



**INKSTER CITY COUNCIL**

Monday, May 4, 2026  
26215 Trowbridge, Inkster, MI 48141  
(313) 563-9770  
[www.cityofinkster.com](http://www.cityofinkster.com)

Mayor- Byron H. Nolen  
Mayor Pro Tern - Steven Chisholm, District IV

**Council Members**

Felicia Rutledge, District I  
Freddie Bishop III, District II  
Lindsay Scott, District III  
Kim Howard, District V  
DeArtriss Richardson, District VI

Georgina Holliday  
City Clerk

Darin Carrington  
Treasurer

Todd Perkins  
City Attorney

The council may be addressed during the Regular Meeting by filling out the Public Participation Form. Address Council as a whole through the Mayor.

Monday, May 4, 2026  
**Orientation Session - 6:00 PM**  
**Regular City Council Agenda - 7:00 PM**

**1. Call Meeting to Order**

- A. Prayer
- B. Pledge of Allegiance
- C. Roll Call
- D. Closed Session  
Council may enter into Closed Session to discuss contract negotiations, purchase, or lease of real property and/or pending litigation in accordance with MCL 15.268 (a), (c), (d), (e), and or (f).

**2. Approval of Agenda**

**3. Presentations/Introduction of Guests/Announcements**

**4. Public Hearing**

**5. Consent Agenda**

Approval of Regular City Council Meeting Minutes April 20, 2026

A. Meeting Minutes April 20, 2026

**6. Boards and Commissions**

**7. Ordinances**

**1st Reading**

**2nd Reading**

**8. New Business**

A.

- Agreement With Dearborn Hts for Cherry Hill
- Cherry Hill Intergov Agreement

B. Consider approval for Street Closure/Block Party Event for Smith Chapel Church

C. Neighborhood Stabilization Program, 2026

D. Consider approval for (GMBC) Gethsemane Missionary Baptist Church to utilize Inkster High grounds for parking

E. United Lawnscape renewal of Maintenance Contract

**Public Participation (limit to 3 minutes)**

**9. City Clerk**

**10. City Treasurer**

**11. Mayor and Council Communication**

**12. Closed Session**

**13. Adjournment**

April 20, 2026

**Regular City Council Meeting – 7:00 PM**

The regular meeting of the Council of the City of Inkster, Wayne County, was held on April 20, 2026 in compliance with the Open Meetings Act.

Prior to the Regular Council Meeting: City Council members discussed: The Agenda.

**Closed Session**

**Moved by Councilwoman Rutledge Seconded by Councilwoman Scott to go into Closed session @7:05pm pm to discuss pending litigation.**

**Moved by Councilwoman Rutledge Seconded by Councilwoman Scott to come out of closed session @ 7:30pm**

**ROLL CALL VOTE:**

Councilmember Howard  
Councilmember Rutledge  
Mayor Pro Tem Chisholm

Yea  
Yea  
Yea

Councilmember Scott  
Councilmember Bishop  
Councilwoman Richardson

Yea  
Yea  
Yea

**Call Meeting to Order**

Mayor Byron Nolen called the meeting to order at 7:37pm

**Prayer**

Prayer was led by Pastor Velma Jean Overman

**Pledge of Allegiance**

City Council and the public in attendance pledged allegiance to the flag of the United States of America.

**Roll Call**

|                         |                        |
|-------------------------|------------------------|
| Mayor Nolen             | Present (Inkster, MI.) |
| Mayor Pro-Tem Chisholm  | Present (Inkster, MI.) |
| Councilwoman Rutledge   | Present (Inkster, MI.) |
| Councilman Bishop, III  | Present (Inkster, MI.) |
| Councilwoman Scott      | Present (Inkster, MI)  |
| Councilwoman Howard     | Present (Inkster, MI)  |
| Councilwoman Richardson | Present (Inkster, MI)  |

### **Approval of Agenda**

**Moved by Councilwoman Scott, Seconded by Councilwoman Rutledge to approve agenda for April 20, 2026 meeting  
Resolution #04-26-47GH-6-0 Motion Carried**

### **Presentations/Discussion**

Councilwoman Felicia Rutledge presented Pur Fresh Water Filters that will be given to seniors at various locations.

### **Public Hearings**

**None**

### **Consent Agenda**

A. Approval of April 20, 2026 Regular Meeting Minutes

**Moved by Councilwoman Howard Seconded Councilman Bishop  
Resolution #04-26-48-GH – 6-0 Motion Carried**

### **Boards and Commission**

N/A

### **Previous Business**

#### **Ordinance(s)**

**A. none**

**B. Second Reading Ch. 155 Zoning Ordinance**

### **New Business**

**A. (Derek Dowdell, Community Development Director)-Consider approval or denial of Ch. 155 Zoning Ordinance (approved)**

**Moved by Councilman Bishop, Seconded by Councilwoman Rutledge  
Resolution #04-26-49GH 6-0 motion carried**

**B. (Georgina L. Holliday, City Clerk)- Consider approval of Street Closure/Block Party; 4<sup>th</sup> Annual Princeton Street Block Party. Date: June 27, 2026; Event Hours: 2pm-10pm Street to be closed: Princeton cross streets: Meadowdale/Bayhan. Block Party Coordinator:**

**Corey Joe Riley**

**Moved by Councilwoman Howard, Seconded by Councilwoman Scott  
Resolution #04-26-50-GH-6-0 Motion Carried**

Inkster City Council Regular Meeting  
April 20, 2026

**C. (Tamika L. Jenkins, Chief of Police)-Consider approval for replacement of Mobile and Prep Radios for Police and Fire  
Moved by Councilwoman Scott, Seconded by Councilwoman Rutledge  
Resolution #04-26-51GH-6-0 Motion Carried**

**D. (Lindsay Scott, Councilwoman District 3) -Consider approval to sponsor 6 kids with the Summer Sail Camp in the amount of six hundred (\$600) for ages 10-17; 2-week program Monday-Friday  
Moved by Councilwoman Rutledge, Seconded by Councilman Bishop  
Resolution #04-26-52GH-6-0 Motion Carried**

### **Public Participation**

- ♣ Sandra K. Watley-Voting, Customer Service, Veterans Program during Memorial Day Parade. April 22<sup>nd</sup> monthly voting meeting held every month; teaches you how to vote, water bills when inquired about charge there need to be customer service training and why 2 bills per month.
- ♣ Ms. Lisa B.-Announcements-Clean Sweep 11a-2p; have flyers if you are still interested; National Medicine Takeback Day 10a-2p; Mayor Summer Discovery Program start 7/6-8/14 mon-fri 8a-4p k-8<sup>th</sup>; Sexual Assault Awareness, Memorial Day Parade May 25<sup>th</sup>; Distracted Driving Awareness Month.
- ♣ Opal Gray-Sneaker Ball Saturday April 25, 2026 at the Dozier Rec Complex tickets are \$50
- ♣ Shirley Walker-Thank you for getting a phone call her garbage wasn't picked up for 2 weeks, trying to get an extra garbage can called Dee called Jerome and they helped me.
- ♣ James Eberheart Jr.-Residents, family and City of Inkster writing/reading with a heavy heart regarding two young teens that had a shootout, police is responding need more community involvement.
- ♣ Priscilla J. Clark-1. Conditions of yards with damage 2. Water drain covers 3. Sidewalks. Front yard is destroyed by project by installing water lines, destroyed pavement in front of house, flyer received water bill with the name on it; water came in basement and had to pay over \$3,000 for repair and had to have new pipes, is anyone scheduled to come out and check the drains submitted pictures and have them in hand, wouldn't have this issue with the water bills.
- ♣ Leon Crawford-Introduce a local youth group within Inkster in lieu of the tragedies that happened just recently, Echo on Program-Boys to Men biggest number 120 boys less than 15 came from Inkster, need support fundraising. On 5/23 5p-9p Sneaker Ball at the Hype in Wayne; keynote speaker Mayor Nolen. Contact for partnership Go Get A Life.org Boots on the Ground for children.
- ♣ Barbara Cooper-Question/Complaint: The Mayor of Westland wants to sell the property. Next scheduled meeting will be 5/18/26 regarding property on Henry Ruff Rd., prayers for sister Hines; parade same location for previous 2 years. Cancer Free 2 years.
- ♣ Pastor Jean Overman- Summer Discovery; Operation Refuge; getting our families engaged Summer Discovery Program \$14 hour paid to attend the program. If you have ideas, you know how to reach me.
- ♣ Milton Hunter-Malcolm X House-member of community, attending these meetings and nothing has changed watching their work, help was offered and has been turned down; pipes burst over 5 months, and nothing has been done. Malcolm X Quote-being charged got the breakdown transparency under the City Charter

- ✱ **AC Williams-Curfevs and how to address violence, this is a public health issues are ways we can address it, through my experiences we have to meet children where they are at, must train parents to meet children where they are at.**
- ✱ **Verna Evans-My name is Verna Evans, and I am the mother of Shelly Pettaway. My daughter was murdered in Inkster nearly three years ago. Because I cannot attend this meeting in person, I request that the following statement be read aloud into the official record during the public comment portion of this meeting on Monday, April 20,2026, as required by the ruling of Blackwell v. Inkster.**

**STATEMENT FOR THE RECORD**

**Dear Members,**

**My name is Verna Evans on July30,2023 my daughter Shelly Pettaway was on Burns and Carlisle. For nearly three years I have lived a nightmare while your city has allowed her case to go cold. I am not writing and asking you today for "UPDATES" I am demanding a Formal Resolution.**

**Since 2023 Shelly's killer has walked the streets of Inkster while her three children have to grow up without a mother. Every day this case remains unsolved and is a failure of leadership in the city of Inkster. If your current resources cannot solve the murder of a pregnant woman and her partner in a small community where witnesses exist, you have a moral and professional obligation to call for higher help. I demand that this council immediately draft and pass a resolution formally inviting the Michigan department of Attorney General to take over the investigation and prosecution of this case.**

**DO NOT TELL ME about "leads" or "ongoing efforts ", if those efforts worked, we wouldn't be here three years later discussing this. Under Michigan laws the Attorney General can intervene, but they need to see that Inkster leaders are serious about justice. A formal resolution from this body is the only way to show that Shelly's life matters to this city. I am a mother who will NOT BE SILENCED. My grandchildren deserve to know that Inkster did everything in its power to get their mothers killer/killers. Will you read this resolution on the agenda for April 20,2026 meeting or must i send a letter every single month to remind you of your failure to act? I expect a response immediately following this meeting. Sincerely, Verna Evans 248-313-3143**

- ✱ **Charles Blackwell- "Good Evening City of Inkster: I want everyone to know that Inkster City Clerk Georgina Lorraine Holliday and Inkster Mayor Byron Henry Nolen intentionally discriminates against disabled people"**
- ✱ **Gabe Henderson-Beautification Kickoff, Saturday start @ 9:00am refreshments, gloves, bags and sign in at Booker Dozier Rec Complex. If you can't get your bags to dumpster he will pick them up for you. LeMoyné, Wheatley Park, Westwood. Program We Rise.**
- ✱ **Sandrew King-AIA School lawn is destroyed and need to know when it can be replaced with the water people were driving over it and make it bad. Mr. King states he is now a homeowner in the City of Inkster; they have a program called Inkster Pathfinder and don't have to be a resident to participate. Also, he heard something that blew his mind everybody doing something in Inkster, how can we come together, let's figure it out.**

**Clerk- Delivery of election equipment**

**City Treasurer**

**Recent water bills have gone out, call or come in if you still have questions. 1 yr from when we started the installation of water meters, installs will be done by DPS going forward. Thanks to DPS, June and Tonette.**

## **Mayor and Council**

- Councilmember Scott-Echoing and offered condolences to the families, by standers and young men involved. Don't read statement because people are saying they are tired of hearing us say something will be done, I hear you and will follow up.
- Councilmember Bishop-2<sup>nd</sup> what Councilwoman Rutledge said, get into program,
- Councilmember Howard-1 question for treasurer, about to be in budget talk month of May finishing up departmental meetings, setting up dates.
- Councilmember Rutledge-Deeply sadden need assistance with resources
- Councilmember Richardson-Agree with colleagues has said, issues are not going to be solved overnight, young people think differently, went to prayer wasn't that many but the prayer was powerful. We will work together as a community, my street/lawn jacked up-Mr. Bivins when my lawn is going to get fixed.
- Mayor Pro-Tem Chisholm-School systems game on social media called senior assassin, some students advising him to those students leaving home with water guns, 1 school \$900 cash prize 1 school \$800 cash prize then weekend called the purge some of the altercations are taking place on social media.
- Mayor Nolen-Report hotline; email only gets so much money each year. This weekend the statewide nominating convention next meeting May 18<sup>th</sup> Inkster will push their meeting to May 19<sup>th</sup>. Some of the comments Mr. Eberheart has no comment because we all CVI Data shows that it works soon as we get a yes, perfect forum to come and address the issue we can have a million programs to get the right ones out and address the issue.

## **Adjournment**

There being no further business to come before Council, on a motion duly made.

By Councilwoman Rutledge Seconded by Councilwoman Scott and carried, to conclude the Regular City Council meeting of Monday, April 20, 2026 @ 9:09pm



## REQUEST FOR COUNCIL ACTION

**To:** Byron H. Nolen, Mayor

**Date:** April 28, 2026

**From:**

**Date for Council's Consideration:** May 4, 2026

**ACTION REQUESTED:** Consider

- Agreement With Dearborn Hts for Cherry Hill
- Cherry Hill Intergov Agreement

**TYPE OF ACTION:**

**FUNDS BUDGETED:**

**ACCOUNT #:**

**APPROVERS:**

\_\_\_\_\_  
Byron Nolen, Mayor

Date: April 30, 2026

**BACKGROUND:**

**SCOPE OF SERVICES:**

**JUSTIFICATION:**

**PROJECT IMPROVEMENTS:**

**PROJECTED TIMELINE:**

**RESOLUTION:**

**Resolved By:** None

**Seconded By:** None

**Yes:** None

**No:** None

**Absent:**



### **COSTS:**

The opinion of probable construction cost for the total project is \$4,109,321.03 and Inkster's portion of the project is an estimated \$1,665,598.71 and will be paid for from the Road Fund. After the completion of the project, federal STP funds will reimburse the city for approximately \$1,005,884.60 of the construction costs. A summary of costs is shown in the following table:

|                  | <b>Engineering<br/>&amp;<br/>Construction<br/>Engineering</b> | <b>Construction</b>   | <b>Construction<br/>Contingency<br/>(10%)</b> | <b>Total Project<br/>Cost</b> | <b>STP Funds</b>      | <b>Total Cost<br/>after STP<br/>Funds<br/>Applied</b> |
|------------------|---------------------------------------------------------------|-----------------------|-----------------------------------------------|-------------------------------|-----------------------|-------------------------------------------------------|
| Dearborn Heights | \$428,719.22                                                  | \$1,771,567.02        | \$177,156.70                                  | \$2,377,442.94                | \$1,508,826.60        | \$868,616.34                                          |
| Inkster          | \$300,353.87                                                  | \$1,241,131.68        | \$124,113.37                                  | \$1,665,598.72                | \$1,005,884.60        | \$659,714.32                                          |
| <b>TOTAL</b>     | <b>\$729,073.09</b>                                           | <b>\$3,012,698.70</b> | <b>\$301,269.87</b>                           | <b>\$4,109,321.03</b>         | <b>\$2,514,711.00</b> | <b>\$1,528,330.66</b>                                 |

### **PROJECTED TIME TABLE:**

The procurement of the project is required to follow the MDOT LAP schedule as follows.

|                                                       |                    |
|-------------------------------------------------------|--------------------|
| Meeting Date with MDOT LAP (Grade Inspection Meeting) | May 5, 2026        |
| Final Bid Package submitted to MDOT                   | July 17, 2026      |
| MDOT Bid Opening Date (Letting Date)                  | September 4, 2026  |
| Approximate Date of Award to Successful Bidder        | Early October 2026 |

### **RESOLUTION:**

Authorization is hereby given to Administration approving the Intergovernmental Agreement between the City of Dearborn Heights and the City of Inkster for the rehabilitation of Cherry Hill Road from Inkster Road to Gully Road, of which approximately 1.0 miles from Inkster Road to Beech Daly Road is located in the City of Inkster, and the appropriation of \$1,665,600 for the City of Inkster's pro rata share of the costs.

Resolved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Yes:

No:

Absent:

# **INTERGOVENMENTAL AGREEMENT**

between

**THE CITY OF DEARBORN HEIGHTS**

and

**THE CITY OF INKSTER**

for

**Cold Milling and Hot Mix Asphalt Resurfacing, Concrete Base Repair of  
Approximately 1.25 miles of Cherry Hill Road from Inkster Road to Gulley  
Road, of which approximately 1.0 miles from Inkster Road to Beech Daly  
Road located in the City of Inkster.**

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## **INTRODUCTION**

THIS AGREEMENT is between the City of Dearborn Heights, Michigan, (hereinafter referred to as "DEARBORN HEIGHTS") and the City of Inkster, Michigan (hereafter referred to as "INKSTER").

This Agreement is made for the purpose of establishing the rights and obligations of the parties with respect to the following improvements to be constructed on property owned by each of the respective agencies (hereinafter referred to as the "Project"):

## **PROJECT DESCRIPTION**

Cold Milling and Hot Mix Asphalt Resurfacing and Concrete Base Repair of approximately 1.25 miles of Cherry Hill Road from Inkster Road to Gulley Road, of which the southern half of 1.0 miles of Cherry Hill Road from Inkster Road to Beech Daly Road is located in the City of Inkster.

**WHEREAS**, DEARBORN HEIGHTS and INKSTER are separately incorporated cities that border each other along Cherry Hill Road; and

**WHEREAS**, Cherry Hill Road is owned and operated by DEARBORN HEIGHTS from the roadway center line to the northern right-of-way line of Cherry Hill Road from Inkster Road to Beech Daly Road, and from southern right-of-way line to northern right-of-way line from Beech Daly Road to Gulley Road; and

**WHEREAS**, Cherry Hill Road is owned and operated by INKSTER from the roadway center line to the southern right-of way line of Cherry Hill Road from Inkster Road to Beech Daly Road; and

**WHEREAS**, the Project will significantly enhance the motorized travel on Cherry Hill Road from Inkster Road to Gully Road for DEARBORN HEIGHTS, INKSTER, and regional motorists; and

**WHEREAS**, the Project is on the Wayne County Federal Aid Committed approved list of funding for Project Construction Costs for Fiscal Year 2026 STP-U and STP-Flex Program Proposed Federal Funding; and

**WHEREAS**, the Project Preliminary Engineering, Procurement of a contractor for construction and Construction Engineering shall be implemented by DEARBORN HEIGHTS in agreement with INKSTER; and

**WHEREAS**, the parties hereto have reached an understanding with each other regarding the performance of the Project and desire to set forth this understanding in the form of a written Agreement.

