



INKSTER CITY COUNCIL

April 21, 2025
26215 Trowbridge, Inkster, MI 48141
(313) 563-9770
www.cityofinkster.com

Mayor – Byron H. Nolen
Mayor Pro Tem – Steven Chisholm, District IV

Council Members

Felicia Rutledge, District I
Freddie Bishop III, District II
Lindsay Scott, District III
Kim Howard, District V
DeArtriss Richardson, District VI

GEORGINA HOLLIDAY
CITY CLERK

DARIN CARRINGTON
TREASURER

TODD PERKINS
CITY ATTORNEY

The council may be addressed during the Regular Meeting by filling out the Public Participation Form. Address Council as a whole through the Mayor.

April 21, 2025

Orientation Session- 6:00PM

Regular City Council Agenda – 7:00 PM

1. Call Meeting to Order
 - A. Prayer
 - B. Pledge of Allegiance
 - C. Roll Call
 - D. Closed Session

Council may enter into Closed Session to discuss contract negotiations, purchase, or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).
2. Approval of Agenda
3. Presentations/Introduction of Guests/Announcements
4. Public Hearing

5. Consent Agenda

Approval of Regular City Council Meeting Minutes April 7, 2025

6. Boards and Commissions

7. Ordinances

1st Reading-

2nd Reading

8. New Business

- A. Discussion/Action:** (Georgina Holliday, City Clerk) Consider approval of the Memorial Day Show Down Meet & Greet Old School Car/Bike Meet & Greet. Date: May 23, 2025 Event Hours: 6p-12midnight; Location: Booker Dozier Recreational Complex 2025 Middlebelt Rd., Inkster, MI 48141.
- B. Discussion/Action:** (Georgina Holliday, City Clerk) Consider approval of the Cruising Carlisle Car/Bike Cruise with Community Involvement. Date and Time: July 5, 2025 12noon-8pm Location: Carlisle.
- C. Discussion/Action:** (Jerome Bivins, DPS Director) Consider authorizing administration to approve the contract with Murphy Pipelines for the Beech Daly, Colonial and Riverview Watermain Improvements in the amount of \$5,170,632.95, plus a 6% contingency of \$320,237.98 for a total of \$5,480,870.93 for construction
- D. Discussion/Action:** (Jerome Bivins, DPS Director) Consider authorizing administration to approve the contract with Major Contracting Group for the Moore St. Water Main Improvements Project in the amount of \$2,580,806.90 plus a 6% contingency of \$154,848.41 for a total of \$2,735,655.31 for construction.
- E. Discussion/Action:** (Jerome Bivins, DPS Director) Consider authorizing the administration to enter into an agreement with Wayne County to fund the replacement of Lead service Lines throughout the City of Inkster in the amount of \$1,271,104.80.
- F. Discussion/Action:** (Sharde Crutchfield, Special Projects Director) Consider authorizing the administration to enter into an agreement with Wayne County to fund the construction of a new Animal Shelter in the amount of \$1,000,000.00.

Public Participation (limit to 3 minutes)

9. City Clerk

10. City Treasurer

11. Mayor and Council Communication

12. Closed Session

Council may enter into Closed Session to discuss contract negotiations, purchase or lease of real
City Council Meeting Agenda 04.21.25

property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e) and/or (f).

13. Adjournment

April 7, 2025

Regular City Council Meeting – 7:00 PM

The regular meeting of the Council of the City of Inkster, Wayne County, was held on April 7, 2025 in compliance with the Open Meetings Act.

Prior to the Regular Council Meeting: City Council members discussed: The Agenda.

Closed Session

Moved by Councilwoman Rutledge Seconded by Councilwoman Scott to go into Closed session @ 7:03pm to discuss pending litigation.

Moved by Councilwoman Rutledge Seconded by Councilwoman Scott to come out of closed session @ 7:18pm

ROLL CALL VOTE:

Councilmember Howard
Councilmember Rutledge
Mayor Pro Tem Chisholm

Yea
Yea
Excused

Councilmember Scott
Councilmember Bishop
Councilwoman Richardson

Yea
Yea
Yea

Call Meeting to Order

Mayor Byron Nolen called the meeting to order at 7:20pm

Prayer

Prayer was led by Mr. Gabe Henderson

Pledge of Allegiance

City Council and the public in attendance pledged allegiance to the flag of the United States of America.

Roll Call

Mayor Nolen	Present (Inkster, MI.)
Mayor Pro-Tem Chisholm	Excused (Inkster, MI.)
Councilwoman Rutledge	Present (Inkster, MI.)
Councilman Bishop, II	Present (Inkster, MI.)
Councilwoman Scott	Present (Inkster, MI)
Councilwoman Howard	Present (Inkster, MI)
Councilwoman Richardson	Present (Inkster, MI)

Approval of Agenda

**Moved by Councilwoman Rutledge, Seconded by Councilwoman Richardson to approve agenda for April 7, 2025 meeting
Resolution #04-25-52GH-Motion Carried**

Presentations/Discussion

- ❖ **Senator Dayna Polehankl of Michigan State Senate-Legislative Update- 12 million dollars for Wayne Westland Cap for students, Lane Duck 250 senate bills died, minimum wage to increase to \$15 an hr. by 2027; Housing Voucher landlord cant deny a renter by source of income, Coffee Hour In Inkster paid for Wayne/Westland kids to have free drivers Ed. Secretary of State to do a pilot, very successful. Promote learning small class sizes K-3.**

Public Hearings

None

Consent Agenda

A. Approval of the March 17, 2025 Regular Meeting Minutes

**Moved by Councilwoman Rutledge, Seconded by Councilwoman Scott
Resolution #04-25-53GH – 5-0 Motion carried.
Excused-Mayor Pro Tem Chisholm**

Boards and Commission

**Moved by Councilwoman Rutledge Seconded by Councilwoman Scott to appoint Gwendolyn Rogers to the Beautification Committee.
Resolution# 04-25-54GH- 5-0 Motion Carried.
Excused-Mayor Pro Tem Chisholm**

**Moved by Councilwoman Howard Seconded by Councilwoman Richardson to appoint Phyllis M. Long to the Beautification Committee.
Resolution # 04-25-55GH- 5-0 Motion Carried
Excused-Mayor Pro Tem Chisholm**

**Moved by Councilwoman Rutledge Seconded by Councilwoman Scott to remove the Compensation Commission, has concluded and certified their findings with the Clerk. Motion to remove members.
Resolution #04-25-56GH-5-0 Motion Carried
Excused-Mayor pro Tem Chisholm**

Previous Business

Ordinance(s)

- A. First Reading(s) none**
- B. Second Reading(s) none**

New Business

- A. Discussion/Action: (Georgina L. Holliday, Clerk) Consider approval for Juneteenth Celebration Parade, Event Date: Saturday June 14, 2025; Event Hours: 12:30pm-1:45pm Small Parade with floats, bands and walkers; Location: Hamlin Drive, Inkster, MI
Street to close: Hamlin Dr. from Michigan Avenue to Inkster
Moved by Councilwoman Rutledge Seconded by Councilwoman Richardson 5-0 Motion Carried Resolution # 04-25-57GH
Excused Mayor Pro Tem Chisholm
- B. Discussion/Action: (Derek Dowdell, Community Development Director) Consider approval to purchase Five (5) vacant parcels (Case #LD25-03) The Parcels are located between Meadowdale Ave and John Daly Rd. PARCEL IDS: 44024010190000; 440241019100; 440240192001; 44024010196002 and 4402401013033 In the amount of \$10,500 Deanna Moss, CFO of Armstrong Development Group would like the land to build single family, affordable housing, residential homes. **FAILS** (remove from table).
Moved by Councilwoman Rutledge Seconded by Councilwoman Richardson
#04-25-58GH-Motion carried
Excused Mayor Pro Tem Chisholm
- C. Discussion/Action: (Sharde Crutchfield, Special Project Director) Consider approval of Issuing a replacement deed for 26115 Dunning, Inkster MI 48141, legally described as *30D249B 30D251A* LOT 249 EXCEPT EAST 28FT. LOT 250, AND EAST 7 FEET OF LOT 251 ALSO N ½ ADJ VAC ALLEY THEREFORE WESTWOOD SUB of J.W. DALY FARM T2S R10E L41 P19 (Property I.D. 44020020249300) to Habitat for Humanity
Moved by Councilwoman Richardson Seconded by Councilwoman Rutledge
#04-25-59GH-Motion carried
Excused Mayor Pro Tem Chisholm
- D. Discussion/Action: (Darin Carrington, Treasurer) Consider approval of the Administration submitting recommendation to City Council for accepting of a bid for the construction of the Senior Wellness Center at the Dozier Recreation Center. The Administration is submitting this item to council for their review and consideration.
Moved by Councilwoman Richardson Seconded by Councilwoman Howard
#04-25-60GH-Motion carried
Excused Mayor Pro Tem Chisholm
- E. Discussion/Action: (Derek Dowdell, Community Development Director) Consider amending resolution #11-24-260FR, Neighborhood Enterprise Zone (NEZ) Certificate application request. The application proposes to break the project down into four phases. For funding purposes, each phase will require separate NEZ Certificate application with a different LLC name.
Moved by Councilwoman Rutledge Seconded by Councilman Bishop
#04-25-61GH-4 Yays-1 Nay Motion Carried
Excused Mayor Pro Tem Chisholm

- F. Discussion/Action: (Sharde Crutchfield, Special Projects Director)**
Consider authorization for the City of Inkster to solicit applicants from developers to participate in the Inkster Neighborhood Stabilization Program 2025-2026 to redevelop/rehabilitate foreclosed properties assigned to through the First Right of Refusal.
Moved by Councilwoman Scott and Seconded by Councilman Bishop
#04-25-62GH Motion Carried
Excused Mayor Pro Tem Chisholm
- G. Discussion/Action: (Derek Dowdell, Community Development Director)**
Consider approving or denying Special Land Use (25-03) to allow for Automobile Service Station and to allow for Liquor, Beer and Wine Sales in the B-3, General Business Zoned District at 2617 Middlebelt Road. Site is located on the northeast corner of Middlebelt Road and Michigan Avenue. This Item was tabled per the applicant request at the March 3, 2025, City Council Meeting.
Moved by Councilwoman Richardson and Seconded by Councilwoman Howard to remove from Table **#04-25-63GH Motion Carried**
Moved by Councilwoman Scott and Seconded by Councilwoman Rutledge
#04-25-65GH DENY-Motion Carried
Excused Mayor Pro Tem Chisholm
- H. Discussion/Action: (Jerome Bivins, DPS Director)** Consider authorizing the Administration to enter into an agreement with Giffels Webster for Phase 3 of Greenway Trail for design and oversight. Adopt the resolution attached for the request for funding for this project
Moved by Councilwoman Howard Seconded by Councilman Bishop
#04-25-64GH-Motion Carried
Excused Mayor Pro Tem Chisholm
- I. Discussion/Action: (Derek Dowdell, Community Development Director)**
Consider Planning Commission recommendation to deny the application for Zoning Amendment to allow Vehicle Repair Facility-Major in General Business District.
Moved by Councilwoman Scott Seconded by Councilwoman Rutledge
#04-25-66GH-Motion Carried
Excused Mayor Pro Tem Chisholm
- J. Discussion/Action: (Georgina Holliday, City Clerk)** Consider approval of street closure; streets to be closed, Northland between Carlisle and Beech. Date and Time: 4/12/25 10a-3p Unity in The Community Easter Egg Hunt
Moved by Councilwoman Howard Seconded by Councilwoman Rutledge
#04-25-67GH-Motion Carried

Public Participation

- ✓ **Lisa Burney-IPD Announcements-Trap Bingo 4/18/25 \$10.00 Booker Dozier, ZUMBA Classes LA Fitness, Project Prom Event, outpour of girls yes to the dress raffle free services, hair, makeup and nails., Hustle Class Thursday Dozier Center 1st & 3rd Thursdays 6-8 \$5. Parade 5/26 participants, veterans in Inkster forms online donations welcomed.**
- ✓ **Stephanie Richards-Community Liaison Rep for Wayne County Sheriff's Office Western Wayne Community. Thank You for welcoming me and most engaged community members participation.**
- ✓ **Evonne Moore-Easter Egg Hunt, April 12, 2025 3 things
Unity in the Community 4/12; Taking donations for candy, Mayor purchased 80 pounds of candy event 11-3;**

- ✓ Octavia Smith-4/29 @Leanna Hicks Library 2nd event for Entrepreneur May 19th LLC form that night membership meeting 5/13
- ✓ Aaron Sims-Block Party May 17th 34336 Williams Grand Opening windows are finished for the home Memorial for Wilfred who actually owned the house
- ✓ Vedia Seales-When will the reconstruction of the street start, the target date was fall 2024 changed to March 2025, trees need trimming between Meadowbrook and Blackstone branches hanging
- ✓ Maureen Moynihan-stop sign not being used on Amherst, water issue causing structural integrity to garages; 44 years and no one ever stops at Mount Vernon; have Police Officer there or a camera. Garage leaning not the only house with the issue
- ✓ Kimberly Johnson-Opening a new business in Inkster, opened a resale shop 1040 Middlebelt Rd corner of Avondale for women coming back into the workforce, paroled women.
- ✓ LeWanna Abney-Mitchell-City Services agenda for schools everybody from other districts students passing out edibles, Class of 2025 Mayor and Council Sponsor students that live in Inkster \$138: donations several dates, at the complex or in council chambers on her Committee Councilwomen Scott & Rutledge. Board of Education every school board meeting 2 schools come in and highlight what's going on.
- ✓ Hardy Robb-Just Concerns-Know I ruffled some feathers during elections, I apologize Jerome Bivins doing a good job, good job on Inkster Plaza
- ✓ Ashawanna Butts-Parks and Rec Earth day Celebration April 19, 2025 11a-3p teaming up with P&R 66 trees from Arch; 12 going to Parkwood Park 15 planted on 4/19 and planting the rest on 5/9 time TBD flyers and light refreshments
- ✓ Gay Johnson- When is the renovation for Tyrone Wheatley Park and how long will it take
- ✓ Monaye Taylor-Water is not drinkable, its rusty and smells bad, a lot of senior's citizens water is rusty and low pressure in the bathtub; watermain break off of Middlebelt, water has to run awhile
- ✓ A.C. Williams-Planning Commission work with data and policies
- ✓ Charles Blackwell-Its time for a new era of leadership in Inkster. Patrick Wimberly was a corrupt and crooked Mayor. Byron Nolen is a corrupt and crooked Mayor just like him. Honest, good people need to step forward to help lead the city.

Clerk-AWCC Quarterly meeting was a success, BIG thanks to Stardust Luxury Lounge for their awesome catering and delicious food, it was well attended, Thank You to Lisa Burney for delivering the decorations and staying to assist. And to Chief Jenkins for allowing us to utilize the decorations.

City Treasurer
No comment

Mayor and Council

- Councilmember Rutledge – No comment
- Councilmember Scott – Shop Inkster
- Councilmember Bishop -No comment
- Councilmember Howard- No comment

- **Councilmember Richardson -Reminder WC Treasurer extended until April 8th at 4:30pm foreclosure**
- **Mayor Pro-Tem Chisholm – Absent**
- **Mayor Nolen-Mayor Pro Tem Chisholm uncle passed away, HydroCore set up appt to get meters switched out Mon-section first**

Adjournment

There being no further business to come before Council, on a motion duly made.

