bldg.	Chimney liner	\$50.00
Bldg.	Comm/Ind	\$200.00
Bldg.	Comm/Ind over \$10,000 Square Footage	\$300.00
Bldg.	Electric, Plumbing, Mechanical, Fire Alarm Exam Fees	25% of bldg review
Bldg.	Exhaust Fan	1000cfm \$25.00; Over 1000 \$50.00
Bldg.	Exhaust Hood	\$50.00
Bldg.	Feeders	\$10.00 for 1st 100' \$5.00 ea additional 100'
Bldg.	Fire Damper	\$30.00
Bldg.	Fireplace	\$50.00
Bldg.	Garages (detached/attached)	Cost
Bldg.	Gas Piping	\$50 for 1st 100'; \$4 ea. additional 10'
Bldg.	Gas Pressure Test	Res.- \$25.00; Comm.-\$35.00
Bldg.	Generator	\$75.00
Bldg.	Generator (all fuels)	\$40.00 + Elec. Permit
Bldg.	Humidifier	\$30.00
Bldg.	Make Up Air	\$40.00
Bldg.	Modular Home Set Up	\$100 + Foundation
Bldg.	Motion Picture App.	\$25.00
Bldg.	Certificate of Occupancy	\$200 residential; \$350 commercial
Bldg.	Annual Certificate of Compliance	\$190.00
Bldg.	Outdoor Meter Box	\$30.00
Bldg.	Outdoor Sewer Repair	\$150.00
Bldg.	Plan Exam Fee: Res., Comm., Ind.- new & additions	\$100.00 min on all structural plus a BOCA- originated formula
Bldg.	Rental Registration	\$185 every 3 years
Bldg.	Repair Permit	\$50 per trade required
Bldg.	Res. Garage	\$50.00
Bldg.	Residential Electric Space Heating Units	\$5.00 ea room
Bldg.	Sign Connection	\$30.00 for 1st \$10.00 ea additional \$10.00 ea 50' of neon
Bldg.	Spray Booth	\$60.00
Bldg.	Sump Pump Hook Up	\$10.00
Bldg.	TCO Extension	\$20.00
Bldg.	TCO or Letter to Close	\$25.00 + bond
Bldg.	Vacant Property Registration	\$500 Annually
Bldg.	Vacant Property Re-occupancy	\$200
Bldg.	Underfloor Raceways	\$10.00 for 1st 100' \$5.00 ea additional 100'
Bldg.	Water Heater	Replacement only \$5.00
City Clerk (Clerk)		
Assigned		
Clerk	Dog Tags	\$10.00
Armed		
Clerk	Application-Renewal June 30th	\$200.00
Clerk	License	\$200.00
Clerk	Machine	\$15.00

City of Inkster
Council Approved Fee Schedule

Most Recent Council Approval (** denotes update):