**NOW THEREFORE**, in consideration of the mutual understandings of the parties and in conformity with applicable law, it is agreed

## **ARTICLE 1: DEFINITIONS**

Wherever used in this Agreement, the following terms shall have the meanings indicated which shall be applicable to both the singular and plural thereof:

- 1.1 **AGREEMENT** - The written contract between DEARBORN HEIGHTS and INKSTER regarding the Project.
- 1.2 **AS-BUILTS (AS-BUILT DRAWINGS)** - Reproducible Project construction drawings revised to show significant changes made during the construction process; usually based on marked-up prints, drawings and other data.
- 1.3 **BONDS** - Bid, Performance and Payment Bonds, and other instruments of security furnished by the contractor.
- 1.4 **CONSTRUCTION ENGINEERING** - All services necessary to adequately ensure that the Project is being constructed in substantial conformance with the Project plans and specifications, together with any changes, extras, amendments, addendum, and/or bulletins. Services include, but are not limited to, contract administration, construction staking, construction inspection and/or consultant services.
- 1.5 **CONSTRUCTION WORK** - All work performed to construct the Project in substantial conformance with the Project plans and specifications, together with any changes, extras,
- 1.6 **PRELIMINARY ENGINEERING** - All services necessary to adequately prepare plans and specifications for the Project, together with any changes, extras, amendments, addendum, and/or bulletins. Preliminary Engineering services may include, but are not limited to, surveys, soil investigations, design, drafting, reviews, permits, meeting all requirements of the Michigan Department of Transportation Local Agency Program, and/or consultant services.
- 1.7 **PROCUREMENT** - All services necessary to advertise for bids, including but not limited to scheduling and conducting pre-bid meeting, responding to bidders questions, issuing addendums to the contract documents, attending the bid opening, evaluating and tabulating bids, checking bidders references, addressing bid protests, and written bid recommendation.

- 1.8 PROJECT - The planned improvements to resurface approximately 1.25 miles of Cherry Hill Road at the border between DEARBORN HEIGHTS and INKSTER from Inkster Road to Gulley Road, as described in **Exhibit A**.
- 1.9 PROJECT COSTS - See Article 2.
- 1.10 QUALITY CONTROL TESTING - All services necessary to adequately ensure that the Project materials are being supplied and/or installed in substantial conformance with the as bid plans and specifications, together with any changes, extras, amendments, addendum, and/or bulletins. Services include, but are not limited to, sampling onsite, sampling at the source, onsite testing, laboratory testing and/or consultant services. Costs include, but are not limited to, direct labor, equipment, and materials together with the current appropriate charges for overhead, fringes and benefits.
- 1.11 STP-U - Surface Transportation Program-Urban. STP funds allocated to eligible roads and streets in urban areas.
- 1.12 STP-Flex - Surface Transportation Program Flexible where funds may be allocated for diverse projects such as public roads, bridges, pedestrian and bicycle infrastructure.
- 1.13 CHANGE ORDER - The written order of DEARBORN HEIGHTS, or its duly authorized representative, for changes in, or extras to, a contract.

## **ARTICLE 2: PROJECT COSTS**

- 2.1 As herein used, the term "Project Costs", shall include, but not be limited to, the cost of Preliminary Engineering, Procurement, Construction Engineering, Quality Control Testing and Construction Work together with any changes, Change Orders, extras, amendments, addendum, and/or bulletins associated with the costs of the Project.
- 2.2 DEARBORN HEIGHTS and INKSTER shall be responsible for and pay the remaining share of the Project Costs in accordance with Article 3 of this Agreement.
- 2.3 DEARBORN HEIGHTS shall be responsible for adhering to, and obtaining any necessary permits and INKSTER will pay their pro rata share of the costs of the permits in accordance with Article 3 of this Agreement.
- 2.4 The responsibilities for the maintenance and operation of Cherry Hill Road for DEARBORN HEIGHTS and INKSTER will not change.

### ARTICLE 3: COST SHARING AND TERM OF AGREEMENT

3.1 The parties hereto acknowledge that the estimated total Project Costs are Four Million One Hundred Nine Thousand Three Hundred Twenty-One and 03/100 Dollars (\$4,109,321.03). The Preliminary Cost Estimate Prepared by Wade Trim is included in **Exhibit B** of this Agreement.

3.2 The parties hereto acknowledge that Construction Costs will be partially funded by federal aid up to Two Million Five Hundred Fourteen Seven Hundred Eleven and 00/100 Dollars (\$2,514,711) and that the balance of the Project Costs will be funded by the pro rata local share.

3.3 The parties hereto acknowledge that the pro rata share of costs based on the linear footage of the Project is 60% DEARBORN HEIGHTS and 40% INKSTER.

3.4 The parties hereto acknowledge that the estimated total Project Costs for DEARBORN HEIGHTS are Two Million Three Hundred Seventy-Seven Thousand Four Hundred Forty-Two and 94/100 Dollars (\$2,377,442.94) toward the total share of the Project costs.

3.5 The parties hereto acknowledge that the estimated total Project Costs for INKSTER are One Million Six Hundred Sixty-Six Thousand Five Hundred Ninety-Eight and 71/100 Dollars (\$1,665,598.71) toward the local share of the Project Costs.

3.6 The parties hereto acknowledge that DEARBORN HEIGHTS will pay 60% and INKSTER will pay 40% of the Preliminary Engineering Costs, Procurement Costs and Construction Engineering Costs. Any changes in this proportion of costs will be identified and described in a written document for approval and signature by both parties.

3.7 The parties hereto acknowledge that final Construction Costs shall be based on actual quantities and bid unit prices for each part of the Project located within the limits of DEARBORN HEIGHTS and INKSTER respectively, except for project wide costs such as Mobilization, Traffic Devices, Contractor Staking, Staking Plan Errors & Extras, and Audio-Visual Filming. Project wide costs shall be identified by line item in the bid schedule and agreed upon by both parties prior to advertising for bids. DEARBORN HEIGHTS will pay 60% of the project-wide costs and INKSTER will pay 40% of the

project-wide costs. Any changes in this proportion of costs will be identified and described in a written document for approval and signature by both parties. Bid schedules defining the estimated quantities for each area of the Project located in each of the two jurisdictions and a bid schedule for the project wide bid items shall be included in the contract documents for bidders to submit as part of the bid and for the successful bidder/contractor's pay applications.

3.8 The term of this Agreement shall commence upon approval by DEARBORN HEIGHTS and INKSTER respective council approvals and shall terminate after the Project is closed by the Michigan Department of Transportation, as part of the Local Agency Program which administers the local allocation of federal fund programs.

#### **ARTICLE 4: DEARBORN HEIGHTS RESPONSIBILITIES**

4.1 DEARBORN HEIGHTS shall be responsible for, and pay, Project Costs as set forth in Article 3 of this Agreement.

4.2 Prior to undertaking the Project, DEARBORN HEIGHTS shall review the plans with INKSTER. Additionally, DEARBORN HEIGHTS shall review the plans with INKSTER minimally at 50% and 75% completion, and whenever a change to the plans that impacts the project located in INKSTER's jurisdiction and, or, INKSTER's cost, and furnish INKSTER with the final plans and details, including but not limited to typical cross sections, removals, plan and profiles, intersection details, maintenance of traffic and standard details complying with respective standards, of the proposed construction, the construction schedule and the schedule for the Project, which shall be subject to the acceptance and written approval of INKSTER and which shall be attached hereto as Exhibit A and incorporated herein by reference.

4.3 DEARBORN HEIGHTS shall be responsible for preparing the contract documents and specifications to their respective format and bid schedules as described in ARTICLE 3.

4.4 DEARBORN HEIGHTS shall furnish INKSTER with all As-Built for the Project located in their jurisdiction in electronic format.

4.4 DEARBORN HEIGHTS must inform INKSTER as the following types of conditions become known:

- A. Probable delays or adverse conditions which do or may materially prevent meeting the objectives of this Agreement or the Project plans; or
- B. Favorable developments or events that enable meeting time schedules or goals sooner than anticipated.

4.5 DEARBORN HEIGHTS shall meet all the requirements of the Local Agency Program to Procure the Project including advertising, performing competitive contract bidding, arranging for the award of the contract and Construction Engineering to administer the contract(s) for any and all work to be performed by contractors. Such contract(s) shall be subject to the terms and conditions of this Agreement.

4.8 All installation, construction, quality control testing, maintenance, repair, renewal or removal, as the case may be, of the Project, including the furnishing of all labor, materials, tools and equipment, shall be performed by DEARBORN HEIGHTS or its contractor(s).

4.9 DEARBORN HEIGHTS shall perform all Preliminary Engineering and Construction Engineering and will appoint a project engineer who shall be responsible for and in charge of the Project.

4.10 DEARBORN HEIGHTS shall ensure that all work performed under this Agreement meets applicable state, federal and local laws, statutes, ordinances and codes.

4.11 Upon completion of the construction, DEARBORN HEIGHTS will remove and dispose of any excavated or useless material, rubbish, temporary buildings, and restore in an acceptable manner all property which may have been used or damaged during the prosecution of the work.

4.12 DEARBORN HEIGHTS shall give thirty (30) calendar days' prior written notice to INKSTER before beginning any work or making any inspections, repairs, replacements, renewals or removals.

4.13 DEARBORN HEIGHTS shall give reasonable notice to and invite INKSTER to any and all Preliminary Engineering, Procurement and Construction Engineering meetings, and Construction progress meetings, including meetings related to contractor bidding, throughout the life of the Project.

4.14 DEARBORN HEIGHTS shall require any contractor or subcontractor performing work on the Project to indemnify, defend and hold DEARBORN HEIGHTS and INKSTER harmless against any and all construction liens, and all other claims, liabilities, damages or expenses asserted against DEARBORN HEIGHTS and/or INKSTER arising out of, resulting from, or in any way related to 's occupation and use of the license area and the operations conducted thereon by or on behalf of DEARBORN HEIGHTS pursuant to this Agreement; provided, however, that neither DEARBORN HEIGHTS or its contractors shall be responsible for any claims, liabilities or damages resulting solely from the grossly negligent acts of DEARBORN HEIGHTS or its agents, officers or employees. This paragraph is not to be construed as a waiver of any governmental immunity DEARBORN HEIGHTS, its agencies or employees have as provided by statute, as modified by court decisions. Each party has a duty to mitigate damages for which the other party is responsible. Nothing in this Agreement shall be deemed to relieve DEARBORN HEIGHTS of its duty to defend INKSTER, as specified, pending a determination of the respective liabilities of DEARBORN HEIGHTS and INKSTER, by legal proceeding or agreement. The INKSTER shall cooperate with DEARBORN HEIGHTS in defense against the suit. In no event shall DEARBORN HEIGHTS make any admission of guilt or liability on behalf of INKSTER without INKSTER'S prior, written consent.

4.15 DEARBORN HEIGHTS must comply with and must require its employees and contractors to comply with all applicable laws and regulations, including, but not limited to, required Site Restoration and Stormwater Standards and Department of Public Services Permit Standards.

4.16 DEARBORN HEIGHTS must construct and develop the Project or cause the Project to be constructed and developed according to applicable local, state and federal laws, including, but not limited to the Local Agency Program and permits.

4.17 DEARBORN HEIGHTS must maintain complete books, ledgers, journals, submittals, request for information (RFIs) and responses, bulletins, directives, change orders, contract modifications, accounts, or records in which it keeps all entries reflecting its operation pursuant to this Agreement. DEARBORN HEIGHTS must keep the records according to generally accepted accounting practices and in accordance with the requirements of federal and state regulations for a minimum of seven (7) years after the Agreement's termination and completion. DEARBORN HEIGHTS must also maintain copies of all records, correspondence and documents, including electronically stored information, prepared in anticipation of this Agreement, and for this Agreement, for a period of seven (7) years after the Agreement's termination and completion.

4.18 INKSTER and the Legislative Auditor General have the right to examine and audit all books, records, documents and other supporting data as they deem necessary of DEARBORN HEIGHTS, or any subcontractors, or agents rendering services under this Agreement, whether direct or indirect, which will permit adequate evaluation of the services or the cost or pricing data submitted by DEARBORN HEIGHTS. DEARBORN HEIGHTS must include a similar covenant allowing for audit by INKSTER and the Legislative Auditor General in any contract it has with any subcontractor, a consultant or agent whose services will be charged directly or indirectly to INKSTER.

4.19 DEARBORN HEIGHTS further acknowledges the right of INKSTER as a third-party beneficiary of this Agreement to sue for specific enforcement to enforce the audit rights provided herein for the Legislative Auditor General.

4.20 DEARBORN HEIGHTS agrees that representatives of INKSTER are entitled to make periodic inspections to ascertain that DEARBORN HEIGHTS is properly performing the services. The inspections may be made at any time during normal business hours of DEARBORN HEIGHTS. If, in the course of the inspections, the representatives of INKSTER should note any deficiencies in the performance of the services of DEARBORN HEIGHTS, or any other mutually agreed upon performance deficiencies, the alleged deficiencies must be reported promptly to DEARBORN HEIGHTS, in writing. DEARBORN HEIGHTS agrees to promptly remedy and correct any reported deficiencies within ten (10)

days of notification by INKSTER, or within such other time frame as agreed upon by a duly authorized representative of INKSTER and DEARBORN HEIGHTS. Notwithstanding anything in this Agreement or the construction contract documents, the parties acknowledge and agree that any oversight, monitoring, inspections and/or evaluations performed by INKSTER shall not diminish or relieve in any way the liability of DEARBORN HEIGHTS for any of its duties and responsibilities under this Agreement or the construction contract documents, nor shall the performance of such actions by INKSTER subject it to any liability as a result thereof.

## **ARTICLE 5: INKSTER RESPONSIBILITIES**

5.1 INKSTER shall be responsible for, and pay, Project Costs as set forth in Article 3 of this Agreement.

INKSTER shall cooperate with DEARBORN HEIGHTS in timely reviewing the plans required to carry out the terms of this Agreement and any necessary permits and/or right- of-way agreement(s) for the Project. Said plans, upon approval by IKSTER, shall be attached hereto as Exhibit A and incorporated into the terms and conditions of this Agreement by reference herein.

5.2 INKSTER will permit DEARBORN HEIGHTS, including the DEARBORN HEIGHTS'S contractors and authorized agents and representatives, to work in the Cherry Hill Road right-of-way for the purpose of constructing the Project, on a construction schedule to be agreed upon by the parties.

## **ARTICLE 6: INSURANCE**

6.1 DEARBORN HEIGHTS shall require that all contractors undertaking work on the Project abide the terms, and provide insurance coverage in said amounts, as set forth in Exhibit D.

6.2 All insurance and bonds shall name DEARBORN HEIGHTS and INKSTER as insured or beneficiary, as applicable.

## **ARTICLE 7: ETHICS IN CONTRACTING/NON-DISCRIMINATION PRACTICES**

7.1 DEARBORN HEIGHTS and all of its contractors must comply with Article 12 of Chapter 120 of the Wayne County Code of Ordinances governing "Ethics in Public Contracting" or any similar existing INKSTER ordinances.

7.2 DEARBORN HEIGHTS shall require that all contractors, subcontractors, consultants and agents retained to perform work related to this Agreement comply with:

- A. Titles VI and VII of the Civil Rights Act (42 U.S.C. §§ 2000d et. seq.) and the United States Department of Justice Regulations (28 C.F.R. Part 42) issued pursuant to these Titles.
- B. The Age Discrimination Act of 1985 (42 U.S.C. §6101-07).
- C. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794).
- D. The Americans with Disabilities Act of 1990 (42 U.S.C. §121 01 et. seq.) and its associated regulations.
- E. The Elliot-Larson Civil Rights Act (P.A. 1976 No. 453)
- F. The Persons With Disabilities Civil Rights Act (P.A. 1976 No. 220).
- G. The anti-discrimination provisions as required by Section 120-192 of the Wayne County Code of Ordinances.

7.3 All contractors, subcontractors, consultants and agents retained by DEARBORN HEIGHTS to perform work related to this Agreement shall not:

- A. Refuse to recruit, hire, employ, promote or to bar or discharge from employment an individual, or discriminate against an individual in compensation, terms, conditions or privileges of employment because of race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight.
- B. Limit, segregate, or classify an employee or applicant for employment in a way which deprives or tends to deprive any individual of employment opportunities or otherwise adversely affects the employment status of an employee because of race, color, creed, national origin, age, marital status, handicap, sex, familial status, height or weight.
- C. Print or publish or cause to be printed or published a notice, application, or advertisement relating to employment indicating a preference, limitation,

specification, or discrimination based upon race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight.

- D. Except as permitted by rules and regulations promulgated pursuant to Section 120-192 of the Wayne County Code of Ordinances, or applicable state or federal law, make or use a written or oral inquiry or form of application that elicits or attempts to solicit information concerning the race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight, of prospective employees. CITY also shall not make or keep a record of that information or disclose such information.
- E. Make or use a written or oral inquiry or form of application that expresses a preference, limitation or specification based on religion, race, color, creed, national origin, age, height, weight, marital status, handicap, or sex.

7.4 DEARBORN HEIGHTS agrees that it will notify all its contractors, subcontractors, consultants, or agents of their obligations relative to non-discrimination under this Agreement when soliciting the contractor, subcontractor, consultant, or agent. DEARBORN HEIGHTS will include the provisions of this Article in any contract, as well as provide INKSTER with a copy of any agreement with a contractor, subcontractor, consultant, or agent completing work related to this Agreement.

7.5 All contractors, subcontractors, consultants and agents retained by DEARBORN HEIGHTS to perform work related to this Agreement shall not discriminate against any employee or applicant for employment, training, education, or apprenticeship connected directly or indirectly with the performance of this Agreement, with respect to hire, promotion, job assignment, tenure, terms, conditions or privileges of employment because of race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight. This Section does not apply if it is determined by INKSTER that the requirements are bona fide occupational qualifications reasonably necessary to perform the duties required for employment. The burden of proof that the occupational qualifications are bona fide is upon DEARBORN HEIGHTS.