By Councilwoman Rutledge Seconded by Councilwoman Scott and carried, to conclude the Regular City Council meeting of Monday, April 7, 2025 @ 8:40 pm

CITY OF INKSTER

Boards & Commissions

[Made Operative by State Law, City of Inkster Charter Provision or City Of Inkster Ordinance]

AGING COMMISSION

[MEETINGS: Third Friday of each month at 1:00 p.m., Twin Towers Activity Room]

2 Year Term

11 Members

Ordinances: 414,457 & 508

Sabrina Lawrence, Director

Tenure

- (Ex-Officio Member)

Rochelle Wells

Exp. 05/06/26

Rosie Allen Thompson

Exp. 09/18/26

Ruth E. Williams

Exp. 04/09/26

Tim Williams

Exp. 12/04/25

Antonio Edmonds

Exp. 05/10/26

Gabe Henderson

Exp. 09/23/26

Jean Liddell

Exp. 09/25/26

Debra Owens

Exp. 09/17/26

Chuck Coleman

Exp. 09/18/26

June Patterson

Exp. 09/25/26

Iris Long

Exp. 10/17/26

BOARD OF REVIEW

[MEETINGS: March, July, and December

Annual Appointment

3 Members

Charter Provision and State Law

WCA Assessing

Clerk of the Board – Non-Voting

William Miller

Exp. 03/08/26

Lenoria Warmack

Exp. 03/08/26

Vacant (Alternate)

Peggy Bishop

Exp. 03/08/26

BEAUTIFICATION COMMITTEE

[MEETINGS: Second Monday of each month 6:00 p.m., Recreation Center]

2 Year Term

Gwendolyn Rogers

Exp. 04/15/27

Vacant

Gabe Henderson

Exp. 02/18/27

Vacant

Vacant

Lenoria Warmack

Exp. 02/13/27

Dennard Shaw

Exp. 04/29/26

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Bernice Skeen

Exp. 02/04/27

Vacant

Rory Malley

Exp. 07/01/25

Vacant

Vacant

BUILDING AUTHORITY COMMISSION - INACTIVE

[MEETINGS: Second Monday in January]

3 Year Term

5 Members

State Law and Resolution 74-1-39

CABLE TELEVISION COMMISSION

[MEETINGS: Second Tuesday of each month at 6:00 p.m., Recreation Center]

3 Year Term

9 Members

Ordinances 593 and 609

Ex. Officio

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

(Mayoral)

Vacant

(At-Large)

Vacant

CIVIL SERVICE COMMISSION AND BOARD OF ETHICS

[MEETINGS: Monthly]

3 Year Term

3 Members

Ordinances 237 & 559

Vacant

Vacant - (Employee Representative)

Vacant (Commission Appointment)

CONDEMNATION BOARD

[MEETINGS: AS NEEDED]

5 Members

Ordinance 150.140 thru 150.145

David Reilly (Building Contractor)

Exp. Tenure

Carolyn Wilson

Tavan Hall (General Member)

Vacant (Contractor)

Vacant (Engineer)

William Miller (Alternate)

CONSTRUCTION BOARD OF APPEALS/PROPERTY MAINTENANCE BOARD

[MEETINGS: As required]

3 Year Term

3 Members

Ordinance

Carolyn Wilson Inspector

Exp. Tenure

Tavan Hall

William Miller

Vacant

Vacant

Vacant

+

DOWNTOWN DEVELOPMENT AUTHORITY

[MEETINGS: Third Tuesday of each month, 6:00 p.m. City Hall Council Chambers]

4 Year Term	12 Members	State Law and Ordinances 687 and 741
Ashley Williams		Exp. 03/13/28
Antonio Edmonds		Exp. 05/10/28
Ava Lindsey		Exp. 06/03/28
Gina Allen		Exp. 06/13/28
Sonya Jennings		Exp. 06/13/28
Randa Davis		Exp. 06/13/28
James A. Eberheart, Jr		Exp. 08/12/28
Rerhi Onomake		Exp. 06/01/27

Vacant

Vacant

Vacant

Vacant

ECONOMIC DEVELOPMENT CORPORATION (BOARD OF DIRECTORS)

[MEETINGS: Second Thursday each month, held in the Conference Room, City Hall]

6 Year Term	11 Members	State Law and Ordinances 517 and 570
Vacant		
Octavia Smith		Exp. 10/21/25
Angela Dotson		Exp. 10/21/25

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

ELECTRICAL EXAMINING BOARD-INACTIVE

Indefinite Terms	4 Members	State Law and Ordinance 616
Walter Bays (Elec. Cont.)		
Andrew Hughes (Adm. Official)		
Carlton Trouteaud (Rep. of Detroit Edison)		

ELECTION COMMISSION

[Per the City Charter; Chapter 4; Section 4.1

4 Year Term	
Council Member (most votes)	Kim Howard
City Attorney-Todd Perkins	Tenure
City Clerk-Georgina Holliday	Tenure
Juan Bradford	12/27
Ruth E. Williams	12/28

GRANT WRITING COMMITTEE

Meetings to be held at City Hall-Resolution #04-24-99GH

City Liaison	Tenure
Councilwoman Scott	Tenure
Councilwoman Rutledge	Tenure
Ashley Williams	3 year
Resident	3 year
Resident	3 year

HOUSING AND REDEVELOPMENT

[MEETINGS: Third Tuesday of each month at 6:30 p.m., 4500 Inkster Road]

5 Year Term

5 Members

State Law and Ordinance 99

Will Miller

Exp. 02/30

Mable Stroman, Treasurer

Exp. 03/27

Evonne Moore, Vice Chair

Exp. 09/26 (Resident Housing)

James Thomas

Exp. 01/27

Gregory Gillette

Exp. 08/27

INKSTER HISTORICAL COMMISSION

[MEETINGS: Third Saturday of each month at 10:30a.m. Library Study Room]

2 Year Term

7 Members

State Law and Ordinance 196

Vacant Dist. 1

Vacant Dist. 2

Ruth E. Williams Dist. 3

Exp. 2/10/27

Vacant Dist. 4

Vacant Dist. 5

Jean Liddell Dist. 6

Exp. 03/19/26

Vacant

LIBRARY BOARD COMMITTEE

[MEETINGS: Third Thursday each month, held in the Study Room, Inkster Library.]

4-Year Term - Elected / 6 Members.

Akindele Akinyemi, President

Exp. 2028

Dr. Heaster Shoats, Vice President

Exp. 2028

Dr. Louise Edje, Secretary

Exp. 2028

Sharon Tate, Director

Exp. 2028

Carolyn Wilson, Director

Exp. 2028

Ruth E. Williams

Exp. 2028

LOCAL BUSINESS ENTERPRISE ADVISORY COMMITTEE

[MEETINGS: Third Tuesday of every month at 6:30 P.M., Inkster City Hall]

2 Year Term

7 Members

Ordinance: 603

Vacant Dist 1

Vacant Dist. 2

Vacant Dist. 3

Vacant Dist. 4

Vacant Dist. 5

Vacant Dist. 6

Vacant Mayoral

LOCAL OFFICERS COMPENSATION COMMISSION

[MEETINGS: Minimum of One Meeting Each Odd-Numbered Year.]

7 Year Term	7 Members	State Law and Ordinance 409
Aaron Sims		Exp. 04/05/2031
Connie Mitchell		Exp. 04/04/2031
Tavan Hall		Exp. 04/08/2031
Will Miller		Exp. 04/05/2031
Dai-Jaya Rose		Exp. 05/10/2031
Vacant		
Vacant		

PARKS AND RECREATION COMMISSION

[MEETINGS: First Tuesday of each month at 7:30 P.M., Recreation Complex]

2 Year Term	9 Members	Ordinances: 493 & 551
Walter Johnson	Dist. 1	Exp. 02/25/2027
Shirley Hankerson	Dist. 2	Exp. 06/30/2025
Khalidah Muhammad	Dist. 3	Exp. 04/05/2025
Angeline Lawrence	Dist. 4	Exp. 08/13/2026
Vacant	Dist. 5	
Rory S. Malley	Dist. 6	Exp. 09/01/2025
Ashwanna Butts	Mayoral	Exp. 03/13/2026
S. Anthony Dooley	Mayoral	Exp. 05/10/2026
Judy Street	Council	Exp. 12/18/2025

PARKS AND RECREATION YOUTH COMMISSION

2 Year Term 6 Members

Vacant	Dist. 1
Vacant	Dist. 2
Vacant	Dist. 3
Vacant	Dist. 4
Vacant	Dist. 5
Vacant	Dist. 6
Vacant	Mayoral

PLANNING COMMISSION

[MEETINGS: Fourth Monday of each month at 6:00 p.m., City Council Chambers]

3 Year Term	9 Members	State Law and Ordinance 33
Byron H. Nolen (Mayor)		Tenure
Darryl Davis (City Appointee)		Exp. 12/19/26
Tonia Williams, (Vice Chair)		Exp. 12/19/26
Mack Willis		Exp. 12/19/26
Ashley Williams, (Recording Secretary)		Exp. 12/19/26
Norma McDaniel		Exp. 12/19/26
Steven Chisholm (Chair)		Exp. 12/19/26
Sheryl Hayes-Bradford		Exp. 09/30/25
Tavan Hall		Exp. 08/30/25

POLICE AND FIREMAN RETIREMENT SYSTEM BOARD OF TRUSTEES

[MEETINGS: First Thursday of each month at 1:00 p.m., TIFA Room]

2 Year Term	5 Members	Charter
Juan Bradford	Mayoral	Exp. 12/31/2025
Corey Snyder	Police Rep	Exp. 12/31/2025
Jason Kay	Fire Rep	Exp. 12/31/2025
Sandra Watley	City Council	Exp. 12/31/2026
Velma Overman	Board of Trustee Rep	Exp. 12/31/2026

WATER REVIEW COMMITTEE- INACTIVE

[MEETINGS: Scheduled by Chairman Marcus Hendricks, City Hall TIFA Room]

Vacant
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant

ZONING BOARD OF APPEALS (ZBA)

[MEETINGS: First Thursday of each month at 6:00 P.M., City Council Chambers]

3 Year Term	7 Members	State Law and Ordinance 277
Norma McDaniel	Dist. 1	Exp. 03/21/27
Ruth E. Williams	Dist. 2	Exp. 03/28/27
Ava Lindsey	Dist. 3	Exp. 06/03/27
Kimberely Johnson	Dist. 4	Exp. 03/21/27
Vanola Williams	Dist. 5	Exp. 03/21/27
Rebecca Daniels	Dist. 6	Exp. 03/19/27
Patrice Patton (At-Large)		Exp. 03/21/27

Nankin Transit

Meetings: Third Thursday of each month at 5:45 p.m., Nankin Transit [Jefferson Barns Community CTR. 32150 Dorsey Westland, MI. 48186]

Byron Nolen, Mayor - Tenure
Barbara Cooper-Mayor Appointee

2015 Community Development Block Grant Advisory Council (CDBG)

[Meetings: Dates and times are quarterly, and locations are various]

Council Appointee
(Alternate)

COMMITTEES FORMED BY COUNCIL RESOLUTIONS

TAX INCREMENT FINANCE AUTHORITY

[MEETINGS: Second Thursday of each month at 6:30 P.M., City Hall Council]
6 Year Term 13 Members Resolution 85-8-331
Byron Nolen Tenure
Kim Howard Exp.09/08/26

Vacant

Vacant

Vacant

Vacant

Vacant

Kevin Harrington Exp. 04/19/27
Kenfentse Mandisa Exp. 04/19/27
Charmaine Kennedy Exp. 03/05/27
Jean Overman Exp. 03/05/27
Vijay Viruppanavar Exp. 03/05/27
Yolanda Lockett Exp. 09/08/26

BROWNFIELD REDEVELOPMENT AUTHORITY

[MEETINGS: Second Tuesday of each month at 5:00 P.M., City Hall Council Chambers]
Terms 1, 2 and 3 years Up to 9 members Resolution 02-9-458

Vacant City Council Representative **Tenure**

Treasurer Tenure

Vacant Community Tenure

Vacant

Vacant

NOTES:

____ Vacancies and/or Expired terms

*Has not taken the oath.

REQUEST FOR COUNCIL ACTION

To: Byron H. Nolen, Mayor

Date: April 15 2025

From: Georgina Holliday, City clerk

Date for Council's Consideration: April 17, 2025

ACTION REQUESTED: Consider approval of the Memorial Day Show Down Meet & Greet Old School Car/Bike Meet & Greet. Date: May 23, 2025 Event Hours: 6p-12midnight Location: Booker Dozier Recreational Complex 2025 Middlebelt Rd. Inkster, MI 48141

Current Action X Emergency Future

Funds Budgeted: Account # No N/A

Mayor 's Approval

BACKGROUND:

SCOPE OF SERVICES:

JUSTIFICATION:

Memorial Day Show Down Meet & Greet Old School Car/Bike Meet & Greet

PROJECT IMPROVEMENTS:

PROJECTED TIMETABLE:

RESOLUTION:

Resolved by

Seconded by

Yes:

No:

Absent:



City of Inkster, Michigan

Application Packet For Class 1 and Class 2 Events

Received: 3/18/25

NOTICE OF INTENT TO APPLY FOR AN EVENT PERMIT

The first page of this packet implies your intent to hold an event, reserve a park, or close a street in the city of Inkster. The due date for the Notice of Intent can be found on the next page under your event class. In order to reserve a date and location, please fill out this first page and mail or email it to:

City Clerk's Office
26215 Trowbridge Rd. Inkster, MI. 48141
Office: (313) 563-9770; Fax: (313) 563-7378
E-Mail: gholliday@cityofinkster.com
www.cityofinkster.com

Event Title: Memorial Day Show Down Meet & Greet
Type of Event: Car Meet Old School Car/Bike Meet & Greet
Estimated Class Level (please circle): Class 1 Class 2
Event Date (s): May 23rd 2025 Event Hours: 8pm to 12pm midnight
Park Name and Location (if only interested in a portion of a park, please specify the portion):
Booker T. Dozier Recreation Center (complex Inkster)
***Additional days for set up: _____ ***Additional days for clean-up: _____

***Please note, the rental rate allows for set up to begin after 5:00 pm the day prior and clean up to end by 10:00AM following your event. If this does not allow you enough time, please discuss with the Clerk's Office.

Please name the person(s) principally responsible for this event (applicant):

Name: Tarikh Hunter E-mail Address: Tarikh.hunter@gmail.com

Phone 1: 313-728-5209 (work/home/cell) Phone 2: _____ (work/home/cell) Fax: _____

Legal name of applicant's organization: Ink-Town Ryders Car Club 501(c3)

Form of ownership:

☐ Doing Business As

☐ Corporation

☒ Non-Profit

**City of Inkster
Event Permit**

☐ Individual

☐ Association

☐ Partnership

Applicant organization is:

☐ Resident or located in the City (proof of residency is required) ☐ Non-resident

Legal address: 811 Clair

Mailing address: 811 Clair

City: Inkster

State: Mich

Zip: 48141

Phone: 313-728-5009

Fax:

E-mail: berikh.hunter@gmail.com

The permit shall not be issued until the application (pages 8-13) has been reviewed and approved by the Clerk's Office, DPW, Police Department, Fire Department, City Mayor, and City Council.

CLASSES/CATEGORIES

Alcohol is strictly prohibited in any City Street and/or any Public Property pursuant to the Inkster City Code.

	Pre-event meeting	Security Deposit Req.	City services Requirement	Notice of intent due	Applicable sections
Class 1 event: - Any street closure or park reservation that is not open to the public - Neighborhood association block parties. - Family reunion or private organization park reservation. - Less than 500 people in attendance at any one time. - No alcoholic beverages sold, served, or consumed. - Single day event.	May be Required	\$300	May require DPW services post-event.	30 days prior to event	1, 2, 5, 6, 8, 9, 10, 11, 12, 13, 14
Class 2 event: - Any event, street closure or park reservation that is <u>open</u> to the public - Less than 1,000 people in attendance at any one time. - No alcoholic beverages sold, served, or consumed.	Determined by City Event Organizer	\$300	May require DPW services post-event.	30 days prior to event	1, 2, 5, 6, 8, 9, 10, 11, 12, 13, 14

Please note your Security Deposit will be returned to you upon completed payment of your invoice. Fees are based on services provided.

