



INKSTER CITY COUNCIL

Monday JANUARY 6, 2025
26215 Trowbridge, Inkster, MI 48141
(313) 563-9770
www.cityofinkster.com

Mayor – Byron H. Nolen
Mayor Pro Tem – Steven Chisholm, District IV

Council Members

Felicia Rutledge, District I
Freddie Bishop III, District II
Lindsay Scott, District III
Kim Howard, District V
DeArtriss Richardson, District VI

GEORGINA HOLLIDAY
CITY CLERK

DARIN CARRINGTON
TREASURER

TODD PERKINS
CITY ATTORNEY

The council may be addressed during the Regular Meeting by filling out the Public Participation Form. Address Council as a whole through the Mayor.

Monday January 6, 2025
Orientation Session- 6:00PM
Regular City Council Agenda – 7:00 PM

1. Call Meeting to Order
 - A. Prayer
 - B. Pledge of Allegiance
 - C. Roll Call
 - D. Closed Session

Council may enter into Closed Session to discuss contract negotiations, purchase, or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).
2. Approval of Agenda
3. Presentations/Introduction of Guests/Announcements
4. Public Hearing

5. Consent Agenda **pg. 1**

Approval of Meeting Minutes December 16, 2024

6. Boards and Commissions **pg. 5**

none

7. Ordinances

1st Reading-none

2nd Reading

8. New Business

A. Discussion/Action: (Georgina Holliday, Clerk) Consider approval of the 2025 (AMENDED) City Council Meeting Calendar. Correcting the monthly meeting for Monday February 17, 2025 **pg. 12**

B. Discussion/Action: (Georgina Holliday, City Clerk) Consider approval of the Municipal Credit and Community Credit Contract for FY 2025 **pg. 14**

Public Participation (limit to 3 minutes)

9. City Clerk

10. City Treasurer

11. Mayor and Council Communications

12. Closed Session

Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).

13. Adjournment

December 16, 2024

Regular City Council Meeting – 7:00 PM

The regular meeting of the Council of the City of Inkster, Wayne County, was held on December 16, 2024 in compliance with the Open Meetings Act.

Prior to the Regular Council Meeting: City Council members discussed: The Agenda.

**Moved by Councilwoman Howard Seconded by Councilwoman Scott
to go into Closed session @ 6:15pm to discuss pending litigation-Motion carried**

**Moved by Councilwoman Scott Seconded by Councilwoman Richardson to come out of closed
session @ 6:47pm-Motion carried**

ROLL CALL VOTE:

Councilmember Howard
Councilmember Rutledge
Councilmember Chisholm

Yea
Yea
Yea

Councilmember Scott
Councilmember Bishop
Councilwoman Richardson

Yea
Yea
Yea

Call Meeting to Order

Mayor Byron Nolen called the meeting to order at 7:00pm

Prayer

Prayer was led by Evangelist Barbara Cooper

Pledge of Allegiance

City Council and the public in attendance pledged allegiance to the flag of the United States of America.

Roll Call

Mayor Nolen	Present (Inkster, MI.)
Mayor Pro-Tem Chisholm	Present (Inkster, MI.)
Councilwoman Rutledge	Present (Inkster, MI.)
Councilman Bishop, II	Present (Inkster, MI.)
Councilwoman Scott	Present (Inkster, MI)
Councilwoman Howard	Present (Inkster, MI)
Councilwoman Richardson	Present (Inkster, MI)

Approval of Agenda

**Moved by councilwoman Rutledge and Seconded by Councilwoman Richardson-motion carried
Resolution # 12-24-271GH**

Presentations/Discussion

- ✓ Inkster 2025 Calendar-Mayor Byron Nolen
- ✓ Water Meter Presentation-EJ Prescott & Hydro Corp

Inkster City Council Regular Meeting
December 16, 2024

Public Hearings

None

Consent Agenda

A. Approval of the December 2, 2024 Regular Meeting Minutes

**Moved by Councilwoman Rutledge, Seconded by Councilwoman Howard
Resolution 12-24-272GH - Motion carried.**

Boards and Commission

None

Previous Business

Ordinance(s)

A. First Reading(s) none

B. Second Reading(s) none

A. Discussion/Action: (Jerome Bivins, DPS Director) Consider authorizing the Director of DPS, as a representative of the city, to make an application to the Wayne County Department of Public Services for necessary annual permit to occupy the Right-Of-Way of Wayne County Roads on behalf of the city of Inkster, To make an application to the Wayne County Department of Public Services for necessary annual permit to allow temporary closure of certain Local and County Roads for specified period in accordance with all general and special conditions of this permit on behalf of the City of Inkster
To make an application to the Wayne County Department of Public Services for necessary annual permit to occupy the Right-Of-Way of County Roads on behalf of the City of Inkster, consider adopting the attached resolution to be submitted to Wayne County as part of requirements to submit the permit applications.