7.6 Breach of any of the covenants in this Article may be regarded as a material breach of this Agreement.

7.7 DEARBORN HEIGHTS acknowledges the right of INKSTER to sue to enforce the provisions in this Article.

7.8 If DEARBORN HEIGHTS or any of its contractors, subcontractors, consultants, or agents does not comply with the non-discrimination provisions of this Agreement, INKSTER may impose sanctions, as it determines to be appropriate, including but not limited to the cancellation, termination or suspension of this Agreement, in whole or in part.

7.9 In the event that DEARBORN HEIGHTS is or becomes subject to federal or state law which conflicts with the requirements of Section 120-192 of the Wayne County Code of Ordinances, the provisions of federal or state law shall apply and this Agreement shall be interpreted and enforced accordingly. In accordance with the Elliot-Larson Civil Rights Act, P.A. 1976 No. 453, as amended, MCL 37.2101 et seq., These covenants not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment because of race, color, religion, national origin, age, sex, weight, height, or marital status, and to require a similar covenant on the part of any contractor, subcontractor, consultant, or agent employed in the performance of this Agreement.

7.10 DEARBORN HEIGHTS agrees to provide INKSTER with an opportunity to participate in planning any press conference, ribbon cutting ceremony, opening ceremony, or other public/media announcement related to the Project ("media event"). DEARBORN HEIGHTS further agrees to provide the INKSTER with no less than thirty (30) days prior written notice of a proposed media event.

## **ARTICLE 8: WAIVER**

8.1 The parties further agrees that no provision in this Agreement constitutes or acts as a waiver of any governmental immunity either of the parties, its agencies, officers, employees, agents or elected officials enjoy under applicable statutory or common law.

## **ARTICLE 9: FORCE MAJEURE**

9.1 It is mutually understood and agreed that neither of the parties hereto shall be held responsible for damages occasioned by delay or failure to perform where due to fire, strike, flood, acts of God, unavailability of labor, material, legal acts of public authorities, or delays caused by public carriers or third person (including contractors or subcontractors) which cannot reasonably be foreseen or provided against.

## **ARTICLE 10: HOLD HARMLESS**

10.1 DEARBORN HEIGHTS agrees to remain responsible for its own negligence, or tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, contractors, subcontractors, consultants, or agents.

10.2 DEARBORN HEIGHTS agrees that it is its responsibility and not the responsibility of the INKSTER to safeguard the property and materials that the employees and contractors of the DEARBORN HEIGHTS use in performing this Agreement. DEARBORN HEIGHTS must hold the INKSTER harmless for costs and expenses resulting from any loss of the property and materials used by its employees and contractors pursuant to the performance of DEARBORN HEIGHTS under this Agreement.

10.3 This hold harmless provision must not be construed as a waiver of any governmental immunity by INKSTER or DEARBORN HEIGHTS or any of their agencies, or employees, provided by statute or modified by court decisions.

## **ARTICLE 11: LIABILITY**

11.1 DEARBORN HEIGHTS does not assume and is not responsible for, payment of any debt service, lien, or encumbrance, including, but not limited to, mortgage, promissory note, land contract, or other obligation, incurred prior to the signing or during the term of this Agreement.

11.2 This Agreement is not intended to create beneficial rights in any third party. This Agreement is entered into for the sole benefit of the parties to this Agreement.

## **ARTICLE 12: NOTICE**

12.1 Notification regarding anything in connection with this Agreement shall be sent in writing via first class mail to:

For DEARBORN HEIGHTS:

City of Dearborn Heights  
24600 Van Born  
Dearborn Heights, Michigan 48125  
Attn: John Danci, Director of Public Works

For INKSTER:

City of Inkster  
26900 Princeton  
Inkster, Michigan 48141  
Attn: Jerome Bivins, Director of Public Services

## **ARTICLE 13: RELATIONSHIP OF PARTIES**

14.1 The parties are independent entities. No liability or benefits, such as Workers' Compensation, pension rights, or insurance rights, arising out of, or related to a contract for hire or employer/employee relationship, accrues to either party or either party's agents, contractors, subcontractors, or employees as a result of this Agreement. No relationship, other than that of independent contractors, will be implied between the parties, or either party's agents, employees, contractors, or subcontractors.

## **ARTICLE 14: JURISDICTION AND LAW**

15.1 This Agreement, and all actions arising from it, must be governed by, subject to, and construed according to the laws of the State of Michigan. Each party consents to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Agreement. Each party will not commence any action against the other because of any matter arising out of this Agreement, in any courts other than those in the County of Wayne, State of Michigan unless original jurisdiction is in

the United States District Court for the Eastern District of Michigan, Southern Division, the Court of Claims, the Michigan Supreme Court or the Michigan Court of Appeals.

## **ARTICLE 15: ENVIRONMENTAL MATTERS**

16.1 DEARBORN HEIGHTS shall, and shall require its contractor(s) to (a) comply with all Environmental Laws in connection with the performance of this Agreement and (b) not use any Hazardous Materials in connection with the performance of this Agreement in such manner as would violate any Environmental Law or would cause any damage or risk of any damage to the environment, or in such manner as to leave any residue which could be hazardous to persons or property or cause liability to INKSTER. "Environmental Laws" mean any applicable federal, state, county or local statutes, laws, regulations, rules, ordinances, or codes relating to environmental matters, including by way of illustration only, the Clean Air Act, the Federal Water Pollution Control Act, the Resource, Conservation and Recovery Act, the Comprehensive Environmental, Response, Compensation and Liability Act, the Superfund Amendment and Re-authorization Act, the Federal Hazardous Materials Transportation Act, the Toxic Substance Control Act, the State of Michigan Solid Waste Disposal Act, the Michigan Environmental Response Act and Act 201 Amendments and any amendments or extensions thereof, and any rules, regulations, standards or guidelines issued pursuant to any of the aforesaid and all other applicable environmental standards or requirements. "Hazardous Materials" mean any substances, compounds, mixtures, wastes or materials that are defined to be, that are regulated as, that are listed as or that (because of their toxicity, concentration or quantity) have characteristics that are hazardous or toxic under any of the Environmental Laws, or any substances, compounds, mixtures, wastes or materials that are otherwise regulated under any of the Environmental Laws. Without limiting the generality of the foregoing, Hazardous Materials includes: (a) any article or mixture that contains a Hazardous Material; (b) petroleum or petroleum products; (c) asbestos, asbestos-containing materials and presumed asbestos-containing materials; (d) which is radioactive (e) polychlorinated biphenyls; (f) any substance

the presence of which requires reporting, investigation, removal or remediation under any Environmental Laws; and (g) which is or becomes defined as a hazardous waste, hazardous substance, pollutant, contaminant, or biologically hazardous material under any governmental regulation. The indemnity obligations of this Agreement shall apply to any and all losses, claims, actions (at law or in equity), proceedings, liabilities, resulting from, arising out of or occurring in connection with the DEARBORN HEIGHTS', or DEARBORN HEIGHTS' contractor(s) violation of this section.

## **ARTICLE 16: MISCELLANEOUS**

17.1 This Agreement, including the Exhibits hereto embodies the entire Agreement and understanding among the parties hereto and supersedes all prior agreements and understandings related to the subject matter thereof. No rights or remedies are or will be acquired by either party, orally, through implication or otherwise, unless set forth herein.

17.2 Nothing in this Agreement shall create or be deemed to create any rights in favor of a contractor or subcontractor against INKSTER, nor shall it be deemed or construed to impose upon the INKSTER any obligation, liability or duty to a contractor or subcontractor, or to create any contractual relation whatsoever between a contractor or subcontractor and INKSTER.

17.3 The ownership of any facilities and/or infrastructure constructed and/or improved under this Agreement will remain with each of the respective parties.

17.4 No amendment to this Agreement is effective unless it references this Agreement, is written and is signed by duly authorized representatives of both parties and approved by resolutions adopted by the Dearborn Heights City Council and the Inkster City Council.

## **ARTICLE 17: BINDING EFFECT/INTEGRATION**

18.1 This Agreement, including the Exhibits hereto embodies the entire Agreement and understanding among the parties hereto and supersedes all prior agreements and understandings related to

the subject matter thereof. No rights or remedies are or will be acquired by either party, orally, through implication or otherwise, unless set forth herein.

18.2 This Agreement may be executed in counterparts, each of which will be deemed an original but all of which together will constitute one agreement.

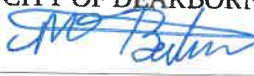
## **ARTICLE 18: AUTHORIZATION AND CAPABILITY**

19.1 This Agreement has been approved, as evidenced by the attached Resolutions adopted by the Dearborn Heights City Council and the Inkster City Council. Copies of such resolutions shall be attached to this Agreement.

19.2 Each party warrants that the person signing this Agreement is authorized to sign on behalf of its principal and is empowered to bind its principal to this Agreement.

## SIGNATURES

IN WITNESS WHEREOF, DEARBORN HEIGHTS and INKSTER, by their authorized officers and representatives have executed this agreement of the dates written below.

|                                                                          |                                                                                                   |
|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| City Dearborn Heights approved<br>and execution authorized by Resolution | CITY OF DEARBORN HEIGHTS                                                                          |
| No. <u>26-166</u>                                                        |  <u>4/16/26</u> |
| Date: <u>4.14.26</u>                                                     | Mo Baydoun, Mayor Date                                                                            |
|                                                                          |  <u>4/20/26</u> |
|                                                                          | Anne Senia, Clerk Date                                                                            |

APPROVED AS TO FORM:

By: \_\_\_\_\_

DEPARTMENT OF CORPORATE COUNSEL

DATE: \_\_\_\_\_

|                                                                    |                    |
|--------------------------------------------------------------------|--------------------|
| City of Inkster approved<br>and execution authorized by Resolution | CITY OF INKSTER    |
| No. _____                                                          | By: _____          |
| Date: _____                                                        | Byron Nolen, Mayor |
|                                                                    | Date: _____        |

APPROVED AS TO FORM:

By: \_\_\_\_\_

DEPARTMENT OF CORPORATE COUNSEL

DATE: \_\_\_\_\_

## **EXHIBIT A: PROJECT DESCRIPTION**



### **CHERRY HILL ROAD RESURFACING CITY OF DEARBORN HEIGHTS WAYNE COUNTY**

CONTRACTOR FOR: THE CITY OF DEARBORN HEIGHTS AND THE CITY OF INKSTER PROPOSE 1.25 MILES OF HMA RESURFACING OF THE EXISTING ROADWAY ALONG THE ENTIRE LENGTH OF CHERRY HILL ROAD FROM INKSTER ROAD TO GULLEY ROAD. DAMAGED CURB AND GUTTER WILL BE REPLACED IN-KIND. ANY NON-COMPLIANT CURB RAMPS WILL BE REPLACED WITH ADA COMPLIANT RAMPS. BUT ANY NEW SIDEWALK CURBS ARE NOT TO EXCEED 6 INCHES IN HEIGHT, PAVEMENT MARKINGS WILL BE UPGRADED TO MDOT STANDARDS AND WILL INCLUDE SPECIAL EMPHASIS AT CROSS WALKS AT INDICATED LOCATIONS.

**EXHIBIT B: PRELIMINARY COST ESTIMATE**



## Cherry Hill Road

Inkster Road to Gulley Road

Preliminary Cost Estimate Prepared by Wade Trim on 9/19/2025

| No. | Description                                    | Unit        | Unit Price    | DHT QTY | Ink QTY | DHT Cost      | Ink Cost      | Project Cost  |
|-----|------------------------------------------------|-------------|---------------|---------|---------|---------------|---------------|---------------|
| 10  | Mobilization (10%)                             | Lump Sum    | \$ 273,881.70 | 0.6     | 0.4     | \$ 164,329.02 | \$ 109,552.68 | \$ 273,881.70 |
| 20  | Traf Regulator Control                         | Lump Sum    | \$ 10,000.00  | 0.6     | 0.4     | \$ 6,000.00   | \$ 4,000.00   | \$ 10,000.00  |
| 30  | Minor Traf Devices                             | Lump Sum    | \$ 10,000.00  | 0.6     | 0.4     | \$ 6,000.00   | \$ 4,000.00   | \$ 10,000.00  |
| 40  | Traffic Control (Lump Sum)                     | Lump Sum    | \$ 50,000.00  | 0.6     | 0.4     | \$ 30,000.00  | \$ 20,000.00  | \$ 50,000.00  |
| 50  | Audio-Video Route Survey                       | Lump Sum    | \$ 10,000.00  | 0.6     | 0.4     | \$ 6,000.00   | \$ 4,000.00   | \$ 10,000.00  |
| 60  | Pavt, Cleaning                                 | Lump Sum    | \$ 10,000.00  | 0.6     | 0.4     | \$ 6,000.00   | \$ 4,000.00   | \$ 10,000.00  |
| 70  | Dr Structure, Rem                              | Each        | \$ 630.00     | 3       | 2       | \$ 1,890.00   | \$ 1,260.00   | \$ 3,150.00   |
| 80  | Sewer, Rem, Less than 24 inch                  | Foot        | \$ 30.50      | 20      | 30      | \$ 610.00     | \$ 915.00     | \$ 1,525.00   |
| 90  | Curb and Gutter, Rem                           | Foot        | \$ 15.00      | 520     | 475     | \$ 7,800.00   | \$ 7,125.00   | \$ 14,925.00  |
| 100 | Sidewalk, Rem                                  | Square Yard | \$ 19.00      | 130     | 200     | \$ 2,470.00   | \$ 3,800.00   | \$ 6,270.00   |
| 110 | Pavt, Rem                                      | Square Yard | \$ 17.00      | 200     | 100     | \$ 3,400.00   | \$ 1,700.00   | \$ 5,100.00   |
| 120 | Erosion Control, Inlet Protection, Fabric Drop | Each        | \$ 146.00     | 10      | 20      | \$ 1,460.00   | \$ 2,920.00   | \$ 4,380.00   |
| 130 | Subgrade Undercutting, Type IV                 | Cubic Yard  | \$ 73.00      | 400     | 300     | \$ 29,200.00  | \$ 21,900.00  | \$ 51,100.00  |
| 140 | Excavation, Earth                              | Cubic Yard  | \$ 22.00      | 10      | 10      | \$ 220.00     | \$ 220.00     | \$ 440.00     |
| 150 | Aggregate Base, 6 inch                         | Square Yard | \$ 16.00      | 50      | 50      | \$ 800.00     | \$ 800.00     | \$ 1,600.00   |
| 160 | Subbase, CIP                                   | Cubic Yard  | \$ 32.00      | 10      | 10      | \$ 320.00     | \$ 320.00     | \$ 640.00     |
| 170 | Embankment, CIP                                | Cubic Yard  | \$ 23.00      | 40      | 30      | \$ 920.00     | \$ 690.00     | \$ 1,610.00   |
| 180 | Maintenance Gravel                             | Ton         | \$ 32.00      | 100     | 100     | \$ 3,200.00   | \$ 3,200.00   | \$ 6,400.00   |
| 190 | Sewer, CI IV, 12 inch, Tr Det B                | Foot        | \$ 89.00      | 50      | 50      | \$ 4,450.00   | \$ 4,450.00   | \$ 8,900.00   |
| 200 | Protect Corners                                | Each        | \$ 400.00     | 1       | 1       | \$ 400.00     | \$ 400.00     | \$ 800.00     |
| 210 | Dr Structure Cover, Adj, Case 1                | Each        | \$ 745.00     | 27      | 20      | \$ 20,115.00  | \$ 14,900.00  | \$ 35,015.00  |
| 220 | Dr Structure, Adj, Add Depth                   | Foot        | \$ 305.00     | 10      | 10      | \$ 3,050.00   | \$ 3,050.00   | \$ 6,100.00   |
| 230 | Dr Structure, 24 inch                          | Each        | \$ 2,050.00   | 1       | 2       | \$ 2,050.00   | \$ 4,100.00   | \$ 6,150.00   |
| 240 | Dr Structure, 48 inch                          | Each        | \$ 3,500.00   | 2       | -       | \$ 7,000.00   | \$ -          | \$ 7,000.00   |
| 250 | Dr Structure Cover, Type K                     | Each        | \$ 1,100.00   | 5       | 10      | \$ 5,500.00   | \$ 11,000.00  | \$ 16,500.00  |
| 260 | Dr Structure Cover, Type Q                     | Each        | \$ 910.00     | 5       | -       | \$ 4,550.00   | \$ -          | \$ 4,550.00   |
| 270 | HMA Surface, Rem                               | Square Yard | \$ 7.80       | 28700   | 19,600  | \$ 223,860.00 | \$ 152,880.00 | \$ 376,740.00 |
| 280 | Pavt, Joint and Crack Repr, Det 7              | Foot        | \$ 13.50      | 8000    | 5,000   | \$ 108,000.00 | \$ 67,500.00  | \$ 175,500.00 |
| 290 | Hand Patching                                  | Ton         | \$ 200.00     | 150     | 100     | \$ 30,000.00  | \$ 20,000.00  | \$ 50,000.00  |
| 300 | HMA Approach                                   | Ton         | \$ 175.00     | 520     | 450     | \$ 91,000.00  | \$ 78,750.00  | \$ 169,750.00 |
| 310 | HMA, 4EML                                      | Ton         | \$ 115.00     | 1220    | 450     | \$ 140,300.00 | \$ 51,750.00  | \$ 192,050.00 |
| 320 | HMA, 5EML                                      | Ton         | \$ 120.00     | 1220    | 450     | \$ 146,400.00 | \$ 54,000.00  | \$ 200,400.00 |
| 330 | HMA, 4EML, High Stress                         | Ton         | \$ 115.00     | 1700    | 1,500   | \$ 195,500.00 | \$ 172,500.00 | \$ 368,000.00 |
| 340 | HMA, 5EML, High Stress                         | Ton         | \$ 120.00     | 1700    | 1,500   | \$ 204,000.00 | \$ 180,000.00 | \$ 384,000.00 |
| 350 | Conc Base Cse, Nonreinf, 9 inch                | Square Yard | \$ 80.00      | 15      | 25      | \$ 1,200.00   | \$ 2,000.00   | \$ 3,200.00   |