DEADLINES

Class 1 Permit Deadlines

30 Days Prior to Event Date:

- Notice of Intent
- Application Fee

30 Days Prior to Event Date:

- Application
- Copy of insurance rider (if necessary).
- Security Deposit

Class 2 Permit Deadlines

30 Days Prior to Event Date:

- Notice of Intent
- Application Fee

30 Days Prior to Event Date:

- Application
- Copy of insurance rider.
- Pre-event meeting scheduled (if necessary).
- Security Deposit

INSURANCE REQUIREMENTS

TIP: Check with your own insurance carriers (business, organization, auto, renters, home owners, etc.) to see if they will extend your coverage to cover the event before starting from scratch.

Please submit only the Certificate of Liability Insurance page of the policy with your application if your event class requires it.

Class 1 Insurance requirements

Insurance will be required for all Class 1 Events in the amount of \$250,000 per occurrence, naming the City of Inkster as additionally insured **if any of the following instances are planned:**

- Planned/Organized athletic event.
- Any commercial service being provided, including but not limited to:
 - Setting up of tents/canopies, such as family reunions, weddings, etc.
 - A hired act – magician, animal rides, band, etc.
 - A hired service, such as caterers, portable toilets, moonwalks, rides, etc.

Class 2 Insurance requirements

Insurance will be required for all Class 2 Events in the amount of \$250,000 per occurrence, naming the City of Inkster as additionally insured.

FEES

The City of Inkster provides a variety of public services for events. Event permit holders shall reimburse the City for 100% of the cost of services provided. The fees and rates below do not constitute a written or implied contract. The need for services and cost estimates will be determined at the pre-event meeting between the event permit applicant and City staff.

Fees paid via cash, check, credit card or money order payable to "City of Inkster" should be submitted with the application. If you wish to pay your application fee via credit card, please complete the Credit Card Authorization Form. **Only MasterCard and Visa can be accepted for payment and a 3% fee is associated with using a credit card.** If the actual costs differ from the amount paid, the City of Inkster or the permit holder must refund or pay the difference within 30 days after the event. Penalties and interest will be charged for late payments. The penalty for late payments is 3.0% of the outstanding balance. The interest charge for late payments is 0.5% of the outstanding balance each month until paid in full.

These rates are subject to change without notice on July 1.

Park key fee

To ensure that you have access to the park during the hours on the approved application, you can pick up a key for your event at the DPW office anytime Monday through Thursday between 9a – 4p for a \$20 key deposit. The deposit is 100% refundable after the key is returned.

Application Fee (non-refundable)

- Payable to "City of Inkster"

	<u>Application Fee</u>	
Class 1 Resident	\$75	\$75
Class 1 Non-Resident	\$150	
Class 2 Resident	\$100	
Class 2 Non-Resident	\$200	

Security Deposit (refundable minus any costs incurred)

- Class 1 Event: \$300
- Class 2 Event: \$300
- Paid via check or money order or credit card payable to "City of Inkster"

Inkster Police Department Service Fees/Auxiliary

Labor Rates: These rates change annually on July 1 and are subject to change at any time

- Uniformed police officer: \$45/hour
- Uniformed sergeant: \$67/hour
- Uniformed lieutenant: \$69/hour
- Volunteer Service Corps: The Police Department's Volunteer Service Corps (VSC) is designed to supplement or substitute uniformed police personnel when appropriate. However, the Police Department has the sole authority to determine the level of use and deployment, if any, of the VSC for an event. In other words, some events may have VSC service and others events may not – the decision lies solely with the Police Department and its evaluation of event service needs. Although VSC members are volunteers, event permit holders are charged for a Sergeant's time to organize and schedule VSC members (1 hour for every 4 VSC members).
 - 1-4 VSC members \$67/Per Day
 - 5-8 VSC members \$134/Per Day
 - 9-12 VSC members \$201/Per Day

Equipment Rates:

- Mobile command post \$11.44/hour
- Police cruiser \$8.09/hour

Department of Public Works Service Fees

Labor Rates:

- Park worker (Straight Time): \$18.48/hour
- Park worker (Overtime): \$27.72/hour
- Crew Chief (straight time) \$20.76/hour
- Crew Chief (overtime) \$31.14/hour

Fire Department Rates

- Firefighter (Straight Time):\$ 38.00 /hour
(Rescue Vehicle)

Equipment Rates

- Trailer \$75.00/hour
- Pick Up Truck \$420.00/hour
- Stake Truck \$75.00/hour
- Weed Whip 4.16/hour
- Mower 26.43/hour
- Sweeper \$150.00/hour
- Loader \$150.00/hour

INVOICE EXAMPLES FROM PREVIOUS YEARS

Department of Public Works (DPW)

This is a common invoice for trash removal. Four of Republics trash boxes (55 gallons each) are equal to one cubic yard of trash. So the example below shows disposal of 18 boxes of trash.

Qty	Description	Unit Price	Total
2.5 hrs.	DPW Crew Chief Employee	\$20.76	\$51.90
2.5 hrs.	DPW Employee	\$18.48	\$46.20
.5 hrs.	Pick-up Truck	\$ 20.00	\$ 10.00
.5 hrs.	Loader	\$150.00	\$75.00
1 hrs.	Stake Truck	\$75.00	\$75.00
.5 hrs.	Trailer	\$50.00	\$25.00
4.5 cubic yards	Trash removal	\$20 per cubic yard (1 Republic Management box = 55 gallon trash bag = 1/4 a cubic yard. i.e. 4 55 gallon trash bags = \$20	\$85.00

Received: 3/18/25

EVENT PERMIT

Please note Event Organizer (s) is responsible for notifying vendors and attendees: Of the No Alcohol Policy/Ordinance.

Event Title: Memorial Day Show Down Car Meet & Greet

Location: Booker T. Dozier Recreation Center Parking Lot

Estimated Class Level (please circle): Class 1 Class 2

Event Date/time (s):

Date: May 23rd Start: 8 AM/PM End: 12 AM/PM

Please name the person (s) principally responsible for this event (applicant):

Name: Tarikh Hunter E-mail Address: tarikh.hunter@gmail.com

Mailing address: 811 Clair

City: Inkster State: Mich Zip: 48141

Day Phone: 313 728-5209 Evening Phone: same

Cell Phone: _____ Fax: _____

Names and addresses of all officers and directors (attach separate sheet if necessary):

President: Tarikh Hunter Secretary: Va Shante Parker

Vice President: Eric Sheldon Treasurer: Maurice Ballard

+++++

Were there any changes to event date/location/time/structure/etc. since the Notice of Intent was submitted?
If yes, please describe and explain:

**City of Inkster
Event Permit
Section
requirement
by class**

1, 2

Please read and check the boxes stating that you are aware of the following.

1a. Ordinance inclusion on Promotional Materials

Please check the box to indicate you have read and understood this section.

The City of Inkster ***highly encourages*** adding the following information on all promotional materials, fliers, websites, etc. because people violating this ordinance will be asked to leave the premises:

☐ "The City's event ordinance prohibits the allowance of Alcoholic Beverages on premises.

1b. Ordinance inclusion on Signage:

☐ The City does not allow posting of flyers on any poles (utility or otherwise) within the City limits, nor does it allow posting of signs in any public right of way (space between street and sidewalk) without express permission (please attach copies of written authorization).

Please note that the event organizer is responsible for informing vendors and other participants of these ordinances.

1, 2

2. Attendance:

Please estimate the number of people you expect to attend the event: 100

1, 2
DPW

3. Utilities:

Does this event require any utilities? (Electricity in the parks may need to be requested in order to be turned on; not all parks are equipped with electricity).

☐ Yes (see below) ☒ No

☐ Electricity ☐ Water ☐ Other _____

Are the necessary utilities available at the location?

☒ Yes ☐ No (see below)

If not, how do you propose supplying the required utilities?

City of Inkster
Event Permit

Section
requirement
by class

1, 2
DPW

4. Street closures:

Does your event require street closures: ☐ Yes (see below) ☒ No

Michigan Ave., is considered a State Trunkline. MDOT must be notified of any closings of these streets. If you are listing a state trunkline, please put a Y in the trunkline column.

Please list all streets that will be closed, including their intersecting streets on either end.

EXAMPLE:

Street to close	From	To	Date	Time	Trunkline?
Penn	9/1/13	9/5/13	8/30/13	Noon-3p	N

Street to close	From	To	Date	Time	Trunkline?

(Please be sure to include enough time for event set up and clean up. Please attach additional sheets as necessary).

Will you require the use of City owned barricades to close the street(s)? Yes ☐ No ☐

If no, by what means will you close the street? _____

If yes, please provide the name and address of the person who will take responsibility for the barricades during the course of the event. (Barricades can be picked up at the Inkster Police Department the day before your event. Barricades should be returned to the Inkster Police Department upon completion of your event or a fee will be incurred.

If it's the same as the applicant, please write SAME in the name field.

Name: _____ Address: _____ Phone: _____

Describe the means by which you intend to inform residents of the street closing.

Will you permit local residential traffic street access during the event? Yes ☒ No ☐

If no, how do you intend to accommodate residents? _____

****Must have an entrance and exit for Emergency Vehicles.**

**City of Inkster
Event Permit
Section
requirement
by class**

1, 2

5. Food Permit:

Will any food be prepared, distributed, or sold at event?

☒ Yes (see below) ☐ No

If food will be prepared on site, distributed or sold each vendor must apply for and receive a permit from the **City Clerk's Office/Wayne County. ******

Please note that the Wayne County Health Department must be contacted and advised of event date (s), times, and event organizer contact information in case they have any questions.

1, 2

6. Restrooms:

***Wheatley Park has Restrooms.**

Does your event require restroom facilities?

☐ Yes (see below) ☒ No

How many portable restrooms are you supplying? _____

1, 2
IPD

7. Noise Permit:

Does your event require a noise permit: ☐ Yes (see below) ☒ No

Type of sound at this event:

☐ P.A. system ☐ live band ☒ stereo equipment ☐ other: _____

Event coordinators are responsible for monitoring noise levels and ensuring compliance with the stated noise policy for park events.

1. Permissible Noise Levels – Maximum decibel levels shall not exceed 80 dB (A) from the hours of 10 am thru 10 pm. Maximum decibel levels shall not exceed 75 dB (A) from the hours of 10 pm thru 10 am. These measurements shall be taken from the ROW along the perimeters of the parks. Parties in violation will be given (1) warning to correct violations. If a second violation occurs, then the event will be shut down. Event holders are responsible for any cost incurred to the IPD in this respect.
2. No obscene language or racial epithets shall be allowed during stage productions.
3. The IPD reserve the right to cancel any production for any violation of item (1) or (2). No refunds shall be given and additional costs may be deducted from the security deposit.

Please state the days and times that music or P.A. system will be used:

Date:	Time from:	Time to:
May 23 2025	8pm	12 am

Please attach a scaled layout/set up for the event

Section

City of Inkster
Event Permit
requirement
by class

1, 2
DPW

8. Temporary Apparatus:
Will your event include any of the following?

☐ Yes (see below) ☒ No

If yes, check all that apply and include placement of each on event site plan:
(Note that the city can only supply bleachers and picnic tables)

☐ Tent (s) ☐ Portable toilet (s)*** ☐ Inflatable
devices***

☐ Portable lights ☐ Other _____

☐ Bleacher (s) Number requested from the City _____

☐ Picnic Table (s) Number requested from the City _____

*****Please see page 4 for insurance requirements if these are utilized.**

1, 2
DPW

9. Trash:
How many trash receptacles (with liners) do you intend to
provide 4

How do you intend to dispose of the trash following your event? will pick
trash up personally and dispose...

Republic sells event trash boxes (55 gallons each, 1box is equal to ¼ cubic yard). You
can contact them at 877-264-5544

1, 2
DPW

10. Site Restoration:
***Site restoration and equipment removal are required by 10:00 am the morning
following your event.***

What date do you agree to restore the location to the condition in which you found it?

**City of Inkster
Event Permit**

Event Title: Memorial Day Showdown Meet & Greet
Event Date(s): May 23rd 2025 Event Hours: 8pm - 12am

ATTESTATION

As applicable to event, applicant understands and agrees to comply with City ordinances and rules governing events and agrees to make final payment within thirty (30) days after the scheduled event invoice is received for any additional services required. Failure to comply within thirty (30) days shall place the applicant in default status. Further, it is understood that in the event a permit holder is placed in default status, the permit holder will be denied any other event permit (s) for a period of at least eighteen (18) months from the date of final payment and/or default resolution.

I hereby agree to comply with all Federal and State Statutes and with all City of Inkster Ordinances, including the curfew and noise ordinances. I understand and agree that in the event any nuisance or disturbances are caused by the individuals attending the event, the use of the location may be terminated without prior notice by the Police Chief or the City Mayor or their designee. I authorize the Fire Chief to determine the maximum number of persons who may attend this event based on available space. Further, I understand and agree to abide by any additional City requirements that may be deemed necessary to safely operate the proposed event.

This application represents my intent for the proposed event to the best of my knowledge. I am authorized to sign on behalf of the organization:

Tarikh Hunter
Applicant Name (printed)

Saekia Hunter
Signature

3-17-2025
Date

City of Inkster Approvals

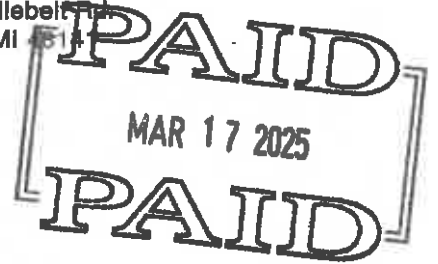
<u>Department Approval</u>	<u>Name (printed)</u>	<u>Approved?</u>	<u>Date</u>
City Council	Resolution Number		
Public Works	<u>Jerome Bivins</u>		
Inkster Fire Dept.	Chief Jason Kaye		
Inkster Police	<u>Chief Jenkins</u>		
City Mayor	Mayor Byron Nolen		
City Clerk	<u>Georgina Holliday</u>		

A permit shall not be issued until all information has been submitted, application and security deposit fees paid and approved by all departments.

No. 68829

City of Inkster

Booker T. Dozier Parks & Recreation
2025 Middlebelt Rd.
Inkster, MI 48140



Received
From

Troya Hill
25-5-25

DATE 03/17/25

AMOUNT \$ 75.00

EXPLANATION:

Asphalt

ACCOUNT CLASSIFICATION

FUND _____

A/C NO.	AMOUNT
701-215-607-003	
TOTAL \$ <u>75.00</u>	

DO NOT WRITE IN THIS BOX

BY _____

**City of Inkster
Event Permit**

Event Title: Memorial Day Showdown Meet & Greet
Event Date(s): May 25th 2025 Event Hours: 8pm - 12pm

ATTESTATION

As applicable to event, applicant understands and agrees to comply with City ordinances and rules governing events and agrees to make final payment within thirty (30) days after the scheduled event invoice is received for any additional services required. Failure to comply within thirty (30) days shall place the applicant in default status. Further, it is understood that in the event a permit holder is placed in default status, the permit holder will be denied any other event permit (s) for a period of at least eighteen (18) months from the date of final payment and/or default resolution.

I hereby agree to comply with all Federal and State Statutes and with all City of Inkster Ordinances, including the curfew and noise ordinances. I understand and agree that in the event any nuisance or disturbances are caused by the individuals attending the event, the use of the location may be terminated without prior notice by the Police Chief or the City Mayor or their designee. I authorize the Fire Chief to determine the maximum number of persons who may attend this event based on available space. Further, I understand and agree to abide by any additional City requirements that may be deemed necessary to safely operate the proposed event.

This application represents my intent for the proposed event to the best of my knowledge. I am authorized to sign on behalf of the organization:

Tarikh H. H. H. Saukh H. H. 3-17-2025
Applicant Name (printed) Signature Date

City of Inkster Approvals

<u>Department Approval</u>	<u>Name (printed)</u>	<u>Approved?</u>	<u>Date</u>
City Council	Resolution Number		
Public Works	<u>Jerome Bivins</u>		
Inkster Fire Dept.	Chief Jason Kaye		
Inkster Police	<u>Chief Jenkins</u>	Tamika Jenkins Yes	4/16/2025
City Mayor	Mayor Byron Nolen		
City Clerk	<u>Georgina Holliday</u>		

A permit shall not be issued until all information has been submitted, application and security deposit fees paid and approved by all departments.