**Moved by Councilwoman Howard seconded by Councilwoman Scott
Resolution 12-24-273GH-motion carried**

B. Discussion/Action: (Jerome Bivins, DPS Director) Consider authorizing the Director of DPS to enter into an agreement with the Wayne County Department of Public Services to maintain the stormwater management system in accordance with the drawing attached

as Exhibit "A" and the terms of long-term maintenance plan attached as Exhibit "B" and the Wayne County Stormwater Ordinance and Administrative Rules

Moved by Councilwoman Scott seconded by Mayor Pro Tem, Chisholm Resolution 12-24-274GH-motion carried

C. Discussion/Action: (Jerome Bivins, DPS Director) Consider authorizing the Director of DPS, as a representative of the City, to make an application to the Michigan Department of Transportation for the necessary annual permit to work within the State trunk line right of way on behalf of the City of Inkster. Also, consider adopting the attached resolution to be submitted to MDOT as part of the requirement to submit the permit application

Moved by Councilwoman Rutledge seconded by Councilwoman Scott Resolution 12-24-275GH-motion carried

D. Discussion/Action: (Georgina L. Holliday, City Clerk) Consider approval of the 2025 City Council Meeting Calendar

Moved by Councilwoman Howard seconded by Councilwoman Rutledge Resolution 12-24-276GH-motion carried

E. Discussion/Action: Closed Session: Consider approval of E. Clark

Moved by councilwoman Scott seconded by councilwoman Rutledge Resolution 12-24-277GH-motion carried

Public Participation

- ❖ **Barbara Cooper-Inkster Good Fellows this Friday at 9am passing out gift cards Mayor and City Council donated \$1,000, thank everyone for the add in paper and thanking everyone for getting out, still need a little more 455 kids**
- ❖ **Gabe Henderson-Thank the city for allowing us to meet at the complex, guy came in about welding and Ms. Vanessa wish everyone a best holiday season and get with someone in need.**
- ❖ **Octavia Smith-Chambers training for entrepreneurship, thank the Mayor and Council and everyone who showed up, Inkster Task Force winter warmth drive thru January 20th drop off locations Smoke House and City Hall**
- ❖ **Pastor Jean Overman-Operation Refuge Initiative Operation Refuge**
- ❖ **Sandra Watley-Thank you Clerk for helping with the project; City Council thank you for all you do in the community so very proud of all of you, when I address a complaint, I do it to make you better, each month on the calendar represents a birthstone and each month is a affirmation on each one.**
- ❖ **Chris Sanders-Mayor you have been very quiet is Michigan losing, LOLI**

City Clerk

Wishing everyone a blessed and safe holiday season and love on your family.

City Treasurer

City Hall closing on Friday the 20th at 12:30pm and opening on January 2nd payments by Friday online and job box online.

Mayor and Council

Mayor-download the city app on your phone, grand opening check it out and Happy Holidays, enjoy family and friends.

D. Richardson- To the Police Dept job well done with Shop with a Cop at Target, special thanks to Sandra Watley on the calendars, Happy Holidays.

K. Howard-Thank you to the Treasurer for the report.

L. Scott-Passing of Councilwoman Virginia Williams, hold your loved ones a little closer and keep her family in your prayers and Shop Inkster

F. Bishop- Happy Holidays and stay blessed

F. Rutledge-Happy Holidays and stay safe

S. Chisholm-Condolences to family and resident on the passing of a loved one, Happy Holidays and see you next year.

Adjournment

There being no further business to come before Council, on a motion duly made.