| No.                            | Description                             | Unit        | Unit Price | DHT QTY | Ink QTY | DHT Cost        | Ink Cost        | Project Cost    |
|--------------------------------|-----------------------------------------|-------------|------------|---------|---------|-----------------|-----------------|-----------------|
| 360                            | Lane Tie, Epoxy Anchored                | Each        | \$ 17.00   | 1200    | 1,000   | \$ 20,400.00    | \$ 17,000.00    | \$ 37,400.00    |
| 370                            | Pavt Repr, Nonreinf Conc, 9 inch        | Square Yard | \$ 93.00   | 1400    | 1,000   | \$ 130,200.00   | \$ 93,000.00    | \$ 223,200.00   |
| 380                            | Pavt Repr, Rem                          | Square Yard | \$ 38.00   | 1400    | 1,000   | \$ 53,200.00    | \$ 38,000.00    | \$ 91,200.00    |
| 390                            | Curb Ramp, Conc, 6 inch                 | Square Foot | \$ 9.00    | 500     | 725     | \$ 4,500.00     | \$ 6,525.00     | \$ 11,025.00    |
| 400                            | Sidewalk, Conc, 4 inch                  | Square Foot | \$ 8.00    | 500     | 725     | \$ 4,000.00     | \$ 5,800.00     | \$ 9,800.00     |
| 410                            | Sidewalk, Conc, 6 inch                  | Square Foot | \$ 8.00    | 200     | 200     | \$ 1,600.00     | \$ 1,600.00     | \$ 3,200.00     |
| 420                            | Detectable Warning Surface              | Foot        | \$ 60.00   | 100     | 150     | \$ 6,000.00     | \$ 9,000.00     | \$ 15,000.00    |
| 430                            | Driveway, Nonreinf Conc, 6 inch         | Square Yard | \$ 69.00   | 100     | 50      | \$ 6,900.00     | \$ 3,450.00     | \$ 10,350.00    |
| 440                            | Driveway, Nonreinf Conc, 8 inch         | Square Yard | \$ 71.00   | 100     | 50      | \$ 7,100.00     | \$ 3,550.00     | \$ 10,650.00    |
| 450                            | Curb and Gutter, Conc, Det F4           | Foot        | \$ 35.00   | 400     | 300     | \$ 14,000.00    | \$ 10,500.00    | \$ 24,500.00    |
| 460                            | Driveway Opening, Conc, Det M           | Foot        | \$ 36.00   | 50      | 50      | \$ 1,800.00     | \$ 1,800.00     | \$ 3,600.00     |
| 470                            | Curb Ramp Opening, Conc                 | Foot        | \$ 35.00   | 120     | 175     | \$ 4,200.00     | \$ 6,125.00     | \$ 10,325.00    |
| 480                            | Rem Spec Mrkg                           | Square Foot | \$ 4.00    | 50      | 50      | \$ 200.00       | \$ 200.00       | \$ 400.00       |
| 490                            | Pavt Mrkg, Polyurea, 6 inch, Crosswalk  | Foot        | \$ 3.40    | 710     | 710     | \$ 2,414.00     | \$ 2,414.00     | \$ 4,828.00     |
| 500                            | Pavt Mrkg, Polyurea, 4 inch, White      | Foot        | \$ 1.80    | 630     | 350     | \$ 1,134.00     | \$ 630.00       | \$ 1,764.00     |
| 510                            | Pavt Mrkg, Polyurea, 6 inch, White      | Foot        | \$ 2.30    | 1900    | 1,300   | \$ 4,370.00     | \$ 2,990.00     | \$ 7,360.00     |
| 520                            | Pavt Mrkg, Polyurea, 6 inch, Yellow     | Foot        | \$ 2.50    | 8750    | 4,950   | \$ 21,875.00    | \$ 12,375.00    | \$ 34,250.00    |
| 530                            | Pavt Mrkg, Polyurea, 12 inch, Crosswalk | Foot        | \$ 7.50    | 720     | 480     | \$ 5,400.00     | \$ 3,600.00     | \$ 9,000.00     |
| 540                            | Pavt Mrkg, Polyurea, 18 inch, Stop Bar  | Foot        | \$ 11.80   | 200     | 150     | \$ 2,360.00     | \$ 1,770.00     | \$ 4,130.00     |
| 550                            | Pavt Mrkg, Polyurea, 24 inch, Stop Bar  | Foot        | \$ 17.00   | 130     | 80      | \$ 2,210.00     | \$ 1,360.00     | \$ 3,570.00     |
| 560                            | Pavt Mrkg, Polyurea, Lt Turn Arrow Sym  | Each        | \$ 260.00  | 8       | 4       | \$ 2,080.00     | \$ 1,040.00     | \$ 3,120.00     |
| 570                            | Pavt Mrkg, Polyurea, Only               | Each        | \$ 225.00  | 2       | -       | \$ 450.00       | \$ -            | \$ 450.00       |
| 580                            | Pavt Mrkg, Polyurea, Rt Turn Arrow Sym  | Each        | \$ 235.00  | 2       | -       | \$ 470.00       | \$ -            | \$ 470.00       |
| 590                            | Scarification, for Polyurea Spec Mrkg   | Square Foot | \$ 1.30    | 200     | 150     | \$ 260.00       | \$ 195.00       | \$ 455.00       |
| 600                            | Topsoil Surface, Furn, 3 inch           | Square Yard | \$ 8.50    | 300     | 200     | \$ 2,550.00     | \$ 1,700.00     | \$ 4,250.00     |
| 610                            | Sodding                                 | Square Yard | \$ 11.00   | 300     | 200     | \$ 3,300.00     | \$ 2,200.00     | \$ 5,500.00     |
| 620                            | Water, Sodding/Seeding                  | Unit        | \$ 265.00  | 40      | 25      | \$ 10,600.00    | \$ 6,625.00     | \$ 17,225.00    |
| Subtotal                       |                                         |             |            |         |         | \$ 1,771,567.02 | \$ 1,241,131.68 | \$ 3,012,698.70 |
| Total plus Contingency (10%)   |                                         |             |            |         |         | \$ 1,948,723.72 | \$ 1,365,244.85 | \$ 3,313,968.57 |
| Design Engineering (7%)        |                                         |             |            |         |         | \$ 136,410.66   | \$ 95,567.14    | \$ 231,977.80   |
| Construction Engineering (15%) |                                         |             |            |         |         | \$ 292,308.56   | \$ 204,786.73   | \$ 563,374.66   |
| Grand Total                    |                                         |             |            |         |         | \$ 2,377,442.94 | \$ 1,665,598.71 | \$ 4,109,321.03 |

**EXHIBIT C: WAYNE COUNTY FEDERAL AID COMMITTEE FY 2026  
STP-U & STP FLEX PROGRAM FROM NOVEMBER 2025**

**WAYNE COUNTY FAC**  
**FY 2026 STP-U and STP-Flex PROGRAM**  
Proposed Federal Funding

| Line                                                               | Road         | Limits                              | Community                        | PBR | STP-U       | STP-Flex    | NFC   | Comments                                                  | MDOT JN | Status                        |
|--------------------------------------------------------------------|--------------|-------------------------------------|----------------------------------|-----|-------------|-------------|-------|-----------------------------------------------------------|---------|-------------------------------|
| <b>Wayne County Road Jurisdiction - FY 2026 Proposed Projects.</b> |              |                                     |                                  |     |             |             |       |                                                           |         |                               |
| 1                                                                  | Dix          | Rouge River - 470 ft East of Miller | Dearborn                         | 83  | \$2,668,385 |             | PA    | Concrete Inlay - 3R                                       | 222749  | Programmed<br>Designed 2023   |
| 2                                                                  | North Line   | Allen - Agnes                       | Southgate                        | 60  | \$1,823,616 |             | PA    | HMA Resurfacing-3R                                        | 220556  | Grade Inspection<br>Completed |
| 3                                                                  | Greenfield   | Ford (M-153) - Warren               | Dearborn                         | 80  | \$3,294,463 |             | PA    | HMA Resurfacing-3R                                        | 220558  | Grade Inspection<br>Pending   |
| 4                                                                  | Inkster      | Cherry Hill - Ford (M-153)          | Garden City/<br>Dearborn Heights | 80  | \$2,353,188 |             | PA    | HMA Resurfacing-3R                                        | 220561  | Grade Inspection<br>Completed |
| 5                                                                  | Allen        | King - Sibley                       | Brownstown                       | 79  | \$2,353,188 |             | PA    | HMA Resurfacing-3R                                        | 220574  | Grade Inspection<br>Pending   |
| 6                                                                  | Mack         | Cook - Base Line                    | Grosse Point Woods               | 79  | \$697,283   | \$3,350,200 | PA/MA | HMA Resurfacing-3R                                        | 220568  | Programmed<br>Design 60%      |
| 7                                                                  | Inkster      | E.N. Hines Dr - Joy                 | Westland/<br>Dearborn Heights    | 79  | \$870,679   |             | PA    | Mill, crush and shape                                     | 220633  | Grade Inspection<br>Completed |
| <b>WC Cities Road Jurisdiction - FY 2026 Proposed Projects.</b>    |              |                                     |                                  |     |             |             |       |                                                           |         |                               |
| 8                                                                  | Cherry Hill  | Inkster - Gully                     | Dearborn Heights/<br>Inkster     | 81  | \$2,514,711 |             | MA    | Cold Milling and HMA Resurfacing, Concrete Base<br>Repair | 219584  | Programmed                    |
| 9                                                                  | Manchester   | Woodward Ave - Oakland Ave          | Highland Park                    | 80  | \$741,960   |             | C     | Cold Milling and HMA Resurfacing                          | 219585  | Programmed                    |
| 10                                                                 | Southern Ave | Miller - Slecker Ave                | Dearborn                         | 77  | \$1,223,657 |             | MA    | Cold Milling and HMA Resurfacing                          | 219586  | Programmed                    |
| 11                                                                 | Glenwood     | Newburgh - Hannan                   | Westland                         | 72  | \$1,323,339 |             | MA    | Cold Milling and HMA Resurfacing                          | 219587  | Programmed                    |

**Project GPA Type**  
GPA Local Road => Lines 1 thru 11

|                 |              |             |                 |
|-----------------|--------------|-------------|-----------------|
| Total:          | \$19,864,466 | \$3,350,200 |                 |
| FY 2026 Target: | \$19,698,068 | \$3,214,176 | SEMCOG Nov 2025 |
| Balance:        | -\$166,398   | -\$136,024  |                 |

**Notes:**

- 1) If a "City/County" project in this program does not have final plans submitted to MDOT by Feb 1, 2026, then an alternate City/County project will be sought from the 2026 Needs List to utilize the Federal Funds forfeit by that project.
- 2) All 2026 Needs List Projects are eligible as Alternates for FY 2026
- 3) City Program Allocation = approx. 25% of combined STP-U & STU-Flex federal funding in any given FY.
- 4) City Project Allocation = 25% maximum of "City Program Allocation" for any City Project, or combination of projects in any one Community.

**Acronyms**

PA, MA, C = Principal Arterial, Minor Arterial, Collector  
STP = Surface Transportation Program, NHPP National  
Highway Performance Program

Handout # 3  
WCFAC Meeting  
November 2025

## **EXHIBIT D: INSURANCE REQUIREMENTS**

1. Workers' Compensation, and related coverages

|                                                |            |
|------------------------------------------------|------------|
| State:                                         | Statutory  |
| Federal, if applicable (e.g., Longshoreman's): | Statutory  |
| Employer's Liability:                          | \$ 100,000 |
| Foreign voluntary worker compensation          | Statutory  |

2. Contractor's Commercial General Liability

|                                                     |                     |
|-----------------------------------------------------|---------------------|
| General Aggregate                                   | \$ <u>2,000,000</u> |
| Products - Completed Operations Aggregate           | \$ <u>1,000,000</u> |
| Personal and Advertising Injury                     | \$ <u>1,000,000</u> |
| Each Occurrence (Bodily Injury and Property Damage) | \$ <u>1,000,000</u> |

3. Automobile Liability

|                          |                     |
|--------------------------|---------------------|
| Bodily Injury:           |                     |
| Each person              | \$ <u>500,000</u>   |
| Each accident            | \$ <u>1,000,000</u> |
| Property Damage:         |                     |
| Each accident            | \$ <u>1,000,000</u> |
| [or]                     |                     |
| Combined Single Limit of | \$ <u>2,000,000</u> |

4. Excess or Umbrella Liability:

|                   |                     |
|-------------------|---------------------|
| Per Occurrence    | \$ <u>1,000,000</u> |
| General Aggregate | \$ <u>1,000,000</u> |

5. Contractor's Pollution Liability:

|                   |    |                                    |
|-------------------|----|------------------------------------|
| Each Occurrence   | \$ | Included in Professional Liability |
| General Aggregate | \$ | Included in Professional Liability |

6. Additional Insureds: In addition to Owner and Engineer, include as additional insureds the following:

- a. City of Inkster
- b. Alfred Benesch & Company, The Engineer

7. Contractor's Professional Liability:

Bodily Injury:

|                  |              |
|------------------|--------------|
| Each Claim       | \$ 1,000,000 |
| Annual Aggregate | \$ 2,000,000 |

Property Damage:

|                    |              |
|--------------------|--------------|
| Each Accident      | \$ 1,000,000 |
| Contract Aggregate | \$ 2,000,000 |

8. Owner's Professional Liability:

|                |                     |
|----------------|---------------------|
| Per Occurrence | \$ <u>1,000,000</u> |
| Aggregate      | \$ <u>2,000,000</u> |



## REQUEST FOR COUNCIL ACTION

**To:** Byron H. Nolen, Mayor

**Date:** April 28, 2026

**From:**

**Date for Council's Consideration:** May 4, 2026

**ACTION REQUESTED:** Consider Consider approval for Street Closure/Block Party Event for Smith Chapel Church

**TYPE OF ACTION:**

**FUNDS BUDGETED:**

**ACCOUNT #:**

**APPROVERS:**

Date: May 01, 2026

\_\_\_\_\_  
Byron Nolen, Mayor

**BACKGROUND:**

**SCOPE OF SERVICES:**

**JUSTIFICATION:**

**PROJECT IMPROVEMENTS:**

**PROJECTED TIMELINE:**

**RESOLUTION:**

**Resolved By:** None

**Seconded By:** None

**Yes:** None

**No:** None

**Absent:**

## REQUEST FOR COUNCIL ACTION

To: Byron H. Nolen, Mayor

Date: April 27, 2026

From: Georgina L. Holliday, City Clerk

Date for Council's Consideration: May 4, 2026

**ACTION REQUESTED:** Consider approval of Street Closure/Block Party for Smith Chapel AME Church Community Festival Date: June 6, 2026 Event Hours: 10:00am-6:00pm Cross Streets: Walnut/Beech Block Party Coordinator: Michelle Fuseyamore Howse

Current Action   X   Emergency                      Future                     

Funds Budgeted:            Account #                                      No            N/A           

Mayor 's Approval                                     

### **BACKGROUND:**

### **SCOPE OF SERVICES:**

### **JUSTIFICATION:**

Closure/Block Party for Smith Chapel AME Church Community Festival Date: June 6, 2026 Event Hours: 10:00am-6:00pm Cross Streets: Walnut/Beech Block Party Coordinator: Michelle Fuseyamore Howse

### **PROJECT IMPROVEMENTS:**

### **PROJECTED TIMETABLE:**

### **RESOLUTION:**

Resolved by                                      Seconded by                                     

Yes:

No:

Absent:

## Street Closure/Block Party Requirements

- **Submit application indicating what the event is, the date(s) of the event, where the event will be held, which streets will be affected, etc. You should also include whether barricades will be needed, etc.**
- **The attached petition signed by residents in the area who will be affected by the street closure/block party.**
- **The application and petition should be submitted to the City Clerk's office at least 4 weeks prior to the event.**
- **The street closure/block party must be approved by Mayor and Council.**
- **There is no fee.**
- **For additional information, please call (313) 563-9770.**

REC'D  
4/27/26  
CITY OF INKSTER  
4/27/26

## Street Closure/Block Party Petition

**We the undersigned acknowledge and support the request for a Block Party on**

Walnut between corner of Walnut  
(Street) (Street)

and Beech for the date and time of June 6, 2026, 10:00 am - 6:00 pm  
(Street) (Event date & time)

Block Party Coordinator: Michelle Fusymore HOWSE, Smith Chapel AME Church  
(Contact Person)

Daytime Number: 919-608-2140 Evening Number: 919-608-2140

[illegible]

**STREET CLOSURE/BLOCK PARTY REQUEST**

**APPLICANT:**

*Michelle*  
*Smith Chapel AME Church, 7550 W. Warren St.*  
Name *+ Twylla Turner, Pastor*

*919-608-2140*

Phone Number

*3505 Walnut St*

Applicant Address

*admin@sm.chapelamechurch.org*  
Email (Optional)

**REQUEST:**

Street To Be Closed: \_\_\_\_\_

Cross Streets: *Walnut / Beah*

Date(s) To Be Closed: *June 6, 2026*

Event Hours: *10:00* am/pm To *10:00* am/pm (EVENTS MUST CONCLUDE BY 10PM)

Type Of Event: *Community Festival*

**Please read this Waiver carefully before signing** – The undersigned hereby verifies that he/she agrees to indemnify defend and save harmless the City of Inkster, its officers, agents and employees from and against all loss and expense be reason of liability imposed by law of bodily injury, including death at any time resulting there from, sustained loss of use thereof, arising out of or in consequence of performance of this agreement, whether such injuries to person or damage to property is due or claimed to be due to the negligence of the contractor, the City of Inkster, its officers, agents and employees, excepting only such injury or damage as shall have been occasioned by the sole negligence of the City of Inkster, its officers, agents and employees. The undersigned further understands that failure to comply with all arrangements herein stated or falsification of any information called for in this application will be grounds for denial of this or any future request.

Applicant assumes all responsibility for the return of all required barricades/cones used for this event. The barricades/cones are to be returned in the same condition as received on the business day following the event.

Furthermore, the undersigned will be liable for the replacement costs of the barricades/cones in the event of loss or damage. The replacement cost is \$20.00 (Twenty Dollars) per item. If the matter is adjudicated in court, attorney fees and court costs will be assessed.

The barricades/cones may be obtained at the Department of Public Service, 26900 Princeton St., between the hours of 10:00 a.m. and 3:00 p.m. **Call to make arrangements: 313-563-9773**

Applicant Signature: *Michelle Turner*

Date: *4/30/26*

**OFFICIAL USE ONLY**  
**REQUIRED APPROVALS:**

Police \_\_\_\_\_ Fire \_\_\_\_\_ DPS \_\_\_\_\_ BLDG *SEE ATTACHED*

**REQUIRED EQUIPMENT:**

Barricades \_\_\_\_\_ Cones \_\_\_\_\_ Other \_\_\_\_\_

CITY COUNCIL APPROVAL: Date Approved: \_\_\_\_\_ Resolution Number: \_\_\_\_\_

City Clerk Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

**RE: Street Closure/Block Party Request-Smith Chapel AME Church**

---

**From** David Reilly <dreilly@cityofinkster.com>

**Date** Tue 4/28/2026 9:52 AM

**To** Georgina Holliday <GHolliday@cityofinkster.com>

Building Dept. has no objections. Party on!