INKSTER POLICE DEPARTMENT

26279 Michigan Avenue Inkster, MI. 48141

Office of the Chief of Police

RE: Memorial Day "Old School Car & Bike Meet and Greet" and "Cruising Carlyle" Events

In reference to the **Memorial Day "Old School Car & Bike Meet and Greet"** scheduled to take place at the Booker Dozier Recreation Center on May 23, 2025, from 8:00 PM to 12:00 AM, please note the following requirements from the Inkster Fire Department:

- All entrances and exits at the Booker Dozier Recreation Center must remain unobstructed for the entirety of the event.
- Any food vendor intending to use propane, generators, or equipment involving cooking oil must have their setup inspected by the Inkster Fire Department's Fire Inspector prior to the event. Vendors are also required to have the appropriate portable fire extinguishers on hand during operations.

Regarding the proposed **"Cruising Carlyle"** event, after careful consideration, the Inkster Police Department does **not** approve of this event due to traffic and public safety concerns.

Carlyle is a two-lane residential street that flows east and west, intersected by numerous north-south streets. Our primary concern is that this event may significantly hinder the ability of residents to enter and exit their homes freely, forcing them to maneuver through continuous traffic. This creates a quality-of-life issue and has the potential to cause traffic backups throughout the surrounding neighborhoods.

Additional concerns include:

- Will the cruise be non-stop from 12:00 PM to 8:00 PM? This question is posed to the event coordinator for clarification.
- Will vehicles be parked along Carlyle at any point during the event? If so, this could further impede traffic flow and restrict access.
- Emergency vehicle access must be maintained at all times. Any obstruction along the cruise route or intersecting streets could delay response times in critical situations, posing a serious public safety risk.

Furthermore, the Inkster Fire Department requires that **unobstructed access** be maintained along the full route of the cruise, as well as all intersecting streets, for the duration of the event.

Given these concerns, the Inkster Police Department cannot support or approve the "Cruising Carlyle" event in its current format.

Please feel free to reach out with any proposed adjustments that may address these concerns.

Respectfully,

Chief Tamika L. Jenkins
Inkster Police Department

**City of Inkster
Event Permit**

Event Title: Memorial Day Show down Meet & Greet
Event Date(s): May 25th 2025 Event Hours: 8pm - 12 AM

ATTESTATION

As applicable to event, applicant understands and agrees to comply with City ordinances and rules governing events and agrees to make final payment within thirty (30) days after the scheduled event invoice is received for any additional services required. Failure to comply within thirty (30) days shall place the applicant in default status. Further, it is understood that in the event a permit holder is placed in default status, the permit holder will be denied any other event permit (s) for a period of at least eighteen (18) months from the date of final payment and/or default resolution.

I hereby agree to comply with all Federal and State Statutes and with all City of Inkster Ordinances, including the curfew and noise ordinances. I understand and agree that in the event any nuisance or disturbances are caused by the individuals attending the event, the use of the location may be terminated without prior notice by the Police Chief or the City Mayor or their designee. I authorize the Fire Chief to determine the maximum number of persons who may attend this event based on available space. Further, I understand and agree to abide by any additional City requirements that may be deemed necessary to safely operate the proposed event.

This application represents my intent for the proposed event to the best of my knowledge. I am authorized to sign on behalf of the organization:

Tarikh Hunter Jaekel White 3-17-2025
Applicant Name (printed) Signature Date

City of Inkster Approvals

Department Approval	Name (printed)	Approved?	Date
City Council	Resolution Number		
Public Works	<u>Jerome Bivins</u>		
Inkster Fire Dept.	Chief Jason Kaye	<u>Jason Kaye</u> YES	4-15-2025
Inkster Police	<u>Chief Jenkins</u>		
City Mayor	Mayor Byron Nolen		
City Clerk	<u>Georgina Holliday</u>		

A permit shall not be issued until all information has been submitted, application and security deposit fees paid and approved by all departments.



CITY OF INKSTER

FIRE DEPARTMENT

DATE: 04-15-2025

Fire Department
27717 Michigan Ave
Inkster, MI 48141
313-563-9874

Jason Kaye
Fire Chief
313-563-9874
jkaye@cityofinkster.com

Aaron Byrd
Investigations
313-563-9875
abyrd@cityofinkster.com

FAX
313-563-6660

EMERGENCY
911

In regards to the Memorial Day "Old School Car & Bike Meet and Greet" that is scheduled to take place at the Booker Dozier Recreation Center on May 23rd, 2025 from 2000-0000, the fire department requires that all entrances and exits at that location remain unobstructed for the entirety of the event.

The fire department requires that any food vendor that intends to use propane, generators, or any equipment that uses cooking oil must have their equipment inspected by Inkster Fire Dept. Fire Inspector prior to the event. They are also responsible for having the appropriate type portable fire extinguishers on hand.

In regards to the "Cruising Carlyle" event, the fire department requires unobstructed access to the planned route and also to any street that may intersect with the route for the entirety of the event.

Thanks,
Jason Kaye
Jason Kaye, Fire Chief

City of Inkster
Event Permit

Event Title: Memorial Day Show down Meet & Greet
Event Date(s): May 23rd 2025 Event Hours: 8pm - 12am

ATTESTATION

As applicable to event, applicant understands and agrees to comply with City ordinances and rules governing events and agrees to make final payment within thirty (30) days after the scheduled event invoice is received for any additional services required. Failure to comply within thirty (30) days shall place the applicant in default status. Further, it is understood that in the event a permit holder is placed in default status, the permit holder will be denied any other event permit (s) for a period of at least eighteen (18) months from the date of final payment and/or default resolution.

I hereby agree to comply with all Federal and State Statutes and with all City of Inkster Ordinances, including the curfew and noise ordinances. I understand and agree that in the event any nuisance or disturbances are caused by the individuals attending the event, the use of the location may be terminated without prior notice by the Police Chief or the City Mayor or their designee. I authorize the Fire Chief to determine the maximum number of persons who may attend this event based on available space. Further, I understand and agree to abide by any additional City requirements that may be deemed necessary to safely operate the proposed event.

This application represents my intent for the proposed event to the best of my knowledge. I am authorized to sign on behalf of the organization:

Tarikh Hake Jamika Jenkins 3-17-2025
Applicant Name (printed) Signature Date

City of Inkster Approvals

Department Approval	Name (printed)	Approved?	Date
City Council	Resolution Number		
Public Works	<u>Jerome Bivins</u>	<u>Jerome Bivins</u>	<u>YES 4-16-26</u>
Inkster Fire Dept.	Chief Jason Kaye		
Inkster Police	<u>Chief Jenkins</u>	<u>Jamika Jenkins</u> Yes	<u>4/16/2025</u>
City Mayor	Mayor Byron Nolen		
City Clerk	<u>Georgina Holliday</u>		

A permit shall not be issued until all information has been submitted, application and security deposit fees paid and approved by all departments.

REQUEST FOR COUNCIL ACTION

To: Byron H. Nolen, Mayor

Date: April 15 2025

From: Georgina Holliday, City clerk

Date for Council's Consideration: April 17, 2025

ACTION REQUESTED: Consider approval of the Cruising Carlisle, Car/Bike Cruise with Community Involvement, Date and Time: July 5, 2025 12noon-8pm Location: Carlisle

Current Action X Emergency Future

Funds Budgeted: Account # No N/A

Mayor 's Approval

BACKGROUND:

SCOPE OF SERVICES:

JUSTIFICATION:

Cruising Carlisle with cars and bikes

PROJECT IMPROVEMENTS:

PROJECTED TIMETABLE:

RESOLUTION:

Resolved by

Seconded by

Yes:

No:

Absent:



City of Inkster, Michigan

Application Packet For Class 1 and Class 2 Events

Received: 2/24/25
3:13p

NOTICE OF INTENT TO APPLY FOR AN EVENT PERMIT

The first page of this packet implies your intent to hold an event, reserve a park, or close a street in the city of Inkster. The due date for the Notice of Intent can be found on the next page under your event class. In order to reserve a date and location, please fill out this first page and mail or email it to:

City Clerk's Office
26215 Trowbridge Rd. Inkster, MI. 48141
Office: (313) 563-9770; Fax: (313) 563-7378
E-Mail: gholliday@cityofinkster.com
www.cityofinkster.com

Event Title: Cruising Carlisle
Type of Event: Car/Bike Cruise with Community involvement
Estimated Class Level (please circle): Class 1 Class 2
Event Date (s): July 5th 2025 Event Hours: 12 noon - 8pm
Park Name and Location (If only interested in a portion of a park, please specify the portion):

***Additional days for set up: 1 ***Additional days for clean-up: 1

***Please note, the rental rate allows for set up to begin after 5:00 pm the day prior and clean up to end by 10:00AM following your event. If this does not allow you enough time, please discuss with the Clerk's Office.

Please name the person(s) principally responsible for this event (applicant):

Name: Tarikh Hunter E-mail Address: tarikh.hunter@gmail.com

Phone 1: (313) 728-5209 (work/home/cell) Phone 2: _____ (work/home/cell) Fax: _____

Legal name of applicant's organization: Ink-Town Rydaz Car Club 501(c)(3)

Form of ownership:

☐ Doing Business As

☐ Corporation

☒ Non-Profit

**City of Inkster
Event Permit**

☐ Individual

☐ Association

☐ Partnership

Applicant organization is:

☒ Resident or located in the City (proof of residency is required) ☐ Non-resident

Legal address: 811 Clair

Mailing address: 811 Clair

City: Inkster State: Mich Zip: 48141

Phone: 313-728-5209 Fax: _____ E-mail: tarikh.hunter@gmail.com

The permit shall not be issued until the application (pages 8-13) has been reviewed and approved by the Clerk's Office, DPW, Police Department, Fire Department, City Mayor, and City Council.

CLASSES/CATEGORIES

Alcohol is strictly prohibited in any City Street and/or any Public Property pursuant to the Inkster City Code.

	Pre-event meeting	Security Deposit Req.	City services Requirement	Notice of intent due	Applicable sections
Class 1 event: - Any street closure or park reservation that is not open to the public - Neighborhood association block parties. - Family reunion or private organization park reservation. - Less than 500 people in attendance at any one time. - No alcoholic beverages sold, served, or consumed. - Single day event.	May be Required	\$300	May require DPW services post-event.	30 days prior to event	1, 2, 5, 6, 8, 9, 10, 11, 12, 13, 14
Class 2 event: - Any event, street closure or park reservation that is <u>open</u> to the public - Less than 1,000 people in attendance at any one time. - No alcoholic beverages sold, served, or consumed.	Determined by City Event Organizer	\$300	May require DPW services post-event.	30 days prior to event	1, 2, 5, 6, 8, 9, 10, 11, 12, 13, 14

Please note your Security Deposit will be returned to you upon completed payment of your invoice. Fees are based on services provided.

DEADLINES

Class 1 Permit Deadlines

30 Days Prior to Event Date:

- Notice of Intent
- Application Fee

30 Days Prior to Event Date:

- Application
- Copy of insurance rider (if necessary).
- Security Deposit

Class 2 Permit Deadlines

30 Days Prior to Event Date:

- Notice of Intent
- Application Fee

30 Days Prior to Event Date:

- Application
- Copy of insurance rider.
- Pre-event meeting scheduled (if necessary).
- Security Deposit

INSURANCE REQUIREMENTS

TIP: Check with your own insurance carriers (business, organization, auto, renters, home owners, etc.) to see if they will extend your coverage to cover the event before starting from scratch.

Please submit only the Certificate of Liability Insurance page of the policy with your application if your event class requires it.

Class 1 Insurance requirements

Insurance will be required for all Class 1 Events in the amount of \$250,000 per occurrence, naming the City of Inkster as additionally insured **if any of the following instances are planned:**

- Planned/Organized athletic event.
- Any commercial service being provided, including but not limited to:
 - Setting up of tents/canopies, such as family reunions, weddings, etc.
 - A hired act – magician, animal rides, band, etc.
 - A hired service, such as caterers, portable toilets, moonwalks, rides, etc.

Class 2 Insurance requirements

Insurance will be required for all Class 2 Events in the amount of \$250,000 per occurrence, naming the City of Inkster as additionally insured.

FEES

The City of Inkster provides a variety of public services for events. Event permit holders shall reimburse the City for 100% of the cost of services provided. The fees and rates below do not constitute a written or implied contract. The need for services and cost estimates will be determined at the pre-event meeting between the event permit applicant and City staff.

Fees paid via cash, check, credit card or money order payable to "City of Inkster" should be submitted with the application. If you wish to pay your application fee via credit card, please complete the Credit Card Authorization Form. Only MasterCard and Visa can be accepted for payment and a 3% fee is associated with using a credit card. If the actual costs differ from the amount paid, the City of Inkster or the permit holder must refund or pay the difference within 30 days after the event. Penalties and interest will be charged for late payments. The penalty for late payments is 3.0% of the outstanding balance. The interest charge for late payments is 0.5% of the outstanding balance each month until paid in full.

These rates are subject to change without notice on July 1.

Park key fee

To ensure that you have access to the park during the hours on the approved application, you can pick up a key for your event at the DPW office anytime Monday through Thursday between 9a – 4p for a \$20 key deposit. The deposit is 100% refundable after the key is returned.

Application Fee (non-refundable)

- Payable to "City of Inkster"

	<u>Application Fee</u>	
Class 1 Resident	\$75	
Class 1 Non-Resident	\$150 ✕	
Class 2 Resident	\$100	
Class 2 Non-Resident	\$200	

Security Deposit (refundable minus any costs incurred)

- Class 1 Event: \$300
- Class 2 Event: \$300
- Paid via check or money order or credit card payable to "City of Inkster"

Inkster Police Department Service Fees/Auxiliary

Labor Rates: These rates change annually on July 1 and are subject to change at any time

- Uniformed police officer: \$45/hour
- Uniformed sergeant: \$67/hour
- Uniformed lieutenant: \$69/hour
- Volunteer Service Corps: The Police Department's Volunteer Service Corps (VSC) is designed to supplement or substitute uniformed police personnel when appropriate. However, the Police Department has the sole authority to determine the level of use and deployment, if any, of the VSC for an event. In other words, some events may have VSC service and others events may not – the decision lies solely with the Police Department and its evaluation of event service needs. Although VSC members are volunteers, event permit holders are charged for a Sergeant's time to organize and schedule VSC members (1 hour for every 4 VSC members).
 - 1-4 VSC members \$67/Per Day
 - 5-8 VSC members \$134/Per Day
 - 9-12 VSC members \$201/Per Day

Equipment Rates:

- Mobile command post \$11.44/hour
- Police cruiser \$8.09/hour

Department of Public Works Service Fees

Labor Rates:

- Park worker (Straight Time): \$18.48/hour
- Park worker (Overtime): \$27.72/hour
- Crew Chief (straight time) \$20.76/hour
- Crew Chief (overtime) \$31.14/hour

Fire Department Rates

- Firefighter (Straight Time):\$ 38.00 /hour
(Rescue Vehicle)

Equipment Rates

- Trailer \$75.00/hour
- Pick Up Truck \$420.00/hour
- Stake Truck \$75.00/hour
- Weed Whip 4.16/hour
- Mower 26.43/hour
- Sweeper \$150.00/hour
- Loader \$150.00/hour

INVOICE EXAMPLES FROM PREVIOUS YEARS

Department of Public Works (DPW)

This is a common invoice for trash removal. Four of Republics trash boxes (55 gallons each) are equal to one cubic yard of trash. So the example below shows disposal of 18 boxes of trash.