By Councilwoman Scott, Seconded by Councilwoman Howard and carried, to conclude the Regular City Council meeting of Monday, December 16, 2024 at 8:15pm

CITY OF INKSTER Boards & Commissions

[Made Operative by State Law, City of Inkster Charter Provision or City Of Inkster Ordinance]

AGING COMMISSION

[MEETINGS: Third Friday of each month at 1:00 p.m., Twin Towers Activity Room]

2 Year Term

11 Members

Ordinances: 414,457 & 508

Sabrina Lawrence, Director

Tenure

- (Ex-Officio Member)

Rochelle Wells

Exp. 05/06/26

Rosie Allen Thompson

Exp. 09/18/26

Ruth E. Williams

Exp. 04/09/26

Tim Williams

Exp. 12/04/25

Antonio Edmonds

Exp. 05/10/26

Gabe Henderson

Exp. 09/23/26

Jean Liddell

Exp. 09/25/26

Debra Owens

Exp. 09/17/26

Chuck Coleman

Exp. 09/18/26

June Patterson

Exp. 09/25/26

Iris Long

Exp. 10/17/26

BOARD OF REVIEW

[MEETINGS: March, July, and December]

Annual Appointment

3 Members

Charter Provision and State Law

WCA Assessing

Clerk of the Board – Non-Voting

William Miller

Exp. 03/08/25

Lenoria Warmack

Exp. 03/08/25

Ned Sanders (Alternate)

Exp. 03/08/25

Peggy Bishop

Exp. 03/08/25

BEAUTIFICATION COMMITTEE

[MEETINGS: Second Monday of each month @ 6:00 p.m., Recreation Center]

2 Year Term

Vacant

Vacant

Gabe Henderson

Exp. 03/15/25

Vacant

Vacant

Lenoria Warmack

Exp. 10/31/24

Dennard Shaw

Exp. 04/29/26

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Christine Day

Exp. 08/30/24

Bernice Skeen

Exp. 08/30/24

Vacant

Rory Malley

Exp. 07/01/25

Vacant

Vacant

BUILDING AUTHORITY COMMISSION - INACTIVE

[MEETINGS: Second Monday in January]

3 Year Term

5 Members

State Law and Resolution 74-1-39

CABLE TELEVISION COMMISSION

[MEETINGS: Second Tuesday of each month at 6:00 p.m., Recreation Center]

3 Year Term

9 Members

Ordinances 593 and 609

Ex. Officio

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

(Mayoral)

Vacant

(At-Large)

Vacant

CIVIL SERVICE COMMISSION AND BOARD OF ETHICS

[MEETINGS: Monthly]

3 Year Term

3 Members

Ordinances 237 & 559

Vacant

Vacant - (Employee Representative)

Vacant (Commission Appointment)

CONDEMNATION BOARD

[MEETINGS: AS NEEDED]

5 Members

Ordinance 150.140 thru 150.145

David Reilly (Building Contractor)

Exp. Tenure

Carolyn Wilson

Tavan Hall (General Member)

Vacant (Contractor)

Vacant (Engineer)

William Miller (Alternate)

CONSTRUCTION BOARD OF APPEALS/PROPERTY MAINTENANCE BOARD

[MEETINGS: As required]

3 Year Term

3 Members

Ordinance

Carolyn Wilson Inspector

Exp. Tenure

Tavan Hall

William Miller

Vacant

Vacant

Vacant

+

DOWNTOWN DEVELOPMENT AUTHORITY

[MEETINGS: Third Tuesday of each month, 6:00 p.m. City Hall Council Chambers]

4 Year Term	12 Members	State Law and Ordinances 687 and 741
Ashley Williams		Exp. 03/13/28
Antonio Edmonds		Exp. 05/10/28
Ava Lindsey		Exp. 06/03/28
Gina Allen		Exp. 06/13/28
Sonya Jennings		Exp. 06/13/28
Randa Davis		Exp. 06/13/28
James A. Eberheart, Jr		Exp. 08/12/28
Rerhi Onomake		Exp. 06/01/27

Vacant

Vacant

Vacant

Vacant

ECONOMIC DEVELOPMENT CORPORATION (BOARD OF DIRECTORS)

[MEETINGS: Second Thursday each month, held in the Conference Room, City Hall]

6 Year Term	11 Members	State Law and Ordinances 517 and 570
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Vacant

Octavia Smith

Exp. 10/21/25

Angela Dotson

Exp. 10/21/25

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

ELECTRICAL EXAMINING BOARD-INACTIVE

Indefinite Terms

4 Members

State Law and Ordinance 616

Walter Bays (Elec. Cont.)