David Reilly

---

**From:** Georgina Holliday <GHolliday@cityofinkster.com>

**Sent:** Monday, April 27, 2026 1:36 PM

**To:** Tamika Jenkins <tjenkins@cityofinkster.com>; Jason Kaye <jkaye@cityofinkster.com>; La-Toria Triplett <ltriplett@cityofinkster.com>; David Reilly <dreilly@cityofinkster.com>

**Subject:** Street Closure/Block Party Request-Smith Chapel AME Church

Good afternoon,

Please see attached for signature(s)/Approval.

Thank you

*Georgina L. Holliday, BSBA MBA*

*City Clerk*

*City of Inkster*

*26215 Trowbridge St.*

*Inkster MI 48141*

*313-563-9767 direct line*

*[gholliday@cityofinkster.com](mailto:gholliday@cityofinkster.com)*



Georgina L. Holliday, City Clerk  
City of Inkster  
26215 Trowbridge  
Inkster, MI 48141



www.cityofinkster.com  
Phone: 313.563.9770  
gholliday@cityofinkster.com

### STREET CLOSURE/BLOCK PARTY REQUEST

**APPLICANT:**

Smith Chapel New Church, Rosemead House  
Name Michelle  
+ Trudy Harner, Pastor  
3505 Walnut St  
Applicant Address

919-608-2140  
Phone Number

admin@smithchapelnwchurch.org  
Email (Optional)

**REQUEST:**

Street To Be Closed: \_\_\_\_\_ Cross Streets: Walnut & Beech

Date(s) To Be Closed: June 6, 2026

Event Hours: 10:00 am To 10:00 am (EVENTS MUST CONCLUDE BY 10PM)

Type Of Event: Community Festival

Please read this Waiver carefully before signing – The undersigned hereby verifies that he/she agrees to indemnify defend and save harmless the City of Inkster, its officers, agents and employees from and against all loss and expense be reason of liability imposed by law of bodily injury, including death at any time resulting there from, sustained loss of use thereof, arising out of or in consequence of performance of this agreement, whether such injuries to person or damage to property is due or claimed to be due to the negligence of the contractor, the City of Inkster, its officers, agents and employees, excepting only such injury or damage as shall have been occasioned by the sole negligence of the City of Inkster, its officers, agents and employees. The undersigned further understands that failure to comply with all arrangements herein stated or falsification of any information called for in this application will be grounds for denial of this or any future request.

Applicant assumes all responsibility for the return of all required barricades/cones used for this event. The barricades/cones are to be returned in the same condition as received on the business day following the event.

Furthermore, the undersigned will be liable for the replacement costs of the barricades/cones in the event of loss or damage. The replacement cost is \$20.00 (Twenty Dollars) per item. If the matter is adjudicated in court, attorney fees and court costs will be assessed.

The barricades/cones may be obtained at the Department of Public Service, 26900 Princeton St., between the hours of 10:00 a.m. and 3:00 p.m. Call to make arrangements: 313-563-9773

Applicant Signature: [Signature]

Date: 4/30/26

**OFFICIAL USE ONLY  
REQUIRED APPROVALS:**

Police ✓ Fire ✓ DPS ✓ BLDG ✓

**REQUIRED EQUIPMENT:**

Barricades \_\_\_\_\_ Cones \_\_\_\_\_ Other \_\_\_\_\_

CITY COUNCIL APPROVAL: Date Approved: \_\_\_\_\_ Resolution Number: \_\_\_\_\_

City Clerk Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## REQUEST FOR COUNCIL ACTION

**To:** Byron H. Nolen, Mayor

**Date:** April 29, 2026

**From:**

**Date for Council's Consideration:** May 4, 2026

**ACTION REQUESTED:** Consider Neighborhood Stabilization Program, 2026

**TYPE OF ACTION:**

**FUNDS BUDGETED:**

**ACCOUNT #:**

**APPROVERS:**

\_\_\_\_\_  
Byron Nolen, Mayor

Date: April 30, 2026

**BACKGROUND:**

**SCOPE OF SERVICES:**

**JUSTIFICATION:**

**PROJECT IMPROVEMENTS:**

**PROJECTED TIMELINE:**

**RESOLUTION:**

**Resolved By:** None

**Seconded By:** None

**Yes:** None

**No:** None

**Absent:**



## **PARTICIPATION OBLIGATION**

| Obligation              | Requirement                                                                                                                                                                                                                                      |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rehabilitation deadline | Complete rehabilitation and obtain all required final approvals, including a Certificate of Occupancy when applicable, within twelve (12) months of receiving the deed.                                                                          |
| Permits and Inspections | Obtain all required permits, schedule all required inspections, and comply with all City and State code requirements.                                                                                                                            |
| Property Condition      | Keep the property secure and maintained before, during, and after rehabilitation. This includes, without limitation, grass cutting, snow removal, boarding, sanitation, and general upkeep.                                                      |
| Insurance Requirements  | Maintain appropriate insurance coverage from the date of acquisition until final disposition or as otherwise required by the City and contract documents.                                                                                        |
| Taxes and Utilities     | Keep all property taxes, water accounts, utility accounts, and related charges current.                                                                                                                                                          |
| Disposition             | The City prioritizes selling via MLS listing. Rental is permitted only if identified in the approved plan or otherwise approved by the City. <b><u>No occupancy, sale, or lease should occur before required final approvals are issued.</u></b> |
| Access for monitoring   | Provide the City access to records, permits, progress reports, and the property itself for monitoring and inspection.                                                                                                                            |

## **PROJECT OR IMPROVEMENT TASKS**

1. Develop a plan to address the City's current debt and legacy costs.
2. Develop a plan to Diversify the tax base to ensure a sustainable budget for Inkster.

## **COSTS**

The City of Inkster will acquire properties via the Wayne County Treasurer's Office First Right of Refusal at a cost due for delinquent taxes or the property's fair market value if the former taxpayer files a claim for excess proceeds. After assigning bundle(s) to applicants, the City will be reimbursed all costs in addition to applicable administration fees within five (5) business days for all costs associated with the acquisition of the property by the applicant.

## **PROJECT TIMETABLE**

The following timeline is provided for planning purposes only. The City reserves the right to revise the schedule as needed, including adjustments related to the Wayne County Treasurer's Office First Right of Refusal process, City Council action, or administrative review.

- **RFQ Issued:** May 6, 2026
- **Applications Due:** May 22, 2026

- **Administrative Review of Applications Begins:** May 25, 2026
- **City Council Approval of Participants:** June 15, 2026
- **Property Assignment Notice Issued:** July 6, 2026
- **Participant Acceptance or Declination Due:** Within seventy-two (72) hours of notice
- **Payment Due for Accepted Property:** Within five (5) business days of notice
- **Closing / Quit Claim Deed Transfer Begins:** September 7, 2026
- **Rehabilitation Period Begins:** Upon issuance of Quit Claim Deed
- **Required Completion Deadline:** Certificate of Occupancy or other required approval certificate must be obtained within twelve (12) months of the Quit Claim Deed date

### **RESOLUTION**

Authorization is hereby given to the City of Inkster to solicit qualifications from applicants to participate in the Inkster Neighborhood Stabilization Program 2026-2027, to redevelop/rehabilitate foreclosed properties assigned through the First Right of Refusal.

Resolved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Yes:

No:

Absent:

# CITY OF INKSTER

## REQUEST FOR PROPOSALS

### Inkster Neighborhood Stabilization Program (INSP)

*Acquisition, Rehabilitation, and Disposition of Tax-Foreclosed Residential Properties*

|                                   |                                                                                                                                                                                                                                      |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Issue Date</b>                 | May 6, 2026                                                                                                                                                                                                                          |
| <b>Application Due Date</b>       | May 22, 2026                                                                                                                                                                                                                         |
| <b>Submit Applications To</b>     | <a href="mailto:community.development@cityofinkster.com">community.development@cityofinkster.com</a><br><b>All applications must be submitted via email. In-person, mailed, or drop-off submissions <u>WILL NOT</u> be accepted.</b> |
| <b>Minimum Financial Capacity</b> | \$50,000 in liquid assets and/or line of credit                                                                                                                                                                                      |
| <b>Program Priority</b>           | Return homes to productive use, <b><u>with sale and MLS listing prioritized unless participant occupied</u></b> ; rental is permitted when approved by the City in writing.                                                          |

## 1. Program Purpose

The City of Inkster is seeking qualified participants to acquire, rehabilitate, and return tax-foreclosed residential properties to productive use through the Inkster Neighborhood Stabilization Program (INSP). Properties made available through this program are acquired by the City from the Wayne County Treasurer's Office through the First Right of Refusal process and then conveyed to approved participants.

The City prioritizes returning properties to the market for sale through the Multiple Listing Service (MLS). Rental disposition may be considered only in rare cases where the participant demonstrates extenuating financial circumstances that make full rehabilitation for resale infeasible. Such requests must be clearly supported in the participant's plan and are subject to City approval.

Participants should expect to fully rehabilitate properties prior to purchase. Approval for rental disposition will be granted sparingly and only when justified by substantial financial need.

In all cases, required approval certificates, including a Certificate of Occupancy when applicable, must be obtained within twelve (12) months of the participant receiving the deed.

## 2. Property Conditions and General Program Terms

- **Source of Properties:** Properties are made available through the Wayne County Treasurer's Office tax foreclosure process and acquired by the City of Inkster.
- **Property Condition:** All properties are conveyed as-is. Participants are responsible for their own due diligence, inspections, title review, and project feasibility assessment.
- **Occupancy:** Properties may be vacant or occupied. The City of Inkster is not responsible for the displacement of any existing occupants.
- **Required Code Compliance:** All work must comply with the Michigan Building Code, all applicable City of Inkster ordinances, permitting requirements, inspection requirements, and property maintenance standards.
- **Property Improvement Standard:** Participants must materially improve the property through rehabilitation, correction of deficiencies, and overall property stabilization.
- **City Rights:** The City reserves the right to reject any application, waive minor defects, request additional information, conduct interviews, negotiate terms, re-solicit applications, and determine which applications are in the best interest of the City.
- **Title, Reverter, and Reconveyance Security Interest:** At closing, the City will issue a Quit Claim Deed to the participant. As a condition of transfer, the deed and closing documents shall include reconveyance and reverter provisions securing the participant's performance under the program. These provisions shall operate as a lien-like security interest in favor of the City. Title shall not be considered clear and marketable until the participant has fully satisfied all program requirements and the City has issued a written Lien Release/Reverter Release. Until such release is issued by the City, the property shall remain subject to the City's reconveyance and reverter rights.

## 3. Who May Apply

Applications may be submitted by any of the following, provided the applicant meets all minimum requirements and submits all required documentation:

- Individuals
- Individuals doing business under an assumed name
- Partnerships
- Corporations
- Limited liability companies
- Qualified City of Inkster employees
- Former INSP participants, subject to review of past performance and current standing

## 4. Minimum Eligibility Requirements

The following are minimum requirements for participation. The City reserves the right to use discretion where appropriate and where doing so serves the best interest of the City, but incomplete, misleading, or materially deficient applications will be rejected.

| Requirement                | Standard                                                                                                                                          |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Financial Capacity         | Applicant must demonstrate at least \$50,000 in liquid assets and/or an available line of credit from an approved financial institution.          |
| Inkster Water and Taxes    | Applicant and any affiliated firm must be current on water bills and property taxes for properties located in the City of Inkster.                |
| Wayne County Taxes         | Applicant and any affiliated firm must be current on all property taxes owed on properties located anywhere in Wayne County.                      |
| Affiliated Entities        | Applicant must disclose affiliated firms and ownership interests so the City can evaluate tax and compliance standing.                            |
| Truthfulness of Submission | All statements, certifications, and attached materials must be accurate, complete, and current.                                                   |
| Capacity to Perform        | Applicant must show the ability to complete rehabilitation, maintain the property, obtain approvals, and carry out the proposed disposition plan. |

For purposes of this solicitation, “affiliated firm” includes any company, partnership, corporation, limited liability company, or similar entity in which the applicant has an ownership interest, controlling interest, or management authority.

## 5. City of Inkster Employee Participation

Employees of the City of Inkster are eligible to participate in INSP if they meet the same documentation, qualification, and compliance requirements as all other applicants. To be eligible under the employee provision, the applicant must have maintained consistent part-time or full-time employment with the City of Inkster for at least one (1) year prior to the application deadline.

- **Same standards apply:** Employee applicants must meet the same financial, tax, water, submission, and compliance requirements as all other participants.
- **Selection timing:** Selected employees may receive the available property list at the same time as notice of participation and must make selections within seventy-two (72) hours, unless the City states otherwise in writing.
- **One-time benefit:** The employee participation benefit is limited to one use per lifetime.

## **6. Acquisition and Assignment Process**

1. The City of Inkster will first acquire eligible tax-foreclosed properties from the Wayne County Treasurer's Office.
2. The City may make the first selection of properties for program purposes and will then assign remaining available properties to approved participants in a manner the City considers equitable and appropriate.
3. Properties will be bundled with adjacent City-owned vacant lots where applicable.
4. Applicants will be notified of participation status and parcel assignment at the same time.
5. Each participant must accept or decline assigned parcel(s) within seventy-two (72) hours of notice.
6. Payment for accepted properties must be completed within five (5) business days of the City's notice, unless the City approves otherwise in writing.
7. After the City receives the deed from Wayne County and all required approvals are in place, the City will issue a Quit Claim Deed to the participant.

Each property will have its own acquisition cost. Participants will also be responsible for the City's administrative fee of \$2,000 per property, plus applicable summer property taxes for the year of transfer, unless otherwise stated by the City in writing.

Applications do not guarantee assignment of a property, and assignment of a property does not waive any obligation contained in the contract, deed documents, or program requirements.

## 7. Participant Obligations After Award

| Obligation              | Requirement                                                                                                                                                                                                                                         |
|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rehabilitation deadline | Complete rehabilitation and obtain all required final approvals, including a Certificate of Occupancy when applicable, within twelve (12) months of receiving the deed.                                                                             |
| Permits and Inspections | Obtain all required permits, schedule all required inspections, and comply with all City and State code requirements.                                                                                                                               |
| Property Condition      | Keep the property secure and maintained before, during, and after rehabilitation. This includes, without limitation, grass cutting, snow removal, boarding, sanitation, and general upkeep.                                                         |
| Insurance Requirements  | Maintain appropriate insurance coverage from the date of acquisition until final disposition or as otherwise required by the City and contract documents.                                                                                           |
| Taxes and Utilities     | Keep all property taxes, water accounts, utility accounts, and related charges current.                                                                                                                                                             |
| Disposition             | The City prioritizes selling via MLS listing. Rental is permitted only if identified in the approved plan or otherwise approved by the City.<br><b><u>No occupancy, sale, or lease should occur before required final approvals are issued.</u></b> |
| Access for monitoring   | Provide the City access to records, permits, progress reports, and the property itself for monitoring and inspection.                                                                                                                               |

## 8. Milestone Tracking and Monitoring

For compliance, each selected participant will be required to follow milestone tracking. At a minimum, the participant must provide the following unless the City establishes a different reporting schedule in writing:

- **Initial Project Submission:** Within thirty (30) days of deed transfer, submit a final rehab scope, timeline, budget, and disposition plan for each property.
- **Progress Updates:** Provide milestone updates at approximately 90, 180, and 270 days from deed transfer. Updates should include work completed, permits obtained, inspections passed, change orders if any, and dated progress photos.
- **Delay Notice:** Promptly notify the City in writing of any issue that may delay completion, approval, sale, or rental.
- **Final Close-out:** Submit final approvals, including the Certificate of Occupancy when applicable, along with sale listing information, lease-up information, or final disposition details requested by the City. Lien releases will be issued at this time.

The City may require additional documents, site visits, or status meetings as part of monitoring.

## 9. Reconveyance Deed, Default, and Loss of Eligibility

Each selected participant must enter into a formal contract with the City and sign a Reconveyance Deed at the time the City issues the deed transfer documents. The Reconveyance Deed will not be recorded unless the participant fails to meet program requirements and the City determines that reconveyance is warranted.

- **Grounds for Default May Include:** failure to meet contract deadlines, failure to obtain required approvals within twelve (12) months, failure to maintain taxes or utilities in current status, failure to maintain the property, material misrepresentation, or other substantial noncompliance.
- **City Remedy:** If the participant fails to satisfy program requirements within the required time or otherwise defaults under the agreement, the City may enforce its reconveyance and reverter rights without issuing a title release. In such case, the City may take all action necessary to revest ownership or enforce its interest in the property, and the participant shall have no claim for reimbursement of acquisition costs, taxes, improvements, labor, materials, or other expenditures unless expressly approved in writing by the City.
- **Financial Risk to Participant:** If reconveyance occurs, the participant will not be reimbursed for acquisition costs, holding costs, labor, materials, improvements, or other expenses unless the City expressly agrees otherwise in writing.
- **Future Participation:** Applicants or participants who default may be disqualified from future City programs.