Qty	Description	Unit Price	Total
2.5 hrs.	DPW Crew Chief Employee	\$20.76	\$51.90
2.5 hrs.	DPW Employee	\$18.48	\$46.20
.5 hrs.	Pick-up Truck	\$ 20.00	\$ 10.00
.5 hrs.	Loader	\$150.00	\$75.00
1 hrs.	Stake Truck	\$75.00	\$75.00
.5 hrs.	Trailer	\$50.00	\$25.00
4.5 cubic yards	Trash removal	\$20 per cubic yard (1 Republic Management box = 55 gallon trash bag = ¼ a cubic yard. i.e. 4 55 gallon trash bags = \$20	\$85.00

Received: 2/24/25

EVENT PERMIT

Please note Event Organizer (s) is responsible for notifying vendors and attendees: Of the No Alcohol Policy/Ordinance.

Event Title: Cruising Carlisle
Location: Inkster Rd and Carlisle to Carlisle and Middlebelt
Estimated Class Level (please circle): Class 1 Class 2
Event Date/time (s):
Date: July 5, 2025 Start: 12pm AM/PM AM End: 8pm AM/PM PM
Please name the person (s) principally responsible for this event (applicant):
Name: Tarikh Hunter E-mail Address: tarikh.hunter@gmail.com
Mailing address: 811 Clair
City: Inkster State: Mich Zip: 48141
Day Phone: _____ Evening Phone: _____
Cell Phone: 313-728-5209 Fax: _____

Names and addresses of all officers and directors (attach separate sheet if necessary):

President: Tarikh Hunter Secretary: Vashante Parker
Vice President: Eric Sheldon Treasurer: Maurice Ballard

+++++

Were there any changes to event date/location/time/structure/etc. since the Notice of Intent was submitted?
If yes, please describe and explain:

**City of Inkster
Event Permit
Section
requirement
by class**

1, 2

Please read and check the boxes stating that you are aware of the following.

1a. Ordinance inclusion on Promotional Materials

Please check the box to indicate you have read and understood this section.

The City of Inkster ***highly encourages*** adding the following information on all promotional materials, fliers, websites, etc. because people violating this ordinance will be asked to leave the premises:

☐ "The City's event ordinance prohibits the allowance of Alcoholic Beverages on premises.

1b. Ordinance inclusion on Signage:

☐ The City does not allow posting of flyers on any poles (utility or otherwise) within the City limits, nor does it allow posting of signs in any public right of way (space between street and sidewalk) without express permission (please attach copies of written authorization).

Please note that the event organizer is responsible for informing vendors and other participants of these ordinances.

1, 2

2. Attendance:

Please estimate the number of people you expect to attend the event: 100-200

1, 2
DPW

3. Utilities:

Does this event require any utilities? (Electricity in the parks may need to be requested in order to be turned on; not all parks are equipped with electricity).

☐ Yes (see below) ☒ No

☐ Electricity ☐ Water ☐ Other _____

Are the necessary utilities available at the location?

☒ Yes ☐ No (see below)

If not, how do you propose supplying the required utilities?

City of Inkster
Event Permit

Section
requirement
by class

1, 2
DPW

4. Street closures:

Does your event require street closures: ☐ Yes (see below) ☒ No

Michigan Ave., is considered a State Trunkline. MDOT must be notified of any closings of these streets. If you are listing a state trunkline, please put a Y in the trunkline column.

Please list all streets that will be closed, including their intersecting streets on either end.

EXAMPLE:

Street to close	From	To	Date	Time	Trunkline?
Penn	9/1/13	9/5/13	8/30/13	Noon-3p	N

Street to close	From	To	Date	Time	Trunkline?

(Please be sure to include enough time for event set up and clean up. Please attach additional sheets as necessary).

Will you require the use of City owned barricades to close the street(s)? Yes ☐ No ☒
If no, by what means will you close the street? _____

If yes, please provide the name and address of the person who will take responsibility for the barricades during the course of the event. (Barricades can be picked up at the Inkster Police Department the day before your event. Barricades should be returned to the Inkster Police Department upon completion of your event or a fee will be incurred.
If it's the same as the applicant, please write SAME in the name field.

Name: _____ Address: _____ Phone: _____

Describe the means by which you intend to inform residents of the street closing.

Will you permit local residential traffic street access during the event? Yes ☒ No ☐
If no, how do you intend to accommodate residents? _____

****Must have an entrance and exit for Emergency Vehicles.**

**City of Inkster
Event Permit
Section
requirement
by class**

1, 2

5. Food Permit:

Will any food be prepared, distributed, or sold at event?

☒ Yes (see below) ☐ No

If food will be prepared on site, distributed or sold each vendor must apply for and receive a permit from the **City Clerk's Office/Wayne County. ******

Please note that the Wayne County Health Department must be contacted and advised of event date (s), times, and event organizer contact information in case they have any questions.

1, 2

6. Restrooms:

***Wheatley Park has Restrooms.**

Does your event require restroom facilities?

☐ Yes (see below) ☐ No

How many portable restrooms are you supplying? 2 or 3

1, 2
IPD

7. Noise Permit:

Does your event require a noise permit: ☐ Yes (see below) ☒ No

Type of sound at this event:

☐ P.A. system ☐ live band ☒ stereo equipment ☐ other: 2

Event coordinators are responsible for monitoring noise levels and ensuring compliance with the stated noise policy for park events.

1. Permissible Noise Levels – Maximum decibel levels shall not exceed 80 dB (A) from the hours of 10 am thru 10 pm. Maximum decibel levels shall not exceed 75 dB (A) from the hours of 10 pm thru 10 am. These measurements shall be taken from the ROW along the perimeters of the parks. Parties in violation will be given (1) warning to correct violations. If a second violation occurs, then the event will be shut down. Event holders are responsible for any cost incurred to the IPD in this respect.
2. No obscene language or racial epithets shall be allowed during stage productions.
3. The IPD reserve the right to cancel any production for any violation of item (1) or (2). No refunds shall be given and additional costs may be deducted from the security deposit.

Please state the days and times that music or P.A. system will be used:

Date:	Time from:	Time to:
<u>July 5th 2025</u>	<u>12 noon</u>	<u>8pm</u>

Please attach a scaled layout/set up for the event

Section

City of Inkster
Event Permit
 requirement
 by class

1, 2
 DPW

8. Temporary Apparatus:

Will your event include any of the following?

☒ Yes (see below) ☒ No

If yes, check all that apply and include placement of each on event site plan:
 (Note that the city can only supply bleachers and picnic tables)

☐ Tent (s)
 devices***

☒ Portable toilet (s)***

☐ Inflatable

☐ Portable lights

☐ Other _____

☐ Bleacher (s) Number requested from the City _____

☐ Picnic Table (s) Number requested from the City _____

*****Please see page 4 for Insurance requirements if these are utilized.**

1, 2
 DPW

9. Trash:

How many trash receptacles (with liners) do you intend to
 provide _____

How do you intend to dispose of the trash following your event? will pick

up trash personally and dispose

Republic sells event trash boxes (55 gallons each, 1box is equal to ¼ cubic yard). You
 can contact them at 877-264-5544

1, 2
 DPW

10. Site Restoration:

***Site restoration and equipment removal are required by 10:00 am the morning
 following your event.***

What date do you agree to restore the location to the condition in which you found it?

**City of Inkster
Event Permit**

Event Title:

Cruising Carlyle

Event Date(s):

July 5th 2025

Event Hours:

12 noon - 8pm

ATTESTATION

As applicable to event, applicant understands and agrees to comply with City ordinances and rules governing events and agrees to make final payment within thirty (30) days after the scheduled event invoice is received for any additional services required. Failure to comply within thirty (30) days shall place the applicant in default status. Further, it is understood that in the event a permit holder is placed in default status, the permit holder will be denied any other event permit (s) for a period of at least eighteen (18) months from the date of final payment and/or default resolution.

I hereby agree to comply with all Federal and State Statutes and with all City of Inkster Ordinances, including the curfew and noise ordinances. I understand and agree that in the event any nuisance or disturbances are caused by the individuals attending the event, the use of the location may be terminated without prior notice by the Police Chief or the City Mayor or their designee. I authorize the Fire Chief to determine the maximum number of persons who may attend this event based on available space. Further, I understand and agree to abide by any additional City requirements that may be deemed necessary to safely operate the proposed event.

This application represents my intent for the proposed event to the best of my knowledge. I am authorized to sign on behalf of the organization:

Tarikh Hunter
Applicant Name (printed)

Tarikh Hunter
Signature

3-17-2025
Date

City of Inkster Approvals

<u>Department Approval</u>	<u>Name (printed)</u>	<u>Approved?</u>	<u>Date</u>
City Council	Resolution Number		
Public Works	<u>Jerome Bivins</u>		
Inkster Fire Dept.	Chief Jason Kaye		
Inkster Police	<u>Chief Jenkins</u>		
City Mayor	Mayor Byron Nolen		
City Clerk	<u>Georgina Holliday</u>		

A permit shall not be issued until all information has been submitted, application and security deposit fees paid and approved by all departments.

No. 68890

City of Inkster

Booker T. Dozier Parks & Recreation
2025 Middlebelt Rd.
Inkster, MI 48141

Received
From

Tarion Hinkley
313-215-6207

DATE 08/12/23

AMOUNT \$ 75.00

EXPLANATION:

SPRINGFIELD APP

ACCOUNT CLASSIFICATION

FUND

A/C NO.	AMOUNT
11-215-6007-003	
TOTAL \$	75.00

BY

DO NOT WRITE IN THIS BOX

PAID
MAR 17 2023

**City of Inkster
Event Permit**

Event Title: Car Wash Car Wash
Event Date(s): July 5th 2025 Event Hours: 11:00am - 8pm

ATTESTATION

As applicable to event, applicant understands and agrees to comply with City ordinances and rules governing events and agrees to make final payment within thirty (30) days after the scheduled event invoice is received for any additional services required. Failure to comply within thirty (30) days shall place the applicant in default status. Further, it is understood that in the event a permit holder is placed in default status, the permit holder will be denied any other event permit (s) for a period of at least eighteen (18) months from the date of final payment and/or default resolution.

I hereby agree to comply with all Federal and State Statutes and with all City of Inkster Ordinances, including the curfew and noise ordinances. I understand and agree that in the event any nuisance or disturbances are caused by the individuals attending the event, the use of the location may be terminated without prior notice by the Police Chief or the City Mayor or their designee. I authorize the Fire Chief to determine the maximum number of persons who may attend this event based on available space. Further, I understand and agree to abide by any additional City requirements that may be deemed necessary to safely operate the proposed event.

This application represents my intent for the proposed event to the best of my knowledge. I am authorized to sign on behalf of the organization:

Terrell Hunter Terrell Hunter 3-17-2025
Applicant Name (printed) Signature Date

City of Inkster Approvals

<u>Department Approval</u>	<u>Name (printed)</u>	<u>Approved?</u>	<u>Date</u>
City Council	Resolution Number		
Public Works	<u>Jerome Byrns</u>		
Inkster Fire Dept.	<u>Chief Jason Kaye</u>	<u>Jason Kaye</u> YES	4-15-2025
Inkster Police	<u>Chief Jenkins</u>		
City Mayor	<u>Mayor Byron Nolen</u>		
City Clerk	<u>Georgina Holliday</u>		

A permit shall not be issued until all information has been submitted, application and security deposit fees paid and approved by all departments.



CITY OF INKSTER

FIRE DEPARTMENT

DATE: 04-15-2025

Fire Department
27717 Michigan Ave
Inkster, MI 48141
313-563-9874

Jason Kaye
Fire Chief
313-563-
9874
jkaye@cityofinkster.com

Aaron Byrd
Investigations
313-563-9875
abyrd@cityofinkster.com

FAX
313-563-6660

EMERGENCY
911

In regards to the Memorial Day "Old School Car & Bike Meet and Greet" that is scheduled to take place at the Booker Dozier Recreation Center on May 23rd, 2025 from 2000-0000, the fire department requires that all entrances and exits at that location remain unobstructed for the entirety of the event.

The fire department requires that any food vendor that intends to use propane, generators, or any equipment that uses cooking oil must have their equipment inspected by Inkster Fire Dept. Fire Inspector prior to the event. They are also responsible for having the appropriate type portable fire extinguishers on hand.

In regards to the "Cruising Carlisle" event, the fire department requires unobstructed access to the planned route and also to any street that may intersect with the route for the entirety of the event.

Thanks,
Jason Kaye
Jason Kaye, Fire Chief

**City of Inkster
Event Permit**

Event Title: Citizens' Council

Event Date(s): July 5th 2025

Event Hours: 12 noon - 8pm

ATTESTATION

As applicable to event, applicant understands and agrees to comply with City ordinances and rules governing events and agrees to make final payment within thirty (30) days after the scheduled event invoice is received for any additional services required. Failure to comply within thirty (30) days shall place the applicant in default status. Further, it is understood that in the event a permit holder is placed in default status, the permit holder will be denied any other event permit (s) for a period of at least eighteen (18) months from the date of final payment and/or default resolution.

I hereby agree to comply with all Federal and State Statutes and with all City of Inkster Ordinances, including the curfew and noise ordinances. I understand and agree that in the event any nuisance or disturbances are caused by the individuals attending the event, the use of the location may be terminated without prior notice by the Police Chief or the City Mayor or their designee. I authorize the Fire Chief to determine the maximum number of persons who may attend this event based on available space. Further, I understand and agree to abide by any additional City requirements that may be deemed necessary to safely operate the proposed event.

This application represents my intent for the proposed event to the best of my knowledge. I am authorized to sign on behalf of the organization:

Tarikh Hunter
Applicant Name (printed)

Tarikh Hunter
Signature

3-17-2025
Date

City of Inkster Approvals

Department Approval	Name (printed)	Approved?	Date
City Council	Resolution Number		
Public Works	Jerome Bivins		
Inkster Fire Dept.	Chief Jason Kaye		
Inkster Police	Chief Jenkins		
City Mayor	Mayor Byron Nolen		
City Clerk	Georgina Holliday		

Jerome Bivins No 4-16-25
Tamika Jenkins No 4/16/25

A permit shall not be issued until all information has been submitted, application and security deposit fees paid and approved by all departments.

**City of Inkster
Event Permit**

Event Title: Celebrating Our Heritage
Event Date(s): July 5th 2025 Event Hours: 12 noon - 8pm

ATTESTATION

As applicable to event, applicant understands and agrees to comply with City ordinances and rules governing events and agrees to make final payment within thirty (30) days after the scheduled event invoice is received for any additional services required. Failure to comply within thirty (30) days shall place the applicant in default status. Further, it is understood that in the event a permit holder is placed in default status, the permit holder will be denied any other event permit (s) for a period of at least eighteen (18) months from the date of final payment and/or default resolution.

I hereby agree to comply with all Federal and State Statutes and with all City of Inkster Ordinances, including the curfew and noise ordinances. I understand and agree that in the event any nuisance or disturbances are caused by the individuals attending the event, the use of the location may be terminated without prior notice by the Police Chief or the City Mayor or their designee. I authorize the Fire Chief to determine the maximum number of persons who may attend this event based on available space. Further, I understand and agree to abide by any additional City requirements that may be deemed necessary to safely operate the proposed event.

This application represents my intent for the proposed event to the best of my knowledge. I am authorized to sign on behalf of the organization:

Tarikh Hunter
Applicant Name (printed)

Tarikh Hunter
Signature

3-17-2025
Date

City of Inkster Approvals

<u>Department Approval</u>	<u>Name (printed)</u>	<u>Approved?</u>	<u>Date</u>
City Council	Resolution Number		
Public Works	<u>Jerome Blvins</u>		
Inkster Fire Dept.	Chief Jason Kaye		
Inkster Police	<u>Chief Jenkins</u>	Tamika Jenkins No	<u>4/16/25</u>
City Mayor	Mayor Byron Nolen		
City Clerk	<u>Georgina Holliday</u>		

A permit shall not be issued until all information has been submitted, application and security deposit fees paid and approved by all departments.



