



INKSTER CITY COUNCIL
Monday, Monday July 15, 2024
26215 Trowbridge, Inkster, MI 48141
(313) 563-9770
www.cityofinkster.com

Mayor – Byron H. Nolen
Mayor Pro Tem – Steven Chisholm, District IV

Council Members
Felicia Rutledge, District I
Freddie Bishop III, District II
Lindsay Scott, District III
Kim Howard, District V
DeArtriss Richardson, District VI

GEORGINA HOLLIDAY
CITY CLERK

TREASURER

TODD PERKINS
CITY ATTORNEY

The council may be addressed during the Regular Meeting by filling out the Public Participation Form. Address Council as a whole through the Mayor.

Monday, July 15, 2024
Orientation Session – 6:00 PM
Regular City Council Agenda – 7:00 PM

1. Call Meeting to Order
 - A. Prayer
 - B. Pledge of Allegiance
 - C. Roll Call
 - D. Closed Session

Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).
2. Approval of Agenda
3. Presentations/Introduction of Guests/Announcements

None
4. Public Hearing

None

5. Consent Agenda

- A. Approval of the June 27, 2024 Special Meeting Minutes
- B. Approval of July 1, 2024 Regular Meeting Minutes

6. Boards and Commissions

S. Anthony Dooley- Parks and Recreation was placed in the wrong district

7. Ordinances

None

1st Reading

None

2nd Reading

None

8. New Business

- A. **Discussion/Action:** (Georgina Holliday, City Clerk) Consider approval of "Summer Birthday Celebration" Street Closure/Block Party request, July 17, 2024 Street to be closed Princess St., cross streets New York and Yale, event time: 2:00 pm-9:30 pm
- B. **Discussion/Action:** (Jerome Bivins, DPS Director) Consider authorizing Administration approval of a contract for Concrete and Turf Restoration with Olson Cement Work, Inc. to repair properties city wide from water main breaks and minor roads work for three (3) years with a one three-year (3) options the following three years. The contract bid was \$237, 768.75 we are asking for a not to exceeded \$400,00.00
- C. **Discussion/Action:** (Sharde Crutchfield, Special Projects Director) Consideration to authorize the City of Inkster to enter into a contractual agreement with the listed vendors to participate in the Inkster Neighborhood Stabilization Program 2024-2025, which will redevelop/rehabilitate foreclosed properties assigned through the First Right of Refusal
- D. **Discussion/Action:** (Georgina Holliday, City Clerk) Consider approval to submit Public Comment via City Clerk's office within 72 hours prior to meeting and will be distributed to City Council members and kept in the meeting minutes on file in the Clerk's Office.
- E. **Discussion/Action:** (Jerome Bivins, DPS Director) Consider authorizing administration to approve the contract with DVM Utilities, Inc. for the E. Outfalls CSO Elimination Project Phases 2,3,4 in the amount of \$29,737,760.00 plus a 6% contingency of \$1,784,265.60 for a total of \$31,522,025.60 for construction

Public Participation (limit to 3 minutes)

9. City Clerk

10. City Treasurer

11. Mayor and Council Communication

12. Closed Session

Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).

13. Adjournment

June 27, 2024

Special City Council Meeting-5:00pm

The Special meeting of the Council of the City of Inkster, Wayne County, was held on June 27, 2024, in compliance with the Open Meetings Act.

Call Meeting to Order

Mayor Byron Nolen called the meeting to order at 5:00 pm

Roll Call

Mayor Nolen	Present (Inkster, MI.)
Mayor Pro-Tem Chisholm	Present (Inkster, MI.)
Councilwoman Rutledge	Present (Inkster, MI.)
Councilman Bishop, II	Present (Inkster, MI.)
Councilwoman Scott	Excused (Inkster, MI.)
Councilman Howard	Absent (Inkster, MI)
Councilman Richardson	Present (Inkster, MI)

Public Hearings

- A. Proposed City of Inkster Budget and Water & Sewer Rates for the fiscal year 2024-2025 budget (July 1, 2024 through June 30, 2025). The water & sewer rates and the property tax millage rate proposed to be levied to support the proposed budget.

Moved by Mayor Pro Tem Chisholm Seconded by councilwoman Richardson to OPEN the public hearing. Motion carried-Resolution 06-24-170GH
Excused-Councilwoman Scott
Absent-Councilwoman Kim Howard

Moved by councilwoman Richardson, Seconded by councilman Bishop to CLOSE the public hearing. Motion carried- Resolution 06-24-171GH
Excused-Councilwoman Scott
Absent-Councilwoman Kim Howard

New Business

- A. Discussion/Action: (Georgina Holliday, Clerk) Consider approval of the proposed City of Inkster Budget and Water & Sewer Rates for the fiscal year 2024-2025 budget (July 1, 2024 through

June 30, 2025) The water & sewer rates and the property millage rate proposal to be levied to support the proposed budget.

Moved by Mayor Pro Tem Chisholm Seconded by Councilwoman Rutledge to approve budget and water & ser rates for fiscal year 2024-2025 budget (July 1, 2024 though June 30, 2025. Motion carried-Resolution 06-24-172GH

Excused-Councilwoman Scott

Absent-Councilwoman Kim Howard

- B. Discussion/Action: (Derek Dowdell, Community Development Director) Consider approval of the Planning Commission's recommendation to approve the application for a Zoning Text Amendment to allow for permitted uses in various zoning districts including additional definitions, uses and standards. (30 days effective end of July)

Moved by Mayor Pro Tem Chisholm Seconded by Councilwoman Rutledge to approve the Planning Commission recommendation to approve the application for a Zoning Text Amendment. -Motion carried-Resolution 06-24-173GH

Excused-Councilwoman Scott

Absent-Councilwoman Kim Howard

Opposed-Councilwoman Richardson

Public Participation

- ❖ Sandra Whately-voting on budget tonight how would it impact, everybody that has the ability to vote don't know the meaning, council making decisions on voting what they were told to do and not answering why, write a policy on why you choose yay or nay
- ❖ Darin Carrington-Spoke on changes for the mayors recommended budget and what has been implemented.
- ❖

City Clerk

On June 8th I participated and attended The TLOD Michigan Metro Chapter Women's Expo at Robichaud High School various vendors, workshops, speakers and presentations, I had a table for the city regarding voting information, it was very informative, and a wonderful turnout can't wait until the next one.

City Treasurer

Mayor and Council

Adjournment

There being no further business to come before Council, on a motion duly made.

by Councilwoman Richardson, Seconded by Councilwoman Rutledge and carried, to conclude the Special City Council meeting of Monday, June 27, 2024, at 6:15pm

:

July 1, 2024

Regular City Council Meeting – 7:00 PM

The regular meeting of the Council of the City of Inkster, Wayne County, was held on July 1, 2024, in compliance with the Open Meetings Act.