## 10. Submission Requirements

Applications must be complete when submitted. The City may request additional information, but it is the applicant's responsibility to submit a thorough and accurate packet.

| Required Item                      | Description                                                                                                                                                                  |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Cover page                         | Applicant name, business name if any, mailing address, phone number, and email address.                                                                                      |
| Identification and legal documents | Copy of applicant photo identification and, if applicable, business formation documents showing authority to apply.                                                          |
| Financial documentation            | Recent three (3) months of financial statements, bank statements, or line of credit documentation showing available funds. Statements must be within the 2026 calendar year. |
| Tax and water certification        | Completed certification showing current status for Inkster water bills, Inkster property taxes, and Wayne County property taxes for the applicant and affiliated firm(s).    |
| Project plan                       | Statement of the number of properties requested, proposed minimum or maximum acquisition range, and intended use for each property.                                          |
| Rehabilitation scope and budget    | Detailed description of planned repairs and improvements, including major building systems and exterior/site work, with estimated costs.                                     |
| Schedule and milestones            | Project timeline showing how the applicant will complete the work and obtain required approvals within twelve (12) months.                                                   |
| Disposition plan                   | Description of whether the property will be sold or rented.                                                                                                                  |
| References                         | Three (3) references related to residential redevelopment, property rehabilitation, or similar work.                                                                         |
| Required forms and signatures      | Signed forms (A-F) included in this packet, including the non-collusion statement, acknowledgements, and applicant certification.                                            |

## 11. Evaluation Process

Applications will first be reviewed for completeness and threshold eligibility. Applications that pass the initial review may then be scored, discussed, and, if needed, moved to an interview or clarification stage.

| Evaluation Category                           | Points | What the City Will Review                                                                                                                       |
|-----------------------------------------------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Financial Capacity and Readiness              | 25     | Ability to fund acquisition and rehabilitation and carry the project through completion.                                                        |
| Project Plan and Rehabilitation Approach      | 30     | Scope of work, timeline, feasibility, and ability to obtain approvals within twelve months.                                                     |
| Disposition and Neighborhood Outcome          | 20     | Whether the plan supports the City's goal of returning the property to productive use, with sale and MLS listing prioritized where appropriate. |
| Relevant Experience and References            | 15     | Past rehabilitation, redevelopment, property management, or similar performance.                                                                |
| Compliance History and Overall Responsibility | 10     | Past performance in City programs, overall responsiveness, and demonstrated ability to maintain taxes, utilities, and property obligations.     |

Completeness, accuracy, and responsiveness matter. The City may also consider interviews, clarifications, past performance, and overall best interest of the City when making selections.

## 12. Projected Program Timeline

The following timeline is provided for planning purposes only. The City reserves the right to revise the schedule as needed, including adjustments related to the Wayne County Treasurer's Office First Right of Refusal process, City Council action, or administrative review.

- **RFQ Issued:** May 6, 2026
- **Applications Due:** May 22, 2026
- **Administrative Review of Applications Begins:** May 25, 2026
- **City Council Approval of Participants:** June 15, 2026
- **Property Assignment Notice Issued:** July 6, 2026
- **Participant Acceptance or Declination Due:** Within seventy-two (72) hours of notice
- **Payment Due for Accepted Property:** Within five (5) business days of notice
- **Closing / Quit Claim Deed Transfer Begins:** September 7, 2026
- **Rehabilitation Period Begins:** Upon issuance of Quit Claim Deed
- **Required Completion Deadline:** Certificate of Occupancy or other required approval certificate must be obtained within twelve (12) months of the Quit Claim Deed date

### 13. Legal and Administrative Provisions

- **As-is sale:** All properties are transferred as-is, and the City makes no representation or warranty regarding title, condition, habitability, environmental status, or suitability for a particular purpose.
- **No reimbursement for proposal costs:** The City will not pay costs incurred in preparing an application or participating in interviews or negotiations.
- **FOIA:** Applications are subject to disclosure upon request as required by law after the submission deadline. While private information will be redacted, the application may be shared upon request.
- **Equal opportunity:** The City is an equal opportunity municipality. Businesses owned by women and minorities are strongly encouraged to apply.
- **Clarifications and negotiations:** The City may request clarifications, conduct evaluation meetings, and negotiate with one or more applicants.
- **Rejection and waiver:** The City reserves the right to reject any or all applications, waive minor informalities, and re-solicit if it determines doing so is in the City's best interest.
- **Title insurance:** Applicants are encouraged to obtain title insurance and independent legal or technical advice as part of their due diligence.

## APPLICATION FORMS

Complete all applicable sections and attach additional pages if needed.

### Attachment A: Applicant Information

|                                          |  |
|------------------------------------------|--|
| <b>Applicant Name</b>                    |  |
| <b>Business Name (if any)</b>            |  |
| <b>Mailing Address</b>                   |  |
| <b>City / State / ZIP</b>                |  |
| <b>Phone Number</b>                      |  |
| <b>Email Address</b>                     |  |
| <b>Legal Status</b>                      |  |
| <b>City Employee Applicant? (Yes/No)</b> |  |

Legal Status options: individual, assumed name, partnership, corporation, limited liability company, or other.

If employee applicant list department and position \_\_\_\_\_

Length of City employment \_\_\_\_\_

## Attachment B: Ownership, Tax, and Utility Certification

List all properties in **Wayne County** owned by the applicant and/or any affiliated firm, and state whether taxes and water accounts are current. Attach additional pages if needed.

| Property Address | Parcel/ID | Owned By | Taxes Current?                                           | Water Current?                                           |
|------------------|-----------|----------|----------------------------------------------------------|----------------------------------------------------------|
|                  |           |          | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                  |           |          | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                  |           |          | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                  |           |          | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                  |           |          | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                  |           |          | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |

☐ The applicant is current on all property taxes for properties in the City of Inkster owned by the applicant and/or affiliated firm(s).

☐ The applicant is current on all water accounts for properties in the City of Inkster owned by the applicant and/or affiliated firm(s).

☐ The applicant is current on all property taxes owed anywhere in Wayne County for the applicant and/or affiliated firm(s).

☐ The applicant has disclosed all affiliated firms relevant to this review.

☐ The applicant does not own property in Wayne County.

## Attachment C: Project Plan Summary

Attach additional pages if needed.

|                                                                       |  |
|-----------------------------------------------------------------------|--|
| <b>Number of properties requested</b>                                 |  |
| <b>Minimum # Applicant Will Accept</b>                                |  |
| <b>Maximum # Applicant Will Accept</b>                                |  |
| <b>Intended Disposition (Rent, Sell, Land Contract)</b>               |  |
| <b>Estimated Acquisition Funding Source(s)</b>                        |  |
| <b>Estimated Rehab Funding Source(s)</b>                              |  |
| <b>Will properties be listed on MLS if offered for sale? (Yes/No)</b> |  |

1. **Describe the proposed scope of rehabilitation (roof, electrical, plumbing, HVAC, flooring, windows, appliances, landscaping, exterior work, etc.)**
2. **Describe who will manage and complete the work, including contractors, trades, or internal team members**
3. **Describe the sale or rental plan and how the property will be returned to productive use**
4. **Outline previous experience in housing rehabilitation**
5. **Estimated timeline to obtain all required approvals within 12 months**

## Attachment D: References

| Reference Name | Organization / Relationship | Phone / Email | Project or Role |
|----------------|-----------------------------|---------------|-----------------|
|                |                             |               |                 |
|                |                             |               |                 |
|                |                             |               |                 |
|                |                             |               |                 |

## Attachment E: Non-Collusion Statement

I certify that this application is genuine and is not collusive or a sham. I further certify that the applicant has not colluded, conspired, or agreed with any other person or business to submit a false application, to refrain from applying, or to otherwise secure an improper advantage in connection with this program. I further certify that I am authorized to bind the applicant and that the information provided in this submission is true, correct, and complete to the best of my knowledge.

Date \_\_\_\_\_

Applicant / Business Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Title (if applicable) \_\_\_\_\_

State of Michigan, County of \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 2026, before me, a Notary Public in and for said County, personally appeared \_\_\_\_\_, who is personally known to me or who has produced \_\_\_\_\_ as identification, and who, being duly sworn, did acknowledge that he/she executed the foregoing instrument for the purposes therein contained.

Printed Name of Notary Public \_\_\_\_\_ My Commission Expires: \_\_\_\_\_

Notary Public, State of Michigan, County of \_\_\_\_\_ Acting in the County of \_\_\_\_\_

## Attachment F: Applicant Acknowledgement and Certification

- ☐ I understand that acceptance of this application does not guarantee participation or conveyance of any property.
- ☐ I understand that properties are transferred as-is and that I am responsible for my own due diligence.
- ☐ I understand that the City prioritizes sale and MLS listing, while rental use may be allowed when approved by the City.
- ☐ I understand that I must complete rehabilitation and obtain all required approval certificates, including a Certificate of Occupancy when applicable, within twelve (12) months of receiving the deed.
- ☐ I understand that I must keep taxes, water, utilities, insurance, and property maintenance current throughout the project.
- ☐ I understand that I will be required to sign a contract and Reconveyance Deed and that failure to comply may result in the property being transferred back to the City.
- ☐ I authorize the City to verify information submitted in this packet, including tax, utility, ownership, financial, and other compliance information relevant to this application.
- ☐ I certify that the information provided in this packet and attachments is true, complete, and accurate.

By signing below, the applicant acknowledges that the Quit Claim Deed issued through this program will contain reconveyance provisions that function as a lien-like encumbrance against the property. The applicant further understands that the property will not have clear title until the City issues a written Reverter Release confirming that all program requirements have been completed.

**Applicant Name (print)** \_\_\_\_\_ **Signature** \_\_\_\_\_  
**Business Name (if applicable)** \_\_\_\_\_ **Title** \_\_\_\_\_  
**Email Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

State of Michigan, County of \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 2026, before me, a Notary Public in and for said County, personally appeared \_\_\_\_\_, who is personally known to me or who has produced \_\_\_\_\_ as identification, and who, being duly sworn, did acknowledge that he/she executed the foregoing instrument for the purposes therein contained.

Printed Name of Notary Public \_\_\_\_\_ My Commission Expires: \_\_\_\_\_  
Notary Public, State of Michigan, County of \_\_\_\_\_ Acting in the County of \_\_\_\_\_



## REQUEST FOR COUNCIL ACTION

**To:** Byron H. Nolen, Mayor

**Date:** April 29, 2026

**From:**

**Date for Council's Consideration:** May 4, 2026

**ACTION REQUESTED:** Consider approval for (GMBC) Gethsemane Missionary Baptist Church to utilize Inkster High grounds for parking

**TYPE OF ACTION:**

**FUNDS BUDGETED:**

**ACCOUNT #:**

**APPROVERS:**

Date: April 30, 2026

Byron Nolen, Mayor

**BACKGROUND:**

**SCOPE OF SERVICES:**

**JUSTIFICATION:**

**PROJECT IMPROVEMENTS:**

**PROJECTED TIMELINE:**

**RESOLUTION:**

**Resolved By:** None

**Seconded By:** None

**Yes:** None

**No:** None

**Absent:**

## REQUEST FOR COUNCIL ACTION

To: Byron H. Nolen, Mayor

Date: April 29, 2026

From: Georgina L. Holliday, City Clerk

Date for Council's Consideration: May 4, 2026

**ACTION REQUESTED:** Consider approval for (GMBC) Gethsemane Missionary Baptist Church to utilize Inkster High grounds for parking only during there Friends and Family Day on Sunday May 17, 2026 for 4 hours

Current Action   X   Emergency                      Future           

Funds Budgeted:        Account #                                      No        N/A       

Mayor 's Approval                                     

### **BACKGROUND:**

### **SCOPE OF SERVICES:**

### **JUSTIFICATION:**

To utilize the grounds for parking only for there Friends and Family Day

### **PROJECT IMPROVEMENTS:**

### **PROJECTED TIMETABLE:**

### **RESOLUTION:**

Resolved by                                     

Seconded by                                     

Yes:

No:

Absent:



## City of Inkster, Michigan

### Application Packet For Class 1 and Class 2 Events

Received: \_\_\_\_\_

#### NOTICE OF INTENT TO APPLY FOR AN EVENT PERMIT

The first page of this packet implies your intent to hold an event, reserve a park, or close a street in the city of Inkster. The due date for the Notice of Intent can be found on the next page under your event class. In order to reserve a date and location, please fill out this first page and mail or email it to:

City Clerk's Office  
26215 Trowbridge Rd. Inkster, MI. 48141  
Office: (313) 563-9770; Fax: (313) 563-7378  
E-Mail: [gholliday@cityofinkster.com](mailto:gholliday@cityofinkster.com)  
[www.cityofinkster.com](http://www.cityofinkster.com)

Event Title: GMBC Friends & Family Day

Type of Event: church service inviting guests

Estimated Class Level (please circle):                      Class 1                      Class 2

Event Date (s): Sunday 05/17/2026                      Event Hours: 4 hours

Park Name and Location (if only interested in a portion of a park, please specify the portion):  
\_\_\_\_\_

\*\*\*Additional days for set up: \_\_\_\_\_                      \*\*\*Additional days for clean-up: \_\_\_\_\_

\*\*\*Please note, the rental rate allows for set up to begin after 5:00 pm the day prior and clean up to end by 10:00AM following your event. If this does not allow you enough time, please discuss with the Clerk's Office.

Please name the person(s) principally responsible for this event (applicant):

Name: Joseph Samples                      E-mail Address: joesamples@aol.com

Phone 1: 313-623-4796 (work/home/cell) Phone2: \_\_\_\_\_ (work/home/cell) Fax: \_\_\_\_\_

Legal name of applicant's organization: Gethsemane Missionary Baptist Church

Form of ownership:

☐ Doing Business As

☐ Corporation

☐ Non-Profit

**City of Inkster  
Event Permit**

☐ Individual

☐ Association

☐ Partnership

Applicant organization is:

☐ Resident or located in the City (proof of residency is required) ☐ Non-resident

Legal address: 29066 Eton St.

Mailing address: 29066 Eton St.

City: Westland

State: MI

Zip: 48186

Phone: 734-721-2557

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**The permit shall not be issued until the application (pages 8-13) has been reviewed and approved by the Clerk's Office, DPW, Police Department, Fire Department, City Mayor, and City Council.**

## CLASSES/CATEGORIES

Alcohol is strictly prohibited in any City Street and/or any Public Property pursuant to the Inkster City Code.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Pre-event meeting                  | Security Deposit Req. | City services Requirement            | Notice of intent due   | Applicable sections                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------------------|--------------------------------------|------------------------|--------------------------------------|
| Class 1 event: <ul style="list-style-type: none"> <li>Any street closure or park reservation that is <b>not</b> open to the public <ul style="list-style-type: none"> <li>Neighborhood association block parties.</li> <li>Family reunion or private organization park reservation.</li> <li>Less than 500 people in attendance at any one time.</li> <li>No alcoholic beverages sold, served, or consumed.</li> <li>Single day event.</li> </ul> </li> </ul> | May be Required                    | \$300                 | May require DPW services post-event. | 30 days prior to event | 1, 2, 5, 6, 8, 9, 10, 11, 12, 13, 14 |
| Class 2 event: <ul style="list-style-type: none"> <li>Any event, street closure or park reservation that is <u>open</u> to the public <ul style="list-style-type: none"> <li>Less than 1,000 people in attendance at any one time.</li> <li>No alcoholic beverages sold, served, or consumed.</li> </ul> </li> </ul>                                                                                                                                          | Determined by City Event Organizer | \$300                 | May require DPW services post-event. | 30 days prior to event | 1, 2, 5, 6, 8, 9, 10, 11, 12, 13, 14 |

**Please note your Security Deposit will be returned to you upon completed payment of your invoice. Fees are based on services provided.**

## DEADLINES

### Class 1 Permit Deadlines

|                                                                                                                           |                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 30 Days Prior to Event Date: <ul style="list-style-type: none"><li>• Notice of Intent</li><li>• Application Fee</li></ul> | 30 Days Prior to Event Date: <ul style="list-style-type: none"><li>• Application</li><li>• Copy of insurance rider (if necessary).</li><li>• Security Deposit</li></ul> |
|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### Class 2 Permit Deadlines

|                                                                                                                           |                                                                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 30 Days Prior to Event Date: <ul style="list-style-type: none"><li>• Notice of Intent</li><li>• Application Fee</li></ul> | 30 Days Prior to Event Date: <ul style="list-style-type: none"><li>• Application</li><li>• Copy of insurance rider.</li><li>• Pre-event meeting scheduled (if necessary).</li><li>• Security Deposit</li></ul> |
|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## INSURANCE REQUIREMENTS

**TIP:** Check with your own insurance carriers (business, organization, auto, renters, home owners, etc.) to see if they will extend your coverage to cover the event before starting from scratch.

Please submit only the Certificate of Liability Insurance page of the policy with your application if your event class requires it.

### Class 1 Insurance requirements

Insurance will be required for all Class 1 Events in the amount of \$250,000 per occurrence, naming the City of Inkster as additionally insured **if any of the following instances are planned:**

- Planned/Organized athletic event.
- Any commercial service being provided, including but not limited to:
  - Setting up of tents/canopies, such as family reunions, weddings, etc.
  - A hired act – magician, animal rides, band, etc.
  - A hired service, such as caterers, portable toilets, moonwalks, rides, etc.

### Class 2 Insurance requirements

Insurance will be required for all Class 2 Events in the amount of \$250,000 per occurrence, naming the City of Inkster as additionally insured.

## FEES

The City of Inkster provides a variety of public services for events. Event permit holders shall reimburse the City for 100% of the cost of services provided. The fees and rates below do not constitute a written or implied contract. The need for services and cost estimates will be determined at the pre-event meeting between the event permit applicant and City staff.

**Fees paid via cash, check, credit card or money order payable to "City of Inkster" should be submitted with the application.** If you wish to pay your application fee via credit card, please complete the Credit Card Authorization Form. **Only MasterCard and Visa can be accepted for payment and a 3% fee is associated with using a credit card.** If the actual costs differ from the amount paid, the City of Inkster or the permit holder must refund or pay the difference within 30 days after the event. Penalties and interest will be charged for late payments. The penalty for late payments is 3.0% of the outstanding balance. The interest charge for late payments is 0.5% of the outstanding balance each month until paid in full.

**These rates are subject to change without notice on July 1.**

### Park key fee

To ensure that you have access to the park during the hours on the approved application, you can pick up a key for your event at the DPW office anytime Monday through Thursday between 9a – 4p for a \$20 key deposit. The deposit is 100% refundable after the key is returned.