INKSTER POLICE DEPARTMENT

26279 Michigan Avenue Inkster, MI. 48141

Office of the Chief of Police

RE: Memorial Day "Old School Car & Bike Meet and Greet" and "Cruising Carlyle" Events

In reference to the **Memorial Day "Old School Car & Bike Meet and Greet"** scheduled to take place at the Booker Dozier Recreation Center on May 23, 2025, from 8:00 PM to 12:00 AM, please note the following requirements from the Inkster Fire Department:

- All entrances and exits at the Booker Dozier Recreation Center must remain unobstructed for the entirety of the event.
- Any food vendor intending to use propane, generators, or equipment involving cooking oil must have their setup inspected by the Inkster Fire Department's Fire Inspector prior to the event. Vendors are also required to have the appropriate portable fire extinguishers on hand during operations.

Regarding the proposed **"Cruising Carlyle"** event, after careful consideration, the Inkster Police Department does **not** approve of this event due to traffic and public safety concerns.

Carlyle is a two-lane residential street that flows east and west, intersected by numerous north-south streets. Our primary concern is that this event may significantly hinder the ability of residents to enter and exit their homes freely, forcing them to maneuver through continuous traffic. This creates a quality-of-life issue and has the potential to cause traffic backups throughout the surrounding neighborhoods.

Additional concerns include:

- Will the cruise be non-stop from 12:00 PM to 8:00 PM? This question is posed to the event coordinator for clarification.
- Will vehicles be parked along Carlyle at any point during the event? If so, this could further impede traffic flow and restrict access.
- Emergency vehicle access must be maintained at all times. Any obstruction along the cruise route or intersecting streets could delay response times in critical situations, posing a serious public safety risk.

Furthermore, the Inkster Fire Department requires that **unobstructed access** be maintained along the full route of the cruise, as well as all intersecting streets, for the duration of the event.

Given these concerns, the Inkster Police Department cannot support or approve the "Cruising Carlyle" event in its current format.

Please feel free to reach out with any proposed adjustments that may address these concerns.

Respectfully,

Chief Tamika L. Jenkins
Inkster Police Department

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor

Date: April 16, 2025

From: Jerome Bivins, DPS Director Date for Council's Consideration: April 21, 2025

ACTION REQUESTED: Consider authorizing administration to approve the contract with Murphy Pipelines for the Beech Daly, Colonial, and Riverview Watermain Improvements in the amount of \$5,170,632.95, plus a 6% contingency of \$310,237.98 for a total of \$5,480,870.93 for construction.

Current Action ☒ X

Emergency ☐

Future ☐

Funds Budgeted: If Yes ☐ Account # No ☐ N/A ☐

Mayor 's Approval

BACKGROUND:

The City of Inkster was awarded funds from the Drinking Water State Revolving Fund for the construction and reconstruction of water distribution main on Beech Daly St, Colonial Dr, and the Riverview Dr area for a total approximate length of 11,000 lineal feet. These funds shall be used for the construction of water mains, lead service line replacements, and associated restoration.

SCOPE OF SERVICES:

Increasing the size of the existing water mains to 8-inches in diameter on Colonial Dr from Avondale Ave to Inkster Rd; and on Riverview Dr, Harriet St, Harrison St, St Michael St, Justine St, Springhill Ave, and Isabelle St., all north of Michigan Ave. Placing new water main 8-inches in diameter on Beech Daly St from Cherry Hill Rd to Cherry Ln. Replacing approximately 14 Lead service lines along the water mains on Beech Daly St, Colonial Dr, and the Riverview Dr area.

JUSTIFICATION:

Recent work on replacing the lead services in areas near Beech Daly St, Colonial Dr, and the Riverview Dr area found the pipelines brittle when reconnecting the new service materials and special connection fittings were required. In addition, the existing pipelines are undersized in diameter and EGLE recommends minimum 8-inch pipelines for water systems the size of Inkster.

PROJECT IMPROVEMENTS:

Improvements to the City's water system and improving and promoting the health and welfare of Inkster residents.

COSTS:

Beech Daly, Colonial, and Riverview Watermain Improvements in the amount of \$5,170,632.95, plus a 6% contingency of \$310,237.98 for a total of \$5,480,870.93 for construction.

PROJECTED TIMETABLE:

Estimated timetable is (12) twelve months for replacement of services and restoration.

RESOLUTION:

Authorization is hereby given to administration to enter into contract, with Murphy Pipelines for the Beech Daly, Colonial, and Riverview Watermain Improvements in the amount of \$5,170,632.95, plus a 6% contingency of \$310,237.98 for a total of \$5,480,870.93 for construction.

Resolved by _____

Seconded by _____

Yes:

No:

Absent:



Benesch
1155 Brewery Park Blvd, Suite 240
Detroit, MI 48207
www.benesch.com
P 313-963-0612
F 313-963-2156

April 15, 2025

City of Inkster
Department of Public Services
26900 Princeton
Inkster, MI 48141

Attention: Jerome Bivins, Department of Public Services Director

Re: Beech Daly, Colonial, and Riverview Watermain Improvements

Dear Mr. Bivins:

24-06_INK - Beech Daly, Colonial, and Riverview Watermain Improvements was advertised on Michigan Inter-Governmental Trade Network (MITN) beginning March 13, 2025. A mandatory pre-bid meeting was held on March 26, 2025, at 2:00 p.m. at Inkster City Hall. A total of six companies attended this mandatory pre-bid meeting. The Bid Opening for the above referenced project was held on Wednesday, April 9, 2025, at 2:00 p.m. at Inkster City Hall. A total of four contractors submitted bids on the Beech Daly, Colonial, and Riverview Watermain Improvements Project. The following is a list of the four bidders on the project listed in order from lowest to highest bid:

	Bidder's Name	Bid Total as Read	Bid Total as Tabulated	Percent over Low Bid
1	Murphy Pipelines	\$5,272,712.95	\$5,170,632.95	Low Bid
2	DVM Utilities, Inc.	\$5,816,365.00	\$5,812,153.00	12%
3	Pamar Enterprises, Inc.	\$5,831,367.02	\$5,831,367.02	13%
4	Bidigare Contractors, Inc.	\$6,256,912.00	\$6,256,912.00	21%

All the bid subtotals and total dollar amounts have been checked and verified for accuracy.

Murphy Pipelines has been identified as the bidder under consideration for award. Murphy Pipelines met all requirements of the project including bonds, attendance at the mandatory pre-bid meeting, and acknowledgement of addenda. Benesch agrees with the City that attendance at the mandatory pre-bid meeting was critical to the contractor understanding the complexity of the scope of work.

The engineer's estimate of probable construction cost is \$6,598,452.24 without the recommended 6% contingency for unforeseen conditions during construction. In comparison, Murphy Pipelines' bid of \$5,170,632.95 is 21.6% less than the engineer's estimate. The engineer's estimate of probable construction cost was developed using 2023 MDOT Average Unit Prices and other local projects. In general, MDOT unit prices are higher than local municipal projects due to overall project scale. Attached is the line-item unit price bid tabulation along with the engineer's estimate.

Murphy Pipelines has demonstrated their ability to meet the minimum qualifications related to this work through satisfactory performance on other projects of similar type and scale.

We recommend awarding this contract to Murphy Pipelines in the amount of \$5,170,632.95. We further

24-06_INK

4/15/2025

Jerome Bivins, Department of Public Services Director

Page 2 of 2



recommend the City approve a 6% contingency in amount of \$310,237.98 for use at the City's discretion for unforeseen conditions related to the project. The funds for this project come from American Recovery and Rescue Plan grants. Consequently, The Michigan Department of Environment, Great Lakes, and Energy limits the contingency to 6%.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

A handwritten signature in black ink, appearing to read "Mark Kemp".

Benesch

Mark Kemp, P.E.

Project Engineer

CC: Inkster City Treasurer
Daniel Guastella, P.E., Project Manager
File: 24-06_INK

Attachments:

Pre-Bid Meeting- Sign-in Attendance Sheet
24-06_INK, Beech Daly, Colonial, and Riverview Bid Tabulation

24-06_INK

Bidder	Pre-Bid Meeting Attendance	24-06_JNK - Beach Daily, Colonial, and Riverview Water Main Improvements			Bid Total As Read	Bid Total As Tabulated	Percent over Low Bid
		Bid Bonds	Addenda	Qualifications			
		Penal Sum	1				
Bidigare	Yes	Yes	Yes	Yes	\$ 6,256,912.00	\$ 6,256,912.00	21%
Pamar	Yes	Yes	Yes	Yes	\$ 5,831,367.02	\$ 5,831,367.02	13%
DVM	Yes	Yes	Yes	Yes	\$ 5,816,365.00	\$ 5,812,153.00	12%
Murphy Pipeline	Yes	Yes	Yes	Yes	\$ 5,272,712.95	\$ 5,170,632.95	Low Bid

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor

Date: April 16, 2025

From: Jerome Bivins, DPS Director **Date for Council's Consideration: April 21, 2025**

ACTION REQUESTED: Consider authorizing administration to approve the contract with Major Contracting Group for the Moore St. Water Main Improvements Project in the amount of \$2,580,806.90, plus a 6% contingency of \$154,848.41 for a total of \$2,735,655.31 for construction.

Current Action ☒ X

Emergency ☐

Future ☐

Funds Budgeted: If Yes ☐ Account # No ☐ N/A ☐

Mayor 's Approval

BACKGROUND:

The City of Inkster was awarded funds from the Drinking Water State Revolving Fund for the reconstruction of water distribution main on Moore St. for an approximate length of 5,600 lineal feet. These funds shall be used for the construction of water mains, lead service line replacements, and associated restoration.

SCOPE OF SERVICES:

Increasing the size of the existing water mains to 8-inches in diameter on Moore St. from Annapolis Ave. to Cherry St. Replacing approximately 40 Lead service lines along the water mains on Moore St.

JUSTIFICATION:

Recent work on replacing the lead services in areas near Moore St. found the pipelines brittle when reconnecting the new service materials and special connection fittings were required. In addition, the existing pipelines are undersized in diameter and EGLE recommends minimum 8-inch pipelines for water systems the size of Inkster.

PROJECT IMPROVEMENTS:

Improvements to the City's water system and improving and promoting the health and welfare of Inkster residents.

COSTS:

Moore St. Water Main Improvements in the amount of \$2,580,806.90, plus a 6% contingency of \$154,848.41 for a total of \$2,735,655.31 for construction.

PROJECTED TIMETABLE:

Estimated timetable is (4) four months for replacement of services and restoration.

RESOLUTION:

Authorization is hereby given to administration to enter into contract, with Major Contracting Group for the Moore St. Water Main Improvements in the amount of \$2,580,806.90, plus a 6% contingency of \$154,848.41 for a total of \$2,735,655.31 for construction.

Resolved by _____

Seconded by _____

Yes:

No:

Absent:



Benesch
1155 Brewery Park Blvd, Suite 240
Detroit, MI 48207
www.benesch.com
P 313-963-0612
F 313-963-2156

April 15, 2025

City of Inkster
Department of Public Services
26900 Princeton
Inkster, MI 48141

Attention: Jerome Bivins, Department of Public Services Director

Re: Moore St. Water Main Improvements Bid Recommendation

Dear Mr. Bivins:

Project 24-08_INK – Moore St. Water Main Improvements was advertised on Michigan Inter-Governmental Trade Network (MITN) beginning February 5, 2025. A mandatory pre-bid meeting was held on February 12, 2025, at 2:00 p.m. at Inkster City Hall. A total of ten companies attended this Mandatory pre-bid meeting. The Bid Opening for the above referenced project was held on Wednesday, March 5, 2025, at 2:00 p.m. at Inkster City Hall. A total of two contractors submitted bids on the Moore St. Water Main Improvements Project. The following is a list of the two bidders on the project listed in order from lowest to highest bid:

	Bidder's Name	Bid Total as Read	Bid Total as Tabulated	Percent over Low Bid
1	Major Contracting Group	\$2,580,806.90	\$2,580,806.90	Low Bid
2	DVM Utilties, Inc.	\$2,831,654.00	\$2,841,616.00	10%

All the bid subtotals and total dollar amounts have been checked and verified for accuracy.

Major Contracting Group has been identified as the bidder under consideration for award. Major Contracting Group met all requirements of the project including bonds, attendance at the mandatory pre-bid meeting, and acknowledgement of addenda. Benesch agrees with the City that attendance at the mandatory pre-bid meeting was critical to the contractor understanding the complexity of the scope of work.

The engineer's estimate of probable construction cost is \$3,665,639.38 without the recommended 6% contingency for unforeseen conditions during construction. In comparison, Major Contracting Group's bid of \$2,580,806.90 is 29.6% less than the engineer's estimate. The engineer's estimate of probable construction cost was developed using 2023 MDOT Average Unit Prices. In general, MDOT unit prices are higher than local municipal projects due to overall project scale. Attached is the line-item unit price bid tabulation along with the engineer's estimate.

Major Contracting Group. has demonstrated their ability to meet the minimum qualifications related to this work through satisfactory performance on other projects of similar type and scale.

We recommend awarding this contract to Major Contracting Group in the amount of \$2,580,806.90. We further recommend the City approve a 6% contingency in amount of \$154,848.41 for use at the City's discretion for

4/15/2025

Jerome Bivins, Department of Public Services Director

Page | 2 of 2



unforeseen conditions related to the project. The funds for this project come from American Recovery and Rescue Plan grants. Consequently, The Michigan Department of Environment, Great Lakes, and Energy limits the contingency to 6%.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

A handwritten signature in black ink, appearing to read "Mark Kemp".

Benesch

Mark Kemp, P.E.

Project Engineer

CC: Inkster City Treasurer
Daniel Guastella, P.E., Project Manager
File: 24-08_INK

Attachments:

Pre-Bid Meeting- Sign-in Attendance Sheet

24-08_INK Bid Tabulation – Moore St. Water Main Improvements

Bidder	Pre-Bid Meeting Attendance	24-08_INK - Moore St. Water Main Improvements					Bid Total As Read	Bid Total As Tabulated	Percent over Low Bid
		Bid Bonds		Addenda					
		Penal Sum	Damages	1					
		Yes	No	Yes					
DVM Utilities, Inc.	Yes	Yes	No	Yes			\$ 2,831,654.00	\$ 2,841,616.00	10%
Major Contracting	Yes	Yes	No	Yes			\$ 2,580,806.90	\$ 2,580,806.90	Low Bid

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor

Date: April 15, 2025

From: Jerome Bivins Date for Council's Consideration: April 21, 2025

ACTION REQUESTED: Consider authorizing the administration to enter into an agreement with Wayne County to fund the replacement of Lead service Lines throughout the City of Inkster in the amount of \$1,271,104.80

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: Yes ☐ Account # _____ No ☒ N/A ☐

Mayor 's Approval _____

BACKGROUND:

In compliance with the State of Michigan's revised Lead and Copper Rule (LCR), municipalities are required to identify and remove lead service lines (LSLs) to ensure safe drinking water for all residents. The City of Inkster has identified a significant number of lead service lines that require replacement, based on recent water system assessments and inventory updates. In 2020, Michigan reported approximately 331,000 known or likely lead service lines statewide, with an additional 314,000 of unknown materials. The City of Inkster is among several communities in Wayne County and the 12th Congressional District that have exceeded the action level for lead in drinking water, as defined by the Michigan Department of Environment, Great Lakes and Energy (EGLE) and the Environmental Protection Agency (EPA). To assist municipalities with the high cost of lead remediation, Wayne County has secured \$4 million in funding to support lead service line replacements across multiple communities, including Inkster, Garden City, and Redford Township.