Prior to the Regular Council Meeting: City Council members discussed: The Agenda.

Closed Session:

Moved by Mayor Pro Tem Chisholm Seconded by Councilwoman Rutledge to enter closed session. Motion carried

Call Meeting to Order

Mayor Byron Nolen called the meeting to order at: 7:34p

Prayer was given by Paster Overman

Pledge of Allegiance

City Council and the public in attendance pledged allegiance to the flag of the United States of America.

Roll Call

Mayor Nolen	Present (Inkster, MI.)
Mayor Pro-Tem Chisholm	Present (Inkster, MI.)
Councilwoman Rutledge	Present (Inkster, MI.)
Councilman Bishop, II	Present (Inkster, MI.)
Councilwoman Scott	Present (Inkster, MI.)
Councilman Howard	Present (Inkster, MI)
Councilman Richardson	Present (Inkster, MI)

Approval of Agenda

Moved by Councilwoman Rutledge Seconded by Councilwoman Scott to approve the agenda. 6-0 motion carried

Resolution #07-24-174GH

Presentations/Discussion

- Senator Dana Polhanky shared good news the budget Mayor Nolen asked for repairs for Dozler Recreational for roof repairs @\$900,000.00 FY 2024 1.7 million FY 2025 3.4 million 99.9%

increase, Constitutional FY 24 2.8 million, FY 25 2.7 million decrease by \$45,000, Revenue Sharing Increase 1, 656,667.00 plus \$900,00.00

Public Hearings

None

Consent Agenda

A. Approval of the June 17, 2024, Regular City Council Meeting Minutes.

**Moved by Councilwoman Howard Seconded by Mayor Pro Tem Chisholm to approve the Consent Agenda. 6-0 motion carried
Resolution 07-24-175GH**

Boards and Commission

A. Mayor Nolen Appointed Barbara Cooper to the Nankin Transit Committee

**Moved by Mayor Pro Tem Chisholm Seconded by Councilwoman Rutledge to approve the appointment of Barbara Cooper 6-0 Motion carried
Resolution 07-24-176GH**

Previous Business

Ordinance(s)

A. First Reading(s) none

B. Second Reading(s) none

New Business

A. **Discussion/Action:** (Georgina Holliday, Clerk) Consider approval Don't Engage N Road Rage Awareness 5k Walk & Run 10am-1pm August 10, 2024 (route attached)

**Moved by Councilwoman Richardson Seconded by Mayor Pro Tem Chisholm to approve Don't Engage N Road Rage Awareness 5K Walk & Run. 6-0 Motion carried
Resolution 07-24-177GH**

B. **Discussion/Action:** (Georgina Holliday, Clerk) Consider approval of Street Closure/Block Party 7.20.24, 26858 Florence Street, cross streets Sylvia and Princess time of event: 10am-10pm

Moved by Councilwoman Rutledge Seconded by Councilwoman Howard to approve of Street Closure/Block Party 7.20.24, 26858 Florence Street, cross streets Sylvia and Princess time of event: 10am-10p. Motion carried

Resolution 06-24-178GH

- C. **Discussion/Action:** (Georgina Holliday, Clerk) Consider approval of block party on 7.4.24 address 3155 Hickory cross streets Hickory & Cherry

Moved by councilwoman Richardson, Seconded by Councilwoman Howard approval of block party on 7.4.24 address 3155 Hickory cross streets Hickory & Cherry. 6-0 motion carried

Resolution 07-24-179GH

- D. **Discussion/Action:** (Georgina Holliday, Clerk) Consider approval of the recycle bin contract with Midwest Recycling

Moved councilwoman Howard, Seconded by councilwoman Richardson approval for recycle bin contract with Midwest Recycling Quarterly for contract payment. 6-0 motion carried

Resolution 07-24-180GH

- E. **Discussion/Action:** (Shawn Crenshaw, HR Director) Consider approval to retain occupational safety consultant company Archangel Safety, LLC for \$8000 to partner with Human Resources Director to develop and implement an occupational safety program in adherence with MIOSHA standards and regulations

Moved By councilwoman Scott, Seconded by councilwoman Rutledge approval to retain occupational safety consultant company Archangel Safety, LLC for \$8000 to safety program in adherence with MIOSHA standards and regulations 6-0 motion carried

Resolution 07-24-181GH

- F. **Discussion/Action:** (Derek Dowdell, Community Development Director) Consider approval to purchase one vacated public alley converted into a public Easement parcel (Case #LD24-33 The vacated alley is located by Pine Street to the north, Annapolis to the south, Harriet to the west, Harrison to the east, and borders lots 901 through 914 of Dearborn Acres Sub. No 2

Moved by councilman Bishop, Seconded by councilwoman Howard approval to purchase one vacated public alley converted into a public Easement parcel (Case #LD24-33 The vacated alley is located by Pine Street to the north, Annapolis to the south, Harriet to the west, Harrison to the east, and borders lots 901 through 914 of Dearborn Acres Sub. No 2 6-0 motion carried

Resolution 07-24-182GH

- G. **Discussion/Action:** (Tamika Jenkins, Chief of Police) Consider approval to sell our military vehicle for \$15,000 to Gabbert's

Moved by Councilwoman Scott Seconded by Councilwoman Howard to approve the sell of the military vehicle to Gabbert's for \$15,000 6-0 motion carried

Resolution 06-24-183GH

- H. Discussion/Action:** (Georgina Holliday, Clerk) Consider approval of a Public Comment Policy in order to make a public comment for all public meetings.