### Application Fee (non-refundable)

- Payable to "City of Inkster"

|                             | <b><u>Application Fee</u></b> |  |
|-----------------------------|-------------------------------|--|
| <b>Class 1 Resident</b>     | \$75                          |  |
| <b>Class 1 Non-Resident</b> | \$150                         |  |
| <b>Class 2 Resident</b>     | \$100                         |  |
| <b>Class 2 Non-Resident</b> | \$200                         |  |

### Security Deposit (refundable minus any costs incurred)

- Class 1 Event: \$300
- Class 2 Event: \$300
- Paid via check or money order or credit card payable to "City of Inkster"

## **Inkster Police Department Service Fees/Auxiliary**

**Labor Rates:** These rates change annually on July 1 and are subject to change at any time

- Uniformed police officer: \$45/hour
- Uniformed sergeant: \$67/hour
- Uniformed lieutenant: \$69/hour
- Volunteer Service Corps: The Police Department's Volunteer Service Corps (VSC) is designed to supplement or substitute uniformed police personnel when appropriate. However, the Police Department has the sole authority to determine the level of use and deployment, if any, of the VSC for an event. In other words, some events may have VSC service and others events may not – the decision lies solely with the Police Department and its evaluation of event service needs. Although VSC members are volunteers, event permit holders are charged for a Sergeant's time to organize and schedule VSC members (1 hour for every 4 VSC members).
  - 1-4 VSC members \$67/Per Day
  - 5-8 VSC members \$134/Per Day
  - 9-12 VSC members \$201/Per Day

### **Equipment Rates:**

- Mobile command post \$11.44/hour
- Police cruiser \$8.09/hour

## **Department of Public Works Service Fees**

Labor Rates:

- Park worker (Straight Time): \$18.48/hour
- Park worker (Overtime): \$27.72/hour
- Crew Chief (straight time) \$20.76/hour
- Crew Chief (overtime) \$31.14/hour

### **Fire Department Rates**

- Firefighter (Straight Time):\$ 38.00 /hour  
(Rescue Vehicle)

### **Equipment Rates**

- Trailer \$75.00/hour
- Pick Up Truck \$420.00/hour
- Stake Truck \$75.00/hour
- Weed Whip 4.16/hour
- Mower 26.43/hour
- Sweeper \$150.00/hour
- Loader \$150.00/hour

## INVOICE EXAMPLES FROM PREVIOUS YEARS

### Department of Public Works (DPW)

This is a common invoice for trash removal. Four of Republics trash boxes (55 gallons each) are equal to one cubic yard of trash. So the example below shows disposal of 18 boxes of trash.

| Qty             | Description             | Unit Price                                                                                                                     | Total    |
|-----------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------|----------|
| 2.5 hrs.        | DPW Crew Chief Employee | \$20.76                                                                                                                        | \$51.90  |
| 2.5 hrs.        | DPW Employee            | \$18.48                                                                                                                        | \$46.20  |
| .5 hrs.         | Pick-up Truck           | \$ 20.00                                                                                                                       | \$ 10.00 |
| .5 hrs.         | Loader                  | \$150.00                                                                                                                       | \$75.00  |
| 1 hrs.          | Stake Truck             | \$75.00                                                                                                                        | \$75.00  |
| .5 hrs.         | Trailer                 | \$50.00                                                                                                                        | \$25.00  |
| 4.5 cubic yards | Trash removal           | \$20 per cubic yard<br>(1 Republic Management box = 55 gallon trash bag = 1/4 a cubic yard. i.e. 4 55 gallon trash bags = \$20 | \$85.00  |

## EVENT PERMIT

**Please note Event Organizer (s) is responsible for notifying vendors and attendees: Of the No Alcohol Policy/Ordinance.**

Event Title: GMBC Friend & Family Day

Location: \_\_\_\_\_

Estimated Class Level (please circle):      Class 1      Class 2

Event Date/time (s):

Date: Sunday 05/17/2026 Start: 8:30 AM AM/PM End: 12:30 PM AM/PM

Please name the person (s) principally responsible for this event (applicant):

Name: Joseph Samples E-mail Address: joesamples@aol.com

Mailing address: 29066 Eton St.

City: Westland State: MI Zip: 48186

Day Phone: 734 721-2557 Evening Phone: 313 623-4796

Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Names and addresses of all officers and directors (attach separate sheet if necessary):

President: Rev. Dr. John E Duckworth Secretary: Michelle McNutt

Vice President: Rev. Joseph Samples Treasurer: Judith Yates

+++++

Were there any changes to event date/location/time/structure/etc. since the Notice of Intent was submitted?  
If yes, please describe and explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**City of Inkster  
Event Permit  
Section  
requirement  
by class**

1, 2

**Please read and check the boxes stating that you are aware of the following.**

1a. Ordinance inclusion on Promotional Materials

*Please check the box to indicate you have read and understood this section.*

The City of Inkster **highly encourages** adding the following information on all promotional materials, fliers, websites, etc. because people violating this ordinance will be asked to leave the premises:

☒ "The City's event ordinance prohibits the allowance of Alcoholic Beverages on premises.

1b. Ordinance inclusion on Signage:

☒ The City does not allow posting of flyers on any poles (utility or otherwise) within the City limits, nor does it allow posting of signs in any public right of way (space between street and sidewalk) without express permission (please attach copies of written authorization).

**Please note that the event organizer is responsible for informing vendors and other participants of these ordinances.**

1, 2

2. Attendance:

Please estimate the number of people you expect to attend the event: 30

1, 2  
DPW

3. Utilities:

Does this event require any utilities? (Electricity in the parks may need to be requested in order to be turned on; not all parks are equipped with electricity).

☐ Yes (see below) ☒ No

☐ Electricity ☐ Water ☐ Other \_\_\_\_\_

Are the necessary utilities available at the location?

☐ Yes ☒ No (see below)

If not, how do you propose supplying the required utilities?

\_\_\_\_\_  
\_\_\_\_\_

**City of Inkster  
Event Permit**

Section  
requirement  
by class

1, 2  
DPW

4. Street closures:

Does your event require street closures: ☐ Yes (see below) ☒ No

**Michigan Ave., is considered a State Trunklines. MDOT must be notified of any closings of these streets. If you are listing a state trunkline, please put a Y in the trunkline column.**

Please list all streets that will be closed, including their intersecting streets on either end.

**EXAMPLE:**

| Street to close | From   | To     | Date    | Time    | Trunkline? |
|-----------------|--------|--------|---------|---------|------------|
| Penn            | 9/1/13 | 9/5/13 | 8/30/13 | Noon-3p | N          |

| Street to close | From | To | Date | Time | Trunkline? |
|-----------------|------|----|------|------|------------|
|                 |      |    |      |      |            |
|                 |      |    |      |      |            |
|                 |      |    |      |      |            |

(Please be sure to include enough time for event set up and clean up. Please attach additional sheets as necessary).

Will you require the use of City owned barricades to close the street(s)? Yes ☐ No ☒  
If no, by what means will you close the street? \_\_\_\_\_

If yes, please provide the name and address of the person who will take responsibility for the barricades during the course of the event. (Barricades can be picked up at the Inkster Police Department the day before your event. Barricades should be returned to the Inkster Police Department upon completion of your event or a fee will be incurred.  
If it's the same as the applicant, please write SAME in the name field.

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Describe the means by which you intend to inform residents of the street closing.  
\_\_\_\_\_

Will you permit local residential traffic street access during the event? Yes ☒ No ☐  
If no, how do you intend to accommodate residents? \_\_\_\_\_

**\*\*Must have an entrance and exit for Emergency Vehicles.**

**City of Inkster  
Event Permit  
Section  
requirement  
by class**

|             |
|-------------|
| 1, 2        |
| 1, 2        |
| 1, 2<br>IPD |
| Section     |

5. Food Permit:  
Will any food be prepared, distributed, or sold at event?  
☐ Yes (see below)    ☒ No

If food will be prepared on site, distributed or sold each vendor must apply for and receive a permit from the City Clerk's Office/Wayne County. \*\*\*\*

**Please note that the Wayne County Health Department must be contacted and advised of event date (s), times, and event organizer contact information in case they have any questions.**

6. Restrooms:  
**\*Wheatley Park has Restrooms.**  
Does your event require restroom facilities?  
☐ Yes (see below)    ☒ No

How many portable restrooms are you supplying? \_\_\_\_\_

7. Noise Permit:  
Does your event require a noise permit:    ☐ Yes (see below)    ☒ No

Type of sound at this event:  
☐ P.A. system    ☐ live band    ☐ stereo equipment    ☐ other: \_\_\_\_\_

Event coordinators are responsible for monitoring noise levels and ensuring compliance with the stated noise policy for park events.

1. Permissible Noise Levels – Maximum decibel levels shall not exceed 80 dB (A) from the hours of 10 am thru 10 pm. Maximum decibel levels shall not exceed 75 dB (A) from the hours of 10 pm thru 10 am. These measurements shall be taken from the ROW along the perimeters of the parks. Parties in violation will be given (1) warning to correct violations. If a second violation occurs, then the event will be shut down. Event holders are responsible for any cost incurred to the IPD in this respect.
2. No obscene language or racial epithets shall be allowed during stage productions.
3. The IPD reserve the right to cancel any production for any violation of item (1) or (2). No refunds shall be given and additional costs may be deducted from the security deposit.

Please state the days and times that music or P.A. system will be used:

|       |            |          |
|-------|------------|----------|
| Date: | Time from: | Time to: |
|       |            |          |

**Please attach a scaled layout/set up for the event**

**City of Inkster  
Event Permit  
requirement  
by class**

|                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1, 2<br/>DPW</p> | <p>8. Temporary Apparatus:<br/>Will your event include any of the following?<br/> <input type="checkbox"/> Yes (see below)    <input checked="" type="checkbox"/> No</p> <p>If yes, check all that apply and include placement of each on event site plan:<br/>(Note that the city can only supply bleachers and picnic tables)</p> <p> <input type="checkbox"/> Tent (s)                      <input type="checkbox"/> Portable toilet (s)***                      <input type="checkbox"/> Inflatable devices*** </p> <p> <input type="checkbox"/> Portable lights                      <input type="checkbox"/> Other _____ </p> <p> <input type="checkbox"/> Bleacher (s) Number requested from the City _____ </p> <p> <input type="checkbox"/> Picnic Table (s) Number requested from the City _____ </p> <p><b>***Please see page 4 for insurance requirements if these are utilized.</b></p> |
| <p>1, 2<br/>DPW</p> | <p>9. Trash:<br/>How many trash receptacles (with liners) do you intend to provide _____</p> <p>How do you intend to dispose of the trash following your event? _____</p> <p>_____</p> <p>Republic sells event trash boxes (55 gallons each, 1box is equal to ¼ cubic yard). You can contact them at 877-264-5544</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <p>1, 2<br/>DPW</p> | <p>10. Site Restoration:<br/><b>Site restoration and equipment removal are required by 10:00 am the morning following your event.</b><br/>What date do you agree to restore the location to the condition in which you found it? _____</p> <p>_____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**City of Inkster  
Event Permit**

Event Title: GMBC Friend & Family Day  
Event Date(s): Sunday 05/17/2026 Event Hours: 8:30 am - 12:30 pm

**ATTESTATION**

As applicable to event, applicant understands and agrees to comply with City ordinances and rules governing events and agrees to make final payment within thirty (30) days after the scheduled event invoice is received for any additional services required. Failure to comply within thirty (30) days shall place the applicant in default status. Further, it is understood that in the event a permit holder is placed in default status, the permit holder will be denied any other event permit (s) for a period of at least eighteen (18) months from the date of final payment and/or default resolution.

I hereby agree to comply with all Federal and State Statutes and with all City of Inkster Ordinances, including the curfew and noise ordinances. I understand and agree that in the event any nuisance or disturbances are caused by the individuals attending the event, the use of the location may be terminated without prior notice by the Police Chief or the City Mayor or their designee. I authorize the Fire Chief to determine the maximum number of persons who may attend this event based on available space. Further, I understand and agree to abide by any additional City requirements that may be deemed necessary to safely operate the proposed event.

This application represents my intent for the proposed event to the best of my knowledge. I am authorized to sign on behalf of the organization:

Joseph B Samples III Joseph Samples III 04/23/2026  
Applicant Name (printed) Signature Date

**City of Inkster Approvals**

| <b><u>Department Approval</u></b> | <b><u>Name (printed)</u></b> | <b><u>Approved?</u></b>  | <b><u>Date</u></b> |
|-----------------------------------|------------------------------|--------------------------|--------------------|
| City Council                      | Resolution Number            |                          |                    |
| Public Works                      | <u>Jerome Bivins</u>         | <u>J.B.</u>              | <u>4/29/26</u>     |
| Inkster Fire Dept.                | Chief Jason Kaye             |                          |                    |
| Inkster Police                    | <u>Chief Jenkins</u>         | <u>J. Jenkins (✓)</u>    | <u>4-28-26</u>     |
| City Mayor                        |                              |                          |                    |
| City Clerk                        | <u>Georgina Holliday</u>     | <u>Georgina Holliday</u> | <u>4/29/26</u>     |

**A permit shall not be issued until all information has been submitted, application and security deposit fees paid and approved by all departments.**

**City of Inkster  
Event Permit**

Event Title: GMBC Friend & Family Day  
Event Date(s): Sunday 05/17/2026 Event Hours: 8:30 am - 12:30 pm

**ATTESTATION**

As applicable to event, applicant understands and agrees to comply with City ordinances and rules governing events and agrees to make final payment within thirty (30) days after the scheduled event invoice is received for any additional services required. Failure to comply within thirty (30) days shall place the applicant in default status. Further, it is understood that in the event a permit holder is placed in default status, the permit holder will be denied any other event permit (s) for a period of at least eighteen (18) months from the date of final payment and/or default resolution.

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This application represents my intent for the proposed event to the best of my knowledge. I am authorized to sign on behalf of the organization:

Joseph B Samples III  
Applicant Name (printed)

Joseph Samples III  
Signature

04/23/2026  
Date

**City of Inkster Approvals**

| <b><u>Department Approval</u></b> | <b><u>Name (printed)</u></b> | <b><u>Approved?</u></b> | <b><u>Date</u></b> |
|-----------------------------------|------------------------------|-------------------------|--------------------|
| City Council                      | Resolution Number            |                         |                    |
| Public Works                      | <u>Jerome Bivins</u>         | <u>J Bivins</u>         | <u>4-29-26</u>     |
| Inkster Fire Dept.                | Chief Jason Kaye             |                         |                    |
| Inkster Police                    | <u>Chief Jenkins</u>         |                         |                    |
| City Mayor                        |                              |                         |                    |
| City Clerk                        | <u>Georgina Holliday</u>     |                         |                    |

**A permit shall not be issued until all information has been submitted, application and security deposit fees paid and approved by all departments.**



## REQUEST FOR COUNCIL ACTION

**To:** Byron H. Nolen, Mayor

**Date:** April 30, 2026

**From:**

**Date for Council's Consideration:** May 4, 2026

**ACTION REQUESTED:** Consider United Lawnscape renewal of Maintenance Contract

**TYPE OF ACTION:**

**FUNDS BUDGETED:**

**ACCOUNT #:**

**APPROVERS:**

\_\_\_\_\_  
Byron Nolen, Mayor

Date: April 30, 2026

**BACKGROUND:**

**SCOPE OF SERVICES:**

**JUSTIFICATION:**

**PROJECT IMPROVEMENTS:**

**PROJECTED TIMELINE:**

**RESOLUTION:**

**Resolved By:** None

**Seconded By:** None

**Yes:** None

**No:** None

**Absent:**

## REQUEST FOR COUNCIL ACTION

To: Byron Nolen, Mayor

Date: April 29, 2026

From: Jerome Bivins, DPS Director Date for Council's: May 04, 2026

**ACTION REQUESTED:** Consider authorizing the Administration to entry into a contract extension with United LawnScape to perform lawn maintenance for the City buildings City Hall, Fire Department, Department of Public Services, Recreation Center and Justice Center for one year. Please find attached the individual contract for each building.

Current Action ☒ Emergency ☐ Future ☐

Funds Budgeted: If ☐ Account # \_\_\_\_\_ No ☒ N/A ☐  
Mayor's Approval \_\_\_\_\_

### **BACKGROUND:**

City of Inkster has been working with United LawnScape for several years in maintaining the lawn care for our buildings. They are very professional in the ways they go about maintaining lawns at the city buildings in mowing, string trim, blow clean, litter control and weed control. The administration has requested that we be allowed to extend their contract for one year from January 1, 2026, to December 24, 2026, so we can continue to have our buildings looking good.

### **SCOPE OF SERVICES:**

To provide lawn care for the city building for one year

### **JUSTIFICATION:**

Continue to maintain the upkeep of the city building lawn care

### **PROJECT IMPROVEMENTS:**

Improve and promote the image of the City of Inkster

### **COSTS:**

City Hall (17)cut @ 171.00 per occ \$6,617; Fire (13) @ 125 per cut \$1,625;DPS (13) @ 135.00 per cut \$2,292; Recreation Center (13) @ \$400 per cut \$ 6,300 and Justice Center (17) @ 153.00 per cut \$4,183 for a total cost of \$21,017 for the year.

### **PROJECTED TIME TABLE:**

Upon city council approval contract will go into effect.

### **RESOLUTION:**

Authorization is hereby given to the Administration to enter a contract extension with United LawnScape for one from January 1, 20226 to December 24, 2026.

Resolved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yes:

No:

Absent:



## **Inkster - Justice Center**

### **Landscape Maintenance Contract**



This **Commercial Landscape Management Service Agreement** (the "Agreement") dated 4/21/26 by and between:

**CUSTOMER**

City Of Inkster  
26900 Princeton Street  
Inkster, MI 48141

and

**CONTRACTOR**

United Lawnscape, LLC  
12933 Farmington Road  
Livonia, MI 48150

constitutes the entire agreement between the aforementioned parties and includes the scope of service, guarantees, terms and conditions, pricing, and payment responsibilities for landscape management services provided at:

Inkster - Justice Center  
26279 Michigan Avenue  
Inkster, MI 48141

The initial Term of this agreement shall take effect January 1, 2026 (the "Commencement Date") and will continue through December 24, 2026. Unless specified in the "Additional Contract Term Provisions" section below, this agreement shall automatically renew on a year-to-year basis with a price increase equal to the current Consumer Price Index, unless either party gives written notice to the other of intention not to renew at least sixty (60) days prior to any anniversary of the Commencement Date.

**Services**

During the Term, Contractor shall provide, or arrange for the provision of, the Services.

The "Services" consist of the landscape maintenance, enhancement, irrigation, or other general landscape services described in the "Scope of Landscape Services" attached hereto.

The "Landscape Site" consists of the exterior landscaped areas for the site(s) identified on Scope of Landscape Services where Services will be furnished by the Contractor in accordance with the Scope of Landscape Services.

The Contractor shall provide the Services in accordance with applicable professional horticulture standards using trained, uniformed, and properly supervised personnel, and properly maintained equipment.

The Contractor shall promptly remove all of its tools, equipment, surplus materials, landscape waste materials and rubbish from the Landscape Site after rendering Services.

Any regulated substances required to be applied as part of the Services shall be applied in accordance with applicable regulations by properly licensed personnel. Other materials shall be applied in accordance with the manufacturer's directions.