5/21/18 **

Dept.	Description	Fee
City Clerk (Clerk)		
Clerk	Registration	\$50.00
Clerk	Duplicate Issuance	\$0.75
Clerk	Registration-Renewal December 31st	\$100.00
Cabaret License		
Clerk	Application-Renewal April 30th	\$8,333.33
Clerk	FOIA Fee CDR	\$5.00
Clerk	FOIA Fee DVD	\$5.00
Clerk	Permit-five (5) consecutive days	\$5.00
Clerk	License	\$200.00
Clerk	Device	\$15.00/each
Clerk	Application Fee - Provisioning Center / Cultivation Facility	\$5,000.00
Clerk	Renewal Fee - Provisioning Center / Cultivation Facility	\$5,000.00
Clerk	Notary	\$2.00
Clerk	License	\$25.00/ per year
Clerk	Firm, partnership, association, corporation, company or other organization	\$70.00/ per year
Clerk	Local non-profit organization	No Fee
Clerk	Duplicate copies of licenses	\$5.00
Clerk	Various	\$250.00 - \$500.00
Clerk	Class 1: For every person engaged in the business of street vendor and/or food vendor, whether traveling by foot without the aid of any vehicle or who uses a vehicle referred to in either of the following classes	\$2.00 per year per person
Clerk	Class 2: Street and/or food vendors who travel by foot or who use a bicycle, pushcart or hand-drawn wagon or other similar small conveyance, carrying any basket, box or container not exceeding two cubic feet	\$2.00 per day (up to and including 10 days) and \$25.00 for one year in addition to Class 1 fee
Clerk	Class 3: For every street vendor and/or food vendor who shall use any horse-drawn or motor-propelled vehicle in his operations	\$3.00 per day (up to and including 10 days) Maximum \$40.00 per year for each vehicle in addition to Class 1 fee
Clerk	Christmas Tree Vendors - Deposit	\$100.00 cash deposit for each location within the City for the purpose of guaranteeing the clean-up of the premises and the removal of any unsold trees, debris or any temporary structures there from within ten days after Christmas of the year in which the license was taken out
Clerk	Christmas Tree Vendors - Fee	\$15.00 per location
DPS (DPS)		
DPS	Weed Cutting - Vacant Lots - Per front ft.	\$400 per Lot
DPS	Weed Cutting - Vacant Structures	\$500 per Structure
DPS	Businesses	\$750
DPS	Water Tap, Sewer Tap and Pipe Connection Inspection	\$800
DPS	Board Ups	Variable
DPS	Clean Ups	Variable
DPS	Evictions	Variable

City of Inkster
Council Approved Fee Schedule

Most Recent Council Approval (** denotes update):

5/21/18 **

Dept.	Description	Fee
DPS (DPS)		
DPS	Water Meters	Variable
DPS	Spc Pick Up	Variable
DPS	Meter Repair	Variable
DPS	Annual Rubbish Fee	\$162.00
Police Department (Police)		
Police	Police Report	\$5.00 Residents \$15.00 Non-Residents
Police	Clearance	\$10.00
Police	FOIA	Purview of the City Clerk
Police	Fingerprinting	\$15.00
Police	Accident Report	\$5 Residents \$15.00 Non-Resident (Insurance Co & Landlord)
Police	Renewal of PV License	\$5.00
Police	Vehicle Inspections	\$10.00
Police	Vehicle Release (Towing)	\$50.00
Fire Department (Fire)		
Fire	Annual Fire Inspection	\$130.00
Fire	Commercial Building C of O Inspection	\$130.00
Fire	Apartment Building Fire Inspection	\$130.00
Fire	Apartment Building Fire Inspection w/multiple buildings on site	\$250.00
Fire	Fire investigations	\$75.00/hr
False Alarm Response Fees Per City Ordinance		
Fire	First Call in calendar year	No Charge
Fire	Second Call	\$75.00
Fire	Third Call	\$175.00
Fire	Fourth Call	\$225.00
Fire	Fifth Call	\$300.00
Fire	Sixth Call	\$375.00
Fire	Seventh Call	\$450.00
False Alarm Response Fees Per City Ordinance		
Fire	Eighth Call	\$525.00
Fire	Ninth Call	\$600.00
Fire	Tenth Call	\$675.00
Fire	All additional calls for that calendar year	\$100.00
Parks and Recreation (PR)		
Membership		
PR	Single Adult Membership - Resident	\$15.00 per month or \$150.00 per year
PR	Single Adult Membership - Non- Resident	\$20.00 per month or \$210.00 per year
PR	Youth Membership	\$10.00 per month or \$100.00 per year
PR	Family (up to 4) Membership - Resident	\$30.00 per month or \$300.00 per year
PR	Family (up to 4) Membership - Non- Resident	\$35.00 per month or \$390.00 per year
PR	Family (up to 4) Membership - Resident	\$30.00 per month or \$300.00 per year
PR	Family (up to 4) Membership - Non- Resident	\$35.00 per month or \$390.00 per year
PR	Senior Full Membership - Resident	\$5.00 per month or \$40.00 per year
PR	Senior Full Membership - Non - Resident	\$10.00 per month or \$120.00 per year
PR	Senior Programs Only - Resident	\$10.00 per year
PR	Senior Programs Only - Non- Resident	\$15.00 per year
PR	Individual Class and/or Program	Based on Instructor Cost
Open Gym		
PR	Elementary, Jr High, High School	\$5.00
PR	Adult (18 and up)	\$5.00