SCOPE OF SERVICES:

Under the proposed agreement, Wayne County will provide the City of Inkster with grant funding to support the identification of lead service lines requiring replacement, replacement of an estimated 67 lead service lines annually, construction-related work including excavation, pipe replacement, and restoration, project reporting and compliance with all state and federal regulatory requirements. All replacements will be performed in accordance with EGLE's Lead and Copper Rule specifications and documented in the City's lead service line inventory.

JUSTIFICATION:

This project is critical for protecting public health and ensuring compliance with State and Federal water safety regulations. Lead exposure from drinking water can result in serious health effects, particularly for children and pregnant women, including developmental delays, learning disabilities, and other long-term conditions. This agreement aligns with local, state, and federal initiatives to eliminate lead from drinking water systems and is essential for ensuring the City of Inkster can meet its regulatory obligations under the Lead and Copper Rule.

PROJECT IMPROVEMENTS:

The project will enhance water quality and public health outcomes, reduce lead exposure risk for over 26,000 residents, improve compliance with the State of Michigan's mandate to replace 7% of lead lines annually, upgrade and modernize water infrastructure and increase public trust in municipal water systems.

COSTS:

The City of Inkster's portion of the funding is as follows:

FY23 Allocation: \$626,160

FY24 Allocation: \$644,944.80

Total Funding from Wayne County: \$1,271,104.80

This funding will fully support the replacement of lead service lines with no additional matching funds required from the City at this time.

PROJECTED TIMETABLE:

67 lead lines must be replaced each year until completion.

RESOLUTION:

Authorization is hereby given to the administration to enter into an agreement with Wayne County to fund the replacement of Lead service Lines throughout the City of Inkster in the amount of \$1,271,104.80.

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

THUD
EDI Subcommittee
Multi-City Lead Service Line Removal Project. Wayne, County, Michigan 12th
Congressional District

Project Contact Information

Hassan Sheikh
Cell: 313-819-2250
Email: hsheikh@waynecounty.com
500 Griswold - 28th Floor
Detroit, MI 48226

Project Name: Multi-City Lead Service Line Removal Project. Wayne, County, Michigan 12th Congressional District

Project Description:

A 2018 report from the Natural Resources Defense Council revealed that between 2015 and 2018, about 5.5 million Americans in communities around the nation got their water from systems that exceeded the Environmental Protection Agency's lead action level of 15 parts per billion. The State of Michigan identified that in 2020, approximately 331,000 service lines across the state were known or likely to contain lead. That figure is roughly 12% of the total service lines in Michigan community water supplies. They also identified that an additional approximately 314,000 service lines are of unknown material. Communities across Michigan and specifically the 12th Congressional District and Wayne County are severely impacted by lead service lines.

Several communities across the 12th Congressional District have tested their drinking water and have detected that they have reached the lead action level limited defined by the State of Michigan's Department of Environment, Great Lakes and Energy (EGLE) and the EPA for lead in drinking water. To make it plain, no amount of lead in drinking water is safe and can cause significant long-term health effects on our communities, especially young growing children. According to the Environmental Protection Agency (EPA) adults exposed to lead can also suffer from cardiovascular effects, increased blood pressure and incidence of hypertension, decreased kidney function and reproductive problems.

We must remove lead from our drinking water now and this \$4,00,000 project request helps to support communities across the 12th Congressional District and Wayne County to gain access to the necessary funding, that has often not been accessible, to remove lead out of water. The project would provide funding to the communities of Garden City, Inkster and Redford Township to support the identification, implementation and remediation of over 400 identified lead service lines amongst their communities.

Amount Requested for FY24: \$4,000,000

Total Project Cost: \$4,000,000

President's Budget: 0

FY23 Enacted: 0

Can the project obligate all appropriated funds within 12 months after enactment? Yes

Request submitted to another subcommittee this fiscal year? No

Is the funding requested by a governmental or non-profit organization? Governmental

In which congressional district is the recipient located: MI-12

Recipient legal name: Wayne County, Michigan

Project Address is the same as the recipient address: No

Project Information URL: N/A

Supplemental Questions

What are the benefits of the project (Project Impact on the 12th District):

Eliminating lead in drinking water will reduce lead exposure risks for customers therefore, increasing the health and wellness of the community and overall water quality of the distribution system. Drinking water that has been in contact with lead materials such as fixtures and pipes has been proven to cause serious health issues in adults and developmental problems in children. Eliminating lead materials in the drinking water system will help reduce exposure.

This project is essential to help communities across Wayne County be in compliance with the Lead and Copper Rule regulations and our state's water regulations which has mandated local governments to replace 7% of its lead lines annually. This project will help provide capacity and build further support for the actions many communities have already taken to provide clean drinking water to their residents. Communities that will be impacted by this funding are Redford Township, City of Inkster and Garden City.

Who are the community partners participating in this project? Have local community development partners been consulted?

EGLE and the Wayne County Health Department have assisted communities with the distribution of information on how to reduce lead exposure and water pitchers with filters for drinking water to some residents, businesses, and community groups of these communities already. Wayne County and the 4 identified communities of Garden City, Redford Township, City of Inkster will all be community partners for this project. These entities will also follow any guidance provided by our State's environmental regulation agency, EGLE.

Has this request been submitted to another Subcommittee or Committee this fiscal year?
No

Is this project consistent with the primary objective of the community development program? Please describe who the project is intended to benefit.

Again, this project will help to support 3 communities in the 12th Congressional District identify, implement and remove lead service lines for over 400 plus identified lead lines across three communities.

Redford Township will replace approx. 160 residential properties water service lines that have been identified as having lead. All lead service line replacements will be completed per EGLE specifications. According to the Garden City’s waiting list there are approximately 200 more properties that will need to be replaced. At an average of \$4,000 per replacement, the City of Garden City is requesting \$800,000 in funding to complete the process of keeping our residents safe from lead lines. Lastly, Inkster, based on their current inventory of lead service lines a minimum of 67 lead service lines will be required to be replaced each year until they are all replaced.

Redford Township represents 49,504 residents, Garden City represents 27,380 residents and the City of Inkster serves 26,088 residents who will all be impacted by the removal of lead service lines in the 12th congressional district.

Inkster: 2023 \$	626,160.00	+	2024 \$	644,944.80
Garden City: \$800,000				
Redford Township: \$1,000,00				
				Total: \$3,071,104.8

REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor

Date: April 15, 2025

From: Sharde Crutchfield Date for Council's Consideration: April 21, 2025

ACTION REQUESTED: Consider authorizing the administration to enter into an agreement with Wayne County to fund the construction of a new Animal Shelter in the amount of \$1,000,000.00

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: Yes ☐ Account # _____ No ☒ N/A ☐

Mayor 's Approval _____

BACKGROUND:

The City of Inkster currently lacks a dedicated animal shelter, relying instead on neighboring communities to manage stray, abandoned, and surrendered animals. This method has proven to be inefficient, costly, and unsustainable. Our current temporary shelter—housed within the Inkster Police Department's garage—was established as a last resort. Without proper facilities, staff are challenged daily by maintaining humane conditions and meeting the needs of our community's animals.

In response to these pressing issues, the City submitted a formal request to Wayne County for funding assistance. We are pleased to report that Wayne County has approved \$1,000,000 in funding toward the construction of a new animal shelter facility. Council approval is required to formally enter into this agreement with Wayne County and move forward with project implementation.

SCOPE OF SERVICES:

The new Inkster Animal Shelter will be a full-service facility located on City-owned land. The shelter will offer the following core services: Animal Housing and Care, Medical Care, Adoption Services, Community Education, Public Events and Outreach, and Partnership Programs.

JUSTIFICATION:

This project directly addresses the City's critical need for a humane, efficient, and self-sustaining animal care facility. Bringing animal services in-house allows for greater control, lower long-term costs, and direct community engagement. The new shelter supports Inkster's goal of building a more compassionate and equitable city infrastructure.

PROJECT IMPROVEMENTS:

The project will include construction of a modern, climate-controlled facility, Dog runs and walkways with secure fencing, Indoor holding areas with proper sanitation and drainage, Community classroom space and exam areas for mobile clinics, Technology systems for pet registration and tracking. The facility will be built to accommodate future expansion and will support sustainability through community partnerships, volunteers, and grant funding.

COSTS:

The total estimate construction cost of the Project is \$1,150,742.20 with Wayne County funding \$1,000,000 and the remaining balance covered through general fund and/or in-kind services

PROJECTED TIME TABLE:

Construction anticipated to begin Fall 2025 with completion by Spring 2026.

RESOLUTION:

Authorization is hereby given to the administration to enter into an agreement with Wayne County to fund the construction of a new Animal Shelter in the amount of \$1,000,000.00

Resolved by _____

Seconded by _____

Yes:

No:

Absent:

INTERGOVERNMENTAL AGREEMENT

between

THE COUNTY OF WAYNE

and

THE CITY OF INKSTER

for

CITY OF INKSTER ANIMAL SHELTER

INTRODUCTION

THIS INTERGOVERNMENTAL AGREEMENT (hereafter referred to as this "IGA") between Wayne County, Michigan, a body corporate and Charter County, acting through its Department of Economic Development (the "County") and the City of Inkster, a public body corporate ("City").

This Agreement is made for the purpose of fixing the rights and obligations of the parties with respect to the construction of a new Animal Shelter in the City of Inkster, Michigan (the "Project").

WHEREAS, the CITY is the fee simple owner of the property located at 26900 Princeton St, Inkster, MI 48141, upon which the Improvements will be made; and

WHEREAS, the CITY has determined that the Project and associated construction costs described in **Exhibits A and B** are critical and necessary to the betterment of the City and the health of the community; and

WHEREAS, the COUNTY has decided that it is in the best interest of the COUNTY to provide financial assistance in order to fund the construction of the animal shelter; and

WHEREAS, the COUNTY has determined that it will contribute One Million (\$1,000,000) Dollars toward the Project pursuant to the terms and conditions of this IGA.

NOW THEREFORE, in consideration of the premises and mutual undertakings of the parties hereto, it is agreed as follows:

ARTICLE 1 DEFINITIONS

Wherever used in this IGA, the following terms shall have the meanings indicated which shall be applicable to both the singular and plural thereof:

1.1 "CITY" means INKSTER.

ARTICLE 4
BILLING/ INVOICES/COST SHARING

4.1 The CITY shall, consistent with this IGA, complete the Project as outlined in **Exhibit A**.

4.2 The CITY shall prepare recoverable work orders for all tasks performed under this IGA.

4.3 The COUNTY will reimburse CITY for all properly invoiced work that is consistent with the scope outlined in **Exhibits A and B** and consistent with the cost estimate specified in **Exhibit B**.

4.4 The CITY's invoice must certify the total cost of the services rendered to date and the cost of all services for that billing period; and must describe, in detail, all services rendered during the preceding calendar month for which the CITY is seeking reimbursement.

4.5 All approved invoices must be received by the COUNTY by the tenth business day of the month, for all services performed at the PROJECT in the preceding calendar month for costs for which the CITY is seeking reimbursement.

4.6 A representative of the CITY must sign every invoice submitted, attesting to its accuracy.

4.7 The CITY shall direct invoices for which it seeks reimbursement to the COUNTY'S Department of Economic Development for work done at the PROJECT each month. Each invoice shall include:

- a) Tasks that were performed,
- b) Dates that tasks were performed,
- c) Personnel that performed the tasks,
- d) The status of each task,
- e) Tasks forecasted for the next month,
- f) Any other information deemed necessary in the sole discretion of the County.

Shelter. At a minimum, the CITY shall maintain its financial and accounting records in accordance with accounting principles generally accepted in the United States of America ("Generally Accepted Accounting Principles" or "GAAP"), as issued by an appropriate standard setting body within the United States of America. The CITY's detailed and accurate financial records shall include, but not be limited to, written or electronic:

- a) bank statements and investment statements,
- b) purchase orders,
- c) contracts,
- d) sales and purchase invoices,
- e) payments made and payments received,
- f) payroll records,
- g) cancelled checks,
- h) internal and external financial reports,
- i) internal and external audits,
- j) tax returns,
- k) records of assets and liabilities,
- l) ledgers,
- m) financial statements of any type,
- n) any other document showing how any invoice was calculated,
- o) journal entries,
- p) shipping and receiving documents,

5.6 The CITY and its contractor(s) and suppliers shall maintain all financial and accounting documents required by this IGA for a period of six (6) years after the expiration of the term of this IGA.

5.7 This Article 5 shall survive expiration of this IGA.

ARTICLE 6 IMPROVEMENTS

6.1 The CITY shall make the Improvements as outlined in Exhibits A and B.

6.2 The CITY will adhere to the following procedure:

- a) The CITY shall not invoice the COUNTY for any Improvements not previously agreed to in Exhibits A and B;
- b) Any repairs or improvements performed by the CITY shall be done in a good and workmanlike manner and shall be completed pursuant to all applicable codes and laws. All contractors of the CITY must be licensed and insured;
- c) The CITY shall secure performance and payment bonds from all its contractors that it hires to make the improvements outlined in Exhibits A and B. Such bonds shall cover the full amount of the improvements to be made at that time;
- d) Title to all improvements made shall at once be and become the property of the CITY and shall be deemed to be part of the Project.

6.3 To the extent necessary, the CITY shall comply with all permitting processes and receive all necessary permits and approvals prior to any construction or installation of any improvements.

6.4 The CITY will only use experienced personnel to make any improvements and agrees that all such personnel are qualified and authorized to perform under the state and local laws and governing professional association rules where the employee is employed.

ARTICLE 10
RESPONSIBILITY FOR PARTY'S OWN ACTS AND INSURANCE

10.1 Each party to this IGA shall remain responsible for any claims arising out of its own acts and/or omissions during the performance of this IGA, as provided by law.

10.2 This IGA is not intended to increase either party's liability for, or immunity from, tort claims.

10.3 This IGA is not intended, nor shall it be interpreted as giving either party hereto a right of indemnification, either by agreement or at law, for claims arising out of the performance of this IGA.

10.4 **Insurance:** The CITY shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CITY, his agents, representatives, employees, or subcontractors.

A. The CITY shall maintain at least the following minimum coverage:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. **Umbrella or Excess Liability Policy** in an amount not less than \$4,000,000. Umbrella or Excess policy wording shall be at least as broad as the primary or underlying policy(ies) and shall apply both to the CITY's general liability and to its automobile liability insurance and shall be written on an occurrence basis. The County, officials, employees and others as may be specified in any "Special Conditions" shall be named as an additional insured under this policy.
3. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering any auto (Code 1), or if the CITY has no owned autos, hired (Code 8) and non-owned (Code 9) autos, with limit no less than \$1,000,000 per accident for bodily injury and property damage.
4. **Workers' Compensation** insurance as required by the State of Michigan, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

If the CITY maintains higher limits than the minimums shown above, the COUNTY requires and shall be entitled to coverage for the higher limits maintained by the CITY. Any available

the date the CITY starts to perform the services.

2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Contract.
 3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Contract effective date, the CITY must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Contract work.
-
- I. **Verification of Coverage.** The CITY shall furnish the COUNTY with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this Article. The COUNTY shall receive and approve all certificates and endorsements before the CITY begins providing services. Failure to obtain the required documents prior to commencement of services shall not waive the CITY's obligation to provide them. The COUNTY reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by the Article, at any time.
 - J. **Subcontractors.** The CITY shall require and verify that subcontractors maintain insurance satisfying all the stated requirements, and CITY shall ensure that the COUNTY is an additional insured on insurance required from subcontractors.
 - K. The CITY must submit certificates evidencing the insurance to the Risk Management Division at the time the CITY executes the Contract, and at least fifteen (15) days prior to the expiration dates of expiring policies.
 - L. **Special Risks or Circumstances.** The COUNTY reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

ARTICLE 11 NOTICE

11.1 Notification regarding anything in connection with this Agreement shall be sent in writing via first class mail to:

For the COUNTY:

Economic Development Director
500 Griswold St., Suite 2800
Detroit, MI 48226

SIGNATURES

IN WITNESS WHEREOF, the parties hereto have caused this IGA to be executed the day and year written below.