**Service Pricing for:  
Inkster - Justice Center**

| <u>Services Included</u>                                               | <u>Occ</u> | <u>Per Occ</u> | <u>Total</u>      |
|------------------------------------------------------------------------|------------|----------------|-------------------|
| <b>Landscape Maintenance Services</b>                                  |            |                |                   |
| Mowing, String Trim, Blow Clean, Litter Control & Weed Control in Beds | 17         | \$153.00       | \$2,601.00        |
| <b>Turf Care Program</b>                                               |            |                |                   |
| Turf Fertilizer and Broadleaf Control - Spring                         | 1          | \$75.00        | \$75.00           |
| Turf Fertilizer and Broadleaf Control - Early Fall                     | 1          | \$75.00        | \$75.00           |
| <b>Plant &amp; Bed Care Services</b>                                   |            |                |                   |
| Mulch (Spring)                                                         | 1          | \$732.00       | \$732.00          |
| Ornamental Shrub Pruning                                               | 1          | \$500.00       | \$500.00          |
| Leaf Clean-up                                                          | 1          | \$200.00       | \$200.00          |
| <b>Subtotal</b>                                                        |            |                | <b>\$4,183.00</b> |
| <b>Est. Tax</b>                                                        |            |                | <b>\$0.00</b>     |
| <b>Total for Proposed Services</b>                                     |            |                | <b>\$4,183.00</b> |

## Scope of Services:

### LANDSCAPE MAINTENANCE SERVICES

#### **Mowing, String Trim, Blow Clean, Litter Control & Weed Control in Beds**

All turf areas will be mowed and trimmed weekly at a height appropriate for conditions. Proper mowing equipment will be used in all areas to avoid scalping. Clippings will be removed from all walks, drives, and roads immediately upon the completion of each mowing. Lawns adjacent to any structures or plant material will be trimmed as often as necessary to maintain a neat appearance. All concrete walks and drives will be edged as needed to maintain a crisp appearance and debris will be removed when edging is completed. Weeding of all common tree and shrub beds will be completed as necessary to maintain a weed-free condition in such beds. Weeds growing in pavement will be removed or sprayed as needed.

### TURF CARE PROGRAM

#### **Turf Fertilizer and Broadleaf Control - Spring**

#### **Turf Fertilizer and Broadleaf Control - Early Fall**

### PLANT & BED CARE SERVICES

#### **Mulch (Spring)**

#### **Ornamental Shrub Pruning**

Ornamental trees less than 12', and deciduous / evergreen shrubs will be pruned to their intended form; hedges will be trimmed twice per season. Personnel involved in pruning shall have knowledge and/or training in the proper trimming technique and species identification. Large forest-type tree, ornamental shrub (Roses, Hydrangea, etc.) pruning, or major storm damages are not a part of this contract, but pricing can be provided upon request.

#### **Leaf Clean-up**

The final fall clean-up will be performed at approximately 80% leaf drop to maximize debris removal. Fallen leaves will be mulched. Spent annual flowers will be gathered and removed; Debris from beds, lawns, parking areas, walks, and roads will be gathered in preparation for the final winterizing lawn mowing.



## **Inkster - City Hall**

Landscape Maintenance Contract



This **Commercial Landscape Management Service Agreement** (the "Agreement") dated 4/21/26 by and between:

**CUSTOMER**

City Of Inkster  
26900 Princeton Street  
Inkster, MI 48141

and

**CONTRACTOR**

United Lawnscape, LLC  
12933 Farmington Road  
Livonia, MI 48150

constitutes the entire agreement between the aforementioned parties and includes the scope of service, guarantees, terms and conditions, pricing, and payment responsibilities for landscape management services provided at:

Inkster - City Hall  
26215 Trowbridge Street  
Inkster, MI 48141

The initial Term of this agreement shall take effect January 1, 2026 (the "Commencement Date") and will continue through December 24, 2026. Unless specified in the "Additional Contract Term Provisions" section below, this agreement shall automatically renew on a year-to-year basis with a price increase equal to the current Consumer Price Index, unless either party gives written notice to the other of intention not to renew at least sixty (60) days prior to any anniversary of the Commencement Date.

**Services**

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The "Services" consist of the landscape maintenance, enhancement, irrigation, or other general landscape services described in the "Scope of Landscape Services" attached hereto.

The "Landscape Site" consists of the exterior landscaped areas for the site(s) identified on Scope of Landscape Services where Services will be furnished by the Contractor in accordance with the Scope of Landscape Services.

The Contractor shall provide the Services in accordance with applicable professional horticulture standards using trained, uniformed, and properly supervised personnel, and properly maintained equipment.

The Contractor shall promptly remove all of its tools, equipment, surplus materials, landscape waste materials and rubbish from the Landscape Site after rendering Services.

Any regulated substances required to be applied as part of the Services shall be applied in accordance with applicable regulations by properly licensed personnel. Other materials shall be applied in accordance with the manufacturer's directions.

**Service Pricing for:  
Inkster - City Hall**

| <b><u>Services Included</u></b>                                        | <b><u>Occ</u></b> | <b><u>Per Occ</u></b> | <b><u>Total</u></b> |
|------------------------------------------------------------------------|-------------------|-----------------------|---------------------|
| <b>Landscape Maintenance Services</b>                                  |                   |                       |                     |
| Mowing, String Trim, Blow Clean, Litter Control & Weed Control in Beds | 17                | \$171.00              | \$2,907.00          |
| <b>Turf Care Program</b>                                               |                   |                       |                     |
| Turf Fertilizer and Broadleaf Control - Spring                         | 1                 | \$135.00              | \$135.00            |
| Turf Fertilizer and Broadleaf Control - Early Fall                     | 1                 | \$135.00              | \$135.00            |
| <b>Plant &amp; Bed Care Services</b>                                   |                   |                       |                     |
| Spring Clean-up                                                        | 1                 | \$150.00              | \$150.00            |
| Mulch (Spring)                                                         | 1                 | \$2,500.00            | \$2,500.00          |
| Ornamental Shrub Pruning                                               | 1                 | \$395.00              | \$395.00            |
| Leaf Clean-up                                                          | 1                 | \$395.00              | \$395.00            |
| <b>Subtotal</b>                                                        |                   |                       | <b>\$6,617.00</b>   |
| <b>Est. Tax</b>                                                        |                   |                       | <b>\$0.00</b>       |
| <b>Total for Proposed Services</b>                                     |                   |                       | <b>\$6,617.00</b>   |

## Scope of Services:

### LANDSCAPE MAINTENANCE SERVICES

#### **Mowing, String Trim, Blow Clean, Litter Control & Weed Control in Beds**

All turf areas will be mowed and trimmed weekly at a height appropriate for conditions. Proper mowing equipment will be used in all areas to avoid scalping. Clippings will be removed from all walks, drives, and roads immediately upon the completion of each mowing. Lawns adjacent to any structures or plant material will be trimmed as often as necessary to maintain a neat appearance. All concrete walks and drives will be edged as needed to maintain a crisp appearance and debris will be removed when edging is completed. Weeding of all common tree and shrub beds will be completed as necessary to maintain a weed-free condition in such beds. Weeds growing in pavement will be removed or sprayed as needed.

### TURF CARE PROGRAM

#### **Turf Fertilizer and Broadleaf Control - Spring**

#### **Turf Fertilizer and Broadleaf Control - Early Fall**

### PLANT & BED CARE SERVICES

#### **Spring Clean-up**

A spring clean up to remove debris, natural and trash, from turf, parking areas, walks, and roads will be provided.

#### **Mulch (Spring)**

#### **Ornamental Shrub Pruning**

Ornamental trees less than 12', and deciduous / evergreen shrubs will be pruned to their intended form; hedges will be trimmed twice per season. Personnel involved in pruning shall have knowledge and/or training in the proper trimming technique and species identification. Large forest-type tree, ornamental shrub (Roses, Hydrangea, etc.) pruning, or major storm damages are not a part of this contract, but pricing can be provided upon request.

#### **Leaf Clean-up**

The final fall clean-up will be performed at approximately 80% leaf drop to maximize debris removal. Fallen leaves will be mulched. Spent annual flowers will be gathered and removed; Debris from beds, lawns, parking areas, walks, and roads will be gathered in preparation for

the final winterizing lawn mowing.



**Inkster - DPS**

Landscape Maintenance Contract



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**CUSTOMER**

City Of Inkster  
26900 Princeton Street  
Inkster, MI 48141

and

**CONTRACTOR**

United Lawnscape, LLC  
12933 Farmington Road  
Livonia, MI 48150

constitutes the entire agreement between the aforementioned parties and includes the scope of service, guarantees, terms and conditions, pricing, and payment responsibilities for landscape management services provided at:

Inkster - DPS  
26900 Princeton St  
Inkster, MI 48141

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Any regulated substances required to be applied as part of the Services shall be applied in accordance with applicable regulations by properly licensed personnel. Other materials shall be applied in accordance with the manufacturer's directions.

**Service Pricing for:  
Inkster - DPS**

| <b><u>Services Included</u></b>                                        | <b><u>Occ</u></b> | <b><u>Per Occ</u></b> | <b><u>Total</u></b> |
|------------------------------------------------------------------------|-------------------|-----------------------|---------------------|
| <b>Landscape Maintenance Services</b>                                  |                   |                       |                     |
| Mowing, String Trim, Blow Clean, Litter Control & Weed Control in Beds | 13                | \$135.00              | \$1,755.00          |
| <b>Turf Care Program</b>                                               |                   |                       |                     |
| Turf Fertilizer and Broadleaf Control - Spring                         | 1                 | \$75.00               | \$75.00             |
| Turf Fertilizer and Broadleaf Control - Early Fall                     | 1                 | \$75.00               | \$75.00             |
| <b>Plant &amp; Bed Care Services</b>                                   |                   |                       |                     |
| Ornamental Shrub Pruning                                               | 1                 | \$130.00              | \$130.00            |
| Sod Edge, Mulch                                                        | 1                 | \$127.00              | \$127.00            |
| Leaf Clean-up/Removal (Full Property)                                  | 1                 | \$130.00              | \$130.00            |
| <b>Subtotal</b>                                                        |                   |                       | <b>\$2,292.00</b>   |
| <b>Est. Tax</b>                                                        |                   |                       | <b>\$0.00</b>       |
| <b>Total for Proposed Services</b>                                     |                   |                       | <b>\$2,292.00</b>   |

## Scope of Services:

### LANDSCAPE MAINTENANCE SERVICES

#### **Mowing, String Trim, Blow Clean, Litter Control & Weed Control in Beds**

All turf areas will be mowed and trimmed weekly at a height appropriate for conditions. Proper mowing equipment will be used in all areas to avoid scalping. Clippings will be removed from all walks, drives, and roads immediately upon the completion of each mowing. Lawns adjacent to any structures or plant material will be trimmed as often as necessary to maintain a neat appearance. All concrete walks and drives will be edged as needed to maintain a crisp appearance and debris will be removed when edging is completed. Weeding of all common tree and shrub beds will be completed as necessary to maintain a weed-free condition in such beds. Weeds growing in pavement will be removed or sprayed as needed.

### TURF CARE PROGRAM

#### **Turf Fertilizer and Broadleaf Control - Spring**

#### **Turf Fertilizer and Broadleaf Control - Early Fall**

### PLANT & BED CARE SERVICES

#### **Ornamental Shrub Pruning**

Ornamental trees less than 12', and deciduous / evergreen shrubs will be pruned to their intended form; hedges will be trimmed twice per season. Personnel involved in pruning shall have knowledge and/or training in the proper trimming technique and species identification. Large forest-type tree, ornamental shrub (Roses, Hydrangea, etc.) pruning, or major storm damages are not a part of this contract, but pricing can be provided upon request.

#### **Sod Edge, Mulch**

#### **Leaf Clean-up/Removal (Full Property)**



## **Inkster - Dozier Recreation**

### **Landscape Maintenance Contract**



This **Commercial Landscape Management Service Agreement** (the "Agreement") dated 4/21/26 by and between:

**CUSTOMER**

City Of Inkster  
26900 Princeton Street  
Inkster, MI 48141

and

**CONTRACTOR**

United Lawnscape, LLC  
12933 Farmington Road  
Livonia, MI 48150

constitutes the entire agreement between the aforementioned parties and includes the scope of service, guarantees, terms and conditions, pricing, and payment responsibilities for landscape management services provided at:

Inkster - Dozier Recreation  
2025 Middlebelt  
Inkster, MI 48141

The initial Term of this agreement shall take effect January 1, 2026 (the "Commencement Date") and will continue through December 24, 2026. Unless specified in the "Additional Contract Term Provisions" section below, this agreement shall automatically renew on a year-to-year basis with a price increase equal to the current Consumer Price Index, unless either party gives written notice to the other of intention not to renew at least sixty (60) days prior to any anniversary of the Commencement Date.

**Services**

During the Term, Contractor shall provide, or arrange for the provision of, the Services.

The "Services" consist of the landscape maintenance, enhancement, irrigation, or other general landscape services described in the "Scope of Landscape Services" attached hereto.

The "Landscape Site" consists of the exterior landscaped areas for the site(s) identified on Scope of Landscape Services where Services will be furnished by the Contractor in accordance with the Scope of Landscape Services.

The Contractor shall provide the Services in accordance with applicable professional horticulture standards using trained, uniformed, and properly supervised personnel, and properly maintained equipment.

The Contractor shall promptly remove all of its tools, equipment, surplus materials, landscape waste materials and rubbish from the Landscape Site after rendering Services.

Any regulated substances required to be applied as part of the Services shall be applied in accordance with applicable regulations by properly licensed personnel. Other materials shall be applied in accordance with the manufacturer's directions.

**Service Pricing for:  
Inkster - Dozier Recreation**

| <u>Services Included</u>                                               | <u>Occ</u> | <u>Per Occ</u> | <u>Total</u>      |
|------------------------------------------------------------------------|------------|----------------|-------------------|
| <b>Landscape Maintenance Services</b>                                  |            |                |                   |
| Mowing, String Trim, Blow Clean, Litter Control & Weed Control in Beds | 13         | \$400.00       | \$5,200.00        |
| <b>Turf Care Program</b>                                               |            |                |                   |
| Turf Fertilizer and Broadleaf Control - Spring                         | 1          | \$550.00       | \$550.00          |
| Turf Fertilizer and Broadleaf Control - Early Fall                     | 1          | \$550.00       | \$550.00          |
| <b>Subtotal</b>                                                        |            |                | <b>\$6,300.00</b> |
| <b>Est. Tax</b>                                                        |            |                | <b>\$0.00</b>     |
| <b>Total for Proposed Services</b>                                     |            |                | <b>\$6,300.00</b> |

## Scope of Services:

### LANDSCAPE MAINTENANCE SERVICES

#### **Mowing, String Trim, Blow Clean, Litter Control & Weed Control in Beds**

All turf areas will be mowed and trimmed weekly at a height appropriate for conditions. Proper mowing equipment will be used in all areas to avoid scalping. Clippings will be removed from all walks, drives, and roads immediately upon the completion of each mowing. Lawns adjacent to any structures or plant material will be trimmed as often as necessary to maintain a neat appearance. All concrete walks and drives will be edged as needed to maintain a crisp appearance and debris will be removed when edging is completed. Weeding of all common tree and shrub beds will be completed as necessary to maintain a weed-free condition in such beds. Weeds growing in pavement will be removed or sprayed as needed.

### TURF CARE PROGRAM

#### **Turf Fertilizer and Broadleaf Control - Spring**

#### **Turf Fertilizer and Broadleaf Control - Early Fall**



## **Inkster - Fire Dept**

### **Landscape Maintenance Contract**



This **Commercial Landscape Management Service Agreement** (the "Agreement") dated 4/21/26 by and between:

**CUSTOMER**

City Of Inkster  
26900 Princeton Street  
Inkster, MI 48141

and

**CONTRACTOR**

United Lawnscape, LLC  
12933 Farmington Road  
Livonia, MI 48150

constitutes the entire agreement between the aforementioned parties and includes the scope of service, guarantees, terms and conditions, pricing, and payment responsibilities for landscape management services provided at:

Inkster - Fire Dept  
27717 Michigan Avenue  
Inkster, MI 48141

The initial Term of this agreement shall take effect January 1, 2026 (the "Commencement Date") and will continue through December 24, 2026. Unless specified in the "Additional Contract Term Provisions" section below, this agreement shall automatically renew on a year-to-year basis with a price increase equal to the current Consumer Price Index, unless either party gives written notice to the other of intention not to renew at least sixty (60) days prior to any anniversary of the Commencement Date.

**Services**

During the Term, Contractor shall provide, or arrange for the provision of, the Services.

The "Services" consist of the landscape maintenance, enhancement, irrigation, or other general landscape services described in the "Scope of Landscape Services" attached hereto.

The "Landscape Site" consists of the exterior landscaped areas for the site(s) identified on Scope of Landscape Services where Services will be furnished by the Contractor in accordance with the Scope of Landscape Services.

The Contractor shall provide the Services in accordance with applicable professional horticulture standards using trained, uniformed, and properly supervised personnel, and properly maintained equipment.

The Contractor shall promptly remove all of its tools, equipment, surplus materials, landscape waste materials and rubbish from the Landscape Site after rendering Services.

Any regulated substances required to be applied as part of the Services shall be applied in accordance with applicable regulations by properly licensed personnel. Other materials shall be applied in accordance with the manufacturer's directions.

**Service Pricing for:  
Inkster - Fire Dept**

| <u>Services Included</u>                                               | <u>Occ</u> | <u>Per Occ</u> | <u>Total</u>      |
|------------------------------------------------------------------------|------------|----------------|-------------------|
| <b>Landscape Maintenance Services</b>                                  |            |                |                   |
| Mowing, String Trim, Blow Clean, Litter Control & Weed Control in Beds | 13         | \$125.00       | \$1,625.00        |
| <b>Subtotal</b>                                                        |            |                | <b>\$1,625.00</b> |
| <b>Est. Tax</b>                                                        |            |                | <b>\$0.00</b>     |
| <b>Total for Proposed Services</b>                                     |            |                | <b>\$1,625.00</b> |

## Scope of Services:

### LANDSCAPE MAINTENANCE SERVICES

#### **Mowing, String Trim, Blow Clean, Litter Control & Weed Control in Beds**

All turf areas will be mowed and trimmed weekly at a height appropriate for conditions. Proper mowing equipment will be used in all areas to avoid scalping. Clippings will be removed from all walks, drives, and roads immediately upon the completion of each mowing. Lawns adjacent to any structures or plant material will be trimmed as often as necessary to maintain a neat appearance. All concrete walks and drives will be edged as needed to maintain a crisp appearance and debris will be removed when edging is completed. Weeding of all common tree and shrub beds will be completed as necessary to maintain a weed-free condition in such beds. Weeds growing in pavement will be removed or sprayed as needed.