Moved by councilman Bishop, Seconded by councilwoman Scott to approve a Public Comment Policy In order to make a public comment for all public meetings 6-0 motion carried

Resolution 07-24-184GH

Public Participation

- Dr. Phyllis M. Long-A Journey with Lupus Open House, free Lupus event Saturday July 13th 9a-1pm Inkster Park lite refreshments
- Walter Cooper-Community Events, Michigan State Police partner with the city Sunday July 14th 11a-2p at the Mini Station all free event funded by MSP; summer camp starts July 8th
- Adrienne G. Scruggs-Livonia Wayne County introduced herself to Mayor and Council and community running for Wayne County Circuit Court Judge and on the August 6th ballot, attorney for almost 20 years and running for 36th district. Asking for prayers first and votes second.
- Ashawnna Butts-Rec center safety issue, coming to council as a private citizen need cameras, walkle talkies, spoke with chief regarding walkle talkies and metal detectors
- Pastor Jean Overman-Tom Joyner Cruise asked Ted Ellis to attend a function he will be here 8/23 and 8/24 Operation's Refuge Save The Date
- Cassie Jones-McBride0 Voters Engagement, International Poll Worker Network assistance for voting, hire within the City of Inkster to do poll monitoring, and kudos to the Clerk Georgina Holliday for moving the clerk office forward and running a successful February election, we notice how efficient and productive she is and always pleasant and professional.
- Octavia Smith-Chambers and Task Force, get out to vote, Farmers Market open every Wednesday 4p-7p Amphitheatre Inkster Chambers of Commerce Celebrating 60 years Saturday Nov 2nd at the Bliss Event Center contact her for tickets.
- Gabe Henderson-Inkster Clean Up Dumpster Situation they didn't come out It's the weekend last Saturday of this month-until October
- Antolne Shaw-Blg dog Hot Dog Street Grill, inviting the Mayor and Council Customer Appreciation Day Saturday 1p-6p Big Dog Movie Night 8/29

City Clerk

Issuing Perm AV Ballots since June 24th as of July 1st we have mailed out 379 Ballots

City Treasurer

Mayor and Council

Mayor-On Saturday the City received the full audit, filed a Deficit Elimination Plan-filed and approved by the state. Seed to Feed July 14th 3p-Inkster Park

Mayor Pro-Master Plan option online survey 7/9 workshop in Council Chambers all residents welcome 4p-7p also Code Red sign up

Councilwoman Richardson-Grants are available from Rashida Tlaib economic community development, employment labor Brownsville job training grant, justice and security grant, transportation grant, housing grant.

Councilwoman Scott- Voting-please get out and vote, primary in august and shop Inkster

Councilman Bishop-no comment

Councilwoman Rutledge-Met with the Mayor regarding Fresh Water Bill assistance-Wayne Metro.

Thanked the Police Chief for Housing wellness check Officer Miles bought a resident an air conditioner

Councilwoman Howard- Bethlehem Temple Christian Academy School on Annapolis is deteriorating and what can be done, Fisher Body Auto Plant needs a redo

Closed Session

Adjournment

There being no further business to come before Council, on a motion duly made.

by Councilwoman Richardson, Seconded by Councilwoman Scott and carried, to conclude

the Regular City Council meeting of Monday, July 1, 2024, at 8:24pm

:

CITY OF INKSTER

Boards & Commissions

[Made Operative by State Law, City of Inkster Charter Provision or City Of Inkster Ordinance]

AGING COMMISSION

[MEETINGS: Third Friday of each month at 1:00 p.m., Twin Towers Activity Room]

2 Year Term

9 Members

Ordinances: 414,457 & 508

Sabrina Lawrence, Director

Tenure

- (Ex-Officio Member)

Rochelle Wells

Exp. 07/30/24

Rosie Allen Thompson

Exp. 07/30/24

Ruth E. Williams

Exp. 04/09/26

Tim Williams

Exp. 12/04/25

Antonio Edmonds

Exp. 05/10/26

Gabe Henderson

Exp. 07/30/24

Jean Liddell

Exp. 07/06/24

Debra Owens

Exp. 07/30/24

Chuck Coleman

Exp. 07/30/24

BOARD OF REVIEW

[MEETINGS: March, July, and December]

Annual Appointment

3 Members

Charter Provision and State Law

WCA Assessing

Clerk of the Board – Non-Voting

William Miller

Exp. 03/08/25

Lenoria Warmack

Exp. 03/08/25

Ned Sanders (Alternate)

Exp. 03/08/25

Peggy Bishop

Exp. 03/08/25

BEAUTIFICATION COMMITTEE

[MEETINGS: Second Monday of each month @ 6:00 p.m., Recreation Center]

2 Year Term

Vacant

Vacant

Gabe Henderson

Exp. 03/15/25

Vacant

Vacant

Lenoria Warmack

Exp. 10/31/24

Dennard Shaw

Exp. 04/29/26

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Christine Day

Exp. 08/30/24

Bernice Skeen

Exp. 08/30/24

LeWanna Abney-Mitchell

Exp. 07/27/24

Rory Malley

Exp. 07/01/25

Vacant

Vacant

BUILDING AUTHORITY COMMISSION - INACTIVE

[MEETINGS: Second Monday in January]

3 Year Term

5 Members

State Law and Resolution 74-1-39

CABLE TELEVISION COMMISSION

[MEETINGS: Second Tuesday of each month at 6:00 p.m., Recreation Center]

3 Year Term

9 Members

Ordinances 593 and 609

Ex. Officio

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

(Mayoral)

Vacant

(At-Large)

Vacant

CIVIL SERVICE COMMISSION AND BOARD OF ETHICS

[MEETINGS: Monthly]

3 Year Term

3 Members

Ordinances 237 & 559

Vacant

Vacant - (Employee Representative)

Vacant (Commission Appointment)

CONDEMNATION BOARD

[MEETINGS: AS NEEDED]

5 Members

Ordinance 150.140 thru 150.145

Vacant (Building Contractor)

Exp. Tenure

Vacant (General Member)

Vacant (General Member)

Vacant (Contractor)

Vacant (Engineer)

Vacant (Alternate)

CONSTRUCTION BOARD OF APPEALS/PROPERTY MAINTENANCE BOARD

[MEETINGS: As required]

3 Year Term

3 Members

Ordinance

Vacant Inspector

Exp. Tenure

Vacant

Vacant

Vacant

Vacant

Vacant

DOWNTOWN DEVELOPMENT AUTHORITY

[MEETINGS: Third Tuesday of each month, 6:00 p.m. City Hall Council Chambers]

4 Year Term	12 Members	State Law and Ordinances 687 and 741
Ashley Williams		Exp. 03/13/28
Antonio Edmonds		Exp. 05/10/28
Ava Lindsey		Exp. 06/03/28
Gina Allen		Exp. 06/13/28
Sonya Jennings		Exp. 06/13/28
Randa Davis		Exp. 06/13/28
Vacant		
Rerhi Onomake		Exp. 06/01/27

Vacant

Vacant

Vacant

Vacant

ECONOMIC DEVELOPMENT CORPORATION (BOARD OF DIRECTORS)

[MEETINGS: Second Thursday each month, held in the Conference Room, City Hall]

6 Year Term	11 Members	State Law and Ordinances 517 and 570
Vacant		
Octavia Smith		Exp. 10/21/25
Angela Dotson		Exp. 10/21/25

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

ELECTRICAL EXAMINING BOARD-INACTIVE

Indefinite Terms	4 Members	State Law and Ordinance 616
Walter Bays (Elec. Cont.)		
Andrew Hughes (Adm. Official)		
Carlton Trouteaud (Rep. of Detroit Edison)		