Andrew Hughes (Adm. Official)

Carlton Trouteaud (Rep. of Detroit Edison)

ELECTION COMMISSION

[Per the City Charter; Chapter 4; Section 4.1

4 Year Term

Council Member (most votes)

Kim Howard

City Attorney-Todd Perkins

Tenure

City Clerk-Georgina Holliday

Tenure

Juan Bradford

12/27

Ruth E. Williams

12/28

GRANT WRITING COMMITTEE

Meetings to be held at City Hall-Resolution #04-24-99GH

City Liaison

Tenure

Councilwoman Scott

Tenure

Councilwoman Rutledge

Tenure

Ashley Williams

3 year

Resident

3 year

Resident

3 year

HOUSING AND REDEVELOPMENT

[MEETINGS: Third Tuesday of each month at 6:30 p.m., 4500 Inkster Road]

5 Year Term	5 Members	State Law and Ordinance 99
Will Miller		Exp. 02/25
Mable Stroman, Treasurer		Exp. 03/27
Evonne Moore, Vice Chair		Exp. 09/26 (Resident Housing)
Victor Wheeler, Member		Exp. 05/24
James Thomas		Exp. 01/27
Gregory Gillette		Exp. 08/27

INKSTER HISTORICAL COMMISSION

[MEETINGS: Third Saturday of each month at 10:30a.m. Library Study Room]

2 Year Term	7 Members	State Law and Ordinance 196
Vacant	Dist. 1	
Vacant	Dist. 2	
Ruth E. Williams	Dist. 3	Exp. 02/06/25
Vacant	Dist. 4	
Vacant	Dist. 5	
Jean Liddell	Dist. 6	Exp. 03/19/26
Vacant		

LIBRARY BOARD COMMITTEE

[MEETINGS: Third Thursday each month, held in the Study Room, Inkster Library.]

4-Year Term - Elected / 6 Members.

Akindele Akinyemi, President	Exp. 2028
Dr. Heaster Shoats, Vice President	Exp. 2028
Dr. Louise Edje, Secretary	Exp. 2028
Sharon Tate, Director	Exp. 2028
Carolyn Wilson, Director	Exp. 2028
Ruth E. Williams	Exp. 2028

LOCAL BUSINESS ENTERPRISE ADVISORY COMMITTEE

[MEETINGS: Third Tuesday of every month at 6:30 P.M., Inkster City Hall]

2 Year Term	7 Members	Ordinance: 603
Vacant	Dist 1	
Vacant	Dist. 2	
Vacant	Dist. 3	
Vacant	Dist. 4	
Vacant	Dist. 5	
Vacant	Dist. 6	
Vacant	Mayoral	

LOCAL OFFICERS COMPENSATION COMMISSION

[MEETINGS: Minimum of One Meeting Each Odd-Numbered Year.]

7 Year Term	7 Members	State Law and Ordinance 409
Aaron Sims		Exp. 04/05/2031
Connie Mitchell		Exp. 04/04/2031

Tavan Hall
 Will Miller
 Dai-Jaya Rose
 Courtney Owens
 Vacant

Exp. 04/08/2031
 Exp. 04/05/2031
 Exp. 05/10/2031
 Exp. 12/16/2026

PARKS AND RECREATION COMMISSION

[MEETINGS: First Tuesday of each month at 7:30 P.M., Recreation Complex]

2 Year Term	9 Members	Ordinances: 493 & 551
Walter Johnson	Dist. 1	Exp. 03/01/2025
Shirley Hankerson	Dist. 2	Exp. 06/30/2025
Khalidah Muhammad	Dist. 3	Exp. 04/05/2025
Angeline Lawrence	Dist. 4	Exp. 08/13/2026
Vacant	Dist. 5	
Rory S. Malley	Dist. 6	Exp. 09/01/2025
Ashwanna Butts	Mayoral	Exp. 03/13/2026
S. Anthony Dooley	Mayoral	Exp. 05/10/2026
Judy Street	Council	Exp. 12/18/2025

PARKS AND RECREATION YOUTH COMMISSION

2 Year Term	6 Members
Vacant	Dist. 1
Vacant	Dist. 2
Vacant	Dist. 3
Vacant	Dist. 4
Vacant	Dist. 5
Vacant	Dist. 6
Vacant	Mayoral