City of Inkster
Council Approved Fee Schedule

Most Recent Council Approval (** denotes update):

5/21/18 **

Dept.	Description	Fee
Parks and Recreation (PR)		
Building Rental Rates		
PR	Security Deposit	\$125.00
PR	Set Up Fees	\$65.00
PR	Set Up Fees-Gym	\$75.00
PR	Multi- Purpose Room - Resident	\$55.00 w/ 2 hr min \$125.00 regular rates apply after 2 hrs
PR	Multi- Purpose Room - Non - Resident	\$65.00 w/ 2 hr min \$125.00 regular rates apply after 2 hrs
PR	Gymnasium Events - Resident	\$100.00 per hour w/ 2 hr min
PR	Gymnasium Events - Non- Resident	\$120.00 per hour w/ 2 hr min
PR	Gymnasium - Court Rental	1 Court - \$25.00 per hr 2 Courts - \$50.00 per hr
PR	Meeting Lounge - Resident	\$55.00 per hour w/ 2 hr min
PR	Meeting Lounge - Non- Resident	\$65.00 per hour w/ 2 hr min
PR	Meeting Room #1 - Resident	\$45.00 per hour w/ 2 hr min
PR	Meeting Room #1 - Non- Resident	\$55.00 per hour w/ 2 hr min
Parks and Recreation (PR)		
Marquee		
PR	Marquee	\$25.00
Planning (Plan)		
Plan	Rezoning Review	\$1700.00
Plan	Conditional Zoning Review	\$2,000.00 plus \$12.00 per acre
Plan	Special (Conditional) Use Review	\$1,450.00 plus \$6.00 per acre
Plat Review		
Plan	Preliminary Plat Review	\$450.00 plus \$5.00 per lot plus Consulting Fees
Condominiums and Single Family Detached Single Family Developments		
Plan	Preliminary Plan	\$1,850.00 plus \$5.00 per site
Plan	Revised Plan	\$640.00
Site Plan Review		
Plan	Residential - less than one acre	\$1,450.00 plus \$6.00 per unit
Plan	Residential - one acre or more	\$1,800.00 plus \$6.00 per unit
Plan	Commercial and Other Non-Residential Uses -less than one acre	\$1,750.00
Plan	Commercial and Other Non-Residential Uses -one acre or more	\$1,800.00 plus \$50.00 per acre
Plan	Revised Site Plan	\$150.00
Plan	Commercial Re-Occupancy Verification	Hourly
Plan	Engineering Plan Review	Hourly
Plan	Final Site Plans	\$100.00
Planning (Plan)		
Planned Neighborhood (Residential) Development		
Plan	Initial Review (Preliminary Plans)	\$475 plus \$5 per unit or lot (includes informal review prior to official submittal, plus initial plan review
Plan		\$150 (includes charges for each review subsequent to review of the initial plan, except that the review of any plan submitted more than six (6) calendar months following the initial plan will require payment as specified in III.3.a)
Plan	Revised Site Plan	
Plan	Final Site Plans	\$100.00
Plan	Planned Unit Development - less than an acre	\$475.00
Plan	Planned Unit Development - an acre or more	\$350.00

City of Inkster
Council Approved Fee Schedule

Most Recent Council Approval (** denotes update):