ELECTION COMMISSION

[Per the City Charter, Chapter 4; Section 4.1]

4 Year Term	
Council Member (most votes)	Kim Howard
City Attorney-Todd Perkins	Tenure
City Clerk-Georgina Holliday	Tenure
Juan Bradford	12/27
Ruth E. Williams	12/28

GRANT WRITING COMMITTEE

Meetings to be held at City Hall-Resolution #04-24-99GH

City Liaison	Tenure
Councilwoman Scott	Tenure
Councilwoman Rutledge	Tenure
Ashley Williams	3 year
Resident	3 year
Resident	3 year

HOUSING AND REDEVELOPMENT

[MEETINGS: Third Tuesday of each month at 6:30 p.m., 4500 Inkster Road]

5 Year Term

5 Members

State Law and Ordinance 99

Will Miller

Exp. 02/25

Mable Stroman, Treasurer

Exp. 03/27

Evonne Moore, Vice Chair

Exp. 09/26 (Resident Housing)

Victor Wheeler, Member

Exp. 05/24

James Thomas

Exp. 01/27

Gregory Gillette

Exp. 08/27

INKSTER HISTORICAL COMMISSION

[MEETINGS: Third Saturday of each month at 10:30a.m. Library Study Room]

2 Year Term

7 Members

State Law and Ordinance 196

Vacant Dist. 1

Vacant Dist. 2

Ruth E. Williams Dist. 3

Exp. 02/06/25

Vacant Dist. 4

Vacant Dist. 5

Jean Liddell Dist. 6

Exp. 03/19/26

Vacant

LOCAL BUSINESS ENTERPRISE ADVISORY COMMITTEE

[MEETINGS: Third Tuesday of every month at 6:30 P.M., Inkster City Hall]

2 Year Term

7 Members

Ordinance: 603

Vacant Dist 1

Vacant Dist. 2

Vacant Dist. 3

Vacant Dist. 4

Vacant Dist. 5

Vacant Dist. 6

Vacant Mayoral

LOCAL OFFICERS COMPENSATION COMMISSION

[MEETINGS: Minimum of One Meeting Each Odd-Numbered Year.]

7 Year Term

7 Members

State Law and Ordinance 409

Aaron Sims

Exp. 04/05/2031

Connie Mitchell

Exp. 04/04/2031

Tavan Hall

Exp. 04/08/2031

Will Miller

Exp. 04/05/2031

Dai-Jaya Rose

Exp. 05/10/2031

Courtney Owens

Exp. 12/16/2026

Vacant

PARKS AND RECREATION COMMISSION

[MEETINGS: First Tuesday of each month at 7:30 P.M., Recreation Complex]

2 Year Term

9 Members

Ordinances: 493 & 551

Walter Johnson	Dist. 1	Exp. 03/01/2025
Shirley Hankerson	Dist. 2	Exp. 06/30/2025
Khalidah Muhammad	Dist. 3	Exp. 04/05/2025
Vacant	Dist. 4	
S. Anthony Dooley	Dist. 5	Exp. 05/10/2026
Rory S. Malley	Dist. 6	Exp. 09/01/2025
Ashwanna Butts	Mayoral	Exp. 03/13/26
Vacant	Mayoral	
Judy Street	Council	Exp. 12/18/25

PARKS AND RECREATION YOUTH COMMISSION

2 Year Term 6 Members

Vacant	Dist. 1
Vacant	Dist. 2
Vacant	Dist. 3
Vacant	Dist. 4
Vacant	Dist. 5
Vacant	Dist. 6
Vacant	Mayoral

PLANNING COMMISSION

[MEETINGS: Fourth Monday of each month at 6:00 p.m., City Council Chambers]

3 Year Term	9 Members	State Law and Ordinance 33
Byron H. Nolen (Mayor)		Tenure
Darryl Davis (City Appointee)		Exp. 12/19/26
Tonia Williams, (Vice Chair)		Exp. 12/19/26
Mack Willis		Exp. 12/19/26
Ashley Williams, (Recording Secretary)		Exp. 12/19/26
Norma McDaniel		Exp. 12/19/26
Steven Chisholm (Chair)		Exp. 12/19/26
Sheryl Hayes-Bradford		Exp. 09/30/25
Tavan Hall		Exp. 08/30/25

POLICE AND FIREMAN RETIREMENT SYSTEM BOARD OF TRUSTEES

[MEETINGS: First Thursday of each month at 1:00 p.m., TIFA Room]

2 Year Term	5 Members	Charter
Juan Bradford	Mayoral	Exp.
Corey Snyder	Police Rep	Exp. 03/18/26
Jason Kay	Fire Rep	Exp. 03/18/26
Vacant	(City Council Rep)	
Velma Overman	Board of Trustee Rep	

WATER REVIEW COMMITTEE- INACTIVE

[MEETINGS: Scheduled by Chairman Marcus Hendricks, City Hall TIFA Room]

Vacant
 Vacant
 Vacant
 Vacant
 Vacant
 Vacant
 Vacant

ZONING BOARD OF APPEALS (ZBA)

[MEETINGS: First Thursday of each month at 6:00 P.M., City Council Chambers]

3 Year Term	7 Members	State Law and Ordinance 277
Norma McDaniel	Dist. 1	Exp. 03/21/27
Ruth E. Williams	Dist. 2	Exp. 03/28/27
Ava Lindsey	Dist. 3	Exp. 06/03/27
Kimberely Johnson	Dist. 4	Exp. 03/21/27
Vanola Williams	Dist. 5	Exp. 03/21/27
Rebecca Daniels	Dist. 6	Exp. 03/19/27
Patrice Patton (At-Large)		Exp. 03/21/27

Nankin Transit

[Meetings: Third Thursday of each month at 5:45 p.m., Nankin Transit [Jefferson Barns Community CTR. 32150 Dorsey Westland, MI. 48186]

Byron Nolen, Mayor - **Tenure**
Barbara Cooper-Mayor Appointee

2015 Community Development Block Grant Advisory Council (CDBG)

[Meetings: Dates and times are quarterly, and locations are various]

Council Appointee
(Alternate)

COMMITTEES FORMED BY COUNCIL RESOLUTIONS

III

TAX INCREMENT FINANCE AUTHORITY

[MEETINGS: Second Thursday of each month at 6:30 P.M., City Hall Council]

6 Year Term	13 Members	Resolution 85-8-331
Byron Nolen		Tenure
Kim Howard		Exp.09/08/26

Vacant

Vacant

Vacant

Vacant

Vacant

Kevin Harrington	Exp. 04/19/27
Kenfentse Mandisa	Exp. 04/19/27
Charmaine Kennedy	Exp. 03/05/27
Jean Overman	Exp. 03/05/27
Vijay Viruppanavar	Exp. 03/05/27
Yolanda Lockett	Exp. 09/08/26

BROWNFIELD REDEVELOPMENT AUTHORITY

[MEETINGS: Second Tuesday of each month at 5:00 P.M., City Hall Council Chambers]

Terms 1, 2 and 3 years Up to 9 members Resolution 02-9-458

Vacant, City Council Representative **Tenure**

, Treasurer **Tenure**

Vacant Community **Tenure**

Vacant

Vacant

NOTES:

____ Vacancies and/or Expired terms

*Has not taken the oath.