PLANNING COMMISSION

[MEETINGS: Fourth Monday of each month at 6:00 p.m., City Council Chambers]

3 Year Term	9 Members	State Law and Ordinance 33
Byron H. Nolen (Mayor)		Tenure
Darryl Davis (City Appointee)		Exp. 12/19/26
Tonia Williams, (Vice Chair)		Exp. 12/19/26
Mack Willis		Exp. 12/19/26
Ashley Williams, (Recording Secretary)		Exp. 12/19/26
Norma McDaniel		Exp. 12/19/26
Steven Chisholm (Chair)		Exp. 12/19/26
Sheryl Hayes-Bradford		Exp. 09/30/25
Tavan Hall		Exp. 08/30/25

POLICE AND FIREMAN RETIREMENT SYSTEM BOARD OF TRUSTEES

[MEETINGS: First Thursday of each month at 1:00 p.m., TIFA Room]

2 Year Term	5 Members	Charter
Juan Bradford	Mayoral	Exp. 07/26/26
Corey Snyder	Police Rep	Exp. 03/18/26
Jason Kay	Fire Rep	Exp. 03/18/26
Vacant	(City Council Rep)	
Velma Overman	Board of Trustee Rep	

WATER REVIEW COMMITTEE- INACTIVE

[MEETINGS: Scheduled by Chairman Marcus Hendricks, City Hall TIFA Room]

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

ZONING BOARD OF APPEALS (ZBA)

[MEETINGS: First Thursday of each month at 6:00 P.M., City Council Chambers]

3 Year Term	7 Members	State Law and Ordinance 277
Norma McDaniel	Dist. 1	Exp. 03/21/27
Ruth E. Williams	Dist. 2	Exp. 03/28/27
Ava Lindsey	Dist. 3	Exp. 06/03/27
Kimberely Johnson	Dist. 4	Exp. 03/21/27
Vanola Williams	Dist. 5	Exp. 03/21/27
Rebecca Daniels	Dist. 6	Exp. 03/19/27
Patrice Patton (At-Large)		Exp. 03/21/27

Nankin Transit

[Meetings: Third Thursday of each month at 5:45 p.m., Nankin Transit [Jefferson Barns Community CTR. 32150 Dorsey Westland, MI. 48186]

Byron Nolen, Mayor - Tenure
Barbara Cooper-Mayor Appointee

2015 Community Development Block Grant Advisory Council (CDBG)

[Meetings: Dates and times are quarterly, and locations are various]

Council Appointee
(Alternate)

COMMITTEES FORMED BY COUNCIL RESOLUTIONS

III

TAX INCREMENT FINANCE AUTHORITY

[MEETINGS: Second Thursday of each month at 6:30 P.M., City Hall Council]

6 Year Term	13 Members	Resolution 85-8-331
Byron Nolen		Tenure
Kim Howard		Exp.09/08/26

Vacant

Vacant

Vacant

Vacant

Vacant

Kevin Harrington	Exp. 04/19/27
Kenfentse Mandisa	Exp. 04/19/27
Charmaine Kennedy	Exp. 03/05/27
Jean Overman	Exp. 03/05/27

Vijay Viruppanavar
Yolanda Lockett

Exp. 03/05/27
Exp. 09/08/26

BROWNFIELD REDEVELOPMENT AUTHORITY

[MEETINGS: Second Tuesday of each month at 5:00 P.M., City Hall Council Chambers]

Terms 1, 2 and 3 years Up to 9 members

Resolution 02-9-458

Vacant City Council Representative

Tenure

Treasurer

Tenure

Vacant Community

Tenure

Vacant

Vacant

NOTES:

____ Vacancies and/or Expired terms

*Has not taken the oath.

REQUEST FOR COUNCIL ACTION

To: Byron H. Nolen, Mayor

Date: January 2, 2025

From: Georgina Holliday, City Clerk

Date for Council's Consideration: January 6, 2025

ACTION REQUESTED: Consider approval of the 2025 (AMENDED) City Council Meeting Calendar. Correcting monthly meeting for Monday February 17, 2025.

Current Action X Emergency Future

Funds Budgeted: Yes Account # No N/A

Mayor 's Approval Byron H. Nolen

BACKGROUND:

SCOPE OF SERVICES:

JUSTIFICATION:

Regular meetings each month which shall be on the first and third Monday of each month at 7:00pm. If any time set for holding of a regular meeting of the Council shall be a holiday, then such regular meeting shall be held at the same hour and place on the next secular day which is not a holiday.