5/21/18 **

Dept.	Description	Fee
Planning (Plan)		
Mixed-Use or Planned Unit Developments		
Plan	Initial Review	\$1,850.00 plus \$5.00 per acre
Plan	Revised Plan	\$640.00
Plan	Final Site Plans	\$100.00
Plan	Rezoning	\$1700 per request
Plan	Special (Conditional) Use Request	\$1450.00 per request plus \$6 acre
Plan	Historic District/Architectural Commission Reviews	\$250.00 per request
Plan	Land Division Lot Split/Boundary Reviews	\$750.00 plus \$50.00 per lot
Plan	Adaptive Reuse Project Request	\$200.00 per request
Plan	Street/Alley Vacation Requests	\$800.00 per request
Zoning Board of Appeals		
Plan	Residential Variance	\$800.00
Plan	Commercial Variance	\$900.00
Plan	Zoning Code Interpretation	\$550.00
Plan	All Public Hearings	\$350.00
Plan	Zoning Confirmation Letters/Forms	\$188.00
Plan	Conditional Zoning Review (new)	\$2,000.00 plus \$12.00 per acre
Plan	Notary	\$3.00
Documents		
Plan	Zoning Ordinance	\$30.00
Plan	Zoning Map	\$5.00
Plan	Street Map	\$5.00
Plan	Master Plan	\$50.00
Plan	Census Data	\$5.00 per page
Plan	Minutes	\$3.00 (6 pages or less)
Plan	Minutes	\$5.00 (6 pages or more)
Plan	Tax Maps/Address Maps	\$1.00/per page
Treasurer (Treas)		
Assessing		
Treas	Field Cards	Variable
Services		
Treas	Final Read	\$15.00
Treas	Water Turn On	\$75.00
Treas	Water Turn Off	\$75.00
Treas	Turn On/Turn Off for repairs (30 day period)	\$30.00
Treas	Meter Installation	\$50.00
Treas	New Meter (due to Theft/Vandalism)	\$220.00
Treas	Water History Reports	\$3.00 (6 pg max)
Treas	Service Charge (used during Delinquent Water Shut Offs)	\$45.00
Treas	NSF Administration and Bank Fee	\$60.00
Property Taxes		
Treas	Field Sheets	\$0.50

**RESOLUTION TO PASS THE
2019/2020
GENERAL and SPECIAL
APPROPRIATIONS ACT**

WHEREAS: The State of Michigan Public Act 2 of 1968 The Uniform Budgeting and Accounting Act, requires the legislative body of each local unit to pass a General And Special Appropriations Resolution for all funds except trust or agency, internal service, enterprise, debt service or capital projects funds for which the legislative body may pass a special appropriations act.

WHEREAS: Chapter 9, Section 9.5 of the City Charter states that ...the Council shall by resolution, adopt a budget for the next Fiscal Year...

NOW THEREFORE BE IT RESOLVED the General and Special Appropriation Act is adopted for all City Departments, and the 22nd District Court including property tax millage rates as follows:

Total number of mills of ad valorem property taxes to be levied for City of Inkster Fiscal Year 2019/20:

	<u>Mills</u>
General Operating	17.2349
Rubbish (PA 298 of 1917)	2.5851
Advertising (PA 359 of 1925)	.2461
Judgment Levy # 9 (Wayne County)	4.3221
Parks & Recreation	1.9814
Senior Services	1.0000
2003 Voter Approved CSO Debt	1.2390
2011 Voter Approved CSO Debt	6.0730
Total	<u>35.4014</u>

Total Estimated Revenues by Source and Appropriations by Department for each Fund

for Fiscal Year 2019/20 is per the attached. Fiscal year 2019 budget projections are reflected in the fiscal year 2019 amended budget column.