REQUEST FOR COUNCIL ACTION

To: Byron H. Nolen, Mayor

Date: July 8, 2024

From: Georgina Holliday, City Clerk

Date for Council's Consideration: July 15, 2024

ACTION REQUESTED: Consider approval of "Summer Birthday Celebration" Street Closure/Block Party Request. July 17, 2024; street to be closed Princess St. cross streets New York and Yale. Event time: 2:00 pm-9:30 pm

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: Yes ☐ Account # No ☐ N/A ☐

Mayor's Approval



BACKGROUND:

NA

SCOPE OF SERVICES:

JUSTIFICATION:

Summer Birthday Celebration on July 17, 2024 on Princess Street; street closure Princess and cross streets New York and Yale
event time: 2 pm-9:30 pm

PROJECT IMPROVEMENTS:

PROJECTED TIMETABLE:

RESOLUTION:

Resolved by

Seconded by

Yes:

No:

Absent:

STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Regina Leckhardt / Denise Johnson

Name

Phone Number

268010 New York St.

Applicant Address

diamondbrida3@yahoo.com

Email (Optional)

REQUEST:

Street To Be Closed: Princess St.

Cross Streets: New York, Yale

Date(s) To Be Closed: July 27th, 2024

Event Hours: 2 am/pm To 2 am/pm (EVENTS MUST CONCLUDE BY 10PM)

Type Of Event: Summer Birthday Celebration

Please read this Waiver carefully before signing – The undersigned hereby verifies that he/she agrees to indemnify defend and save harmless the City of Inkster, its officers, agents and employees from and against all loss and expense be reason of liability imposed by law of bodily injury, including death at any time resulting there from, sustained loss of use thereof, arising out of or in consequence of performance of this agreement, whether such injuries to person or damage to property is due or claimed to be due to the negligence of the contractor, the City of Inkster, its officers, agents and employees, excepting only such injury or damage as shall have been occasioned by the sole negligence of the City of Inkster, its officers, agents and employees. The undersigned further understands that failure to comply with all arrangements herein stated or falsification of any information called for in this application will be grounds for denial of this or any future request.

Applicant assumes all responsibility for the return of all required barricades/cones used for this event. The barricades/cones are to be returned in the same condition as received on the business day following the event.

Furthermore, the undersigned will be liable for the replacement costs of the barricades/cones in the event of loss or damage. The replacement cost is \$20.00 (Twenty Dollars) per item. If the matter is adjudicated in court, attorney fees and court costs will be assessed.

The barricades/cones may be obtained at the Department of Public Service, 26900 Princeton St., between the hours of 10:00 a.m. and 3:00 p.m. Call to make arrangements: 313-563-9773

Applicant Signature: Denise Johnson

Date: 7/27/2024

**OFFICIAL USE ONLY
REQUIRED APPROVALS:**

Police ☒ Fire ☒ DPS ☒ BLDG ☒

REQUIRED EQUIPMENT:

Barricades ☐ Cones ☐ Other ☐

CITY COUNCIL APPROVAL: Date Approved: _____

Resolution Number: _____

City Clerk Signature: _____

Date: _____

Georgina L. Holliday, City Clerk
City of Inkster
26215 Trowbridge
Inkster, MI 48141



www.cityofinkster.com
Phone: 313.563.9770
gholliday@cityofinkster.com

STREET CLOSURE/BLOCK PARTY REQUEST

APPLICANT:

Name: Regina Lockhart / Denise Johnson (634) 773-7240
Phone Number: 313/493-2531
Applicant Address: 268010 New York St.
Email (Optional): diamondborden3@yahoo.com

REQUEST:

Street To Be Closed: Princess St. Cross Streets: New York, Yale
Date(s) To Be Closed: July 27th, 2024
Event Hours: 2 am to 9 am (EVENTS MUST CONCLUDE BY 10PM)
Type Of Event: Summer Birthday Celebration

Please read this Waiver carefully before signing – The undersigned hereby verifies that he/she agrees to indemnify defend and save harmless the City of Inkster, its officers, agents and employees from and against all loss and expense be reason of liability imposed by law of bodily injury, including death at any time resulting there from, sustained loss of use thereof, arising out of or in consequence of performance of this agreement, whether such injuries to person or damage to property is due or claimed to be due to the negligence of the contractor, the City of Inkster, its officers, agents and employees, excepting only such injury or damage as shall have been occasioned by the sole negligence of the City of Inkster, its officers, agents and employees. The undersigned further understands that failure to comply with all arrangements herein stated or falsification of any information called for in this application will be grounds for denial of this or any future request.

Applicant assumes all responsibility for the return of all required barricades/cones used for this event. The barricades/cones are to be returned in the same condition as received on the business day following the event.

Furthermore, the undersigned will be liable for the replacement costs of the barricades/cones in the event of loss or damage. The replacement cost is \$20.00 (Twenty Dollars) per item. If the matter is adjudicated in court, attorney fees and court costs will be assessed.

The barricades/cones may be obtained at the Department of Public Service, 26900 Princeton St., between the hours of 10:00 a.m. and 3:00 p.m. Call to make arrangements: 313-563-9773

Applicant Signature: Denise Johnson / Regina Lockhart Date: 6/27/2024

**OFFICIAL USE ONLY
REQUIRED APPROVALS:**

Police _____ Fire _____ DPS JS BLDG _____

REQUIRED EQUIPMENT:

Barricades _____ Cones ✓ Other _____

CITY COUNCIL APPROVAL: Date Approved: _____

Resolution Number: _____

City Clerk Signature: _____

Date: _____



Street Closure/Block Party Petition

We the undersigned acknowledge and support the request for a Block Party on

Princeton St between New York St
(Street) (Street)

and Yale St. for the date and time of 7/20/2024
(Street) (Event date & time)

Block Party Coordinator: Denise Johnson
(Contact Person)

Daytime Number: (313) 498-2531 Evening Number: (313) 498-2531

Denise Johnson
Name

26749 New York St.
Address

Angela Holliday

26904 New York St.

The street to be blocked off is a side street
there are no neighbors/residents that will be
affected.