PROJECT IMPROVEMENTS:

PROJECTED TIMETABLE:

RESOLUTION:

Resolved by

Seconded by

Yes:

No:

Absent:



2025 CALENDAR DATES-REGULAR COUNCIL MEETING (AMENDED)

1ST AND 3RD MONDAYS

(unless it falls on a holiday then it will be the following regular day)

JANUARY 6, 2025

JANUARY 21, 2025(Tuesday)

FEBRUARY 3, 2025

FEBRUARY 17, 2025

MARCH 3, 2025

MARCH 17, 2025

APRIL 7, 2025

APRIL 21, 2025

MAY 5, 2025

MAY 19, 2025

JUNE 2, 2025

JUNE 16, 2025

JULY 7, 2025

JULY 21, 2025

AUGUST 4, 2025

AUGUST 18, 2025

SEPTEMBER 2, 2025 (Tuesday)

SEPTEMBER 15, 2025

OCTOBER 6, 2025

OCTOBER 20, 2025

NOVEMBER 3, 2025

NOVEMBER 17, 2025

DECEMBER 1, 2025

DECEMBER 15, 2025

REQUEST FOR COUNCIL ACTION

To: Byron H. Nolen

Date: January 2, 2025

From: Georgina Holliday, City Clerk

Date for Council's Consideration: January 6, 2025

ACTION REQUESTED: Consider approval of the Municipal Credit and Community Credit Contract for FY 2025.

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: If yes ☐ Account # ☐ No ☐ N/A ☒

Mayor's Approval Byron H. Nolen

BACKGROUND INFORMATION

SCOPE OF SERVICES

N/A

JUSTIFICATION

To provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the States's approved budget. All Municipal Credit funding must be spent by June 30, 2027; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with the Michigan law and Smart policy.

PROJECT OR IMPROVEMENT TASKS

COSTS

N/A

PROJECT TIMETABLE

RESOLUTION

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2025

I, _____, as the _____ of the City of Inkster (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period July 1, 2024 through June 30, 2025 (Section 1 below), and **Community Credits** available for the period July 1, 2024 to June 30, 2025 (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$24415** in **Municipal Credit** funds as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFEREE COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ _____
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Services Purchased from Subcontractor At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$24415

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State's approved budget. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by June 30, 2027; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$54640** in **Community Credit** funds available as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFEREE COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ _____
(Including Charter and Taxi services)

- | | | |
|-----|--|--------------------------|
| (c) | Services Purchased from SMART
(Including Tickets, Shuttle Services/Dial-a-Ride) | At the cost of: \$ _____ |
| (d) | Capital Purchases | At the cost of: \$ _____ |
| (e) | Services Purchased from Subcontractor | At the cost of: \$ _____ |

 (NAME OF SUBCONTRACTOR)
 (See attached Subcontractor Service Agreement)

Total \$54640

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2025, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2029; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

**SUBURBAN MOBILITY AUTHORITY
FOR REGIONAL TRANSPORTATION**

CITY OF INKSTER

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

EXHIBIT A

PROJECT DESCRIPTION

Overall Project Description (Provide a descriptive narrative):

The service that Nankin Transit provides is a connector bus system that offers curb to curb transportation service utilizing wheelchair accessible buses for senior citizens 55 and older and disabled residents of any age.

Service Area (Provide geographic boundaries):

The service area is Canton Township, Garden City, Inkster, Wayne and Westland. Rides will also be provided to destinations within one mile of these borders for medical appointments and work. We will also travel to St. Mary's Hospital in Livonia.

Service Times (Provide days and hours of service):

The service runs Monday through Friday 8:00 am through 5:30 pm. All trips may be scheduled up to 35 days in advance.

Eligible User Groups (Users eligible to use the service):

Eligible users are individuals that are 55 years of age or older or disabled individuals, of any age, that are residents of the five communities we serve.

Fare Structure: (Cost to use service)

The cost of a one way trip is \$3.00.

Service Mode (Describe the amount and type of vehicles available, and whether they are wheelchair lift-equipped):

We have 15 small buses. All of our vehicles are wheelchair lift equipped.