FOR COUNTY OF WAYNE

By: _____
Warren C. Evans
Its: Chief Executive Officer
Date: _____

FOR THE CITY OF INKSTER

By: _____
Byron Nolen
Its: Mayor
Date: 4-8-2025

APPROVED AS TO FORM:
By: Jim Jernigan
DEPT OF CORPORATION COUNSEL
APPROVAL DATED: 4.4.25



February 26, 2025

RE: City of Inkster Animal Shelter Funding Request

The City of Inkster is moving forward with the construction of a new facility, with an estimated pre-design probable construction cost of \$1,150,742. Since the site has already been demolished and is under city control, the project will proceed without any land acquisition costs. The scope of work includes the construction of a new building, site work for designated dog-run areas and walkways, and necessary engineering and infrastructure improvements. The facility will be developed in accordance with architectural and engineering plans, incorporating structural, electrical, plumbing, and HVAC systems to ensure functionality and efficiency. Additionally, IT, security systems, and electrical equipment will be installed to support operational needs.

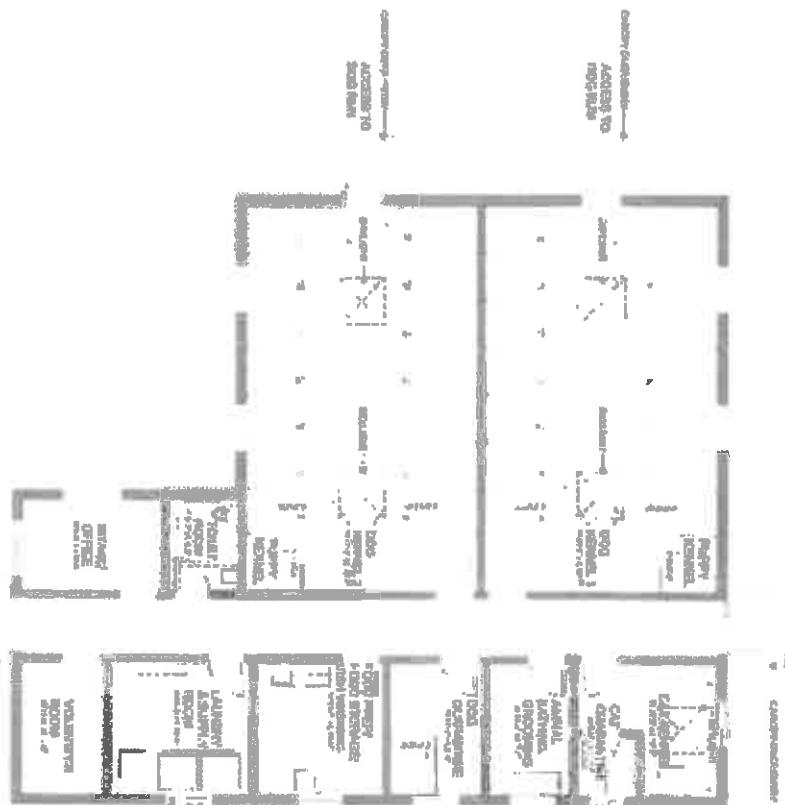
Beyond the building itself, the project will include interior development, featuring the installation of kennels, cages, furniture, and other fixed appliances. Landscaping and exterior enhancements will further contribute to the site's accessibility and usability. To ensure compliance with local and state regulations, the project will undergo a permitting process, as well as state and special inspections before completion. A contractor fee and construction contingency have been factored into the budget to accommodate any unforeseen costs or adjustments.

With the Scope of Work and budget finalized, the next step involves submitting all documentation for approval. Upon receiving the necessary approvals, the project will move into the bidding and contractor selection phase, followed by mobilization and construction. This well-structured approach will ensure the successful completion of the facility, meeting both operational requirements and community expectations.

Planning & Community Development

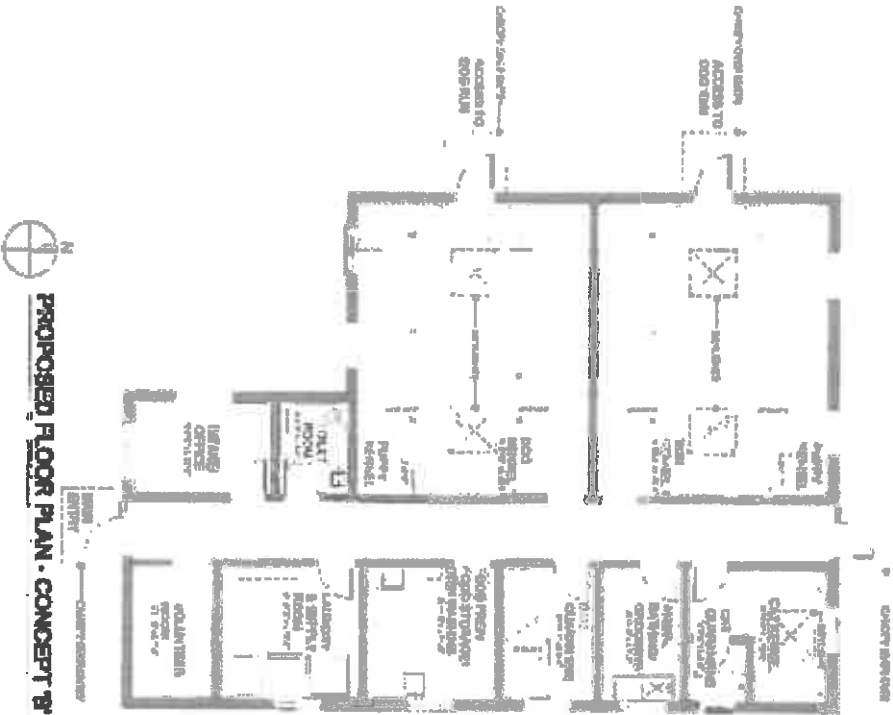


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A1
15/11/2024

CONCEPT 'A' DATA

Original version: 2507 80
 EXTENDED: 4, 578 80
 DOS REPAIR: 7, 000 30
 Apple II, 640K RAM: 10, 000 40
 Disk capacity: 10 30
 DOS MEMORIES: 10, 000 10 40
 CAT REPAIR: 100 30
 CAT COLLECTION: 35 30
 Language: 5, 000 10 100 30
 TOTAL REPAIR: 44 30
 40, 000 100 100 100 100 100
 100, 000 100 100 100 100
 100, 000 100 100 100 100
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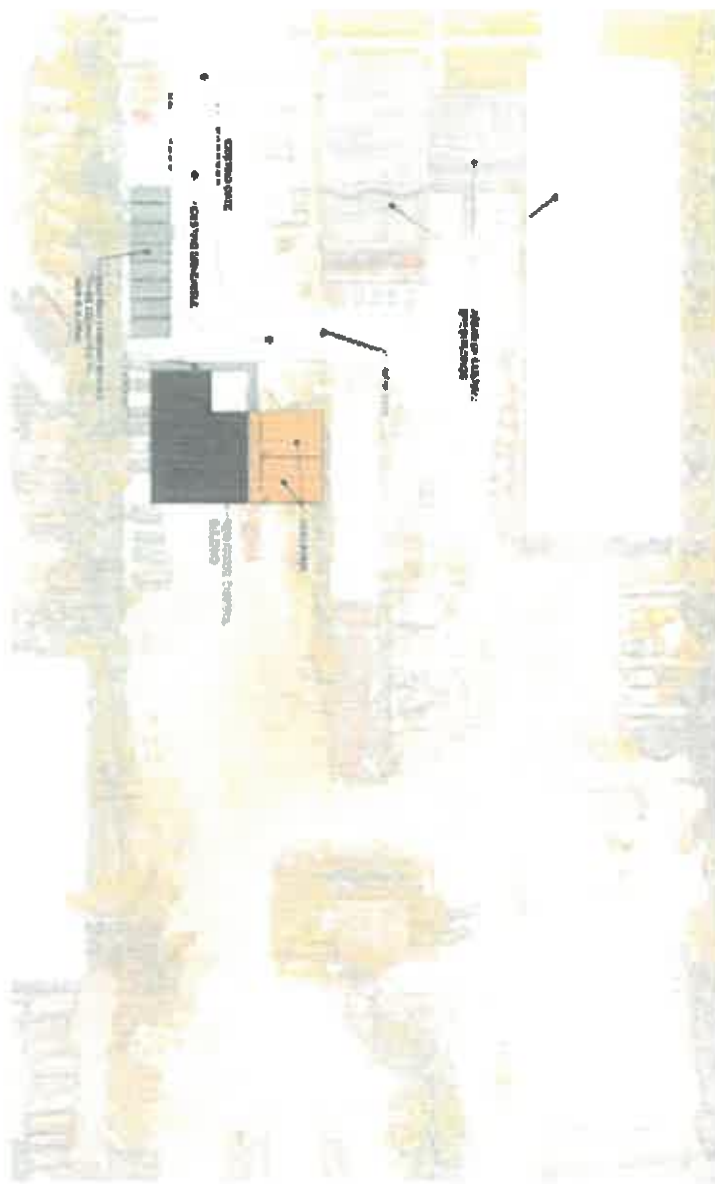
CONCEPT B DATA

Overall Building Area	2,771 sq ft
Reception, 1 room	100 sq ft
Waiting Room, 2 rooms	100 sq ft
Exam Room, 1 room	100 sq ft
Treatment Room, 1 room	100 sq ft
Kennel, 1 room	100 sq ft
Office, 1 room	100 sq ft
Entry, 1 room	100 sq ft
Corridor, 1 room	100 sq ft
Restroom, 1 room	100 sq ft
Storage, 1 room	100 sq ft
Outdoor Area, 1 room	100 sq ft
Landscaping, 1 room	100 sq ft
Roof, 1 room	100 sq ft
Foundation, 1 room	100 sq ft
Structural, 1 room	100 sq ft
Electrical, 1 room	100 sq ft
Plumbing, 1 room	100 sq ft
Mechanical, 1 room	100 sq ft
Fire Protection, 1 room	100 sq ft
Security, 1 room	100 sq ft
IT, 1 room	100 sq ft
Other, 1 room	100 sq ft



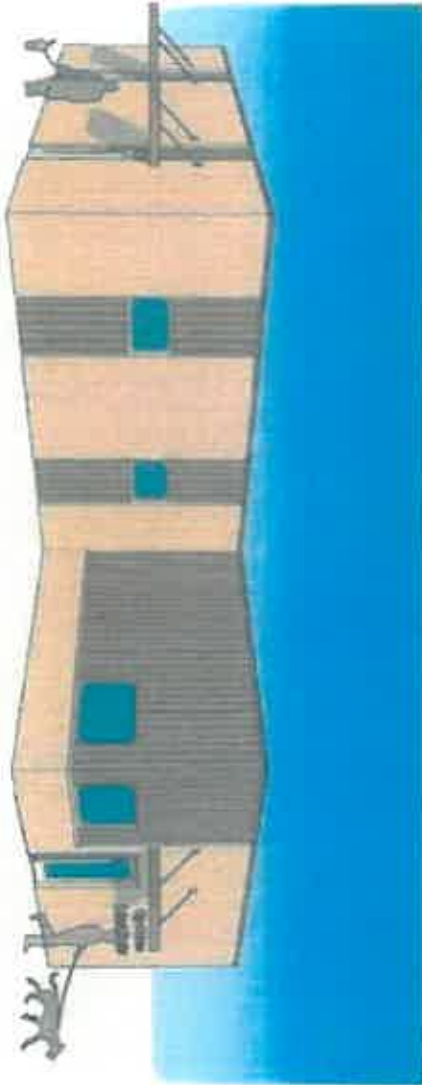
SITE PLAN - CONCEPT 'B' OPTION 2

CITY OF INKSTER
DEPARTMENT OF PUBLIC SERVICES
NEW ANIMAL CONTROL BUILDING
28000 Ford City Blvd Inkster MI 48061

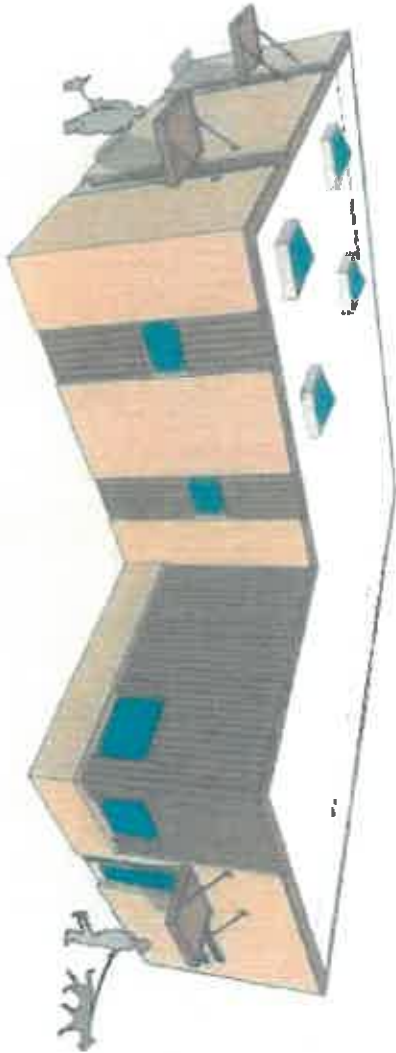


LEGEND

- AREA OF PROPOSED
NEW BUILDING**
2,410 sqm
- AREA OF PROPOSED
BOL RAMP**
1,528 sqm
- AREA OF WING, STAIRS
AND PLATFORM**



EXTERIOR DESIGN CONCEPT - View 2



EXTERIOR DESIGN CONCEPT - View 4

EXHIBIT B PROJECT IMPROVEMENTS AND ESTIMATED PROJECT COST

County will reimburse City in accordance with this Agreement upon presentation of acceptable invoices and documentation for eligible expenses under this Agreement as outlined in the Scope of Work in Exhibits A and B and the estimated budget outlined below for the County's contribution to the Project, which will not exceed total of \$1,000,000. City may deviate from the budget outlined below, but must stay within the Scope of Work for County reimbursement.

PRE-DESIGN ESTIMATE OF PROBABLE CONSTRUCTION COSTS

City of Ivester - New Animal Control Building
 2800 Freeway Street
 Suite 101, 48141
 New Animal Control Building - 2 stories 60,000 SF

PROJECT NUMBER 23002A
 DATE 10/18/2024

LS = Linear Feet / SF = Square Feet

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	New Building Masonry exterior walls (crushed brick units) Masonry and steel framed interior walls Concrete rough footings Concrete floor slab Steel roof joists and roof deck Commercial roofing (EPDM membrane on rigid insulation) HVAC system (heating and cooling) Exhaust fans within spaces Standard plumbing design (includes floor drains within basement areas) Typical electrical system (no plans for high electrical demand) LED light fixtures Aluminum commercial windows Hollow steel doors and frames Steel door track Painted walls Lay-in ceilings within support room spaces Acoustical wall panels within dog kennel rooms	1	SF	\$274.06	\$774,878.00
				SUB TOTAL 1	\$774,878.00
4	Construction Contingency (10% of construction cost)				\$77,487.80
				SUB TOTAL 2	\$852,365.80
5	Architecture / Engineering (5% allowance)				\$85,236.58
6	General Contractor Fee (20% allowance)				\$170,473.16
7	Building Permit Fee (assumed exempt)				\$0.00
8	Furniture - Basic/Standard (allowance)	1	LS	\$5,000.00	\$5,000.00
9	Furniture - Normal (allowance)	1	LS	\$30,000.00	\$30,000.00
10	E.T. & Security Systems (allowance)	1	LS	\$20,000.00	\$20,000.00
11	Special Inspections (allowance)	1	LS	\$5,000.00	\$5,000.00
	TOTAL PROBABLE PROJECT COST				\$1,192,742.49

Comments:
 1) Estimate doesn't include appliances.
 2) Estimate doesn't include moving costs.