22-08_INK Lead Service Replacement

ITEM CODE	ITEM DESCRIPTION	QUANTITY	ALT QTY	UNIT	ENGINEERS ESTIMATE		
					UNIT PRICE	AMOUNT	Unit Price
1.00	Removal and Replacement 4" Concrete Sidewalk	300.00	300.00	Sft	\$11.00	\$3,300.00	\$28.00
2.00	Removal and Replace 6" Driveway Approach	8680.00	4200.00	Sft	\$11.00	\$95,480.00	\$14.00
3.00	Pavement Remove and Replace 8" Conc Roadway	927.00	927.00	Syd	\$80.00	\$74,160.00	\$194.00
4.00	Remove and Replace 3" Asphalt Roadway	11.10	11.10	Ton	\$200.00	\$2,220.00	\$969.00
5.00	Turf Restoration	21757.00	21757.00	Sft	\$1.70	\$36,986.90	\$3.20
6.00	Remove and Replace Catch Basin	4.00	4.00	Ea	\$8,000.00	\$32,000.00	\$2,500.00
7.00	Minor Traffic Control Devices (1% less of total bid)	1.00	1.00	LSUM	\$1,948.67	\$1,948.67	\$4,001.36
8.00	Project Clean-Up (1.5% or less of total bid)	1.00	1.00	LSUM	\$2,923.00	\$2,923.00	\$6,002.04
					Sub Total	\$249,018.57	Apache Paving Total
					Contingency 15%	\$37,352.79	
					TOTAL	\$286,371.36	

Apache Paving		Santos Cement 1, Inc.				Olson Cement		
Unit Total	Alt Unit Total	Unit Price	Unit Total	Alt Unit Total	Unit Price	Unit Total	Alt Unit Total	
\$8,400.00	\$8,400.00	\$12.00	\$3,600.00	\$3,600.00	\$10.50	\$3,150.00	\$3,150.00	
\$121,520.00	\$58,800.00	\$12.29	\$106,677.20	\$51,618.00	\$11.50	\$99,820.00	\$48,300.00	
\$179,838.00	\$179,838.00	\$102.50	\$95,017.50	\$95,017.50	\$92.00	\$85,284.00	\$85,284.00	
\$10,755.90	\$10,755.90	\$350.00	\$3,885.00	\$3,885.00	\$400.00	\$4,440.00	\$4,440.00	
\$69,622.40	\$69,622.40	\$1.38	\$30,024.66	\$30,024.66	\$1.75	\$38,074.75	\$38,074.75	
\$10,000.00	\$10,000.00	\$1,800.00	\$7,200.00	\$7,200.00	\$500.00	\$2,000.00	\$2,000.00	
\$4,001.36	\$4,001.36	\$1,900.00	\$1,900.00	\$1,900.00	\$2,000.00	\$2,000.00	\$2,000.00	
\$6,002.04	\$6,002.04	\$2,800.00	\$2,800.00	\$2,800.00	\$3,000.00	\$3,000.00	\$3,000.00	
\$410,139.70	\$347,419.70	Santos Cement 1, Inc. Total	\$251,104.36	\$196,045.16	Olson Cement Total	\$237,768.75	\$186,248.75	

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor

Date: Wednesday, July 10, 2024

**From: Sharde Crutchfield
Special Projects, Director**

Date for Council Consideration: Monday, July 15, 2024

ACTION REQUESTED: Consideration to authorize the City of Inkster to enter into a contractual agreement with the listed vendors to participate in the Inkster Neighborhood Stabilization Program 2024-2025, which will redevelop/rehabilitate foreclosed properties assigned through the First Right of Refusal.

Current Action X Emergency Future

Funds Budgeted: If Yes Account # No X N/A

Mayor's Approval



BACKGROUND INFORMATION

The City of Inkster is seeking Request for Qualifications (RFQ) from qualified developers to provide professional services to acquire, rehabilitate, sell, or rent residential tax foreclosed properties in targeted neighborhoods. Services shall be performed for the Inkster Neighborhood Stabilization Program (INSP). The City of Inkster will select one or more developers/participants ("applicants") to collaborate in a reinvestment program through the acquisition/redevelopment/resale of tax-foreclosed, single-family residential structures and selected commercial or vacant properties. These properties will be acquired from the Wayne County Treasurer's Office through the City's First Right of Refusal (FROR). Properties may be vacant or occupied.

Vendor and Employee Participants:

- | | |
|--|--|
| 1. Sirrah Capital, LLC | 11. Katones Construction LLC |
| 2. TMK Group, LLC | 12. Latoria Joyce |
| 3. Allstate Investments, LLC | 13. Kamarla McDaniel |
| 4. Monumental Property Management Group, LLC | 14. Mosley Heating and Cooling LLC |
| 5. Velma Jean Overman | 15. Dai-Jaya Rose |
| 6. CivicCore Community Development Corp. | 16. Re-Imagine House & Property Management |
| 7. HP Snap, LLC | 17. C&A Carpet Outlet Inc. |
| 8. All Year Transportation, LLC | 18. Vestco Management |
| 9. NRS Investments, LLC | 19. Call on Him Construction |
| 10. Platinum Acquisitions, LLC | 20. M313 Properties & Investments |

21. Thompson Luxury Estates
22. Quinton Myers
23. James Hayes

24. Clinton McDaniel
25. LaShawn Crenshaw

Properties that foreclosed via Wayne County:

- | | |
|-----------------------------|------------------------------|
| 1. 26036 Andover Inkster | 29. 26459 Morley Inkster |
| 2. 26352 Annapolis Inkster | 30. 27315 New York Inkster |
| 3. 306 Arlington Inkster | 31. 26920 Norfolk Inkster |
| 4. 742 Arlington Inkster | 32. 27254 Norfolk Inkster |
| 5. 1042 Arlington Inkster | 33. 27045 Notre Dame Inkster |
| 6. 1088 Arlington Inkster | 34. 27156 Notre Dame Inkster |
| 7. 29942 Avondale Inkster | 35. 28338 Parkwood Inkster |
| 8. 3907 Bayhan Inkster | 36. 29136 Parkwood Inkster |
| 9. 2832 Carlysle Inkster | 37. 26225 Penn Inkster |
| 10. 26289 Carlysle Inkster | 38. 26435 Penn Inkster |
| 11. 28329 Carlysle Inkster | 39. 27258 Phipps Inkster |
| 12. 29652 Colgate Inkster | 40. 2245 Spring Hill Inkster |
| 13. 1432 Corona Inkster | 41. 3219 Spring Hill Inkster |
| 14. 26689 Dartmouth Inkster | 42. 3267 Spring Hill Inkster |
| 15. 26269 Dunning Inkster | 43. 4111 Spring Hill Inkster |
| 16. 28441 Glenwood Inkster | 44. 3283 Spruce Inkster |
| 17. 28541 Glenwood Inkster | 45. 26718 Stanford Inkster |
| 18. 2262 Harriet Inkster | 46. 26778 Stanford Inkster |
| 19. 4543 Harriet Inkster | 47. 26419 Stollman Inkster |
| 20. 236 Helen Inkster | 48. 3810 Walnut Inkster |
| 21. 1601 Helen Inkster | 49. 3829 Walnut Inkster |
| 22. 2917 Hickory Inkster | 50. 3033 Williams Inkster |
| 23. 3590 Hickory Inkster | 51. 3575 Williams Inkster |
| 24. 3600 Hickory Inkster | 52. 4007 Williams Inkster |
| 25. 4100 Hickory Inkster | 53. 1329 Woodland Inkster |
| 26. 4333 Isabelle Inkster | 54. 27378 Woodsfield Inkster |
| 27. 26405 Lehigh Inkster | 55. 26230 Yale Inkster |
| 28. 3887 Moore Inkster | |

PROJECT OR IMPROVEMENT TASKS

1. Develop a plan to address the City's current debt and legacy costs.
2. Develop a plan to Diversify the tax base to ensure a sustainable budget for Inkster.

COSTS

The City of Inkster will acquire properties via the Wayne County Treasurer's Office First Right of Refusal at a cost due for delinquent taxes or the property's fair market value if the former taxpayer files a claim for excess proceeds. After assigning bundle(s) to applicants, the City will be

reimbursed all costs in addition to applicable administration fees within five (5) business days for all costs associated with the acquisition of the properties by the applicant.

PROJECT TIMETABLE*

- The City of Inkster will solicit bids from applicant developers in May 2024.
- Contracts are expected to be awarded by the Inkster City Council by July 15, 2024.
- Wayne County will transfer properties to the City of Inkster via First Right of Refusal in June or July of 2024.
- The developer will pay for the assigned property in full (at the cost incurred by the City to purchase the parcel from the County in addition to any administration costs) within 5 business days of notice in July 2024.
- The City of Inkster will transfer properties to selected applicants of INSP in August 2024.
- The applicant, who is under contract, has 12 months to complete the rehabilitation and receive a Certificate of Occupancy from the Inkster Building Department

RESOLUTION

Authorization is hereby given to the City of Inkster to enter into a contractual agreement with the listed vendors to participate in the Inkster Neighborhood Stabilization Program 2024-2025, which will redevelop/rehabilitate foreclosed properties assigned through the First Right of Refusal.

Resolved by: _____

Seconded by: _____

Yes:

No:

Absent:

REQUEST FOR COUNCIL ACTION

To: Byron H. Nolen, Mayor

Date: July 10, 2024

From: Georgina Holliday, City Clerk

Date for Council's Consideration: July 15, 2024

ACTION REQUESTED: Consider approval to submit Public Comment via City Clerk's office 72 hours prior to meeting and will be distributed to City Council members and be placed in the City Council meeting minutes on file in the Clerk's Office.

Current Action X Emergency Future

Funds Budgeted: Yes Account # No N/A

Mayor 's Approval

BACKGROUND:

NA

SCOPE OF SERVICES:

JUSTIFICATION:

This is something that other municipalities has decided to do to accommodate individuals who are disabled.

PROJECT IMPROVEMENTS:

PROJECTED TIMETABLE:

RESOLUTION:

Resolved by

Seconded by

Yes:

No:

Absent:

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor

Date: July 8, 2024

From: Jerome Bivins, DPS Director Date for Council's Consideration: July 15, 2024

ACTION REQUESTED: Consider authorizing administration to approve the contract with DVM Utilities, Inc. for the E. Outfalls CSO Elimination Project Phases 2, 3, 4 in the amount of \$29,737,760.00 plus a 6% contingency of \$1,784,265.60 for a total of \$31,522,025.60 for construction.

Current Action X Emergency Future

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A _____

Mayor 's Approval

BACKGROUND:

In March 2008 the City of Inkster was issued an Administrative Consent Order (ACO) by the Michigan Department of Environmental Quality, now the Michigan Department of Environment, Great Lakes, and Energy (EGLE). To stay in compliance with the ACO, the City must make improvements to their combined sewer system to eliminate combined sewer overflows (CSOs) from releasing untreated sewage to the Lower Rouge River. This project is the last (3) three Phase of the (4) four-phase project to eliminate CSO outfalls from the City of Inkster combined sewer system. CSO outfalls 010, 011 & L-41 will be eliminated upon the completion these phases of the construction project. Phase 2 consists of the construction of large diameter storm sewer pipelines to remove storm water flow from existing combined sewers and redirect it to existing storm sewers that do not require treatment. Phase 3 is a new pump station that will replace the existing Carlysle Pump Station to increase flows to the Inkster CSO Basin. Phase 4 are additional combined sewer pipelines that redirect combined sewer flows to the Carlysle Pump Station. The City of Inkster has qualified for the American Rescue Fund Act (ARPA) Program for funding of most of this project through the Clean Water State Revolving Fund (CWSRF) program. A smaller portion of the project will be funded through CWSRF loans.

The City of Inkster recognizes that existing water mains adjacent to the work associated with the E. Outfalls CSO Elimination Phases 2, 3, 4 work are prone to leaking and breaking due to their age, and replacing these mains is included in this project. These water mains are at, or near, the end of their life cycle. A significant number of water main repairs were necessary during Phase 1 work. It increased the cost of the overall project due to delays and unplanned additional work. It also left customers without water and/or low water pressure for unplanned periods of time. The city plans to replace a number of water mains that cross the new storm and combined sewer pipelines in Princess Ave. and also the water main in Carlysle Ave. adjacent to the new combined sewer pipeline to reduce the potential of these types of impacts. These water mains will be funded with water funds.