EXHIBIT B
PROJECT OPERATING BUDGET

Municipality: NANKIN

Contract Period: July 1, 2024 through June 30, 2025

Account Number: POS

OPERATING EXPENSES:

Administrative Fee: (All employees other than drivers and dispatchers) (10% max. of MC & CC funds)	\$53,725	
Driver Wages	\$592,104	
Fringe Benefits	\$240,256	
Gasoline & Lubricants	\$131,012	
Vehicle Insurance	\$105,000	
Parts, Maintenance Supplies	\$42,000	
Mechanic Wages		
Fringe Benefits		
Dispatch Wages	\$99,136	
Other (Specify) Admin Wages	\$269,897	
Sub-Total (Operating Expenses)		\$1,533,130

PURCHASED SERVICE:

Taxi Service		
Charter Service		
SMART Bus Tickets	\$20,000	
SMART Shuttle Service		
SMART Dial-A-Ride		
Other (Specify) Pro services and operational services	\$180,750	
Sub-Total (Purchased Service)		\$200,750

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

Computer Equipment		
Software		
Vehicle		
Maintenance Equipment		
Other (Specify) New in-bus Cameras	\$60,000	
Sub-Total (Capital Equipment)		\$60,000

TOTAL EXPENSES Operating
Expenses, Purchased Service, and
Capital Equipment:

\$1,793,880

EXHIBIT B. continued (Page 2)

REVENUES:

Municipal Credit Funds	\$238,915
Community Credit Funds	\$298,340
Specialized Services Funds	
Within General Funds	\$235,000
General Funds	\$513,625
Parade Revenue	\$180,000
In-Kind Service	
Special Fares (Contracted Service)	
Other (Specify) SMART Subsidy	\$328,000

TOTAL REVENUE:

\$1,793,880

(Note: **TOTAL EXPENSES** must equal **TOTAL REVENUE**)

Suburban Mobility Authority For Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Agency/Community Information		
Program Type: Community Partnership Program (CPP) ☒ Specialized Service ☐ New Freedom ☐ JARC ☐ 5310 ☐		
Name of Agency/Community: Nankin Transit Commission		
Address: 32150 Dorsey		
City: Westland	State: MI.	Zip: 48186
Agency/Community Data		
1) Has your agency/community completed in excess of \$1,000,000 in DOT federally-funded contracts from SMART in the past year?		Yes ☐ No ☒
2) Does your agency/community employ over fifty (50) transit related employees?		Yes ☐ No ☒
If the answers to the previous two questions were both "Yes", Please forward your agency's/community's Affirmative Action plan to the address below:		
Buhi Building 535 Griswold Street, Suite 600 Detroit, MI 48226 Attn: EEO Coordinator		
Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes ☐ No ☐ N/A ☒		
Testing Program Requirements		
Does your agency/community have a DOT Drug and Alcohol testing program for Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security)		Yes ☒ No ☐
Who is your testing program manager? Alexis Bosker	Contact Number: 734-729-2710	
Please Proceed to Employment Data Section on Back		

Suburban Mobility Authority For Regional Transportation
EEO COMPLIANCE REPORT A
COMMUNITY PARTNERSHIP FORM

Employment Data																		
Report all Transit related permanent, temporary, or part-time employees including apprentices and on-the-job trainees. Enter the appropriate figures in the boxes below relating to an employee's race and gender.																		
Job Classification	Total				Race													
					Non Minority		Minority											
	White		African American		Hispanic		Asian		Pacific Islander		American Indian		Multi Race					
	Employees	Male	Female	Minority	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials/Manager	3	1	2	1	1	1		1										
Professionals																		
Technicians																		
Sales Workers																		
Office and Clerical Staff	2		2			2												
Craftsmen (Skilled)																		
Operators (Semi-Skilled)	14	6	8	8	1	5	4	2		2								
Laborers (Unskilled)																		
Service Workers																		
Journey Workers																		
Apprentices																		
Total	19																	

Certification	
How was this information obtained? Visual Survey: Yes ☒ No ☐ Employment Records: Yes ☐ No ☐	
Name of Authorizing Official(Print): James Ridener	Title: Executive Director
Signature: 	Date: 07/23/2024
Contact Person for report: James Ridener	Title: Executive Director
Telephone: 734-729-2720	Ext: Email: jrm@nankintransit.com