BE IT FURTHER RESOLVED that the following policies are hereby established and shall apply to the financial management of the City of Inkster:

- Limitations of Expenditures - It shall be the duty of the Mayor to oversee that each department head, excluding the City Attorney and City Clerk, does not exceed the amount appropriated for his/her department except by prior specific Authority of the City Council. It shall be the duty of the City Attorney and City Clerk to see that he/she does not exceed the amount appropriated except by prior specific Authority of the City Council.
- Budget Amendments - Shall be brought to City Council for approval on a quarterly basis.

Financial Management Operational Policies

- Bank accounts shall be reconciled to the general ledger within 10 days following the end of each month.
- Monthly budget to actual reports to be distributed to city council, mayor and department directors within 10 days of the end of the month.
- Cash flow projections shall be created annually for each budgeted fund following budget adoption and updated quarterly, at a minimum.
- Year end audited financial statements shall be published within five (5) months of the end of the Fiscal Year

Fund Balance Policies

- General Fund annual budgeted unrestricted fund balance of 10 – 15% of current year expenses shall be maintained and shall be accessed only for general fund operations. Implementation of this policy will occur over two fiscal years starting immediately following the year the existing fund deficit is eliminated.
- Tax supported Special Revenue Fund(s) and both Major and Local Street funds annual budgeted unrestricted fund balance of 5 – 10% of current year expenses shall be maintained. Implementation of this policy will occur over two fiscal years starting immediately following the year an existing fund deficit is eliminated.

Emergency Loan Repayment Policy

- Effective with the FY 2016 annual appropriation resolution, a portion of General Fund fund balance shall be formally constrained by Council to be reported as committed for the use of the Emergency Loan debt service principal payments which are due beginning March 19, 2022. This commitment shall be included in each subsequent annual appropriation resolution and the amount of each commitment shall be subsequently

approved by Council by the 3rd budget amendment of the fiscal year for which the commitment pertains to. The amount to be added to the previous committed balance each year shall be no less than \$50,000 with the ultimate objective of accumulating a total committed balance of at least \$300,000 by the end of Fiscal Year 2021, which would satisfy the following year's first principal payment. Subsequent to Fiscal Year 2021, the committed balance must total at least \$300,000 to satisfy the following fiscal year's debt service payment.

Water/Sewer Fund Working Capital Reserve Policy:

- Effective with FY 2017 annual appropriation resolution, a portion of the Water/Sewer fund assets shall be held in reserve to meet unexpected short term needs and mitigate future risk. Specifically, a working capital level equal to 90 days of operational expenses and an emergency equipment/infrastructure replacement component equal to 2% of the net book value of capital assets shall be accumulated. Based on the development of the FY 2020 budget and looking out four years, the desired working capital level would be obtained by the end of FY 2024. Further, this policy extends to all future years so that user rates and the future projection of user rates are set for each year of budget development to achieve the desired reserves and working capital by FY 2023. For the purposes of this policy, working capital is defined as current assets less current liabilities. It is understood that the accumulation of working capital reserves shall be obtained through a combination of aggressive expense management, enforcement of service shut off for delinquent accounts, aggressive collection of receivables and setting of user fees.

BE IT FURTHER RESOLVED that the following water and sewer rates are hereby established for Fiscal Year 2020 and are effective with consumption after June 30, 2019

Water & Sewer Consumption Rates

Water	\$ 5.21 per 100 cubic feet (1 unit)
Sewer	<u>\$10.24</u> per 100 cubic feet (1 unit)
Total	\$15.45 per 100 cubic feet (1 unit)

Industrial Waste Control Charge

<u>Meter Size</u>	Per Quarter	Per Month
1/2"	\$ 23.55	\$ 7.85
5/8"	\$ 23.55	\$ 7.85
3/4"	\$ 35.34	\$ 11.78
1"	\$ 58.89	\$ 19.63
1.5"	\$129.54	\$ 43.18
2"	\$188.40	\$ 62.80
3"	\$341.49	\$113.83
4"	\$471.00	\$157.00
6"	\$706.50	\$235.50

BE IT FURTHER RESOLVED that the attached fee schedule is hereby established for Fiscal Year 2020

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor

Date: May 11, 2019

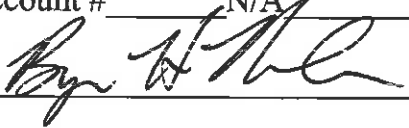
From: Al Backey P & R

Date for Council's Consideration: May 20, 2019

ACTION REQUESTED: Consideration and approval to accept Detroit Wayne Mental Health Authority Summer Employment Program Grant in the amount of \$40,000.