SCOPE OF SERVICES:

The E. Outfall CSO Elimination Phases 2, 3, 4 consists of new sewer pipelines, a pump station replacement and the replacement of water mains in the southeast part of the city. Phase 2 will install new 48- and 54-inch diameter storm sewers on Princess Ave. From Annapolis St. to Princeton St. This will include new catch basins and collect existing storm water from side streets. Phase 3 will replace the Carlisle Pump Station at the southwest corner of John Daly Rd. and Carlisle Ave. with a new below grade wet well and control building above the wet well with a maximum flow capacity of 13,000 gallons per minute. Phase 4 includes installation of a 30-inch diameter combined sewer in Princess Ave. from Yale Ave. to Carlisle Ave., a 48-inch diameter combined sewer in Carlisle Ave. from Princess Ave. to Beech Daly Rd., 30-inch diameter combined sewer in Meadowdale Ave. from Carlisle to Colgate Ave., and a 30-inch diameter combined sewer in Beech Daly Rd. from Carlisle Ave. to Kitch Ave. Phase 4 also includes the installation of a regulator to restrict flow from the City of Inkster to the Wayne County Interceptor to contractual maximum flows. Water mains will be replaced with new 8-inch diameter pipe in Princess Ave. at the following intersections: Notre Dame Ave., New York Ave., Yale Ave., Norfolk Ave., and Princeton Ave. A 12-inch diameter water main in Carlisle Ave. from John Daly Rd. to Beech Daly Rd. will be replaced with new pipeline of the same diameter.

JUSTIFICATION:

Without improvements to the City's combined sewer system via the E. Outfall CSO Elimination Project, the City will continue to release untreated combined sewage into the Lower Branch of the Rouge River during peak wet weather events. These releases contribute to the volume of pollutants in the river and continue to cause health and safety issues in the body of water.

PROJECT IMPROVEMENTS:

Improvements to the City's water system and improve and promote the health and welfare of Inkster residents.

COSTS:

E. Outfalls CSO Elimination Phases 2, 3 4 in the amount of \$29,737,760.00, plus a 6% contingency of \$1,784,265.60 for a total of \$31,522,025.60 for construction. The costs and funding sources are summarized below:

	Bid Amount	6% Contingency	Total	Funding Source
Project Wide	\$1,276,700.00	\$76,602.00	\$1,353,302.00	APRA Grant & Loan, Water Fund
Phase 2	\$6,894,813.00	\$413,688.78	\$7,308,501.78	CWSRF ARPA Grant
Phase 3	\$9,803,270.00	\$588,196.20	\$10,391,466.20	CWSRF ARPA Grant & Loan (\$6,500,000.00)
Phase 4	\$10,491,105.00	\$629,466.30	\$11,120,571.30	Water Fund (\$3,891,466.20)
Water Mains	\$1,271,872.00	\$76,312.32	\$1,348,184.32	CWSRF ARPA Grant & Loan
TOTAL	\$29,737,760.00	\$1,784,265.60	\$31,522,025.60	Water Fund

PROJECTED TIMETABLE:

Estimated timetable is (24) twenty-four months for installation of all pipelines, the pump station flow regulator and restoration.

RESOLUTION:

The storm, sanitary and combined sewer collection system improvements described in the E. Outfalls CSO Elimination Project Report formally adopted on May 20, 2021, will be funded through Michigan's CWSRF Program.

The City of Inkster has sought and received construction bids for the proposed improvements.

Authorization is hereby given to tentatively approve the contract with DVM Utilities, Inc. for the E. Outfalls CSO Elimination Phases 2, 3, 4 Project in the amount of \$29,737,760.00 plus a 6% contingency of \$1,784,265.60 for a total of \$31,522,025.60 for construction contingent upon successful financial arrangements.

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

Todd Russell Fierman Esq.
Adam G. Clements Esq.
Robert Cross Esq.
Nastlin Crapo Esq.
Kara Hickman Esq.
Ken Wilson Esq. - Of Counsel
James Trump Esq. - Of Counsel
Hani Morgan B. Blanton, ret'd.



FORD BUILDING
615 GRISWOLD SUITE 400
DETROIT, MICHIGAN 48226

313.964.1702 OFFICE
313.964.1980 FAX

July 10, 2024

Email Delivery:

Email: JBivins@cityofinkster.com

City of Inkster
Department of Public Services
c/o Jerome Bivins, *Director*
26900 Princeton
Inkster, Michigan 48141

Re: *Legal Opinion* -- Bid Proposal; Defect; Waiver

Dear Director Bivins:

We have been asked to review a matter involving a bid proposal for work to be done within the City of Inkster [hereinafter referred to as "City"]. The following is an overview of the matter which concludes with our opinion in this regard.

Under the Request for Proposal released by the City of Inkster titles "23-01_INK, 25-01_INK and 25-02_INK -- E. Outfalls CSO Elimination Phase 2, 3, 4" the "City reserves the right to accept or reject any or all base or alternative Bid items of work, in whole or in part, and to waive any informalities, therein when such waiver is in the interest of the Owner, and to award the contract to other than the low Bidder". The Federal Acquisition Regulations promulgated by the United States Government, specifically FAR 14.405, minor informalities are classified as

Examples of minor informalities or irregularities include failure of a bidder to-

- (a) Return the number of copies of signed bids required by the invitation;
- (b) Furnish required information concerning the number of its employees;
- (c) Sign its bid, but only if-
 - (1) The unsigned bid is accompanied by other material indicating the bidder's intention to be bound by the unsigned bid (such as the submission of a bid guarantee or a letter signed by the bidder, with the bid, referring to and clearly identifying the bid itself); or



(2) The firm submitting a bid has formally adopted or authorized, before the date set for opening of bids, the execution of documents by typewritten, printed, or stamped *signature* and submits evidence of such authorization and the bid carries such a *signature*;

(d) Acknowledge receipt of an amendment to an invitation for bids, but only if-

(1) The bid received clearly indicates that the bidder received the amendment, such as where the amendment added another item to the invitation and the bidder submitted a bid on the item; or

(2) The amendment involves only a matter of form or has either no effect or merely a negligible effect on price, quantity, quality, or delivery of the item bid upon; and

(e) Execute the representations with respect to Equal Opportunity and Affirmative Action Programs, as set forth in the clauses at [52.222-22](#), Previous Contracts and Compliance Reports, and [52.222-25](#), Affirmative Action Compliance.

In the instant case, DVM failed to submit its acknowledgment of the addendums released by the City of Inkster. However, the addendum, and the failure of acknowledgment has no effect, or a negligible effect, on the price or quality of the services bid. Under the specific terms of the Request for Proposal released by the City of Inkster, it reserves the right to waive this informality when the waiver constitutes an interest for the Owner (Inkster). We believe that this waiver is acceptable and within the scope of discretionary authority that the City has.

We are hopeful that this is informative and useful in your continuing efforts to serve the needs of the City. If you need any further analysis or input on this matter, do not hesitate to make that request.

Respectfully,


TODD RUSSELL PERKINS, ESQ.
THE PERKINS LAW GROUP, PLLC

TRP/hs

CC: Mayor Byron Nolen
File