

**CITY OF INKSTER
PLANNING COMMISSION
MINUTES**

A regular meeting was held on **Monday, July 9, 2018**, in the Inkster City Council Chambers, located at 26215 Trowbridge, Inkster, Michigan.

A quorum was reached. Chairman Chisolm called the meeting to order at 6:35 p.m.

I. ROLL CALL

Present: Chairman Chisholm, Secretary Cain, Commissioners Faison, Garrett, Nolen, Williams (6:39 pm), and Willis.

Absent: Vice Chairman Ratliff (excused), Commissioner Davis

Others in attendance: Adrianna Jordan, City Planner

Public in attendance: None

II. ADOPTION OF AGENDA

MOVED by Garrett, Seconded by Willis to Adopt the Agenda. **MOTION CARRIED unanimously.**

III. ADOPTION OF MINUTES OF JUNE 11, 2018

MOVED by Willis, Seconded by Cain to Adopt the Minutes. **MOTION CARRIED unanimously.**

IV. PUBLIC HEARINGS

NONE

V. OLD BUSINESS

NONE

VII. NEW BUSINESS

A. Hiring of Planning Technician Kaitlyn Hines

City Planner Adrianna Jordan informed the Planning Commission that Kaitlyn Hines has been hired as a Planning Technician and will be attending Planning Commission meetings in the future. Jordan also provided a brief overview of Hines' professional and academic background.

B. Discussion of Planning Commission Training Options

City Planner Adrianna Jordan provided three options for training and their costs including an on-site Michigan Association of Planning (MAP) workshop, an MSU-Extension Citizen Planner Online Training Course, and courses through the Michigan Municipal League.

The City Planner and the Planning Commission preferred the MAP training course, and selected the possible dates of Saturday, August 4th or Saturday, August 11th to hold the training.

C. **Discussion of Downtown Development Plan**

City Planner Adrianna Jordan provided an update on the Downtown Development Plan that the consultant McKenna Associates is preparing. Jordan also asked Planning Commissioners to comments on the proposed goals and objectives of the plan via e-mail within the next two weeks.

D. **Redevelopment Ready Communities Update**

City Planner Adrianna Jordan provided an update on the Redevelopment Ready Communities (RRC) program, and asked for Commissioners' input on prioritizing Q4 2018 RRC Items. Commissioner Faison suggested that priority redevelopment sites should be identified in Q4, but more in-depth work on the priority redevelopment sites such as packaging and marketing them should be postponed until at least Q1 2019.

VIII. MISCELLANEOUS

NONE

VIII. ADJOURNMENT – 7:30 pm

MOVED by Williams, Seconded by Nolen to adjourn the Planning Commission meeting held on July 9, 2018. **MOTION CARRIED unanimously**

Respectfully submitted,

Steven Chisholm, Chairman

Lynnette O. Cain, Secretary

Adrianna Jordan, City Planner