CITY OF INKSTER
PLANNING COMMISSION

MINUTES

A regularly scheduled and annual meeting of the Inkster Planning Commission was held on Monday, February 10, 2014 in the Inkster Council Chambers located at 26215 Trowbridge, Inkster, Michigan, 48141.

A quorum was reached. Chairman Brown called the meeting to order at 6:50 p.m.

I. ROLL CALL

Present: Chairman Brown, Commissioner Hendricks, Vice Chairman Daryl Davis, Commissioner Hampton, and Secretary Thomas
Absent: Commissioners Wells, Wooten, Garrett, and Walton
Others in attendance: M. Jeannie Fields, Manager of Community Development
Hassan Assaf, Applicant, 13-16(SCU) & 13-17(SP)
John Bingham, Plan Designer, 13-16(SCU) & 13-17(SP)
Saidia F. Johnson, Building Department Secretary

II. ADOPTION OF AGENDA

MOVED by Hampton, Seconded by Hendricks to adopt the agenda. **MOTION CARRIED unanimously.**

III. ADOPTION OF MINUTES OF JANUARY 13, 2014

MOVED by Hendricks, Seconded by Thomas to adopt the Minutes of January 13, 2014 with any necessary corrections. **MOTION CARRIED unanimously**.

IV. PUBLIC HEARINGS

There were no public hearing scheduled or held.

V. OLD BUSINESS

A. Case #13-16(SCU) & 13-17(SP) – 30243 Michigan Avenue/Review Special Conditions Use (SCU) requirements and associated review of site plan (SP) requirements to allow Minor Automotive Repair Service in the B-3 (General Business) District. Hassan Assaf is the applicant.

MOVED by Hendricks, Seconded by Hampton to remove this item from the table. **MOTION CARRIED unanimously**.

MOVED by Hendricks, Seconded by Thomas to approve the site plan for a minor automotive repair facility and forward to City Council a recommendation to approve the special conditions use. Discussion ensued regarding compliance to the zoning code. **MOTION CARRIED unanimously.**

VI. NEW BUSINESS

Chairman Brown expressed concern regarding requiring one applicant making many visits to the Commission for the same project and instructed staff to review the zoning code for future projects and identify all documents reviewed.

VII. MISCELLANEOUS

A. ADOPTION OF 2013 ATTENDANCE AND ACTIVITY REPORTS

The reports were not available for review.

MOVED by Hampton, Seconded by Thomas to omit being excused from the roll call and the attendance report. **MOTION CARRIED unanimously.**

B. Election of Officers

MOVED by Hampton, Seconded by Hendricks to remove this item from the table. **MOTION CARRIED unanimously.**

Ms. Johnson presided over the election and declared all seats vacant. The floor was opened for nominations.

<u>Chairman</u>

MOVED by Thomas, Seconded by Davis to nominate Commissioner Brown. There were no other nominations. Commissioner Brown accepted. Commissioner Sam Brown was declared Chairman.

<u>Vice Chairman</u>

MOVED by Davis, Seconded by Hendricks to nominate Commissioner Wooten. There were no other nominations. Commissioner Wooten accepted. Commissioner Richard Wooten was declared as Vice Chairman.

<u>Secretary</u>

MOVED by Hendricks, Seconded by Thomas to nominate Commissioner Davis. There were no other nominations. Commissioner Davis declined.

MOVED by Hendricks, Seconded by Wooten to nominate Commissioner Thomas. There were no other nominations. Commissioner Thomas accepted. Commissioner Robert Thomas was declared Secretary.

VII. ADJOURNMENT – 6:26 p.m.

MOVED by Davis, Seconded by Thomas to adjourn the Inkster Planning Commission meeting held February 10, 2014. **MOTION CARRIED unanimously**.

Respectfully submitted,

Sam Brown, Chairman

Richard Wooten, Vice Chairman

Robert Thomas, Secretary

Saidia F. Johnson, Building Department Secretary

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