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: If Yes ☒ Account # N/A No ☐ N/A ☐

Mayor's Approval 

Treasurer's Approval _____

BACKGROUND:

The Parks & Recreation Department has an annual summer youth program in the Booker Dozier Complex and throughout the City of Inkster. In previous years, this program has been funded by several different resources including the general fund, Detroit Connect DTE/Grow Detroit Youth Talent and Detroit Wayne Mental Health Authority (DWMHA). As we continue to search for partnerships for funding to provide much needed summer services for our youth, these programs have been consistent with funding resources to insure the summer youth recreational goals are achieved.

SCOPE OF SERVICES:

Permission from Mayor and Council to receive grant from DWMHA in the total of \$40,000. These funds will be used to hire 5-10 youth employees this summer in the Dozier, City Hall, DPS and Inkster Housing. The grant will also service transportation for workshops, educational field trips, camp supplies/equipment and maintenance materials/tools for improvement projects in the building.

JUSTIFICATION:

This grant opportunity will provide a beneficial summer program for youth to sharpen their work experience, build character, budgeting and fiscal accountability. Along with the transferable employee skills, youth will develop relationships with city officials and department heads. The main goal of this project is to limit inner city adversity and emphasize growth in our youth's society.

PROJECT IMPROVEMENTS:

- Dozier Complex/Parks maintenance
 - Daily operations
 - Landscaping/gardening

COSTS:

\$40,000

PROJECTED TIME TABLE:

May 1st- September 30th

RESOLUTION:

Authorization and approval is hereby given to;

Resolved by _____

Seconded by _____

Yes:

No:

Absent:



**Detroit Wayne
Mental Health Authority**

707 W. Milwaukee St.
Detroit, MI 48202-2943
Phone: (313) 833-2500
www.dwmha.com

FAX: (313) 833-2156
TDD: (800) 630-1044 RR/TDD: (888) 338-5588

May 6, 2019

Albert Backey
City of Inkster
26215 Trowbridge
Inkster, MI 48141

Dear Mr Albert Backey:

Detroit Wayne Mental Health Authority (DWMHA) provides funding to assist with subsidized part-time employment for individuals between the ages of 14-24 living in Wayne County. In addition to work experience, this funding will ensure that the employed youth receive educational information on prevention, treatment and access to behavioral health care. These programs are expected to be both beneficial and preventative for youth otherwise unoccupied during the summer months, who may be at a greater risk for developing behavioral health issues.

DWMHA is pleased to issue this letter of approval to City of Inkster for \$40,000 to support the Summer Youth Employment program (SYEP). Funding is for the period of May 1, 2019 through September 30, 2019. With this approval, the following conditions must be met:

1. Pay youth a wage of at least that of the State minimum
2. Employ youth with at least 16 hours of work each week with no more than 20 hours
3. Provide youth with a meaningful summer work experience that includes transferrable skills
4. Provide youth with transportation to participate in the required "Young Professional Conference" on July 26, 2019 in Detroit, MI. The DWMHA Board requires that youth be presented with educational information specific to behavioral health.

Thank you for your commitment providing better opportunities to the youth of Wayne County.

Sincerely,

Tinetra Burns, MS, RSST, CADC-M
Clinical Specialist
Workforce Development and Training/Special Projects
tburns@dwmha.com – 313-344-9099 x 3335

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